

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF REAL ESTATE REVIEW AND EQUALIZATION  
REGULAR MEETING  
April 16, 2025**

Minutes of a regular meeting of the Board of Real Estate Review and Equalization held on April 16, 2025, at 8:30 a.m., in the Board Room of the Administration Building, Parham Road.

Present: Mr. Robert Marshall, Chairman  
Mr. Joe Marchetti, Jr., Vice Chairman (attended remotely)  
Ms. Norma Harris, Secretary  
Ms. Marian Martin

Absent: Mr. John Jay Schwartz

Also Present: Mr. Jason Hughes, Real Estate Assessment Division Director  
Mr. David Patterson, Real Estate Assistant Division Director  
Ms. Barbara Custis, Residential Appraiser Supervisor  
Ms. Megan Ambrose, Business Supervisor  
Mr. Brian Steele, Corresponding Secretary  
Ms. Gia Short-Smith, Recording Secretary

The Chairman, Mr. Robert Marshall, called the meeting to order.

The Board voted unanimously to allow Mr. Marchetti to attend the meeting remotely.

Mr. Marshall asked if there were any changes to the minutes of the Board meeting on April 2, 2025. The minutes were approved as presented.

Mr. Hughes informed the Board that the office has a total of 95 commercial appeals and 298 residential appeals, for a total of 393 for this year. He also invited the Board to a Ratio Study class offered by the Department of Taxation on April 23, 2025.

Ms. Martin moved to approve the 34 cases not contested by the property owners as presented by the County in the attached agenda. Ms. Harris seconded the motion. The vote of the Board was as follows:

Yes: Marshall, Marchetti, Harris, Martin  
No: None

The next meeting is scheduled for Wednesday, May 7, 2025.

There being no further business, the meeting was adjourned.

  
Norma Harris, Secretary