

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
June 8, 2010

The Henrico County Board of Supervisors convened a special meeting on Tuesday, June 8, 2010 at 5:30 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
James B. Donati, Jr., Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board
Angela N. Harper, Deputy County Manager for Special Services
Leon T. Johnson, Deputy County Manager for Administration
Randall R. Silber, Deputy County Manager for Community Development
John A. Vithoulkas, Special Economic Advisor to the County Manager/Director of Finance
C. Michael Schnurman, Jr., Legislative Liaison
Tamra R. McKinney, Director of Public Relations & Media Services

Mrs. O'Bannon called the meeting to order at 5:30 p.m.

Mr. Hazelett advised that an informational matter not listed on the public notice or agenda for this meeting was being brought forward at this time. He recognized Ms. Harper, who in turn introduced Jina Yoo, the County's second management intern trainee from Yangju City, South Korea. Ms. Yoo has a professional background in planning and inspections, a special interest in community revitalization, and has worked for Yangju City for three years. She gave briefings and served as a translator to the County's delegation of officials that visited Yangju City in 2008. Ms. Yoo will be interning with two County agencies during the month of June 2010, the Department of General Services' Purchasing Division and the Department of Community Revitalization, before returning to Yangju City on June 27.

Ms. Yoo provided a briefing on Yangju City. Ms. Yoo began her slide presentation by reviewing the general status of Yangju City, including the City's population, physical and financial size, organizational structure, history, regional traits, and traffic conditions. She then touched on the

City's vision and shared photographs highlighting the City's key policy projects of 2010. Ms. Yoo concluded her presentation by reviewing the City's Strategic Project Team and cultural pride. Mrs. O'Bannon commented on the beauty of Yangju City and the revitalization of its demilitarized zone (DMZ).

Status of Contract for Architectural and Engineering Services for Fire Station Nos. 7 and 10

Mr. Hazelett recognized Mr. Proto, who gave an oral presentation on this scheduled item. Mr. Proto noted that there were two resolutions listed on the evening's general agenda addressing this matter.

Mr. Proto first reviewed the status of the County's contract with RP Hughes for architectural and engineering services for the design and administration of the construction of the replacement of Fire Station #7 on Laburnum Avenue. He advised that this firm is being dissolved and will be unable to provide the services required by the contract. One of the existing firm's principals, David Hughes, has created a new entity and expressed an interest in accepting an assignment of the contract and completing the services. Mr. Proto stated that although he was encouraging the Board to authorize assignment of the contract he would be requesting a deferral of the resolution to the June 22 meeting in order to allow staff more time to finalize the agreement. Mr. Hazelett, Mr. Rapisarda, Mr. Proto, and Capital Projects Manager Richard Morse responded to questions from the Board regarding the reason for the requested deferral, the terms and cost of the contract, and the timeframe for having the work completed.

Mr. Proto next reviewed the status of the County's contract with ACA Architects, P.C. for architectural and engineering services for the renovation and expansion of Fire Station #10 on Horsepen Road. He explained that ACA was currently providing services to the County for Fire Station #8 as well as for #10 but did not have the resources necessary to complete both projects. Consequently, both ACA and the County were in agreement that it was in their respective best interests to terminate the contract for Fire Station #8 so the County could rebid the project. There was lengthy discussion by the Board, Mr. Hazelett, and Mr. Proto concerning the value, scope, and status of the project; the size and capabilities of ACA; the process for rebidding the project; the level of research conducted by staff on firms bidding for this type of project; and the firm's ability to meet its contractual obligations for Fire Station #8. Fire Chief Ed Smith and Mr. Morse responded to questions from the Board pertaining to the design and location of Fire Station #10. Mr. Thornton requested that staff provide him with a list of the County's fire stations and their locations and to identify those stations that have been renovated.

The Board recessed for dinner at 6:12 p.m. and reconvened at 6:21 p.m.


Mr. Rapisarda introduced Assistant County Attorney Andrew Newby as the newest member of his staff. Mr. Newby is a County resident and a graduate of the University of Virginia and University of Richmond School of Law. He previously served as Law Clerk to the Honorable Michael C. Allen, Chief Judge of the Chesterfield County Circuit. Mr. Rapisarda thanked the Board and Mr. Hazelett for allowing him to fill this position and reviewed Mr. Newby's primary areas of responsibility for Mrs. O'Bannon. Mr. Newby commented that he was

extremely grateful for this opportunity and hoped to have an immediate impact on the County through his work.

The Board recessed to continue dinner at 6:24 and reconvened at 6:32 p.m.

Mr. Hazelett briefly reviewed the public hearing and general agenda items for the evening's regular meeting. He noted that one County resident, Mr. Steven Roberts, had signed up in advance to address the Board during the public comment period and would be presenting concerns relating to the County's cable television franchises. Mr. Hazelett noted that the Board had discussed some of Mr. Roberts' concerns during its previous work session on May 25, 2010. Mr. Lawrence distributed a statement prepared by Mr. Roberts summarizing his concerns. There was extended discussion by the Board, Mr. Hazelett, Mr. Proto, and Mr. Rapisarda regarding Mr. Roberts' previous requests to Comcast to open a second public access channel, his concern that the existing public access facility used by Comcast and Verizon is not handicapped accessible, and the County's limited legal authority or leverage under federal law to address cable television issues. Mr. Thornton reiterated personal concerns that he had made during the May 25 work session about the quality and condition of the public access studio maintained by Comcast. Mrs. O'Bannon remarked that Comcast should make it a goal to improve the picture and audio quality of the public access channel and to improve the public access studio so that is handicapped accessible. Mr. Rapisarda suggested that Mr. Proto facilitate a meeting between Mr. Roberts and Comcast Metro Richmond's Director of Government and Community Affairs, Kenneth Dye.

There being no further business, the meeting was adjourned at 6:51 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia