

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, July 27, 2010 at 4:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

4:30 – 5:00 p.m.	Capital Region Collaborative Update
5:00 – 6:00 p.m.	2011 Commemoration Advisory Commission Update
6:00 – 6:45 p.m.	<i>Dinner</i>



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
July 22, 2010

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
July 27, 2010
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION – Rev. Roscoe D. Cooper, III, Pastor, Rising Mount Zion Baptist Church

APPROVAL OF MINUTES – July 13, 2010 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

Proclamation – Clown Week – August 1 – 7, 2010..

APPOINTMENT

184-10 Resolution – Appointment of Members – Keep Henrico Beautiful Committee.

PUBLIC COMMENTS

GENERAL AGENDA

185-10 Resolution – Expressing Concurrence with the Resolution of the Economic Development Authority of the Town of Ashland and Approving the Issuance of Revenue Bonds for the Benefit of the Young Men's Christian Association of Greater Richmond.

186-10 Resolution – Authorization to Accept up to \$23,315 in Grant Funding through the Virginia Department of Emergency Management's Emergency Management Performance Competitive Grant Program.

187-10 Resolution – Award of Construction Contract – Public Safety Building Renovations.

188-10 Resolution – Acceptance of Central Virginia Urban Area Security Initiative Grant from the National Preparedness Directorate, U. S. Department of *Homeland Security for Division of Police.*

189-10 Resolution - Signatory Authority - Acquisition of Real Property - 12151 Bacova Drive - Three Chopt District.

190-10 Resolution - Award of Construction Contract - Interstate 95 & U. S. Route 301 12-inch Sewer Rehabilitation - Fairfield District.

191-10 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services for Three Chopt Road from 1,055 Feet West of Barrington Hills Drive to 1,000 Feet East of Gaskins Road (approximately 2.05 miles). County Project #2110.50701.28004.00607 (formerly Project #556126-701-245-00); VDOT Project #9999-043-188, PE101. Three Chopt District.

192-10 Resolution - Acceptance of Road.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
July 27, 2010**

INVOCATION – Rev. Roscoe D. Cooper, III, Pastor, Rising Mount Zion Baptist Church

PRESENTATION

PROCLAMATION – Clown Week – August 1 – 7, 2010.

Clown Week has been recognized nationally since August 1971, when the original Presidential proclamation for this observance was issued at the request of the United States Congress. Virginia Alley #3 of the Clowns of America, International (COAI), which is based in the Richmond metropolitan area and has a strong presence in Henrico County, is the oldest active COAI alley in existence. This proclamation recognizes August 1 – 7, 2010 as Clown Week, encourages citizens to reflect on those smiles or chuckles that they have enjoyed because of the antics of a clown, and extends best wishes to practicing clowns for continued success in spreading joy and sunshine throughout Henrico County and our neighboring jurisdictions.

APPOINTMENT

RESOLUTION – Appointment of Members – Keep Henrico Beautiful Committee.

This Board paper appoints the following persons to the Keep Henrico Beautiful Committee for terms expiring December 31, 2011 or thereafter, when their successors shall have been appointed and qualified:

Three Chopt District	Julian C. Marsh, Jr.
Three Chopt District	_____

This Board paper also appoints the following persons for terms expiring December 31, 2010 or thereafter, when their successors shall have been appointed and qualified:

Three Chopt District	_____
Tuckahoe District	_____
Tuckahoe District	_____
Varina District	_____

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION – Expressing Concurrence with the Resolution of the Economic Development Authority of the Town of Ashland and Approving the Issuance of Revenue Bonds for the Benefit of the Young Men’s Christian Association of Greater Richmond.

This Board paper approves the issuance of revenue bonds in an amount not to exceed \$26 million by the Economic Development Authority of the Town of Ashland for the benefit of the Young Men’s Christian Association of Greater Richmond to refund, in whole or in part, bonds issued by the Ashland Authority in 2000. The proceeds of the 2000 bonds were used in part to finance various capital improvements to the YMCA’s various facilities in the area, including its facilities located within Henrico County. Of the bonds proposed to be issued now, only a very small portion is attributable to one YMCA facility in the County – Shady Grove.

Following a public hearing, the Ashland Authority on July 22, 2010 adopted a resolution recommending, among other things, that this Board approve the issuance of the bonds. (Unlike in previous transactions in which economic or industrial development authorities in other localities have issued bonds for the benefit of projects in Henrico County, it is no longer necessary that the Henrico EDA conduct a public hearing and adopt a resolution recommending approval of the issuance of the bonds.)

Because one of the facilities to be refinanced with the proceeds of the new bonds will be located in Henrico County, federal and state law require that the Henrico Board of Supervisors adopt a resolution approving the issuance of the bonds before the bonds may be issued. Henrico County will not have any liability for the principal or interest of the bonds in question.

RESOLUTION – Authorization to Accept up to \$23,315 in Grant Funding through the Virginia Department of Emergency Management’s Emergency Management Performance Competitive Grant Program.

This Board paper authorizes the County Manager to accept up to \$23,315 in grant funding from the Emergency Management Performance Competitive Grant Program as administered through the Virginia Department of Emergency Management. The grant, which requires a 1:1 local match, will be used by the Division of Fire to purchase portable emergency operations center equipment and to enhance existing amateur radio capability.

RESOLUTION – Award of Construction Contract – Public Safety Building Renovations.

This resolution awards a construction contract to **Pinnacle Commercial Interiors, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$125,982** for interior renovations and alterations of approximately 2,590 square feet in the Public Safety Building. The project includes conversion of the existing Breakroom into additional Forensics Lab space, reconfiguration of the Technology Crimes Unit office suite, and installation of a cased opening in the Automated Fingerprint Identification System division.

The project will be substantially complete within 120 days after the date of written Notice to Proceed from the County to **Pinnacle Commercial Interiors, Inc.**

Six bids were received on June 29, 2010.

<u>Bidder</u>	<u>Bid Amount</u>
Pinnacle Commercial Interiors, Inc.	\$125,982
RGI General Contractors, LC	\$146,169
Gulf Seaboard General Contractors, Inc.	\$162,000
Brooks & Co. General Contractors, Inc.	\$165,300
SRC, Inc.	\$171,910
CK Bosworth Construction, LLC	\$184,782

Funding to support the contract is available within the project budget.

RESOLUTION – Acceptance of Central Virginia Urban Area Security Initiative Grant from the National Preparedness Directorate, U. S. Department of Homeland Security for Division of Police.

The Virginia Department of Emergency Management (“VDEM”) has advised the County Manager that the County has been allocated a \$315,000 grant from the 2009 Central Virginia Urban Area Security Initiative from the National Preparedness Directorate of the U. S. Department of Homeland Security, for the purchase of a Total Containment Vessel for the Division of Police’s Explosive Ordnance Disposal Team. No matching funds are required. This Board paper authorizes and directs the County Manager to submit a completed VDEM grant application and take all additional action necessary and appropriate to accept this grant.

RESOLUTION - Signatory Authority - Acquisition of Real Property - 12151 Bacova Drive - Three Chopt District.

Approval of this resolution will authorize the County Manager to execute an agreement, in a form approved by the County Attorney, between Wade H. Martin, Jr., and the County for the acquisition of real property containing 4.72 acres, more or less, located at 12151 Bacova Drive in the Three Chopt District for \$475,000. The property will be used for future construction of two water tanks and a water pumping station for the Department of Public Utilities. The owner will be permitted to retain possession of the property for up to one year after the sale.

The Directors of Public Utilities and Real Property recommend approval of this action, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Interstate 95 & U. S. Route 301 12-inch Sewer Rehabilitation - Fairfield District.

This resolution awards a construction contract to G. L. Howard, Inc. in the amount of \$155,900.00 for rehabilitating approximately 500 feet of 12-inch diameter sewer using a cured-

in-place liner and rehabilitating three manholes located near Interstate 95 and Chamberlayne Avenue. All of the work is located in the Fairfield District.

The purpose of this project is to restore deteriorated concrete sewer piping and manholes installed in the early 1960s. This project is anticipated to begin construction in September 2010 and to be completed by January 2011. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Three bids were received on May 6, 2010 in response to Bid Request No.10-8820-4CE.

<u>Bidders</u>	<u>Bid Amounts</u>
TriState Grouting, Inc. Bear, DE	\$ 88,220.00
G. L. Howard, Inc. Rockville, VA	\$155,900.00
Lyttle Utilities, Inc. Richmond, VA	\$157,700.00

Although TriState Grouting, Inc. submitted the lowest bid, its bid was determined to be non-responsive because it did not include a list of materials and methods proposed for accomplishing the bypass pumping.

The Directors of Public Utilities and General Services recommend the Board award the contract to G. L. Howard, Inc., the lowest responsive and responsible bidder, in the amount of \$155,900.00 and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.

RESOLUTION - Signatory Authority - Amendment to Contract for Engineering Design Services for Three Chopt Road from 1,055 Feet West of Barrington Hills Drive to 1,000 Feet East of Gaskins Road (approximately 2.05 miles). County Project #2110.50701.28004.00607 (formerly Project #556126-701-245-00); VDOT Project #9999-043-188, PE101. Three Chopt District.

On January 25, 2005, the Board of Supervisors approved a contract with Earth Tech (now known as AECOM) for a total fixed lump sum fee of \$1,495,047.68 for the preparation of design and construction plans for Three Chopt Road from Barrington Hills Drive to 1,000 feet east of Gaskins Road (approximately 2.05 miles).

On June 10, 2008, the Board of Supervisors approved a contract amendment for a total fixed lump sum fee of \$196,789.70 to extend the western boundary of the project approximately 1,245 feet to its new western terminus of approximately 1,055 feet west of Barrington Hills Drive to better transition into existing improvements.

Additional work is required to incorporate site and utility improvements due to private development along the corridor, to conduct hydraulic studies of the Stoney Run tributary

crossing that were not required at time of the original contract, and to collect additional pavement cores to better evaluate the structural integrity of existing pavement. AECOM and the Department of Public Works have negotiated a fixed lump sum fee for the additional design work for an additional amount of \$137,325.01.

This Board paper approves the amendment to the engineering contract for the additional design work for the additional total fixed lump sum fee in the amount of \$137,325.01 and authorizes the County Manager to execute the amendment, in a form approved by the County Attorney, and any necessary change orders within funds available. The funds for this amendment will be provided from the Capital Projects Fund, Project #2101.50701.28004.00607 (formerly Project #556126-701-245-00). 100% of project costs will be reimbursed by VDOT, 80% from Federal Regional Surface Transportation Program (RSTP) Funds and 20% from State match funds.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Road.

This Board paper would accept the following named and described section of road into the County road system for maintenance.

- 1) 0.03 miles of Brilland West. Fairfield District.

The Director of Public Works and the County Manager recommend approval of this Board paper.