

COUNTY OF HENRICO, VIRGINIA
ELECTORAL BOARD MEETING
August 12, 2025

The Henrico County Electoral Board convened a meeting on Tuesday, August 12, 2025, at 10:00 a.m. in the Voter Registration & Elections Conference Room - Henrico County Government Center, 4305 E. Parham Rd., Henrico, VA 23228.

Those present at the meeting were:

PRESENT

Linwood Cobb, III, Chair Electoral Board
Yvonne Smith, Vice-Chair, Electoral Board
Cathy Woodson, Secretary, Electoral Board
Mark Coakley, General Registrar, Voter Registration and Elections
Anne Marie Middlesworth, Deputy Registrar, Voter Registration and Elections
Yashima Richardson, Management Specialist I, Voter Registration & Elections
Thomas W. Belvin, Public
Ken Vande Vrede, Public
Geoffrey McVeigh, Public

Call to Order

The Chair called the meeting to order at 10:00 a.m.

Approval of last meeting minutes-June 18, 2025 & June 23, 2025

On the motion of Yvonne Smith and seconded by Cathy Woodson and by unanimous vote, the Board voted to approve the minutes from June 18, 2025 & June 23, 2025, meetings.

The vote of the Board was as follows:

Aye
Linwood Cobb, III
Yvonne Smith
Cathy Woodson

Nay

Public Comments-

Geoffrey McVeigh- Stated as an Election Official advocate, he does not feel elections are secure. Mr. McVeigh also asked questions regarding the Absentee staffing, security of equipment, how many seasonal workers are involved, the accuracy and how is the mail processed daily. Mr. McVeigh also gave a handout to the board members and Mr. Coakley with his questions. Mr. McVeigh suggested the Electoral Board meetings should be advertised in the Henrico Citizen because the meetings are hard to find.

Ken Vande Vrede- Stated, the absentee voting list received from previous elections presenting the number of voters who participated, were not enough to hold Absentee voting for 45 days. Mr. Vrede expressed his concern for having Absentee Voting be reduced to less than 45 days considering the excessive amount of money that is being sent within the 45-day period.

Thomas W. Belvin- Asked if there are enough Election Officials for the Fall/November Election.

Mr. Cobb, III, commented to Mr. Vrede, he should lobby the local representatives regarding having the 45 days of Absentee Voting reduced.

Mr. Coakley stated to Thomas W. Belvin that Henrico County currently has enough registered voters as election officials for the upcoming November Election, but applications are always being accepted for new workers. Mr. Coakley also announced it was National Poll Worker Day.

ADA Compliance (Americans with Disability Act) checklist for precincts

Mark Coakley reviewed the ADA information required by ELECT and provided the required ADA compliance checklist for all Henrico polling places for review.

On the motion of Yvonne Smith and seconded by Cathy Woodson and by unanimous vote the Board voted to approve Annual ADA Compliance Confirmation.

The vote of the Board was as follows:

Aye
Linwood Cobb, III
Yvonne Smith
Cathy Woodson

Nay

Voting Security Plan-

Mark Coakley presented the Annual Voting System Security Plan for review. Mr. Coakley also stated that by law, these documents cannot be submitted for public view. The documents are to be secured and locked in the General Registrar's office.

On the motion of Yvonne Smith, and seconded by Cathy Woodson and by unanimous vote, the Board approved the Voting System Security Plan.

The vote of the Board was as follows:

Aye
Linwood Cobb, III
Yvonne Smith
Cathy Woodson

Nay

Other business- none

Good of the order- none

Closed session to discuss a personal matter

On motion of Yvonne Smith and seconded by Cathy Woodson that the electoral board members convene in closed meeting at 10:16 a.m. pursuant to §2.2-3712(A)(1) of the Code of Virginia.

The vote of the Board was as follows:

Aye
Linwood Cobb, III
Yvonne Smith
Cathy Woodson

Nay

At 10:16 a.m., at the conclusion of the agenda topics, the Board voted to go into closed session to discuss a personnel matter.

Certificate of Closed Meeting

WHEREAS, the Electoral Board of Henrico County, Virginia, has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters were identified in the motion convening the closed meeting were heard, or considered by the Board.

Vote

Ayes: Three

Nays: Zero

(For each nay vote, the substance of the departure from the requirements of Act should be described)

ABSENT DURING VOTE: Zero

ABSENT DURING Meeting: Zero

At 10:39 a.m. the Board reconvened in regular session.

Adjournment

There being no further business, on motion by Mr. Cobb, III, seconded by Mrs. Woodson, and by unanimous vote, the Board voted to adjourn at 10:43 a.m.

The vote of the Board was as follows:

Ayes: 3

Nay: 0

The vote of the Board was as follows:

Linwood Cobb, III, Chair

Yvonne Smith, Vice Chair

Cathy Woodson, Secretary

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