



**Henrico County, Virginia**

# **CDBG & HOME Programs**

2012/2013 Annual Performance Report

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Henrico County Department of Community Revitalization, December 27, 2013

# Acknowledgements

The 2012/2013 Annual Performance Report was prepared by the County of Henrico Department of Community Revitalization, Division of Community Development.

**County of Henrico Board of Supervisors**

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## Third Program Year CAPER

The CPMP First Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

### GENERAL

#### Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Program Year 3CAPER Executive Summary response:

The County of Henrico was awarded \$1,395,283 of Community Development Block Grant (CDBG) and \$612,660 of HOME program funds to allocate to projects and programs for PY 2012-2013 (October 1, 2012 – September 30, 2013).

For PY 2012-2013, the County of Henrico utilized CDBG and HOME funds to benefit, and provide housing opportunities to low- and moderate-income individuals through the provision of a variety of programs and services including: down payment and closing cost assistance; construction of new affordable single-family homes; rehabilitation and repair of owner-occupied housing; housing access for disabled homeowners; services to at-risk youth and families in subsidized housing; improvements to public facilities serving low and moderate income communities; and creation of jobs through commercial and economic development activities.

#### Program Year Accomplishments

Substantial accomplishments during the program year include the following:

- Down payment assistance to enable 13 new low- or moderate-income homeowners.
- Rehabilitation of 10 owner-occupied homes of low- or moderate-income homeowners.
- Emergency and/or minor repairs for 29 low- or moderate-income homeowners.
- Installation of 8 handicap ramps for low- or moderate-income homeowners.
- Completion of the construction and sale of three new single-family homes to low-income, first-time homeowners, and rehabilitation of three vacant, single-family homes for sale to low-income, first-time homeowners.

**Allocation and Expenditures for the Year. (PY 2012-2013)**

Amount Available

	CDBG	HOME
Annual Allocation	\$ 1,395,283.00	\$ 612,660.00
Funds Brought Forward	\$ 20,654.00	\$
Total Available	\$ 1,415,937.00	\$ 612,660.00

Summary of Expenditures and Balances PY 2012-2013

	CDBG	HOME
Beginning Balance *	\$ 1,540,470.19	\$ 518,843.23
Entitlement Grant	\$ 1,395,283.00	\$ 612,660.00
Program Income Received		\$ 2,000.00
Amount Expended 2012-13	\$ 1,641,147.63	\$ 589,330.44
Ending Balance as of Sept. 30, 2013	\$ 1,294,605.56	\$ 544,172.79

**General Questions**

1. Assessment of the one-year goals and objectives:
  - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
  - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
  - c. If applicable, explain why progress was not made towards meeting the goals and objectives.
2. Describe the manner in which the recipient would change its program as a result of its experiences.
3. Affirmatively Furthering Fair Housing:
  - a. Provide a summary of impediments to fair housing choice.
  - b. Identify actions taken to overcome effects of impediments identified.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
5. Leveraging Resources
  - a. Identify progress in obtaining "other" public and private resources to address needs.
  - b. How Federal resources from HUD leveraged other public and private resources.
  - c. How matching requirements were satisfied.

Program Year 3 CAPER General Questions response:

1. Assessment of One-Year Goals and Objectives

The following projects implemented the objectives described in the Action Plan for Program Year 2012 using either CDBG or HOME funds. A comparison of Annual Objectives and accomplishments is provided in the table on page 18.

- Rehabilitation of houses owned by low and moderate income elderly and/or disabled residents of the County through project: HOMES
  - Amount Allocated:
    - HOME: \$339,175;
    - CDBG: \$141,000
  - Amount Spent during PY 2012-13:
    - HOME: \$250,495.50. An additional \$96,243.50 was drawn during the first quarter of PY 2013.
    - CDBG: \$71,340.95. An additional \$38,571 was drawn during the first quarter PY 2013.
  - Funding was provided in PY 2012 to complete 7 projects. 10 were completed.
- Emergency and minor repairs to homes owned by very low or low income residents of the County through project: HOMES.
  - Amount Allocated:
    - CDBG: \$304,930.00
  - Amount Spent:
    - CDBG: \$382,075.39 (Of this amount \$35,278 was drawn in PY 2013 for projects completed in PY 2012.)
  - Funding was provided to complete 25 emergency and minor repair projects. A total of 27 repairs were completed using PY 2012 funds. .
- Emergency and minor repairs to homes owned by very low or low income residents of the County through Southside Community Development & Housing Corporation.
  - Amount Allocated:
    - CDBG: \$100,000.00
  - Amount Spent:
    - CDBG: \$14,155.84
  - Funding was provided to complete 8 emergency and minor repair projects; two were completed prior to September 30, 2013. The contract with this agency was extended until December 31, 2013 in order to complete the remaining six repairs.
- After-school substance abuse and violence prevention program through the CONNECT Program for at-risk youth and their parents residing in 13 low-income and predominantly minority communities.
  - Amount Allocated:
    - CDBG: \$170,000
  - Amount Spent:

- CDBG: \$153,028.22. (Of this amount, \$13,205.52 was drawn during the first quarter of PY 2013)
  - Clients Served: A total of 166 students were served throughout the program year.
  
- Down payment and closing cost assistance through Southside Community Development Corporation to enable homeownership for low- and moderate-income first-time homebuyers
  - Amount Allocated:
    - CDBG: \$86,850
    - HOME: \$40,650.
  - Amount Spent during PY 2012:
    - CDBG: \$42,701<sup>1</sup>
    - HOME: \$0.0<sup>2</sup>
  - Funding was provided to assist 10 homebuyers. 5 homebuyers were assisted.
  
- Down payment and closing cost assistance through HOME Inc. to enable homeownership for low- and moderate-income first-time homebuyers
  - Amount Allocated:
    - CDBG: \$27,500
    - HOME: \$100,000
  - Amount Spent:
    - CDBG: \$22,500. Of this amount, \$5,500 was drawn during the first quarter of PY 2013 for projects completed in PY 2012.
    - HOME: \$83,800. Of this amount \$19,300 was drawn during the first quarter of PY 2013 for projects completed in PY 2012
  - Funding was provided to assist 10 homebuyers; 8 were assisted with these funds during the Program Year.
  
- Acquisition and rehabilitation or new construction of homes for purchase by low- or moderate-income families. Through ElderHomes (Project:HOMES) CHDO Activities.
  - Funds remaining from prior years: PY2010: \$23,601; PY2011: \$85,554
  - Amount Allocated in PY 2012: HOME \$0.00
  - Amount Spent during PY 2012:
    - HOME: \$96,669.<sup>3</sup>
  - Three units were completed during the Program Year. Construction was completed on a fourth unit in 2012. However this unit will be recorded in IDIS as a completion for 2013 once funds are drawn.

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<sup>1</sup> grant and/or admin for Midview, Fayette, Binford, N. Ivy, Leslie Ann

<sup>2</sup> Overland funded under CHDO #929

<sup>3</sup> Funding for completions of 108, 109, 112 Chuck Rd.

- Acquisition and rehabilitation or new construction of homes for purchase by low- or moderate-income families through Richmond Affordable Housing CHDO Rehab for Sale
  - Amount Allocated: HOME \$100,000
  - Amount Spent during PY 2012: \$0.00

The housing market combined with regulatory changes to the HOME Rule hindered production.

- Acquisition and rehabilitation or new construction of homes for purchase by low- or moderate-income families.  
Funding was provided to Southside Community Development and Housing Corporation CHDO in PY 2010
  - Funds remaining from prior years: \$250,000
  - Amount Allocated in PY 2012 : \$0.00
  - Amount Spent during PY2012: HOME \$145,832 (this includes \$49,000 drawn for a unit to be completed in PY 2013.)
  - Three units were completed during PY 2012
- Commercial Assistance Program providing assistance to businesses serving low-income areas of the County and developing employment for low- or moderate-income individuals.
  - Funds Remaining from prior year: \$5,894.09
  - Amount Allocated: CDBG \$144,825.
  - Amount Spent: CDBG \$150,719. (includes \$11,329.44 drawn in PY 2013 for 2012 expenses)
  - Funding provided for technical assistance to businesses in low- and moderate-income areas for the creation of jobs for low- and moderate-income individuals. During PY 2012, 253 instances of technical assistance were provided to businesses. Seven new jobs were documented directly related to PY 2012 expenditures. Overall, businesses in areas designated for assistance and for the provision of financial incentives generated an estimated 4,344 new jobs (*2012 Local Enterprise Annual Report to Virginia DHCD*).
- The 2009-2010 Action Plan (as amended) provided grant funding for off-site improvements to encourage investment in properties in the older commercial corridors and generate permanent jobs. This IDIS Activity (843) was cancelled with no funds drawn.
- The 2012-2013 Action Plan provided additional funding for improvement grants to encourage investment in properties in the older commercial corridors and generate permanent jobs. Grants are available for façade improvements. This IDIS Activity (1015) will remain “open” as funds continue to be drawn to provide grants to facilitate job creation.
- Funds remaining from 2008-09 allocation: \$59,152
  - Amount Allocated in PY 2012: CDBG \$65,867\*<sup>4</sup>

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<sup>4</sup>\$30,000 was allocated in the 2012-13 Action Plan; an additional \$35,867 was allocated through the December 27, 2012 Plan Amendment

- Amount Spent in PY 2012: \$23,483.28
  - In PY 2012-13 one grant was completed and one job was created as a result of the Program Year expenditures.
- The 2012-2013 Action Plan provided funding for Design Assistance to encourage investment in properties in the older commercial corridors and generate permanent jobs.
  - Funds remaining from PY 2009-10 allocation: CDBG \$20,991
  - Amount Allocated in PY 2012: CDBG \$15,000
  - Amount Spent in PY 2012: CDBG \$17,500<sup>5</sup>
  - In PY 2012-13, eight design assistance grants were completed. One job was created as a result of the expenditures over Program Year 2012.
- Construction of handicapped access ramps at for disabled homeowners.
  - Amount Allocated: CDBG \$35,000.00
  - Amount Spent: CDBG \$16,900.52
  - Funding was provided for the installation of 14 wheel chair ramps. Eight ramps were completed benefitting low- and moderate-income individuals. An additional three ramps were completed in Henrico County using other funding sources. One ramp was completed in October 2013. The contract with RAMPS was extended until June 30, 2014 in order to complete the remaining five ramps.
- Creation of a training kitchen at St. Joseph's Villa.
  - Amount Allocated in PY 2011: CDBG: \$69,000
  - Amount Spent in PY 2011: \$65,356.90
  - Amount Spent in PY 2012: \$3,644.10
  - Work at the site was completed in September 2012. Final payment and close-out of this project occurred in March 2013.
- Improvements to a site to become a County-owned park.
  - Amount Allocated in PY 2011: CDBG: \$200,000
  - Amount Spent in PY 2012: \$165,526.56. An additional \$18,630 was spent in the first quarter of PY 2013.
  - Site clearing and stabilization was completed by October 2012. Fencing work and landscaping occurred in the summer – fall of 2013. Final payments occurred in October 2013. Remaining funds will be reprogrammed.
- Improvements to the Highland Springs Community Center.
  - Amount Allocated in 2011-12: CDBG: \$100,000
  - Amount Allocated in 2012-13: CDBG: \$178,000
  - Amount Spent in PY 2011: \$2,170.00
  - Amount Spent in PY 2012: \$231,435.42

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<sup>5</sup> An additional grant was provided funded from Activity 977 (Façade Grants)

- Work on the renovations to this community center serving the low-income neighborhood was completed in the late summer 2013. Remaining expenses will be paid in the first quarter of 2013 as final payments are received and approved. Remaining funds will be reprogrammed.
- Improvements to the Eastern Henrico Recreation Center.
  - Amount Allocated 2011-12: CDBG: \$91,000
  - Amount Spent in 2011-12: \$0
  - Amount Spent in 2012-13: \$89,622
  - Funding provided for the installation of a toddler playground at the recently completed Eastern Henrico Recreation Center. Work was substantially completed in September 2012 and paid in the first quarter of 2012.
- Installation of gateway signage for the Lakeside commercial district.
  - Amount Allocated in PY 2011-12: CDBG: \$25,000
  - Amount Spent in PY 2011: \$100
  - Amount Spent in PY 2012: \$11,249
  - Funding was provided for the installation of two gateway signs for the Lakeside commercial district. Signs were fabricated in March 2013 and installed in April and May 2013. \$11,249 was spent on this project. This activity (961) will be marked "complete" in IDIS upon final payment and documentation of job creation associated with the expenditure.
- Laburnum Avenue Revitalization (Sidewalks)
  - Amount Allocated: CDBG \$488,000 (PY 2010)
  - Amount Spent in PY 2012: \$15,234.00
  - Project engineering and design began in PY 2011-2012 and included alternatives of addressing new federal and state stormwater requirements. Engineering is underway with plans expected to be complete by end of 2013. Construction is anticipated for summer of 2014 with completion by September 1, 2014.

## 2. Program Changes

Program changes were made periodically throughout the program year to address issues that arose on a case by case basis. Of particular note, the following occurred as part of the December, 27, 2012 Plan Amendment:

Funds remaining from 2009, 2010, and 2011 CDBG projects were reprogrammed to existing 2012 CDBG projects. A total of \$86,867 was reprogrammed from leftover balances available from previously completed projects and allocated to the project: HOMES Homeowner Rehabilitation Program (\$51,000) and to Enterprise Zone Façade Grants (\$35,867). Funds remaining from 2010 and 2011 HOME Program projects were reprogrammed to the project: HOMES Homeowner Rehabilitation Program (\$27,165).

Several minor programmatic changes were made to the Emergency Repair and Moderate Rehabilitation Programs. The changes discussed and agreed upon during the program year and formalized with the 2013-14 subrecipient agreements. Clarifications were made regarding the acceptable expenditures in the Rehabilitation Program and numerous approaches for prioritizing the clients awaiting service in the Repair program were evaluated, and minor adjustments and clarifications made.

3. Summary of Impediments to fair housing choice and actions taken to overcome impediments.

- **Impediment: Lower incomes of minorities is an impediment to homeownership.**  
Action: Henrico County in partnership with subrecipients provided education and counseling to prospective minority homebuyers to help them understand the opportunities for Homeownership. Eligible program participants receive up to \$14,500 towards down payment and closing costs assistance towards the purchase of a home.
- **Impediment: Lack of Job Opportunities due the economic downturn.**  
Action: Henrico County continues to invest in the Enterprise Zone Program, which consists of geographically designated areas in older commercial corridors for the creation of jobs available to low income persons.
- **Impediment: Lack of adequate information to ensure understanding of the law and housing opportunities.**  
Action: Henrico County continued participation in workshops to provide information to the public and minority populations. Information is available on department webpage that informs public of housing opportunities. URL: <http://www.henrico.us/revit/housing-assistance.html> Staff also completed fair housing training during program year and co-sponsored a regional fair housing workshop.
- **Impediment: Lack of adequate access to provide housing opportunities for the handicapped.**  
Action: Throughout program year Henrico County ensured inspectors understand the rights of the handicapped and related housing standards. Also provided funding for accessibility projects through the rehabilitation program and provided funding for the construction of ramps to ensure accessibility for the handicapped.
- **Impediment: Lack of housing opportunities for the homeless.**  
Action: Individuals living at or below the level of poverty face enormous challenges in providing basic human needs for themselves and their families. Among these challenges for these families is maintaining safe, stable and affordable housing.

Early intervention to assist families in stabilizing housing has the potential of mitigating negative social outcomes.

Henrico County's Department of Social Services created a new unit to assist individuals facing some of the circumstances outlined above. This new unit is known as Community Resource Unit or CRU. Citizens who qualify for the program are offered housing stabilization services to help prevent low-income

families and individuals from becoming homeless; assist families to locate safe and affordable housing; provide home-based case management to facilitate client stabilization leading to self-sufficiency; providing short to medium term rental subsidies and encourage client accountability which promotes self-sufficiency.

- **Impediment: Need for more affordable housing.**

Action: Henrico County through CHDO activities, established new affordable housing, provided down payment assistance funds, and assisted low-income residents in obtaining homeownership. The Real Estate Investment Tax Abatement program provides tax abatement for properties assessed at or below \$200,000 to encourage investment in these properties and increase affordability.

- **Impediment: Lesser access to housing programs by the Hispanic community.**

Action: Henrico County has multiple positions and multiple translators to provide information and assistance on housing and specific resources based on need to the Hispanic community. Staff also provides translation services to the community for improved understanding of housing programs, opportunities, and fair housing issues.

4. Other Actions taken to address obstacles to meeting underserved needs.

The Department of Social Services Community Resources Unit provided additional resources to prevent homelessness by providing rental assistance to 64 households, utilities assistance to 17 households, and emergency funding to 12 individuals and/or families. Henrico County continues to reach out to the community to gain a better understanding of the needs for services and adapts programs and workshop accordingly to satisfy a diverse representation of the population.

5. Leveraging Resources.

Henrico County continues to exceed HOME match requirements. For the 2012 program year match liability totaled \$203,452.97 and the match total was \$2,152,916. See HOME Match Report.

## Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 3 CAPER Managing the Process response:

The County's Community Development Division in the Department of Community Revitalization is vested with ensuring compliance with program and comprehensive consolidated planning requirements. The County's planning process is set forth in the Consolidated Plan, including a copy of the County's Citizen Participation Plan. The CDBG/HOME staff provides information to the public, County agencies, and sub-recipients. Division staff manages the planning process, providing technical assistance, orientation, and ongoing assistance to subrecipients and other interested

parties. The Community Development Manager oversees planning and ensures program compliance. Program coordinators for the CDBG and HOME Programs conduct ongoing management of agreements and contracts with County agencies and subrecipients. This is a hands-on day to day management of the programs and activities. Division staff undertake site visits during the year to all homeowner rehabilitation projects; pre-approve the scope of work for all repair, rehabilitation, and construction projects; and make unannounced site visits as needed. This intensive approach to program management is designed to prevent and identify problems prior to annual or more frequent monitoring visits with the subrecipients. The Accounting Division of the County Finance Department is also represented at annual monitoring visits and on other occasions as needed.

## Citizen Participation

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 3 CAPER Citizen Participation response:

In compliance with HUD's requirement for a 30-day public comment period (24 CFR 91.105) a public notice was published in the *Richmond Times Dispatch*, a daily newspaper of general circulation, on November 26, 2013 notifying the public of the County's intent to submit the CAPER to HUD and where it is available for review. A draft copy of the report was made available for public review in the offices of the County of Henrico Department of Community Revitalization at 4062 Crockett Street, and published on the County's web site at <http://www.henrico.us/revit/CAPER.html>. The web site provided a link to directly email comments to County staff.

No comments were received during the comment period and no comments on the CAPER were received during the comment period or at the public hearing for the Annual Action Plan.

A map showing areas of investment (Figure 1) is provided in the attachments.

## Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 3 CAPER Institutional Structure response:

As described in the 2010 Consolidated Plan, Henrico County's Community Development needs are provided through a comprehensive and integrated institutional structure that includes the Board of Supervisors and many County agencies including the Departments of Community Revitalization, Public Works, Public Utilities, Recreation and Parks, Social Services, Health, and Mental Health and Developmental Services. The County in recent years has funded many non-profit organizations to provide a diverse set of community and human services.

The Community Development Division in the County Department of Community Revitalization oversees the administration of all CDBG and HOME entitlement programs and funds. Assistance is provided by the County Department of Finance and other departments as needed. General responsibilities of the Division include:

- Program management and oversight
- Coordination with other County Departments
- Subrecipient contract administration and compliance monitoring
- Program evaluation
- Consolidated Plan preparation
- Reporting to HUD and other federal agencies
- Coordination with and among HOME and CDBG subrecipients

Division and Department staff regularly communicate with representatives of the Board of Supervisors and others in the County Administration to retain a complete picture of County community development needs and make appropriate programmatic adjustments as warranted.

The County's Community Development Manager, the Home Program Manager, and/or the CDBG Program Manager, participate in meetings or discussions at least monthly with the executive directors and/or top program managers of the agencies and organizations funded. At the end of the second quarter of the program year, meetings are held with key subrecipients to review program progress and discuss any impediments to meeting contractual schedules and identify solutions as needed.

The Richmond Community Development Alliance (RCDA) is an area trade association of not-for-profit community development corporations in the Richmond metropolitan area. The group meets bi-monthly and Division staff consistently participates in those meetings. This allows opportunity to coordinate among the housing providers and other federal grant recipients, to discuss any Henrico County initiatives and program schedules, and receive feedback and input from the non-profit development community. Represented at RCDA are 17 non-profit organizations, three local governments, several financial institutions involved in community lending, and housing trade organizations.

Some specific items of coordination between Community Development program staff and others include the following:

- Regular discussions and interactions with the County Department of Social Services to identify community needs and discuss program effectiveness.
- Regular communications with the Assistant Director of the County Department of Public Works and the Capital Projects Manager to ensure project progress and compliance with Davis-Bacon and other requirements.

- Regular communication and coordination with the Capital Project Managers in the County Department of Recreation and Parks. Of particular note, this enables coordination of project implementation to enable economizing on contracting for capital project construction.
- Regular communication with staff at Henrico Area Mental Health and Development services to discuss service and facility needs and project progress.
- Regular meetings and continuous discussions with the executive directors and key staff with housing providers currently funded as subrecipients (or CHDOs) including project:HOMES, Housing Opportunities Made Equal (HOME Inc.), Richmond Affordable Housing, and Southside Community Development Corporation.
- Continuous discussions with housing providers not currently funded but either funded in the past or potential future subrecipients or CHDOs. These include Richmond Metropolitan Habitat for Humanity, Richmond Better Housing Coalition, and Neighborhood Housing Services.
- Regular meetings and discussions with code enforcement staff in the community Maintenance Division and Building Inspections office to identify housing opportunities for development with CHDO funds and low-income homeowners in need of housing-related assistance.

Some specific examples of considerations and programmatic adjustments during the PY 2012-2013 made as a result of coordination and the need to address any potential gaps in institutional structures include the following:

- Detailed analysis and consideration of prioritizing clients awaiting service via the Emergency and Minor Repair program with project:HOMES. Adjustments were incorporated into the program beginning October 1, 2013 along with additional funding.
- Minor reprogramming of funds to enable additional housing rehabilitation projects and grants to facilitate job creation.

The County Division of Community Development takes the need for coordination very seriously and has not hesitated to require any of our subrecipients or funded agencies to make program adjustments in order to remove institutional barriers and facilitate greater program coordination for better efficiency and effectiveness for program delivery. Staff will meet with subrecipients on short notice to avoid any delays in resolving issues, and requires subrecipients to do the same. Staff is also continuously in discussions with agencies not currently funded in order to seek better and more effective ways to provide services and products.

## Monitoring

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
  - a. Describe the effect programs have in solving neighborhood and community problems.

- b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
- c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
- d. Indicate any activities falling behind schedule.
- e. Describe how activities and strategies made an impact on identified needs.
- f. Identify indicators that would best describe the results.
- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 3CAPER monitoring response:

- 1) Over the course of the year Henrico County monitored each grant recipient once. Monitoring visits are attended by the representatives of the nonprofit staff and the HOME Program Manager, CDBG Program Manager and a representative from Henrico County's Department of Finance.
  - Monitoring activities included a review of a sampling of program activities completed during the contract period. Each file was reviewed to ensure compliance with applicable standards as well as the approved project plans, environmental protection status, and marked in compliance with fair housing laws.
  - Monitoring results are provided in writing to subrecipients, first in draft form for review and comment. If adjustments to the report are needed, a final report is prepared including, as necessary, any identified findings or concerns along with any required or recommended corrective actions as appropriate.
  - County staff continuously reviewed eligibility documentation for compliance with applicable program regulations including client eligibility, proposed property improvements, need for service, and annual audit reports conducted by an outside third party certified accounting firm.
  - All funding recipients are required to submit monthly reports detailing the status of all activities throughout the program year. County staff reviewed each monthly report for financial and programmatic accuracy and program progress.
- 2) Community Development and Finance staff completed site monitoring visits for two down payment assistance subrecipients, a provider of minor home repairs and moderate rehabilitation, two CHDO organizations, a provider of handicap ramps, and an organization renovating a public facility.
  - o For down payment assistance (DPA) activities, one subrecipient was instructed to revise the approach to determining the amount of DPA to ensure that HOME program regulations were being adhered to regarding ensuring that HOME funds used are only in the amount

necessary to provide affordable housing. This subrecipient has adequately addressed this issue.

- o A CHDO was requested to make minor adjustments in administrative procedures to ensure that all required documents are available in the project files.
- o A subrecipient providing homeowner rehabilitation was found to have specified an incorrect affordability period in Deeds of Trust. Subrecipient was instructed to file corrected Deeds of Trust. The same subrecipient was found to have several other minor issues during the review period, however had already taken actions to address the issues.
- o A subrecipient administering programs of homeowner rehabilitation and Emergency Repair was instructed to modify their procurement process to ensure that the vendor providing lead based paint assessment and abatement was procured in a manner consistent with County and federal procurement requirements.
- o No issues were identified for the program year with any other programs.

### 3) Self-Evaluation

- a. Henrico County's Homeownership Programs provide funding for down payment and closing costs for low- and moderate-income first-time homebuyers. This funding source allows residents to obtain homeownership that otherwise would not to be able to. It also provides a means for an increased tax base for the County proving residents the opportunity to maintain current levels of service and amenities provided to them by the County.

Henrico County's Homeowner Rehabilitation Program provides funding to elderly and disabled residents that allows them to remain in their homes. This program concentrates on single-family owner-occupied dwellings and includes repairs that would not otherwise be completed due primarily to financial constraints on disabled and elderly homeowners. All properties are in compliance with Housing Quality Standards upon completion and abide by HUD housing value limits.

Henrico County's Minor Repairs Program provides needed maintenance repairs to low- and moderate-income homeowners in order to ensure safety to the occupants as well as prevent blight.

Henrico County's CHDO activities focus on the acquisition of vacant single-family dwellings and the construction of new single-family homes. Each property is rehabilitated or constructed and sold to a first-time, low- or moderate-income homebuyer, which increases the affordable housing stock and enables citizens to obtain homeownership opportunities that would not have otherwise been possible.

- b. The program year was successful in implementation of specific program goals and objectives. Henrico completed 10 moderate rehabilitation projects; completed the acquisition, rehabilitation and sale of three homes; provided down payment assistance to 13 first time homebuyers and constructed and

- sold four new single family homes<sup>6</sup> and completed the purchase, rehabilitation and sale of three vacant homes, . Additionally, minor repairs were completed on 29 homes and eight homes received wheelchair ramps.
- c. Decent housing and suitable living environments are provided through funding of our moderate rehabilitation program, minor repairs program, wheelchair ramp program, construction of single-family homes, and acquisition and sale of rehabilitated homes.
  - d. The construction of new single-family homes while having fallen behind for several years, rebounded significantly in PY 2012-13 with the completion of six homes, three new constructions and the rehabilitation of three vacant homes. All were sold and occupied by first-time low-income homebuyers. The RAMPS program did not meet expectations, since in several cases elderly homeowners declined service due to reluctance to provide the required eligibility documentation. These clients were often served by the RAMPS organization using other funding sources. The Laburnum Avenue sidewalk project is behind schedule due to complicated design issues and the need to accommodate stormwater requirements.
  - e. Completion of Emergency and Minor Repairs to 29 homes is a significant accomplishment, representing the most completed in a single year in the history of this program. Addressing deficient conditions of owner-occupied housing is among the most significant needs of the County, with a substantial waiting list for service through this program. The need for affordable housing, need for rehabilitation of owner occupied housing were all achieved during program year through completing homeowner rehabilitation projects and the completion of a significant number of CHDO projects.
  - f. Indicators that best describe results of the programs are the number of persons served and housing units constructed or rehabilitated.
  - g. Significant accomplishments were achieved in Program Year 2012-13, particularly in addressing the needs of existing low-income homeowners and completing CHDO projects. Missing goals in the down payment and closing cost assistance program are due in particular to the volatile economic environment and struggling housing market that caused lenders to tighten access to credit making it more difficult to clients to ultimately qualify for home mortgages. An additional inhibitor has been the continued declines in funding allocations from HUD, thereby reducing the ability to serve low and moderate income persons, but still demanding the same administrative costs.
  - h. The Laburnum Avenue project is not on target due to complex design requirements as a result of new federal and state stormwater regulations and
  - i. Improvements in marketing strategies for CHDO produced homes is always needed, and the ability to find acceptable mortgage products.

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<sup>6</sup> Four were completed and sold; however the fourth will be completed in IDIS in PY 2013

## Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 3 CAPER Lead-based Paint response:

As referenced in the Consolidated Plan, Henrico County provides up to \$5,000 for lead-based paint assessment and abatement for homes receiving assistance through the moderate rehabilitation program.

All CDBG and HOME activities in Henrico County which involve the purchase or repair/renovation of houses built prior to 1978 follow federal lead-based paint regulations. During the implementation of these activities, appropriate steps are taken depending on the level of funding for the unit when lead-based paint is detected or presumed to be present. Subrecipient staff is trained on lead-based paint requirements (HUD Lead Safe Work Practice Certification; EPA Renovation, Repair and Painting Certification; and Healthy Homes for Community Health Worker Certification) and practices and each homeowner in a pre-1978 home is provided the EPA/HUD booklet "Protect Your Family From Lead in Your Home". Homeowners in repair/rehabilitation programs also receive the EPA booklet "The Lead-Safe Certified Guide to Renovate Right". A signature noting receipt of these documents is placed in each client file. Contractors used for repair/rehabilitation work are all EPA-certified under 40CFR Part 745.82 and 745.84.

## HOUSING

### Housing Needs

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 3 CAPER Housing Needs response:

The CDBG-and HOME-funded projects completed during PY 2012 provided down payment assistance, minor home repairs, and moderate rehabilitation. The projects fostered and maintained affordable housing in Henrico County for low- and moderate-income residents. In Program Year 2012 funds were provided for the completion of, seven moderate rehabilitation projects, 33 minor repairs projects, and 20 down payment assistance projects. All of these programs and projects are ongoing and will be renewed with PY 2013-2014 funds. Three (3) vacant properties were rehabilitated and sold to low- or moderate-income first-time homebuyers. Four (4) single-family homes were constructed and sold to low- or moderate-income first-time homebuyers during the program year.<sup>7</sup>

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<sup>7</sup> Four were completed and sold; however the fourth will be completed in IDIS in PY 2013

## Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.

Program Year 3 CAPER Specific Housing Objectives response:

The following table summarizes Annual Objectives provided in the 2012 *Consolidated Community Development Plan* (pp. 8-9). Specific accomplishments that either provide affordable housing, support existing affordable housing for low/mod persons, or support the purchase of affordable housing for low/mod persons are indicated by a “\*”

Description of Objective	PY 2012-2013 Objective	PY 2012-2013 Accomplishment
* Retaining the affordable housing stock	42 homes (33 repairs and 9 rehabs)	29 minor home repairs were completed along with 10 moderate rehabs for a total of 39
*Increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families	2 homes	Three new homes were constructed and three vacant houses were rehabilitated and sold to low-income, first-time homebuyers.
* Increasing the supply of supportive housing	Make 14 homes wheelchair accessible	Eight wheelchair ramps were installed.
* Providing affordable housing that is accessible to job opportunities	3 housing units and 20 down payment assistance grants	Three new homes were constructed and three vacant houses were rehabilitated and sold to low-income, first-time homebuyers. 13 downpayment assistance grants were provided to first-time homebuyers.
* Improving the safety and livability of neighborhoods	Install 14 wheelchair ramps	Eight wheelchair ramps were installed.
* Eliminating blighting influences and the deterioration of property and facilities	Improvements to 42 housing units	29 minor home repairs were completed along with 10 moderate rehabs for a total of 39
Increasing the access to quality public and private facilities	Improvements to a public facility	Improvements were substantially completed in PY 2012, with final completion in

		the first quarter of 2013.
* Restoring and preserving properties of special historic, architectural, or aesthetic value	Improvements to 42 housing units	29 minor home repairs were completed along with 10 moderate rehabs for a total of 39
* Conserving energy resources and use of renewable energy source	Improvements to 42 housing units	29 minor home repairs were completed along with 10 moderate rehabs for a total of 39
Job creation and retention	No target specified	Eight jobs were created directly linked to the Commercial Assistance and Design Assistance Programs.
Establishment, stabilization, and expansion of small business	No target specified	589 businesses undertook physical improvements for enhancement, expansion, or new construction.
The provision of jobs to low-income persons living in areas affected by those programs	No target specified	Eight jobs were created directly linked to the Commercial Assistance and Design Assistance Programs.

Henrico County assists persons with disabilities through several programs. Low-and moderate-income households in which a family/household member is disabled and uses a wheelchair are eligible for handicapped ramps through RAMPS, an organization that provides wheelchair ramps to low- and moderate-income homeowners. Henrico County provides funds for ramp materials and they are installed by high school students. Disabled homeowners who meet federal income guidelines are also eligible for assistance through the project: HOMES Moderate Home Rehabilitation Program and the Emergency and Minor Repairs Program through project: HOMES and Southside community Development and Housing Corporation. In addition to household repairs and improvements, disabled homeowners can request grab bars, ADA toilets, conversion of bathtub to walk-in shower, or other changes that improve the safety or livability of their home.

### Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 3 CAPER Public Housing Strategy response:

The County of Henrico has no public housing.

### Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 3 CAPER Barriers to Affordable Housing response:

Specific actions during PY 2012-2013 to remove barriers and promote affordable housing include the following:

- Allocation of \$304,930 to project: HOMES Emergency & Minor Repairs program
- Allocation of \$100,000 to Southside Community Development and Housing Corporation Emergency & Minor Repairs program
- Allocation of \$402,010 plus reprogrammed funds of \$78,165 for moderate rehabilitation program
- Allocation of \$35,000 for RAMPS
- Henrico County assisted in the organization and sponsorship of a regional fair housing workshop providing training and certification to housing and real estate professionals.

In addition to furthering fair housing, the Department of Community Revitalization conducted the following activities to help reach a diverse population:

- Outreach efforts included marketing new homes on internet, CHDO organization websites, bus tours and radio advertisements
- Provided outreach and support to programs that promote affordable housing
- Staff participated in extensive accredited fair housing training
- A Fair Housing Workshop was conducted May 29, 2013 with Henrico County and its surrounding jurisdictions of City of Petersburg, City of Hopewell, City of Richmond, City of Colonial Heights and Chesterfield County. The workshop featured presentations by the Director Office of Fair Housing and Equal Opportunity in the HUD Richmond Field and the Fair Housing Training Specialist with the Virginia Fair Housing Office.

## **HOME/ American Dream Down Payment Initiative (ADDI)**

1. Assessment of Relationship of HOME Funds to Goals and Objectives
  - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.

During the 2012 Program Year, HOME funds were used to create homeownership opportunities for 13 new low/mod homeowners through downpayment and closing cost assistance; to enable the rehabilitation of 10 homes for existing low/mod homeowners, enabling them to remain in their homes; and to complete a total of six homes for first-time low/mod homebuyers through the CHDO program. Detail on income and race of homebuyers and homeowners served is provided in the PR-23 HOME Summary of Accomplishments report provided as an attachment.<sup>8</sup>

2. HOME Match Report
  - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.

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<sup>8</sup> Discrepancies between these numbers and those in the PR23 result from adjustments necessary to avoid double counting where a client benefits from two programs.

Form 40107 is provided as an attachment

3. HOME MBE and WBE Report
  - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).

Form 40107 is provided as an attachment

4. Assessments
  - a. Detail results of on-site inspections of rental housing.
  - b. Describe the HOME jurisdiction's affirmative marketing actions.
  - c. Describe outreach to minority and women owned businesses.

Henrico County does not use HOME Program funds for rental housing.

Henrico County maintains Spanish web pages for key describing available housing programs. Subrecipients providing home repair assistance, housing rehabilitation assistance and downpayment assistance have full-time Spanish speaking staff available to work directly with clients seeking assistance. Both county staff and subrecipient staff regularly meet with and distribute program information residents and community organizations in low/mod income areas of the County. These areas are typically characterized by higher concentrations of minority citizens. Advertising of available programs is placed in community and minority-serving publications.

Outreach to minority and women owned businesses is a required component when purchasing any goods or services over \$5,000. This is a County procurement requirement that is included in the agreements with all subrecipients and CHDOs. (This requirement also applies to the use of CDBG funds). The requirement mandates soliciting bids to include "a minimum of one (1) supplier selected from a list made available by the Virginia Department of Minority Business Enterprise (DMBE)."

Program Year 3 CAPER HOME/ADDI response:

Henrico County did not receive ADDI funds in PY 2012-13. See earlier sections for a description of the County's use of CDBG and HOME funds for down payment assistance.

## HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 3 CAPER Homeless Needs response:

During the program year the County funded the following programs (or continued funding from prior years) to address the needs of homeless individuals, to prevent homelessness and/or enable the transition to permanent housing:

- Hilliard House
- CARITAS
- Homeward
- St. Joseph's Villa (Flagler Home)
- Salvation Army
- YWCA
- The Mill House (Community Futures Foundation)
- FeedMore (Meals on Wheels and Central Virginia Food bank)
- Resources for Independent Living
- Safe Harbor
- Senior Connections (CAAA)
- Better Housing Coalition
- Henrico County Department of Social Services
- Henrico County Department of Mental Health and Development Services
- Eastern Henrico FISH

Individuals living at or below the level of poverty face enormous challenges in providing basic human needs for themselves and their families. Perhaps one of the greatest challenges for these families is maintaining safe, stable and affordable housing. Early intervention to assist families in stabilizing housing has the potential of mitigating negative social outcomes.

Henrico County's Department of Social Services created a new unit in PY 2011 to assist individuals facing some of the circumstances outlined above. This new unit is known as Community Resource Unit or CRU. Citizens who qualify for the program are offered housing stabilization services to help prevent low-income families and individuals from becoming homeless; assist families to locate safe and affordable housing; provide home-based case management to facilitate client stabilization leading to self-sufficiency; providing short to medium term rental subsidies and encourage client accountability which promotes self-sufficiency.

No new federal resources were obtained through the Homeless SuperNOFA.

## **Specific Homeless Prevention Elements**

1. Identify actions taken to prevent homelessness.

Program Year 3 CAPER Specific Housing Prevention Elements response:

The County of Henrico's strategy, in partnership with not-for-profit agencies, to help prevent homelessness for those who are at imminent risk of becoming homeless involves special attention to providing prevention services. An important element of this strategy includes providing a case management component. Case management focuses on life skills, education, employment assistance, child care, and other necessary services. This component provides the direct assistance necessary to help alleviate the barriers that those who are at risk of becoming homeless continuously

face and incorporates the local services and agencies available in the community to best serve them.

## **Emergency Shelter Grants (ESG)**

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
  - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
  - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
  - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
  - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
  - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
  - b. Homeless Discharge Coordination
    - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
  - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 3CAPER ESG response:

The County of Henrico does not receive Emergency Shelter (Solutions) Grant funds.

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
  - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
  - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
  - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

Henrico County uses CDBG funds for providing affordable housing through repairs to existing homeowner-occupied units and in coordination with HOME funds by providing down payment assistance to low-income homebuyers.

Three different home repair programs served low- and moderate-income homeowners in PY 2012. The RAMPS program serves households in which a resident of the unit is disabled and requires the use of a wheelchair. Providing a handicap ramp allows family members to stay in the home. In PY 2012, eight homeowners received assistance through this program.

The project:HOMES Minor and Emergency Repairs program also served low- and moderate-income homeowners. This program provides funds for small repairs that maintain the structure as a safe and secure unit for the homeowner to occupy. In PY 2012, 37 homeowners received assistance through this program.

The Southside Community Development and Housing Corporation Operation Home Repair program also served low- and moderate-income homeowners. This program provided funds for small repairs that maintain the structure as a safe and secure unit for the homeowner to occupy. In PY 2012, two homeowners received assistance through this program. An additional six homeowners are expected to be served in the first quarter of PY 2013 using PY 2012 funds.

CDBG funds were used to fund homebuyer counseling and program administration for two different first-time homebuyer programs. These funds were used in conjunction with HOME program funds and provided 12 first-time homebuyers with homeownership counseling and down payment and closing cost assistance.

All CDBG funds are used for activities that benefit extremely low-, low-, or moderate-income residents of the County.

2. Changes in Program Objectives
  - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

Minor changes were made to program objectives during the program year. As a result of the December 27, 2012 Plan amendment, the proposed number of units

completed through the project: HOMES Homeowner Rehabilitation Program increased by three units. This resulted in a corresponding increase of three units to several housing objectives as described on page 18.

3. Assessment of Efforts in Carrying Out Planned Actions
  - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
  - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
  - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

Funding resources identified in the Consolidated Plan were primarily CDBG and HOME funds and these funds were used to implement the activities identified in the Plan. The County did not receive ESG, HOPWA, or other funds. General fund resources were provided to undertake housing objectives not funded with federal funds. General fund resources were used to support actions implemented by other agencies as described including: YWCA, CARITAS, Salvation Army, Better Housing Coalition, County Departments of Social Services and Mental Health and Development Services, Hilliard House, Homeward, The Mill House, Safe Harbor, Feedmore (Meals on Wheels and Central Virginia Food bank), Resources for Independent Living, Senior Connections (CAAA), Eastern Henrico FISH, and St. Joseph's Villa Flagler Home.

Requests for Certifications of Consistency are evaluated by the Community Development Manager and that evaluation is based solely on an objective and impartial comparison of the project and the activities and objectives contained in the Consolidated Plan. During the program year, no requests for consistency were denied.

The Consolidated Plan is approved for submission to HUD annually by the County Board of Supervisors. In taking that action, the Board is authorizing and directing staff to implement the objectives and programs approved by the Board. County staff takes that responsibility seriously and pursues implementation of those programs. As evidenced by the adjustments made during the program year, as described earlier, County staff takes action as needed to ensure implementation of the Plan objectives.

4. For Funds Not Used for National Objectives
  - a. Indicate how use of CDBG funds did not meet national objectives.
  - b. Indicate how use of CDBG funds did not comply with overall benefit certification.

All CDBG funds are used for the benefit of low- or moderate-income residents. No activities are funded that do not meet this objective.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
  - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
  - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.

- c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

Henrico County does not fund activities that would result in displacement of a household or business.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
  - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
  - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
  - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

A requirement for receiving federally funded commercial assistance grants is to create a new job for every \$10,000 received. 51% of these jobs must be for previously low or moderate income persons. Businesses assisted during PY 2012 have up to two years to create jobs. Typically, these businesses first recruit from the surrounding low and moderate income communities. In the past these jobs have included sales associates, cooks, wait staff, receptionists, custodians, fabricators, maids, cashiers, constructions workers, landscapers, and others. Businesses funded during PY 2012 will likely be creating similar jobs that predominately benefit low and moderate income individuals. The CDBG Program Manager reviews the required documentation to accurately determine if these new job holders were previously of low or moderate income.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
  - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

All activities funded with Henrico County CDBG funds benefit low- or moderate-income people. Activities that benefit people on an area-wide basis are determined eligible by determining the service area of the facility (including parks, infrastructure, or other facility types) and calculating the number of low- and moderate-income residents in that area. Data is from the 2000 census as provided by HUD. Using the special exception described in 570.208(a)(1)(ii), Henrico County provides service to areas with a low/mod percent of 50.3% or above.

8. Program income received
  - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
  - b. Detail the amount repaid on each float-funded activity.
  - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
  - d. Detail the amount of income received from the sale of property by parcel.

In regards to "c.", repayment in the amount of \$2,000.00 was received on August 14, 2013 for a downpayment assistance recipient who was relocating to another state and no longer maintaining the property as their principal residence. (Please reference Program Income Receipt # 5114487 in IDIS for additional information.)

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
- The activity name and number as shown in IDIS;
  - The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
  - The amount returned to line-of-credit or program account; and
  - Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

No prior year adjustments were made during Program Year 2012-2013.

10. Loans and other receivables
- List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
  - List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
  - List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
  - Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
  - Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

The County did not participate in any float-funded activities and did not have any outstanding loans. No loans made with CDBG funds went into default. No real estate is owned by the County that was acquired using CDBG funds.

11. Lump sum agreements
- Provide the name of the financial institution.
  - Provide the date the funds were deposited.
  - Provide the date the use of funds commenced.
  - Provide the percentage of funds disbursed within 180 days of deposit in the institution.

The county did not enter into any lump sum agreements.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
  - a. Identify the type of program and number of projects/units completed for each program.
  - b. Provide the total CDBG funds involved in the program.
  - c. Detail other public and private funds involved in the project.

Henrico County uses CDBG funds to provide three types of housing rehabilitation: minor/emergency home repairs, moderate housing rehabilitation, and handicap ramps.

A Minor and Emergency Home Repairs program is operated by ElderHomes Corporation T/A project:HOMES. \$382,075.39 was spent on administration and hard costs to complete minor home repairs at 37 homes. Projects were often coordinated with a weatherization program that uses state funds.

A Minor and Emergency Home Repairs program is operated by Southside Community Development and Housing Corporation. \$14,155.84 was spent on administration and hard costs to complete minor home repairs at two homes.

The RAMPS program is a program to provide wheelchair ramps to low- or moderate-income disabled households. The ramps are installed by high school volunteers. Henrico County provided \$16,900.72 to RAMPS that resulted in the installation of eight ramps. RAMPS also constructed three additional ramps for Henrico County citizens who either did not qualify for CDBG assistance or did not want to go through the application and eligibility process. Funds for these ramps typically come from other corporate assistance or from fundraising by the student volunteers.

The Moderate Housing Rehabilitation program operated by ElderHomes Corporation T/A project:HOMES expended CDBG funds for program administration. \$51,428 of CDBG funds was spent on this program in PY 2012. HOME funds were expended for actual rehabilitation costs.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
  - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Henrico County does not have a HUD-approved neighborhood revitalization strategy.

Program Year 3 CAPER Community Development response:  
Comments provided above.

## **Antipoverty Strategy**

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 3 CAPER Antipoverty Strategy response:

The County uses CDBG, HOME and other funds to provide a variety of services to citizens to prevent poverty and to help reduce the number of persons living in poverty. Such actions include the following undertaken by County agencies and agencies supported by the County:

- The preservation of affordable housing through assistance to low- and moderate-income homeowners prevents loss of affordable housing and the diversion of scarce personal resources for housing improvements or alternatives.
- Support for special needs populations, including elderly and disabled populations.
- Credit and/or financial counseling as part of all down payment assistance programs; pre and post purchase housing counseling.
- Job and skills training through a variety of programs including those offered through Henrico County Public Schools.
- Temporary Assistance to Needy Families provides financial assistance to eligible families with children. The family receives a monthly cash payment to meet their basic needs.
- Fuel Assistance provides payments to fuel vendors and for qualifying emergency repairs to heating equipment.
- Auxiliary Grants provide supplemental payments for aged, blind, or disabled individuals living in licensed Adult Homes. The money received plus the individual's own income is used to pay for care.

## NON-HOMELESS SPECIAL NEEDS

### Non-homeless Special Needs

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 3 CAPER Non-homeless Special Needs response:

Elderly needs are addressed through the activities of Henrico Department of Social Services, the private Capital Area Agency on Aging (particularly the Senior Connections program), the Henrico Department of Mental Health and Development Services and also ElderHomes T/A project: HOMES for housing related needs.

Henrico serves persons with mental disabilities through the Henrico Mental Health and Developmental Services. This Department has a waiting list for this assistance. Since 1991 the County has used CDBG and HOME Program funds to provide or improve several family care homes for this purpose.

Persons with physical disabilities are served through the RAMPS program which provides handicap access ramps and the rehabilitation and repair programs implemented for the County by ElderHomes T/A project: HOMES. Eligibility for these programs is based on either age or disability.

## Specific HOPWA Objectives

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
  - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
  - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
  - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
  - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
  - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
  
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
  - a. Grantee Narrative
    - i. Grantee and Community Overview
      - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
      - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
      - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
      - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
      - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
      - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
  
    - ii. Project Accomplishment Overview
      - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to

- prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
  - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
  - (3) A brief description of any unique supportive service or other service delivery models or efforts
  - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
- iii. Barriers or Trends Overview
    - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
    - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
    - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
  - b. Accomplishment Data
    - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
    - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 3 CAPER Specific HOPWA Objectives response:

The County of Henrico does not receive HOPWA grant funds.

## OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 3 CAPER Other Narrative response:

# Attachments

## Figures

Figure 1: Areas of Investment of HOME and CDBG Funds

CDBG Financial Summary Report (PR-26)

CDBG Activity Summary Report (PR-03)

Annual Performance Report (HUD-40107)

HOME Match Report (HUD-40107-A)

HOME Matching Liability report (PR-33)

Summary of Consolidated Plan Projects (PR-06)

Summary of Accomplishments – HOME (PR-23)

Summary of Accomplishments – CDBG (PR-23)



Detail for Figure 1 Expenditures by Block Group

CENSUS TRACT	BLOCK GROUP	CDBG	HOME	Total
2001.05	1	\$4,626.80		\$4,626.80
2001.06	2	\$3,435.06		\$3,435.06
2001.07	2	\$12,770.00		\$12,770.00
2001.12	4	\$3,175.78		\$3,175.78
2001.22	2	\$10,746.75		\$10,746.75
2002.01	2	\$2,839.79		\$2,839.79
2002.02	3	\$12,800.00		\$12,800.00
2003.01	1	\$3,118.50		\$3,118.50
2003.02	3	\$2,500.00		\$2,500.00
2003.03	1	\$2,581.00		\$2,581.00
2004.04	1	\$9,697.40		\$9,697.40
2004.09	1	\$12,480.00		\$12,480.00
2004.14	1	\$5,714.29		\$5,714.29
2005.01	2	\$12,780.00		\$12,780.00
2005.03	1	\$12,795.00		\$12,795.00
2007	3	\$4,107.18		\$4,107.18
2008.01	1	\$10,830.00		\$10,830.00
2008.02	1	\$21,727.47		\$21,727.47
2008.04	1	\$11,915.58		\$11,915.58
2008.04	2	\$68,000.00		\$68,000.00
2008.05	1	\$23,483.28	\$98,865.00	\$122,348.28
2008.05	2	\$29,524.03	\$46,832.00	\$76,356.03
2008.05	3	\$11,691.56	\$9,950.00	\$21,641.56
2009.03	1	\$5,000.00		\$5,000.00
2009.03	2	\$2,500.00		\$2,500.00
2009.04	3	\$536.00		\$536.00
2009.05	1	\$11,680.00		\$11,680.00
2009.05	3	\$12,080.00		\$12,080.00
2010.01	1	\$11,445.00		\$11,445.00
2010.01	3	\$16,321.95		\$16,321.95
2010.02	1	\$19,475.00		\$19,475.00
2010.02	2	\$12,800.00		\$12,800.00
2010.02	3	\$2,533.41		\$2,533.41
2010.03	1	\$9,505.00		\$9,505.00
2010.03	2	\$8,967.00	\$78,997.00	\$87,964.00
2010.03	3	\$58,194.82		\$58,194.82
2011.01	2	\$11,467.00	\$2,342.00	\$13,809.00
2011.01	4	\$16,209.09		\$16,209.09
2011.02	2	\$6,800.00	\$37,312.00	\$44,112.00
2012.01	1	\$28,407.00	\$132,519.00	\$160,926.00
2012.01	3	\$50,153.51		\$50,153.51
2012.02	1	\$34,000.00		\$34,000.00
2012.02	2	\$12,790.00		\$12,790.00
2012.02	3	\$12,395.00		\$12,395.00
2014.01	3	\$6,753.25		\$6,753.25
2014.03	1	\$2,750.00	\$10,000.00	\$12,750.00
2014.04	1	\$1,949.94		\$1,949.94
2014.04	2	\$12,800.00		\$12,800.00
2015.01	1	\$2,050.00	\$62,000.00	\$64,050.00
2015.01	3	\$36,150.00	\$63,000.00	\$99,150.00
2015.01	4	\$34,000.00		\$34,000.00
2017.01	1	\$5,250.00	\$9,300.00	\$14,550.00
2017.01	2	\$11,233.77		\$11,233.77
<b>Total</b>		<b>\$1,185,429.72</b>	<b>\$1,082,284.00</b>	<b>\$2,267,713.72</b>

Note:  
 Discrepancy between the block group totals for CDBG expenditures and the totals provided in the PR-26 report is due to several factors: County-wide programs such as Connect and Commercial Assistance either cannot be assigned to a block group, or the expenditures in the PE-26 are aggregated and not linked to a specific location; projects for which a partial payment was made during PY 2012-13 but were not completed until PY 2013-14. The difference between total HOME expenditures and those reported elsewhere in the CAPER are due to: administrative costs, CHDO expenditures for projects not completed until PY 2013-14 and partial payments made for homeowner rehabilitation not completed (with final payment made) until the beginning of PY 2013-14.



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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,540,470.19
02 ENTITLEMENT GRANT	1,395,283.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,935,753.19

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,401,611.34
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,401,611.34
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	239,536.29
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,641,147.63
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,294,605.56

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,401,611.34
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,401,611.34
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2010 PY: 2011 PY: 2012
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	4,187,783.15
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	4,187,783.15
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	150,165.85
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	13,205.52
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	10,343.15
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	153,028.22
32 ENTITLEMENT GRANT	1,395,283.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,395,283.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.97%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	239,536.29
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	18,263.78
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	17,837.72
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	239,962.35
42 ENTITLEMENT GRANT	1,395,283.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,395,283.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.20%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2008	4	752	5592714	FACADE GRANTS	14E	LMJ	\$23,483.28
2009	10	815	5495569	Design Assistance	18B	LMJ	\$2,500.00
2010	8	890	5517007	Southside DPA Admin	14J	LMH	\$2,050.00
2010	13	896	5503959	Laburnum Avenue Revitalization Design	03K	LMA	\$10,996.83
2010	13	896	5525511	Laburnum Avenue Revitalization Design	03K	LMA	\$2,537.17
2010	13	896	5550170	Laburnum Avenue Revitalization Design	03K	LMA	\$1,700.00
2011	3	933	5495572	Commercial Assistance Program	18B	LMJ	\$13,109.31
2011	4	934	5495573	ElderHomes Rehab Admin	14H	LMH	\$19,912.95
2011	5	935	5495575	ElderHomes Emergency & Minor Repairs Admin	14H	LMH	\$1,314.29
2011	5	935	5503962	ElderHomes Emergency & Minor Repairs Admin	14H	LMH	\$21,787.28
2011	5	935	5517010	ElderHomes Emergency & Minor Repairs Admin	14H	LMH	\$1,881.82
2011	5	936	5495576	ElderHomes Emergency & Minor Repairs	14A	LMH	\$4,400.00
2011	5	936	5503963	ElderHomes Emergency & Minor Repairs	14A	LMH	\$76,360.00
2011	5	936	5517011	ElderHomes Emergency & Minor Repairs	14A	LMH	\$6,680.00
2011	6	937	5503964	CONNECT	05D	LMC	\$10,343.15
2011	7	938	5495577	HOME Inc Downpayment Assistant Admin	13	LMH	\$8,250.00
2011	9	940	5495578	Highland Springs Community Center	03F	LMA	\$4,514.00
2011	9	940	5503965	Highland Springs Community Center	03F	LMA	\$12,136.00
2011	9	940	5517013	Highland Springs Community Center	03F	LMA	\$905.00
2011	9	940	5525512	Highland Springs Community Center	03F	LMA	\$4,904.79
2011	9	940	5537307	Highland Springs Community Center	03F	LMA	\$117.00
2011	9	940	5537309	Highland Springs Community Center	03F	LMA	\$893.64
2011	9	940	5550171	Highland Springs Community Center	03F	LMA	\$925.00
2011	9	940	5550172	Highland Springs Community Center	03F	LMA	\$28,851.00
2011	9	940	5560348	Highland Springs Community Center	03F	LMA	\$26,505.00
2011	9	940	5560352	Highland Springs Community Center	03F	LMA	\$310.00
2011	9	940	5571827	Highland Springs Community Center	03F	LMA	\$45,921.25
2011	9	940	5571828	Highland Springs Community Center	03F	LMA	\$7,755.05
2011	9	940	5584842	Highland Springs Community Center	03F	LMA	\$925.00
2011	9	940	5584843	Highland Springs Community Center	03F	LMA	\$35,331.30
2011	9	940	5592715	Highland Springs Community Center	03F	LMA	\$102.72
2011	9	940	5603025	Highland Springs Community Center	03F	LMA	\$8,632.50
2011	9	940	5609119	Highland Springs Community Center	03F	LMA	\$52,706.17
2011	10	941	5525513	Belmont Improvements	03F	LMA	\$121,580.00
2011	10	941	5603026	Belmont Improvements	03F	LMA	\$28,375.00
2011	11	942	5550174	St. Joseph's Villa Culinary Arts Training Center	03	LMC	\$3,644.10
2011	15	961	5584845	Lakeside Avenue Gateway Signs	17D	LMJ	\$11,599.00
2011	16	962	5495579	Eastern Rec Center Playground	03F	LMA	\$88,422.03
2011	16	962	5503966	Eastern Rec Center Playground	03F	LMA	\$1,200.00
2012	2	975	5495582	Commercial Assistance Program	18B	LMJ	\$5,679.60
2012	2	975	5503971	Commercial Assistance Program	18B	LMJ	\$11,469.21
2012	2	975	5517018	Commercial Assistance Program	18B	LMJ	\$11,256.41
2012	2	975	5525515	Commercial Assistance Program	18B	LMJ	\$11,329.30
2012	2	975	5537313	Commercial Assistance Program	18B	LMJ	\$11,329.39
2012	2	975	5550176	Commercial Assistance Program	18B	LMJ	\$16,680.02
2012	2	975	5560355	Commercial Assistance Program	18B	LMJ	\$11,619.65
2012	2	975	5571832	Commercial Assistance Program	18B	LMJ	\$11,329.88



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2012	2	975	5584847	Commercial Assistance Program	18B	LMJ	\$12,455.62
2012	2	975	5592718	Commercial Assistance Program	18B	LMJ	\$13,269.93
2012	2	975	5603029	Commercial Assistance Program	18B	LMJ	\$17,356.44
2012	2	975	5609127	Commercial Assistance Program	18B	LMJ	\$5,614.20
2012	3	976	5550177	Design Assistance	18B	LMJ	\$2,500.00
2012	3	976	5560356	Design Assistance	18B	LMJ	\$2,500.00
2012	3	976	5584848	Design Assistance	18B	LMJ	\$2,500.00
2012	3	976	5592721	Design Assistance	18B	LMJ	\$7,500.00
2012	4	977	5517019	Facade Grants	17D	LMJ	\$2,500.00
2012	5	978	5592723	project:Homes Mod Rehab Admin	14H	LMH	\$38,571.00
2012	5	978	5609123	project:Homes Mod Rehab Admin	14H	LMH	\$12,857.00
2012	6	979	5550178	project:Homes Minor Repairs	14A	LMH	\$34,775.00
2012	6	979	5560359	project:Homes Minor Repairs	14A	LMH	\$43,128.00
2012	6	979	5571833	project:Homes Minor Repairs	14A	LMH	\$43,790.00
2012	6	979	5592724	project:Homes Minor Repairs	14A	LMH	\$86,944.00
2012	6	979	5603031	project:Homes Minor Repairs	14A	LMH	\$11,445.00
2012	6	979	5609124	project:Homes Minor Repairs	14A	LMH	\$49,570.00
2012	7	981	5584850	SCDHC Minor Repairs	14A	LMH	\$10,746.75
2012	7	981	5592725	SCDHC Minor Repairs	14A	LMH	\$3,409.09
2012	8	984	5525516	RAMPS Wheelchair Ramp Program	14A	LMH	\$7,500.00
2012	8	984	5550179	RAMPS Wheelchair Ramp Program	14A	LMH	\$1,238.80
2012	8	984	5560360	RAMPS Wheelchair Ramp Program	14A	LMH	\$2,500.00
2012	8	984	5603034	RAMPS Wheelchair Ramp Program	14A	LMH	\$5,661.72
2012	9	985	5495584	CONNECT	05D	LMC	\$15,825.68
2012	9	985	5503973	CONNECT	05D	LMC	\$1,171.72
2012	9	985	5517022	CONNECT	05D	LMC	\$12,329.78
2012	9	985	5525517	CONNECT	05D	LMC	\$10,073.88
2012	9	985	5537318	CONNECT	05D	LMC	\$10,952.39
2012	9	985	5550180	CONNECT	05D	LMC	\$16,040.52
2012	9	985	5560362	CONNECT	05D	LMC	\$11,029.99
2012	9	985	5571834	CONNECT	05D	LMC	\$12,241.00
2012	9	985	5584852	CONNECT	05D	LMC	\$13,222.09
2012	9	985	5592728	CONNECT	05D	LMC	\$12,182.53
2012	9	985	5603035	CONNECT	05D	LMC	\$19,429.24
2012	9	985	5609128	CONNECT	05D	LMC	\$5,323.88
2012	10	986	5495586	HOME Inc DPA Admin	13	LMH	\$5,500.00
2012	10	986	5525518	HOME Inc DPA Admin	13	LMH	\$2,750.00
2012	10	986	5550181	HOME Inc DPA Admin	13	LMH	\$2,750.00
2012	10	986	5571835	HOME Inc DPA Admin	13	LMH	\$2,750.00
2012	10	986	5609129	HOME Inc DPA Admin	13	LMH	\$2,750.00
2012	11	983	5517020	SCDHC Downpayment Assistance	13	LMH	\$2,150.00
2012	11	983	5537317	SCDHC Downpayment Assistance	13	LMH	\$13,650.00
2012	11	983	5584851	SCDHC Downpayment Assistance	13	LMH	\$8,967.00
2012	11	983	5592726	SCDHC Downpayment Assistance	13	LMH	\$8,967.00
2012	11	983	5603032	SCDHC Downpayment Assistance	13	LMH	\$8,967.00
Total							\$1,401,611.34



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CDBG Activity Summary Report (GPR) for Program Year 2012  
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**PGM Year:** 2002  
**Project:** 0020 - Meals On Wheels  
**IDIS Activity:** 346 - MEALS ON WHEELS

Status: Canceled 10/12/2012 4:57:54 PM  
 Location: 1851 Ruffin Mill Cir South Chesterfield, VA 23834

Objective:  
 Outcome:  
 Matrix Code: Public Facilities and Improvement (General) (03) National Objective: LMC

**Initial Funding Date:** 10/15/2002

**Financing**

Funded Amount: 0.00  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

**Description:**

FUNDING FOR ACQUISITION COSTS OF PROPERTY WITH THE EVENTUAL CONSTRUCTION OF A CENTRAL KITCHEN FACILITY FOR PREPARATION OF MEALS FOR LOW INCOME PERSONS

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

**Annual Accomplishments**

2002      PROPERTY AT 1851 RUFFIN MILL ROAD WAS ACQUIRED BY MEALS ON WHEELS AS THEIR LOCATION FOR CONSTRUCTION OF A CENTRAL KITCHEN FACILITY. CONSTRUCTION SHOULD BEGIN JANUARY 2004 ON THE FACILITY.

**PGM Year:** 2003  
**Project:** 0022 - MEALS ON WHEELS  
**IDIS Activity:** 392 - MEALS ON WHEELS

Status: Canceled 9/11/2013 10:11:42 AM  
 Location: 1851 Ruffin Mill Cir South Chesterfield, VA 23834

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Public Facilities and Improvement (General) (03)      National Objective: LMC

**Initial Funding Date:** 10/08/2003

**Financing**

Funded Amount: 160,592.00  
 Drawn Thru Program Year: 160,592.00  
 Drawn In Program Year: 0.00

**Description:**

CONSTRUCTION OF A CENTRAL KITCHEN FACILITY WHICH PREPARES MEALS FOR LOW-INCOME FAMILIES.

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0



Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>

Female-headed Households: 0 0 0 0 0 0 0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	6
Moderate	0	0	0	4
Non Low Moderate	0	0	0	2
Total	0	0	0	12
Percent Low/Mod				83.3%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
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2004	THIS PROJECT PROVIDED FACADE IMPROVEMENT GRANTS TO APPROXIMATELY 6 BUSINESSES LOCATED WITHIN THE COUNTY'S ENTERPRISE ZONES. SEVEN JOBS WERE TO BE CREATED BY THOSE BUSINESSES. TWELVE FTE JOBS WERE ACTUALLY CREATED.	
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**PGM Year:** 2005  
**Project:** 0003 - COMMERCIAL ASSISTANCE PLAN  
**IDIS Activity:** 545 - DESIGN ASSISTANCE

**Status:** Completed 10/12/2012 5:04:04 PM  
**Location:** Various Locations Henrico, VA 23273-0001

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** ED Technical Assistance (18B) **National Objective:** LMJ

**Initial Funding Date:** 04/21/2006

**Financing**  
 Funded Amount: 67,700.00  
 Drawn Thru Program Year: 67,700.00  
 Drawn In Program Year: 0.00

**Description:**  
 PROVIDES FOR PLANNING AND DESIGN ASSISTANCE WITHIN ENTERPRISE ZONE. TECHNICAL ASSISTANCE WAS PROVIDED TO 15 BUSINESSES WITHIN THE ENTERPRISE ZONE.

**Proposed Accomplishments**

Jobs : 10

**Actual Accomplishments**

<i>Number assisted:</i>	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	8	0
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0

Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>0</b>

Female-headed Households: 0 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	8
Moderate	0	0	0	1
Non Low Moderate	0	0	0	1
Total	0	0	0	10
Percent Low/Mod				90.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2005	Provided design assistance to businesses within the County's Enterprise Zones.	
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**PGM Year:** 2005

**Project:** 0004 - COMMERCIAL INCENTIVES

**IDIS Activity:** 546 - FACADE GRANTS

Status: Completed 10/12/2012 5:05:37 PM

Location: 4062 Crockett St Richmond, VA 23228-4114

Objective: Create economic opportunities

Outcome: Availability/accessibility

Matrix Code: Other Commercial/Industrial Improvements (17D)

National Objective: LMJ

**Description:**

PROVIDE GRANTS UP TO \$30,000 OR 33% OF TOTAL IMPROVEMENT COST FOR FACADE IMPROVEMENTS AND INTERIOR AND EXTERIOR CODE VIOLATION CORRECTIONS.

**Initial Funding Date:** 07/26/2006

**Financing**

Funded Amount: 314,978.84

Drawn Thru Program Year: 314,978.84

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Jobs : 30

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	13	0
Black/African American:	0	0	0	0	0	0	9	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0

Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23</b>	<b>0</b>

Female-headed Households: 0 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	2
Low Mod	0	0	0	4
Moderate	0	0	0	10
Non Low Moderate	0	0	0	7
Total	0	0	0	23
Percent Low/Mod				69.6%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
1111		
2008	AS OF 2/4/09, 23 OF THE REQUIRED 30 JOBS HAVE BEEN CREATED. 14 OF THE JOBS CREATED WENT TO PERSONS WHO WERE FORMERLY LOW OR MODERATE INCOME.	

**PGM Year:** 2006  
**Project:** 0001 - HENRICO COMMERCIAL ASSISTANCE PROGRAM  
**IDIS Activity:** 619 - COMMERCIAL ASSISTANCE PROGRAM

Status: Completed 10/12/2012 4:26:18 PM Objective: Create economic opportunities  
Location: 4062 Crockett St Henrico, VA 23228-4114 Outcome: Availability/accessibility  
Matrix Code: ED Technical Assistance (18B) National Objective: LMJ

**Initial Funding Date:** 01/05/2007

**Financing**  
Funded Amount: 131,143.13  
Drawn Thru Program Year: 131,143.13  
Drawn In Program Year: 0.00

**Description:**  
PROVIDES TECHNICAL ASSISTANCE TO BUSINESSES IN OLDER COMMERCIAL CORRIDORS PROVIDING JOBS TO LOW-INCOME RESIDENTS.

**Proposed Accomplishments**

Jobs : 22

**Actual Accomplishments**

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic

White:	0	0	0	0	0	0	4	0
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>

Female-headed Households: 0 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	2
Moderate	0	0	0	3
Non Low Moderate	0	0	0	1
Total	0	0	0	6
Percent Low/Mod				83.3%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2006	PROVIDE TECHNICAL ASSISTANCE AND SERVICES FOR BUSINESS ASSOCIATIONS AND BUSINESS PARTICIPATING IN COMMERCIAL REVITALIZATION EFFORTS IN AREAS SERVING LOW INCOME NEIGHBORHOODS.	
2007	FOR GRANTS GIVEN IN THE 2006 PROGRAM YEAR, 27 JOBS ARE EXPECTED TO BE CREATED. BUSINESSES HAVE TWO YEARS TO CREATE THE JOBS. IT IS EXPECTED THAT 14 OF THE CREATED JOBS WILL BE FOR LOW- OR MODERATE-INCOME PEOPLE.	

**PGM Year:** 2007  
**Project:** 0001 - CDBG PROGRAM ADMINISTRATION  
**IDIS Activity:** 680 - CDBG PROGRAM ADMINISTRATION

**Status:** Completed 10/12/2012 5:06:49 PM  
**Location:** 6042 CROCKETT STREET RICHMOND, VIRGINIA  
HENBRICO COUNTY, VA 27032

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 11/19/2007

**Financing**

Funded Amount: 382,955.55  
Drawn Thru Program Year: 382,955.55  
Drawn In Program Year: 0.00

**Description:**

PROVIDES FOR THE ADMINISTRATION OF THE CDBG PROGRAM. PROVIDES FOR THE ADMINISTRATION OF THE CDBGPROGRAM.

**Proposed Accomplishments**

**Actual Accomplishments**

<i>Number assisted:</i>	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2007  
**Project:** 0002 - COMMERCIAL ASSISTANCE PROGRAM  
**IDIS Activity:** 683 - HENRICO COMMERCIAL ASSISTANCE

Status: Completed 10/12/2012 4:25:24 PM      Objective: Create economic opportunities  
 Location: County-Wide Enterprise Zone Henrico, VA 23273-0001      Outcome: Availability/accessibility

**Initial Funding Date:** 11/19/2007

**Description:**

TECHNICAL ASSISTANCE FOR COMMERCIAL ASSISTANCE IN HENRICO COUNTY ENTERPRISE ZONES.

**Financing**

Funded Amount: 96,518.62  
 Drawn Thru Program Year: 96,518.62  
 Drawn In Program Year: 0.00

**Proposed Accomplishments**

Jobs : 10

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	6	0
Black/African American:	0	0	0	0	0	0	4	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	3
Moderate	0	0	0	5
Non Low Moderate	0	0	0	2
Total	0	0	0	10
Percent Low/Mod				80.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2007	Provided assistance to approximately 15 businesses.	

**PGM Year:** 2007  
**Project:** 0004 - ELDERHOMES EMERGENCY REPAIRS  
**IDIS Activity:** 685 - ELDERHOMES EMERGENCY REPAIR PROGRAM

Status: Completed 10/12/2012 5:07:54 PM  
 Location: VARIOUS LOCATIONS HENRICO COUNTY, VA 23225

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Initial Funding Date:** 11/19/2007

**Financing**

Funded Amount: 201,581.00  
 Drawn Thru Program Year: 201,581.00  
 Drawn In Program Year: 0.00

**Description:**

PROVIDES FUNDS FOR EMERGENCY REPAIRS FOR LOW- AND MODERATE-INCOME ELDERLY OR DISABLED HOMEOWNERS IN HENRICO COUNTY.

**Proposed Accomplishments**

Housing Units : 20

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	5	0	0	0	5	0	0	0
Black/African American:	19	0	0	0	19	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	12	0	12	0
Low Mod	12	0	12	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	24	0	24	0
Percent Low/Mod	100.0%		100.0%	





Low Mod	0	0	0	94
Moderate	0	0	0	6
Non Low Moderate	0	0	0	0
Total	0	0	0	200
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2007	THE CONNECT PROGRAM SERVED AN AVERAGE OF 200 AT-RISK YOUTH EACH DAY. THE CHILDREN WERE FROM 15 OF THE COUNTY'S LOW-INCOME NEIGHBORHOODS	

**PGM Year:** 2008  
**Project:** 0004 - FACADE GRANTS/REHABILITATION FOR COMMERCIAL INDUSTRIAL  
**IDIS Activity:** 752 - FACADE GRANTS

**Status:** Completed 7/31/2013 12:00:00 AM  
**Location:** VARIOUS LOCATIONS HENRICO, VA 23228

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehab; Publicly or Privately-Owned  
**National Objective:** LMJ  
**Description:** Commercial/Industrial (14E)

**Initial Funding Date:** 07/29/2009

**Financing**  
**Funded Amount:** 139,143.09  
**Drawn Thru Program Year:** 139,143.09  
**Drawn In Program Year:** 23,483.28

**PROVIDES FUNDS FOR FACADE IMPROVEMENTS TO BUSINESSES WITHIN DESIGNATED ENTERPRISE ZONES.**

**Proposed Accomplishments**

Jobs : 18

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	7	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>

Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	8
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	8
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2008	One grant was given for facade improvements to a commercial building within the County's Enterprise Zone. 8 jobs have been created.	
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**PGM Year:** 2009

**Project:** 0002 - Commercial Assistance Program

**IDIS Activity:** 807 - Commercial Assistance Program

Status: Completed 11/30/2012 12:00:00 AM

Location: PO Box 90775 Henrico, VA 23273-0775

Objective: Create economic opportunities

Outcome: Availability/accessibility

Matrix Code: ED Technical Assistance (18B)

National Objective: LMJ

**Description:**

Provides technical assistance to businesses located within the County's Enterprise Zones.

**Initial Funding Date:** 12/10/2009

**Financing**

Funded Amount: 184,000.00

Drawn Thru Program Year: 184,000.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Jobs : 6

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	3	0
Black/African American:	0	0	0	0	0	0	3	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0

Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>

Female-headed Households: 0 0 0 0 0 0 0 0 0

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	5
Moderate	0	0	0	0
Non Low Moderate	0	0	0	2
Total	0	0	0	7
Percent Low/Mod				71.4%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
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2009	This activity provided technical assistance by Henrico County staff to businesses located within designated Enterprise Zones. Enterprise Zones are older commercial corridors, most of which serve neighboring lower-income neighborhoods. A total of \$234,032.41 was spent of 2009 PY funds on job creation activities including this one, requiring 7 low/mod jobs. The split is 5.3 jobs in activity 807 and 1.4 jobs in activity 815. One job will be counted under both activity numbers.	
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**PGM Year:** 2009  
**Project:** 0010 - Design Assistance  
**IDIS Activity:** 815 - Design Assistance

**Status:** Completed 11/30/2012 12:00:00 AM  
**Location:** Various Locations Henrico, VA 23273-0001

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** ED Technical Assistance (18B) **National Objective:** LMJ

**Initial Funding Date:** 12/11/2009

**Financing**

Funded Amount: 50,032.41  
Drawn Thru Program Year: 50,032.41  
Drawn In Program Year: 2,500.00

**Description:**

Provides funds for architectural drawings of facade improvements for commercial property owners in the County's Enterprise Zones.

**Proposed Accomplishments**

Jobs : 5

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0

Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>

Female-headed Households: 0 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	2
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	2
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2009	In the 2009 program year, 8 design assistance grants were given to business owners in designated Enterprise Zones. The amount of assistance totaled \$17,412.50. No jobs have yet been created. In the 2010 program year 11 grants were given totaling \$27,500 in assistance. Jobs have not yet been created from these grants. A total of \$50,032.41 has been spent on this activity. A total of \$234,032.41 was spent of 2009 PY funds, requiring 7 low/mod jobs. The split is 5.3 jobs in activity 807 and 1.4 jobs in activity 815. One job will be counted under both activity numbers.	
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**PGM Year:** 2009  
**Project:** 0011 - facade grants  
**IDIS Activity:** 816 - Facade Grants

Status: Canceled 11/28/2012 10:33:36 AM  
Location: Various Locations Henrico, VA 23273-0001

Objective: Create economic opportunities  
Outcome: Availability/accessibility  
Matrix Code: Rehab; Publicly or Privately-Owned National Objective: LMJ  
Commercial/Industrial (14E)

**Initial Funding Date:** 12/11/2009

**Financing**  
Description: Provides funds for grants to propertybusiness owners in the County's Enterprise Zones in order for them to complete facade renovations.

Funded Amount: 0.00  
Drawn Thru Program Year: 0.00  
Drawn In Program Year: 0.00

**Proposed Accomplishments**

Jobs : 15

**Actual Accomplishments**

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic

White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2010  
**Project:** 0003 - Commercial Assistance Program  
**IDIS Activity:** 884 - Commercial Assistance Program  
**Status:** Completed 7/1/2013 12:00:00 AM  
**Location:** 4062 Crockett St Henrico, VA 23228-4114

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** ED Technical Assistance (18B) **National Objective:** LMJ

**Initial Funding Date:** 12/06/2010  
**Financing**  
**Funded Amount:** 208,000.00

**Description:**  
 Provides technical assistance to businesses within the County's Enterprise Zones by County staff in the Department of Community Revitalization.

Drawn Thru Program Year: 208,000.00

Drawn In Program Year: 0.00

**Proposed Accomplishments**

Jobs : 6

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	13	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	13
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	13
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2010 Provide technical assistance to businesses located in designated Enterprise Zones. Two jobs new non low-mod jobs were created in PY 2010.

**PGM Year:** 2010

**Project:** 0008 - Southside CDC Downpayment Assistance

**IDIS Activity:** 890 - Southside DPA Admin

Status: Completed 3/31/2012 12:00:00 AM

Location: 1624 Hull St Richmond, VA 23224-3806

Objective: Provide decent affordable housing

Outcome: Affordability

Matrix Code: Housing Services (14J)

National Objective: LMH

**Initial Funding Date:** 05/05/2011

**Description:**

Provides funds to Southside Community Development and Housing Corporation to administer a program of down payment assistance to low-income, first-time homebuyers.

**Financing**

Funded Amount: 30,000.00  
 Drawn Thru Program Year: 30,000.00  
 Drawn In Program Year: 2,050.00

**Proposed Accomplishments**

Housing Units : 15

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	2	0	0	0	2	0	0	0
Black/African American:	8	0	0	0	8	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	8		0		8			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	10	0	10	0
Non Low Moderate	0	0	0	0
Total	10	0	10	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2010	During program year 2010-2011, Southside Community Development and Housing Corporation provided counseling and downpayment assistance to 10 low-income first-time homebuyers.	

**PGM Year:** 2010  
**Project:** 0013 - Laburnum Avenue Revitalization Improvements  
**IDIS Activity:** 896 - Laburnum Avenue Revitalization Design

Status: Open  
 Location: PO Box 90775 Henrico, VA 23273-0775

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Street Improvements (03K) National Objective: LMA

**Initial Funding Date:** 12/04/2012

**Description:**

This project funds design of the Laburnum Avenue Revitalization Improvements.

**Financing**

Funded Amount: 30,282.50  
 Drawn Thru Program Year: 15,234.00  
 Drawn In Program Year: 15,234.00

**Proposed Accomplishments**

Total Population in Service Area: 6,360  
 Census Tract Percent Low / Mod: 67.30

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2011  
**Project:** 0001 - CDBG Administration  
**IDIS Activity:** 932 - CDBG Administration

Status: Completed 9/30/2012 12:00:00 AM  
 Location: ,

Objective:  
 Outcome:  
 Matrix Code: General Program Administration (21A) National Objective:

**Initial Funding Date:** 02/28/2012

**Description:**

Administration of CDBG program by County staff.

**Financing**

Funded Amount: 120,508.35  
 Drawn Thru Program Year: 120,508.35  
 Drawn In Program Year: 17,837.72

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		

American Indian/Alaskan Native:	0	0
Native Hawaiian/Other Pacific Islander:	0	0
American Indian/Alaskan Native & White:	0	0
Asian White:	0	0
Black/African American & White:	0	0
American Indian/Alaskan Native & Black/African American:	0	0
Other multi-racial:	0	0
Asian/Pacific Islander:	0	0
Hispanic:	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>

Female-headed Households: 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2011  
**Project:** 0003 - Commercial Assistance Program  
**IDIS Activity:** 933 - Commercial Assistance Program  
**Status:** Completed 7/1/2013 12:00:00 AM  
**Location:** 4062 Crockett St Henrico, VA 23228-4114

**Objective:** Create economic opportunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** ED Technical Assistance (18B) **National Objective:** LMJ

**Initial Funding Date:** 02/28/2012

**Financing**

Funded Amount: 93,893.40  
 Drawn Thru Program Year: 93,893.40  
 Drawn In Program Year: 13,109.31

**Description:**

**Proposed Accomplishments**

Jobs : 6

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	6	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	6
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	6
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2011	Provided technical assistance to businesses located within the County's Enterprise Zones.	

**PGM Year:** 2011  
**Project:** 0004 - ElderHomes Rehabilitation  
**IDIS Activity:** 934 - ElderHomes Rehab Admin

Status: Completed 10/31/2012 12:00:00 AM Objective: Create suitable living environments  
 Location: 88 Carnation St Richmond, VA 23225-6811 Outcome: Availability/accessibility  
 Matrix Code: Rehabilitation Administration (14H) National Objective: LMH

**Initial Funding Date:** 03/30/2012  
**Financing** Description: Administration of residential rehabilitation program.

Funded Amount: 130,960.10  
 Drawn Thru Program Year: 130,960.10  
 Drawn In Program Year: 19,912.95

**Proposed Accomplishments**

Housing Units : 9

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	0	0	0	4	0	0	0
Black/African American:	8	0	0	0	8	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	5	0	5	0
Low Mod	3	0	3	0
Moderate	4	0	4	0
Non Low Moderate	0	0	0	0
Total	12	0	12	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2011	Administration was provided for HOME program funded moderate home repairs on 12 homes owned by low-income elderly or disabled homeowners in Henrico County	

**PGM Year:** 2011  
**Project:** 0005 - ElderHomes Emergency & Minor Repairs  
**IDIS Activity:** 935 - ElderHomes Emergency & Minor Repairs Admin

Status: Completed 12/31/2012 12:00:00 AM Objective: Create suitable living environments  
 Location: 88 Carnation St Richmond, VA 23225-6811 Outcome: Availability/accessibility

**Initial Funding Date:** 03/30/2012

**Description:**

Administration of CDBG funded minor and emergency repairs program.

**Financing**

Funded Amount: 80,222.20  
 Drawn Thru Program Year: 80,222.20  
 Drawn In Program Year: 24,983.39

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	12	0	0	0	12	0	0	0
Black/African American:	19	0	0	0	19	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	3	0	0	0	3	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	24		0		24			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	14	0	14	0
Low Mod	11	0	11	0
Moderate	9	0	9	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>34</b>	<b>0</b>	<b>34</b>	<b>0</b>
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2011	Provided funds for the administration of a program of home repairs for low- and moderate-income homeowners in Henrico County. Thirty-four homeowners received repairs.	

**PGM Year:** 2011  
**Project:** 0005 - ElderHomes Emergency & Minor Repairs  
**IDIS Activity:** 936 - ElderHomes Emergency & Minor Repairs

Status: Completed 12/31/2012 12:00:00 AM  
Location: 88 Carnation St Richmond, VA 23225-6811

Objective: Create suitable living environments  
Outcome: Availability/accessibility  
Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Initial Funding Date:** 03/30/2012

**Financing**

Funded Amount: 276,170.00  
Drawn Thru Program Year: 276,170.00  
Drawn In Program Year: 87,440.00

**Description:**

Complete emergency and minor repairs for low-income homeowners in Henrico County.

**Proposed Accomplishments**

Housing Units : 25

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	12	0	0	0	12	0	0	0
Black/African American:	19	0	0	0	19	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	3	0	0	0	3	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	24		0		24			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	14	0	14	0
Low Mod	11	0	11	0
Moderate	9	0	9	0
Non Low Moderate	0	0	0	0
Total	34	0	34	0
Percent Low/Mod	100.0%		100.0%	





Low Mod	14	0	14	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	14	0	14	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
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2011 Homeownership counseling was provided to 14 low-income, first-time homebuyers in Henrico County.

**PGM Year:** 2011

**Project:** 0009 - Highland Springs Community Center

**IDIS Activity:** 940 - Highland Springs Community Center

Status: Open

Location: 16 S Ivy Ave Henrico, VA 23075-1712

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Parks, Recreational Facilities (03F)

National Objective: LMA

**Initial Funding Date:** 05/31/2012

**Description:**

Provides funds for improvements to the Highland Springs Community Center

**Financing**

Funded Amount: 278,000.00

Drawn Thru Program Year: 233,605.42

Drawn In Program Year: 231,435.42

**Proposed Accomplishments**

Public Facilities : 1

Total Population in Service Area: 27,678

Census Tract Percent Low / Mod: 52.60

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
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2012 Renovations to a 1,200 SF community center in eastern Henrico County were completed. The building received significant alterations to the front facade in order to improve the appearance of the building. The existing flat roof was replaced along with new ceiling insulation, new lighting, flooring, and interior painting. The facility restrooms and kitchen were improved to comply with ADA accessibility requirements.

This renovation was \$24,000 below estimates.

**PGM Year:** 2011

**Project:** 0010 - Belmont Improvements

**IDIS Activity:** 941 - Belmont Improvements

Status: Open

Location: 7202 Brook Rd Richmond, VA 23227-2250

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Parks, Recreational Facilities (03F)

National Objective: LMA

**Initial Funding Date:** 05/31/2012

**Financing**

Funded Amount: 200,000.00  
Drawn Thru Program Year: 165,526.56  
Drawn In Program Year: 149,955.00

**Proposed Accomplishments**

Public Facilities : 1  
Total Population in Service Area: 46,489  
Census Tract Percent Low / Mod: 50.60

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**Description:**

Provides funds for site cleanup and restoration as a passive use park for a site at 7202 Brook Road which was a former trailer park.  
The new site will be a park of Belmont Park.

**PGM Year:** 2011  
**Project:** 0011 - St. Joseph's Cullinary Arts Training Center  
**IDIS Activity:** 942 - St. Joseph's Villa Culinary Arts Training Center

**Status:** Completed 4/11/2013 12:00:00 AM  
**Location:** 8000 Brook Rd Richmond, VA 23227-1306

**Objective:** Create economic oppourtunities  
**Outcome:** Availability/accessibility  
**Matrix Code:** Public Facilities and Improvement (General) (03) **National Objective:** LMC

**Initial Funding Date:** 09/21/2012

**Financing**

Funded Amount: 69,000.00  
Drawn Thru Program Year: 69,000.00  
Drawn In Program Year: 3,644.10

**Description:**

This activity provides funds to St. Joseph's Villa for completion of a training kitchen for use by the students in their special programs (generally high school age).

**Proposed Accomplishments**

Public Facilities : 1

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	45	3
Black/African American:	0	0	0	0	0	0	109	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0

American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	8	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>162</b>	<b>3</b>
Female-headed Households:	0		0		0			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	2
Low Mod	0	0	0	155
Moderate	0	0	0	5
Non Low Moderate	0	0	0	0
Total	0	0	0	162
Percent Low/Mod				100.0%

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
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2011	<p>With funding from Henrico County CDBG, St. Joseph's Villa completed renovations to Cottages 3 and 4 in order to create a wheelchair-accessible training kitchen. Work included installation of cleanable flooring, installation of a new electrical panel and additional circuits, installation of sinks for hand-washing and food preparation, a new drain line and laundry sink, renovations to create a dining area and new flooring within, replacement of a wooden loading dock, and renovations in Cottage 3 to allow for relocation of program services from Cottage 4.</p>
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These renovations have helped the Villa to provide meals free of charge to more than 100 clients (and dozens of staff members who pay for their meals) each week day in safe, sanitary, and pleasant dining facilities and to build our job training and internship programs. CDBG funding has helped leverage additional grants and projects benefiting the Career and Transition Services program. For example, a new Learning and Therapy Garden next to the Culinary Arts Training Center will provide fresh produce for the training kitchen and make possible a variety of other opportunities for our students and other clients. This garden was created in partnership with Greater Richmond Fit4Kids (which obtained grant funding from the Virginia Foundation for Healthy Youth), Altria volunteers, Dominion volunteers, HandsOn Greater Richmond, Backyard Farmer, Tricycle Garden, and others.

<b>PGM Year:</b>	2011			
<b>Project:</b>	0015 - Lakeside Ave Gateway Signs			
<b>IDIS Activity:</b>	961 - Lakeside Avenue Gateway Signs			
<b>Status:</b>	Open	<b>Objective:</b>	Create economic opportunities	
<b>Location:</b>	6900 Lakeside Ave Henrico, VA 23228-5235	<b>Outcome:</b>	Availability/accessibility	
		<b>Matrix Code:</b>	Other Commercial/Industrial Improvements (17D)	<b>National Objective:</b> LMJ
<b>Initial Funding Date:</b>	09/06/2012	<b>Description:</b>	This activity will provide funding for the installation of two gateway signs to the Lakeside commercial district.	
<b>Financing</b>				
Funded Amount:	11,699.00			
Drawn Thru Program Year:	11,699.00			

**Proposed Accomplishments**

Jobs : 1

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	2	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	2
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	2
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2012	Two gateway signs were installed at the Lakeside business corridor helping to create a sense of place and stimulate economic activity within the area. The corridor is a designated Enterprise Zone.	
<b>PGM Year:</b>	2011	
<b>Project:</b>	0016 - Eastern Henrico Recreation Center Playground	
<b>IDIS Activity:</b>	962 - Eastern Rec Center Playground	
Status:	Completed 12/18/2012 12:00:00 AM	Objective: Create suitable living environments
Location:	1440 N Laburnum Ave Richmond, VA 23223-1521	Outcome: Availability/accessibility
		Matrix Code: Parks, Recreational Facilities (03F) National Objective: LMA

**Initial Funding Date:** 11/08/2012

**Description:**

Installation of a playground for pre-school age children at the Eastern Henrico Recreation Center.

**Financing**

Funded Amount: 89,622.03  
Drawn Thru Program Year: 89,622.03  
Drawn In Program Year: 89,622.03

**Proposed Accomplishments**

Public Facilities : 1  
Total Population in Service Area: 27,093  
Census Tract Percent Low / Mod: 50.10

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2011	A Pre-School outdoor playground was added to the existing Eastern Henrico Recreation Center site. The smaller playground is approximately 1,600 SF and was designed to support the pre-school program at the ERC. This area includes pre-school appropriate play equipment and support items such as fencing, rubberized surfacing and associated site work.	

**PGM Year:** 2012  
**Project:** 0001 - CDBG Administration  
**IDIS Activity:** 974 - CDBG Administration  
**Status:** Completed 9/30/2013 12:00:00 AM  
**Location:** ,

**Objective:**  
**Outcome:**  
**Matrix Code:** General Program Administration (21A)      **National Objective:**

**Initial Funding Date:** 11/08/2012

**Description:**

Provides funds for administration of the CDBG program and portions of the HOME program.

**Financing**

Funded Amount: 239,962.35  
Drawn Thru Program Year: 221,698.57  
Drawn In Program Year: 221,698.57

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		

Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:					0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0002 - Commercial Assistance Program  
**IDIS Activity:** 975 - Commercial Assistance Program

Status: Completed 9/30/2013 12:00:00 AM  
Location: 4062 Crockett St Henrico, VA 23228-4114  
Objective: Create economic opportunities  
Outcome: Availability/accessibility  
Matrix Code: ED Technical Assistance (18B) National Objective: LMJ

**Initial Funding Date:** 11/08/2012

**Financing**  
Funded Amount: 150,719.09  
Drawn Thru Program Year: 139,389.65  
Drawn In Program Year: 139,389.65

**Description:**  
Provides funds for the Enterprise Zone program which provides technical assistance to businesses in Henrico County.

**Proposed Accomplishments**

Jobs : 4

**Actual Accomplishments**

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	6	0
Black/African American:	0	0	0	0	0	0	1	0

Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>

Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	7
Non Low Moderate	0	0	0	0
Total	0	0	0	7
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2012	The Commercial Assistance Program provides funding for operation of the County's Enterprise Zone program. Nineteen Enterprise Zone projects were completed during Program Year 2012 (PY 2012), which represents a single project increase from PY 2011, or approximately six (5.5%) percent. Five of the six incentive grant categories (Paving, Landscaping, Signage, Façade Local, and Façade CDBG) also experienced similar increases; the exception was the Design Assistance program. This incentive category decreased over thirty-six percent (36.4%), from eleven (11) design assistance projects in PY 2011 to seven (7) completed design assistance projects in PY2012.	

<b>PGM Year:</b>	2012
<b>Project:</b>	0003 - Enterprise Zone Design Assistance
<b>IDIS Activity:</b>	976 - Design Assistance
<b>Status:</b>	Completed 9/30/2013 12:00:00 AM
<b>Location:</b>	4062 Crockett St Henrico, VA 23228-4114
<b>Objective:</b>	Create economic opportunities
<b>Outcome:</b>	Availability/accessibility
<b>Matrix Code:</b>	ED Technical Assistance (18B)
<b>National Objective:</b>	LMJ

**Initial Funding Date:** 12/04/2012

**Financing**

Funded Amount:	17,500.00
Drawn Thru Program Year:	15,000.00
Drawn In Program Year:	15,000.00

**Description:**

Provides funds for architectural assistance to commercial properties in the Enterprise Zone that are considering facade improvements to their buildings.

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	1
Non Low Moderate	0	0	0	0
Total	0	0	0	1
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2012 Funds were provided for six businesses located in County Enterprise Zones to receive facade design assistance. Architects provided sketches to each business to show possible facade improvements.

**PGM Year:** 2012  
**Project:** 0004 - Enterprise Zone Facade Grants  
**IDIS Activity:** 977 - Facade Grants

Status: Completed 11/1/2013 12:00:00 AM  
 Location: 4062 Crockett St Henrico, VA 23228-4114

Objective: Create economic opportunities  
 Outcome: Availability/accessibility  
 Matrix Code: Other Commercial/Industrial  
 National Objective: LMJ  
 Improvements (17D)

**Initial Funding Date:** 12/04/2012

**Financing**  
 Description: Provides funds for one Commercial/Industrial facade grant for a business within the County's Enterprise Zone.

Funded Amount: 2,500.00

Drawn Thru Program Year: 2,500.00

Drawn In Program Year: 2,500.00

**Proposed Accomplishments**

Jobs : 1

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	1
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	1
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2013

**PGM Year:** 2012  
**Project:** 0005 - project:HOMES Homeowner Rehabilitation Program  
**IDIS Activity:** 978 - project:Homes Mod Rehab Admin

**Status:** Completed 11/1/2013 12:00:00 AM  
**Location:** 88 Carnation St Richmond, VA 23225-6811

**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Rehabilitation Administration (14H)

**National Objective:** LMH

**Initial Funding Date:** 12/04/2012

**Description:**

Provides funds for administration of a moderate homeowner rehabilitation program.

**Financing**

Funded Amount: 89,999.00  
 Drawn Thru Program Year: 51,428.00  
 Drawn In Program Year: 51,428.00

**Proposed Accomplishments**

Housing Units : 6

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	6	0	0	0	6	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	5		0		5			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	1	0	1	0
Low Mod	1	0	1	0
Moderate	5	0	5	0
Non Low Moderate	0	0	0	0
Total	7	0	7	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2012	Administration of moderate rehabilitation for 7 low- and moderate-income elderly and/or disabled homeowners was provided.	

**PGM Year:** 2012  
**Project:** 0006 - project:HOMES Emergency and Minor Repair  
**IDIS Activity:** 979 - project:Homes Minor Repairs

Status: Completed 11/1/2013 12:00:00 AM  
 Location: 88 Carnation St Richmond, VA 23225-6811

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Initial Funding Date:** 12/04/2012

**Financing**

Funded Amount: 304,930.00  
 Drawn Thru Program Year: 269,652.00  
 Drawn In Program Year: 269,652.00

**Description:**

Provide funds for minor repairs to be completed on 25 homes owned by low-income families. Funds are also provided for the administration of this program.

**Proposed Accomplishments**

Housing Units : 25

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	9	0	0	0	9	0	0	0
Black/African American:	18	0	0	0	18	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	5		0		5			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	8	0	8	0
Low Mod	10	0	10	0
Moderate	9	0	9	0
Non Low Moderate	0	0	0	0
Total	27	0	27	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2012	This project was funded for the completion of minor and emergency repairs on 25 homes owned by low-income homeowners. Twenty-seven homes actually had repairs completed.	

**PGM Year:** 2012  
**Project:** 0006 - project:HOMES Emergency and Minor Repair  
**IDIS Activity:** 980 - project:Homes Minor Repairs Admin

Status: Canceled 3/27/2013 9:26:23 AM  
 Location: 88 Carnation St Richmond, VA 23225-6811

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Rehabilitation Administration (14H) National Objective: LMH

**Initial Funding Date:** 12/04/2012

**Financing**

Funded Amount: 0.00  
 Drawn Thru Program Year: 0.00  
 Drawn In Program Year: 0.00

**Description:**

Provide funds for administration of a minor home repairs program.

**Proposed Accomplishments**

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0

Percent Low/Mod

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0007 - SCDHC Emergency and Minor Repair  
**IDIS Activity:** 981 - SCDHC Minor Repairs

Status: Open  
 Location: 1624 Hull St Richmond, VA 23224-3806

Objective: Create suitable living environments  
 Outcome: Availability/accessibility  
 Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Initial Funding Date:** 12/04/2012

**Financing** **Description:** Provide repairs to 8 homes owned by low-income families.

Funded Amount: 77,000.00  
 Drawn Thru Program Year: 14,155.84  
 Drawn In Program Year: 14,155.84

**Proposed Accomplishments**

Housing Units : 8

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	2		0		2			

*Income Category:*

**Owner Renter Total Person**

Extremely Low	1	0	1	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	2	0	2	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2012	During program year, Subrecipient completed minor home repairs on two homes. Contract was extended until 12/31/13 in order to complete remaining contracted repairs.	

**PGM Year:** 2012  
**Project:** 0007 - SCDHC Emergency and Minor Repair  
**IDIS Activity:** 982 - SCDHC Minor Repairs Admin

Status: Canceled 9/13/2013 11:26:54 AM  
Location: 1624 Hull St Richmond, VA 23224-3806

Objective: Create suitable living environments  
Outcome: Availability/accessibility  
Matrix Code: Rehabilitation Administration (14H) National Objective: LMH

**Initial Funding Date:** 12/04/2012

**Financing**

Funded Amount: 0.00  
Drawn Thru Program Year: 0.00  
Drawn In Program Year: 0.00

**Description:**

Provide funds for administration of minor repairs program by Southside Community Development and Housing Corporation.

**Proposed Accomplishments**

Housing Units : 8

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>							

Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.

**PGM Year:** 2012  
**Project:** 0011 - SCDHC Downpayment Assistance  
**IDIS Activity:** 983 - SCDHC Downpayment Assistance

**Status:** Completed 11/19/2013 12:00:00 AM  
**Location:** 1624 Hull St Richmond, VA 23224-3806

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13) **National Objective:** LMH

**Initial Funding Date:** 12/04/2012

**Financing**

Funded Amount: 42,701.00  
 Drawn Thru Program Year: 42,701.00  
 Drawn In Program Year: 42,701.00

**Description:**

Provide funds for downpayment and closing cost assistance to low-income, first-time homebuyers in Henrico County. Administration of program is included.

**Proposed Accomplishments**

Households (General) : 7

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	4	0	0	0	4	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0

Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households: 6 0 6

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	5	0	5	0
Non Low Moderate	0	0	0	0
Total	6	0	6	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2012	Southside COmmunity Development and Housing Corporation provided down payment assistance grants and homeownership counseling to six first-time homebuyers in Henrico County.	
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**PGM Year:** 2012  
**Project:** 0008 - RAMPS Program  
**IDIS Activity:** 984 - RAMPS Wheelchair Ramp Program

Status: Open  
Location: 1114 Westbriar Dr Ste D Suite D Richmond, VA 23238-5031

Objective: Create suitable living environments  
Outcome: Availability/accessibility  
Matrix Code: Rehab; Single-Unit Residential (14A) National Objective: LMH

**Initial Funding Date:** 12/04/2012

**Financing**

Funded Amount: 35,000.00  
Drawn Thru Program Year: 16,900.52  
Drawn In Program Year: 16,900.52

**Description:**

Provide funds for the purchase of materials for 14 wheelchair ramps for low-income homeowners in Henrico County.

**Proposed Accomplishments**

Housing Units : 14

**Actual Accomplishments**

*Number assisted:*

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	8	0	0	0	8	0	0	0
Black/African American:	1	0	0	0	1	0	0	0

Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>

Female-headed Households: 5 0 5

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	3	0	3	0
Low Mod	2	0	2	0
Moderate	4	0	4	0
Non Low Moderate	0	0	0	0
Total	9	0	9	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
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2012 RAMPS completed 8 repairs during the program year. Another ramp was completed in October 2013, after the 2012 program year ended. Their contract has been extended until June 30, 2014 in order to allow them time to complete the additional 5 ramps they were funded for.

**PGM Year:** 2012

**Project:** 0009 - CONNECT Program

**IDIS Activity:** 985 - CONNECT

Status: Completed 9/30/2013 12:00:00 AM

Location: PO Box 90775 Henrico, VA 23273-0775

Objective: Create suitable living environments

Outcome: Availability/accessibility

Matrix Code: Youth Services (05D)

National Objective: LMC

**Initial Funding Date:** 11/08/2012

**Financing**

Funded Amount: 153,028.22

Drawn Thru Program Year: 139,822.70

Drawn In Program Year: 139,822.70

**Description:**

Provide funds for the County's CONNECT program -- an after-school program for youth living in subsidized housing.

**Proposed Accomplishments**

People (General) : 175

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1	0
Black/African American:	0	0	0	0	0	0	154	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	3	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	1	0
Other multi-racial:	0	0	0	0	0	0	7	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>166</b>	<b>0</b>
Female-headed Households:	0		0		0			

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	130
Low Mod	0	0	0	26
Moderate	0	0	0	1
Non Low Moderate	0	0	0	9
Total	0	0	0	166
Percent Low/Mod				94.6%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
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2012	After-school programs were provided for students living in 13 low-income communities in Henrico County. Students were provided with tutoring services, physical education and wellness activities, career training, and other opportunities. A total of 166 students were served throughout the program year.	
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The nine beneficiaries listed as non-low/mod income were ones who did not report their income. It is not believed that they are actually above 80% AMI.

**PGM Year:** 2012  
**Project:** 0010 - HOME Inc. Downpayment Assistance  
**IDIS Activity:** 986 - HOME Inc DPA Admin

Status: Completed 11/19/2013 12:00:00 AM      Objective: Provide decent affordable housing  
 Location: 626 E Broad St Ste 400 Richmond, VA 23219-1890      Outcome: Affordability

**Initial Funding Date:** 11/08/2012

**Description:**

Provides funds for the administration of a program providing downpayment and closing cost assistance to low-income, first-time homebuyers in Henrico County.

**Financing**

Funded Amount: 22,000.00  
 Drawn Thru Program Year: 16,500.00  
 Drawn In Program Year: 16,500.00

**Proposed Accomplishments**

Households (General) : 10

**Actual Accomplishments**

*Number assisted:*

	<b>Owner</b>		<b>Renter</b>		<b>Total</b>		<b>Person</b>	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	9	0	0	0	9	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	4		0		4			

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	1	0	1	0
Low Mod	1	0	1	0
Moderate	8	0	8	0
Non Low Moderate	0	0	0	0
Total	10	0	10	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2012	HOME Inc provided homeownership education and counseling to 10 clients who received down payment assistance grants from Henrico County HOME program funds.	

**Total Funded Amount: \$5,281,769.01**

**Total Drawn Thru Program Year: \$4,982,261.11**

**Total Drawn In Program Year:      \$1,641,147.63**

# Annual Performance Report HOME Program

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: <b>HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410</b>	Starting 10/01/2012	Ending 09/30/2013	12/26/2013

## Part I Participant Identification

1. Participant Number M12UC510208	2. Participant Name County of Henrico		
3. Name of Person completing this report Scott Carter		4. Phone Number (Include Area Code) 804-501-7612	
5. Address P.O. BOX 90775	6. City Henrico	7. State VA	8. Zip Code 23273-0775

## Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period 0.00	2. Amount received during Reporting Period \$2,000.00	3. Total amount expended during Reporting Period \$2,000.00	4. Amount expended for Tenant-Based Rental Assistance 0.00	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5 \$0.00
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## Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic	
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic		e. Hispanic
<b>A. Contracts</b>						
1. Number	8			3	2	3
2. Dollar Amount	\$380,447.00			\$125,699.00	\$98,865.00	\$155,883.00
<b>B. Sub-Contracts</b>						
1. Number	53			3	25	25
2. Dollar Amount	\$317,467.00			\$7,025.00	\$157,262.00	\$153,180.00
	a. Total	b. Women Business Enterprises (WBE)	c. Male			
<b>C. Contracts</b>						
1. Number	8		8			
2. Dollar Amount	\$380,447.00		\$380,447.00			
<b>D. Sub-Contracts</b>						
1. Number	53		53			
2. Dollar Amounts	\$317,467.00		\$317,467.00			

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0	0	0	0	0	0
2. Dollar Amount	0.00	0.00	0.00	0.00	0.00	0.00

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired	0	0.00
2. Businesses Displaced	0	0.00
3. Nonprofit Organizations Displaced	0	0.00
4. Households Temporarily Relocated, not Displaced	0	0.00

  

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0	0	0	0	0	0
6. Households Displaced - Cost	0.00	0.00	0.00	0.00	0.00	0.00





Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

## Instructions for the HOME Match Report

### Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

### Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF  
Room 7176, HUD, 451 7th Street, S.W.  
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

### Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

### Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

**Ineligible forms of match include:**

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 Home Matching Liability Report

DATE: 11-11-13  
 TIME: 21:35  
 PAGE: 1

## HENRICO COUNTY, VA

Fiscal Year	Match Percent	Total Disbursements	Disbursements Requiring Match	Match Liability Amount
1998	25.0%	\$195,579.72	\$174,250.00	\$43,562.50
1999	25.0%	\$454,150.96	\$432,387.26	\$108,096.81
2000	25.0%	\$766,498.55	\$734,301.25	\$183,575.31
2001	25.0%	\$564,435.07	\$496,999.00	\$124,249.75
2002	25.0%	\$878,548.68	\$838,571.22	\$209,642.80
2003	25.0%	\$435,371.93	\$389,294.00	\$97,323.50
2004	0.0%	\$902,792.69	\$0.00	\$0.00
2005	25.0%	\$985,158.21	\$925,857.37	\$231,464.34
2006	25.0%	\$563,104.09	\$507,064.24	\$126,766.06
2007	25.0%	\$906,419.08	\$837,036.30	\$209,259.07
2008	25.0%	\$1,003,639.75	\$944,248.09	\$236,062.02
2009	25.0%	\$902,722.09	\$799,277.00	\$199,819.25
2010	25.0%	\$947,570.26	\$847,097.59	\$211,774.39
2011	25.0%	\$1,052,178.62	\$966,607.00	\$241,651.75
2012	25.0%	\$900,467.11	\$813,811.89	\$203,452.97

## OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report  
Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	
2012 1	CDBG Administration	Administration of CDBG Program for 2012-13	CDBG	\$233,832.00	\$239,962.35	\$221,698.57
2	Commercial Assistance Program	Provides technical assistance to businesses in County Enterprise Zones	CDBG	\$144,825.00	\$150,719.09	\$139,389.65
3	Enterprise Zone Design Assistance	Provides grants to business for design assistance leading to business expansion and job creation	CDBG	\$15,000.00	\$17,500.00	\$15,000.00
4	Enterprise Zone Facade Grants	Provides grants to business for facade rehabilitation in support of job creation	CDBG	\$30,000.00	\$2,500.00	\$2,500.00
5	project:HOMES Homeowner Rehabilitation Program	Rehabilitation of owner-occupied homes for low-income elderly and disabled homeowners	CDBG HOME	\$90,000.00 \$312,010.00	\$89,999.00 \$292,986.50	\$51,428.00 \$149,399.50
6	project:HOMES Emergency and Minor Repair	Emergency and Minor Repairs to single family homes	CDBG	\$304,930.00	\$304,930.00	\$269,652.00
7	SCDHC Emergency and Minor Repair	Emergency and Minor Repairs to single family owner-occupied homes	CDBG	\$100,000.00	\$77,000.00	\$14,155.84
8	RAMPS Program	Funds materials for wheel chair ramps for low income homeowners	CDBG	\$35,000.00	\$35,000.00	\$16,900.52
9	CONNECT Program	Provides mentoring, tutoring, counseling, and other services for children residing in subsidized housing.	CDBG	\$170,000.00	\$153,028.22	\$139,822.70
10	HOME Inc. Downpayment Assistance	Downpayment and closing cost assistance for first-time homebuyers	CDBG HOME	\$27,500.00 \$100,000.00	\$27,500.00 \$83,800.00	\$16,500.00 \$64,500.00
11	SCDHC Downpayment Assistance	Downpayment and closing cost assistance for first-time homebuyers	CDBG HOME	\$86,850.00 \$40,650.00	\$86,850.00 \$0.00	\$42,701.00 \$0.00
12	Highland Springs Community Center	Renovation of Community Center	CDBG	\$178,000.00	\$0.00	\$0.00
13	HOME Program Administration	Administration of the HOME program	HOME	\$60,000.00	\$61,352.29	\$56,757.26
14	Richmond Affordable Housing CHDO	Acquisition of vacant homes, rehabilitation and sale to first-time homebuyers	HOME	\$100,000.00	\$0.00	\$0.00

## OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report  
Year

Plan IDIS Year Project	Project Title and Description		Program	Amount Available to Draw	Amount Drawn in Report Year
2012 1	CDBG Administration	Administration of CDBG Program for 2012-13	CDBG	\$18,263.78	\$221,698.57
2	Commercial Assistance Program	Provides technical assistance to businesses in County Enterprise Zones	CDBG	\$11,329.44	\$139,389.65
3	Enterprise Zone Design Assistance	Provides grants to business for design assistance leading to business expansion and job creation	CDBG	\$2,500.00	\$15,000.00
4	Enterprise Zone Facade Grants	Provides grants to business for facade rehabilitation in support of job creation	CDBG	\$0.00	\$2,500.00
5	project:HOMES Homeowner Rehabilitation Program	Rehabilitation of owner-occupied homes for low-income elderly and disabled homeowners	CDBG HOME	\$38,571.00 \$143,587.00	\$51,428.00 \$149,399.50
6	project:HOMES Emergency and Minor Repair	Emergency and Minor Repairs to single family homes	CDBG	\$35,278.00	\$269,652.00
7	SCDHC Emergency and Minor Repair	Emergency and Minor Repairs to single family owner-occupied homes	CDBG	\$62,844.16	\$14,155.84
8	RAMPS Program	Funds materials for wheel chair ramps for low income homeowners	CDBG	\$18,099.48	\$16,900.52
9	CONNECT Program	Provides mentoring, tutoring, counseling, and other services for children residing in subsidized housing.	CDBG	\$13,205.52	\$139,822.70
10	HOME Inc. Downpayment Assistance	Downpayment and closing cost assistance for first-time homebuyers	CDBG HOME	\$11,000.00 \$19,300.00	\$16,500.00 \$64,500.00
11	SCDHC Downpayment Assistance	Downpayment and closing cost assistance for first-time homebuyers	CDBG HOME	\$44,149.00 \$0.00	\$42,701.00 \$0.00
12	Highland Springs Community Center	Renovation of Community Center	CDBG	\$0.00	\$0.00
13	HOME Program Administration	Administration of the HOME program	HOME	\$4,595.03	\$56,757.26
14	Richmond Affordable Housing CHDO	Acquisition of vacant homes, rehabilitation and sale to first-time homebuyers	HOME	\$0.00	\$0.00



HENRICO COUNTY  
 Home Disbursements and Unit Completions

Activity Type	Disbursed Amount	Units Completed	Units Occupied
First Time Homebuyers	\$230,948.00	18	18
Existing Homeowners	\$250,495.50	16	16
Total, Homebuyers and Homeowners	\$481,443.50	34	34
Grand Total	\$481,443.50	34	34

Home Unit Completions by Percent of Area Median Income

Activity Type						Units Completed	
	0% - 30%	31% - 50%	51% - 60%	61% - 80%	Total 0% - 60%	Total 0% - 80%	
First Time Homebuyers	0	7	6	5	13	18	
Existing Homeowners	4	4	3	5	11	16	
Total, Homebuyers and Homeowners	4	11	9	10	24	34	
Grand Total	4	11	9	10	24	34	

Home Unit Reported As Vacant

Activity Type	Reported as Vacant
First Time Homebuyers	0
Existing Homeowners	0
Total, Homebuyers and Homeowners	0
Grand Total	0



HENRICO COUNTY

Home Unit Completions by Racial / Ethnic Category

	First Time Homebuyers		Existing Homeowners	
	Units Completed	Units Completed - Hispanics	Units Completed	Units Completed - Hispanics
White	4	0	2	0
Black/African American	13	1	14	0
Asian	1	0	0	0
<b>Total</b>	<b>18</b>	<b>1</b>	<b>16</b>	<b>0</b>

	Total, Homebuyers and Homeowners		Grand Total	
	Units Completed	Units Completed - Hispanics	Units Completed	Units Completed - Hispanics
White	6	0	6	0
Black/African American	27	1	27	1
Asian	1	0	1	0
<b>Total</b>	<b>34</b>	<b>1</b>	<b>34</b>	<b>1</b>



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Summary of Accomplishments  
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HENRICO COUNTY

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Underway Count	Underway Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Economic Development	Rehab; Publicly or Privately-Owned Commercial/Industrial (14E)	0	\$0.00	3	\$23,483.28	3	\$23,483.28
	Other Commercial/Industrial Improvements (17D)	1	\$11,599.00	2	\$2,500.00	3	\$14,099.00
	ED Technical Assistance (18B)	0	\$0.00	9	\$169,998.96	9	\$169,998.96
	<b>Total Economic Development</b>	<b>1</b>	<b>\$11,599.00</b>	<b>14</b>	<b>\$195,982.24</b>	<b>15</b>	<b>\$207,581.24</b>
Housing	Direct Homeownership Assistance (13)	0	\$0.00	3	\$67,451.00	3	\$67,451.00
	Rehab; Single-Unit Residential (14A)	2	\$31,056.36	3	\$357,092.00	5	\$388,148.36
	Rehabilitation Administration (14H)	0	\$0.00	6	\$96,324.34	6	\$96,324.34
	Housing Services (14J)	0	\$0.00	1	\$2,050.00	1	\$2,050.00
<b>Total Housing</b>	<b>2</b>	<b>\$31,056.36</b>	<b>13</b>	<b>\$522,917.34</b>	<b>15</b>	<b>\$553,973.70</b>	
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	0	\$0.00	3	\$3,644.10	3	\$3,644.10
	Parks, Recreational Facilities (03F)	2	\$381,390.42	1	\$89,622.03	3	\$471,012.45
	Street Improvements (03K)	1	\$15,234.00	0	\$0.00	1	\$15,234.00
	<b>Total Public Facilities and Improvements</b>	<b>3</b>	<b>\$396,624.42</b>	<b>4</b>	<b>\$93,266.13</b>	<b>7</b>	<b>\$489,890.55</b>
Public Services	Youth Services (05D)	0	\$0.00	3	\$150,165.85	3	\$150,165.85
	<b>Total Public Services</b>	<b>0</b>	<b>\$0.00</b>	<b>3</b>	<b>\$150,165.85</b>	<b>3</b>	<b>\$150,165.85</b>
General Administration and Planning	General Program Administration (21A)	0	\$0.00	3	\$239,536.29	3	\$239,536.29
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>3</b>	<b>\$239,536.29</b>	<b>3</b>	<b>\$239,536.29</b>
<b>Grand Total</b>		<b>6</b>	<b>\$439,279.78</b>	<b>37</b>	<b>\$1,201,867.85</b>	<b>43</b>	<b>\$1,641,147.63</b>



U.S. Department of Housing and Urban Development  
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 CDBG Summary of Accomplishments  
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HENRICO COUNTY

CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Economic Development	Rehab; Publicly or Privately-Owned Commercial/Industrial (14E)	Jobs	0	20	20
	Other Commercial/Industrial Improvements (17D)	Jobs	2	24	26
	ED Technical Assistance (18B)	Jobs	0	62	62
	Total Economic Development		2	106	108
Housing	Direct Homeownership Assistance (13)	Households	0	30	30
	Rehab; Single-Unit Residential (14A)	Housing Units	11	85	96
	Rehabilitation Administration (14H)	Housing Units	0	53	53
	Housing Services (14J)	Housing Units	0	10	10
Total Housing		11	178	189	
Public Facilities and Improvements	Public Facilities and Improvement (General) (03)	Public Facilities	0	162	162
	Parks, Recreational Facilities (03F)	Public Facilities	27,678	27,093	54,771
	Street Improvements (03K)	Persons	0	0	0
Total Public Facilities and Improvements		27,678	27,255	54,933	
Public Services	Youth Services (05D)	Persons	0	503	503
	Total Public Services		0	503	503
Grand Total			27,691	28,042	55,733



HENRICO COUNTY

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic		Total Hispanic Households
			Persons	Total Households	
Housing	White	0	0	56	0
	Black/African American	0	0	116	0
	Asian	0	0	1	0
	Other multi-racial	0	0	6	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>179</b>	<b>0</b>
Non Housing	White	200	3	2	0
	Black/African American	538	0	8	0
	Asian	0	0	0	0
	American Indian/Alaskan Native	1	0	0	0
	Black/African American & White	22	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0
	Other multi-racial	11	0	0	0
	<b>Total Non Housing</b>	<b>773</b>	<b>3</b>	<b>10</b>	<b>0</b>
Grand Total	White	200	3	58	0
	Black/African American	538	0	124	0
	Asian	0	0	1	0
	American Indian/Alaskan Native	1	0	0	0
	Black/African American & White	22	0	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	1	0	0	0
	Other multi-racial	11	0	6	0
	<b>Total Grand Total</b>	<b>773</b>	<b>3</b>	<b>189</b>	<b>0</b>



HENRICO COUNTY

CDBG Beneficiaries by Income Category

	Income Levels	Owner Occupied	Renter Occupied	Persons
Housing	Extremely Low (<=30%)	14	0	0
	Low (>30% and <=50%)	16	0	0
	Mod (>50% and <=80%)	31	0	0
	Total Low-Mod	61	0	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	61	0	0
Non Housing	Extremely Low (<=30%)	0	0	130
	Low (>30% and <=50%)	0	0	28
	Mod (>50% and <=80%)	0	0	9
	Total Low-Mod	0	0	167
	Non Low-Mod (>80%)	0	0	9
	Total Beneficiaries	0	0	176