

Henricopolis Board Meeting Meetings

Tuesday, July 29th

8600 Dixon Powers; Human Services Building

5:00 – 8:10 p.m.

Attendance

- Anne-Marie Leake, Associate Director
- Brittany Rose, Director & Secretary
- Claiborne Yarbrough, Director & Vice Chair
- Herb Dunford, Director & Chair
- Becky Lakin, Director & Secretary

H. Dunford calls the meeting to order (5:02)

C. Yarbrough Personnel Committee Chair makes motion to move into closed session.

B. Rose seconds

All in favor

C. Yarbrough reads us into closed session.

Motion to Enter Closed Session

The District Directors for the Henricopolis Soil and Water Conservation District (HSWCD) hereby resolve the following subject matter in closed session: discussion, consideration, and interviews of prospective candidates for employment for the Education Specialist position for HSWCD

This subject matter is exempt from open meeting requirements under Va. Code § 2.2-3711(A)(1).

ADOPTED in OPEN MEETING by a vote of 4 Ayes to 0 Nays, with 1 Abstentions

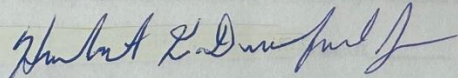
Herb Dunford, Chair _____ Aye _____

Claiborne Yarbrough, Vice-Chair _____ Aye _____

Brittany Rose, Treasurer _____ Aye _____

Becky Lakin, Secretary _____ Aye _____

Kimberly Edmonds _____ Absent _____



Former Employee Discussion

C. Yarbrough motion to authorize chairman to sign settlement agreement and release on behalf of Henricopocis

Former Employee Discussion

C. Yarbrough motion to authorize the chairman to sign a settlement agreement and release on behalf of Henricopolis

B. Rose second

All in favor

C. Yarbrough makes a motion for the CPA to issue payments to Mr. Lively within the terms and conditions of the agreement by moving money from the money market account to the operating account.

B. Rose second

All in favor

Education & Outreach Specialist applicant interviews & discussion

Board interviews three applicants for the position of Education & Outreach Specialist. Board closes interviews and enters into a discussion about the applicants and the position. An applicant is chosen and the Board agrees to extend the offer of employment.

B. Lakin makes a motion to approve \$57,000 for the annual salary of the Education and Outreach specialist.

B. Rose seconds.

All in favor.

Committee agrees to prepare this recommendation for the Board.

B.Lakin reads us out of closed session

EXIT POLL

TO THE CLERK OR SECRETARY: Poll each member of the Public Body by name, and record each member's answer in the minutes ("Yes" or "no" or "abstain");

To the best of your knowledge, did the Board restrict its hearing, discussion, and consideration in closed session to: (1) only public business matters lawfully exempted from open meeting requirements under this chapter and (2) only such public business matters as were identified in the motion by which the closed meeting was convened?

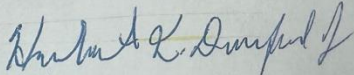
Herb Dunford, Chair _____ Aye _____

Claiborne Yarbrough, Vice-Chair _____ Aye _____

Brittany Rose, Treasurer _____ Aye _____

Becky Lakin, Secretary _____ Aye _____

Kimberly Edmonds _____ Absent _____



H. Dunford welcomes us back into the Board Meeting

C. Yarbrough makes a recommendation to accept the recommendation from the personnel committee about education and outreach specialist pay.

H. Dunford seconds

All in favor

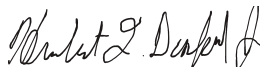
Board discussion about next steps

B. Rose asks that we notify associate directors of Charlie Lively's exit. B. Lakin and H. Dunford agree to take this on.

B. Rose asks that we share on Instagram the Colonial Farm Credit award. H. Dunford will reach out to scholarship winners.

C. Yarbrough brings up that the finance & Operations committee needs to meet on Sunday at 10.

H. Dunford closes the meeting (8:10)



Herb Dunford, HS

08 / 12 / 2024

Title	Meeting Minutes for Signature
File name	HSWCD_Board_Meeting_Minutes_072924.docx
Document ID	5c300ba6e2fafda8881680a626170ba9a3d31825
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



SENT

08 / 12 / 2024

16:17:08 UTC

Sent for signature to Herb Dunford, HSWCD Board Chair (hdunfordjr@aol.com) from becky@thegivingwall.org
IP: 129.222.2.46



VIEWED

08 / 12 / 2024

19:28:37 UTC

Viewed by Herb Dunford, HSWCD Board Chair (hdunfordjr@aol.com)
IP: 173.53.73.244



SIGNED

08 / 12 / 2024

19:30:29 UTC

Signed by Herb Dunford, HSWCD Board Chair (hdunfordjr@aol.com)
IP: 173.53.73.244



COMPLETED

08 / 12 / 2024

19:30:29 UTC

The document has been completed.