

**COUNTY OF HENRICO, VIRGINIA
BOARD OF REAL ESTATE REVIEW AND EQUALIZATION
REGULAR MEETING
May 21, 2025**

Minutes of a regular meeting of the Board of Real Estate Review and Equalization held on May 21, 2025, at 8:30 a.m., in the Board Room of the Administration Building, Parham Road.

Present: Mr. Robert Marshall, Chairman
 Mr. Joe Marchetti, Jr., Vice Chairman (attended remotely)
 Ms. Norma Harris, Secretary
 Ms. Marian Martin

Absent: Mr. John Jay Schwartz

Also Present: Mr. Matt Chafin, Deputy Director of Finance
 Mr. Jason Hughes, Real Estate Assessment Division Director
 Mr. David Patterson, Real Estate Assistant Division Director
 Ms. Lynda Carter-Tubbs, Commercial Appraiser Supervisor
 Ms. Barbara Custis, Residential Appraiser Supervisor
 Mr. Jeff Liggan, Senior Appraiser
 Mr. Brian Steele, Corresponding Secretary
 Ms. Gia Short-Smith, Recording Secretary

The Chairman, Mr. Robert Marshall, called the meeting to order.

The Board voted unanimously to allow Mr. Marchetti to attend the meeting remotely.

Mr. Marshall asked if there were any changes to the minutes of the Board meeting on May 7, 2025. The minutes were approved as presented.

Mr. Hughes informed the Board that the recording secretary, Gia Short-Smith has one more meeting date before she will be going out on maternity leave.

The Board heard case 214 for Exeter 3008 Mechanicsville L P presented by Steve Potsic with Ernst & Young, LLP, who stated the improvement assessment was not at market value. Mr. Liggan presented the case for the County. Mr. Marchetti moved to accept the County's recommendation. Ms. Harris seconded the motion. The vote of the Board was as follows:

Yes: Marshall, Marchetti, Harris, Martin
No: None

Ms. Martin moved to approve the 35 cases not contested by the property owners as presented by the County in the attached agenda. Ms. Harris seconded the motion. The vote of the Board was as follows:

Yes: Marshall, Marchetti, Harris, Martin
No: None

The next meeting is scheduled for Wednesday, June 4, 2025.

There being no further business, the meeting was adjourned.


Norma Harris, Secretary