

COUNTY OF HENRICO, VIRGINIA
ELECTORAL BOARD MEETING
July 14, 2022

The Henrico County Electoral Board convened a meeting on Thursday, July 14, 2022, at 10:00 a.m. in the Meeting Room at the Twin Hickory- Henrico County Public Library, 5001 Twin Hickory Rd., Glen Allen, VA 23059.

Those present at the meeting were:

PRESENT

Yvonne Smith, Chair, Electoral Board
Linwood Cobb, III, Vice-Chair Electoral Board
Cathy Woodson, Secretary, Electoral Board
Mark Coakley, General Registrar, Voter Registration and Elections
Anne Marie Middlesworth, Deputy Registrar, Voter Registration and Elections
Leslie Funn, Administrative Assistant, Voter Registration and Elections
Cindy Kinney, Public
Mary Grace Boyle, Public
Thomas Belvin, Public
Chris Pandel, Public
James Jones, Public
Anne Hayes, Public
L. Frances Brown, Henrico County NAACP 7077-B
Ron Brown, Public
Doug Broome, Henrico County Democratic Committee
Martha Cohen, Public
Dianna Gibsen, Public

Call to Order

The Chair called the meeting to order at 10:00 a.m.

November Election Ballot orders-Mark Coakley

The electoral board members reviewed the November 8, 2022, election spreadsheet for ordering the ballots. The spreadsheet contains the number of registered voters, proposed number of ballots per precinct and early absentee voting. The estimate is 60% for each one. It's not a turn-out, but for the precincts we are sending 60% ballots for the number registered voters- active & inactive. As of last month, for absentee we are trying to get the ballot on demand due to a new law stating you must give absentee voters their own precinct ballot styles. We will have 94 ballot styles. The ballot on demand will be the best option and we are working on procuring some of those. If not, we will get 60% ballots for absentee voting.

Yvonne Smith-for each precinct? **Mark Coakley**- yes for each precinct and you will see the list on the spreadsheet. **Linwood Cobb III**-is 60% the historical number that has worked out in the past. **Mark Coakley**-these are unprecedented times in the 2000's and with the No Excuse Absentee voting and this being our first non-presidential federal election - 60% is a little bit lower than turn out overall, but if you look at 120% that's too high of a number. Therefore, we say 60% at the precinct and so many people vote early now we just don't know how many this go around for this type of election- congressional and bond referendum. **Yvonne Smith**- if we go to ballot on demand would each precinct

have the ability print if they ran out of ballots **Mark Coakley**-not the precincts, we (the Registrar's office) would print them out. We will know based on the early voting turnout if we need to increase that number. If we have a 5% turnout or 40% turnout for early voting, then 60% would be a good number to send to the precincts. **Yvonne Smith**-agreed.

Yvonne Smith- before we move on to the next item on our list. I would like to introduce our newest board member, Mr. Linwood Cobb, III. He became a member a month ago. Welcome to the Henrico County Electoral Board.

Hours and Dates for early voting-Mark Coakley

VA code states we must advertise 55 days before the election -the dates and hours of satellite and early voting sites. The Registrar's office advertises in the Richmond Free Press, The Times Dispatch, and the Citizen, on the county website and local website but it's a matter of what does the board want to do for dates and hours of the satellite locations. We do have two regular offices one on Parham Rd (Western Government Center) and the other on Nine Mile Rd- (Eastern Government Center). The last two years we have done the Varina Library- the last 2 weeks before the election. The hours are County hours: 8:00 a.m. – 4:30 p.m. Monday-Friday and 9:00 a.m.-5:00 p.m. two Saturdays before the election. **Yvonne Smith**-two Saturdays before the election and for each satellite location and that was the change in the code or was it in there last year.

Mark Coakley- yes it was in there last year it just a matter if you want to modify or add dates and hours. **Yvonne Smith & Cathy Woodson**- keep the same. **Linwood Cobb III**- it worked well in the last elections. **Cathy Woodson**-yes, I think we should keep it the same so people won't get confused. **Linwood Cobb III**- do we have staff in all locations? **Mark Coakley** - yes, we do.

Cathy Woodson-you (Mark) covered where we advertise so that's good and if we can ask those who are present right now to be sure to get that out to your constituents. **Mark Coakley**- the two Saturdays are: October 29 & November 5 and the election is November 8, 2022. We start Varina Library on Monday Oct 24 thru November 5 which will be two full weeks. **Yvonne Smith**- just to reiterate what you just said the two locations are the Eastern Government Center & the Western Government Center the regular 45 days of early voting. The last two weeks before the November election will also be at the Varina Library with the same hours 8:00 a.m.-4:30 p.m. **Mark Coakley**-yes, that's correct. **Yvonne Smith**- do we have anything else. **Mark Coakley**-those are the two items for this board meeting.

Public comments-

Yvonne Smith -please introduce yourself when asking your question (s).

Cindy Kinney-I was wondering about these ballots on demand. How are you going to reconcile those numbers? How many are printed; how many are actual cast?

Mark Coakley- that's a good question -The Registrar's office is waiting for guidance for ballot on demand from the State. Our objective is when a person comes in early to vote from i.e.: precinct #302 we will print out a ballot for precinct #302 and mark on a spreadsheet one ballot for precinct #302. It will go thru the scanner and at the end of the night we'll reconcile with how many we have on the spreadsheet and how many went thru the scanner.

James Jones- is there a counter on the demand machine? **Mark Coakley-**yes, it's tied into the voter electronic pollbook (EPB). It's the electronic pollbook that prints the ballot. **Thomas Belvin-** do you intend to print on election day? **Mark Coakley-**no that's the 60% that we send out to the precinct, the precinct will get 60% of their ballots- that's how it's always been, and there delivered in the machines that's used on election day. This is a law we must report absentee voters by each precinct.

James Jones-do you intend to have on demand machines at each early voting location and do you have enough? **Mark Coakley-**yes, we do, and it would be 3. **James Jones:** Varina, East & West **Mark Coakley-**Yes.

Anne Marie Middlesworth-if we did not have the ballot on demand, one of the challenges would be having the storage to securely store 94 ballot styles at each of the locations. I think most of you have been to the Western Government Center and know the challenges we have there and for large localities, that the challenges balancing out the printing on demand versus the storage of the 94 ballot styles and then this election cycle is pretty simple. We just have the two congressional districts to contend with. Next year when we have multiple ballot styles and we do still have a few splits precincts- it becomes more ballot style orders for each of the precincts.

L. Frances Brown- Good morning and I welcome this opportunity for public comment, I represent the Tuckahoe Magisterial District we lived there for 10 years, and I also represent the Henrico County NAACP. My question is I heard they tour early voting on Saturdays-now I stand here to represent Sunday voting as the Souls to the Polls historic for churches to send their congregation to the polls to vote as a voting bloc. Last year we did not have Sunday voting and I like to know since we already heard there is staffing in places for this-why isn't there Sunday voting available for the constituents, thank you.

Yvonne Smith-the electoral board decided to table it mostly because of staffing issues and because of working 7days a week. Everybody should have a day of rest regardless of one day. We had someone say why don't you vote on Sunday and take Monday off. We can not do that pursuant to the election code we have to be opened Monday thru Friday as the county of Henrico. This board has not discussed it yet and it did not come up this year until you just brought it up so that's certainly something we will talk about but that's not something we will decide on today.

L. Frances Brown- I certainly appreciate that, and I would like to add that it is a voting block historically that a group of individuals, churches, ministers-it's a way to increase the vote. It has been in the past to deny people to vote because they cannot vote on Sunday. Again, everyone deserves a day of rest but it's the employees that service the constituents- that's my comment.

Mary Grace Boyle- on demand printing for voting day but what about absentee. Are you going to preprint ballots or will the ballot on demand be used as well? **Mark Coakley-** Are you referring to by mail absentee? **Mary Grace Boyle-**Yes. **Mark Coakley-** the absentee ballots will be preprinted from the vender.

Mary Grace Boyle- the lack of notice of the meetings- they are printed by law 3-days prior, but it doesn't give people a lot of time. What I noticed that other counties and Richmond being the latest have an email list you can sign up for and as soon as a meeting is declared the email is sent out and people are notified far in advance on when the meeting will be. I'm asking Henrico to consider what Richmond and other counties have done to create an email blast list when the meetings are called. This way I will not have to trouble the Registrar's staff two times a week to find out when the meeting is. This would be very helpful for the public. **Yvonne Smith-** that's something we will have to talk with our IT department about.

Chris Pandel- is there a reason why we can't have regularly scheduled meetings month to month on a certain day? At least until the election day. **Yvonne Smith-** we are only required by law to meet twice a year and we meet more than that when we have an agenda. When we have items to discuss or decisions to make, this is more than the second meeting – we've met in February, March, May and today.

Martha Cohen- I'm a little confused about that-because there's a lot going on directly for instance there's still having resolved how to deal with same day voting. **Mark**

Coakley- we're waiting on guidance from the State. **Martha Cohen-**before Chris Piper left, he was on the election legislative committee, and he said there was a plan. What happen to that plan? Was it just not workable? **Mark Coakley-** waiting on guidance.

Martha Cohen- There wasn't a plan? **Mark Coakley –** I don't know, we didn't receive a plan. **Martha Cohen –** Does the board know about a plan? **Yvonne Smith-**we are all in the same boat, we are not aware of a plan. **Martha Cohen-** so there was no plan?

Yvonne Smith- I can't response to that. **Cathy Woodson-** we are not saying there is no plan. There was nothing presented to the board or the registrar. **Martha Cohen -** how do we find out about this? **Cathy Woodson -**you contact Elect. **James Jones-** Susan Beals, she replaced Piper.

Martha Cohen- regarding the 60% ballots for the precinct, on my experiences on the day of voting a lot of times on the day of the vote, people will come and report back- who showed up and who did not and that could really impact voting. Back to the previous public comment, I think it would make a lot of people feel more comfortable even if you guys cancelled the meeting that if there were some meetings on the books. Because I made special arrangements to come here and maybe others did to. I know people are really concerned about the election even though this may be a quieter election people are really concerned in our neighborhoods. We represent the ones who are at work and could not be here. It would be nice to have a meeting calendar. **Yvonne Smith-** we will take that under consideration.

Doug Broome-I support Sunday voting and this year I will be preparing sample ballots. I have a question regarding sample ballots. If I can get an explanation on how the print on demand will look like. Will the ballots be the same as preprinted? Will that effect how we prepare the sample ballots that the county will provide? **Mark Coakley-** all ballots are uniformed – just remember your printing color. **Doug Broome-**Yes yellow is for the county. **Mark Coakley –** yes and white is the official ballot. **Doug Broome-**yes, we usually go with light blue color.

Ann Hayes-I like to thank the electoral board and the registrar office for the tremendous job they have done always, especially during the few years with the pandemic and the voting changes with early voting and help with keeping the elections running smoothly. One thing I noticed this past election, there is still confusion with early voting and election day voting and showing up at the registrar's office on Monday before election day to vote or showing up on Election Day at the Registrar's office. It was noticeable at Eastern Government Henrico office. Please review the information that goes out on your website (homepage), basic information regarding early voting hours, when voting stops at the office and where to vote on Election Day. **Mark Coakley-** on our webpage we have the locations of in person voting and the mail drop boxes, hours of operations of early voting however, we can add to the homepage the vote at your polling place on Election Day. **Anne Hayes-** yes thank you and please include a link in case their polling place has changed.

James Jones-once redistricting was resolved everyone received a new voter registration card? **Yvonne Smith-** Yes. **James Jones** how many were undeliverable? How many

came back to Henrico? **Mark Coakley**- no data spreadsheet was created for undeliverable. The return mail was placed in designated area. **James Jones**- How many was made inactive? **Mark Coakley**- the post card was returned with a yellow sticky note from the USPS and the address was updated. **James Jones**-what about the mail received without a forwarding address? **Mark Coakley**- the information is updated in VERIS, and the system will make that determination. **James Jones**- is that the state's system? **Mark Coakley** -yes. **James Jones**- so there's no back log of processing the cards. **Mark Coakley** – no, we are up to date.

James Jones- when a new voter registers, their sent a confirmation to that address. **Mark Coakley**-they are sent a voter's notice. **James Jones**- how many of those still need to be processed or have come back returned. **Mark Coakley**- when a voter registers its keyed that day. **James Jones**-when the confirmation is undeliverable, I think the process, or we heard the voter is marked inactive at that point and two federal elections they are removed. **Mark Coakley**- they are sent confirmation notices. -**James Jones**- is there a back log of sending those confirmation notices? **Mark Coakley** – no we are up to date, we have (6) full-time staff working on processing the voter registrations. **James Jones** – do you get a lot of those back? **Mark Coakley** – I can't answer that. **James Jones** there's no number or count. **Mark Coakley**- no.

James Jones- there's new group formed this year called the US Alliance for Election Excellence. Have any of you (electoral board) or registrar been contacted by anyone from that organization. **Electoral Board**-no. **James Jones**- there's several organizations involved one of them being the elections group which is where Piper has ended up. Matter of fact I'm working with them. Have they contacted the board or the registrar's staff? **Mark Coakley**-no.

Chris Pandel- early voting in the Registrar office at Parham location is set up in the lobby, that is really crowded and jammed. Would the Fire Marshall consider that a fire hazard, will people be able to get out of there fast? **Yvonne Smith**- there is a rear exit in the back of the building. We all acknowledge that it is cramped but it's the only space we have at this time. **Cathy Woodson**-what you could do is contact your board of supervisor about space for elections. **Yvonne Smith**- this was a concerned since 2020 and I will reiterate what Mrs. Woodson said anyone who wants to talk with their board members and say that we need more space would be greatly appreciated. **Chris Pandel**- what is the plan for reporting by precinct in early voting and absentee voting? **Mark Coakley**- waiting on guidance.

Thomas Belvin- just to confirm what you said early- you are still waiting on guidance for same day voter registration. **Cathy Woodson**-one of the things we must think about that localities don't create their own procedures on some the state codes. State Board of Elections gives us direction when state code changes and what Henrico does is very similar to other localities. Everybody is not doing their own thing. So, we are waiting to hear on same day registration on election, how to handle that so everything is uniform and if there are different documents that we need to use that they will provide to us from the State. Whenever there are code changes, we will get guidance from the State so that we are all under the same uniform procedures.

Thomas Belvin-thank you. I have a follow up question on different subject the media said another county had a discussion with their electoral board about modifying the number of days for early voting. Is that something that a county can do?

Mark Coakley-they can modify the satellite locations for early voting however absentee voting is 45 days before election day, starting September 23 for the November 2022 election. **Thomas Belvin**- the county can't adjust the voting days on the state unless it's a satellite location like Varina. **Mark Coakley**- similar to the 55 days' notice before the

election- what are hours and locations will be for early voting. **Thomas Belvin**- early voting must be 45 days but the satellite location hours are up to the individual localities.

Mark Coakley-yes

Martha Cohen- I know you are waiting on the State but what is the deadline. What is the deadline for certain election items (i.e., order paper ballots) to help you prepare for the September 23 early voting date? What are the deadlines dates that the State needs to meet to do your job effectively? And we won't see on TV the election board is not doing their job and denying people to vote and especially on the same day voter registration end up with provisional ballots and other paper issues- because we can call our representative and say what are you going to do about this? **Yvonne Smith**- we have a schedule when we order ballots and also Henrico has never run out of ballots not saying it hasn't happen in the State but it has never happened in Henrico and I think with ballot on demand we are not going to have a issue and those are the materials that have to go the precincts and those are the materials that are at early voting -I'm not trying to change your question.

Martha Cohen- my question is you never had same day voter registration and voting before, no one knows what's going to happen. We have a question mark here.

Yvonne Smith-we are waiting for guidance from the State. There's nothing that we can discuss or respond to at this moment until we hear from the State. We just had a legislative update yesterday (July 13th) code changed July 1st and today's the 14th so it's not a lot of time to have the opportunity to even make any decisions. We are working on it and the State is working on it. We can't really answer your question.

Martha Cohen- I'm not putting this on you guys-I know you're waiting. I'm saying what can we do? **Yvonne Smith**- So your question is what you can do to help us.

Martha Cohen- in terms of what your deadlines are- I can call my representative and say I went to a board meeting today and I understand they are waiting and need an answer. I come from production these are kind of normal actions. I'm personally concerned about this, and I know this hasn't happened in Henrico, but it has happened in other places and like I said with same day registration and voting-where nobody knows what really is going to happened.

Yvonne Smith-every year when we have new legislation and that's every July and there's changes for the registrar's office to make pursuant to elections gets all taken care of before the election before the early voting and now in 2022 but I can't help you with your answer but trust me it will be alright. **Mark Coakley**-on the State Board webpage there's a calendar and it has a code section for each day- on the webpage it says so many days before the election this must happen – four days before the election this must happened, so there's a five-page spreadsheet on that webpage that answers that question.

Martha Cohen-thank you.

Anne Marie Middlesworth- we are having conversation with all our vendors that provides ballots, papers, envelopes, etc. All the election supplies. They are working with Elect and working with partners with the election changes that are affecting the entire community. There are conversations happening it just that we are just right at the beginning of new election. **Martha Cohen**-yes, I was just more concerned about them meeting your deadlines. **Mark Coakley**- again it's all set in the code. **Anne Marie Middlesworth** -there are work groups that are working hard that consist of Registrar's and Board members, that are working to implement the changes that will be able to send out uniform guides to the state. There is a lot going on behind the scenes.

Chris Pandel- so along those same lines when will the training of election officials be held. **Anne Marie Middlesworth**- 30 days before the election. **Chris Pandel**- this year it will be in person and the registrar early voting assistants they'll need additional training

on how to handle- walk in people and same day voter registration-when is that training going to be. **Mark Coakley**- they are part-time workers so that is personnel. **Chris Pandel**- you said before they are part-time county workers/employees so that are not election officials. **Mark Coakley**-they are employees who are paid by the county payroll system. **Chris Pandel**- do they have other jobs in the county. **Mark Coakley**- they could have other jobs. **Chris Pandel**-can we as election officials become a part-time employee for early voting assistant. **Mark Coakley**- to apply you must complete an application for review.

L. Frances Brown- I represent my constituents of the Henrico NAACP and I would like to revisit the Sunday voting issue, there's been a lot of comment about guidance from the State and of course as rules go you take your guidance from the State. Is there any guidance on Sunday voting from the State? Other localities do have Sunday voting so they're following some State guideline that Henrico is not. **Yvonne Smith**- no madam the code says May is does not say Shall. So, if the code says May that is up to each locality. **L. Frances Brown**- so how does a May become a Shall. **Yvonne Smith**- that would be up to legislation. **L. Frances Brown**- so there's no decision at this point **Yvonne Smith**- no. **L. Frances Brown**- you're waiting on guidance. **Yvonne Smith**- we are not waiting on guidance. **L. Frances Brown**-what are you waiting for? **Yvonne Smith**-we are waiting on us to decide and we haven't discussed it at all.

L. Frances Brown- I understand there is no regular meeting. How can we voice this issue again? **Yvonne Smith**- as we get closer to the election, we will meet more but right now there's nothing that we have scheduled and before we leave, we will get our calendars together. **L. Frances Brown**- it's a passion for me but I represent a lot of people who would like Sunday to voting-thank you. **Yvonne Smith**-thank you.

Doug Broome- Last year I did an observation-poll observation on early voting on Sunday in Richmond. Both with people working at the polling place and people coming to vote were extremely happy to get the opportunity. Pollworkers were tired they worked 14 days in a row, but they were happy to be there. It was a very positive experience for everybody. **Yvonne Smith**-thank you.

James Jones- a couple of organizations do mass mailings of absentee ballot applications that are partially filled out. Last year they sent out two million mailed to voters. My question- have you been in contact with them with a similar mailing going out this year. I know in the spring they sent out several registration forms to eligible residents that weren't eligible to vote. But typically, they send out the registration's forms before the election. I believe in 2021 in August. Have you had any communication with them about a similar mailing for this year? **Mark Coakley**- no, that would come from the State. **James Jones**- well last year we heard from a couple of registrars they had correspondence with the center of voter information about mailings they were going to do in their county. I think it was to prevent confusion in people of not understanding where the application was coming from. **Mark Coakley**- probably the leadership. **James Jones**- I will check with the State. Biden sent out an executive order where federal agencies were going to become voter registration operations and anyone who contacted those agencies would be registered to vote in the state where they live if they weren't already registered. Do you know if the state of Virginia is honoring those voter registrations? Some states have said we are not going to allow that but I'm wondering what the decision is in Virginia. Are we accepting those registrations? **Mark Coakley**- in 1993 the NVRA Act where state and federal agencies had to offer registration- DMV (motor voter). **James Jones**- yes that's State- this is federal. In other words, if you go to the housing or human services, they sign you up as a voter in Virginia. Are you getting those registrations? **Mark Coakley**-

we get registrations. **James Jones-** from the federal agencies? **Mark Coakley-** I can't answer that question- we get registrations. **Chris Pandel-** you don't know, or you're not allow to. **Mark Coakley-** we receive online, in person and by mail. **James Jones-** this would be from a federal agency. **Mark Coakley-** not to my knowledge.

James Jones- we have two 24/7 drop boxes- outside the Western and Eastern locations. Are they under a 24-hour surveillance? And is that surveillance available as live stream online at some website. **Mark Coakley-** they are under surveillance through the county's security department. **James Jones-** how can we find out-we heard about some cases where there's a loop. It would monitor and record for 8-hours and then it would rerecord. **Mark Coakley-**that's not what the law states. **James Jones-** so yours is a constant recording. **Mark Coakley-** the law says to keep it 30 days after the election. **James Jones-** and it's a 45-day recording basically. **Mark Coakley-**yes.

Thomas Belvin- I wanted to know if there's going to be any plan changes on aspects of the election day-poll books or is all the equipment basically the same as last time.

Mark Coakley- yes. The only thing we started new last time based on last year's new law-is the outside polls. There must be two designated workers for outside pollworkers.

Thomas Belvin- In terms of the poll books and all other election equipment there is no change. **Mark Coakley-** that is correct. **Thomas Belvin-**during election day there is no internet connection. I know there's a blue tooth connection to the printer to print the ticket. **Mark Coakley-** that's correct but there's no internet or no Wi-Fi. **James Jones-** early voting is connected to the cloud. **Mark Coakley-** the poll book is connected to the IT system. **James Jones-** the poll book connects to the cloud, to access the voters information. **Mark Coakley and Thomas Belvin-** no it's on the poll book. **James Jones-** not the entire county. **Mark Coakley and Thomas Belvin-** yes, the entire county.

James Jones- well that is new. **Mark Coakley-** no it's not new. **James Jones-** it's new news, we were told that to access the entire county. **Cathy Woodson-** you were told by us. **James Jones-**I was told by a staff but can't remember whom.

Yvonne Smith- but it wasn't our staff. **James Jones-** correct.

James Jones- on the iPads I see for early voting-all the county records are on there and when somebody votes in Varina-it's reported immediately in real time on the system, so we know in the Western office. **Mark Coakley-** yes that's correct.

James Jones- thank you for this opportunity to get all the information about how to we do elections in Henrico. I have two more quick questions. **Yvonne Smith-**yes continue, however, we do have other business as well. A Risk Limit Audit is required now by one of statues. That one of the new statues that went into effect. Are you all prepared this fall? **Mark Coakley-** yes, we are prepared. **James Jones-** have you gotten any guidance?

Mark Coakley- no we have not received any guidance. **James Jones-**Is there a policy in Henrico County for vulnerable voters? In other words, someone is in a nursing home, another issue that has been in news. How will you get their vote? Do representatives from your office go out there or pollworkers to get their vote? Or do they just vote on their own? **Mark Coakley-** we do not voter registration or solicit votes. **James Jones-** this is for casting a ballot. **Mark Coakley-**we do not solicit votes. **James Jones-** and you don't go to the facility. **Mark Coakley-** no. **James Jones-**thank you.

Other business-

Mark Coakley- there was mention about setting up another meeting- Leslie Funn when was this meeting posted. **Leslie Funn-**two weeks before. The Electoral Board members will review their calendars at later date to schedule the next meeting.

Mark Coakley- on the Registrar's website at the very bottom of the page there's now an electoral.board web site. This for the electoral board to receive emails. You no longer must send the email to registerandvote@henrico.us . The new site is: electoral.board@henrico.us.

Chris Pandel-who will monitor this site for the board members. **Mark Coakley**- I will monitor the site. **Chris Pandel**- you will forward the email to them. **Mark Coakley**- yes.

Linwood Cobb III- have the new law books come out. **Mark Coakley**- we usually receive those within the first week of August.

Cathy Woodson-thank you all for coming today, we really appreciate it. and I also want to encourage that the information you can always use the State Board of Elections website and get lots of information. They also have voter outreach documents you can use. Also check the Voter Registration office website frequently and any help that you give out in the community with your constituents is always appreciated. If there's something that's confusing or something you're not sure of you can always ask.

Yvonne Smith- I will also say that while we don't meet. if there are issues, we generally get an email from **Mark Coakley** and we are here. I hope this helps. If there's something that comes up, sometimes there is only a three-day notice. When we feel there may be a need to meet quickly. But we will work hard on giving the notice early.

Good of the order- none

Closed session for Personnel matters

On motion of Mrs. Woodson and seconded by Mrs. Smith, that the electoral board members convene in closed meeting at 10:52 a.m. to consider a personnel matter, specifically the evaluation of General Registrar pursuant to §2.2-3711(A)(1) of the Code of Virginia.

The vote of the Board was as follows:

Aye
Yvonne Smith
Linwood Cobb, III
Cathy Woodson

Nay

Mrs. Woodson motion ending the closed session meeting and open meeting session at 12:33 p.m. and seconded by Mr. Cobb, III.

Aye
Yvonne Smith
Linwood Cobb, III
Cathy Woodson

Nay

Adjournment

There being no further business, on motion of Mr. Cobb, III, seconded by Mrs. Woodson, and by unanimous vote, the Board voted to adjourn the meeting at 12:37 p.m.

The vote of the Board was as follows:

Aye

Yvonne Smith
Linwood Cobb, III
Cathy Woodson

Nay

Yvonne Smith, Chair

Linwood Cobb, III, Vice Chair

Cathy Woodson, Secretary