

## **Online CERT Course Guidance**

## Registration

- Visit the University of Utah Online CERT Course Registration (CERT 3.0 en) page
  - Complete all fields under "New Users".
  - Select "Henrico County Emergency Management & Workplace Safety" as your CERT organization.

## Taking the Course

- To access the course, click "My Courses" on the menu to your left after logging in.
- Complete the course at your own pace and convenience.
- Course progress will be saved and can be resumed later.
- To log in at a later date, visit the <u>Registration/Log-In Page</u> and type in your email and password under "Existing Users".
- Note: Completing the Triage Unit is not required but is encouraged.

## After Completing the Course

- Once all nine units have been completed, a certificate will be issued.
- Please email your certificate to <u>HCCERT@henrico.gov</u>.