

COUNTY OF HENRICO, VIRGINIA
ELECTORAL BOARD MEETING
April 25, 2022

The Henrico County Electoral Board convened a meeting on Monday, April 25, 2022, at 1:00 p.m. in the Board Room at the Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Those present at the meeting were:

PRESENT

Yvonne Smith, Chair, Electoral Board
Robert Shippee, Vice-Chair Electoral Board
Cathy Woodson, Secretary, Electoral Board
Mark Coakley, General Registrar, Voter Registration and Elections
Anne Marie Middlesworth, Deputy Registrar, Voter Registration and Elections
Leslie Funn, Administrative Assistant, Voter Registration and Elections
Nancy Smith, VA Fair Elections Coalition
James Jones, Public
Sue Jones, Public
Richard Lister, Public

Call to Order

The Chair called the meeting to order at 1:00 p.m.

Review Redistricting Boundaries

Mark Coakley distributed the redistricting boundaries maps for the Electoral Board members to review. A small portion of Shady Grove Precinct is in the 10th State Senate and 59th House districts. The Supreme Court mappers used a census block boundary instead of the County Boundaries in that area. There are forty-two Registrants with-in the County Boundaries. This has created a split precinct.

On a motion by Mrs. Woodson, and seconded by Mrs. Smith, and by unanimous vote, the Electoral Board recommends to the Board of Supervisors to administer a resolution to the State Board of Elections for a waiver in the split of Shady Grove Precinct.

The vote of the Board was as follows:

Aye

Yvonne Smith
Robert Shippee
Cathy Woodson

Nay

Technicians pay

Mark Coakley recommends to the Electoral Board the promotion of (5) Voting Machine Technicians I from Paygrade HT. 17 to Voting Machine Technicians III HT. 22.

Due to COVID and retirement, five promotional positions have become available. The Voting Machine Technician I, oversees programming the voting machines. The Voting Machine Technician III, position will add the duty of driving the delivery trucks to Henrico County polling places for delivery and set up of voting equipment. Also, they will provide training to the Election Officials on how to open and close the voting equipment.

On motion of Mr. Shippee and seconded by Mrs. Woodson and by unanimous vote the Electoral Board Members approves the promotion of:

1. Thomas S. Arnall, Sr.
2. Garland L. Bunch
3. Walter E. Ikenberry, Jr.
4. Thomas W. Sears
5. Gene L. Ward

from Voting Machine Technician, I Paygrade HT. 17 to Voting Machine Technician III Paygrade HT. 22, effective July 1, 2022.

The vote of the Board was as follows:

Aye
Yvonne Smith
Robert Shippee
Cathy Woodson

Nay

Public comments-

Nancy Smith asked about the duties of the Technician Driver. Mr. Coakley stated the drivers operate the delivery trucks to transport voting equipment. Also, when Absentee voting begins in November will the Registrar's office continue to use the Annex lobby area. Mrs. Woodson stated the Electoral Board has not yet discussed Absentee Voting for November.

James Jones asked the Electoral Board- How long are their terms?

1. Robert Shippee (D), Vice-Chair- term ends December 2023. However, he will resign as Vice Chair on May 10, 2022.
2. Yvonne Smith (R)- Chair- appointed for (3) year term as of January 2022.
3. Cathy Woodson (D) -Secretary-term ends December 2022 and could be reappointed.

Also, are there any plans in place for same day voter registration on election day and early voting by precinct.

The State Board of Elections will provide guidance to the Registrar's office.

James Jones asked if the Registrar office considers receiving grants from the CTCL (Center for Tech and Civic Life) regarding the Alliance for Election Excellence? Mr. Coakley stated according to the VA election code the Registrar's cannot receive grants from private organizations

Other business- none

Good of the order- none

Adjournment

There being no further business, on motion of Mr. Shippee, seconded by Mrs. Woodson, and by unanimous vote, the Board voted to adjourn the meeting at 1:14 p.m.

The vote of the Board was as follows:

Aye
Yvonne Smith
Robert Shippee
Cathy Woodson

Nay

Yvonne Smith, Chair

Robert Shippee, Vice Chair

Cathy Woodson, Secretary