

COUNTY OF HENRICO, VIRGINIA
ELECTORAL BOARD MEETING

January 28, 2022

The Henrico County Electoral Board convened a meeting on Friday, January 28, 2022, at 10:30 a.m. in the Board Room at the Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Those present at the meeting were:

PRESENT

Yvonne Smith, Chair, Electoral Board

Cathy Woodson, Secretary, Electoral Board

Mark Coakley, General Registrar, Voter Registration and Elections

Anne Marie Middlesworth, Deputy Registrar, Voter Registration and Elections

Leslie Funn, Administrative Assistant, Voter Registration and Elections

Lynn McMartin, League of Women Voters

Mary Grace Boyle, Henrico Citizen

Tammy R. Johnson Beard, Republican Committee Henrico County

Absent

Robert Shippee, Vice-Chair, Electoral Board

Call to Order

The meeting was called to order by the Chair, at 10:45 a.m.

Update on Precinct & Polling Places for Redistricting-

Mark Coakley distributed the redistricting packets to the Electoral Board members for review. The documents included the following updates:

- Henrico new precinct list renumbered in alpha order
- Henrico new congressional districts: 1st & 4th
- Henrico new precinct map district boundaries

This year a committee tried to redraw the districts' boundaries lines: House, Senate & Congressional boundaries but was unsuccessful. Therefore, the Supreme Court created a team to redraw the districts boundary lines. The Registrar's office submitted written comments to the redistricting team regarding clarity on the way some of the lines were drawn. There was no response from the redistricting team.

The new boundary lines (House, Senate & Magisterial) were completed, and the Registrar's office will have (3) additional voting precincts:

- Arthur Ashe Jr., Elementary School-1001 Cedar Fork Rd., Henrico, VA 23223
- Elizabeth Holladay, Elementary School-7300 Galaxie Rd., Henrico, VA 23228
- Greenwood Elementary School-10960 Greenwood Rd., Glen Allen, VA 23059

There will no longer be any split precincts in the state of Virginia, unless a waiver request is submitted to the Attorney General's office. The Registrar's office will have to submit a waiver request for two split precincts due to the uneven number of the House of Delegates population for:

- Precinct #105-Hermitage-first House District- 3, 661 voters & second House District- 43 voters
- Precinct#214-Hungary-first House District- 1865 voters & second House District-70 voters.

The Registrar asked the court’s appointed map team for the state of Virginia to fix the split changes, however, no response was received. However, the Registrar’s office has gone from 9-splits to 2-splits precincts.

The Registrar discussed more changes with the districts:

- The Congressional district in Henrico has changed to the 1st & 4th Districts.
- The State Senate district in Henrico has changed to the 13th, 14th & 16th Districts.
- The House of Delegates in Henrico has changed to the 80th, 81st, 59th & 57th Districts.

After the Electoral Board approves the precinct and polling place changes, the Registrar will submit the approval for the Board of Supervisors Ordinance. There will be two different papers for submission:

- Changes to precinct polling places boundaries
- Request a waiver to split precincts: 105-Hermitage & 214-Hungary

On February 8, 2022, the Board of Supervisors will have an Introduction of Ordinance change meeting and on March 8, 2022, there will be a public hearing regarding the Ordinance changes.

On a motion by Mrs. Woodson, and seconded by Mrs. Smith, and by unanimous vote, the Electoral Board recommends to the Board of Supervisors the approval of the precinct and polling places boundaries changes.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
Yvonne Smith	
Cathy Woodson	

On a motion by Mrs. Woodson, and seconded by Mrs. Smith, and by unanimous vote, the Electoral Board gives approval for the Registrar to submit request to the Board of Supervisors for two split precincts: 105-Hermitage and 214-Hungary. After approval the Registrar will submit a waiver request to the Attorney General for final approval.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>
Yvonne Smith	
Cathy Woodson	

Mark Coakley stated to the Electoral Board members, that his staff member, Zahra Khojastepour, IT Specialist, II, spent more than 25 overtime hours and worked non-stop

over the past two weeks with the County Attorney's office to create the new precinct map boundary lines for Henrico County. Also, printing all the precinct maps showing all the updated boundaries to the County Attorney's office and Electoral Board members for review.

The Electoral Board members commends the dedication of Zahra Khojastepour, for working with the County Attorney's office, the Registrar, the Virginia Department of Elections and Henrico GIS (Geographic Information System) team, to complete the redistricting lines, precinct changes and map boundaries, while performing her other duties during the 2021 November General Election.

Set March meeting date (must be the first week of March)

The meeting for March is scheduled for Tuesday, March 1, 2022, at 10:30 a.m.

Reorganize Electoral Board

On a motion by Mrs. Smith, and seconded by Mrs. Woodson, and by unanimous vote, the Electoral Board will remain as follows: Yvonne G. Smith- Chair, Robert Shippee- Vice Chair and Cathy Woodson- Secretary.

The vote of the Board was as follows:

Aye
Yvonne Smith
Cathy Woodson

Nay

Public comments-

Mary Grace Boyle stated that she has been observing election boards for two years in three different counties and she commends the Henrico Electoral Board members on doing a superior job compared to other counties with conducting the elections. The Electoral Board members thanked Mrs. Boyle for her kind remarks.

Mark Coakley apologized to the public for the late start of the scheduled 10:30 a.m. meeting. The Registrar and Electoral Board were attending a budget meeting in the County Manager's office. Yvonne Smith spoke on behalf of the Electoral Board as well for the late start of the meeting.

Mark Coakley stated the public can attend the Board of Supervisors meeting on March 8, 2022. Mary Grace Boyle asked will the Registrar's office have to discuss in detail the office's budget at the meeting. Mark Coakley explained the steps for the office to provide the budget details at the meeting.

There are two types of meetings: Executive (Held in December) and Legislative (Held in March). All the offices in the county submits their budgets in December to the Office of Budget and Management (OAB). Most office budgets remain the same, however, the department can request supplements. This morning the Registrar was submitting a supplement for his department to the County Manager's office. In March the budget will be presented to the Board of Supervisors.

Other business- none

Good of the order- none

Adjournment

There being no further business, on motion of Mrs. Woodson, seconded by Mrs. Smith, and by unanimous vote, the Board voted to adjourn the meeting at 10:58 a.m.

The vote of the Board was as follows:

Aye
Yvonne Smith
Cathy Woodson

Nay

Yvonne Smith, Chair

Cathy Woodson, Secretary