Meals Tax FAQs

What is the total amount of tax that restaurants in Henrico should charge?

- Restaurants in Henrico should charge two separate taxes, Henrico's Meals Tax and Virginia Sales and Use Tax. Henrico's Meals Tax is 4%. Virginia's Sales and Use Tax is 6%. The total tax would be 10%.

When are filings and payments due?

- Meals Tax filing and payment are due the 20th day of each month following the month of collection.

What if the 20th of the month is on a weekend or a holiday?

- If the due date falls on a weekend or a holiday, the filing and payment will be due the next business day. That means the filing and payment should be postmarked on the next business day, to be considered on time.

What are non-taxable items?

Beverages, desserts, smoothies, and snacks (typically small pre-packed food items, chips, nuts, pretzels, etc.) should not be taxed when sold by themselves. If purchased with a meal, the tax applies.

What is Seller's Commission and how do I calculate it?

- Seller's Commission is a portion of the tax collected that is kept by the seller to offset the cost of administrating the tax. You earn seller's commission when you file and pay on time.
- To calculate, determine the amount of tax you owe, then multiply the amount of tax by 3% (.03).
- Example: if the amount of tax owed is $100, then multiply $100 by 3% (.03) which equals $3. You would file and pay $97 of tax and keep $3 seller's commission and report it on line 5.

Please contact (804) 501-4310 or (804) 501-5733 or email how@henrico.us with questions.