

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
June 8, 2010

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, June 8, 2010 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Angela N. Harper, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 7:06 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance.

Herman "Rocky" Hudson, Jr., District Chief for the Division of Fire, delivered the invocation.

On motion of Mr. Donati, seconded by Mr. Thornton, the Board approved the minutes of the May 25, 2010 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

RECOGNITION OF NEWS MEDIA

No media representatives were present.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon recognized the following Boy Scouts who were observing the meeting to fulfill a requirement for the Citizenship in the Community Merit Badge: Collin Britton, Joshua Hyde, and Jared Pinkard from Troop 705, sponsored by Derbyshire Baptist Church; Anthony Candrilli and Steve Platea from Troop 735, sponsored by Shady Grove United Methodist Church; and David Magat from Troop 776, sponsored by the Columbian Center.

PUBLIC HEARINGS - REZONING CASE AND PROVISIONAL USE PERMIT

131-10 Bette M. Bowman: Request to amend proffered conditions accepted with
C-7C-10 Rezoning Case C-31C-82, on Parcel 768-741-5464, located at the southwest
Brookland intersection of Horsepen Road and Crescent Parkway. The applicant proposes
to permit additional business uses, including restaurants with drive-thru service.
The existing zoning is B-2C Business District (Conditional). The Land Use
Plan recommends Office. This site is in the Enterprise Zone. The Planning
Commission voted to recommend the Board of Supervisors **grant** the request.

No one from the public spoke in opposition to this case.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this case with the following substitute proffers:

1. **Prohibited Uses.** The following uses shall be prohibited:
 - a. hotels, motels, or motor lodges,
 - b. flea markets,
 - c. gun shop sales and repair,
 - d. clubs and lodges, including fraternal organizations,
 - e. billiard parlors,
 - f. bars and taverns, which for the purposes of this restriction, shall mean a business establishment whose primary business is the sale of alcoholic beverages for on-premise consumption. This restriction does not prohibit the sale of alcoholic beverages in restaurants as licensed by the Virginia Department of Alcoholic Beverage Control,
 - g. massage parlors and establishments,
 - h. sign printing and painting shops,
 - i. recreational facilities, indoor, including theaters, movie houses,

bowling alleys, skating rinks, swimming pools, tennis, model racing tracks, electronic video game rooms, bingo halls, archery ranges, and similar activities,

- j. funeral home, mortuary, crematorium and/or undertaking establishment,
- k. automotive filling and service stations including towing services,
- l. truck stops,
- m. communication tower,
- n. off-track betting parlors,
- o. billboards,
- p. attention getting devices,
- q. dance halls,
- r. car washes,
- s. animal hospitals,
- t. adult businesses as defined by Section 24-3 of the Henrico County Code.
- u. permanent on-site recycling collection facilities not associated with a permitted on-site retail use,
- v. check cashing and/or making of payday loans as defined and regulated by Sections 6.1-432 et seq and Sections 6.1-444 et seq of the Code of Virginia, provided the foregoing shall not preclude banks, savings and loans, or similar financial institutions that are not regulated by the foregoing Virginia Code Sections,
- w. convenience stores,
- x. garage, parking, or storage,
- y. radio and television stations and studios or recording studios.

- 2. **Lighting.** Parking lot lighting fixtures shall not exceed twenty (20) feet in height as measured from the grade at the base of the lighting standard, unless otherwise requested, described and specifically approved, or if required, at the time of Plan of Development. Lighting shall be directed to minimize glare on public roads and adjacent properties, shall be produced from concealed sources and shall not exceed one-half (1/2) foot candle adjacent to the rear property line where adjacent to residential property.
- 3. **Trash Receptacles.** Trash receptacles not including convenience cans shall be screened from public view at ground level and enclosed with material similar with material of the existing building approved at the time of Plan of Development.
- 4. **HVAC Screening.** Heating and air conditioning equipment shall be screened from public view at ground level at the Property lines in a manner approved at the time of Plan of Development.

5. **Hours of Trash Pickup and Parking Lot Cleaning.** Trash pickup from the Property and parking lot clearing shall be limited to the hours between 7:00 a.m. and 8:00 p.m. Monday through Friday and between 9:00 a.m. and 8:00 p.m. on Saturday. There shall be no trash pickup or parking lot cleaning on Sundays.

6. **Architectural Materials for Future Buildings.** Any future buildings on the property shall be similar in color, style, material, and design with the existing building on the property unless otherwise required and approved by the Planning Commission at the time of Plan of Development. In no case shall any corrugated metal or exposed, unfinished cinderblock be exposed to view on any building unless otherwise approved by the Planning Commission at the time of Plan of Development.

7. **Buffers, Landscaping, and Fencing.**
 - a. For the existing building, the applicant shall provide a 6' opaque vinyl fence or otherwise architecturally solid vinyl fence along the southern property line and continue along the western property line northward 50 feet.
 - b. If the existing building is significantly modified or demolished and a new building is constructed, current B-2 Business transitional buffer standards shall be applied as approved by the Planning Commission at the time of Plan of Development.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

132-10
P-4-10
Fairfield

Peter L. Francisco: Request to amend Conditions 3 and 8 approved with Provisional Use Permit P-6-09, on part of Parcel 780-749-9410, located on the west line of Lakeside Avenue (State Route 161) at its intersection with Timberlake Avenue. The applicant proposes to extend hours and days of operation of the Lakeside Farmers' Market and to allow limited sale of artisan products and non-amplified live music performances. The existing zoning is B-3C Business District (Conditional). The Land Use Plan recommends Commercial Concentration. The site is in the Enterprise Zone. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

No one from the public spoke in opposition to this case.

On motion of Mr. Thornton, seconded by Mr. Donati, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this case subject to the following conditions:

1. The operation of the outdoor farmers' market shall adhere to all proffers accepted with rezoning case C-55C-07 (see case file).
2. The maximum area of the outdoor farmers' market shall be 4,500 square feet. Any permanent structure for the farmers' market use shall be in substantial conformance with Exhibits A - E (see case file). No other temporary stands or tents shall be erected. No outside storage shall be permitted. Any column protectors or bollards shall be approved by the Director of Planning prior to installation.
3. The operation of the outdoor farmers' market shall comply with the following standards:
 - a. The market shall only be in operation a maximum of 2 days a week between April 1st through December 31st of each year, except during peak season, May 1st through August 31st, the market shall be allowed to operate up to 4 days a week.
 - b. Hours of operation shall be limited to 7:00 a.m. to 8:00 p.m.
 - c. Only produce and those processed foods that are regulated by the Virginia Department of Agriculture and Consumer Services shall be permitted for sale. Artisans are allowed to vend non-edible products. These vendors shall not exceed 25% of the total market area. Artisans must produce their own products. Food sampling shall be allowed in accordance with the Virginia Department of Agriculture and Consumer Services food safety regulations. Under no circumstances shall samples be sold.
 - d. The sale or consumption of alcohol shall be prohibited.
 - e. On-site food preparation and distribution of prepared meals shall not be permitted.
4. The applicant shall designate a Market Manager to be in charge of the farmers' market operations, including vendor selection, and responsible for compliance with the conditions of this Provisional Use Permit. The Market Manager shall be responsible for complying with all local, state, and federal regulations.
5. Prior to the installation of any structures or alterations to the market area, the Market Manager shall submit any necessary Plan of Development (POD) revisions to the Department of Planning for approval. The POD shall delineate the specific vendor area and details of pedestrian walkways, drive aisles, and parking stalls for the site. The vendor area shall be secured to prevent unauthorized access into the vendor area and to provide safe pedestrian access to and from the market.

6. The surface parking lot shall be maintained in accordance with Henrico County parking standards.
7. Trash receptacles shall be provided and properly serviced to control litter generated by this use. All refuse including produce, boxes, etc. shall be removed from the premises at the end of each sales day. The parking lot shall be cleaned of trash and debris at least twice a week, and four times a week during peak market season.
8. One musician with one non-electric, non-amplified musical instrument and musical performances shall be permitted within the 4,500 square foot farmers' market area. To be consistent with other vendors, each musician must complete a vendor application and shall perform within the operating hours of the farmers' market. The music shall not be audible beyond the property line of the site. No public address systems are allowed.
9. The operation of the farmers' market shall not cause loitering, criminal assaults or public nuisance of unsafe conditions for the surrounding area.
10. The Director of Planning shall review the operation of the outdoor farmers' market annually for a period of 36 months to ensure compliance with the conditions imposed with this Provisional Use Permit. If the Director finds, based upon his review, that the permit holder has failed to comply with any of the conditions or that the operation of the outdoor farmers' market is having a deleterious effect on the surrounding area, then the Director shall initiate a show cause hearing on revocation of the permit pursuant to the provisions of Section 24-122.1(b) of the County Code.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Donati, Glover, Kaechele

No: None

PUBLIC HEARINGS - OTHER ITEMS

133-10 Resolution - Amendments to the FY 2009-10 Annual Fiscal Plan: June, 2010.

At Mrs. O'Bannon's request, Management and Budget Division Director Gene Walter elaborated on the categories and types of revenues contained in this resolution. He and Mr. Hazelett responded to questions from the Board regarding the County's Real Estate Advantage Program (REAP).

No one from the public spoke in opposition to this resolution.

On motion of Mr. Donati, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

134-10 Resolution - POD-13-10 - Approval of a Revised Plan of Development for Tuckahoe Elementary School Addition.

Leslie News, Principal Planner, and Al Ciarochi, Director of Construction and Maintenance for Henrico County Public Schools, responded to questions from the Board pertaining to the project's construction schedule, architect, estimated cost, and square footage.

David Magat from Boy Scout Troop 776 asked about the project's environmental impact on the area surrounding the elementary school. Mr. Ciarochi responded to Mr. Magat's question and to follow up questions from the Board concerning additional parking spaces and landscaping proposed for the project.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Steven W. Roberts, a resident of the Tuckahoe District, expressed concerns regarding the County's cable television franchises, including the availability of video channels for public access programming and the picture and audio quality of the existing public access channel on the Comcast system. Mr. Hazelett advised Mr. Roberts that either he or Paul Proto, Director of General Services, will follow up with Comcast relative to Mr. Roberts' concerns. Mrs. O'Bannon noted that the Board had been made aware of Mr. Roberts' concerns and agreed with several of the things he talked about.

Jarard Pinkard, a resident of the Tuckahoe District, asked about the County's plans to provide bicycle paths or lanes along roadways in western Henrico. Chris Winstead, Director of Public Works, responded by noting the County's bike path plan for the North Gayton Road Extension Project and also noting a current Virginia Department of Transportation study of the capital to capital bike path between Williamsburg and Richmond that is considering extending the bikeway to a section in eastern Henrico along Route 5.

Vickie Beaty, a resident of the Three Chopt District, conveyed concerns pertaining to commercial construction activities at Ridge Shopping Center on the site of a former Hardee's restaurant, including the length of a newly reinstalled fence screening the site from her property and the removal of trees along a creek embankment adjoining her rear property line. She thanked the Board for the County's ongoing assistance in ensuring reinstallation of the fence and also ensuring that the development does not encroach on her property. Ms. Beaty responded to questions from Mrs. O'Bannon. Joe Emerson, Director of Planning, advised the Board that his

staff has been in constant communication with Ms. Beaty and has had inspectors on the site daily but will take another look at the fence and will meet with her again to go over the plans.

Phillip Roberts, a resident of the Fairfield District, voiced concerns and posed questions to the Board relating to the current condition of North Run Creek, public access to salary and benefits information for the Board of Supervisors, actions taken by the Board to cut the County's budget and increase the County's utility rates, the assessed value placed by the County on his home, and the level of decay and crime in his neighborhood. Mr. Hazelett responded to Mr. Roberts' concerns and advised that staff will be happy to provide him with the requested salary and benefits information.

GENERAL AGENDA

135-10 Resolution – Authorization to Accept Federal Grant Funding from the Citizen Corps Program and State Homeland Security Grant Program Administered by the Commonwealth of Virginia through the Virginia Department of Emergency Management.

On motion of Mr. Kaechele, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

Fire Chief Ed Smith responded to a question from Mr. Kaechele.

136-10 Resolution – Signatory Authority – Amendment to Contract for Architectural and Engineering Services, Fire Station #10 – Termination of Services.

Mr. Proto responded to a question from Mr. Kaechele.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

137-10 Resolution - Signatory Authority - Consent to Assignment of Contract for Architectural and Engineering Services - Fire Station #7.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board deferred this item to June 22, 2010 meeting.

138-10 Resolution - Acceptance of Easements – North Gayton Road Extension Project – Timothy Willis and Rae M. Willis – Three Chopt District.

Jon Tracy, Director of Real Property, disclosed that Rae Willis is employed by the County's Department of Real Property but has not participated and will not participate in her official capacity in this acquisition.

Mr. Tracy responded to questions from Mr. Kaechele regarding the terms of the agreement.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

139-10 Resolution - Award of Construction Contract - Broadwater Area (BWII) Phase I Sanitary Sewer Rehabilitation - Varina District.

Art Petrini, Director of Public Utilities, responded to questions from the Board concerning the funding source for this project, the purpose of the project, and the low number of bids received.

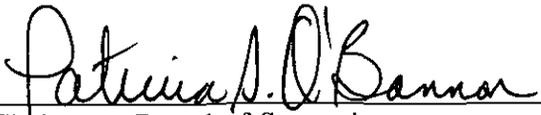
On motion of Mr. Donati, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

140-10 Resolution - Award of Construction Contract - Westoe Road and Swinton Lane Water Main Replacement.

Mr. Petrini responded to questions from the Board pertaining to the need to replace deteriorated water pipes, the impact of pipe replacement projects on the County's water and sewer rates, and the wide spread between the lowest and highest bid amounts for this project.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:16 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title **RESOLUTION - Amendments to the FY 2009-10 Annual Fiscal Plan: June, 2010**

<p>For Clerk's Use Only:</p> <p>Date <u>JUN - 8 2010</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Donati</u> Seconded by (1) <u>Thornston</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornston, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornston, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Board of Supervisors of the County of Henrico, Virginia held an advertised public hearing on June 8, 2010 to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2009-10; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia that the Annual Fiscal Plan for fiscal year 2009-10 is amended and that such funds are appropriated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating

Department 22 - Social Services

22301 - VIEW Program

1302 00000 - Purchase of Services \$ 674,888

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$232,836 of State (34.5%) and \$337,444 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2009-10. The required 15.5% County match (\$104,608) will come from the fund balance in the General Fund, and is included in this \$674,888 amount. The total appropriation for this program in fiscal year 2009-10 will be \$1,394,186 after this addition.

Department 32 - Non-Departmental

32001 - Non-Departmental \$ 2,000,000

0000 00000 Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2009-10 appropriation of \$7,592,550. Additional funding is required due to the success of the program in providing tax relief to the elderly and disabled. Funding for the program is to come from the fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2009-10 to \$9,592,550.

Total GENERAL FUND \$ 2,674,888

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12002 – Fiscal Records

1825 00000 – Dog Food Donations \$ 500

This amount represents donations received from the Sam's Club Foundation to purchase dog food for the Animal Shelter.

0000 00033 – Police - DMV Animal Friendly Plates 4,802

The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico, \$4,802 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2009-10. Funds will be used to support sterilization programs for dogs and cats through CARE (Cat Adoption and Rescue Efforts).

0000 05326 – SHSGPI0A Protective Suits 40,000

This amendment will appropriate funding received from the Virginia Department of Emergency Management. These federal funds are pass-through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to purchase chemical protective suits. No County matching funds are required.

Total Police \$ 45,302

Department 13 - Fire

13113 – Emergency Planning and Safety

0000 05323 – CBRNE Equipment Project \$ 149,950

This amendment will appropriate funding received from the Virginia Department of Emergency Management. These federal funds are pass-through from the Department of Homeland Security, National Preparedness Directorate (NPD) and are being administered by the Commonwealth. Funds will be used to purchase equipment for response to a chemical, biological, radiological, nuclear, or explosive incident. No County matching funds are required.

0000 05327 – Hazardous Materials Emergency Preparedness 4,000

To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the United States Department of Transportation's Research and Special Program Administration and are being administered by the Commonwealth. Funds will be used to conduct two exercises to test the County's emergency operations plans. The County has a required in-kind match that will be covered with existing personnel.

Total Fire \$ 153,950

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 199,252

**COUNTY OF HENRICO, VIRGINIA
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FUND 1113 – SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State'

Department 05 – Commonwealth's Attorney

05001 – Commonwealth's Attorney

0000 00000 – Forfeitures - Commonwealth's Attorney - State \$ 19,897

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1119 – American Recovery and Reinvestment Act Funds

Department 27 – CATC

27004 – Workforce Partnership

0000 05222 – ARRA - WIA Youth 2009 (In-School) \$ 104,281

0000 05223 – ARRA - WIA Youth 2009 (Out of School) 44,692

0000 05226 – ARRA - WIA Admin 2009 16,552

To amend the Capital Area Training Consortium's budget to incorporate the American Recovery and Reinvestment Funds awarded to the Capital Region Workforce Partnership for job search services for youth.

Total Fund 1119 American Recovery and Reinvestment Act Funds \$ 165,525

Total SPECIAL REVENUE FUND \$ 384,674

Total OPERATING FUNDS \$ 3,059,562

CAPITAL FUNDS

FUND 2101 – CAPITAL PROJECTS FUND - General Capital Projects

Department 29 - Real Property

29001 – Real Property

0000 06561 – 8600 - 04 Staples Mill Rd \$ 1,600.000

Provides funding of \$1,600,000 for the purchase of 1.983 acres located at 8600-8604 Staples Mill Road. This purchase will allow for expansion of the Western Government Center to better serve the residents of Henrico County. Funds are to come from the fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

FUND 2111 – Capital Initiatives Fund

Department 28 - Public Works

28004 – Construction

0000 06594 – Donora Drive Drainage \$ 110.000

To appropriate funding for drainage improvements to Donora Drive between a private residential property and the Colonial Court apartment property. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 32 - Non-Departmental

0000 06488 – PALS Van \$ 30,000

This amendment will provide funding for the Henrico Police Athletic League (PAL) to purchase a passenger van for the program. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

**COUNTY OF HENRICO, VIRGINIA
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0000 06495 - Memorial Day Parade 17,000
 This amendment will provide funding for the Memorial Day parade in Lakeside. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

3003 06597 - Impact on People Sports Camp 1,500
 3004 06597 - Impact on People Sports Camp 1,500

This amendment will provide funding for Impact on People Sports Camp to be held at Highland Springs High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Non-Departmental \$ 50,000

Department 50 - Education

50331 - Construction and Maintenance

0000 00000 - Henrico HS - Gymnasium Sound System replacement \$ 50,000
 0000 00000 - Henrico HS - Auditorium Sound System replacement 51,000
 0000 00000 - Henrico HS - Gymnasium and Athletic Equipment 5,358
 0000 00000 - Brookland MS - Ice Maker for Athletic Program 1,800
 0000 00000 - Ashe ES - Flooring for Multi-Purpose Room 30,000
 0000 00000 - Ratcliffe ES - Front Office Furniture 10,000

This amendment will provide funding for replacement of the sound systems for the gymnasium and auditorium as well as athletic equipment at Henrico High School; an icemaker for the athletic program at Brookland Middle School; flooring for a multi-purpose room at Ashe Elementary School; and replacement of front office furniture at Ratcliffe Elementary School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Education \$ 148,158
 Total Capital Projects Fund - Capital Initiatives \$ 308,158

FUND 2134 - ARRA - Schools Capital Projects Fund

Department 50 - Education

50331 - Construction and Maintenance

0000 06290 - Tuckahoe ES (6) Classroom Addition \$ 74,604

To appropriate \$74,604 of remaining federal stimulus funding received from the American Recovery and Reinvestment Act through the Commonwealth of Virginia. These funds will be used towards the Tuckahoe Elementary School six classroom addition project. In July 2009, a total of \$14,000,000 of federal stimulus funds were appropriated, of which \$4,044,477 was allocated for this project. Also, in July 2009, \$314,210 of State Lottery funding was appropriated for this project.

Total CAPITAL PROJECTS FUND \$ 1,982,762

**COUNTY OF HENRICO, VIRGINIA
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MINUTE**

FUND 5102 - Water and Sewer Construction Fund

31201 - Accounting

1001 00735 - Water Reclamation Facility

\$ 320,488

The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. The total estimated value of the grant is \$8,584,821. This amendment reflects the third reimbursement from the DEQ that totals \$320,488.

TOTAL CAPITAL FUNDS

\$ 2,303,250

Total Amendments/Appropriations

\$ 5,362,812

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
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MINUTE**

Agenda Item No. 134-10

Page No. 1 of 4

Agenda Title: RESOLUTION — POD-13-10 — Approval of a Revised Plan of Development for Tuckahoe Elementary School Addition

For Clerk's Use Only JUN - 8 2010 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Clover</u> (2) APPROVED (2)	YES NO OTHER Donati, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	REMARKS	

WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD-13-10 Tuckahoe Elementary School Addition, a revised plan of development to construct a one-story, 7,600 square foot classroom building addition for six additional classrooms, a parking area addition and related site improvements to an existing school; and,

WHEREAS, the 10.21-acre site is located at the southeast corner of Forest Avenue and Lindsay Drive, on Parcel 757-737-4669, is zoned R-1 and R-3, Single Family Residential and is located in the Tuckahoe District; and,

WHEREAS, the County Administration, including Henrico County Public Schools, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections has reviewed the application and recommends approval subject to the staff recommendations and the staff plan dated June 8, 2010; and,

WHEREAS, on June 8, 2010, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head [Signature] By County Manager [Signature]

Routing:
 Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 134-10

Page No. 2 of 4

**Agenda Title: RESOLUTION — POD-13-10 — Approval of a Revised Plan of Development for
Tuckahoe Elementary School Addition**

1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. *Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.*
6. The plan of development shall be revised as annotated on the staff plan dated June 8, 2010, which shall be as much a part of this approval as if its details were fully described herein. Eight (8) sets of revised plans, including the detailed drainage, erosion control and utility plans shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, twenty-one (21) sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. Two copies of an Erosion and Sediment Control Agreement shall be submitted to the Department of Public Works. Approval is required prior to construction plan approval and beginning construction.
9. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
10. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
11. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
12. All exterior lighting shall be designed and arranged to direct the light and glare away from nearby residential property and streets.
13. The site including the parking areas shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
14. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
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Agenda Item No. 134-10

Page No. 3 of 4

**Agenda Title: RESOLUTION — POD-13-10 — Approval of a Revised Plan of Development for
Tuckahoe Elementary School Addition**

15. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
16. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
17. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
18. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
19. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
20. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
21. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
22. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
23. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
24. Vehicles shall be parked only in approved and constructed parking spaces.
25. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit. Hours of construction shall be limited to Monday through Friday, 7:00 a.m. to 4:00 p.m. Construction on Saturday shall be limited to interior work only. There shall be no construction on Sunday. Construction hours shall be posted on a sign at the entrance to the site in both English and Spanish.
26. The easements for drainage and utilities as shown on approved plans shall be granted to the County in a form acceptable to the County Attorney prior to any occupancy permits being issued. The easement plats and any other required information shall be submitted to the County Real Property Agent at least sixty (60) days prior to requesting occupancy permits.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

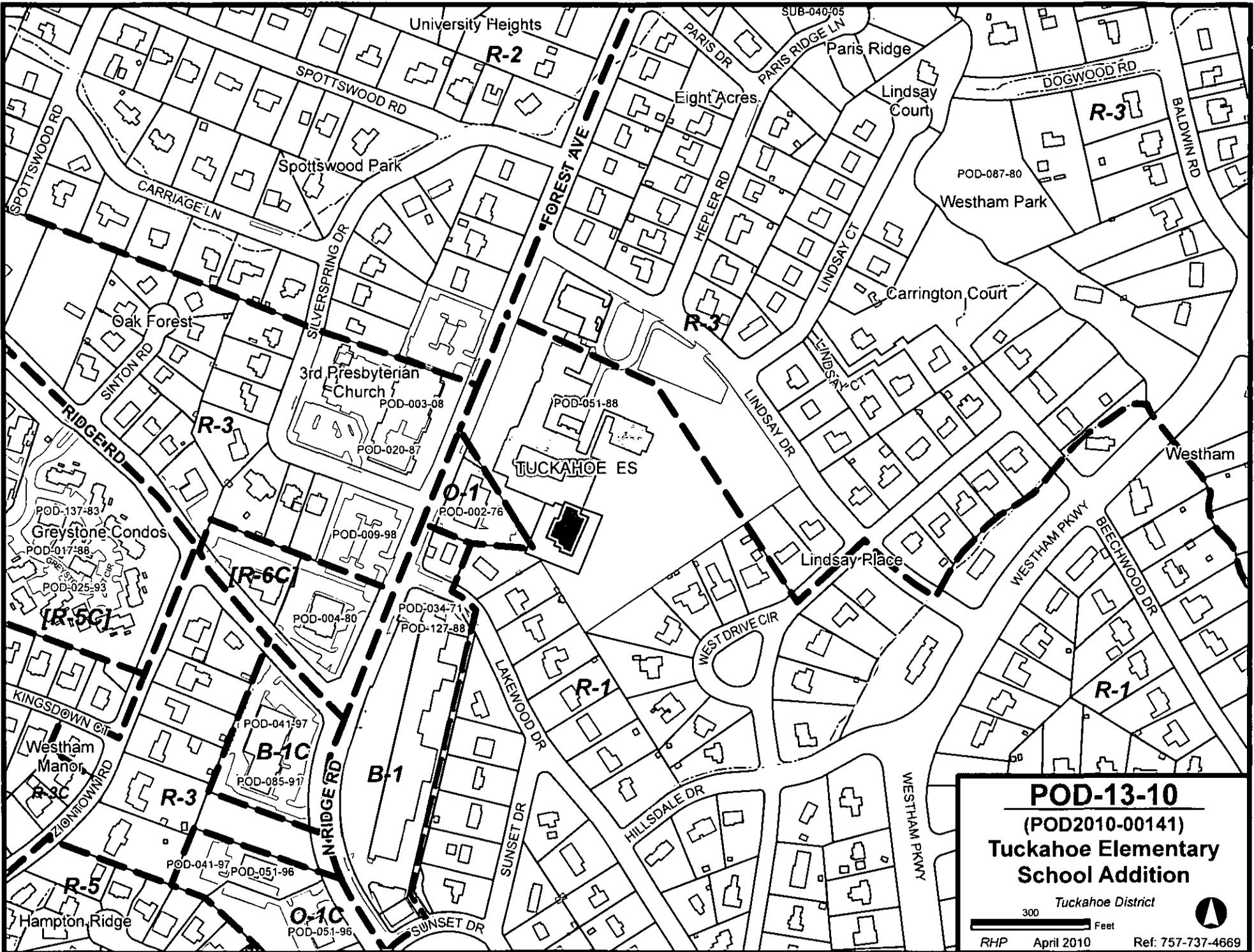
Agenda Item No. 134-10

Page No. 4 of 4

**Agenda Title: RESOLUTION — POD-13-10 — Approval of a Revised Plan of Development for
Tuckahoe Elementary School Addition**

27. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.

COMMENTS: The Director of Planning has reviewed the plans submitted by Draper Aden Associates and Worley Associates and recommends approval, and the County Manager concurs.

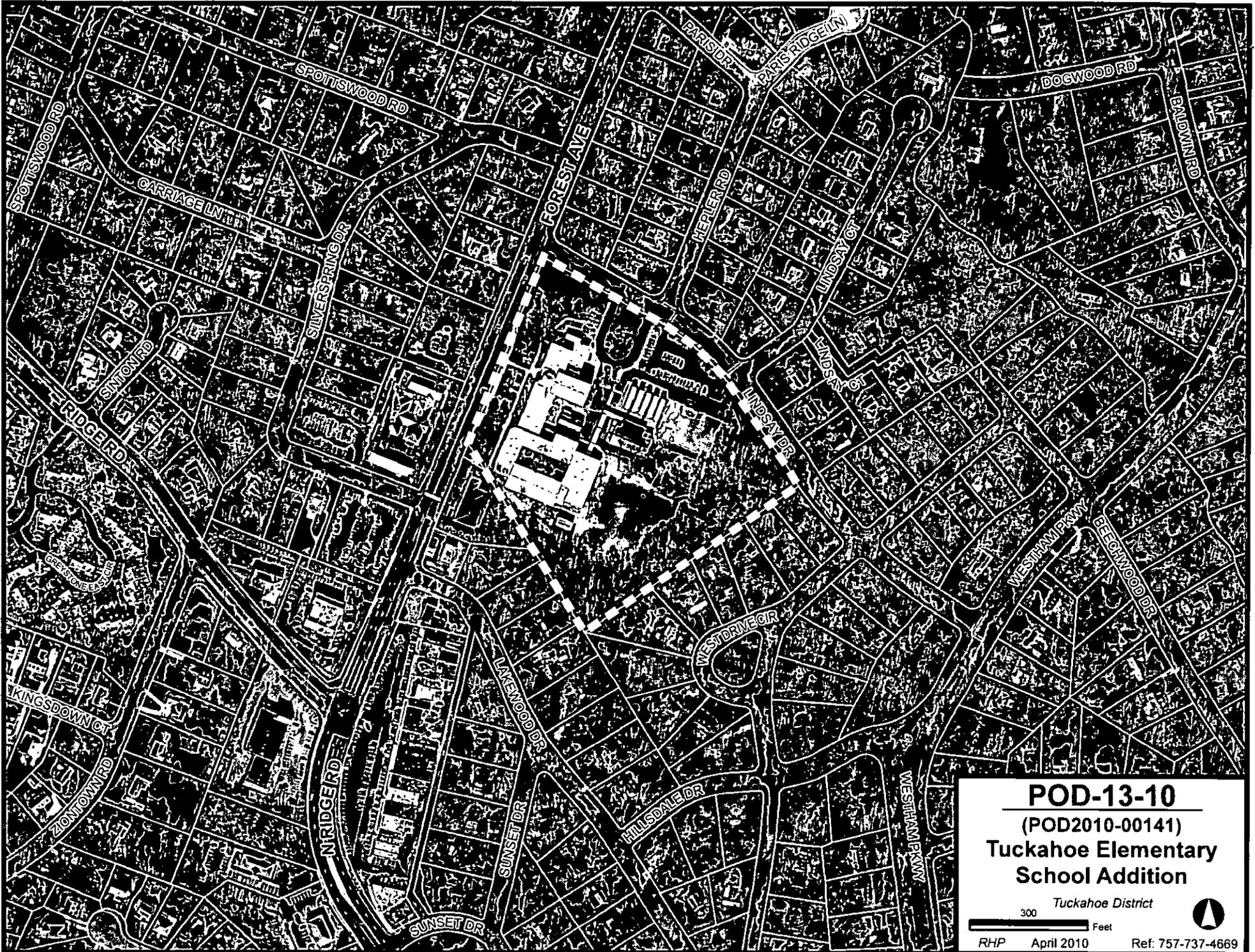


POD-13-10
 (POD2010-00141)
**Tuckahoe Elementary
 School Addition**

Tuckahoe District

300
 Feet

RHP April 2010 Ref: 757-737-4669



POD-13-10
(POD2010-00141)
**Tuckahoe Elementary
School Addition**

Tuckahoe District
300 Feet

RHP April 2010 Ref: 757-737-4669



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 138-10
Page No. 1 of 1

Agenda Title **RESOLUTION — Acceptance of Easements — North Gayton Road Extension Project — Timothy Willis and Rae M. Willis — Three Chopt District**

<p>For Clerk's Use Only:</p> <p>Date JUN - 8 2010</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> seconded by (1) <u>Colmer</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, it is necessary for construction of the North Gayton Road Extension Project (the "Project") to acquire permanent slope and drainage easements containing 636 sq. ft., a temporary construction easement containing 1,636 sq. ft., and a permanent electric utility easement containing 435.61 sq. ft. for Virginia Electric and Power Company, a Virginia public service corporation, doing business as Dominion Virginia Power (collectively, the "Easements") across the property at 12291 Kain Road owned by Timothy Willis and Rae M. Willis (the "Owners") and identified as Tax Map Parcel 737-768-0534 in the Three Chopt District; and,

WHEREAS, Rae M. Willis is employed in the County's Real Property Department; and,

WHEREAS, Rae M. Willis has not and will not participate in any way in her official capacity in this transaction.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors authorizes the County Manager to accept the Easements from Timothy Willis and Rae M. Willis, in a form approved by the County Attorney, for the sum of Six Thousand Three Hundred Fifty-Five Dollars (\$6,355).

Comments: The Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing:
Yellow to: Real Property
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

Design File - L:\enviro\Projects\136 Gayton Road\Discipline\Roadway\136GaytonRoad.dwg
 Design Date - 11/6/13

Ref. File - 199336.dwg
 Levels On - 6.63

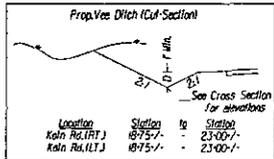
Ref. File - 199336.dwg
 Levels On - 6.63

Ref. File - 199336.dwg
 Levels On - 11/20/12 27,29,32,34,36-63

Ref. File - 199336.dwg
 Levels On - 6.63

Ref. File - Water Inlet/Outlet.dwg
 Levels On - 1.4

DESIGNED BY: RALPH J. BROWN
 SUPERVISED BY: RICHARD LEWIS
 DESIGNED BY: AECOM
 The coordinates shown on this page are project coordinates

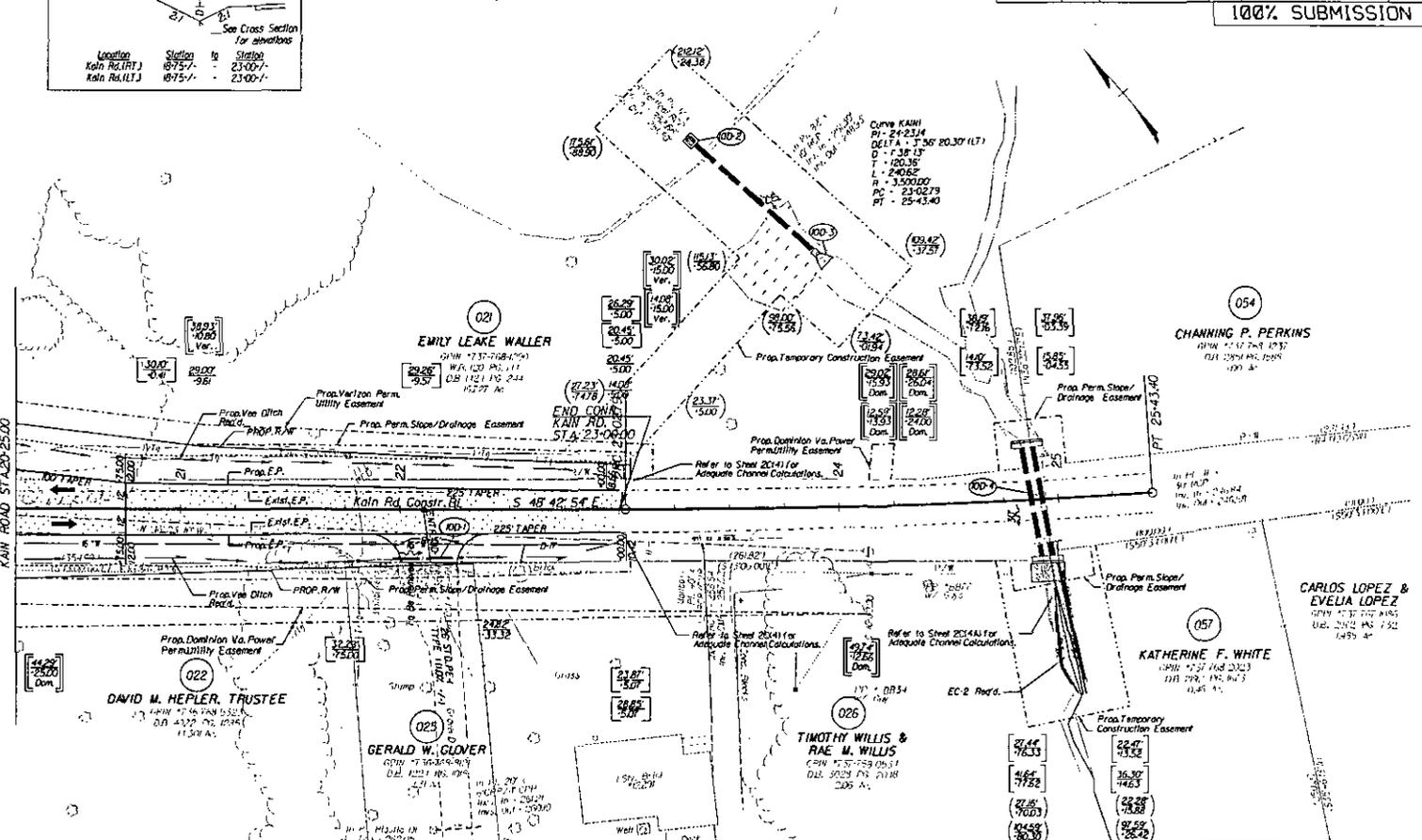


DESIGN FEATURES RELATING TO CONSTRUCTION OR TO REGULATION AND CONTROL OF TRAFFIC MAY BE SUBJECT TO CHANGE AS DEEMED NECESSARY BY THE DEPARTMENT

REVISED	STATE	FEDERAL AID	ROUTE	PROJECT	SHEET NO.
REVISED 3/5/2010	VA			2122.5070128004.D1152	100

100% SUBMISSION

MATCHLINE - SEE SHEET 1000
 KAIN ROAD ST. 23+00 TO 25+00

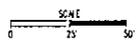


Note: Figures in parenthesis and dot-dot-dashed lines denote Temporary Easements.
 Note: Figures in brackets and dot-dashed lines denote Permanent Easements.

- ▲ Denotes Standard Manhole Co. Corp. to gutter Road.
- ▲ Denotes Standard Manhole Co. Protection Passing Area Road.
- ▲ Denotes Standard CD-12B Road.
- ▲ Denotes Standard MS-1 Road.
- ▲ Denotes Standard MS-2 Road.
- Denotes Waters of the U.S.
- Denotes Limits of Wetland Area.
- Denotes Proposed Pavement.
- Denotes Construction Limits In Cuts.
- Denotes Construction Limits In Fills.

REFERENCES
 (PROFILES, DETAIL & DRAINAGE DESCRIPTION SHEETS, ETC.)

KAIN RD PROFILE	SHT. 106
DRAINAGE DESCRIPTIONS	SHT. 2210
ENTRANCE PROFILES	SHT. 228
UNDERDRAIN LAYOUT	SHT. 229
EROSION & SEDIMENT CONTROL	SHT. 231
DEMOLITION SHEET	SHT. 232
DRAINAGE DITCHES	SHT. 2022-2025



PLAN NO.	PROJECT	FILE NO.	SHEET NO.
	N. GAYTON RD.		100

COUNTY OF HENRICO, VIRGINIA
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Agenda Item No. 139-10

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Broadwater Area (BWII)
Phase I Sanitary Sewer Rehabilitation — Varina District**

2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 140-10

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Westoe Road and Swinton Lane
Water Main Replacement**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to Possie B. Chenault, Inc., the lowest responsive and responsible bidder, in the amount of \$345,146.00 pursuant to Bid Request No. 10-8816-3CE, Addendum No.1, Addendum No. 2 and the bid submitted by Possie B. Chenault, Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.