



ATTENTION ALL CONTRACTORS

Due to legislation passed during the 2010 General Assembly, our office will be unable to issue or renew your business license without either the license or certificate number issued to you by the State Board of Contractors OR a notarized affidavit indicating you are exempt from licensure or certification. Please complete the applicable section of the form below and return it with your Business License Application—along with your *Contractor's Certification of Insuring Liability for Workers' Compensation in Virginia*.

VIRGINIA CONTRACTOR LICENSE OR CERTIFICATE NUMBER: _____

- Class A Class B Class C

_____ → **OR** ← _____

Contractor Affidavit: (To be signed by all contractors not required to be licensed or certified by the State Board of Contractors.)

As an applicant for a business license to perform work in the County of Henrico and pursuant to Chapter 11, Title 54.1 of the Code of Virginia, I hereby swear that I am not required to be licensed or certified as a contractor in the Commonwealth of Virginia because the total contract value of the work being performed does not exceed \$1,000 per single contract or job (or a total of less than \$150,000 during any twelve month period). I understand that this foregoing dollar limitation does not apply to either landscape irrigation or well water construction and that licensure or certification is required in those cases.

I declare that the statements given herein are true, full and correct to the best of my knowledge and belief.

Print Name and Title

Signature

**STATE OF VIRGINIA
TO-WIT:
COUNTY OF HENRICO**

I, the undersigned notary public for the county and state aforesaid, do certify that _____ appeared before me this (date) _____ in the County and State aforesaid and, after being duly sworn, indicated that the statements contained herein are true to the best of his/her knowledge and belief and that he/she is an individual acting in his/her own right or for entities, is the _____ (Title) of _____ (Entity Name) in Henrico County, Virginia, and as such represents that he/she is authorized to execute this application.

NOTARY PUBLIC (SEAL)

My Commission expires the _____ day of _____, 20_____.