

Henrico County, Virginia



2018–2019



Annual Consolidated Community Development Action Plan

Department of Community Revitalization
June 26, 2018; Amended August 14, 2019



Henrico County, Virginia
2018-2019

ANNUAL CONSOLIDATED COMMUNITY DEVELOPMENT ACTION PLAN

Department of Community Revitalization
June 2018 Amended August 2019

Acknowledgements

The 2018-19 Annual Consolidated Community Development Action Plan was prepared by the County of Henrico Department of Community Revitalization, Division of Community Development.

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Preface

The *2018-2019 Consolidated Annual Action Plan* is submitted electronically to the United States Department of Housing and Urban Development (HUD) through the on-line Integrated Disbursement and Information System (IDIS). This document is an exported and reformatted version of that submission. Questions about this document may be directed to the Henrico County Department of Community Revitalization in the following manner:

- In person during normal office hours at 4062 Crockett Street, Henrico, VA
- By email at revitalization@henrico.us
- By telephone at 804-501-4757

County of Henrico
Department of Community Revitalization
June 2018

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Henrico County is approximately two-hundred forty-four (244) square miles in area and is located in the central portion of the Commonwealth of Virginia. The county is bordered to the south by the James River and the City of Richmond, which separates Henrico from Chesterfield County. New Kent and Charles City Counties lie to the east. Tuckahoe Creek, to the west, defines Henrico's boundary with Goochland County, and the Chickahominy River to the north forms the boundary with Hanover County.

Henrico County has excellent regional connections; it is accessible from Interstate 64, Interstate 95, Interstate 295, Route 895 (Pocahontas Pkwy), and the James River. It is the home of Richmond International Airport, the primary airport for the Richmond metropolitan area. The Richmond Amtrak, considered the busiest in the South, connects Henrico County with destinations, up and down the East Coast and beyond.

In the 20th Century, Henrico County grew from an area of rural agriculture to a thriving suburban community generally capturing more growth than the City of Richmond. Similar to the growth trends of the nation, the county experienced its most significant growth in the period following World War II, and has continued to experience steady growth to the present day, with a 2016 (end of year) estimated population of 332,400.

Through the rapid growth of the 1990s and 2000's, Henrico County has maintained its character as a desirable place to live, work, conduct business, and visit, with a mixture of It has experienced steady and positive growth in population and business while still maintaining urban, suburban, and rural qualities. These diverse characteristics, along with the county's location, quality public services, and other amenities have contributed to Henrico's success over time.

Henrico County is an entitlement jurisdiction eligible to receive direct federal assistance from the US Department of Housing and Urban Development (HUD), and as such receives Community Development Block Grant (CDBG), HOME Investment Partnerships Program, and Emergency Solutions Grant (ESG) funds. A requirement of accepting these funds is the preparation of a Five-Year Consolidated Plan, which identifies the County's needs for affordable housing and community development, and an Annual Action Plan, which outlines how the County will use federal funds each year to address the needs of County residents. The County of Henrico's *2015-2020 Five Year Consolidated Community Development Plan* covers a five year period from October 1, 2015 through September 30, 2020.

This Annual Action Plan covers year four of the Consolidated Plan and identifies the activities to be undertaken during the year beginning October 1, 2018. The Annual Action Plan is the formal application

to HUD for the PY 2018-19 entitlement funds administered by the County of Henrico Department of Community Revitalization.

Sources of funds for PY 2018-19 are as follows:

- 2018-19 CDBG Entitlement Grant: \$1,692,829
- 2018-19 HOME Entitlement Grant: \$897,341
- 2018-19 ESG Entitlement Grant: \$138,560
- CDBG Funds Brought Forward: \$102,733
- HOME Funds Brought Forward and prior year program income: \$41,561

Total Funds: \$2,873,024

As authorized by the County of Henrico Board of Supervisors on June 26, 2018, and as described in this Plan, CDBG, HOME, and ESG funds have been allocated to twenty-three projects. The Board of Supervisors' resolution authorizing the submission of this plan and an itemization of the projects and amounts allocated can be found in Appendix A.

This Action Plan was amended during PY 2018-19 to add funding to incorporate funds carried forward from PY 17-18 and to reprogram CDBG funds to a different provider providing the same homeless prevention service.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Section AP-20 of this document provides the goals that guide the expenditure of CDBG, HOME, and ESG funds for the 2018-19 Action Plan. Nine goals are identified and listed below. Complete descriptions of the goals can be found in Section AP-20.

- Rehabilitation of Existing Housing
- Increase Affordable Homeownership Opportunities
- Revitalize Older Commercial Corridors
- Prevent Homelessness
- Assist Homeless Families in Obtaining Housing
- Emergency Shelter and Supportive Services

- Provide Public Services for Low- and Moderate-Income Populations
- Support Non-housing needs for special populations
- Improvements to Low/Mod Areas

The objectives for the 2018-19 Annual Action Plan are listed below along with the projected outcomes. Expected outcomes for the five-year plan are in parentheses.

- Rehabilitation or minor repair of 80 (240) housing units for low- and moderate-income elderly persons and/or disabled homeowners thereby retaining the affordable housing stock and increasing the supply of supportive housing.
- Rehabilitation for sale or new construction of 2 (9) housing units for low- and moderate-income homeowners, thereby increasing the availability of affordable permanent housing.
- Provision of down payment and closing cost assistance to 19 (50) low- and moderate-income first-time homebuyers, thereby increasing the supply of affordable housing to low-income and moderate-income individuals.
- Provision of after-school educational and tutoring activities, counseling, and preventative activities for 120 (750) children living in subsidized housing, thereby improving the safety and livability of neighborhoods.
- Provision of technical assistance to businesses within the County's Enterprise Zone, thereby providing job creation and retention, and the establishment, stabilization and expansion of small businesses. At least six (27) jobs, available to low- or moderate-income persons, will be created.
- Provision of facade improvement grants to encourage investment in properties in the older commercial corridors of the County, thereby providing job creation and retention. At least one (6) jobs, available to low- or moderate-income person, will be created.
- Provision of design assistance grants to encourage investment in properties in the older commercial corridors of the County, thereby providing job creation and retention. At least one (3) jobs, available to a low- or moderate-income person, will be created.
- Provision of fair housing outreach to County residents through seminars and brochure distribution.
- Provision of funds towards the construction of a facility providing services to children and adults with disabilities. The facility serves over 500 low- or moderate-income, disabled individuals each year.
- Provision of funding for an outdoor recreation and fitness area for over 500 adolescents and teens in mental health and disability programs.
- Provision of funding for public infrastructure improvements to an area that is over 80% low- or moderate-income, 2670 low- or moderate income people will benefit.
- Provision of preventative services to 760 families/individuals facing homelessness.

- Provision of services to rapidly rehouse 16 families who have experienced homelessness.
- Provision of services and/or shelter to 156 families who have experienced homelessness.
- Street outreach to 25 families/individuals facing homelessness.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Consolidated Annual Performance and Evaluation Report (CAPER) described the County's performance relative to the goals established in the Five-Year Consolidated Plan. The following is a summary of the accomplishments for the program year ending September 30, 2017 as described in the PY 2016-17 Performance Report. During PY 2016-17, the County continued to provide and improve housing opportunities for low- and moderate-income individuals, support affordable housing, provide services and opportunities to low- and moderate-income individuals and families, and serve persons who were homeless or at risk of homelessness.

Summary of PY 2016-17 Accomplishments:

- Down payment and closing cost assistance through Southside Community Development & Housing Corporation(SCDHC) to enable homeownership for low-income first-time homebuyers. Funding was provided for seven homebuyers; six homebuyers were assisted.
- Down payment and closing cost assistance through HOME Inc. to enable homeownership for low-income first-time homebuyers. Funding was provided for nine homebuyers; seven homebuyers were assisted.
- Development of new affordable housing through CHDOs. Three vacant homes were purchased for the rehabilitation and/or construction of single-family dwellings for sale to low-income, first-time homebuyers in PY 2016-2017. Total expenditure of HOME (CHDO) funds from prior program years PY 2010-2011 was \$57,831, PY 2012-2013 was \$49,000, PY 2014-2015 was \$17,224.09, PY2015-2016 was \$27,600 and PY2016-2017 was \$98,000 for a total investment of \$249,055.09.
- Rehabilitation of houses owned by low/moderate-income elderly and/or disabled residents through project:HOMES. Funding was provided for nine projects; nine were completed.
- Emergency and minor repairs to homes owned by low/moderate-income residents through project: HOMES. A total of 55 repairs were completed.
- After-school substance abuse and violence prevention program through the CONNECT Program for at-risk youth and their parents residing in 11 low-income communities. Served 137 students throughout the program year.

- The job creation and retention objective was accomplished through the creation of 24 new jobs (14 FTEs) through the Commercial Assistance, Enterprise Zone Facade Grant, and Enterprise Zone Design Assistance programs.
- The Henrico ESG program served 733 households/persons through homeless prevention services for a cost of \$20,932.02, 46 persons through rapid re-housing services for a cost of \$39,000 and 114 persons through case management and shelter services for a cost of \$55,250.
- Completion of a series of workshops providing basic home maintenance skills to Henrico homeowners. 147 people participated.
- Continuation of survey work in cooperation with the Virginia Department of Historic resources to enable the listing of Highland Springs in the National Register of Historic Places resulted in the completion of 600 architectural surveys. An expenditure of \$67,500 was incurred in PY 2016-17.

As of May 16, 2018, the spend rate was calculated at 1.13. Henrico County consistently meets the required CDBG spend rate.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Over the course of the year, County CDBG/HOME/ESG staff continued to meet with subrecipients on a regular basis, representatives of County agencies, and other community service providers (including the Continuum of Care) to understand the needs of the community, to make adjustments to existing programs, and to develop goals and specific objectives for the upcoming annual plan. Specific consultations are outlined in Section AP-10.

Henrico County conducted two public hearings, one on March 8, 2018 and one with the County Board of Supervisors on June 26, 2018. Opportunities for public input also included attendance by staff at neighborhood and business association meetings as well as consultations with County agencies and non-profit service providers.

Advertising of public hearings and opportunities for public input included the following:

- Newspaper advertisement in the *Richmond Times-Dispatch*
- Direct emailing to Community Revitalization email list
- Notices on County website
- Staff attendance at community and neighborhood association meetings.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments received at the staff public hearing concerned the County's efforts towards assisting those with homelessness, the importance of continued and improved coordination with homeless service providers within the Richmond region, encouraged regional support in the development and support for a coordinated point of entry system, continued support of repair/rehab programs for elderly homeowners, to continue funding of programs to assist aging housing stock, need for public infrastructure improvements, mainly sidewalks.

At the Board of Supervisors' public hearing on June 26, 2018, one citizen spoke in support of funding for the Camp Baker Multi-Purpose program building through Greater Richmond ARC, and one citizen spoke in favor of the Enterprise Zone façade grant program.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received were accepted and considered in the formulation of the 2018-19 Annual Action Plan. Of particular note, this plan provides funding to Homeward for the Homeless Management Information System to assist with coordination of service providers; provides over \$1.2 million for housing rehabilitation and repair for low income homeowners, with half of that amount targeted to elderly and disabled homeowners, provides funding to Greater Richmond ARC for a multi-purpose program building at Camp Baker and provides funding for street lighting in a low-income neighborhood. The limited funding available and the need to accommodate other priorities precluded the ability to fund further infrastructure improvements.

7. Summary

For the preparation of the Annual Plan, County staff sought citizen input through a variety of means and received several comments. Comments, along with staff research and analysis resulted in the development of the goals and outcomes described in this plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HENRICO COUNTY	
CDBG Administrator	HENRICO COUNTY	Department of Community Revitalization
HOPWA Administrator	N/A	N/A
HOME Administrator	HENRICO COUNTY	Department of Community Revitalization
ESG Administrator	HENRICO COUNTY	Department of Community Revitalization
HOPWA-C Administrator	N/A	N/A

Table 1 – Responsible Agencies

Narrative (optional)

The Henrico County Department of Community Revitalization is responsible for the administration of these federal funds.

Consolidated Plan Public Contact Information

Citizens may view the Plan or share comments at the Henrico County Department of Community Revitalization at 4062 Crockett Street, Henrico, Virginia during normal business hours. The Plan can also be viewed online at www.henrico.us/revit. Online access is available at all County libraries. Additional information can be received from, and comments provided to, the Department of Community Revitalization at 804-501-7640 or by email at revitalization@henrico.us.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Throughout the year, CDBG, HOME, and ESG staff met with local agencies and groups. These meetings are intended to maintain a current understanding of the housing, community development, and public service needs of low- and moderate-income County residents and to identify opportunities for funding in upcoming program years and funding adjustments in the current year. Listed in Table 2 and discussed below are some of the meetings undertaken by staff as part of an ongoing dialog to discuss the needs of the County's citizens in preparation of the 2018 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Staff in the Department of Community Revitalization meet regularly throughout the year with a variety of organizations involved in the provision or maintenance of housing for low- and moderate-income citizens, as well as County and non-County agencies providing other services to low- and moderate-income citizens. These discussions are designed to identify specific community needs and implement strategies for program enhancement. The Continuum of Care Ranking Committee was formally consulted before developing ESG funding recommendations. Individual ESG providers were also consulted.

The Department of Community Revitalization convenes a monthly meeting of a multi-disciplinary task force that addresses housing and social service needs of County residents. County agencies represented on this task force include: Police, Social Services, Fire, Building Inspections, Mental Health, Community Revitalization, and Henrico County Public Schools.

In addition to meeting with individual organizations and other County Departments, staff also consults regularly in formal and informal settings with Community Development staff from surrounding jurisdictions and meets bi-monthly with an organization of area non-profit housing providers. This group includes CHDOs, CDFIs, CBDOs and other community development corporations.

Agencies consulted are listed in Table 2.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Staff from the Henrico County Manager's Office represents the County and serves as a voting member of the Continuum of Care Board (CoC). The Department of Community Revitalization is represented on the CoC Ranking Committee. This panel of community stakeholders is convened at least annually to review and assess funding requests for the HUD Continuum of Care Program. The Ranking Committee meets to review applications and to determine how effective the proposed work is in addressing community

priorities and needs. A discussion of requests for Henrico ESG funding took place with CoC staff and representatives of the Ranking Committee on March 22, 2018. Recommendations were provided for funding organizations with Henrico County ESG Entitlement funds. Allocations of ESG funds, as described in this Plan, are based substantially on recommendations from the CoC staff and the Ranking Committee in an effort to coordinate with funds allocated by the CoC.

A mid-year allocation adjustment of ESG funds was undertaken to more effectively serve the needs of Henrico homeless and at risk for homeless individuals/households.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Formal consultation occurred with the CoC Ranking Committee as described above and prior to that with CoC staff. Through representation on the CoC Board, Henrico County staff participates in the evaluation of CoC funded programs. Through participation on the Ranking Committee, allocations of HESG, State ESG funds, and other HUD funds are evaluated in a coordinated fashion with inclusion of Henrico County and other local government staff.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	HOME INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year with key program staff. For the 2017-18 program year, a modification was made to the DPA program to expand the households eligible for a program they administer.
2	Agency/Group/Organization	project:HOMES
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and needs. As a result of the consultations, a mid-year amendment to the 2017-18 Action Plan was undertaken to provide additional funding to the Emergency and Minor Repairs Program and the Moderate Rehabilitation program.
3	Agency/Group/Organization	Southside Community Development and Housing Corporation
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments occurred as needed based on consultations and identification of issues and need for improvement. For the 2017-18 program year, a modification was made to the DPA program to expand the households eligible for a program they administer.
4	Agency/Group/Organization	Richmond Metropolitan Habitat for Humanity
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a previously funded agency, consultations occurred regarding opportunities to partner with a variety of educational programs and opportunities for housing repair and rehabilitation.
5	Agency/Group/Organization	Housing Families First
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year.

6	Agency/Group/Organization	Virginia Supportive Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular communication occurred regarding the project funded. Discussions occurred regarding opportunities for development of additional locations to provide supportive housing. As a result of the discussions, several sites were identified for VSH to investigate further.
7	Agency/Group/Organization	HOMEWARD
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with staff, Board, and Ranking Committee on regional approaches to homelessness, most effective opportunities for Henrico County to participate with ESG funds, and data collection to better facilitate reporting and program evaluation.
8	Agency/Group/Organization	CARITAS
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-homeless Services-Health Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Discussions resulted in modification of the funding usage for the CARITAS Center. CARITAS staff also provide suggestions on other aspects of regional and local approaches to homeless services.
9	Agency/Group/Organization	Henrico County Dept. of Recreation and Parks
	Agency/Group/Organization Type	Services-Education Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussed recreation needs in low-income areas of the County. Recreation and Parks staff provided assistance in the completion of the architectural survey work and Nomination Form submittal for a National Register Historic district. A reprogramming of CDBG funds was undertaken to address a pressing need for ADA improvements to a recreation facility serving a low-income community.
10	Agency/Group/Organization	ST. JOSEPH'S VILLA
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Education Child Welfare Agency Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a previously funded agency, consultations occurred regarding opportunities to participate in improvements to facilities providing services to low-income, special needs children.
11	Agency/Group/Organization	Henrico County Dept. of Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services - Victims Child Welfare Agency Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, regular status updates and coordination meetings occurred throughout the program year. Program adjustments and reprogramming of ESG funds occurred based on consultations and identification of issues and need for improvement.
12	Agency/Group/Organization	Henrico County Dept. of Building Inspections
	Agency/Group/Organization Type	Housing Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of housing needs and conditions, opportunities to assist low and moderate income persons and address housing quality standards. Staff from the Dept. of Building Inspections participate in the monthly Resource Team meeting. A new program was implemented using non-federal funds providing housing repair assistance for low-income persons.

13	Agency/Group/Organization	Henrico County Dept. of Community Revitalization
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Community Maintenance Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Formal meetings are held monthly to identify specific citizen and housing needs and identify solutions. Cooperative housing improvement programs were implemented with this agency, non-profits, and volunteer groups to address housing needs.
14	Agency/Group/Organization	Henrico Area Mental Health and Developmental Services
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health Services-Education Health Agency Other government - Local Regional organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of housing choice voucher program and clients served, clients needs relating to housing, mentoring and tutoring services to children in subsidized housing.
15	Agency/Group/Organization	Henrico County Public Schools
	Agency/Group/Organization Type	Services-Children Services-Education Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with HCPS to address needs of homeless students. Staff from the HCPS participate in the monthly Resource Team meeting.
16	Agency/Group/Organization	Virginia Department of Housing and Community Development
	Agency/Group/Organization Type	Housing Other government - State
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Virginia Department of Housing and Community Development (DHCD) staff are consulted as part of modifications to the Enterprise Zone boundaries and incentives. Enterprise Zone inclusion is used by businesses to facilitate expansion and the creation of jobs for low/mod individuals. Modifications to the Enterprise Zone boundary must be approved by DHCD. DHCD prepares the Commonwealth of Virginia Consolidated Plan and Annual Action Plan and hosts an annual state-wide housing conference at which Henrico CDBG staff presented a session highlighting the Home Maintenance Workshops. The new federal Opportunity Zone program was coordinated in Virginia by DHCD and County staff consulted regularly with DHCD staff in prioritizing the low-income census tracts for inclusion in that program.
17	Agency/Group/Organization	City of Richmond Economic and Community Development
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Richmond Economic and Community Development staff are consulted on opportunities for Enterprise Zone expansion as well as opportunities and strategies for collaborative support for regional CDBG, HOME, ESG projects.

18	Agency/Group/Organization	Chesterfield County
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Chesterfield County staff was consulted as part of discussions for joint funding for a regional homeless services facility and support for a regional facility providing services to special needs children. One or more of these facilities (not located in Chesterfield) will be provided funding through Chesterfield County.
19	Agency/Group/Organization	Local Initiatives Support Corporation (LISC)
	Agency/Group/Organization Type	Regional organization Technical Assistance Private Sector Banking / Financing
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted regarding opportunities for funding for various projects of interest to Virginia LISC.
20	Agency/Group/Organization	Henrico County Economic Development Authority
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with the EDA occur throughout the year regarding Enterprise Zone activities and economic development within the County. As a result of consultations additional business areas in the county were identified for potential addition to the Enterprise Zone to help facilitate employment opportunities for low- and moderate-income residents and marketing materials were updated.
21	Agency/Group/Organization	Henrico County Planning Department
	Agency/Group/Organization Type	Other government - Local Planning organization Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding Enterprise Zone expansion opportunities, general revitalization needs, and demographic trends, particularly impacting low and moderate income communities. Input provided to planning and revitalization studies to reflect needs in low and moderate income communities.
22	Agency/Group/Organization	Henrico County Dept. of Public Utilities
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Infrastructure needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of specific housing-related needs of low- and moderate-income communities. Discussions of infrastructure needs in low-income areas, including street lighting and provision of dumpsters for clean ups.
24	Agency/Group/Organization	Trinity Village Center
	Agency/Group/Organization Type	Services-Children Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Homelessness Strategy Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a previously funded agency, discussion of opportunities to provide housing for children aging out of foster care.
25	Agency/Group/Organization	County of Henrico Dept. of Public Works
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of infrastructure needs in low-income areas including potential of bus stop improvements.

27	Agency/Group/Organization	Rebuilding Together of Richmond
	Agency/Group/Organization Type	Housing Services - Housing Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions were held regarding participating in the planning and implementation of home maintenance workshops, resulting in partnering in the development and implementation of a session on Aging in Place. Further discussions resulting in funding in PY 17-18 for housing repair for low-income homeowners as part of the 2018 National Rebuilding Day.
28	Agency/Group/Organization	Circle Center Adult Day Services
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding opportunities to participate in the modification of an existing facility providing services to low-income elderly persons in order to accommodate an increase in persons served. As a result of the consultations, funding was provided in PY 2017-18.
29	Agency/Group/Organization	Greater Richmond ARC
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Education Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of the long-range plans to increase services to children and adults with developmental disabilities and opportunities to participate in the funding of a specific capital project related to these plans.

30	Agency/Group/Organization	Safe Harbor
	Agency/Group/Organization Type	Housing Services - Housing Services-Victims of Domestic Violence Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Opportunities to provide funding for capital improvements to a regional facility providing shelter for victims of domestic violence and human trafficking.
31	Agency/Group/Organization	Virginia Department of Historic Resources
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Continuation of consultations on historic preservation and neighborhood revitalization strategies. Agency was funded in PY 15-16 and PY 16-17 to initiate and continue the process to document historic resources in Highland Springs to lead to the listing of the community on the National and State Register of Historic Places. DHR will continue to provide technical assistance in 17-18 through the completion of the project.
32	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As a currently funded agency, discussions were held regarding regional needs of domestic violence victims. Continued funding is provided in PY2017-18.
33	Agency/Group/Organization	Richmond Regional Planning District Commission
	Agency/Group/Organization Type	Regional organization Planning organization

	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion with staff regarding regional issues including homelessness, economic development and demographic trends.
34	Agency/Group/Organization	Community Residences, Inc.
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of opportunities to establish housing facilities in group settings for adults with disabilities
35	Agency/Group/Organization	Virginia Housing Alliance
	Agency/Group/Organization Type	Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions of opportunities to provide affordable housing opportunities through a land trust approach.
36	Agency/Group/Organization	Commonwealth Catholic Charities
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with HIV/AIDS Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding opportunity to implement homelessness prevention and street outreach programs. As a result of consultations, a mid-year 2017-18 Action Plan amendment provided funding for homelessness prevention.
37	Agency/Group/Organization	PETERSBURG
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions regarding regional needs and priorities and participation in regional projects serving low-income persons.
38	Agency/Group/Organization	County of Henrico Division of Fire
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff from the Division of Fire participates in monthly Resource Team meetings to discuss housing needs for vulnerable citizens. Henrico Fire provided information at previous workshops for citizens.
39	Agency/Group/Organization	Better Housing Coalition/Richmond Affordable Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment projects

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussion of housing needs and opportunities to collaborate with the development of new affordable rental housing.
40	Agency/Group/Organization	EngAGE in Henrico
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Projects
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	EngAGE is Henrico County's program to provide services and resources for seniors. EngAGE and the Advocate for the Aging participated in workshops for citizens and provides information about CDBG and HOME funded programs that may assist older citizens.

Identify any Agency Types not consulted and provide rationale for not consulting

Any agency not consulted had the opportunity to provide comments at two public hearings or directly with staff.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeward	Homeward's "The Road Home - Ten Year Plan to End Homelessness and Promote Housing Stability" and this Action Plan both include the goal of addressing homelessness and identifying needs.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

County CDBG, HOME and ESG staff, as noted in the funding application and notice of funding availability, are available for consultation and assistance. Technical assistance for agencies seeking funding for PY 2018-19 was provided primarily to organizations not previously funded.

Input also included direct input from Board members and County administrators. All five Board members are consulted to provide input on programs and priorities for each year's Annual Action Plan.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

Two public hearings were held to gather citizen input on the 2018-19 Annual Action Plan. The first, a needs public hearing, was held on March 8, 2018. The second meeting, a public hearing with the Board of Supervisors was held on June 26, 2018. Both meetings were advertised in the *Richmond Times-Dispatch* in accordance with the Citizen Participation Plan, and posted on the County's calendar and Department of Community Revitalization webpage. The March hearing was also posted on the Henrico Citizen online community calendar along with a short meeting notice. Notice of that hearing was sent directly to citizens who have signed up for the Department's email list.

Citizen comments were taken into consideration when preparing the 2018-19 Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received
1	Newspaper Ad	Non-targeted/ broad community	No comments were received by phone, email, or letter to the February 7, 2018 newspaper advertisement.	
2	Public Hearing	Non-targeted/ broad community	Nine citizens attended the public needs hearing at the Fairfield Area Library.	Comments received at the staff public hearing concerned the County's efforts towards assisting those with homelessness, the importance of continued and improved coordination with homeless service providers within the Richmond region, encouraged regional support in the development and support for a coordinated point of entry system, continued support of repair/rehab programs for elderly homeowners. All of the comments were accepted.
3	Email	Email list	An email was sent to approximately 178 individuals/organizations on the Department's email list.	No comments were received in response to this outreach.

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received
4	Newspaper Ad	Non-targeted/ broad community	An ad was placed in the Richmond Times-Dispatch on May 26, 2018 notifying citizens and stakeholders of the public hearing with the Board of Supervisors.	No comments or inquiries were received that could be directly attributed to the newspaper ad.
5	Public Hearing	Non-targeted/ broad community	A public hearing was held before the Board of Supervisors on June 26, 2018.	At the Board of Supervisors' public hearing on June 26, 2018, two speakers spoke in support of the Camp Baker Multi-Purpose program building through Greater Richmond ARC and the Facade Grant through Henrico County's Enterprise Zone program, both programs that received CDBG funding

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

With unexpected increased CDBG and HOME funding for 2018-19, following years of decreases, predicting future resources is difficult. This Action Plan reflects a modification of the funding projections provided in the 2015-20 Consolidated Plan and anticipates for Year 5 that CDBG funding will remain level from Year 4, HOME funding will decrease by 5%, and ESG funding will decrease by 2%.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,692,829	0	102,733	1,795,562	1,692,829	The projected amount for the remainder of the Con Plan is based on an assumption that CDBG funding levels will remain the same for year 5.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	897,341	30,477	11,084	938,902	700,000	The projected amount for the remainder of the Con Plan is based on an assumption that HOME funding levels will decrease in year 5, closer to the amount provided in year 3.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	138,560	0	0	138,560	138,560	The projected amount for the remainder of the Con Plan is based on an assumption that ESG funding levels will remain level for year 5.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

- Local and State Enterprise Zone Grants: Henrico County provides grant funding to supplement CDBG funds invested in qualifying businesses for the purpose of job creation for low- and moderate-income persons. Several grant programs are funded with CDBG funds; others with County general funds. Businesses undertaking improvements resulting in job creation can utilize either or both grant programs. Enterprise Zone businesses/properties are also eligible for state grants.
- Henrico County funds a variety of non-profit organizations in the non-departmental general fund budget for the purpose of providing public services serving predominantly low- and moderate-income persons.
- Low Income Housing Tax Credits (LIHTC): The federal 4% and 9% LIHTC is a substantial source of funding for the construction and rehabilitation of affordable rental units. They are a dollar-for-dollar credit against federal tax liability. There are currently 5,065 LIHTC supported housing units in Henrico within 39 apartment communities. Three additional communities, representing a total of 203 new units received preliminary approval for tax credit allocations in 2017 and 2018.
- Portable Housing Choice Vouchers: Vouchers used in Henrico County are administered primarily through four entities: Richmond Redevelopment Housing Authority, Henrico Area Mental Health and Developmental Services, Central Virginia Resource Corporation, and Richmond Residential Services.

- Down payment and closing cost assistance is leveraged and/or matched with additional private grants, homeowner contributions, state grants, and in-kind contributions.
- Emergency Solutions Grant Funds are leveraged and matched with state ESG funds, private charitable contributions, foundation funds, United Way and similar funding, and in-kind contributions from public and private agencies, and funding provided through the Continuum of Care, and CDBG funds provided for homelessness prevention. Administrative funds are matched with CDBG funds that pay for the additional time spent by County staff administering the ESG program.
- Match contribution to HOME-eligible households is provided in-part through three volunteer assistance programs utilizing the value of contributed labor and materials, and through the provision of homebuyer assistance provided by private financial institutions.
- Henrico County also provides support to CDBG, HOME, and ESG funded organizations and others that serve low and moderate income individuals. Agencies funded and amounts are provided in Appendix H, Agencies Provided County General Funds.
- Henrico County provides office space and support services to house the administration of these grants.
- Volunteer assistance, in-kind contributions, and direct financial contributions will be provided to subrecipients that will provide direct match to their home repair programs that will be serving in excess of 60 low-income homeowners annually.
- County General Funds contributed \$200,000 in 2017-18 to Southside Community Development and Housing Corporation for a program to assist low income homeowners with exterior repairs necessary due to code violation citations. This program by SCDHC will remain in effect in 2018-19.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Recreation needs and facilities serving low- and moderate-income areas will be met using existing County-owned facilities. Facilities serving populations with special needs are frequently County-owned and used to address many of the needs identified in this plan. Henrico County owns the buildings that are leased to Housing Families (HFF) where the Hilliard House Shelter for families operates, and the HFF administrative offices where rapid rehousing services are provided. County schools, recreation and community centers, libraries, and administrative offices are used for a variety of opportunities to serve citizens with programs meeting needs identified in the Plan. These uses include: public hearings, community meetings, educational classes and workshops, and general program outreach. The Home Maintenance Workshops are conducted in County-owned facilities.

Chesterfield County owns the land on which the ARC Camp Baker is located for which CDBG funding is identified in this Action Plan to assist with the construction of a new multi-purpose building.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Rehabilitation of Existing Housing	2015	2019	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$758,304 HOME: \$653,907	Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 80 Household Housing Unit
2	Increase Affordable Homeownership Opportunities	2015	2019	Affordable Housing	County-wide	Affordable Housing Preservation and Development	CDBG: \$45,500 HOME: \$195,995	Direct Financial Assistance to Homebuyers: 19 Households Assisted
3	Revitalize Older Commercial Corridors	2015	2019	Economic Development	County-wide	Community Economic Development	CDBG: \$236,000	Jobs created/retained: 7 Jobs
4	Prevent Homelessness	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$14,500 CDBG: 34,758	Homelessness Prevention: 760 Persons Assisted
5	Assist Homeless Families in Obtaining Housing	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$58,670	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted Tenant-based rental assistance / Rapid Rehousing: 16 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Emergency Shelter and Supportive Services	2015	2019	Homeless	County-wide	Mitigation and Prevention of Homelessness	ESG: \$52,500	Homeless Person Overnight Shelter: 156 Persons Assisted
7	Provide Public Services for Low/Mod Populations	2015	2019	Non-Housing Community Development	County-wide	Non-housing Community Development	CDBG: \$169,000	Public service activities other than Low/Moderate Income Housing Benefit: 120 Persons Assisted
8	Support Non-Housing Needs for Special Populations	2015	2019	Non-Homeless Special Needs	County-wide	Non-housing Community Development	CDBG: \$166,600	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 656 Persons Assisted
9	Improvements to Low/Mod Areas	2015	2019	Non-Housing Community Development	Highland Springs/Laburnum Gateway	Non-housing Community Development	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2670 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Rehabilitation of Existing Housing
	Goal Description	Provide funds to project:HOMES for minor home repair (58) and moderate home rehabilitation (12), funds to Rebuilding Together Richmond for minor home repair (10), and provide \$135,000 for CHDO activities (2).
2	Goal Name	Increase Affordable Homeownership Opportunities
	Goal Description	Provide funds for 19 down payment assistance grants to SCDHC (7) and HOME Inc. (12).
3	Goal Name	Revitalize Older Commercial Corridors
	Goal Description	Provide funds for Commercial Assistance staff to provide technical support to businesses within the County's Enterprise Zones. Provides funds for six design assistance grants and one facade improvement for businesses in the County's Enterprise Zone.
4	Goal Name	Prevent Homelessness
	Goal Description	Provide funds to YWCA and Commonwealth Catholic Charities for hotline (760 persons).
5	Goal Name	Assist Homeless Families in Obtaining Housing
	Goal Description	Provide funds to Housing Families First for rapid rehousing for 16 families; provide funds to Commonwealth Catholic Charities for Street Outreach to homeless persons (25)
6	Goal Name	Emergency Shelter and Supportive Services
	Goal Description	Provide funds to CARITAS (supportive services to shelter clients, 140 people) and to Hilliard House (shelter operations for 16 households).
7	Goal Name	Provide Public Services for Low/Mod Populations
	Goal Description	Provide funds to CONNECT to provide after-school program for 120 low-income students.
8	Goal Name	Support Non-Housing Needs for Special Populations
	Goal Description	Provide funds to Greater Richmond ARC towards the construction of a multi-purpose building at Camp Baker, serving 106 disabled children and adults. (\$125,000) Provide funds to St. Joseph's Villa toward the construction of a recreation and fitness area serving 550 disabled children. (\$41,600)
9	Goal Name	Improvements to Low/Mod Areas
	Goal Description	Provide funds (\$100,000) for the installation of street lights in a low-mod area, improving public safety, serving 2,670 low/mod persons in census tract 2008.05, BG's 1 and 3.

Table 7 – Goals Description

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects comprise the activities that will take place during the 2018-19 program year to address the priority needs and specific objectives identified in the strategic plan.

Projects

#	Project Name
1	CDBG Admin PY 18
2	HOME Program Administration PY 18
3	Commercial Assistance Program PY 18
4	Enterprise Zone Design Assistance
5	Enterprise Zone Facade Grants
6	CONNECT Program
7	project:HOMES Homeowner Rehabilitation Program
8	project:HOMES Critical Home Repair Program
9	HOME Inc. Downpayment Assistance
10	Southside Community Development & Housing Corporation Downpayment Assistance
11	CHDO Activities Rehab For Sale
12	HOME Inc. Fair Housing Outreach
13	Rebuilding Together Richmond Home Repair Program
14	Greater Richmond ARC Camp Baker
15	St. Joseph Villa Youth Fitness Park
16	Laburnum Gateway Street Lighting
17	ESG18 2018-19 ESG Program

Table 8 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funds are allocated based on priorities established in the Five-Year Consolidated Plan, including the need to address issues with the aging housing stock in the County, the need to provide services and facilities for special needs populations, and funding requests received. Over the past several years, an overall downward trend in the HOME entitlement allocation has significantly impacted the ability to address priorities and underserved needs. Acquisition of severely dilapidated, vacant homes has proven challenging. The recent dramatic rise in construction costs has also limited the number of low-income households that can be served.

AP-38 Project Summary

Project Summary Information

1	Project Name	CDBG Admin PY 18
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities Revitalize Older Commercial Corridors Improvements to Low/Mod Areas Provide Public Services for Low/Mod Populations
	Needs Addressed	Affordable Housing Preservation and Development Community Economic Development Non-housing Community Development
	Funding	CDBG: \$262,000
	Description	Provide funds for the administration of the CDBG program
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
2	Project Name	HOME Program Administration PY 18
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	HOME: \$89,000
	Description	Provides funds for the administration of the HOME Program.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	Project Name	Commercial Assistance Program PY 18
	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$191,000
	Description	Provide funds for the administration of the Enterprise Zone Program.

	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 businesses will be assisted with technical assistance. 6 FTE low-mod jobs will be created.
	Location Description	Businesses assisted are located within the County's Enterprise Zone.
	Planned Activities	Provide technical assistance to businesses within, or locating to the County's Enterprise Zone.
4	Project Name	Enterprise Zone Design Assistance
	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$15,000
	Description	
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 FTE low/mod job will be created
	Location Description	Businesses assisted are located within the County's Enterprise Zone.
	Planned Activities	Provide design assistance services to existing businesses in the Enterprise Zone.
5	Project Name	Enterprise Zone Facade Grants
	Target Area	County-wide
	Goals Supported	Revitalize Older Commercial Corridors
	Needs Addressed	Community Economic Development
	Funding	CDBG: \$30,000
	Description	
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1 FTE low-mod job will be created.
	Location Description	Businesses assisted are located in the County's Enterprise Zone.
	Planned Activities	One facade grant will be provided.
6	Project Name	CONNECT Program
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$169,000
	Description	Project provides support for an after-school program providing tutoring assistance and other services to children living in subsidized housing complexes

	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	120 children living in low-income housing communities will be provided services through the CONNECT program.
	Location Description	CONNECT operates in 4 sites, serving 11 communities: Coventry Gardens (serving also Newbridge Village, Ironwood Townhouses, Summerdale, Viviana Hall Apartments, Woodpost Townhomes); Henrico Arms (serving also Williamsburg Place); Oakland Village (serving also Woodlands); and Richfield Place.
	Planned Activities	
7	Project Name	project:HOMES Homeowner Rehabilitation Program
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$89,975 HOME: \$518,907
	Description	Program provides moderate home rehabilitation to low-income homeowners who are elderly and/or disabled.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	12 low- or moderate-income elderly or disabled households will receive moderate home rehabilitation
	Location Description	County-wide.
	Planned Activities	
8	Project Name	project:HOMES Critical Home Repair Program
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$573,329
	Description	Program provides minor home repairs for low-and moderate-income homeowners.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	58 low- or moderate-income households will receive minor home repairs
	Location Description	County-wide
	Planned Activities	
9	Project Name	HOME Inc. Downpayment Assistance
	Target Area	County-wide
	Goals Supported	Increase Affordable Homeownership Opportunities

	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$27,500 HOME: \$130,995
	Description	Provision of down payment assistance grants to first-time, low-or moderate-income homebuyers.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	12 low- or moderate-income first-time homebuyers will be provided with homeownership counseling and down payment assistance
	Location Description	
	Planned Activities	
10	Project Name	Southside Community Development & Housing Corporation Downpayment Assistance
	Target Area	County-wide
	Goals Supported	Increase Affordable Homeownership Opportunities
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$18,000 HOME: \$65,000
	Description	Provision of down payment assistance grants to first time, low-or moderate-income homebuyers.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Seven low- or moderate-income first-time homebuyers will be provided with homeownership counseling and down payment assistance
	Location Description	
	Planned Activities	
11	Project Name	CHDO Activities Rehab For Sale
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	HOME: \$135,000
	Description	Provide funds to assist in the development of affordable housing to low-income, first-time homebuyers. Affordable housing created through either the acquisition, rehab, and sale of an existing vacant home or through new construction.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Two low- or moderate-income, first-time homebuyers will benefit from the provision of new affordable housing
	Location Description	
	Planned Activities	

12	Project Name	HOME Inc. Fair Housing Outreach
	Target Area	County-wide
	Goals Supported	Provide Public Services for Low/Mod Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$15,000
	Description	Provide funds for fair housing education including seminars and brochure distribution.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	persons of limited English proficiency and/or racial or ethnic minority groups, and/or persons with disabilities will be provided education on fair housing rights and opportunities
	Location Description	
	Planned Activities	
13	Project Name	Rebuilding Together Richmond Home Repair Program
	Target Area	County-wide
	Goals Supported	Rehabilitation of Existing Housing
	Needs Addressed	Affordable Housing Preservation and Development
	Funding	CDBG: \$95,000
	Description	Program provides minor home repairs for low-and moderate-income homeowners.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	10 low- or moderate-income households will receive minor home repairs.
	Location Description	
	Planned Activities	
14	Project Name	Greater Richmond ARC Camp Baker
	Target Area	County-wide
	Goals Supported	Support Non-Housing Needs for Special Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$125,000
	Description	Provides funds for the construction of a multi-purpose building serving disabled adults and children.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	106 disabled Henrico County youth and adults will be served in the Camp Baker programs.
	Location Description	7600 Beach Road, Chesterfield, Virginia
	Planned Activities	

15	Project Name	St. Joseph Villa Youth Fitness Park
	Target Area	County-wide
	Goals Supported	Support Non-Housing Needs for Special Populations
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$50,000
	Description	provides funding for an outdoor recreation and fitness area for adolescents and teens in mental health and disability programs.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	550 youth participating in St. Joseph's Villa educational programs for disadvantaged and disabled youth.
	Location Description	8000 Brook Rd. Henrico, VA.
	Planned Activities	
16	Project Name	Laburnum Gateway Street Lighting
	Target Area	Highland Springs/Laburnum Gateway
	Goals Supported	Improvements to Low/Mod Areas
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$100,000
	Description	Provides funding for improved street lighting along Laburnum Avenue and St. Luke's Apartments area.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	The census low/mod population within the two block groups served by this project is 2,670. These two block groups combined contain 83% low/mod persons.
	Location Description	Laburnum Avenue between the City/County line and Richmond-Henrico Tpk. and additional side streets within and surrounding St. Luke's Apartments
	Planned Activities	

17	Project Name	ESG18 2018-19 ESG Program
	Target Area	County-wide
	Goals Supported	Prevent Homelessness Assist Homeless Families in Obtaining Housing Emergency Shelter and Supportive Services
	Needs Addressed	Mitigation and Prevention of Homelessness
	Funding	ESG: \$138,560
	Description	Provide funds for the 2018-19 ESG Program
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	947 Persons or households will be served by provision of shelter, outreach, case management, rapid rehousing, and/or homelessness prevention.
	Location Description	
	Planned Activities	Emergency shelter, rapid rehousing, homelessness prevention, street outreach
18	Project Name	Commonwealth Catholic Charities
	Target Area	County-wide
	Goals Supported	Prevent Homelessness
	Needs Addressed	Homeless Prevention
	Funding	CDBG: \$34,757
	Description	Provides funding to assist households residing in hotels or households with Henrico County Public School students residing in hotels outside of Henrico County.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	10 low-or moderate-income households
	Location Description	
Planned Activities		

Table 9 – Project Summary

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Henrico County uses all of its CDBG, HOME, and ESG funds to provide benefits to low- and moderate-income people. As a result, CDBG funded activities are located where these people live and/or receive services and/or work. Henrico County does not plan for, or allocate, these resources on a racial or ethnic basis.

The County offers residential rehabilitation and repair programs for low-income homeowners. Eligibility is based on household income and is available county-wide.

Homebuyer assistance programs are available for any Henrico resident who meets the income and eligibility requirements. Housing purchased under these programs can be anywhere in the county.

Housing for sale that is built or rehabilitated with CDBG or HOME funds may be anywhere in Henrico County. Purchasers of these homes must meet income and eligibility guidelines.

The CONNECT Program serves children living in subsidized multi-family housing. The program operates four locations serving 11 communities: Henrico Arms, Oakland Village, Newbridge Village, Richfield Place, Coventry Gardens, Ironwood, Summerdale, Viviana Hall, Williamsburg Place, Woodlands, and Woodpost Townhomes.

Programs that provide assistance to businesses create jobs available to low-income persons. Businesses assisted must be located in the Enterprise Zone, which follows commercial corridors and industrial areas throughout Henrico.

A facility that provides programs and education for youth experiencing emotional, learning and/or intellectual disabilities, autism spectrum disorder, and other health impairments will receive funding for an outdoor recreation and fitness area. This facility is located in Henrico and provides services to individuals from throughout the Richmond region.

A facility providing supportive programs for adults and youth with mental disabilities will receive funds. The facility is located in Chesterfield County, but provides services to clients throughout the Richmond region including from Henrico.

ESG funds will provide financial assistance, case management, and homeless outreach services to homeless persons and households and those facing homelessness. Assistance is given to persons or households who meet the income and eligibility guidelines regardless of where they live or lived in Henrico County. Assistance to those who will be placed in housing will be for housing in any part of the County or metropolitan area that meets the needs of the household.

Henrico County defines areas of minority or racial concentration as those in which 50.1% or more of the population is non-white. The non-white minority population comprises 44.9% of the total county population, compared to 41.2% non-white population for the entire Richmond Metropolitan Statistical region (Source: 2016 American Community Survey 5-Year Estimates). Census tracts with concentrations of minority population (greater than 50% minority) are shown on the map, "Henrico County Minority

Concentrations” provided in Appendix D. These areas are primarily located in the central and eastern areas of the County, with some small concentrations located in western areas of the County.

The CONNECT program serves children in low-income housing developments and these four program sites are located within the areas of minority concentration.

Geographic Distribution

Target Area	Percentage of Funds
County-wide	96

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Henrico County allocates the majority of CDBG and HOME funds to activities that are not geographically constrained. A portion of funds (3.6%) has been allocated to the Laburnum Gateway (RIR) area. Funding allocated for this area is for the installation of enhanced street lighting along Laburnum Avenue and the area of the St. Luke Apartments.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The 2015-2019 Five Year Consolidated Community Development Plan identifies priorities based on market analysis, citizen and stakeholder input, and census data. Several priorities also coincide with goals and/or objectives of Henrico County Vision 2026, the County Comprehensive Plan, adopted August 2009. These priorities have resulted in the following allocations for housing activities in PY 2018-19. The target date for the completion of the majority of these activities is September 30, 2019.

- \$89,975 from CDBG and \$518,907 from HOME funds to project:HOMES for the rehabilitation of homes owned by very low- or low-income elderly and/or disabled County homeowners.
- \$565,329 from CDBG funds to project:HOMES for critical home repairs to homes owned by very low- or low-income residents of the County.
- \$95,000 from CDBG funds to Rebuilding Together of Richmond for home repair program in Laburnum Gateway.
- \$27,500 from CDBG and \$130,995 from HOME funds to HOME Inc. for down-payment and closing cost assistance for the purchase of homes by low-income, first-time homebuyers.
- \$18,000 from CDBG and \$65,000 from HOME funds to Southside Community Development and Housing Corporation for down-payment and closing cost assistance for the purchase of homes by low-income, first-time homebuyers.
- \$34,757 from CDBG funds to Commonwealth Catholic Charities for homeless prevention.
- \$135,000 from HOME CHDO funds for activities of acquisition and rehabilitation of homes for sale to low-income households.
- \$14,500 from ESG funds to the YWCA for homeless prevention.
- \$45,000 from ESG funds to Housing Families First for rapid rehousing.
- \$52,500 from ESG funds to CARITAS and Housing Families First for emergency shelter and/or case management for shelter residents.
- \$13,670 from ESG funds to Commonwealth Catholic Charities for homeless outreach.
- \$2,500 to Homeward for data collection.

One Year Goals for the Number of Households to be Supported	
Homeless	776
Non-Homeless	101
Special-Needs	0
Total	877

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	16
The Production of New Units	2
Rehab of Existing Units	80
Acquisition of Existing Units	19
Total	177

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

The above numbers in Table 10 represent:

Non-homeless (total of 101):

- 80 units of homeowner rehabilitation or repair
- 2 units of acquisition, rehab, and sale
- 19 down payment assistance grants for first-time homebuyers

Homeless:

- 766 families/individuals assisted with ESG funds through
 - Rapid rehousing (16)
 - Homeless prevention (750)
- 10 families assisted with CDBG funds through
 - Homeless prevention (10)

The above numbers in Table 11 represent

- rental assistance through rapid rehousing program with Housing Families First (16)
- production of new units through CHDO activities (2)
- rehab of existing units through critical home repair and rehab programs with project:HOMES and Rebuilding Together Richmond (80)
- acquisition of existing units through down payment assistance programs with HOME Inc. and Southside Community Development and Housing Corporation (19)

The difference of 760 between the Table 10 and Table 11 above represents 750 persons served by the YWCA hotline and 10 households served by Commonwealth Catholic Charities.

AP-60 Public Housing – 91.220(h)

Introduction

Henrico County has no public housing.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The County utilizes all of its CDBG, ESG and HOME Program allocations for the benefit of very low- and low-income persons to reduce effects of poverty and assist families to transition into the economic mainstream. The County utilizes CDBG and/or HOME funds in keeping its elderly, very low- and low-income, homeowners in their homes through critical home repairs and housing rehabilitation programs. The County continues to use CDBG and HOME funds for housing repairs and rehabilitation for disabled individuals.

The goals for ESG funding are to reduce the number of individuals/households who become homeless; shorten the length of time an individual or household is homeless; and reduce the number of individuals/households returning to homelessness. The County will meet these goals through supporting Continuum of Care (COC) strategies, homeless services, and prevention programs that align with program goals. Funding will support coordinated community-based activities that are designed to support the goals of the ESG program. Henrico County will use ESG funding for rapid re-housing, homeless prevention, emergency shelter, and street outreach and support services for homeless individuals in a coordinated manner with other service providers, homeless prevention providers, and resources within the County.

As of May 8, 2018, Henrico Area Mental Health & Developmental Services (HAMHDS) had 257 Section 8 housing vouchers under lease; 242 of those vouchers are being used in Henrico County. VHDA is not allowing Henrico to pull from their waiting list to issue vouchers due to anticipated HUD budget cuts. VHDA is currently limiting the search time for vouchers from 120 days to 60 days with case by case approval for extensions. HAMHDS has approximately 151 people on their waiting list as of May 8, 2018.

The Central Virginia Resource Corporation reported on May 8, 2018 that they have 1,486 leased families throughout the Richmond metropolitan area and of those 413 are currently leased in Henrico County. When last reported, Richmond Residential Services manages 185 vouchers for adults with intellectual disabilities and through the HUD Veterans Affairs Supportive Housing (HUD-VASH) program. The specific number of these vouchers currently used in Henrico County is not available. Richmond Redevelopment and Housing Authority (RRHA) manages vouchers in the Richmond metropolitan area. A minimum of 427 vouchers are used in Henrico County. An additional 390 vouchers are used in zip codes that contain portions of both Henrico County and the City of Richmond. The RRHA is not able to provide information on the specific location of those vouchers.

The Henrico County Department of Social Services provided assistance to homeless persons and those threatened with homelessness through needs assessments and the provision of services. The Department's Homelessness Prevention Program provided financial assistance to 182 households. The Department of Social Services has provided assistance locating housing, providing rental and utility assistance, and other assistance.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness

including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County participates in street outreach which provides individualized assessments and provides services to unsheltered homeless persons. Information gathered during this process is incorporated in the annual homelessness point in time count, coordinated twice a year by Homeward. Henrico coordinates with a large number of agencies to provide services to homeless individuals and families and provides over \$315,000 annually in financial assistance using the General Fund Budget to a number of agencies including:

- Feedmore (Meals on Wheels, Central Virginia Foodbank)
- FISH (Eastern Henrico County)
- Housing Families First/Hilliard House
- Homeward
- Safe Harbor
- Salvation Army
- St. Joseph's Villa Flagler Homeless Services
- CARITAS
- The Healing Place
- YWCA

Addressing the emergency shelter and transitional housing needs of homeless persons

The ESG program funds service providers for programs related to Rapid Rehousing, Case Management, Street Outreach and Homeless Prevention. These programs provide short- and medium-term shelter and supportive services to homeless individuals and families while affordable, suitable permanent housing is being sought.

Based on the 2018-19 ESG program year, ESG service providers anticipate assisting 750 households and individuals with homeless prevention services; rapidly re-house and street outreach 41 households and individuals; provide support service to shelter operations benefiting 16 households and individuals; case management to 140 shelter residents.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The ESG program funds Rapid Rehousing and Homeless Prevention programs which provide short and medium-term rental assistance and supportive services to homeless individuals and families and those at risk of homelessness, so that they can access and maintain affordable, suitable permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely

low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

For PY 2018-19 Henrico County has allocated ESG funds to organizations that provide services to clientele including homeless persons and persons at risk of homelessness. These organizations, program descriptions and allocations include the following:

- CARITAS Case Management -- \$20,000 to fund a program that will provide case management services to 140 individuals residing in shelters.
- Housing Families First Rapid Rehousing -- \$45,000 to fund a program to provide rapid re-housing for 16 households, primarily women and children.
- YWCA -- \$14,500 towards the cost of operating a regional domestic violence hotline. It is estimated that 750 Henrico County residents will benefit from this hotline.
- Housing Families First – Hilliard House Emergency Shelter -- \$32,500 to fund a program that provides services to 25 households residing in shelter.
- Commonwealth Catholic Charities -- \$13,670 to fund a program that provides services to 25 persons living in a place not meant for habitation.
- Homeward -- \$2,500 for data collection and assistance is report preparation through the Homeless Management Information System.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Henrico County is an affordable housing market. Based on current assessed values of single-family homes in the County, a large percentage of its homes are affordable for sale for low-income families, making 80% or less than Area Median Income.

As reported in the 2010-2015 Five Year Consolidated Community Development Plan, Henrico has tracked the affordability of its single-family housing, which documented that 74% were affordable in 2001, and following fluctuations during the decade, resulted in a 71% affordability rate in 2010. Also, in 2010, 91% of homes were affordable as workforce housing for families earning 120% of AMI. Looking at housing affordability for low and moderate income homeowners, analyses by County staff in 2013, 2015, and 2017 determined in 2013, 66.1% of single-family homes were affordable for households earning up to 80% AMI. That percentage decreased to 55% in early 2017, based on preliminary data, and reflecting 2016 median income data. These numbers do not reflect actual sales indicated actual availability of affordable housing.

Henrico County has 2,303 housing units supported by project-based vouchers and 5,065 units supported by Low Income Housing Tax Credits. For 2018, two additional projects, representing 131 units were identified in the preliminary rankings to receive a tax credit allocation.

In addition, Section 8 housing choice vouchers issued by Central Virginia Resource Corporation, Henrico Mental Health and Development Services, the Richmond Redevelopment and Housing Authority, and Richmond Residential Services, are in use by households in Henrico County. Henrico County Public Schools also serves and tracked 975 identified McKinney-Vento qualified students as of May 21, 2018 for the 2017-18 school year.

In support of housing affordability, Henrico County each year provides CDBG and HOME funding for downpayment and closing cost assistance to enable the purchase of homes to first-time homebuyers.

For the third year in a row, the action plan provides funding to Housing Opportunities Made Equal of Virginia to undertake outreach to Henrico County residents on Fair Housing rights. This includes participation at community events, advertising on English and foreign language radio, targeted social media ads, and training for county officials coming in contact with populations most likely to experience housing discrimination.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Specific actions during PY 2018-19 to remove barriers and promote affordable housing include the following:

- Allocation of \$135,000 for CHDO Activities aimed at increasing the supply of affordable housing for low- and moderate-income homeowners.

- Allocation of \$191,111 of HOME and \$45,500 of CDBG for down payment assistance to support first-time low- and moderate-income homebuyers.
- Allocation of a total of \$1,235,329 for rehabilitation and minor repair programs in support of the retention of existing affordable housing.
- Allocation of \$2,032,812 of County General Funds to the Community Maintenance and Building Inspection Programs that includes the administration of a volunteer housing assistance program designed to improve the housing conditions of low-income County homeowners and a program of facilitating the maintenance of affordable housing communities.
- Lowest real estate tax rate of the 13 largest jurisdictions in Virginia.
- Real Estate Advantage Program (REAP) provides real estate tax exemption for qualified seniors totaling an estimated savings of \$8,697,550 in FY19 to qualified seniors.
- Tax abatement for single-family and multi-family housing rehabilitation.
- Henrico County is in the process of a comprehensive review of the County Zoning Ordinance. This review will include modifications that address issues inhibiting the development of affordable infill housing in older neighborhoods.
- Zoning laws prohibit certain long-term stays in hotels. CDBG funds are allocated to assist families living in hotels obtain permanent housing

AP-85 Other Actions – 91.220(k)

Introduction:

Henrico County undertakes a variety of actions to meet underserved needs, foster and maintain affordable housing, reduce lead-based paint, reduce the number of poverty level families, and enhance coordination between public and private housing and social service agencies. These actions are part of the administrative culture of the County and will continue through PY 2018-19. Despite annual unpredictable variations in federal entitlement funds, the County will maintain a focus on the most critical needs in these areas.

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of low-, very low-, and moderate-income residents, the primary obstacle is the lack of funding to fully address all needs in light of rising costs and unpredictable federal resources. In response to the level of need, the County continues to provide local funding to nonprofits.

The County continues to administer Housing Choice Vouchers, provide homeless prevention services and assistance for County residents, and continues on a County-wide basis to encourage economic development leading to job growth, much of which is targeted to very low-, low-, and moderate-income persons. The County also encourages all types of residential development and has been supportive of the use of low-income housing tax credits for the rehabilitation of multi-family housing for low- and moderate-income persons.

Actions planned to foster and maintain affordable housing

During PY 2018-19, Henrico County will commit a total of \$1,277,211 for homeowner rehabilitation and repair for 80 low- and moderate-income households, the majority of which will be elderly householders.

An additional \$135,000 will be committed for the acquisition, rehabilitation, and sale of vacant homes to low- and very low-income first-time homebuyers. The County is providing \$241,495 in homebuyer assistance and education to 19, first-time low/mod homebuyers.

The Community Maintenance Program (funded through the General Fund) includes the administration of a volunteer housing assistance program designed to improve the housing conditions of low-income County homeowners and a program of facilitating the maintenance of affordable housing communities.

Add a bullet here about CDBG funds to CCC to assist families living in hotels obtain permanent housing.

Actions planned to reduce lead-based paint hazards

The County budgets an additional \$5,000 above the maximum \$45,000 per unit cost for moderate rehabilitation to address potential lead-based paint abatement.

Actions planned to reduce the number of poverty-level families

The Commercial Assistance Program facilitates development and expansion of businesses to create jobs

available to low- and moderate-income persons as well as persons in poverty.

The County will continue to support appropriate activities that preserve and expand the supply of housing that is affordable to low-income households. This will include support for applications for low-income housing tax credits for the rehabilitation of existing multi-family units, providing housing opportunities for low-and moderate-income persons.

The CONNECT Program provides after-school mentoring and tutoring to improve educational achievement (a significant factor in determining future income) for children residing in low-income housing communities. The County has committed \$169,000 of CDBG funds towards this program in PY 2018-19.

Actions planned to develop institutional structure

The County also has a designated staff position to administer the programs and activities funded with CDBG funds and a HOME Program Manager to administer the programs and activities funded with HOME and ESG funds. Staff works with the individual County departments such as Public Works, Social Services, Recreation and Parks, Mental Health, Planning, Human Resources, Public Utilities, Building Inspections, and the Division of Community Maintenance to develop procedures and coordination for administering programs that will be carried out by these divisions. Staff regularly tracks the production and effectiveness of all agencies, including subrecipients, tasked with implementing programs with CDBG, HOME, and ESG funds. Adjustments are regularly made as needed.

Actions planned to enhance coordination between public and private housing and social service agencies

CDBG, HOME, and ESG staff will continue to participate in monthly meetings with County social services agencies, bi-monthly meetings with non-profit housing providers, and regular interactions with housing agencies, advocacy groups, and other County agencies.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Henrico County receives CDBG, HOME, and ESG entitlement funds and does not expect to receive any CDBG or ESG program income in 2018-19. It is possible Henrico County may receive HOME program income as a result of proceeds from CHDO development or early payoff of loans due to transfer of properties before the end of the affordability period.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

N/A

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Henrico uses the recapture provision for homebuyer activities and imposes an affordability period and recapture policy. Henrico limits the amount subject to recapture to the net proceeds available from the sale. Henrico County monitors the ownership during the "affordability period." Enforcement of the homebuyer provisions contained in the HOME Regulations (24 CFR Part 92) will be through a Deed of Trust and Note. See attached Henrico County Recapture Provisions **(Appendix E)**.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Henrico County implements the Recapture option. Guidelines are provided in **Appendix E** -- Henrico County Recapture Provisions.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)
By accepting ESG funds Henrico County agrees to administer the funds in accordance with the Henrico County Emergency Solutions Grant Manual and HUD ESG regulations. The Henrico County Emergency Solutions Grant Manual was last revised in June 2017 and includes descriptions of ESG regulatory requirements, written standards for ESG subrecipients, internal procedures for submitting and processing payments, and forms and checklists for use by sub recipients. The Manual is available from the Henrico County Department of Community Revitalization.
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
The community has had a centralized point of entry into the shelter system since 2004. It is called Homeless Point of Entry (HPE), is run by Homeward, and provides screening and assessment for shelter assistance. All households seeking shelter are assessed using the Richmond Housing Barrier Assessment, which is a tool that has been designed to identify demographic information and service needs. Most agencies use the form since their receipt of state funding requires the use of that barrier assessment tool.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
The County and the Greater Richmond CoC actively encourage new applicants to apply for funds. The County meets with all interested applicants about the funding process and local priorities. All applicants are encouraged to participate in the Greater Richmond CoC and work to address gaps in service. The County solicits applications from all qualified service providers and makes them aware of funding through various notification letters, phone calls, emails and information. Funding applications and instructions are posted on the County's website.
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.
The County has met the requirements of 24 CFR 576.405(a) by participating in and seeking input from the Greater Richmond CoC's Ranking Committee regarding gaps in service and gained input that was applied in the funding decisions. The Ranking Committee membership includes a homeless or formerly homeless person.
5. Describe performance standards for evaluating ESG.
The Performance Measurement Committee of the Greater Richmond Continuum of Care (GRCoC) developed detailed performance measures for each program type. The GRCoC system project and performance measures were approved by the GRCoC Board in January 2017. The performance measures address 7 issues in two categories "coordinated entry" and "system and project." With the exception of providers primarily serving survivors of domestic violence, all programs use HMIS to collect data and monitor program outcomes.

2018-2019 Consolidated Plan and Action Plan Appendices

Appendix A: Resolution of the Board of Supervisors

Appendix B: Sources and Uses of Funds

Appendix C: Public Hearing Notices

Appendix D: Areas of Minority Concentration

Appendix E: Henrico County Recapture Provisions

Appendix F: Targeted Areas

Appendix G: Agencies Provided County General Funds

Appendix A – Resolution of the Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 159-18
Page No. 1 of 2

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2018-19; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2018-19; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

<p>For Clerk's Use Only:</p> <p>Date: <u>06/26/2018</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to: _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Lynch, C.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Branin, T.	✓	—	—	Lynch, C.	✓	—	—	Nelson, T.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
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O'Bannon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, Henrico County is an entitlement community under the U.S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program, as authorized by Title 1 of the Housing and Community Development Act of 1974; and,

WHEREAS, the County’s CDBG entitlement for Fiscal Year 2018-19 is \$1,692,829, and the County has prepared the attached proposed sources and uses of CDBG entitlement funds; and,

WHEREAS, \$50,000 in unspent CDBG funds from previous years is included in the proposed use of CDBG funds in Fiscal Year 2018-19; and,

WHEREAS, the County is an entitlement community under the HUD HOME Investment Partnerships Program (“HOME”) as authorized by the HOME Investment Partnerships Act of 1990; and,

WHEREAS, the County’s HOME entitlement for Fiscal Year 2018-19 is \$897,341, and the County has prepared the attached proposed sources and uses of HOME entitlement funds; and,

WHEREAS, \$12,770 in HOME unspent funds and program income from Fiscal Year 2017-18 is included in the proposed use of HOME funds in Fiscal Year 2018-19; and,

WHEREAS, Henrico County is an entitlement community under the HUD Emergency Solutions Grants (“ESG”) Program, as authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009; and,

WHEREAS, the County’s ESG entitlement for Fiscal Year 2018-19 is \$138,560, and the County has prepared the attached proposed sources and uses of ESG entitlement funds; and,

WHEREAS, localities are required to submit an Annual Consolidated Action Plan (“Plan”) as a condition of receiving CDBG, HOME and ESG funds, and the Department of Community Revitalization has prepared the required Plan for submission to HUD with the proposed uses of CDBG, HOME and ESG funds shown on the attached table.

By Agency Head *A. Paul Stuber* By County Manager *[Signature]*

Routing: Yellow to: _____ Certified: _____ A Copy Teste: _____ Clerk, Board of Supervisors

Copy to: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 15918
Page No. 2 of 2

Agenda Title: RESOLUTION — Authorizing the County Manager to Submit the Henrico County Annual Consolidated Action Plan, including the CDBG, HOME and ESG Program Plans for Fiscal Year 2018-19; to Execute the CDBG, HOME and ESG Agreements for Fiscal Year 2018-19; and to Execute Contracts to Implement the CDBG, HOME and ESG Activities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it: (1) approves the 2018-19 Plan, including the proposed uses of CDBG, HOME and ESG funds for Fiscal Year 2018-19; (2) authorizes the County Manager to submit the Plan; and (3) authorizes the County Manager to execute the CDBG, HOME, and ESG agreements for Fiscal Year 2018-19 and the contracts necessary to implement the CDBG, HOME and ESG program activities in a form approved by the County Attorney.

COMMENTS: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

Appendix B – 2018-19 Sources and Uses - as Amended

FY 2018-2019 CDBG, HOME, & ESG Programs
Sources & Uses of Funds Amended December 27, 2018
Amended August 14, 2019

SOURCES	CDBG	Amended CDBG 12/27/2018	Amended CDBG 8/14/2019	HOME	Amended HOME 12/27/2018	ESG
FY 2018-2019 Allocation	\$1,692,829	\$1,692,829	\$1,692,829	\$897,341	\$897,341	\$138,560
Funds Brought Forward / Program Income	\$50,000	\$84,758	\$102,733	\$12,770	\$41,561	
Total Available	\$1,742,829	\$1,777,587	\$1,795,562	\$910,111	\$938,902	\$138,560

CDBG/HOME USES

1. CDBG & HOME Administration	262,000	262,000	262,000	89,000	89,000	
2. Commercial Assistance Program	191,000	191,000	191,000			
3. Enterprise Zone Design Assistance	15,000	15,000	15,000			
4. Enterprise Zone Façade Grants	30,000	30,000	30,000			
5. CONNECT Program	169,000	169,000	169,000			
6. project:HOMES - Homeowner Rehabilitation Program	80,000	80,000	89,975	495,000	518,907	
7. project:HOMES - Critical Home Repair Program	565,329	565,329	573,329			
8. HOME Inc. - Downpayment Assistance	27,500	27,500	27,500	126,111	130,995	
9. Southside Community Development & Housing Corp. - Downpayment Assistance	18,000	18,000	18,000	65,000	65,000	
10. CHDO Activites Rehab for Sale - Undesignated			-	135,000	135,000	
11. HOME Inc. - Fair Housing Outreach	15,000	15,000	15,000			
12. Rebuilding Together of Richmond - Home Repair Program County-wide	95,000	95,000	95,000			
13. Greater Richmond ARC - Camp Baker Multi-Purpose Program Building	125,000	125,000	125,000			
14. St. Joseph's Villa - Youth Fitness Park	50,000	50,000	50,000			
15. Revitalization Area Street Lighting - Installation of Enhanced Street Lighting in Laburnum Gateway	100,000	100,000	100,000			
16. Commonwealth Catholic Charities - Homelessness Prevention		34,758	34,758			

ESG USES

1. ESG Administration						10,390
2. Housing Families First - Hilliard House Emergency Shelter Program						32,500
3. Housing Families First - Rapid Rehousing						45,000
4. CARITAS - Case Management for Shelter Clients						20,000
5. YWCA of Richmond - Greater Richmond Regional Domestic Violence Hotline						14,500
6. Homeward - Homeless Management Information System						2,500
7. Commonwealth Catholic Charities - Homeless Outreach						13,670

TOTAL	\$1,742,829	\$1,777,587	\$1,795,562	\$910,111	\$938,902	\$138,560
--------------	--------------------	--------------------	--------------------	------------------	------------------	------------------

Amendment #1:

recapture \$34,757.83 2015-16 CDBG funds from HSS homelessness prevention. Assign to new provider Commonwealth Catholic Charities program income of \$4,884 allocated to HOME Inc. Downpayment Assistance program income of \$23,907 allocated to project:HOMES homeowner rehabilitation program

Amendment #2

recapture \$17,975.02 2017-18 CDBG funds from unspent CDBG accounts (project:HOMES Emerg and Minor Repairs [\$3,190.75]; project:HOMES Homeowner Rehab Prog [1973.23]; Rebuilding Together of Richmond [\$4811.54]; SCDHC Downpayment Assistance [\$3,250]; Home Maintenance Workshops [\$4,750]) and assign these funds to 2018-19 project:HOMES homeowner rehab program (\$9,975.02) and to project:HOMES Critical Home Repair (\$8,000);

Appendix C – Public Hearing Notices

Published in the Richmond Times-Dispatch
January 25, 2018

Public Hearing on Community Development Needs and Program Performance

Henrico County, Virginia

As a participant in the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG), Henrico County will prepare an Annual Action Plan for submission to the U.S. Department of Housing and Urban Development. The 2018-19 Annual Action Plan will include the County's proposed uses of CDBG, HOME, and ESG funds for the program year beginning October 1, 2018 through September 30, 2019.

Henrico County will conduct a public hearing at 6 pm, Thursday, March 8, 2018 in the Fairfield Area Library Meeting Room at 1001 N. Laburnum Ave. The County encourages citizens to attend, especially low- and moderate-income citizens and residents of low- and moderate-income neighborhoods, and express their opinions concerning community development needs in the County, past performance of community development programs and the 2016-17 CAPER. Needs may include housing, enhancement of neighborhoods, expansion of economic opportunities, or any other needs that citizens consider important.

Agencies interested in applying for CDBG, HOME, or ESG funds for Program Year 2018-19 may obtain an application from the County website at henrico.us/revit. The deadline to apply is March 5, 2018.

If you have comments or need additional information concerning the public hearing or applying for CDBG, HOME, or ESG funds, please call the Department of Community Revitalization at 501-7640.

**Notice of Public Hearing
Submission of the Henrico County 2018-19 Annual
Action Plan**

Henrico County is a participant in the federal Community Development Block Grant (CDBG), HOME Investment Partnerships Program Grant, and Emergency Solutions Grant (ESG) programs and is required to submit an Annual Action Plan to the U.S. Department of Housing and Urban Development by August 15, 2018. The Henrico County Board of Supervisors will hold a public hearing on Tuesday, June 26, 2018 at 7:00 PM in the Board Room in the County Administration Building at Parham and Hungary Spring Roads to consider a resolution to adopt the proposed Plan and the proposed uses of funds.

Funding for the program year includes:

2018-19 CDBG Entitlement Grant	\$1,692,829
CDBG Funds Brought Forward	\$50,000
2018-19 HOME Entitlement Grant	\$897,341
HOME Funds Brought Forward & Program Income	\$12,770
2018-19 Emergency Solutions Grant	<u>\$138,560</u>
Total Funds Available	\$2,791,500

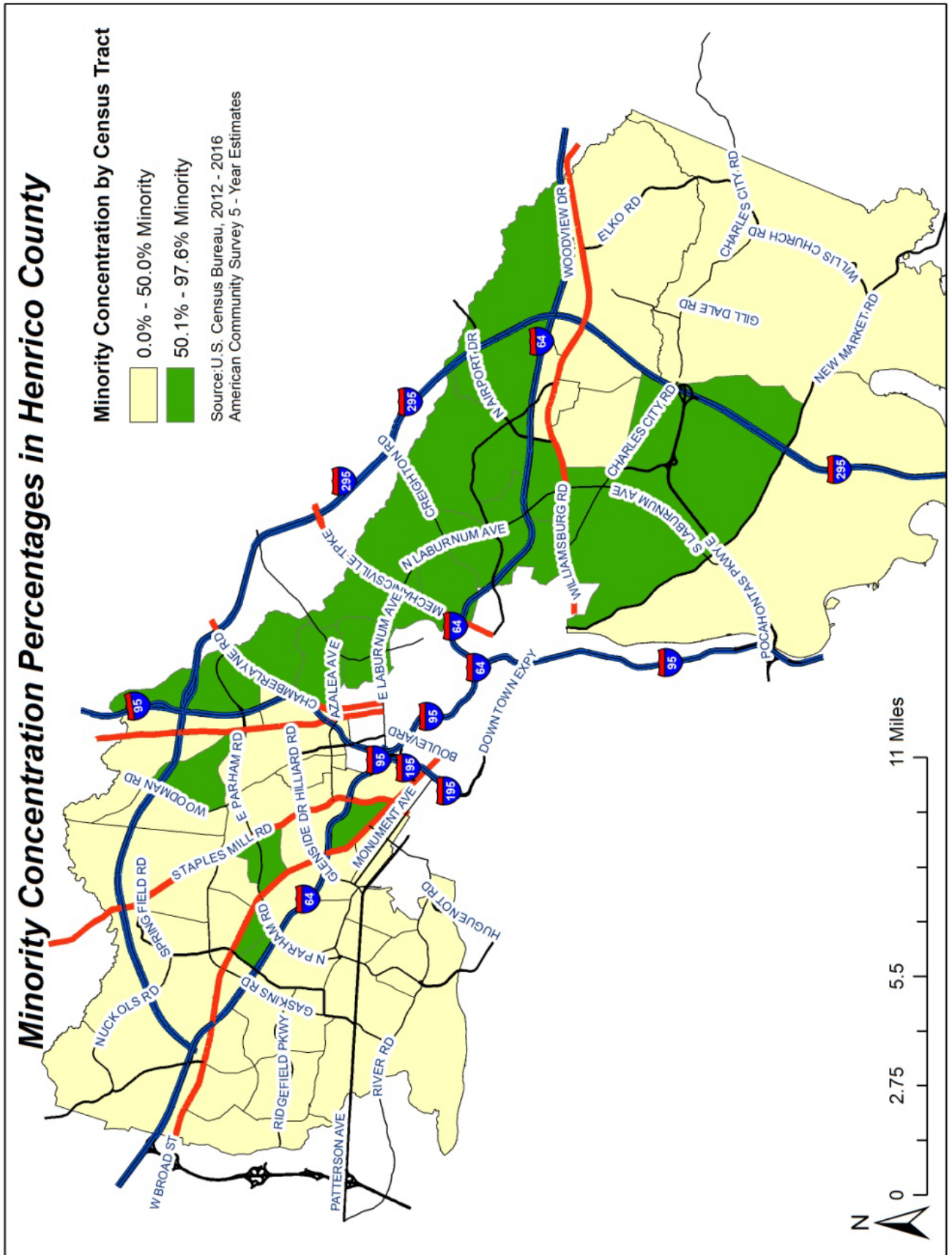
The following projects have been recommended for funding in 2018-2019:

- CDBG and HOME Program Administration** – provides for the administration of the CDBG and HOME Programs. CDBG: \$262,000; HOME: \$89,000.
- Commercial Assistance Program** – provides for the administration of the Enterprise Zone and Commercial Assistance programs. CDBG: \$191,000.
- Enterprise Zone Design Assistance** – provides design assistance for businesses considering improvements resulting in job creation. CDBG: \$15,000.
- Enterprise Zone Façade Grants** – provides financial assistance towards costs of rehabilitation of commercial buildings in the Enterprise Zone creating jobs. CDBG: \$30,000.
- CONNECT Program** – provides funding for support services for school-age children residing in subsidized housing. CDBG: \$169,000.
- project:HOMES Homeowner Rehabilitation Program** – provides funding for the rehabilitation of homes of elderly and/or disabled low income homeowners. CDBG: \$80,000; HOME: \$495,000.
- project:HOMES Critical Home Repair Program** – provides funding for critical home repairs for low-income homeowners. CDBG: \$565,329.
- HOME Inc. Downpayment Assistance** – provides funding for counseling and downpayment and closing costs assistance for first-time homebuyers. CDBG: \$27,500; HOME: \$126,111.

- Southside Community Development & Housing Corp. Downpayment Assistance** – provides funding for counseling and downpayment and closing costs assistance for first-time homebuyers. CDBG: \$18,000; HOME: \$65,000.
- CHDO Activities Rehab for Sale** – provides funding to enable the purchase and rehabilitation of vacant single family homes or construction of new homes to be sold to first-time low-income homebuyers through certified CHDO's. HOME: \$135,000.
- HOME Inc. Fair Housing Outreach** – provides funding for educational programs on fair housing rights for County residents. CDBG: \$15,000.
- Rebuilding Together of Richmond – Home Repair Program** – provides funding for home repair for low-income homeowners. CDBG: \$95,000.
- Greater Richmond ARC- Camp Baker Multi-Purpose Program Building** – provides funding for the construction of a facility serving children and adults with disabilities. CDBG: \$125,000.
- St. Joseph's Villa – Youth Fitness Park** – provides funding for outdoor recreation facilities serving children in education, mental health, and disability programs. CDBG: \$50,000.
- Revitalization Area Street Lighting** – provides funding for the installation of enhanced street lighting in the Laburnum Gateway Revitalization Area. CDBG: \$100,000.
- ESG Program Administration** – ESG: \$10,390.
- Housing Families First – Hilliard House Emergency Shelter Program** – ESG: \$32,500.
- Housing Families First – Rapid Rehousing** – ESG: \$45,000.
- CARITAS – Case Management for Shelter Clients** – ESG: \$20,000.
- YWCA of Richmond – Greater Richmond Regional Domestic Violence Hotline** – ESG: \$14,500.
- Homeward – Homeless Management Information System** – ESG: \$2,500.
- Commonwealth Catholic Charities – Homeless outreach** – ESG: \$13,670.

The proposed Plan is available for review at the Henrico County Department of Community Revitalization at 4062 Crockett Street during normal business hours, and can also be viewed online at henrico.us/revit. Online access is available at all County libraries. For additional information, or to provide comments, please call the Department of Community Revitalization at 501-7617 or email revitalization@henrico.us.

Appendix D – Areas of Minority Concentration



Appendix E – Henrico County Recapture Provisions

Henrico County Recapture Provision for the Use of HOME Program Funds

The County of Henrico uses the Recapture Provision when HOME program funds are used to provide homebuyer assistance or to undertake rehabilitation of owner-occupied single-family homes. This is intended to ensure homes remain the buyer’s or homeowner-occupant’s principal residence throughout the applicable affordability period. The following table outlines the affordability periods.

Amount of HOME Investment	Length of the Affordability Period
Under \$15,000	5 years
\$15,000 to \$40,000	10 years
Over \$40,000	15 years

REDUCTION DURING AFFORDABILITY PERIOD:

If the homebuyer or homeowner occupies the property as his/her principal place of residence for a period of time less than the applicable affordability period, then the amount of the Direct HOME Subsidy subject to recapture will be reduced on a pro-rated basis for each full year that the homeowner or homebuyer owned and occupied the property, as described below. If the recapture provision is triggered by a sale of the property, Henrico County will recapture the pro-rated amount from the net proceeds available from the sale.

The “Direct HOME Subsidy” is defined as the amount of HOME assistance provided to the homebuyer towards the purchase of the property or for rehabilitation projects not involving acquisition, the amount of HOME assistance provided to the homeowner-occupant towards the cost of the rehabilitation work undertaken on the property. Direct HOME Subsidy includes down-payment, closing costs or other HOME assistance provided directly to the homebuyer or for rehabilitation projects, the cost paid for construction benefitting the homeowner-occupant.

The pro-rated HOME Investment recaptured and returned to Henrico County is calculated as follows:

- Divide the number of full years the homebuyer occupied the home by the period of affordability. When HOME funds were used for rehabilitation not involving acquisition, divide the number of years the homeowner occupied the home following completion of the rehabilitation (the date of completion means the date of the applicable Deed of Trust Note) by the period of affordability.
- Multiply the resulting figure by the total amount of Direct HOME Subsidy originally provided to the homebuyer or homeowner. This is the amount forgiven.
- Subtract the forgiven amount from the total amount of Direct HOME Subsidy.
- Example:
 - Mr. Smith received a \$12,000 downpayment assistance grant. This required an affordability period of 5 years. He sold the home after 3 years and 7 months and moved out. He therefore resided in the home for 3 full years. $3 \text{ years} / 5 \text{ years} = 0.6$; $0.6 \times \$12,000 = \$7,200$; $\$12,000 - \$7,200 = \$4,800$, which is the amount recaptured.

In the event of foreclosure or other involuntary sale, the recaptured HOME investment is prorated as described above.

When the recapture provision is triggered by a sale of the property, under no circumstances will Henrico County recapture more than is available from the Net Proceeds of the sale. "Net Proceeds" is defined as the sales price minus primary loan balance (other than HOME funds) and any closing costs.

DUE ON SALE; ACCELERATION:

If all or any part of the property, or interest therein, is leased, sold or otherwise transferred by the homebuyer or homeowner during the applicable affordability period, excluding the granting of a lien subordination or by rights of survivorship, all sums secured are immediately due and payable to Henrico County, except as provided above.

SUBORDINATION:

The lien for HOME funds shall be in no worse than second position.

REFINANCING:

The County of Henrico may agree to subordinate an existing lien associated with HOME funds to new debt in order to protect its interests and in the best interest of the homeowner. Refinancing is limited to circumstances in which any one of the following occurs:

- The homeowner must be securing better terms that reduce monthly housing costs.
- The new interest rate must be fixed for the life of the loan (no balloon or ARM loans).
- Cash equity withdrawn may only be used for emergency property repairs or catastrophic expenses upon approval by Henrico County.

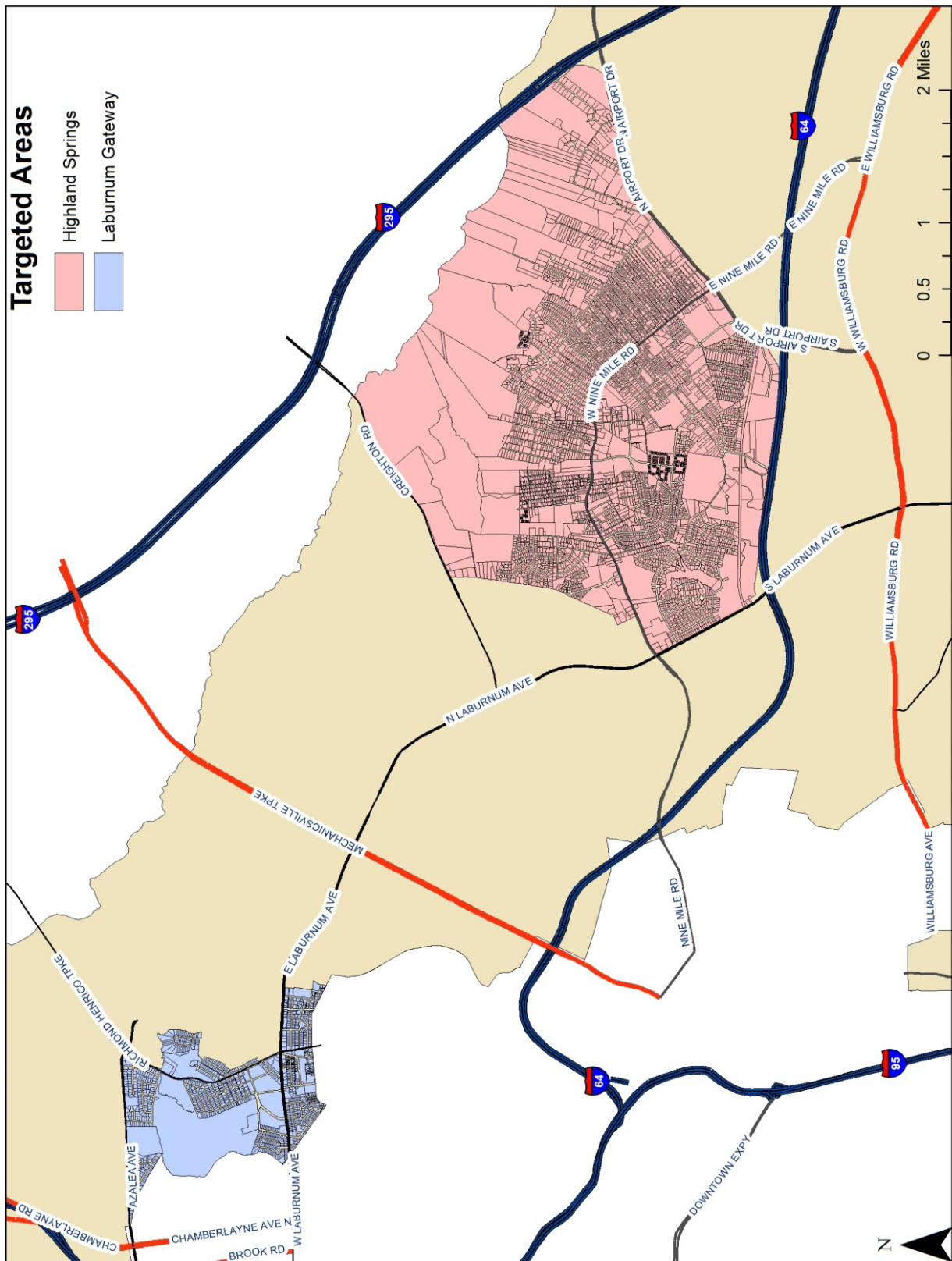
In the event refinancing does not meet one of the circumstances described above, Henrico County will not agree to subordination.

ENFORCEMENT:

Recapture provisions shall be enforced through contractual agreements between Henrico County, its subrecipients (or CHDOs), and the homebuyer or homeowner-occupant(s). Subrecipients (or CHDOs) will be responsible for securing the recapture provision for the Direct HOME Subsidy provided by obtaining a promissory Note from the homebuyer or homeowner and recording a Deed of Trust with a term that runs concurrently with the affordability period. Prior to disbursement, Henrico County and its subrecipients (or CHDOs) enter a signed homebuyer (or in the case of rehabilitation not involving acquisition, an authorization and release) agreement, wherein the recapture provisions are disclosed, and the homebuyer or homeowner acknowledges receipt of the recapture provisions.

DATE OF REVISION: October 1, 2018

Appendix F – Targeted Area



Appendix G – Agencies Provided County General Funds

The following agencies serve low and moderate-income persons are provided County general funds through the non-departmental budget in the amounts listed for FY 2018-19.

Better Housing Coalition \$38,405
CARITAS \$50,000
CASA (Court Appointed Special Advocates) \$5,000
Central Virginia Legal Aid Society \$10,000
Children's Hospital \$1,500
Community Brain Injury Services (Mill House) \$26,250
Cultural Arts Center at Glen Allen \$600,000
FeedMore (Meals on Wheels, Cent. Va. Foodbank) \$25,000
FISH (Eastern Henrico County) \$26,244
Lewis Ginter Botanical Garden \$115,000
The Healing Place \$25,000
Henrico Community Partners \$2,300
Henrico Police Athletic League \$21,000
Hilliard House \$70,000
Homeward \$20,500
Read Center, The \$19,500
Resources for Independent Living \$36,162
Richmond Area ARC (Camp Baker) \$7,500
Safe Harbor \$20,000
Salvation Army \$16,000
Senior Connections (CAAA) \$56,000
St. Joseph's Villa (Flagler Home) \$35,000
The Way \$20,000
Youth Life Foundation \$4,000
YWCA \$31,290

Form SF 424 and Non-State Grantee Certifications

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 08/15/2018	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: 54-6001344	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="County of Henrico"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="54-6001344"/>	* c. Organizational DUNS: <input type="text" value="0747355150000"/>	
d. Address:		
* Street1: <input type="text" value="4301 E. Parham Road"/>	<input type="text"/>	
Street2: <input type="text"/>	<input type="text"/>	
* City: <input type="text" value="Henrico"/>	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: <input type="text" value="VA: Virginia"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="23273-0775"/>	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community Revitalization"/>	Division Name: <input type="text" value="Community Development"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="David"/>	
Middle Name: <input type="text" value="M."/>	<input type="text"/>	
* Last Name: <input type="text" value="Sacks"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="Community Development Manager"/>		
Organizational Affiliation: <input type="text" value="Local Government"/>		
* Telephone Number: <input type="text" value="(804) 501-7611"/>	Fax Number: <input type="text" value="(804) 501-7630"/>	
* Email: <input type="text" value="sac01@henrico.us"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.218

* Title:

Community Development Block Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant (CDBG)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,692,829.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="50,000.00"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,742,829.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

08/15/2018

4. Applicant Identifier:

5a. Federal Entity Identifier:

54-6001344

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

County of Henrico

* b. Employer/Taxpayer Identification Number (EIN/TIN):

54-6001344

* c. Organizational DUNS:

0747355150000

d. Address:

* Street1:

4301 E. Parham Road

Street2:

* City:

Henrico

County/Parish:

* State:

VA: Virginia

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

23273-0775

e. Organizational Unit:

Department Name:

Community Revitalization

Division Name:

Community Development

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

* First Name:

David

Middle Name:

M.

* Last Name:

Sacks

Suffix:

Title:

Community Development Manager

Organizational Affiliation:

Local Government

* Telephone Number:

(804) 501-7611

Fax Number:

(804) 501-7630

* Email:

sac01@henrico.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.239

* Title:

HOME Investment Partnerships Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOME Investment Partnerships (HOME)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="897,341.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="6,200.00"/>
* f. Program Income	<input type="text" value="6,570.00"/>
* g. TOTAL	<input type="text" value="910,111.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424

<p>* 1. Type of Submission:</p> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<p>* 2. Type of Application:</p> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<p>* If Revision, select appropriate letter(s):</p> <input type="text"/> <p>* Other (Specify):</p> <input type="text"/>
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<p>* 3. Date Received:</p> <input type="text" value="08/15/2018"/>	<p>4. Applicant Identifier:</p> <input type="text"/>
--	--

<p>5a. Federal Entity Identifier:</p> <input type="text" value="54-6001344"/>	<p>5b. Federal Award Identifier:</p> <input type="text"/>
---	---

State Use Only:

<p>6. Date Received by State:</p> <input type="text"/>	<p>7. State Application Identifier:</p> <input type="text"/>
--	--

8. APPLICANT INFORMATION:

* a. Legal Name:

<p>* b. Employer/Taxpayer Identification Number (EIN/TIN):</p> <input type="text" value="54-6001344"/>	<p>* c. Organizational DUNS:</p> <input type="text" value="0747355150000"/>
--	---

d. Address:

* Street1:

Street2:

* City:

County/Parish:

* State:

Province:

* Country:

* Zip / Postal Code:

e. Organizational Unit:

<p>Department Name:</p> <input type="text" value="Community Revitalization"/>	<p>Division Name:</p> <input type="text" value="Community Development"/>
---	--

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

Title:

Organizational Affiliation:

* Telephone Number: Fax Number:

* Email:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.231

* Title:

Emergency Solutions Grant Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Emergency Solutions Grant (ESG)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="138,560.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="138,560.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

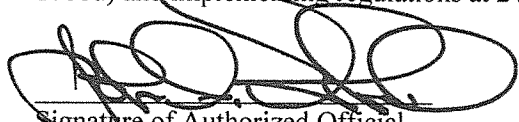
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.


Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official



Date

County Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018-2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

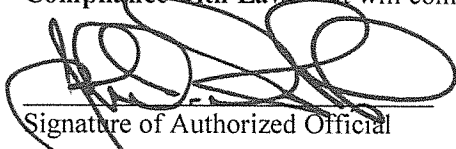
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

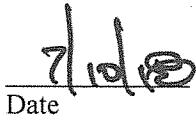
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official



Date

County Manager

Title

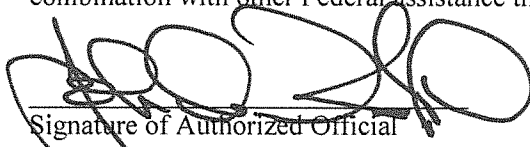
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official



Date

County Manager

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

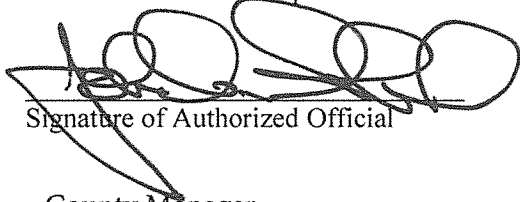
Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

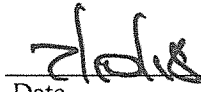
Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official



Date

County Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.