



Henrico County, Virginia

2011-2012

**ANNUAL
CONSOLIDATED
COMMUNITY
DEVELOPMENT
ACTION PLAN**

**Department of Community Revitalization
August 2011**

Jurisdiction

Virginia

Consolidated Plan

Strategic Plan for Years

2011

to

2012

Annual Action Plan and

Consolidated Annual Performance and Evaluation Report

Presented to the U.S. Department of Housing and Urban Development

Richmond

Field Office of Community Planning and Development

Strategic Plan Submission Date

8/15/2011

Amendments:

		MM/DD/YY	Name:	
		MM/DD/YY	Name:	
		MM/DD/YY	Name:	
		MM/DD/YY	Name:	
		MM/DD/YY	Name:	

* If Necessary

County of Henrico		UOG: VA519087 HENRICO COUNTY
P.O. BOX 90775		DUNS # 129053182
Richmond		Organizational Unit: County Government
Virginia		Department: Community Revitalization
23273	County: U.S.A	Division: Community Development
Henrico		Program Year Start Date: 10/01/2011
Employer Identification Number (EIN):		54-6001344
Applicant Type:	Local Government: County	Specify Other Type
Person to be contacted regarding this application:		
Virginia	R. Hazlett, P.E.	
County Manager	phone: (804) 501-4386	fax: (804) 501-4162
haz@co.henrico.va.us	www.co.henrico.va.us	other contact: David Sacks
<p>"To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances if the assistance is awarded." Please update the date with each new Action Plan and CAPER submission.</p>		
Name:	<i>[Signature]</i>	Date: 08/08/11
Title:	County Manager	(MM/DD/YY)

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Executive Summary

The County of Henrico's 2010-2015 Five Year Consolidated Community Development Plan identifies the County's needs for affordable housing, and neighborhood development and covers a five year period from October 1, 2010 through September 30, 2015. The plan guides the expenditure of Community Development Block Grant and HOME funds received by the County of Henrico from the United States Department of Housing and Urban Development (HUD). This Annual Action Plan was developed in accordance with HUD requirements following the template provided.¹

The FY 2011-2012 Annual Action Plan represents the second year of the five year Consolidated Plan and identifies the activities to be undertaken during the year beginning October 1, 2011. The Plan is the formal application to HUD for these entitlement block grants administered by the County of Henrico Department of Community Revitalization:

Sources of funds for FY 2011-2012 are as follows:

2011-2012 CDBG Entitlement Grant	\$1,335,243
2011-2012 HOME Entitlement Grant	\$ 813,298
CDBG Funds Brought Forward	\$ 148,991
Total Funds	\$2,297,532

As authorized by the County of Henrico Board of Supervisors on June 28, 2011, the following projects and programs are submitted as part of this Annual Plan: (See Appendix A for Board Resolution authorizing the submission)

	CDBG	HOME
1. CDBG & HOME Administration	206,000	75,000
2. Commercial Assistance Program	190,000	
3. ElderHomes Rehabilitation	130,960	438,298
4. ElderHomes Emergency & Minor Repairs	328,274	
5. CONNECT Program	170,000	
6. HOME Inc. Downpayment Assistance	40,000	150,000
7. CHDO Activities		150,000
8. RAMPS	50,000	
9. Highland Springs Community Center	100,000	
10. Belmont Improvements	200,000	
11. St. Joseph's Villa – Culinary Arts Training Center	69,000	
Total Allocation	1,484,234	813,298

¹ http://www.hud.gov/offices/cpd/about/conplan/toolsandguidance/cpmp/instructions/step2/action_%20plan_narratives.doc

The federal funds expected for FY 2011-2012 will be leveraged by approved County General Fund expenditures in excess of \$1.2 million to agencies for programs and projects to help further objectives described in the *2010-2015 Five Year Consolidated Community Development Plan*.

There are several areas of the County that are eligible for the use of CDBG funds on an area-wide basis. Assistance provided on an area-wide basis includes the Belmont Improvements and Highland Springs Community Center. Both CDBG and HOME funds are provided for County-wide activities where eligibility is based on individual household income among other eligibility requirements. Such activities include residential rehabilitation and homeownership assistance. Other activities, such as the CONNECT Program are provided on a limited clientele basis. All of the children served are residents of the subsidized housing at which the program is located. Commercial Assistance is provided based on job creation

During 2011-2012 Henrico County will continue to support its commercial assistance program, rehabilitation of existing homes and homeownership assistance, all of which are consistent with the County's Comprehensive Revitalization Strategy.

Objectives and Outcomes

During FY 2011-2012 the County of Henrico expects to achieve the following outcomes through the implementation of programs funded through CDBG and HOME:

- Rehabilitation or minor repair of 33 housing units for elderly and/or disabled and low-income homeowners thereby retaining the affordable housing stock, increasing the supply of supportive housing,
- Rehabilitation for sale or new construction of three housing units (CHDO) for low/moderate income homeowners, thereby increasing the availability of affordable permanent housing.
- Provision of downpayment and closing cost assistance to 15 low/moderate income first-time homebuyers, thereby increasing the supply of supportive housing to low income and moderate income individuals.
- Construction of 20 handicap ramps for low/moderate income, disabled homeowners, thereby improving the safety and livability of neighborhoods.
- Provision of after-school educational and tutoring activities, counseling, and preventative activities, for 175 children living in subsidized housing, thereby improving the safety and livability of neighborhoods.
- Renovation of a community center in a low and moderate income area, thereby increasing the access to quality public facilities.
- Completion of a site restoration to create a recreation opportunity to increase access to quality public facilities in a low/moderate income area.

- Creation of training kitchen providing skills for clients using shelter services, and providing building safety improvements.
- Provision of technical assistance to businesses within the County's enterprise zone, thereby providing job creation and retention and the establishment, stabilization and expansion of small businesses.

Evaluation of Past Performance

The FY 2009-10 Annual Performance and Evaluation Report described the County's performance relative to the goals established in the Five-Year Consolidated Plan and generally described activities and actions undertaken in the County of Henrico during the fiscal year ending September 30, 2010. The objectives and performance are summarized in the following table.

Performance Summary for Five Year Housing Objectives

Priority Community Housing Needs	Strategy	Proposed Activity	Five Year Goal	2009-2010 Objective	2009-2010 Attained	Budget	Spent
Objective #1 Housing/ Renters/ Affordable Supply	Provide Residential Opportunities for all people	Support for Renovations /New Construction Sec. 8 Project Based	5,000	1,000	100	NA	NA
Objective #2 Housing/ Renters/ Vouchers	Provide Residential Opportunities for all people	Manage a Sec. 8 Contract	650	130	637	NA	NA
Objective #3 Housing/Ownership Rehab Owner Occupied	Provide Residential Opportunities for all people	Elder-Homes Corporation	180	17	18	\$732,000	\$732,000
Objective #4 Housing Ownership Assistance Rehab or New	Provide Residential Opportunities for all people	Southside CDC /Habitat for Humanity/ HomeBuy5	200	22	34	\$763,000	\$278,000
Objective #5 Housing/ Renters/ Maintain Supply	Provide Residential Opportunities for all people	Maintain and Provide Affordable Housing/ private Sector	26,055	5,211	7,714	NA	NA
Objective #6 Housing/rental/ Special Populations/ Additional units	Provide Residential Opportunities for all people	Housing Options Inc./Mental Health	30	0	0	0	0

As indicated in the table, the County exceeded the annual target for five out of six objectives.

In 2010-2011 Henrico County attained most of its objectives for the use of CDBG and HOME Program funds. An exception was that funds allocated to NeighborWorks for CHDO activities and Downpayment Assistance were reallocated to Southside CDC for CHDO activities and ElderHomes for rehabilitation.

Henrico County made its CDBG spend rate on its May 2011 draw.

The County amended the 2008-2009 Annual Consolidated Plan to allocate Homelessness Prevention and CDBG-R funds for homeless prevention and rapid re-housing and infrastructure projects respectively. All \$394,656 of CDBG-R allocated to the County has been spent. As of September, 30, 2011 \$584,297 or 97% of HPRP funds had been spent and 554 clients were served.

Citizen Participation

The CDBG/HOME staff continually seek to broaden public participation through personal contacts and follow-up meetings with representatives of public and private agencies, discussions and meetings with individuals and groups, and meetings and discussions with housing providers and developers. The staff serves as a public information source on housing and other community development needs. The CDBG/HOME office provides information and written materials to diverse groups and individuals. This process is helpful in focusing attention on strategic issues, such as the need for greater homeownership in the County and focusing on aging neighborhoods and commercial areas of the County. The staff has also participated in neighborhood planning efforts and commercial revitalization efforts with business associations in specific locations in the County.

Two public hearings were held to gather citizen input on the 2011-2012 Annual Consolidated Action Plan. The first, a needs public hearing, was held on March 17, 2011. The second meeting, a public hearing with the Board of Supervisors was held on June 28, 2011. The meetings were both advertised in the Richmond Times-Dispatch in accordance with the Citizen Participation Plan. Copies of the advertisements are provided in Appendix B.

Throughout the year, CDBG and HOME program staff meets with local agencies and groups. Listed below are some of the meetings undertaken by staff as part of an ongoing dialogue to discuss the needs of the County's citizens in preparation of the 2011-2012 Annual Action Plan.

- On January 11, 2011 staff met with developers to discuss the potential for the development of apartments for low-income families.
- On February 10, 2011 met with officials of ElderHomes Corporation and discussed rehabilitation of homes owned by low income citizens and other related issues.
- On February 11, 2011 staff met with officials of ElderHomes Corporation to discuss potential for CHDO programs in light of the current housing market.

- On February 15, 2011 staff sent letters to County agencies and private non-profit agencies concerning the availability of funds for 2011-2012.
- On February 24, 2011 staff met with staff of Henrico County Department of Social Services to discuss potential 2011-2012 programming for emergency rent and utility assistance.
- On March 17, 2010 the County conducted a public hearing on community development needs.
- On April 1, 2011 staff received proposals for the use of CDBG and HOME Program funds for 2011-2012.
- On June 28, 2011, the County Board of Supervisors conducted a public hearing to approve submission of the Annual Action Plan.
- Met with Community Housing Partners throughout the year.

Only one member of the public attended the Public Needs Hearing on March 17, 2011. The citizen had an interest in finding subsidized housing for herself. The only member of the public to speak at the Board of Supervisors public hearing on June 28 was a representative of HOME, Inc., who requested funding to support staff engaged in foreclosure assistance.

Resources

The 2011-2012 Annual Action Plan was developed based on two entitlement programs administered by the County of Henrico Department of Community Revitalization. The funding level for each program is as follows:

2011-2012 CDBG Entitlement Grant	\$1,335,243
2011-2012 HOME Entitlement Grant	\$ 813,298
Program Income	\$ 0
<u>Subtotal</u>	<u>\$2,148,541</u>
CDBG Funds Brought Forward	\$ 148,991
<u>Total Funds</u>	<u>\$2,297,532</u>

The federal funds expected for FY 2011-2012 will be leveraged by approved County of Henrico expenditures funded through the Nondepartmental budget totaling \$1.270 million. These leveraged funds are itemized below:

Project	2011-2012 Allocation
Assoc. for the Preservation of Henrico Antiquities	\$14,580
Better Housing Coalition	\$36,450
CARITAS (operating)	\$36,450
CASA (Court Appointed Special Advocates)	\$4,210
Children's Hospital	\$1,460
Cultural Arts Center at Glen Allen	\$554,940
FeedMore (Meals on Wheels, Cent. Va. Foodbank)	\$21,060
FISH (Eastern Henrico County)	\$29,160
Ginter (Lewis) Botanical Garden	\$109,350
Henrico Community Partners	\$2,700
Henrico Police Athletic League	\$21,870
Hilliard House	\$45,930
Homeward	\$11,410
Horses in Service Riding Center	\$7,290
Maymont Foundation Nature Center	\$75,940
Mill House, The (Community Futures Foundation)	\$19,130
Read Center, The	\$18,230
Resources for Independent Living(3)	\$40,180
Richmond Area ARC (Camp Baker)	\$7,290
Safe Harbor	\$18,990
Salvation Army	\$17,210
Greater Richmond SCAN (Stop Child Abuse Now)	\$3,820
Science Museum of Virginia	\$63,000
Science Museum of Virginia (Va. Aviation Museum)	\$10,000
Senior Connections (CAAA)	\$39,260
St. Joseph's Villa (Flagler Home)	\$37,971
YWCA	\$22,800
Total	\$1,270,681

In addition, the CDBG and HOME subrecipients leverage federal funds with private and other non-federal dollars to complete their projects. For example, each federal dollar for downpayment assistance typically leverages over ten dollars of private funds through the provision of the first mortgage on the property, enabling the purchase of the home.

With the exception of ElderHomes, the County has always required all entities receiving HOME funds contribute at least a 20% match. The County meets with each agency to document the anticipated match and agree upon the system by which to determine a match prior to the release of funds.

Annual Objectives

During FY 2011-2012, the County of Henrico intends to address the objectives as described in the table on the following page. They are to be accomplished in the following manner:

- Retaining the affordable housing stock:
This objective will be accomplished through the ElderHomes Rehabilitation program and Emergency and Minor Repair Program completing 33 housing units.
- Increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families:
This objective will be accomplished through CHDO Activities, completing three housing units, either new construction or rehabilitation of vacant structures for sale to low/moderate income first time homebuyers
- Increasing the supply of supportive housing:
This objective will be accomplished through the RAMPS program which enables access for disabled homeowners.
- Providing affordable housing that is accessible to job opportunities:
This objective will be accomplished through CHDO Activities, completing three housing units and 15 downpayment assistance forgivable loans.
- Improving the safety and livability of neighborhoods:
This objective will be accomplished through RAMPS program which provides housing modifications to facilitate access for disabled homeowners.
- Eliminating blighting influences and the deterioration of property and facilities
This objective will be accomplished through the ElderHomes Rehabilitation program and Emergency and Minor Repair Program completing 33 housing units.
- Increasing the access to quality public and private facilities:
This objective will be accomplished through the Belmont Improvements and Highland Springs Community Center improvements.
- Restoring and preserving properties of special historic, architectural, or aesthetic value:
This objective will be accomplished through the ElderHomes Rehabilitation program and Emergency and Minor Repair Program completing 33 housing units.
- Conserving energy resources and use of renewable energy sources:
This objective will be accomplished through the ElderHomes Rehabilitation program and Emergency and Minor Repair Program completing 33 housing units and the completion of three units through CHDO activities
- Job creation and retention:
This objective will be accomplished through the Commercial Assistance program.
- Establishment, stabilization and expansion of small business:
This objective will be accomplished through the Commercial Assistance program.

- The provision of jobs to low-income persons living in areas affected by those programs:
This objective will be accomplished through the Commercial Assistance program, the St. Josephs Villa – Culinary Arts Training Center, and others.

<input checked="" type="checkbox"/>	Objective Category: Decent Housing Which includes:	<input checked="" type="checkbox"/>	Objective Category: Suitable Living Environment Which includes:	<input checked="" type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:
<input type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input checked="" type="checkbox"/>	job creation and retention
<input type="checkbox"/>	assisting persons at risk of becoming homeless	<input checked="" type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input checked="" type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input checked="" type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input checked="" type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
<input checked="" type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/ADOS) to live in dignity and independence	<input checked="" type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input checked="" type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input checked="" type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

Description of Activities

The following pages summarize the eligible programs or activities that will take place during the 2011-2012 program year to address the priority needs and specific objectives identified in the strategic plan.

Grantee Name: **County of Henrico**

Project Name: CDBG Administration						
Description:	IDIS Project #: 1 UOG Code: VA519087					
Provides for the administration of CDBG program.						
Location:	Priority Need Category					
Administration	Select one: Planning/Administration ▼					
Expected Completion Date:	Explanation:					
30-Sep-12	To provide for the administration of the CDBG Program and for community development planning needs.					
National Objective Codes:						
Not Applicable ▼						
Project Primary Purpose:	Specific Objectives					
<input type="checkbox"/> Help the Homeless	1, _____ ▼					
<input type="checkbox"/> Help Persons with HIV/AIDS	2, _____ ▼					
<input type="checkbox"/> Help Persons with Disabilities	3, _____ ▼					
<input type="checkbox"/> Address Public Housing Needs						
Project-level Accomplishments	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed			
			Underway			
			Complete			
	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed			
			Underway			
			Complete			
	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed			
			Underway			
			Complete			
Proposed Outcome	Performance Measure	Actual Outcome				
management and monitoring CDBG activity	successful completion of 2011-2012 projects					
Matrix Codes	▼	Matrix Codes	▼			
Matrix Codes	▼	Matrix Codes	▼			
Matrix Codes	▼	Matrix Codes	▼			
Program Year 1	CDBG ▼	Proposed Amt.	177,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	CDBG ▼	Proposed Amt.	206,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		

Project Name: HOME Program Administration						
Description:	IDIS Project #: 2 UOG Code: VA519087					
Provides for the administration of the HOME program						
Location: Administration	Priority Need Category Select one: Planning/Administration ▼					
Expected Completion Date: 30-Sep-12	Explanation: To provide for the administration of the HOME program and community development planning needs.					
National Objective Codes: Not Applicable ▼						
Project Primary Purpose:	Specific Objectives					
<input type="checkbox"/> Help the Homeless	1, _____ ▼					
<input type="checkbox"/> Help Persons with HIV/AIDS	2, _____ ▼					
<input type="checkbox"/> Help Persons with Disabilities	3, _____ ▼					
<input type="checkbox"/> Address Public Housing Needs						
Project-level Accomplishments	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome	Performance Measure	Actual Outcome				
management and monitoring of HOME	successful completion of 2011-2012 projects.					
Matrix Codes	▼	Matrix Codes	▼			
Matrix Codes	▼	Matrix Codes	▼			
Matrix Codes	▼	Matrix Codes	▼			
Program Year 1	HOME ▼	Proposed Amt.	90,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	HOME	▼	Proposed Amt.	75,000		Fund Source:	▼	Proposed Amt.		
			Actual Amount						Actual Amount	
	Fund Source:	▼	Proposed Amt.				Fund Source:	▼	Proposed Amt.	
			Actual Amount						Actual Amount	
	Accompl. Type:	▼	Proposed Units				Accompl. Type:	▼	Proposed Units	
			Actual Units						Actual Units	
	Accompl. Type:	▼	Proposed Units				Accompl. Type:	▼	Proposed Units	
			Actual Units						Actual Units	
Program Year 3	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount						Actual Amount	
	Fund Source:	▼	Proposed Amt.				Fund Source:	▼	Proposed Amt.	
			Actual Amount						Actual Amount	
	Accompl. Type:	▼	Proposed Units				Accompl. Type:	▼	Proposed Units	
			Actual Units						Actual Units	
	Accompl. Type:	▼	Proposed Units				Accompl. Type:	▼	Proposed Units	
			Actual Units						Actual Units	
Program Year 4	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount						Actual Amount	
	Fund Source:	▼	Proposed Amt.				Fund Source:	▼	Proposed Amt.	
			Actual Amount						Actual Amount	
	Accompl. Type:	▼	Proposed Units				Accompl. Type:	▼	Proposed Units	
			Actual Units						Actual Units	
	Accompl. Type:	▼	Proposed Units				Accompl. Type:	▼	Proposed Units	
			Actual Units						Actual Units	
Program Year 5	Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		
			Actual Amount						Actual Amount	
	Fund Source:	▼	Proposed Amt.				Fund Source:	▼	Proposed Amt.	
			Actual Amount						Actual Amount	
	Accompl. Type:	▼	Proposed Units				Accompl. Type:	▼	Proposed Units	
			Actual Units						Actual Units	
	Accompl. Type:	▼	Proposed Units				Accompl. Type:	▼	Proposed Units	
			Actual Units						Actual Units	

Grantee Name: **County of Henrico**

Project Name: Commercial Assistance Program				
Description:	IDIS Project #: 3 UOG Code: VA519087			
Provides a program of service to businesses and property owners along commercial corridors serving low income neighborhoods or creating jobs for low income persons.				
Location: community wide	Priority Need Category Select one: Economic Development ▼			
Expected Completion Date: 30-Sep-12	Explanation: Provide technical assistance and services for business associations, individual businesses and neighborhood associations participating in commercial revitalization efforts in areas serving low income neighborhoods.			
National Objective Codes: LMJP ▼				
Project Primary Purpose:	Specific Objectives			
<input type="checkbox"/> Help the Homeless	1, Improve economic opportunities for low-income persons ▼			
<input type="checkbox"/> Help Persons with HIV/AIDS	2, ▼			
<input type="checkbox"/> Help Persons with Disabilities	3, ▼			
<input type="checkbox"/> Address Public Housing Needs				
Project-level Accomplishments	08 Businesses ▼	Proposed 330	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
Proposed Outcome		Performance Measure	Actual Outcome	
contact and/or provide assistance to 330		number of businesses contacted or provided asst.		
18B ED Technical Assistance 570.203(b) ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
Program Year 1	CDBG ▼	Proposed Amt. 208,000	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source: ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	08 Businesses ▼	Proposed Units 320	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units

Program Year 2	CDBG ▼	Proposed Amt.	190,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	08 Businesses ▼	Proposed Units	330		Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			

Grantee Name: **County of Henrico**

Project Name: Elderhomes Rehabilitation				
Description:	IDIS Project #: 4 UOG Code: VA519087			
Provides funding for the rehabilitation of owner occupied housing for low income families or individuals.				
Location: community wide	Priority Need Category Select one: Owner Occupied Housing ▼			
Expected Completion Date: 30-Sep-12	Explanation: Provide for the rehabilitation of homes owned by low income elderly and/or disabled persons.			
National Objective Codes: LMH ▼				
Project Primary Purpose: <input type="checkbox"/> Help the Homeless <input type="checkbox"/> Help Persons with HIV/AIDS <input type="checkbox"/> Help Persons with Disabilities <input type="checkbox"/> Address Public Housing Needs	Specific Objectives 1, Improve the quality of owner housing ▼ 2, _____ ▼ 3, _____ ▼			
Project-level Accomplishments	10 Housing Units ▼	Proposed 8	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
Proposed Outcome	Performance Measure	Actual Outcome		
assist minimum of 8 homes	number of homes assisted			
14A Rehab; Single-Unit Residential 570.202 ▼	Matrix Codes ▼			
14H Rehabilitation Administration 570.202 ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
Program Year 1	CDBG ▼	Proposed Amt. 97,000	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	HOME ▼	Proposed Amt. 333,808	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	10 Housing Units ▼	Proposed Units 7	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units
10 Housing Units ▼	Proposed Units 7	Accompl. Type: ▼	Proposed Units	
	Actual Units		Actual Units	

Program Year 2	CDBG ▼	Proposed Amt.	130,960		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	HOME ▼	Proposed Amt.	438,298		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	10 Housing Units ▼	Proposed Units	8		Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
10 Housing Units ▼	Proposed Units	8	Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			

Project Name: Elderhomes Emergency & Minor Repair Program					
Description:	IDIS Project #: 5 UOG Code: VA519087				
Provides funding for emergency or minor repairs to single family owner occupied dwellings.					
Location: community wide	Priority Need Category Select one: Owner Occupied Housing				
Expected Completion Date: 30-Sep-12	Explanation: Provides funding for emergency or minor repair to residential single family owner occupied dwellings.				
National Objective Codes: LMH					
Project Primary Purpose: <input type="checkbox"/> Help the Homeless <input type="checkbox"/> Help Persons with HIV/AIDS <input type="checkbox"/> Help Persons with Disabilities <input type="checkbox"/> Address Public Housing Needs	Specific Objectives 1, Improve the quality of owner housing 2, 3,				
Project-level Accomplishments	10 Housing Units	Proposed	25	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
assist minimum of 25 homes.	number of homes assisted.				
14D Rehab; Other Publicly-Owned Residential Buildings 570.202	Matrix Codes				
14H Rehabilitation Administration 570.202	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	CDBG	Proposed Amt.	255,194	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	10 Housing Units	Proposed Units	25	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG ▼	Proposed Amt.	328,274	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units ▼	Proposed Units	25	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Connect Program				
Description:	IDIS Project #: 6 UOG Code: VA519087			
Provides for a program of services such as mentoring, tutoring, counseling, and similar services for youths living in subsidized housing.				
Location:	Priority Need Category			
subsidized housing	Select one: Public Services ▼			
Explanation:				
Expected Completion Date:	Provides funds for staff and vehicle operation of an after school program and summer programs for high risk youths ages 5-15 in the following neighborhoods: Oakland Village, Woodlands, Hope Village (formerly known as Randolph Court), Essex Village, Newbridge Village, Henrico Arms, Williamsburg Place, Coventry			
30-Sep-12				
National Objective Codes:				
LMA ▼				
Project Primary Purpose:	Specific Objectives			
<input type="checkbox"/> Help the Homeless	1. Increase range of housing options & related services for persons w/ special needs ▼			
<input type="checkbox"/> Help Persons with HIV/AIDS	2. Improve quality / increase quantity of neighborhood facilities for low-income persons ▼			
<input type="checkbox"/> Help Persons with Disabilities	3. _____ ▼			
<input checked="" type="checkbox"/> Address Public Housing Needs				
Project-level Accomplishments	01 People ▼	Proposed 180	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
Proposed Outcome		Performance Measure	Actual Outcome	
serve an average of 180 youth per day		number of people served.		
05D Youth Services 570.201(e) ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
Program Year 1	CDBG ▼	Proposed Amt. 172,000	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source: ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	01 People ▼	Proposed Units 175	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units
Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units	
	Actual Units		Actual Units	

Program Year 2	CDBG ▼	Proposed Amt.	170,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	01 People ▼	Proposed Units	180		Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			

Project Name: HOME, Inc.					
Description:	IDIS Project #: 7 UOG Code: VA519087				
Provides funding for downpayment and closing costs assistance for low income first time homebuyers.					
Location: communitiy wide	Priority Need Category Select one: Owner Occupied Housing				
Expected Completion Date: 30-Sep-12	Explanation: Provides downpayment and closing costs assistance for first time low income homebuyer.				
National Objective Codes: LMH					
Project Primary Purpose: <input type="checkbox"/> Help the Homeless <input type="checkbox"/> Help Persons with HIV/AIDS <input type="checkbox"/> Help Persons with Disabilities <input type="checkbox"/> Address Public Housing Needs	Specific Objectives 1, Improve access to affordable owner housing 2, 3,				
Project-level Accomplishments	10 Housing Units	Proposed	10	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome		Performance Measure		Actual Outcome	
provide downpayment assistance to 10 buyers.		number of homebuyers served.			
13 Direct Homeownership Assistance 570.201(n)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
Program Year 1	CDBG	Proposed Amt.	28,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	HOME	Proposed Amt.	100,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	04 Households	Proposed Units	10	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	04 Households	Proposed Units	10	Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG ▼	Proposed Amt.	40,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	HOME ▼	Proposed Amt.	150,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	04 Households ▼	Proposed Units	10		Accompl. Type: ▼	Proposed Units	
		Actual Units			Accompl. Type: ▼	Actual Units	
Program Year 3		Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units			Accompl. Type: ▼	Actual Units	
Program Year 4		Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units			Accompl. Type: ▼	Actual Units	
Program Year 5		Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units			Accompl. Type: ▼	Actual Units	
	Proposed Units			Accompl. Type: ▼	Proposed Units		
	Actual Units			Accompl. Type: ▼	Actual Units		

Project Name: CHDO Activities				
Description:	IDIS Project #: 8 UOG Code: VA519087			
Provides funding for housing or land acquisition for providing housing for sale or rental.				
Location:	Priority Need Category			
community wide	Select one: Owner Occupied Housing ▼			
Expected Completion Date:	Explanation:			
30-Sep-12	Provides funding for the construction or rehab for sale of single family homes for sale to low income first time homebuyers.			
National Objective Codes:				
Not Applicable ▼				
Project Primary Purpose:	Specific Objectives			
<input type="checkbox"/> Help the Homeless	1, Increase the availability of affordable owner housing ▼			
<input type="checkbox"/> Help Persons with HIV/AIDS	2, Improve access to affordable owner housing ▼			
<input type="checkbox"/> Help Persons with Disabilities	3, _____ ▼			
<input type="checkbox"/> Address Public Housing Needs				
Project-level Accomplishments	10 Housing Units ▼ Proposed 3	Accompl. Type: ▼	Proposed	
	Underway			
	Complete			
	Accompl. Type: ▼ Proposed	Accompl. Type: ▼	Proposed	
	Underway			
	Complete			
	Accompl. Type: ▼ Proposed	Accompl. Type: ▼	Proposed	
	Underway			
	Complete			
Proposed Outcome		Performance Measure	Actual Outcome	
sell or rent 3 single family homes.		number of homes sold or rented.		
01 Acquisition of Real Property 570.201(a) ▼		Matrix Codes ▼		
12 Construction of Housing 570.201(m) ▼		Matrix Codes ▼		
Matrix Codes ▼		Matrix Codes ▼		
Program Year 1	HOME ▼ Proposed Amt. 200,000	Fund Source: ▼	Proposed Amt.	
	Actual Amount			
	Fund Source: ▼ Proposed Amt.		Proposed Amt.	
	Actual Amount		Actual Amount	
	10 Housing Units ▼ Proposed Units 4		Accompl. Type: ▼ Proposed Units	
	Actual Units		Actual Units	
	Accompl. Type: ▼ Proposed Units	Accompl. Type: ▼ Proposed Units		
	Actual Units	Actual Units		

Program Year 2	HOME ▼	Proposed Amt.	150,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	10 Housing Units ▼	Proposed Units	3		Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount		Fund Source: ▼	Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount		Fund Source: ▼	Actual Amount		
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		

Project Name: RAMPS					
Description:	IDIS Project #: 8 UOG Code: VA519087				
Provide materials for use by volunteers to build wheelchair ramps.					
Location: community wide	Priority Need Category Select one: Owner Occupied Housing ▼				
Expected Completion Date: 30-Sep-12	Explanation: Provide materials for use by volunteers to build wheelchair ramps.				
National Objective Codes: URG ▼					
Project Primary Purpose:	Specific Objectives				
<input type="checkbox"/> Help the Homeless	1, Increase range of housing options & related services for persons w/ special needs ▼				
<input type="checkbox"/> Help Persons with HIV/AIDS	2, ▼				
<input checked="" type="checkbox"/> Help Persons with Disabilities	3, ▼				
<input type="checkbox"/> Address Public Housing Needs					
Project-level Accomplishments	01 People ▼	Proposed 20	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
Proposed Outcome		Performance Measure	Actual Outcome		
construct 20 ramps		number of ramps constructed			
05B Handicapped Services 570.201(e) ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Program Year 1	CDBG ▼	Proposed Amt. 50,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount		Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	01 People ▼	Proposed Units 20		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units	
		Actual Units		Actual Units	

Program Year 2	CDBG ▼	Proposed Amt.	50,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	01 People ▼	Proposed Units	20		Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units			
	Actual Units			Actual Units			

Project Name: Highland Springs Community Center							
Description:	IDIS Project #: 9 UOG Code: VA519087						
Provides funding for a roof replacement, interior renovations and kitchen improvements.							
Location:	Priority Need Category						
16 S. Ivy Avenue	Select one: Public Facilities ▼						
Expected Completion Date:	Explanation:						
30-Sep-12	Provides funding for improvements at neighborhood community center.						
National Objective Codes:							
LMH ▼							
Project Primary Purpose:	Specific Objectives						
<input type="checkbox"/> Help the Homeless	1, Improve access to affordable owner housing ▼						
<input type="checkbox"/> Help Persons with HIV/AIDS	2, _____ ▼						
<input type="checkbox"/> Help Persons with Disabilities	3, _____ ▼						
<input type="checkbox"/> Address Public Housing Needs							
Project-level Accomplishments	11 Public Facilities ▼	Proposed	1		Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
Proposed Outcome	Performance Measure	Actual Outcome					
improve site conditions	successful completion of project						
03 Public Facilities and Improvements (General) 570.201(c) ▼				Matrix Codes ▼			
03F Parks, Recreational Facilities 570.201(c) ▼				Matrix Codes ▼			
Matrix Codes ▼				Matrix Codes ▼			
Program Year 1	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

Program Year 2	CDBG	Proposed Amt.	100,000		Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	11 Public Facilities:	Proposed Units	1		Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
Program Year 3	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
Program Year 5	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	

Project Name: Belmont Improvements							
Description:	IDIS Project #: 11 UOG Code: VA519087						
Provides funding for the demolition of former trailer park roads, utility relocations and disconnects, landscaping and other park improvements pending the results of the master plan study.							
Location:	Priority Need Category						
1600 Hillard Road	Select one: Public Facilities ▼						
Expected Completion Date:	Explanation:						
30-Sep-12	Provides funding for Belmont improvements						
National Objective Codes:							
LMA ▼							
Project Primary Purpose:	Specific Objectives						
<input type="checkbox"/> Help the Homeless	1, Improve quality / increase quantity of public improvements for lower income persons ▼						
<input type="checkbox"/> Help Persons with HIV/AIDS	2, ▼						
<input type="checkbox"/> Help Persons with Disabilities	3, ▼						
<input type="checkbox"/> Address Public Housing Needs							
Project-level Accomplishments	11 Public Facilities ▼	Proposed	1		Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
Proposed Outcome	Performance Measure	Actual Outcome					
revitalization of area	successful completion of project						
03 Public Facilities and Improvements (General) 570.201(c) ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units		
	Actual Units				Actual Units		

Program Year 2	CDBG ▼	Proposed Amt.	200,000		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	11 Public Facilitie: ▼	Proposed Units	1		Accompl. Type: ▼	Proposed Units	
		Actual Units			Accompl. Type: ▼	Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
Program Year 3	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units			Accompl. Type: ▼	Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
Program Year 4	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units			Accompl. Type: ▼	Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
Program Year 5	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount			Fund Source: ▼	Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units			Accompl. Type: ▼	Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		

Grantee Name: **County of Henrico**

Project Name: St. Joseph's Villa - Culinary Arts Training Center	
Description:	IDIS Project #: 11 UOG Code: VA519087
Provide funding for new floor, sinks and new electrical panel and circuits for a culinary arts training center.	
Location: 8000 Brook Road	Priority Need Category Select one: Non-homeless Special Needs
Expected Completion Date: 30-Sep-12	Explanation: To provide public facilities as needed for the provision of services for low income neighborhoods or client groups.
National Objective Codes: LMC	
Project Primary Purpose:	Specific Objectives
<input type="checkbox"/> Help the Homeless	1. Increase range of housing options & related services for persons w/ special needs
<input type="checkbox"/> Help Persons with HIV/AIDS	2. _____
<input checked="" type="checkbox"/> Help Persons with Disabilities	3. _____
<input type="checkbox"/> Address Public Housing Needs	
11 Public Facilities	Accompl. Type:
Accompl. Type:	Accompl. Type:
Accompl. Type:	Accompl. Type:
03B Handicapped Centers 570.201(c) Matrix Codes	
03 Public Facilities and Improvements (General) 570.201(c) Matrix Codes	
05B Handicapped Services 570.201(e) Matrix Codes	
Fund Source:	Fund Source:
Fund Source:	Fund Source:
Accompl. Type:	Accompl. Type:
Accompl. Type:	Accompl. Type:

Program Year 2	CDBG	Proposed Amt.	69,000		Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	11 Public Facilities:	Proposed Units	1		Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		
Program Year 3	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		
Program Year 4	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		
Program Year 5	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source:	Proposed Amt.			Fund Source:	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type:	Proposed Units			Accompl. Type:	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		
		Actual Units			Actual Units		

Geographic Distribution/Allocation Priorities

Geographic Distribution

The low- and moderate-income populations of Henrico County are not concentrated in any one area. Areas of low- and moderate-income populations are found throughout Henrico County, but are predominantly found in areas north of Interstate 64 and within the boundary of Interstate 295.

Henrico County uses all of its CDBG and HOME funds to provide benefits to low- and moderate-income people. As a result, CDBG funded activities are located where these people live and/or receive services. Henrico County does not plan for, or allocate, these resources on a racial or ethnic basis, nor does the County identify specific target areas for the expenditure of federal funds.

The County offers a number of residential rehabilitation programs for low-income homeowners. Eligibility is based on household income and is available in any area of the County.

Homeowner assistance programs are available for any County resident who meets the income and eligibility requirements. Housing purchased under these programs can be anywhere in the County.

Housing for sale that is either built or rehabilitated for sale with County CDBG or HOME funds may be anywhere in Henrico County. Purchasers of these homes must meet income and eligibility guidelines.

The CONNECT Program serves children living in subsidized housing.

Programs that provide assistance to businesses create jobs for low-income persons. Beneficiaries are not required to be from any particular area of Henrico County. However, they must be located in an Enterprise Zone.

St. Joseph's Villa provides services to youth and women who meet income and eligibility requirements. Services are offered at St. Joseph's Villa in the central part of Henrico County.

Two County-owned public facility projects will be funded with CDBG funds. These include the Highland Springs Community Center and Belmont Recreation Center. Both of these qualify on a basis of being in, and providing service to, low-income areas of Henrico County.

Allocation Priorities

As described in the *2010-2015 Five Year Consolidated Community Development Plan*, priorities were assigned based on market analysis, needs as provided by agencies, census data, and CHAS data. Several of these priorities also coincide with goals and/or

objectives of *Henrico County Vision 2026*, the County Comprehensive Plan, adopted August 2009. These priorities have resulted in the following allocations for FY 2011-2012:

\$130,960 from CDBG and \$438,298 in HOME funds for the rehabilitation of homes owned by very low- or low -income elderly and/or disabled residents of the County. The target date for the completion of this activity is September 30, 2012. (Henrico Comprehensive Plan Goal 8)

\$328,274 from CDBG funds for emergency and minor repairs to homes owned by very low- or low-income residents of the County. The target date for the completion of this activity is September 30, 2012. (Henrico Comprehensive Plan Goal 9).

\$170,000 for the continuation of CDBG funded services for the CONNECT Program serving at-risk youth in very low- and low- income households in subsidized housing. The target date for completion of this activity is September 30, 2012.

\$40,000 from CDBG and \$150,000 in HOME funds to HOME Inc. for down-payment and closing cost assistance for the purchase of homes by low-income, first time homebuyers. The target date for the completion of this activity is September 30, 2012. (Henrico Comprehensive Plan Objective 9).

\$190,000 for a program of services providing assistance to businesses serving low-income areas of the County. The target date for this activity is September 30, 2012. (Henrico Comprehensive Plan Objectives 5 & 8).

\$50,000 from CDBG funds to RAMPS for the construction of 20 handicap ramps at homes owned by the disabled. The target date for completion of these activities is September 30, 2012. (Henrico Comprehensive Plan Objective 9).

\$100,000 for improvements to Highland Springs Community Center. The target date for completion of this activity is September 30, 2012. (Henrico Comprehensive Plan Infrastructure Goal 5).

\$69,000 for improvements to St. Joseph's Villa. The target date for completion of this activity is September 30, 2012. (Henrico Comprehensive Plan Goal 5).

\$200,000 for site improvements at the Belmont Community Center. The target date for completion of this activity is September 30, 2012. (Henrico Comprehensive Plan infrastructure Goal 5).

Provide 150,000 for CHDO activities. The target date for completion of this activity is September 30, 2012. (See Henrico Comprehensive Plan Goal 9).

Annual Affordable Housing Goals

ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Rental Goals		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Production of new units	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	33	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Owner Goals	46	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-Homeless		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Needs		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Affordable Housing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	46	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	46	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.

As is to be expected, the greatest incidence of need for affordable housing is among low and very low-income households. Related to these needs Henrico County will pursue achieving the objectives described in the *2010-2015 Five Year Consolidated Community Development Plan*. They are as follows:

- Utilize 10,000 Sec. 8 project-based apartments or some 2,000 annually to serve the very low-income renter families of the County.
- Over the Five Year Plan period utilize 650 to 700 Sec. 8 vouchers and or certificates to service very low income renters or more than 130 certificates or vouchers annually to provide additional assistance for very low income renters.
- Over the Five Year Plan rehabilitate 150 homes owned by very low or low-income elderly homeowners or disabled homeowners or a minimum of 30 homes annually.
- Provide transitional housing for 200 homeless families, some 550 single mothers and children, over the Five Year Plan period or 40 families annually.
- Provide permanent housing through homeownership assistance for 125 low-income families or 25 annually.
- Provide rental assistance for 35,000 families of all need levels over the Five Year Plan period through the more than 7,000 subsidized apartments or homes and to add an additional 50 subsidies through the Low Income Housing Tax Credit Program annually.
- Provide housing opportunities for an additional 25 families or 5 annually through development of single family homes for sale.

The objectives described above are annual averages based on the five year objectives. Specific targets for FY 2011-2012 may differ as described in this Annual Action Plan

Public Housing

Henrico County has no public housing.

Homeless and Special Needs

Henrico County has placed a high priority on the infrastructure, its highways and economic development. It has a strong commercial tax base. It has also sought to maintain a vital residential environment. The County has adopted a Comprehensive Revitalization Strategy and created the Department of Community Revitalization to carry out its related programs and activities. The County has also maintained an Economic Development Authority. This strategy has been successful in the creation of jobs and

promotion of a high quality of life. In addition to its ongoing efforts for the commercial and industrial development and stable living environments, the County has invested CDBG funds for the promotion of development of its commercial corridors and places.

Henrico County has also participated in the Regional Capital Area Training Consortium (CATC). CATC manages funds made available through Job Training Partnership Act and other programs. This effort provides training and retraining services to economically disadvantaged adults and youths faced with significant education and/or skill barriers to employment; provides assistance to laid-off workers that results in their speedy return to employment; and provides services to individuals in danger of becoming long-term unemployed.

In addition, the County has utilized all of its CDBG and HOME Program allocations of some \$2.5 million annually for the benefit of low income persons to reduce the effects of poverty and to assist families to transition into the economic mainstream. In 2009-2010 the County utilized some \$1 million in Homeless Prevention & Rapid Re-housing (HPRP) and CDBG-R stimulus funds to assist families affected by the economic downturn.

For special needs the County has invested CDBG funds in keeping its elderly, very-low and low-income homeowners in their homes through a program of emergency repairs and rehabilitation. In addition, Henrico has invested heavily in the acquisition/development of family care homes for the mentally disabled and for facilities for the provision of elderly day care. For the disabled, The County continues to fuse CDBG funds for access ramps.

The non-homeless, in need of supportive housing, access the system in a number of ways. As of May 2010 there are 115 individuals/families on the VHDA Housing Choice waiting list. Henrico Mental Health and Developmental Services has identified supportive housing needs for over 200 additional clients who currently live in unstable or inadequate housing.

During FY 2011-2012 Henrico County has allocated non-federal funds to non-profit organizations that provide services to clientele including homeless or potentially homeless populations. These organizations and allocations include the following:

CARITAS	\$36,450
Hilliard House	\$45,930
Homeward	\$11,410
Mill House	\$19,130
Resources for Independent Living	\$40,180
Safe Harbor	\$18,990
Salvation Army	\$17,210
St. Joseph's Villa (Flagler Home)	\$37,971

The regional Continuum of Care has been recognized by the U.S. Department of Housing and Urban Development as one of the top five COC processes in the nation.

Henrico's strategy has also been to help low-income families avoid becoming homeless and to provide for economic opportunities and jobs, and an environment that will promote economic vitality.

Henrico Social Services provides services to families in need, including emergency shelter services for those threatened with homelessness. Henrico Social Services previously reported it had received some 95 calls a month for housing. Through its Department of Social Services the County reaches out to homeless persons and those threatened with homelessness and assess their needs and provides services to the homeless and those threatened with homelessness.

Barriers to Affordable Housing

Henrico County is an affordable housing market. Based on current assessed values of single family homes in the County, a large percentage of its homes are affordable for low income families, making 80% or less than median income for the area. Henrico has obviously experienced the dynamics of the lending practices of recent years, the housing market and the downturn of the economy.

As reported in the *2010-2015 Five Year Consolidated Community Development Plan*, Henrico has tracked the affordability of its single family housing, which documented that 74% were affordable in 2001, and following fluctuations during the decade, resulted in a 71% affordability rate in 2010. Also, in, 2010, 91% of homes were affordable as workforce housing for families making 120% of MFI.

In addition, Henrico County has more than 7,700 subsidized apartments. Project based apartments include Sec. 8, Sec. 236, Sec. 42 Low Income Housing Tax Credits and VHDA financed properties. In addition, some 600-700 Sec. 8 vouchers are used in the County.

Historically, Henrico County has allowed some of the smallest lot sizes in the area and has never required cash proffers or impact fees. The County has consistently promoted a variety of residential development including apartments, townhouses, condominiums and single family dwellings.

Specific actions during FY 2011-2012 to remove barriers and promote affordable housing include the following:

- Allocation of \$150,000 for CHDO Activities, aimed at increasing the supply of affordable housing for low and moderate income homeowners.
- Allocation of \$190,000 for downpayment assistance to support first time low and moderate income homebuyers.
- Allocation of a total of \$897,532 for rehabilitation and minor repair programs in support of the retention of existing affordable housing.

Other Actions

A variety of actions are described in the *2010-2015 Five Year Consolidated Community Development Plan*. These actions, which will continue in FY 2011-2012 and include the following:

- Continuation of elements of the Anti-Poverty Strategy involving the County's Economic Development Authority and Department of Community Revitalization, participation in the Regional Capital Area Training Consortium.
- Continued implementation of the County's anti-displacement policy.
- On-going provision of technical assistance to citizens and groups in Henrico County, including groups representative of persons in low-income areas that request such assistance in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan, with the level and type of assistance as determined by the County.
- Review of complaints received related to community development programs, the Consolidated Plan and/or the performance report; within 15 working days, where practicable, of receipt of the complaint the Community Development Manager will provide a written response to the complaint.
- The CDBG/HOME staff will also meet and work directly with neighborhood associations, merchant associations, non-profit corporations, public agencies and individuals and groups with an interest in community development issues, as appropriate for the development of strategies and related programs and activities. The staff will provide technical assistance and conduct meetings, public hearings and workshops as appropriate.

The Community Development staff annually discusses with the State Health Department the issue of locations of any hazards. There are no known concentrations of lead-based paint existing in the County. Although no comprehensive survey has been conducted, as described in the *2010-2015 Five Year Consolidated Community Development Plan* the Health Department has estimated that about 5%, (about 5,000 units) of the housing in Henrico may have lead paint problems. The Health Department monitors children with elevated lead levels associated with lead-based paint exposure.

In an effort to overcome the potentially negative impact on the County's rehabilitation program, beginning in FY 2010-2011 the County budgeted an additional \$5,000 allowable within the maximum \$50,000 per unit cost for moderate rehabilitation to address potential lead-based paint abatement.

The County continues to participate in the Continuum of Care process and its efforts to seek solutions to homelessness. In addition, the County continues to provide financial assistance through Henrico Social Services, Henrico Mental Health and Developmental

Services, and St. Joseph's Villa for the prevention of homelessness and to provide financial assistance to the homeless.

Additional actions for FY 2011-2012 that address the requirements of 91.215(a), (b), (i), (j), (k), and (l) include the following:

- Continued data analysis of the existing housing stock to refine the number and identify any locations and possible concentrations of homes with higher potential for lead-based paint hazards.
- The County will continue to participate as an active partner in the Richmond Region Continuum of Care, addressing homeless issues in the metropolitan area.
- Continue County representation on the Richmond LISC Local Advisory Committee for the encouragement of housing opportunities in the metropolitan area.
- Continue County representation on the regional non-profit Partnership for Affordable Housing.
- Continue County representation on the Economic Development Authority Business Retention Committee visiting businesses located in the Enterprise Zone to encourage job creation and commercial revitalization.
- Continue policy of no cash proffers for the development of new single family houses to insure greater affordability.
- Provide funds for down-payment and closing costs assistance to insure homeownership opportunities for low income individuals.
- Continue Real Estate Investment Tax Abatement program for houses assessed at or under \$200,000 in value to encourage investment in these houses and increase affordability.

Community Development staff will initiate discussions with staff from the Metropolitan Planning Organization (MPO) to understand opportunities to coordinate housing strategies and the availability of public transportation.

Program Specific Requirements – CDBG

Henrico County does not have or expect to receive any program income for 2011, or any funds from other sources.

All of Henrico County's CDBG funds will be used to benefit low- and moderate-income persons.

Program Specific Requirements - HOME

HOME Resale & Recapture Provisions

Henrico uses the recapture provision for down-payment assistance, and direct assistance to homebuyers of CHDO developed properties and imposes an affordability period and recapture on rehabilitation to prevent windfall profits. Henrico limits the amount subject to recapture to the net proceeds available from the sale. Henrico County monitors the ownership during the "affordability period".

Enforcement of the homebuyer provisions contained in the HOME Regulations (24 CFR Part 92) will be through deed restrictions. The restrictions will ensure, for a period of 5 years, that the initial homebuyer retains the property as his or her principal residence. Upon sale of the property during the period of affordability a pro-rated portion of the HOME subsidy is repaid, known as "the recapture option."

Henrico County provides development subsidies to its CHDO. Recapture provisions also apply to these activities, because direct assistance is provided to the homebuyer.

ElderHomes Corporation provides assistance for rehabilitation of owner-occupied properties and Henrico County imposes an affordability period. The affordability period is determined by the amount of assistance as noted above and the assistance is subject to recapture on a pro-rated basis.

Minorities and Women Outreach Program

Henrico County participates in the Minority Development Council annual conference. In addition, it co-sponsors with Hanover and Chesterfield Counties a metropolitan conference for outreach to minority and women's business. The County is constantly seeking ways to identify minority and women vendors.

The County Department of General Services and the CDBG/HOME Programs Division in the Department of Community Revitalization maintains a list of minority and women owned businesses. Through its agreements with sub-recipients the County requires outreach efforts in accordance with federal regulations.

The County, will provide targeted outreach by undertaking the following:

- Continue to advertise the availability of funds in local newspapers targeting minority populations
- Through subrecipients, print and distribute program brochures.
- On the County's web page, and subrecipients' web pages provide links to information about programs and how to apply.
- Provide information about the programs to County agencies, especially the Department of Social Services.
- Provide information about the program and brochures to staff at the Richmond Redevelopment & Housing Authority and other metropolitan housing agencies not directly funded by the County.

Appendix A – Resolution of the Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 151-11
Page No. 1 of 2

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit the Henrico County 2011-2012 Annual Consolidated Plan, including the CDBG Program Year Twenty-Two Plan and the HOME Program Year Fifteen Plan; to Execute the CDBG Agreement for Program Year Twenty-Two and the HOME Agreement for Program Year Fifteen; and to Execute Contracts to Implement the CDBG and HOME Activities.

<p>For Clerk's Use Only: JUN 28 2011</p> <p>Date: _____</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Henrico County is an entitlement community under the U. S. Department of Housing and Urban Development ("HUD") Community Development Block Grant ("CDBG") Program, as authorized by Title 1 of the Housing and Community Development Act of 1974, as amended; and,

WHEREAS, the County's CDBG entitlement is \$1,335,243 for Program Year Twenty-Two, and the County has prepared the attached objectives and proposed uses of CDBG entitlement funds for 2011-2012; and,

WHEREAS, the County is an entitlement community under the HUD Home Investment Partnership Program ("HOME") as authorized by the HOME Act of 1990, as amended; and,

WHEREAS, the County's HOME entitlement is \$813,298 for Program Year Fifteen, and the County has prepared the attached objectives and proposed uses of HOME funds for 2011-2012; and,

WHEREAS, \$148,991 in CDBG funds from previous years are included in the proposed use of CDBG and HOME funds in 2011-2012; and,

WHEREAS, localities are required to submit a Consolidated Plan (the "Plan") with annual installments as a condition of receiving funds under the Housing and Community Development Act of 1974 and the HOME Act of 1990, and the Department of Community Revitalization has prepared the required Plan for submission to HUD with proposed uses of CDBG and HOME funds for 2011-2012 as shown on the attached table.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the 2011-2012 Plan, including the proposed uses of CDBG and HOME funds for 2011-2012; (2) authorizes the County Manager to submit the Plan as required by law; and (3) authorizes the County Manager to execute the agreements and contracts necessary to implement the CDBG and HOME activities in a form approved by the County Attorney.

By Agency Head A. Neal Stankler By County Manager _____

Routing:
Yellow to: Community Rev.
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**2011-2012 CDBG & HOME Program
Sources & Uses of Funds**

	CDBG	HOME
SOURCES		
Funds Brought Forward	148,991	
Estimated FY 2011-2012 Allocation	1,335,243	813,298
Total Available	1,484,234	813,298
USES		
1. CDBG & HOME Administration	206,000	75,000
2. Commercial Assistance Program	190,000	0
3. ElderHomes Rehabilitation	130,960	438,298
4. ElderHomes Emergency & Minor Repairs	328,274	0
5. CONNECT Program	170,000	0
6. HOME Inc. Downpayment Assistance	40,000	150,000
7. CHDO Activities	0	150,000
8. RAMPS	50,000	0
9. Highland Springs Community Center	100,000	0
10. Belmont Improvements	200,000	0
11. St. Joseph's Villa – Culinary Arts Training Center	69,000	0
Total Allocation	1,484,234	813,298

Adopted June 28, 2011

CDBG Administration Cap - \$267,048.
 Public Service Cap - \$200,286.
 HOME Administration Cap - \$81,329.
 CHDO Minimum - \$121,995.

Appendix B – Public Hearing Notices

Notice of Public Hearing Proposed Submission of the Henrico County Consolidated Plan and Proposed Uses of Funds under the Community Development Block Grant and HOME Programs in 2011-2012

Henrico County is a participant in the Community Development Block Grant (CDBG) and HOME Programs and is required to submit its Consolidated Plan to the U.S. Department of Housing and Urban Development by August 15, 2011. The Consolidated Plan sets forth the community development needs in the County and the proposed uses of CDBG and HOME Program funds in 2011-2012. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, June 28, 2011 at 7:00 PM in the Board Room in the County Administration Building in the Government Center at Parham and Hungary Spring Roads. The Board will also consider a resolution to adopt the proposed Consolidated Plan and the proposed uses of program funds.

Funding for the program year includes:

2011-2012 CDBG Entitlement Grant	\$1,335,215
2011-2012 HOME Entitlement Grant	\$813,338
CDBG Funds Brought Forward	\$148,991
Total Funds Available	\$2,297,544

The Following projects have been recommended for funding in 2011-2012:

CDBG

Commercial Assistance Program - provides technical assistance to businesses and property owners for the revitalization of commercial corridors for the creation of jobs for low income persons - \$190,000.
ElderHomes Rehabilitation - provides administration and operating costs for a program for rehabilitation of homes owned by low income elderly and/or disabled persons - \$130,932.
ElderHomes Emergency & Minor Repairs - provides for the administration and direct costs of a program of emergency and minor repairs to the homes of low income homeowners - \$328,274.
RAMPS - provides materials for use by volunteers to build handicapped ramps-\$50,000.
CONNECT Program - provides funds for support services including tutoring, mentoring, substance abuse, for at-risk youth living in subsidized housing - \$170,000.
CDBG Administration - provides funds for the administration of the CDBG program - \$206,000.
HOME Inc. - provides for administration and other costs associated with a program for homeownership assistance \$40,000.
Highland Springs Community Center - provides funds to replace the roof and interior renovations of a community center- \$100,000.
Belmont Improvements - provides funds for the clearance, site preparation and improvements to a public facility - \$200,000.
St. Joseph's Villa - provides funds for a culinary arts training center and maintenance of fire escapes for eight cottages - \$69,000.

HOME

ElderHomes Corporation Rehabilitation - provides for rehabilitation of homes owned by low income elderly and/or disabled persons - \$438,338.
HOME Administration - provides for the administration of the HOME Program - \$75,000.
HOME Inc. - provides homeownership assistance for down payment and closing costs for the purchase of a home by low income persons - \$150,000.
CHDO Activities - provides a development subsidy for the construction or rehabilitation of homes for sale to low income persons - \$150,000.
The Consolidated Plan is available for review in the Henrico County Department of Community Revitalization at 4062 Crockett Street, the Eastern Government Center and Henrico libraries. If you have questions, comments or need information, please call the Department of Community Revitalization at 501-7611.

Public Hearing On Community

Development Needs

Henrico County, Virginia

As a participant in the Community Development Block Grant (CDBG) Program and HOME Investment Partnership Program (HOME), Henrico County will prepare a Consolidated Plan for submission to the U.S. Department of Housing and Urban Development. The 2011-2012 Consolidated Plan will include the County's proposed uses of an estimated \$1,478,337 of Community Development Block Grant (CDBG) funds and \$836,001 of HOME Program funds for the operating period beginning October 1, 2011 through September 30, 2012.

Henrico County will conduct a public hearing at 6:00 p.m., Thursday March 17, 2011 in the Board Room at the County Administration Building in the Government Center at 4301 E. Parham Road. The County encourages citizens to attend, especially low and moderate-income citizens and residents of low and moderate-income neighborhoods, and express their opinions concerning community development needs in the County. These needs may include housing, enhancement of neighborhoods, expansion of economic opportunities, or any other needs that citizens consider important.

If you have questions, comments or wish additional information concerning the public hearing please call the Department of Community Revitalization at 501-7640.

Appendix C SF 424 form



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the ICPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 08/15/2011	Applicant Identifier B-05-UC-52-0208	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
County of Henrico		UOG Code	
P.O. BOX 90775		Organizational DUNS: 129053182	
		Organizational Unit: County Government	
Henrico	Virginia	Department: Community Revitalization	
23273-0775	Country U.S.A.	Division: Community Development	
Employer Identification Number (EIN):		County: Henrico	
54-600134		Program Year Start Date: 10/01/2011	
Applicant Type:		Specify Other Type if necessary:	
Local Government: County			
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles:		Description of Areas Affected by CDBG Project(s)	
Commercial Assistance Program Elderhomes Rehabilitation CONNECT Program Home, Inc. Downpayment Assistance Elderhomes Emergency & Minor Repairs RAMPS Highland Springs Community Center Belmont Improvements St. Joseph's Villa-Culinary Arts Training Center CDBG Administration		Provides benefits to low and very low income residents of the County, including public facilities and improvements, public services, residential rehabilitation and others.	
\$CDBG Grant Amount \$1,335,243.00	\$Additional HUD Grant(s) Leveraged \$0.00	Describe n/a	
\$Additional Federal Funds Leveraged \$0.00		\$Additional State Funds Leveraged \$0.00	
\$Locally Leveraged Funds \$4,000,000.00		\$Grantee Funds Leveraged \$0.00	
\$Anticipated Program Income \$0.00		Other (Describe) n/a	

SF 424

Version 2.0

Total Funds Leveraged for CDBG-based Project(s)			
\$4,000,000.00			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
Elderhomes Rehabilitation HOME, Inc. Downpayment Assistance CHDO Activities Home Administration		Provides moderate residential rehabilitation for homeowners, homeownership assistance, and other housing opportunities for low and very low income residents of the County.	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$813,298.00		\$0.00	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$0.00		\$0.00	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$3,610,681.00		\$0.00	
\$Anticipated Program Income		Other (Describe)	
\$0.00		n/a	
Total Funds Leveraged for HOME-based Project(s)			
\$3,610,681.00			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
n/a		n/a	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$0.00		\$0.00	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$0.00		\$0.00	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$0.00		\$0.00	
\$Anticipated Program Income		Other (Describe)	
\$0.00		n/a	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
n/a		n/a	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$0.00	\$0.00	n/a	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$0.00		\$0.00	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$0.00		\$0.00	
\$Anticipated Program Income		Other (Describe)	
\$0.00		n/a	
Total Funds Leveraged for ESG-based Project(s) \$0.00			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process? unknown	
Applicant Districts Third	Project Districts Third		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

--

Person to be contacted regarding this application		
David		Sacks
Community Development Manager	Phone: (804) 501-7611	Fax: (804) 501-7630
Sac01@co.henrico.va.us	www.co.henrico.va.us	Scott Carter
Signature of Authorized Representative		Date Signed

Appendix D –

CPMP Non-State Grantee Certifications



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction


Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

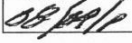
Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official



Date

Virgil R. Hazelett, P.E.
Name
County Manager
Title
P.O. Box 90775
Address
Henrico, Virginia 23273-0775
City/State/Zip
(804) 501-4386
Telephone Number

Jurisdiction

- This certification does not apply.
 This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2010, 2011, 2012, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

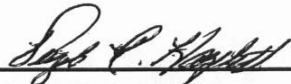
14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official



Date

Virgil R. Hazelett, P.E.

Name

County Manager

Title

P.O. Box 90775

Address

Henrico/Virginia/23273-0775

City/State/Zip

(804) 501-4386

Telephone Number

Jurisdiction _____

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

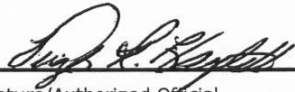
The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official



Date

Virgil R. Hazelett, P.E.

Name

County Manager

Title

P.O. Box 90775

Address

Henrico/Virginia/23273-0775

City/State/Zip

(804) 501-4386

Telephone Number

Jurisdiction _____

- This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

- This certification does not apply.
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

Jurisdiction

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

Jurisdiction

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Government Center	4301 E. Parham Rd	Richmond	Henrico	VA	23273
Community Revitalization	4062 Crockett	Richmond	Henrico	VA	23228

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

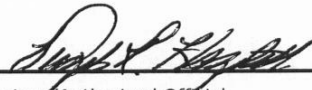
Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- All "direct charge" employees;
- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



Signature/Authorized Official



Date

Virgil R. Hazelett, P.E.

Name

County Manager

Title

P.O. Box 90775

Address

Henrico/Virginia/23273-0775

City/State/Zip

(804) 501-4386

Telephone Number