

**COUNTY OF HENRICO, VIRGINIA
BOARD OF REAL ESTATE REVIEW AND EQUALIZATION
REGULAR MEETING
August 20, 2025**

Minutes of a regular meeting of the Board of Real Estate Review and Equalization held on August 20, 2025, at 8:30 a.m., in the Board Room of the Administration Building, Parham Road.

Present: Mr. Robert Marshall, Chairman
Mr. Joe Marchetti, Jr., Vice Chairman
Ms. Norma Harris, Secretary
Mr. John Jay Schwartz (attended remotely)

Absent: Ms. Marian Martin

Also Present: Mr. Matt Chafin, Deputy Director of Finance
Mr. Jason Hughes, Real Estate Assessment Division Director
Mr. David Patterson, Real Estate Assessment Asst. Division Director
Ms. Lynda Carter-Tubbs, Commercial Appraiser Supervisor
Ms. Barbara Custis, Residential Appraiser Supervisor
Mr. Jon Shepherd, Senior Residential Appraiser
Ms. Grace Zhang, Commercial Appraiser II
Mr. Brian Steele, Corresponding Secretary
Ms. Megan Ambrose, Recording Secretary

The Chairman, Mr. Robert Marshall, called the meeting to order.

The Board voted unanimously to allow Mr. Schwartz to attend the meeting remotely.

Mr. Marshall asked if there were any changes to the minutes of the Board meeting on August 6, 2025. The minutes were approved as presented.

Mr. Hughes reviewed continuing education for appraisers in the Code of Virginia.

Mr. Schwartz joined remotely at 8:37 a.m.

The Board heard case 250 for Westdale West Shore LP, presented by Maddison Oles with KE Andrews Valuation Tax Solutions, who stated the improvement assessment was not at market value. Ms. Zhang presented the case for the County. Mr. Marchetti moved to accept the County's recommendation. Ms. Harris seconded the motion. The vote of the Board was as follows:

Yes: Marshall, Marchetti, Harris, Schwartz
No: None

Ms. Harris moved to approve the 7 cases not contested by the property owners as presented by the County in the attached agenda. Mr. Marchetti seconded the motion. The vote of the Board was as follows:

Yes: Marshall, Marchetti, Harris, Schwartz

No: None

The Board heard case 234 for Yurek George Aurelson. The property owner did not appear before the Board. Mr. Marshall moved to accept the County's recommendation. Mr. Marchetti seconded the motion. The vote of the Board was as follows:

Yes: Marshall, Marchetti, Harris, Schwartz

No: None

The next meeting is scheduled for Wednesday, September 3, 2025.

There being no further business, the meeting was adjourned.

Norma Harris, Secretary