



*Henrico County, Virginia*

**2012-2013**

**ANNUAL  
CONSOLIDATED  
COMMUNITY  
DEVELOPMENT  
ACTION PLAN**

**Department of Community Revitalization  
July 2012**



<b>Jurisdiction</b>	Virginia ▼
---------------------	------------

## Consolidated Plan

Strategic Plan for Years	2012 ▼	to	2013 ▼	
--------------------------	--------	----	--------	--

Annual Action Plan and
------------------------

Consolidated Annual Performance and Evaluation Report
---

Presented to the U.S. Department of Housing and Urban Development
---

Richmond ▼	Field Office of Community Planning and Development
------------	--

Strategic Plan Submission Date	7/30/2012
--------------------------------	-----------

**Amendments:**

		▼	MM/DD/YY	Name:	
		▼	MM/DD/YY	Name:	
		▼	MM/DD/YY	Name:	
		▼	MM/DD/YY	Name:	
		▼	MM/DD/YY	Name:	

\* If Necessary

Jurisdiction		UOG: VA519087 HENRICO COUNTY ▼	
P. O. Box 90775		DUNS# 129053182	?
Street Address Line 2		Organizational Unit: County Government	
Henrico		Department: Community Revitalization	
Virginia	23273	Country U.S.A.	Division: Community Development
County: Henrico		Program Year Start Date (10/01)	
Employer Identification Number (EIN): 54-6001344			
Applicant Type:		Local Government: County ▼	Specify Other Type
Person to be contacted regarding this application:			
David	M	Sacks	
Community Develop. Manager	(804) 501-7611	fax: (804) 501-7630	
sac01@co.henrico.va.us	www.co.henrico.va.us		
<p>"To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances if the assistance is awarded." Please update the date with each new Action Plan and CAPER submission.</p>			
Name:	<i>David L. Sacks</i>		Date:
Title:	County Manager		(MM/DD/YY) <i>07/24/10</i>

## **Table of Contents**

Executive Summary	Page 1
Citizen Participation	Page 4
Resources	Page 6
Annual Objectives	Page 8
Description of Activities (project worksheets)	Page 10
Geographic Distribution/Allocation Priorities	Page 39
Annual Affordable Housing Goals	Page 42
Public Housing	Page 43
Homeless and Special Needs	Page 43
Barriers to Affordable Housing	Page 45
Other Actions	Page 46
Program Specific Requirements – CDBG	Page 49
Program Specific Requirements – HOME	Page 49
Program Specific Requirements – ESG	Page 50
 Appendices	
A. Resolution of the Board of Supervisors	Page 53
B. Public Hearing Notices	Page 55
C. SF 424 form	Page 56
D. CPMP Non-State Grantee Certifications	Page 59



# Executive Summary

The County of Henrico's 2010-2015 Five Year Consolidated Community Development Plan identifies the County's needs for affordable housing and neighborhood development and covers a five year period from October 1, 2010 through September 30, 2015. The plan guides the expenditure of Community Development Block Grant and HOME funds received by the County of Henrico from the United States Department of Housing and Urban Development (HUD). This Annual Action Plan was developed in accordance with HUD requirements following the template provided.<sup>1</sup>

The FY 2012-2013 Annual Action Plan represents the third year of the five year Consolidated Plan and identifies the activities to be undertaken during the year beginning October 1, 2012. The Plan is the formal application to HUD for these entitlement block grants administered by the County of Henrico Department of Community Revitalization:

Sources of funds for FY 2012-2013 are as follows:

2012-2013 CDBG Entitlement Grant	\$1,395,283
2012-2013 HOME Entitlement Grant	\$ 612,660
CDBG Funds Brought Forward	\$ 20,654
<b>Total Funds</b>	<b>\$2,028,597</b>

As authorized by the County of Henrico Board of Supervisors on June 26, 2012, the following projects and programs are submitted as part of this Annual Plan: (See Appendix A for Board Resolution authorizing the submission)

	<b>CDBG</b>	<b>HOME</b>
1. CDBG & HOME Administration	233,832	60,000
2. Commercial Assistance Program	144,825	
3. Enterprise Zone Design Assistance	15,000	
4. Enterprise Zone Façade Grants	30,000	
5. ElderHomes T/A project:HOMES Homeowner Rehabilitation Program	90,000	312,010
6. ElderHomes T/A project:HOMES Emergency and Minor Repairs	304,930	
7. Southside Community Development & Housing Corp. Emergency and Minor Repairs	100,000	
8. RAMPS	35,000	
9. CONNECT Program	170,000	
10. HOME Inc. Downpayment Assistance	27,500	100,000
11. Southside Community Development & Housing Corp. Downpayment Assistance	86,850	40,650
12. Richmond Affordable Housing CHDO Rehab for Sale		100,000
13. Highland Springs Community Center	178,000	
<b>TOTAL</b>	<b>\$ 1,415,937</b>	<b>\$ 612,660</b>

<sup>1</sup> [http://www.hud.gov/offices/cpd/about/conplan/toolsandguidance/cpmp/instructions/step2/action\\_%20plan\\_narratives.doc](http://www.hud.gov/offices/cpd/about/conplan/toolsandguidance/cpmp/instructions/step2/action_%20plan_narratives.doc)

The federal funds expected for FY 2012-2013 will be leveraged by approved County General Fund expenditures in excess of \$1.1 million to agencies for programs and projects to help further objectives described in the *2010-2015 Five Year Consolidated Community Development Plan*.

There are several areas of the County that are eligible for the use of CDBG funds on an area-wide basis. Assistance provided on an area-wide basis includes the Highland Springs Community Center. Both CDBG and HOME funds are provided for County-wide activities where eligibility is based on individual household income among other eligibility requirements. Such activities include residential rehabilitation and homeownership assistance. Other activities, such as the CONNECT Program are provided on a limited clientele basis. All of the children served are residents of the subsidized housing at which the program is located. Commercial Assistance is provided based on job creation.

During 2012-2013 Henrico County will continue to support its commercial assistance program, rehabilitation of existing homes and homeownership assistance, all of which are consistent with the County's Comprehensive Revitalization Strategy.

### **Objectives and Outcomes**

During FY 2012-2013 the County of Henrico expects to achieve the following outcomes through the implementation of programs funded through CDBG and HOME:

- Rehabilitation or minor repair of 39 housing units for elderly and/or disabled and low-income homeowners thereby retaining the affordable housing stock, increasing the supply of supportive housing.
- Rehabilitation for sale or new construction of two housing units (CHDO) for low/moderate income homeowners, thereby increasing the availability of affordable permanent housing.
- Provision of downpayment and closing cost assistance to 20 low/moderate income first-time homebuyers, thereby increasing the supply of supportive housing to low income and moderate income individuals.
- Construction of 14 handicap ramps for low/moderate income, disabled homeowners, thereby improving the safety and livability of neighborhoods.
- Provision of after-school educational and tutoring activities, counseling, and preventative activities, for 150 children living in subsidized housing, thereby improving the safety and livability of neighborhoods.
- Renovation of a community center in a low and moderate income area, thereby increasing the access to quality public facilities.
- Provision of technical assistance to businesses within the County's Enterprise Zone, thereby providing job creation and retention, and the



- establishment, stabilization and expansion of small businesses. At least four jobs, available to a low- or moderate-income person, will be created.
- Provision of improvement grants to encourage investment in properties in the older commercial corridors of the County, thereby providing job creation and retention. At least one job, available to a low- or moderate-income person, will be created.
  - Provision of design assistance grants to encourage investment in properties in the older commercial corridors of the County, thereby providing job creation and retention. At least one job, available to a low- or moderate-income person, will be created.

### **Evaluation of Past Performance**

The Annual Performance and Evaluation Reports described the County's performance relative to the goals established in the Five-Year Consolidated Plan. The following is a summary of the accomplishments for the fiscal year ending September 30, 2011 as described in the 2010-2011 Annual Performance Report. During 2010-11, the County continued to provide and improve housing opportunities for low and moderate income individuals, support affordable housing, and provide services and opportunities to low and moderate income individuals and families. During this year, the County was able to achieve or exceed the majority of the annual objectives and remains on-pace for achieving the five year objectives.

#### Summary of 2010-11 Accomplishments:

- Completion of the rehabilitation of 22 homes owned by low or very low income elderly or disabled homeowners.
- Completion of Emergency and minor repair to 22 homes own by very low or low income homeowners.
- Provided after-school substance abuse and violence prevention programs to an average of 130 at-risk youths each month.
- Provided affordable housing by assisting 26 low income households by providing downpayment and closing cost assistance.
- Provided affordable owner-occupied housing by completing the purchase, rehabilitation and sale of two homes to two low-income households.
- Provided affordable housing through participation in a regional Single Room Occupancy (SRO) project, providing supportive housing for single homeless adults. Henrico County funded 5 of the 21 units.
- Facilitated in the provision of adult day care services to 320 extremely low, low, and moderate income adults with funding for renovations to an adult day care facility.
- Assisted businesses through a program of technical assistance resulting in an estimated 875 new jobs. CDBG funded grants assisted 12 businesses.

- Provided 12 handicapped ramps to disabled, low income homeowners.
- Provided improvements' to facilities serving low and moderate income communities and populations through completion of the following: renovations to group homes for mentally disabled individuals, improvements to a neighborhood park, improvements to facilities serving low income and homeless persons improvements to a recreation facility, and neighborhood drainage improvements.

The County successfully closed out the CDBG-R program with 100% of funds spent on qualifying projects by the end of the 2010-11 program year.

As of July 6, 2012, 100% of HPRP funds had been spent serving eligible clients. The HPRP program served 567 persons and 296 households.

It is expected that Henrico County will make its CDBG spend rate following the July 2012 draw.

## **Citizen Participation**

The CDBG/HOME staff continually seek to broaden public participation through personal contacts and follow-up meetings with representatives of public and private agencies, discussions and meetings with individuals and groups, and meetings and discussions with housing providers and developers. The staff serves as a public information source on housing and other community development needs. The CDBG/HOME office provides information and written materials to diverse groups and individuals. This process is helpful in focusing attention on strategic issues, such as the need for greater homeownership in the County and focusing on aging neighborhoods and commercial areas of the County. The staff has also participated in neighborhood planning efforts and commercial revitalization efforts with business associations in specific locations in the County.

CDBG and HOME program staff engage in regular discussions with County Social Services staff to share information, coordinate assistance and design programs to address homelessness, housing assistance, and other needs of low income residents and families. The Department of Community Revitalization convenes a monthly meeting of a multi-disciplinary task force that addresses housing and social service needs of County residents. Agencies represented on this task force include: Police, Social Services, Fire, Building Inspections, Mental Health, Recreation and Parks, Community Maintenance, and Henrico Public Schools.

Two public hearings were held to gather citizen input on the 2012-2013 Annual Consolidated Action Plan. The first, a needs public hearing, was held on March 14, 2012. The second meeting, a public hearing with the Board of Supervisors was held on June 26, 2012. The meetings were both advertised in the Richmond Times-Dispatch in

accordance with the Citizen Participation Plan. Copies of the advertisements are provided in Appendix B.

Throughout the year, CDBG and HOME program staff meets with local agencies and groups. Listed below are some of the meetings undertaken by staff as part of an ongoing dialogue to discuss the needs of the County's citizens in preparation of the 2012-2013 Annual Action Plan.

- In November 2011, staff met with officials from Southside Community Development and Housing Corporation (SCDHC) to discuss potential redevelopment of vacant and boarded homes.
- In December 2011, staff met with officials of ElderHomes T/A project:HOMES to discuss potential redevelopment of vacant and boarded homes.
- In December 2011, staff met with officials of Better Housing Coalition to discuss potential redevelopment of vacant and boarded homes.
- In December 2011 met collectively with staff of Better Housing Coalition, project:HOMES, and SCDHC to discuss opportunities to work collectively to address issues of vacant housing to convert to homeownership opportunities for first-time low/mod homebuyers.
- In February 2012 staff met with the Executive Director and other staff of the Chickahominy Family YMCA to discuss use of CDBG funds to assist with the development of facility expansions to further serve low and moderate income populations.
- In February 2012 staff met with the new President and CEO of SCDHC to discuss future directions of SCDHC and opportunities for partnership with Henrico County.
- In February 2012 staff met with staff of Neighborhood Housing Services and discussed potential home repair and housing development projects.
- In February 2012 staff sent letters to County agencies and private non-profit agencies concerning the availability of funds for 2012-13.
- In February 2012 staff met with staff of Henrico County Department of Social Services to discuss potential 2012-2013 programming for emergency rent and utility assistance.
- In February 2012 staff met with the Executive Director and other staff of Richmond Metropolitan Habitat for Humanity to discuss housing needs and opportunities to work together in 2012-13.
- In April 2012 staff met with the President and CEO and key program staff of ElderHomes T/A project:HOMES to discuss progress for program year 2011-12, and their insight into community needs, and opportunities to work together in 2012-13.

- In May 2012 staff met with the President and CEO and the Executive Director of SCDHC to discuss progress for program year 2011, and their insight into community needs, and opportunities to work together in 2012-13.
- On March 14, 2012 the County conducted a public hearing on community development needs.
- On April 2, 2012 staff received proposals for the use of CDBG and HOME Program funds for 2012-13.
- On June 26, 2012, the County Board of Supervisors conducted a public hearing to approve submission of the Annual Action Plan.
- In October 2011, Henrico County hosted a meeting of central Virginia entitlement communities to discuss opportunities to work together on community development programs and to share resources, ideas and provide mutual technical assistance.
- In October 2011 and January 2012, CDBG and HOME staff participated in a conference call hosted by HUD and Chesterfield County to discuss local housing and community development initiatives of localities.
- In May 2012, Henrico County hosted a meeting and conference call with central Virginia entitlement communities (Richmond, Henrico, Chesterfield, Petersburg, Colonial Heights, Hopewell, and Fredericksburg) and HUD staff to discuss programmatic needs and initiatives

No comments were received at the Public Needs Hearing held on March 14, 2012.

No comments were received by mail, email, or in person at the Board of Supervisors public hearing on June 26, 2012.

## Resources

The 2012-2013 Annual Action Plan was developed based on two entitlement programs administered by the County of Henrico Department of Community Revitalization. The funding level for each program is as follows:

2012-2013 CDBG Entitlement Grant	\$1,395,283
2012-2013 HOME Entitlement Grant	\$ 612,660
Program Income	\$ -
<u>Subtotal</u>	<u>\$2,007,943</u>
CDBG Funds Brought Forward	\$ 20,654
<u>Total Funds</u>	<u>\$2,028,597</u>

The federal funds expected for FY 2012-2013 will be leveraged by approved County of Henrico expenditures funded through the Nondepartmental budget and the budgets of the Departments of Building Inspections and Community Revitalization totaling \$2,819,104. These leveraged funds are itemized below:

<b>Project</b>	<b>2012-2013 Allocation</b>
Better Housing Coalition	\$32,805
CARITAS (operating)	\$32,805
CASA (Court Appointed Special Advocates)	\$ 3,789
Children's Hospital	\$1,314
Cultural Arts Center at Glen Allen	\$499,446
Community Maintenance Program	\$1,852,728
FeedMore (Meals on Wheels, Cent. Va. Foodbank)	\$18,954
FISH (Eastern Henrico County)	\$26,244
Henrico Community Partners	\$ 2,430
Henrico Police Athletic League	\$19,683
Hilliard House	\$41,337
Homeward	\$10,269
Horses in Service Riding Center	\$ 6,561
Maymont Foundation Nature Center	\$68,346
Mill House, The (Community Futures Foundation)	\$17,217
Read Center, The	\$16,407
Resources for Independent Living(3)	\$36,162
Richmond Area ARC (Camp Baker)	\$6,561
Safe Harbor	\$17,091
Salvation Army	\$15,489
Greater Richmond SCAN (Stop Child Abuse Now)	\$3,438
Senior Connections (CAAA)	\$35,334
St. Joseph's Villa (Flagler Home)	\$34,174
YWCA	\$20,520
<b>Total</b>	<b>\$2,819,104</b>

In addition, the CDBG and HOME subrecipients leverage federal funds with private and other non-federal dollars to complete their projects. For example, each federal dollar for downpayment assistance typically leverages over ten dollars of private funds through the provision of the first mortgage on the property, enabling the purchase of the home.

With the exception of ElderHomes T/A project:HOMES, the County has always required all entities receiving HOME funds contribute at least a 20% match. The County meets with each agency to document the anticipated match and agree upon the system by which to determine a match prior to the release of funds.

# Annual Objectives

During FY 2012-2013, the County of Henrico intends to address the objectives as described in the table on the following page. They are to be accomplished in the following manner:

- Retaining the affordable housing stock:  
This objective will be accomplished through the ElderHomes T/A project:HOMES Moderate Rehabilitation Program and the Emergency and Minor Repair Program, and Southside Community Development and Housing Corporations' Operation Home Repair program completing a total 39 housing units.
- Increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families:  
This objective will be accomplished through CHDO Activities, completing two housing units, either new construction or rehabilitation of vacant structures for sale to low/moderate income first time homebuyers
- Increasing the supply of supportive housing:  
This objective will be accomplished through the RAMPS program which enables access for disabled homeowners.
- Providing affordable housing that is accessible to job opportunities:  
This objective will be accomplished through CHDO Activities, completing two housing units and 20 downpayment assistance forgivable loans.
- Improving the safety and livability of neighborhoods:  
This objective will be accomplished through RAMPS program which provides housing modifications to facilitate access for disabled homeowners.
- Eliminating blighting influences and the deterioration of property and facilities:  
This objective will be accomplished through the ElderHomes T/A project:HOMES Rehabilitation program and Emergency and Minor Repair Program completing 33 housing units.
- Increasing the access to quality public and private facilities:  
This objective will be accomplished through Highland Springs Community Center improvements.
- Restoring and preserving properties of special historic, architectural, or aesthetic value:  
This objective will be accomplished through the ElderHomes T/A project:HOMES Moderate Rehabilitation Program and the Emergency and Minor Repair Program, and Southside Community Development and Housing Corporation's Operation Home Repair program completing a total 39 housing units. This will also be accomplished through the Richmond Affordable Housing CHDO Rehab for Sale, completing two units.
- Conserving energy resources and use of renewable energy sources:

This objective will be accomplished through the ElderHomes T/A project:HOMES Moderate Rehabilitation Program and the Emergency and Minor Repair Program, and Southside Community Development and Housing Corporation’s Operation Home Repair program completing a total 39 housing units; and the completion of two units through CHDO activities.

- **Job creation and retention:**  
This objective will be accomplished through the Commercial Assistance program, the Enterprise Zone Design Assistance program, and the Enterprise Zone Façade Grant program.
- **Establishment, stabilization and expansion of small business:**  
This objective will be accomplished through the Commercial Assistance program, the Enterprise Zone Design Assistance program, and the Enterprise Zone Façade Grant program.
- **The provision of jobs to low-income persons living in areas affected by those programs:**  
This objective will be accomplished through the Commercial Assistance program, the Enterprise Zone Design Assistance program, and the Enterprise Zone Façade Grant program.

<input checked="" type="checkbox"/>	<b>Objective Category Decent Housing</b> Which includes:	<input checked="" type="checkbox"/>	<b>Objective Category: Suitable Living Environment</b> Which includes:	<input checked="" type="checkbox"/>	<b>Objective Category: Expanded Economic Opportunities</b> Which includes:
<input type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input checked="" type="checkbox"/>	job creation and retention
<input type="checkbox"/>	assisting persons at risk of becoming homeless	<input checked="" type="checkbox"/>	eliminating blighting influences and the deterioration of property and facilities	<input checked="" type="checkbox"/>	establishment, stabilization and expansion of small business (including micro-businesses)
<input checked="" type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input checked="" type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input checked="" type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
<input checked="" type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/ADOS) to live in dignity and independence	<input checked="" type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input checked="" type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input checked="" type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

## **Description of Activities**

The following pages summarize the eligible programs or activities that will take place during the 2012-2013 program year to address the priority needs and specific objectives identified in the strategic plan.



Grantee Name: **County of Henrico**

CPMP Version 2.0

<b>Project Name:</b> CDBG Administration		
<b>Description:</b>	<b>IDIS Project #:</b> 1 <b>UOG Code:</b> VA519087	
Provides for the administration of CDBG program.		
<b>Location:</b> Administration	<b>Priority Need Category</b> <b>Select one:</b> Planning/Administration	
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> To provide for the administration of the CDBG Program and for community development planning needs.	
Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 2 3	
<b>Project-level Accomplishments</b>	Accompl. Type: <input type="button" value="Proposed"/> <input type="button" value="Underway"/> <input type="button" value="Complete"/>	Accompl. Type: <input type="button" value="Proposed"/> <input type="button" value="Underway"/> <input type="button" value="Complete"/>
	Accompl. Type: <input type="button" value="Proposed"/> <input type="button" value="Underway"/> <input type="button" value="Complete"/>	Accompl. Type: <input type="button" value="Proposed"/> <input type="button" value="Underway"/> <input type="button" value="Complete"/>
	Accompl. Type: <input type="button" value="Proposed"/> <input type="button" value="Underway"/> <input type="button" value="Complete"/>	Accompl. Type: <input type="button" value="Proposed"/> <input type="button" value="Underway"/> <input type="button" value="Complete"/>
	<b>Proposed Outcome</b> management and monitoring CDBG activity	
	<b>Performance Measure</b> successful completion of 2012-2013 projects	
	<b>Actual Outcome</b>	
	Matrix Codes	Matrix Codes
	Matrix Codes	Matrix Codes
	Matrix Codes	Matrix Codes
<b>Program Year 1</b>	CDBG <input type="button" value="Proposed Amt."/> \$107,000 <input type="button" value="Actual Amount"/>	Fund Source: <input type="button" value="Proposed Amt."/> <input type="button" value="Actual Amount"/>
	Fund Source: <input type="button" value="Proposed Amt."/> <input type="button" value="Actual Amount"/>	Fund Source: <input type="button" value="Proposed Amt."/> <input type="button" value="Actual Amount"/>
	Accompl. Type: <input type="button" value="Proposed Units"/> <input type="button" value="Actual Units"/>	Accompl. Type: <input type="button" value="Proposed Units"/> <input type="button" value="Actual Units"/>
	Accompl. Type: <input type="button" value="Proposed Units"/> <input type="button" value="Actual Units"/>	Accompl. Type: <input type="button" value="Proposed Units"/> <input type="button" value="Actual Units"/>

Program Year 2	CDBG	▼	Proposed Amt.	\$206,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 3	CDBG	▼	Proposed Amt.	\$233,832	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 4	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	

<b>Project Name:</b> HOME Program Administration				
<b>Description:</b>	<b>IDIS Project #:</b> 2 <b>UOG Code:</b> VA519087			
Provides for the administration of the HOME program				
<b>Location:</b> Administration	<b>Priority Need Category</b> <b>Select one:</b> Planning/Administration ▼			
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> To provide for the administration of the HOME program and community development planning needs.			
Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b> 1. _____ ▼ 2. _____ ▼ 3. _____ ▼			
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability				
<b>Project-level Accomplishments</b>	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed	
	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed	
	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
management and monitoring of HOME	successful completion of 2012-2013 projects.			
Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
<b>Program Year 1</b>	HOME ▼	<b>Proposed Amt.</b> \$90,000	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	Fund Source: ▼	<b>Proposed Amt.</b>	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	Accompl. Type: ▼	<b>Proposed Units</b>	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>
	Accompl. Type: ▼	<b>Proposed Units</b>	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>

Program Year 2	HOME	Proposed Amt.	\$75,000	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	HOME	Proposed Amt.	\$60,000	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

Grantee Name: **County of Henrico**

<b>Project Name:</b> Commercial Assistance Program				
<b>Description:</b>	<b>IDIS Project #:</b> 3 <b>UOG Code:</b> VA519087			
Provides a program of service to businesses and property owners along commercial corridors serving low income neighborhoods or creating jobs for low income persons.				
<b>Location:</b> Designated Enterprise Zone Commercial Corridors	<b>Priority Need Category</b> <b>Select one:</b> Economic Development ▼			
<b>Expected Completion Date:</b> 30-Sep-13	<b>Explanation:</b> Provide technical assistance and services for business associations, individual businesses and neighborhood associations participating in commercial revitalization efforts in areas serving low income neighborhoods.			
<b>Objective Category</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	<b>Specific Objectives</b>			
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve economic opportunities for low-income persons ▼ 2 ▼ 3 ▼			
<b>Project-level Accomplishments</b>	08 Businesses ▼	<b>Proposed</b> 250	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
contact and/or provide assistance to 250	number of businesses contacted or provided asst.			
18B ED Technical Assistance 570.203(b) ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> \$208,000	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	Fund Source: ▼	<b>Proposed Amt.</b>	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	08 Businesses ▼	<b>Proposed Units</b> 320	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>
	Accompl. Type: ▼	<b>Proposed Units</b>	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>

Program Year 2	CDBG	Proposed Amt.	\$190,000	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	08 Businesses	Proposed Units	330	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG	Proposed Amt.	\$144,825	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	08 Businesses	Proposed Units	250	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Enterprise Zone Design Assistance						
<b>Description:</b>	<b>IDIS Project #:</b> 4 <b>UOG Code:</b> VA519087					
Provides funding for direct costs associated with providing architectural design assistance to businesses considering physical improvements for the purpose of creating jobs.						
<b>Location:</b> Designated Enterprise Zone Commercial Corridors	<b>Priority Need Category</b> <b>Select one:</b> Economic Development					
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provision of design assistance leads to private investment in commercial establishments in designated County Enterprise Zones resulting in the creation of jobs for low and moderate income persons.					
<b>Objective Category</b> <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	<b>Specific Objectives</b>					
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 Improve quality / increase quantity of neighborhood facilities for low-income persons 3 Improve economic opportunities for low-income persons					
<b>Project-level Accomplishments</b>	08 Businesses	Proposed	6	Accompl. Type:	Proposed	
		Underway			Underway	
		Complete			Complete	
	13 Jobs	Proposed	1	Accompl. Type:	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type:	Proposed		Accompl. Type:	Proposed	
		Underway			Underway	
		Complete			Complete	
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>				
provide design assistance to 6 businesses in Enterprise Zone	number of jobs created					
18B ED Technical Assistance 570.203(b)	Matrix Codes					
Matrix Codes	Matrix Codes					
Matrix Codes	Matrix Codes					
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	\$15,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	08 Businesses ▼	Proposed Units	6	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	



<b>Project Name:</b> Enterprise Zone Façade Grants					
<b>Description:</b>	<b>IDIS Project #:</b> 5 <b>UOG Code:</b> VA519087				
Provides matching grant funding, facilitating the physical renovations of commercial buildings to enable the creation of jobs for low and moderate income persons.					
<b>Location:</b>	<b>Priority Need Category</b>				
Designated Enterprise Zone Commercial Corridors	<b>Select one:</b> Economic Development				
<b>Expected Completion Date:</b>	<b>Explanation:</b>				
9/30/2013	Provides grant funding, facilitating the physical renovations of commercial buildings to enable the creation of jobs for low and moderate income persons.				
<b>Objective Category</b>	<b>Specific Objectives</b>				
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	1 Improve the services for low/mod income persons 2 Improve quality / increase quantity of neighborhood facilities for low-income persons 3 Improve economic opportunities for low-income persons				
<b>Outcome Categories</b>					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
<b>Project-level Accomplishments</b>	08 Businesses	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
provide grant to 1 business	number of business served and job created				
14E Rehab; Publicly or Privately-Owned Commercial/Indu 570.2	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Program Year 2</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
<b>Program Year 3</b>	CDBG ▼	<b>Proposed Amt.</b>	\$30,000	Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	08 Businesses ▼	<b>Proposed Units</b>	1	Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
<b>Program Year 4</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	
<b>Program Year 5</b>	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Fund Source: ▼	<b>Proposed Amt.</b>		Fund Source: ▼	<b>Proposed Amt.</b>	
		<b>Actual Amount</b>			<b>Actual Amount</b>	
	Accompl. Type: ▼	<b>Proposed Units</b>		Accompl. Type: ▼	<b>Proposed Units</b>	
		<b>Actual Units</b>			<b>Actual Units</b>	

<b>Project Name:</b> Elderhomes T/A project:HOMES Homeowner Rehabilitation Program					
<b>Description:</b>	<b>IDIS Project #:</b> 6 <b>UOG Code:</b> VA519087				
Provides funding for the rehabilitation of owner occupied housing for low income families or individuals.					
<b>Location:</b> community wide	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing				
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provide for the rehabilitation of homes of low income elderly and/or disabled homeowners.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the quality of owner housing 2 3				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed	6	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
assist a minimum of 6 homes	number of homes assisted				
14A Rehab; Single-Unit Residential 570.202		Matrix Codes			
14H Rehabilitation Administration 570.202		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	CDBG	Proposed Amt.	\$97,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	HOME	Proposed Amt.	\$333,808	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	10 Housing Units	Proposed Units	7	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	10 Housing Units	Proposed Units	7	Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	Proposed Amt.	\$130,960	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	HOME	Proposed Amt.	\$438,298	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units	Proposed Units	8	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	10 Housing Units	Proposed Units	8	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG	Proposed Amt.	\$90,000	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	HOME	Proposed Amt.	\$312,010	Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units	Proposed Units	6	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	10 Housing Units	Proposed Units	6	Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Elderhomes T/A project:HOMES Emergency and Minor Repairs				
<b>Description:</b>	<b>IDIS Project #:</b> 7 <b>UOG Code:</b> VA519087			
Provides funding for emergency or minor repairs to single family owner occupied homes.				
<b>Location:</b> community wide	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing ▼			
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provides for emergency or minor (critical) repairs to single family owner occupied homes.			
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>			
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the quality of owner housing ▼ 2 ▼ 3 ▼			
<b>Project-level Accomplishments</b>	10 Housing Units ▼	<b>Proposed</b> 25	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
	Accompl. Type: ▼	<b>Proposed</b>	Accompl. Type: ▼	<b>Proposed</b>
		<b>Underway</b>		<b>Underway</b>
		<b>Complete</b>		<b>Complete</b>
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>		
assist minimum of 25 homes.	number of homes assisted.			
14A Rehab; Single-Unit Residential 570.202 ▼	Matrix Codes ▼			
14H Rehabilitation Administration 570.202 ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼			
<b>Program Year 1</b>	CDBG ▼	<b>Proposed Amt.</b> \$255,194	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	Fund Source: ▼	<b>Proposed Amt.</b>	Fund Source: ▼	<b>Proposed Amt.</b>
		<b>Actual Amount</b>		<b>Actual Amount</b>
	10 Housing Units ▼	<b>Proposed Units</b> 25	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>
	Accompl. Type: ▼	<b>Proposed Units</b>	Accompl. Type: ▼	<b>Proposed Units</b>
		<b>Actual Units</b>		<b>Actual Units</b>

<b>Program Year 2</b>	CDBG	▼	<b>Proposed Amt.</b>	\$328,274		Fund Source:	▼	<b>Proposed Amt.</b>		
			<b>Actual Amount</b>						<b>Actual Amount</b>	
	Fund Source:	▼	<b>Proposed Amt.</b>				Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>						<b>Actual Amount</b>	
	10 Housing Units	▼	<b>Proposed Units</b>	25			Accompl. Type:	▼	<b>Proposed Units</b>	
			<b>Actual Units</b>						<b>Actual Units</b>	
	Accompl. Type:	▼	<b>Proposed Units</b>			Accompl. Type:	▼	<b>Proposed Units</b>		
			<b>Actual Units</b>					<b>Actual Units</b>		
<b>Program Year 3</b>	CDBG	▼	<b>Proposed Amt.</b>	\$304,930		Fund Source:	▼	<b>Proposed Amt.</b>		
			<b>Actual Amount</b>						<b>Actual Amount</b>	
	Fund Source:	▼	<b>Proposed Amt.</b>				Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>						<b>Actual Amount</b>	
	10 Housing Units	▼	<b>Proposed Units</b>	25			Accompl. Type:	▼	<b>Proposed Units</b>	
			<b>Actual Units</b>						<b>Actual Units</b>	
	Accompl. Type:	▼	<b>Proposed Units</b>			Accompl. Type:	▼	<b>Proposed Units</b>		
			<b>Actual Units</b>					<b>Actual Units</b>		
<b>Program Year 4</b>	Fund Source:	▼	<b>Proposed Amt.</b>			Fund Source:	▼	<b>Proposed Amt.</b>		
			<b>Actual Amount</b>						<b>Actual Amount</b>	
	Fund Source:	▼	<b>Proposed Amt.</b>				Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>						<b>Actual Amount</b>	
	Accompl. Type:	▼	<b>Proposed Units</b>				Accompl. Type:	▼	<b>Proposed Units</b>	
			<b>Actual Units</b>						<b>Actual Units</b>	
	Accompl. Type:	▼	<b>Proposed Units</b>			Accompl. Type:	▼	<b>Proposed Units</b>		
			<b>Actual Units</b>					<b>Actual Units</b>		
<b>Program Year 5</b>	Fund Source:	▼	<b>Proposed Amt.</b>			Fund Source:	▼	<b>Proposed Amt.</b>		
			<b>Actual Amount</b>						<b>Actual Amount</b>	
	Fund Source:	▼	<b>Proposed Amt.</b>				Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>						<b>Actual Amount</b>	
	Accompl. Type:	▼	<b>Proposed Units</b>				Accompl. Type:	▼	<b>Proposed Units</b>	
			<b>Actual Units</b>						<b>Actual Units</b>	
	Accompl. Type:	▼	<b>Proposed Units</b>			Accompl. Type:	▼	<b>Proposed Units</b>		
			<b>Actual Units</b>					<b>Actual Units</b>		

<b>Project Name:</b> Southside Comm. Dev. & Housing Corp. Emergency & Minor Repairs					
<b>Description:</b>	<b>IDIS Project #:</b> 8 <b>UOG Code:</b> VA519087				
Provides funding for emergency and/or minor repairs to single family owner occupied homes.					
<b>Location:</b> community wide	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing				
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provides for emergency and/or minor repairs to single family owner occupied homes.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Improve the quality of owner housing 2 3				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed	8	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
assist minimum of 8 homes.	number of homes assisted.				
14A Rehab; Single-Unit Residential 570.202		Matrix Codes			
14H Rehabilitation Administration 570.202		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accmpl. Type: ▼	Proposed Units		Accmpl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	\$100,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units ▼	Proposed Units	8	Accmpl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Accmpl. Type: ▼	Proposed Units		Accmpl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accmpl. Type: ▼	Proposed Units		Accmpl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accmpl. Type: ▼	Proposed Units		Accmpl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accmpl. Type: ▼	Proposed Units		Accmpl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	



<b>Project Name:</b> RAMPS					
<b>Description:</b>	IDIS Project #: 9 UOG Code: VA519087				
Provide materials for use by volunteers to build wheelchair ramps.					
<b>Location:</b> community wide	<b>Priority Need Category</b> <b>Select one:</b> Other				
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provide materials for use by volunteers to build wheelchair ramps for disabled homeowners.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase range of housing options & related services for persons w/ special needs 2 3				
<b>Project-level Accomplishments</b>	01 People	Proposed	14	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
construct 14 ramps	number of ramps constructed				
14A Rehab; Single-Unit Residential 570.202	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
<b>Program Year 1</b>	CDBG	Proposed Amt.	\$50,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	01 People	Proposed Units	20	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

<b>Program Year 2</b>	CDBG	▼	<b>Proposed Amt.</b>	\$50,000	Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>				<b>Actual Amount</b>	
	Fund Source:	▼	<b>Proposed Amt.</b>		Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>				<b>Actual Amount</b>	
	01 People	▼	<b>Proposed Units</b>	20	Accompl. Type:	▼	<b>Proposed Units</b>	
			<b>Actual Units</b>				<b>Actual Units</b>	
Accompl. Type:	▼	<b>Proposed Units</b>		Accompl. Type:	▼	<b>Proposed Units</b>		
		<b>Actual Units</b>				<b>Actual Units</b>		
<b>Program Year 3</b>	CDBG	▼	<b>Proposed Amt.</b>	\$35,000	Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>				<b>Actual Amount</b>	
	Fund Source:	▼	<b>Proposed Amt.</b>		Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>				<b>Actual Amount</b>	
	01 People	▼	<b>Proposed Units</b>	14	Accompl. Type:	▼	<b>Proposed Units</b>	
			<b>Actual Units</b>				<b>Actual Units</b>	
Accompl. Type:	▼	<b>Proposed Units</b>		Accompl. Type:	▼	<b>Proposed Units</b>		
		<b>Actual Units</b>				<b>Actual Units</b>		
<b>Program Year 4</b>	Fund Source:	▼	<b>Proposed Amt.</b>		Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>				<b>Actual Amount</b>	
	Fund Source:	▼	<b>Proposed Amt.</b>		Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>				<b>Actual Amount</b>	
	Accompl. Type:	▼	<b>Proposed Units</b>		Accompl. Type:	▼	<b>Proposed Units</b>	
			<b>Actual Units</b>				<b>Actual Units</b>	
Accompl. Type:	▼	<b>Proposed Units</b>		Accompl. Type:	▼	<b>Proposed Units</b>		
		<b>Actual Units</b>				<b>Actual Units</b>		
<b>Program Year 5</b>	Fund Source:	▼	<b>Proposed Amt.</b>		Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>				<b>Actual Amount</b>	
	Fund Source:	▼	<b>Proposed Amt.</b>		Fund Source:	▼	<b>Proposed Amt.</b>	
			<b>Actual Amount</b>				<b>Actual Amount</b>	
	Accompl. Type:	▼	<b>Proposed Units</b>		Accompl. Type:	▼	<b>Proposed Units</b>	
			<b>Actual Units</b>				<b>Actual Units</b>	
Accompl. Type:	▼	<b>Proposed Units</b>		Accompl. Type:	▼	<b>Proposed Units</b>		
		<b>Actual Units</b>				<b>Actual Units</b>		

Grantee Name: **County of Henrico**

CPMP Version 2.0

<b>Project Name:</b> CONNECT Program		
<b>Description:</b>	<b>IDIS Project #:</b> 10 <b>UOG Code:</b> VA519087	
Provides for a program of services such as mentoring, tutoring, counseling, and similar services for youths living in subsidized housing.		
<b>Location:</b> subsidized housing	<b>Priority Need Category</b> <b>Select one:</b> Public Services	
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provides funds for staff and vehicle operation of an after school program and summer programs for high risk youths ages 5-15 in the following neighborhoods: Henrico Arms, Oakland Village, Newbridge Village, Richfield Place, the Noelle at Brook Hill, Bungalow City, Coventry Gardens, Ironwood, Summerdale, Viviana Hall, Williamsburg Place, Woodlands, and Woodpost Townhomes. Services include mentoring, tutoring, and counseling.	
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>	
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 Increase range of housing options & related services for persons w/ special needs 2 Improve quality / increase quantity of neighborhood facilities for low-income persons 3	
<b>Project-level Accomplishments</b>	01 People <b>Proposed</b> 150 <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>	Accompl. Type: <b>Proposed</b> <b>Underway</b> <b>Complete</b>
<b>Proposed Outcome</b> serve an average of 150 youth per day	<b>Performance Measure</b> number of people served.	<b>Actual Outcome</b>
05D Youth Services 570.201(e)	Matrix Codes	
Matrix Codes	Matrix Codes	
Matrix Codes	Matrix Codes	
<b>Program Year 1</b>	CDBG <b>Proposed Amt.</b> \$172,000 <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>	Fund Source: <b>Proposed Amt.</b> <b>Actual Amount</b>
	01 People <b>Proposed Units</b> 175 <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>
	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>	Accompl. Type: <b>Proposed Units</b> <b>Actual Units</b>

Program Year 2	CDBG	▼	Proposed Amt.	\$170,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	01 People	▼	Proposed Units	180	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 3	CDBG	▼	Proposed Amt.	\$170,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	01 People	▼	Proposed Units	150	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 4	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	

<b>Project Name:</b> HOME Inc. Downpayment Assistance					
<b>Description:</b>	<b>IDIS Project #:</b> 11 <b>UOG Code:</b> VA519087				
Provides funding for downpayment and closing costs assistance for low income first time homebuyers.					
<b>Location:</b> communtiy wide	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing				
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provides downpayment and closing costs assistance for first time low income homebuyers.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve access to affordable owner housing 2 3				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed	10	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
provide downpayment assistance to 10 buyers.	number of homebuyers served.				
13 Direct Homeownership Assistance 570.201(n)	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
<b>Program Year 1</b>	CDBG	Proposed Amt.	\$28,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	HOME	Proposed Amt.	\$100,000	Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	04 Households	Proposed Units	10	Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	04 Households	Proposed Units	10	Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	▼	Proposed Amt.	\$40,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	HOME	▼	Proposed Amt.	\$150,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	04 Households	▼	Proposed Units	10	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 3	CDBG	▼	Proposed Amt.	\$27,500	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	HOME	▼	Proposed Amt.	\$100,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	04 Households	▼	Proposed Units	10	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 4		▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
		▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
		▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Program Year 5		▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
		▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
		▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	

<b>Project Name:</b> Southside Community Development & Housing Corp. Downpayment Assistance					
<b>Description:</b>	<b>IDIS Project #:</b> 12 <b>UOG Code:</b> VA519087				
Provides funding for downpayment and closing costs assistance for low income first time homebuyers.					
<b>Location:</b> communitiy wide	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing				
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provides downpayment and closing costs assistance for first time low income homebuyers.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve access to affordable owner housing 2 3				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed	10	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
provide downpayment assistance to 10 buyers.	number of homebuyers served.				
13 Direct Homeownership Assistance 570.201(n)	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	\$86,850	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	HOME ▼	Proposed Amt.	\$40,650	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units ▼	Proposed Units	10	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	



<b>Project Name:</b> Richmond Affordable Housing CHDO Rehab for Sale					
<b>Description:</b>	<b>IDIS Project #:</b> 13 <b>UOG Code:</b> VA519087				
Provides funding for the acquisition or rehab for sale of single family homes to low income first time homebuyers.					
<b>Location:</b> community wide	<b>Priority Need Category</b> <b>Select one:</b> Owner Occupied Housing				
<b>Expected Completion Date:</b> 9/30/2013	<b>Explanation:</b> Provides funding for the acquisition or rehab for sale of single family homes to low income first time homebuyers.				
<b>Objective Category</b> <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve access to affordable owner housing 2 Increase the availability of affordable owner housing 3				
<b>Project-level Accomplishments</b>	10 Housing Units	Proposed	2	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>		<b>Performance Measure</b>		<b>Actual Outcome</b>	
acquire, rehab and sell 2 single family dwellings		number of homes sold			
14G Acquisition - for Rehabilitation 570.202		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	HOME ▼	Proposed Amt.	\$100,000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	10 Housing Units ▼	Proposed Units	2	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

<b>Project Name:</b> Highland Springs Community Center					
<b>Description:</b>	<b>IDIS Project #:</b> 14 <b>UOG Code:</b> VA519087				
Renovation of a community center in a low and moderate income area.					
<b>Location:</b> 16 South Ivy Avenue	<b>Priority Need Category</b> <b>Select one:</b> Public Facilities				
<b>Expected Completion Date:</b> (mm/dd/yyyy)	<b>Explanation:</b> Provides funding for Highland Springs Community Center improvements.				
<b>Objective Category</b> <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<b>Specific Objectives</b>				
<b>Outcome Categories</b> <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve quality / increase quantity of public improvements for lower income persons				
	2				
	3				
<b>Project-level Accomplishments</b>	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
<b>Proposed Outcome</b>	<b>Performance Measure</b>	<b>Actual Outcome</b>			
revitalization of community center	successful revitalization of community center				
03 Public Facilities and Improvements (General) 570.201(c)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
<b>Program Year 1</b>	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	CDBG	▼	Proposed Amt.	100,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	11 Public Facilities:	▼	Proposed Units	1	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 3	CDBG	▼	Proposed Amt.	\$178,000	Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	11 Public Facilities:	▼	Proposed Units	1	Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 4	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		
Program Year 5	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
			Actual Amount				Actual Amount	
	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
			Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		
		Actual Units				Actual Units		

# **Geographic Distribution/Allocation Priorities**

## **Geographic Distribution**

The low- and moderate-income populations of Henrico County are not concentrated in any one area. Areas of low- and moderate-income populations are found throughout Henrico County, but are predominantly found in areas north of Interstate 64 and within the boundary of Interstate 295.

Henrico County uses all of its CDBG and HOME funds to provide benefits to low- and moderate-income people. As a result, CDBG funded activities are located where these people live and/or receive services. Henrico County does not plan for, or allocate, these resources on a racial or ethnic basis, nor does the County identify specific target areas for the expenditure of federal funds.

The County offers a number of residential rehabilitation programs for low-income homeowners. Eligibility is based on household income and is available in any area of the County.

Homeowner assistance programs are available for any County resident who meets the income and eligibility requirements. Housing purchased under these programs can be anywhere in the County.

Housing for sale that is either built or rehabilitated with County CDBG or HOME funds may be anywhere in Henrico County. Purchasers of these homes must meet income and eligibility guidelines.

The CONNECT Program serves children living in subsidized housing. The program operates five locations, serving 13 communities: Henrico Arms, Oakland Village, Newbridge Village, Richfield Place, the Noelle at Brook Hill, Bungalow City, Coventry Gardens, Ironwood, Summerdale, Viviana Hall, Williamsburg Place, Woodlands, and Woodpost Townhomes

Programs that provide assistance to businesses create jobs for low-income persons. Beneficiaries are not required to be from any particular area of Henrico County. However, businesses assisted must be located in an Enterprise Zone.

One County-owned public facility project will be funded with CDBG funds. Additional funds are provided for further renovations to the Highland Springs Community Center. This facility qualifies on a basis of being in, and providing service to, a low-income area of Henrico County.

### **Allocation Priorities**

As described in the *2010-2015 Five Year Consolidated Community Development Plan*, priorities were assigned based on market analysis, needs as provided by agencies, census data, and CHAS data. Several of these priorities also coincide with goals and/or objectives of *Henrico County Vision 2026*, the County Comprehensive Plan, adopted August 2009. These priorities have resulted in the following allocations for FY 2012-2013:

\$90,000 from CDBG and \$312,010 from HOME funds to ElderHomes T/A project:Homes for the rehabilitation of homes owned by very low- or low -income elderly and/or disabled residents of the County. The target date for the completion of this activity is September 30, 2013. (Henrico Comprehensive Plan Goal 8)

\$304,930 from CDBG funds to ElderHomes T/A project:Homes for emergency and minor repairs to homes owned by very low- or low-income residents of the County. The target date for the completion of this activity is September 30, 2013. (Henrico Comprehensive Plan Goal 9).

\$100,000 from CDBG funds to Southside Community Development and Housing Corporation for minor repairs to homes owned by very low- or low-income residents of the County. The target date for the completion of this activity is September 30, 2013. (Henrico Comprehensive Plan Goal 9).

\$170,000 for the continuation of CDBG funded services for the CONNECT Program serving at-risk youth in very low- and low- income households in subsidized housing. The target date for completion of this activity is September 30, 2013.

\$27,500 from CDBG and \$100,000 from HOME funds to HOME Inc. for down-payment and closing cost assistance for the purchase of homes by low-income, first time homebuyers. The target date for the completion of this activity is September 30, 2013. (Henrico Comprehensive Plan Objective 9).

\$86,850 from CDBG and \$40,650 from HOME funds to Southside Community Development and Housing Corporation for down-payment and closing cost assistance for the purchase of homes by low-income, first time homebuyers. The target date for the completion of this activity is September 30, 2013. (Henrico Comprehensive Plan Objective 9).

\$144,825 from CDBG for a program of services providing assistance to businesses serving low-income areas of the County. The target date for this activity is September 30, 2013. (Henrico Comprehensive Plan Objectives 5 & 8).

\$15,000 from CDBG for a program providing design assistance to businesses in designated Enterprise Zones. The target date for this activity is September 30, 2013. (Henrico Comprehensive Plan Objectives 5 & 8).

\$30,000 from CDBG for a program providing grants for façade improvements to businesses in designated Enterprise Zones. The target date for this activity is September 30, 2013. (Henrico Comprehensive Plan Objectives 5 & 8).

\$35,000 from CDBG funds to RAMPS for the construction of 14 handicap ramps at homes owned by the disabled. The target date for completion of these activities is September 30, 2013. (Henrico Comprehensive Plan Objective 9).

\$178,000 from CDBG for improvements to Highland Springs Community Center. The target date for completion of this activity is September 30, 2013. (Henrico Comprehensive Plan Infrastructure Goal 5).

\$100,000 from HOME funds to Richmond Affordable Housing for CHDO activities of rehabilitation of homes for sale to low-income households. The target date for completion of this activity is September 30, 2013. (See Henrico Comprehensive Plan Goal 9).

# Annual Affordable Housing Goals

ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)	Annual Expected Number Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Rental Goals</b>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>					
Acquisition of existing units	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Production of new units	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	53	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Homebuyer Assistance	20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Owner Goals</b>	75	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>					
Homeless		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-Homeless	75	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special Needs	14	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL HOUSING GOALS</b>					
Annual Rental Housing Goal		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	75	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	75	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For the purpose of identification of annual goals, an assisted household is one that will receive benefits through the investment of Federal funds, either alone or in conjunction with the investment of other public or private funds.



As is to be expected, the greatest incidence of need for affordable housing is among low and very low-income households. Related to these needs Henrico County will pursue achieving the objectives described in the *2010-2015 Five Year Consolidated Community Development Plan*. They are as follows:

- Utilize 10,000 Sec. 8 project-based apartments or some 2,000 annually to serve the very low-income renter families of the County.
- Over the Five Year Plan period utilize 650 to 700 Sec. 8 vouchers and or certificates to service very low income renters or more than 130 certificates or vouchers annually to provide additional assistance for very low income renters.
- Over the Five Year Plan rehabilitate 150 homes owned by very low or low-income elderly homeowners or disabled homeowners or a minimum of 30 homes annually.
- Provide transitional housing for 200 homeless families, some 550 single mothers and children, over the Five Year Plan period or 40 families annually.
- Provide permanent housing through homeownership assistance for 125 low-income families or 25 annually.
- Provide rental assistance for 35,000 families of all need levels over the Five Year Plan period through the more than 7,000 subsidized apartments or homes and to add an additional 50 subsidies through the Low Income Housing Tax Credit Program annually.
- Provide housing opportunities for an additional 25 families or 5 annually through development of single family homes for sale.

The objectives described above are annual averages based on the five year objectives. Specific targets for FY 2012-2013 may differ as described in this Annual Action Plan. Five-year objectives will be impacted due to allocation reductions. Since the development of the five-year objectives provided in the 2010 Consolidated Plan, Henrico County's HOME Program allocation has been reduced by 33% and the CDBG allocation has been reduced by 13%.

## **Public Housing**

Henrico County has no public housing.

## **Homeless and Special Needs**

Henrico County has placed a high priority on the infrastructure, its highways and economic development. It has a strong commercial tax base. It has also sought to maintain a vital residential environment. The County has adopted a Comprehensive Revitalization Strategy and created the Department of Community Revitalization to carry out its related programs and activities. The County has also maintained an Economic

Development Authority. This strategy has been successful in the creation of jobs and promotion of a high quality of life. In addition to its ongoing efforts for the commercial and industrial development and stable living environments, the County has invested CDBG funds for the promotion of development of its commercial corridors and places.

Henrico County has also participated in the Regional Capital Area Training Consortium (CATC). CATC manages funds made available through Job Training Partnership Act and other programs. This effort provides training and retraining services to economically disadvantaged adults and youths faced with significant education and/or skill barriers to employment; provides assistance to laid-off workers that result in their speedy return to employment; and provides services to individuals in danger of becoming long-term unemployed.

In addition, the County has utilized all of its CDBG and HOME Program allocations of some \$2 million annually for the benefit of low income persons to reduce the effects of poverty and to assist families to transition into the economic mainstream. Between 2009 and 2011 the County utilized some \$1 million in Homeless Prevention & Rapid Re-housing (HPRP) and CDBG-R stimulus funds to assist families affected by the economic downturn.

For special needs the County has invested CDBG funds in keeping its elderly, very-low and low-income homeowners in their homes through a program of emergency repairs and rehabilitation. In addition, Henrico has invested heavily in the acquisition/development of family care homes for the mentally disabled and for facilities for the provision of elderly day care. Henrico County provided HOME funds for a regional SRO that was completed in 2011-12. For physically disabled individuals, the County continues to use CDBG funds for access ramps and other housing rehabilitation.

As of June 2012, Henrico Area Mental Health and Developmental Services had 208 Section 8 housing vouchers under lease; 203 of those vouchers are being used in Henrico County. Additional vouchers under Richmond Redevelopment and Housing Authority and Central Virginia Resource Corporation are presumed to be used in Henrico County. HAMHDS has approximately 72 people on their waiting list as of June 2012. They are being allowed to lease up to their limit of 222 vouchers, so it is expected that approximately 14 people on the waiting list will be served by the end of the year.

During FY 2012-2013 Henrico County has allocated non-federal funds to non-profit organizations that provide services to clientele including homeless or potentially homeless populations. These organizations and allocations include the following:

CARITAS	\$32,805
Hilliard House	\$41,337
Homeward	\$10,269
Mill House	\$17,217
Resources for Independent Living	\$36,162
Safe Harbor	\$17,091
Salvation Army	\$15,489
St. Joseph's Villa (Flagler Home)	\$34,174

Henrico's strategy has also been to help low-income families avoid becoming homeless and to provide for economic opportunities and jobs, and an environment that will promote economic vitality.

The County Department of Social Services provides assistance to homeless persons and those threatened with homelessness through needs assessments and the provision of services. In April 2012 (the most recent month for which data are available), the Department's Homelessness Prevention Program received 220 new applications for assistance and was handling 326 active cases. The Department has provided assistance locating housing, providing rental and utility assistance, and other assistance.

## **Barriers to Affordable Housing**

Henrico County is an affordable housing market. Based on current assessed values of single family homes in the County, a large percentage of its homes are affordable for low income families, making 80% or less than median income for the area. Henrico has obviously experienced the dynamics of the lending practices of recent years, the housing market and the downturn of the economy.

As reported in the *2010-2015 Five Year Consolidated Community Development Plan*, Henrico has tracked the affordability of its single family housing, which documented that 74% were affordable in 2001, and following fluctuations during the decade, resulted in a 71% affordability rate in 2010. Also, in, 2010, 91% of homes were affordable as workforce housing for families making 120% of MFI.

In addition, Henrico County has more than 7,700 subsidized apartments. Project based apartments include Sec. 8, Sec. 236, Sec. 42 Low Income Housing Tax Credits and VHDA financed properties. In addition, some 600-700 Sec. 8 vouchers are used in the County.

Historically, Henrico County has allowed some of the smallest lot sizes in the area and has never required cash proffers or impact fees. The County has consistently promoted a variety of residential development including apartments, townhouses, condominiums and single family dwellings.

Specific actions during FY 2012-2013 to remove barriers and promote affordable housing include the following:

- Allocation of \$100,000 for CHDO Activities, aimed at increasing the supply of affordable housing for low and moderate income homeowners.
- Allocation of \$255,000 for downpayment assistance to support first time low and moderate income homebuyers.
- Allocation of a total of \$841,940 for rehabilitation and minor repair programs in support of the retention of existing affordable housing.

## Other Actions

A variety of actions are described in the *2010-2015 Five Year Consolidated Community Development Plan*. These actions, which will continue in FY 2012-2013 and include the following:

- Continuation of elements of the Anti-Poverty Strategy involving the County's Economic Development Authority and Department of Community Revitalization, participation in the Regional Capital Area Training Consortium.
- Continued implementation of the County's anti-displacement policy.
- On-going provision of technical assistance to citizens and groups in Henrico County, including groups representative of persons in low-income areas that request such assistance in developing proposals for funding assistance under any of the programs covered by the Consolidated Plan, with the level and type of assistance as determined by the County.
- Review of complaints received related to community development programs, the Consolidated Plan and/or the performance report; within 15 working days, where practicable, of receipt of the complaint the Community Development Manager will provide a written response to the complaint.
- The CDBG/HOME staff will also meet and work directly with neighborhood associations, merchant associations, non-profit corporations, public agencies and individuals and groups with an interest in community development issues, as appropriate for the development of strategies and related programs and activities. The staff will provide technical assistance and conduct meetings, public hearings and workshops as appropriate.

The Community Development staff annually discusses with the State Health Department the issue of locations of any hazards. There are no known concentrations of lead-based paint existing in the County. Although no comprehensive survey has been conducted, as described in the *2010-2015 Five Year Consolidated Community Development Plan* the Health Department has estimated that about 5%, (about 5,000 units) of the housing in Henrico may have lead paint problems. The Health Department monitors children with elevated lead levels associated with lead-based paint exposure.

In an effort to overcome the potentially negative impact on the County's rehabilitation program, beginning in FY 2010-2011 the County budgeted an additional \$5,000 allowable within the maximum \$50,000 per unit cost for moderate rehabilitation to address potential lead-based paint abatement.

The County continues to participate in the Continuum of Care process and its efforts to seek solutions to homelessness. In addition, the County continues to provide financial assistance through Henrico Social Services, Henrico Mental Health and Developmental Services, and St. Joseph's Villa for the prevention of homelessness and to provide financial assistance to the homeless.

Additional actions for FY 2012-2013 that address the requirements of 91.215(a), (b), (i), (j), (k), and (l) include the following:

- Continued data analysis of the existing housing stock to refine the number and identify any locations and possible concentrations of homes with higher potential for lead-based paint hazards.
- Continue County participation as an active partner in the Richmond Region Continuum of Care, addressing homeless issues in the metropolitan area.
- Continue County representation on the Richmond LISC Local Advisory Committee for the encouragement of housing opportunities in the metropolitan area.
- Continue County representation on the regional non-profit Partnership for Housing Affordability.
- Continue County representation on the Economic Development Authority Business Retention Committee visiting businesses located in the Enterprise Zone to encourage job creation and commercial revitalization.
- Continue policy of no cash proffers for the development of new single family houses to insure greater affordability.
- Provide funds for down-payment and closing costs assistance to insure homeownership opportunities for low income individuals.
- Continue Real Estate Investment Tax Abatement program for houses assessed at or under \$200,000 in value to encourage investment in these houses and increase affordability.

Community Development staff will continue participation with the Richmond Community Development Alliance, a committee of the Partnership for Housing Affordability, to discuss strategies to address local and regional housing issues and needs.

### **Program of Activities to Provide Housing Opportunities and Promote Fair Housing Choice**

Henrico County currently conducts and operates ongoing activities to provide housing opportunities and promote fair housing choice. These ongoing activities for 2012 and 2013 include:

- Designation of a Fair Housing Officer for the coordination of fair housing activities.
- Ongoing informational and educational activities for staff, including preparation of fair housing workshops.
- Referral of fair housing complaints to the State of Virginia and the U.S. Department of Housing and Urban Development.

- Provision of translation services to persons with limited English proficiency.
- Referral of Hispanic homebuyers to VHDA Reach Team's Hispanic Outreach Officer and VHDA's Contact Center which employs bilingual staff.
- Assistance in the development and/or adaptation of accessible housing for persons with disabilities.
- Ongoing maintenance and review of records for AFFH activities.
- Provision of funding and technical assistance for ongoing operation of housing programs for the provision of housing opportunities for low income persons including those with limited English proficiency.
- Maintenance and operation of a review process for proposed development of multifamily housing opportunities conducted through multi agency input and guidance.
- Provision of down-payment and closing cost assistance for first time homebuyers.
- Provision of a program of counseling services for first time homebuyers.
- Development and construction of new single family homes for sale to low income families.
- Acquisition of dilapidated vacant homes for rehabilitation and sale to low income families.
- Funding and operation of programs to provide emergency and minor repairs to homes and keep low income families in a stable living environment.
- Funding and operation of a program to provide for the rehabilitation of homes owned by the elderly and/or disabled persons to keep them in their homes.
- Operation of a program to provide financial assistance to low income families to prevent homelessness and assist persons experiencing urgent housing needs.
- Public display of equal housing opportunity logo on department's webpage. (<http://www.henrico.us/revit/housing-assistance.html>)
- Provide information to public in multi language format on department's webpage.( <http://www.henrico.us/revit/community-development-program/>)

## **Program Specific Requirements – CDBG**

Henrico County does not have or expect to receive any program income for 2012, or any funds from other sources.

All of Henrico County's CDBG funds will be used to benefit low- and moderate-income persons.

## **Program Specific Requirements - HOME**

### **HOME Resale & Recapture Provisions**

Henrico uses the recapture provision for down-payment assistance, and direct assistance to homebuyers of CHDO developed properties and imposes an affordability period and recapture on rehabilitation to prevent windfall profits. Henrico limits the amount subject to recapture to the net proceeds available from the sale. Henrico County monitors the ownership during the "affordability period."

Enforcement of the homebuyer provisions contained in the HOME Regulations (24 CFR Part 92) will be through deed restrictions. The restrictions will ensure, for a period of 5 years, that the initial homebuyer retains the property as his or her principal residence. Upon sale of the property during the period of affordability a pro-rated portion of the HOME subsidy is repaid, known as "the recapture option."

Henrico County provides development subsidies to its CHDO. Recapture provisions also apply to these activities, because direct assistance is provided to the homebuyer.

ElderHomes T/A project:HOMES provides assistance for rehabilitation of owner-occupied properties and Henrico County imposes an affordability period. The affordability period is determined by the amount of assistance as noted above and the assistance is subject to recapture on a pro-rated basis.

### **Minorities and Women Outreach Program**

Henrico County participates in the Minority Development Council annual conference. In addition, it co-sponsors with Hanover and Chesterfield Counties a metropolitan conference for outreach to minority and women's business. The County is constantly seeking ways to identify minority and women vendors.

The Purchasing Office in the County Department of General Services maintains a list of minority and women owned businesses. Through its agreements with sub-recipients, the County requires outreach efforts in accordance with federal regulations.

The County will provide targeted outreach by undertaking the following:

- Continue to advertise the availability of funds in local newspapers of general circulation
- Through subrecipients, print and distribute program brochures.
- On the County's web page, and subrecipients' web pages provide links to information about programs and how to apply.
- Provide information about the programs to County agencies, especially the Department of Social Services.
- Communicate with other housing and service providers about programs offered by the County.

## **Program Specific Requirements - ESG**

The County of Henrico does not receive ESG funding.

- 1 The requirement to identify the written standards for providing ESG assistance in accordance with 24 CFR 576.400(e)(1) and (e)(3) is not applicable to Henrico County.
- 2 Henrico County is a participant in the regional Continuum of Care with Homeward as the lead agency. The Continuum of Care uses a centralized assessment system, the Homeward Community Information System (HCIS). It is a HIPAA-compliant online database used to record and retrieve client-level and systems-level data. Homeward of Richmond, Virginia is a 501(c)(3) non-profit organization that maintains the HCIS using ServicePoint, which is a software application provided under contract with Bowman Systems, Inc. Agencies that participate in the HCIS have access to a common set of tools, and agree to uphold standards of privacy and confidentiality as a condition of continued use. Staff of Partner Agencies may enter data on clients and services, case plans and client goals, follow-up actions, and referrals to other agencies. Homeward provides technology recommendations, business integration, training and technical assistance to agencies and users participating in the system.

In using ServicePoint, the HCIS is a Homeless Management Information System (HMIS) of the kind required by the U.S. Department of Housing and Urban Development (HUD) and Virginia Department of Housing and Community Development (DHCD). It may also satisfy the requirements of other funding sources.

Agencies are required to input at least the minimum data requirements as prescribed by Homeless Management Information Systems (HMIS). Partner Agencies wishing to share Protected Health Information (PHI) must establish Interagency Data Sharing Agreements that meet or exceed the standards of state and federal law. Client data that is additionally protected by state or federal law, including but not necessarily limited to: Health, Substance Abuse treatment,



Domestic Violence, and Mental Health data is automatically treated as confidential with access restricted to the originating agency. Partner Agencies that wish to share this Protected Health Information must complete and submit Interagency Data Sharing Agreements before sharing of such data is allowed. Homeward staff will assist in the preparation of these documents. Additional requirements are published on the Homeward website at <http://www.homewardva.org/node/13>.

- 3 The requirement to identify the process for making awards and how the jurisdiction intends to make its allocation available to nonprofit organizations, and in the case of urban counties, funding to participating units of local government is not applicable to Henrico County.
- 4 The requirement for a jurisdiction unable to meet the homeless participation requirement in 24 CFR 576.405(a), to specify the plan for reaching out to and consulting with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities or services that receive funding under ESG is not applicable to Henrico County.
- 5 The requirement to describe the performance standards for evaluating ESG activities is not applicable to Henrico County.
- 6 The City of Richmond is the regional recipient of Emergency Solutions Grant (ESG) funds. The regional Continuum of Care, HOMEWARD, facilitates the development of recommendations for allocations of ESG funds to local homeless service providers throughout the region. As reported in the *City of Richmond Consolidated Action Annual Plan DRAFT for FY2012-2013*, the allocation and evaluation process with HOMEWARD operates as follows:

“Upon the restructuring of the Emergency Solutions Grant program in Fall 2011, the City met with HOMEWARD, our regional Continuum of Care lead agency, and citywide CoC agencies, to outline HUD’s new standards for achieving permanent housing solutions through use of ESG dollars. The City solicited new applications from our local homeless service providers and organized a review panel to make funding determinations based on program outlines and their proposed number of clients served. The panel included one community member who was once homeless, a volunteer from Virginia Supportive Housing staff (did not apply for funds) and a staff person from HOMEWARD. Through this panel, the City was able to determine how it would allocate funds.”<sup>2</sup>

---

<sup>2</sup> <http://www.richmondgov.com/EconomicCommunityDevelopment/documents/ConsolidatedAnnualActionPlan2012-2013.pdf>

For program year 2012-13, the ESG allocations from the City of Richmond are provided to:

<b>Agency</b>	<b>Type of Services</b>	<b>Homeless Beneficiaries</b>
CARITAS - Family Focus Emergency Shelter/Rapid Rehousing	Provide laundry and transportation to shelters for homeless families.	Battered Spouses, Chronically Mental Ill, Alcohol Dependent, Drug Dependent, Families w/children
CARITAS –Homeless Single Adult Services/Rapid Rehousing	Provide laundry services and nightly transportation to congregations around Richmond, as well as rapid re-housing service	Single adults, Mentally Ill, Alcohol Dependent, Drug Dependent, Domestic Violence, HIV/AIDS, Elderly, Disabled
Richmond Department of Social Services	Emergency Financial Assistance to prevent evictions or utility disconnections	Low income families w/ Children, Female-headed households
HomeAgain (formerly Emergency Shelter, Inc.) Emergency Shelter and Collaborative Housing Initiative	Nightly shelter / support services* Substance Abuse Prevention Program, as well as rapid rehousing for single adults	Mentally Ill, Alcohol Dependent, Drug Dependent, Elderly, Battered Spouses, Families w/Children
Freedom House – Transitional Housing	Nightly shelter/support services* Residents may stay an extended period of time	Alcohol Dependent, Drug Dependent, Veterans, and Victims of Domestic Violence, & chronically homeless.
HomeAgain Homeless Veterans Transition - (max stay is 2 years)	Nightly shelter and supportive services for homeless veterans (26 beds for men and 4 beds for women)	Homeless veterans who chronically mentally ill, alcohol and drug dependent, HIV/AIDS
Richmond Department of Social Services Overflow Shelter Program	Nightly shelter / staffing resource (61 nights)	Mentally Ill, Alcohol Dependent, Drug Dependent, Elderly
YWCA Domestic Violence Program	Emergency Shelter with support services	Battered Spouses, Families w/ children
YWCA - Homeless Child Care Program	Licensed child care services to children residing in homeless shelters	Homeless children living in shelters w/families
HOMEWARD Homelessness Advocacy Agency	Lead Continuum of Care agency for Richmond metropolitan region; local HMIS administrator	Provides Continuum of Care/service guidance and expertise; administers HMIS

While Henrico County does not receive ESG funding, the County does participate in various capacities with regional service providers, including the County Department of Social Services and as reported on pages 6 and 7 funds a number of organizations directly.

# Appendix A – Resolution of the Board of Supervisors



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 146-12  
Page No. 1 of 2

Agenda Title: RESOLUTION – Authorizing the County Manager to Submit the Henrico County 2012-2013 Annual Consolidated Plan, Including the CDBG Program Year Twenty-Three Plan and the HOME Program Year Sixteen Plan; to Execute the CDBG Agreement for Program Year Twenty-Three and the HOME Agreement for Program Year Sixteen; and to Execute Contracts to Implement the CDBG and HOME Activities.

For Closed: JUN 20 2012 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	YES NO OTHER Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
--	---	--

WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development ("HUD") Community Development Block Grant ("CDBG") Program, as authorized by Title I of the Housing and Community Development Act of 1974, as amended; and,

WHEREAS, the County's CDBG entitlement is \$1,395,283 for Program Year Twenty-Three, and the County prepared the attached proposed sources and uses of CDBG entitlement funds for 2012-2013; and,

WHEREAS, the County is an entitlement community under the HUD Home Investment Partnership Program ("HOME") as authorized by the HOME Act of 1990, as amended; and,

WHEREAS, the County's HOME entitlement is \$612,660 for Program Year Sixteen, and the County prepared the attached proposed sources and uses of HOME funds for 2012-2013; and,

WHEREAS, \$20,654 in CDBG funds from previous years are included in the proposed use of CDBG and HOME funds in 2012-2013; and,

WHEREAS, localities are required to submit a Consolidated Plan (the "Plan") with annual installments as a condition of receiving funds under the Housing and Community Development Act of 1974 and the HOME Act of 1990, and the Department of Community Revitalization has prepared the required Plan for submission to HUD with proposed uses of CDBG and HOME funds for 2012-2013 as shown on the attached table.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the 2012-2013 Plan, including the proposed uses of CDBG and HOME funds for 2012-2013; (2) authorizes the County Manager to submit the Plan as required by law; and (3) authorizes the County Manager to execute the agreements and contracts necessary to implement the CDBG and HOME activities in a form approved by the County Attorney.

By Agency Head [Signature] By County Manager \_\_\_\_\_

Routing: Yellow to: \_\_\_\_\_ Certified: \_\_\_\_\_  
 Copy to: Community Rev. A Copy Tests: \_\_\_\_\_ Clerk, Board of Supervisors  
 Date: \_\_\_\_\_

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 146-12  
Page No. 2 of 2

Agenda Title: RESOLUTION – Authorizing the County Manager to Submit the Henrico County 2012-2013 Annual Consolidated Plan, Including the CDBG Program Year Twenty-Three Plan and the HOME Agreement for Program Year Sixteen; to Execute the CDBG Agreement for Program Year Twenty-Three and the HOME Agreement for Program Year Sixteen; and to Execute Contracts to Implement the CDBG and HOME Activities.

COMMENTS: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

**2012-2013 CDBG & HOME Program  
Sources & Uses of Funds**

<b>SOURCES</b>	<b>CDBG</b>	<b>HOME</b>
Funds Brought Forward	20,654	
Estimated FY 2012-2013 Allocation	1,395,283	612,660
<b>Total Available</b>	<b>1,415,937</b>	<b>612,660</b>
<b>USES</b>		
1. CDBG & HOME Administration	233,832	60,000
2. Commercial Assistance Program	144,825	
3. Enterprise Zone Design Assistance	15,000	
4. Enterprise Zone Façade Grants	30,000	
5. ElderHomes T/A project:HOMES Homeowner Rehabilitation Program	90,000	312,010
6. ElderHomes T/A project:HOMES Emergency and Minor Repairs	304,930	
7. Southside Community Development & Housing Corp. Emergency and Minor Repairs	100,000	
8. RAMPS	35,000	
9. CONNECT Program	170,000	
10. HOME Inc. Downpayment Assistance	27,500	100,000
11. Southside Community Development & Housing Corp. Downpayment Assistance	86,850	40,650
12. Richmond Affordable Housing CHDO Rehab for Sale		100,000
13. Highland Springs Community Center	178,000	
<b>TOTAL</b>	<b>\$ 1,415,937</b>	<b>\$ 612,660</b>

CDBG Administration Cap - \$279,056.  
Public Service Cap - \$209,292  
HOME Administration Cap - \$61,266  
CHDO Minimum - \$91,899

# Appendix B – Public Hearing Notices

published May 26, 2012

published February 14, 2012

## Notice of Public Hearing on the Proposed Submission of Henrico County Consolidated Plan and Proposed Uses of Funds under the Community Development Block Grant and HOME Programs in 2012-2013

Henrico County is a participant in the Community Development Block Grant (CDBG) and HOME Programs and is required to submit its Consolidated Plan to the U.S. Department of Housing and Urban Development by August 15, 2012. The Consolidated Plan sets forth the community development needs in the County and the proposed uses of CDBG and HOME Program funds in 2012-2013. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, June 26, 2012 at 7:00 PM in the Board Room in the County Administration Building in the Government Center at Parham and Hungary Spring Roads to consider a resolution to adopt the proposed Consolidated Plan and the proposed uses of program funds.

Funding for the program year includes:

2012-2013 CDBG Entitlement Grant	\$1,395,283
2012-2013 HOME Entitlement Grant	\$ 612,660
CDBG Funds Brought Forward	\$ 20,654
Total Funds Available	\$2,028,597

The Following projects have been recommended for funding in 2012-2013:

### **CDBG**

**Commercial Assistance Program** - provides technical assistance to businesses and property owners for the revitalization of commercial corridors for the creation of jobs for low income persons - \$144,825.

**ElderHomes T/A project:HOMES Homeowner Rehabilitation Program** - provides for the administration of a program of rehabilitation of homes owned by low income elderly and/or disabled persons - \$90,000.

**ElderHomes T/A project:HOMES Emergency and Minor Repairs** – provides for the administration and direct costs of a program of emergency and minor repairs to the homes of low income homeowners - \$304,930.

**RAMPS** - provides materials for use by volunteers to build wheelchair ramps - \$35,000.

**CONNECT Program** - provides funds for support services including tutoring, mentoring, substance abuse counseling, for at-risk youth living in subsidized housing - \$170,000.

**CDBG Administration** – provides funds for the administration of the CDBG program - \$233,832.

**HOME Inc. Downpayment Assistance** - provides for the administration of a program of homeownership assistance - \$27,500.

**Highland Springs Community Center** – provides funds for rehabilitation of a community center - \$178,000.

**Enterprise Zone Design Assistance** - provides design assistance for businesses considering improvements for the creation of jobs for low income persons - \$15,000.

**Enterprise Zone Façade Grants** – provides a portion of the costs for the rehabilitation of commercial buildings for the creation of jobs for low income persons - \$30,000.

**Southside Community Development & Housing Corp. Emergency and Minor Repairs** – provides for the administration and direct costs of a program of emergency and minor repairs to the homes of low income homeowners - \$100,000.

**Southside Community Development & Housing Corp. Downpayment Assistance** – provides for the administration and direct costs associated with a program of homeownership assistance - \$86,850.

### **HOME**

**ElderHomes T/A project:Homes Homeowner Rehabilitation Program** - provides for rehabilitation of homes owned by low income elderly and/or disabled persons - \$312,010.

**HOME Administration** - provides for the administration of the HOME Program - \$60,000.

**HOME Inc. Downpayment Assistance** - provides homeownership assistance for down payment and closing costs for the purchase of a home by low income persons - \$100,000.

**Richmond Affordable Housing CHDO Rehab for Sale** - provides a development subsidy for the rehabilitation of homes for sale to low income persons - \$100,000.

**Southside Community Development & Housing Corp. Downpayment Assistance** - provides homeownership assistance for down payment and closing costs for the purchase of a home by low income persons - \$40,650.

The proposed Consolidated Plan is available for review in the Henrico County Department of Community Revitalization at 4062 Crockett Street, during normal business hours, and can also be viewed on line at

<http://www.henrico.us/revit/pdfs/conplan2012.pdf>. If you have questions, or need additional information, please call the Department of Community Revitalization at 501-7611.

## Public Hearing on Community Development Needs Henrico County, Virginia

As a participant in the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME), Henrico County will prepare a Consolidated Plan for submission to the U.S. Department of Housing and Urban Development. The 2012-2013 Consolidated Plan will include the County's proposed uses of an estimated \$1,395,938 of CDBG funds and \$607,039 of HOME Program funds for the program year beginning October 1, 2012 through September 30, 2013.

Henrico County will conduct a public hearing at 6:00 pm, Wednesday, March 14, 2012 in the Board Room at the County Administration Building in the Government Center at 4301 E. Parham Road. The County encourages citizens to attend, especially low- and moderate-income citizens and residents of low- and moderate-income neighborhoods, and express their opinions concerning community development needs in the County. These needs may include housing, enhancement of neighborhoods, expansion of economic opportunities, or any other needs that citizens consider important.

Agencies interested in applying for CDBG or HOME funds for Program Year 2012-2013 may obtain an application from the County website at [www.henrico.us/revit](http://www.henrico.us/revit). The deadline to apply is April 2, 2012.

If you have questions, comments, or wish additional information concerning the public hearing or applying for CDBG or HOME funds please call the Department of Community Revitalization at 501-7640.



# Appendix C SF 424 form

## SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

### SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 07/30/2012	Applicant Identifier B-05-UC-52-0208	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
<b>County of Henrico</b>		UOG Code	
P.O. Box 90775		Organizational DUNS: 129053182	
		Organizational Unit: County Government	
Henrico	Virginia	Department: Community Revitalization	
23273-0775	Country U.S.A.	Division: Community Development	
<b>Employer Identification Number (EIN):</b>		County: Henrico	
<b>54-600134</b>		Program Year Start Date (MM/DD) 10/01	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: Township County			
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles:		Description of Areas Affected by CDBG Project(s)	
CDBG Administration		Provides benefits to low and very low income residents of the County, including public facilities and improvements, public services, residential rehabilitation and others.	
Commercial Assistance Program			
Enterprise Zone Design Assistance			
Enterprise Zone Façade Grants			
Elderhomes T/A project:HOMES Homeowner Rehabilitation Program			
Elderhomes T/A project:HOMES Emergency and Minor Repairs			
Southside Community Development & Housing Corp. Emergency and Minor Repairs			
RAMPS			
CONNECT			

HOME, Inc. Downpayment Assistance		
Southside Community Development & Housing Corp. Downpayment Assistance		
Highland Springs Community Center		
\$CDBG Grant Amount \$1,395,283.00	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income \$0.00		Other (Describe)
Total Funds Leveraged for CDBG-based Project(s)		
<b>Home Investment Partnerships Program</b>		14.239 HOME
HOME Project Titles		Description of Areas Affected by HOME Project(s)
HOME Administration		Provides moderate residential rehabilitation for homeowners, homeownership assistance, and other housing opportunities for low and very low income residents of the County.
Elderhomes T/A project:HOMES Homeowner Rehabilitation Program		
HOME, Inc. Downpayment Assistance		
Southside Community Development & Housing Corp. Downpayment Assistance		
Richmond Affordable Housing CHDO Rehab for Sale		
\$HOME Grant Amount \$612,660.00	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income \$0.00		Other (Describe)
Total Funds Leveraged for HOME-based Project(s)		
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)
\$HOPWA Grant Amount \$0.00	\$Additional HUD Grant(s) Leveraged	Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged
\$Locally Leveraged Funds		\$Grantee Funds Leveraged
\$Anticipated Program Income		Other (Describe)
Total Funds Leveraged for HOPWA-based Project(s)		

<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount \$0.00	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: Virginia		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts Three, Seven	Project Districts Three, Seven		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name David	Middle Initial M.	Last Name Sacks
Title Community Development Manager	Phone (804) 501-7611	Fax (804) 501-7630
eMail sac01@co.henrico.va.us	Grantee Website www.co.henrico.va.us/revit	Other Contact
Signature of Authorized Representative 		Date Signed 07/24/12



# Appendix D – CPMP Non-State Grantee Certifications

**Signed certifications will be added prior to submission**



## CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

### NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

- Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:
1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  2. Establishing an ongoing drug-free awareness program to inform employees about –
    - a. The dangers of drug abuse in the workplace;
    - b. The grantee's policy of maintaining a drug-free workplace;
    - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
    - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
  4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
    - a. Abide by the terms of the statement; and
    - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
  5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
  6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
    - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
  7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

## Jurisdiction

---

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

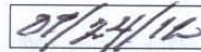
**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official



Date

Virgil R. Hazelett, P.E.

Name

County Manager

Title

P.O. Box 90775

Address

Henrico, Virginia 23273-0775

City/State/Zip

(804) 501-4386

Telephone Number

## Jurisdiction

---

- This certification does not apply.  
 This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011, 2012, 2013, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

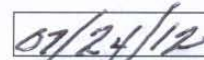
---

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature/Authorized Official

  
Date

Name  
  
Title  
  
Address  
  
City/State/Zip  
  
Telephone Number

Jurisdiction

---

- This certification does not apply.  
 This certification is applicable.

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

Jurisdiction

---

- This certification does not apply.  
 This certification is applicable.

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:


**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature/Authorized Official

  
Date

Virgil R. Hazelett, P.E.

Name

County Manager

Title

P.O. Box 90775

Address

Henrico, Virginia 23273-0775

City/State/Zip

(804) 501-4386

Telephone Number

Jurisdiction

---

<input checked="" type="checkbox"/> This certification does not apply. <input type="checkbox"/> This certification is applicable.
--

**HOPWA Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.  
 This certification is applicable.

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related



**Jurisdiction**

---

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

**Jurisdiction**

<input type="checkbox"/> <b>This certification does not apply.</b> <input checked="" type="checkbox"/> <b>This certification is applicable.</b>
--

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Government Center	4301 E. Parham Rd	Richmond	Henrico	VA	23273
Dept. of Community Revitalization	4062 Crockett St	Richmond	Henrico	VA	23228

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

**Jurisdiction**

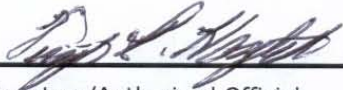
---

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official



Date

Virgil R. Hazelett, P.E.

Name

County Manager

Title

P.O. Box 90775

Address

Henrico, Virginia 23273-0775

City/State/Zip

(804) 501-4386

Telephone Number