

**COUNTY OF HENRICO, VIRGINIA
BOARD OF REAL ESTATE REVIEW AND EQUALIZATION
REGULAR MEETING
April 2, 2025**

Minutes of a regular meeting of the Board of Real Estate Review and Equalization held on April 2, 2025, at 8:30 a.m., in the Board Room of the Administration Building, Parham Road.

Present: Mr. Robert Marshall, Chairman
Mr. Joe Marchetti, Jr., Vice Chairman
Mr. John Jay Schwartz (attended remotely)

Absent: Ms. Norma Harris, Secretary
Ms. Marian Martin

Also Present: Ms. Sheila Minor, Director of Finance
Mr. Jason Hughes, Real Estate Assessment Division Director
Ms. Barbara Custis, Residential Appraiser Supervisor
Ms. Lynda Carter-Tubbs, Commercial Appraiser Supervisor
Ms. Megan Ambrose, Business Supervisor
Mr. Brian Steele, Corresponding Secretary
Ms. Gia Short-Smith, Recording Secretary

The Chairman, Mr. Robert Marshall, called the meeting to order.

The Board voted unanimously to allow Mr. Schwartz to attend the meeting remotely.

Mr. Marshall asked if there were any changes to the minutes of the Board meeting on January 22, 2025. The minutes were approved as presented.

Mr. Hughes informed the Board that the office doesn't have a total number of appeals for this year yet as those postmarked on April 1st are still coming in. He also discussed last year's residential market and the commercial cases to expect to hear this year.

Mr. Marchetti moved to approve the 33 cases not contested by the property owners as presented by the County in the attached agenda. Mr. Schwartz seconded the motion. The vote of the Board was as follows:

Yes: Marshall, Marchetti, Schwartz
No: None

The next meeting is scheduled for Wednesday, April 16, 2025.

There being no further business, the meeting was adjourned.

Norma Harris
Norma Harris, Secretary