

BUILDING INSPECTIONS

DESCRIPTION

The Code of Virginia requires all local governments to enforce the Virginia Uniform Statewide Building Code (USBC). The Department of Building Construction and Inspections fulfills this role for Henrico County by reviewing and inspecting the structural, mechanical, electrical, and plumbing systems of buildings and structures in Henrico County to ensure the safety, health, and welfare of the County’s citizens. The reviews and inspections are based on criteria that are consistent with nationally recognized codes and standards at reasonable cost levels.

The Department also enforces the maintenance and unsafe provisions of the USBC and the Drug Blight, Bawdy Places, and Derelict Buildings ordinances to further the objectives of the County's Community Maintenance Program. In addition, the Department administers the graffiti ordinance to remove graffiti in the County.

OBJECTIVES

- To ensure the public health, safety, and welfare affected by the design and construction of buildings and structures in Henrico County.
- To ensure the quality of inspections by field staff through education and certification to State standards.
- To provide services that equal customer expectations for professionalism and accountability.
- To establish policies and procedures that are consistent, practical, workable, and enforceable.

FISCAL YEAR 2025 SUMMARY

Annual Fiscal Plan

Description	FY23	FY24	FY25	Change
	Actual	Original	Approved	24 to 25
Personnel	\$ 4,903,142	\$ 5,486,629	\$ 5,777,852	5.3%
Operation	313,326	410,728	410,728	0.0%
Capital	250	300	300	0.0%
Sub-Total	<u>\$ 5,216,718</u>	<u>\$ 5,897,657</u>	<u>\$ 6,188,880</u>	<u>4.9%</u>
Interdepartmental Billings	<u>(119,315)</u>	<u>(156,158)</u>	<u>(160,522)</u>	<u>2.8%</u>
Total Budget	<u>\$ 5,097,403</u>	<u>\$ 5,741,499</u>	<u>\$ 6,028,358</u>	<u>5.0%</u>
Personnel Complement	58	58	58	0

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PERFORMANCE MEASURES

	FY23	FY24	FY25	Change 24 to 25
Workload Measures				
Building Inspections	29,702	30,000	30,000	0
Electrical Inspections	16,248	16,500	16,500	0
Mechanical Inspections	8,535	8,500	8,500	0
Plumbing Inspections	14,877	15,000	15,000	0
Fire Protection Inspections	3,587	3,600	3,600	0
Elevator Inspections	169	180	180	0
Sign Inspections	305	300	300	0
Total Inspections	73,423	74,080	74,080	0
Total Permits Issued	15,231	15,000	15,000	0
Single Family Permits Issued	739	700	700	0
Total New Construction Inspections	73,433	80,000	80,000	0
Existing Structure Inspections	8,351	8,500	8,500	0
FOG Inspections	60	50	50	0
Efficiency Measures				
Residential Inspections/Inspector/Day	11	13	13	0
Mech./Plumbing Inspections/Inspector/Day	16	17	17	0
Electrical Inspections/Inspector/Day	17	18	18	0
Fire Protection Inspections/Inspector/Day	8	8	8	0
Commercial Inspections/Inspector/Day	10	11	11	0
Avg. # of Inspections/Single Family w/ Fire Splkrs	41	41	41	0
Avg. # of Inspections/Single Family Dwelling No Fire Splkrs	33	33	33	0

BUDGET HIGHLIGHTS

The Department of Building Construction and Inspections budget is divided into two sections: Building Inspections and Community Maintenance.

The total FY25 proposed budget is \$6,028,358 representing an increase of \$443,017, or 7.9%, when compared to FY24.

The Building Inspections section is responsible for assuring that structural stability, fire safety, and electrical safety is provided in newly constructed buildings throughout the County through compliance with nationally recognized building codes and standards. This section also inspects structures for compliance with accessibility, sanitation, light and ventilation, and energy and water conservation standards as referenced in the building code.

The Building Inspections section's budget for FY25 totals \$5,418,410. This reflects a total increase of \$225,395. The personnel budget reflects the entire increase. The operating budget and capital outlay remain flat for FY25.

The Community Maintenance Division within the Building Inspections Department is responsible for resolving violations of the building code and graffiti ordinance for existing structures. This Division's budget totals \$609,948, which is an increase of \$61,464 when compared to the prior fiscal year. The increase is entirely reflected in the personnel component as operating budget and capital outlay match the funding in the prior fiscal year.

Building Inspections

Also included in the Community Maintenance Division are the costs for two positions that are part of an initiative to ensure that restaurants have the proper equipment to prevent oil and grease from entering the sewer system. The ongoing cost for these two positions total \$160,522. The entirety of this cost will be reimbursed by the Department of Public Utilities. As such, an interdepartmental billing account has been budgeted to reflect the reimbursement of these ongoing costs.

The Community Maintenance Division will continue to work closely with the Department of Community Revitalization, as they also provide community maintenance services. Community Revitalization's services include those related to identifying the needs of established communities and aiding improving the properties in these areas.