

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
SPECIAL MEETING
November 23, 2010

The Henrico County Board of Supervisors convened a special meeting on Tuesday, November 23, 2010 at 5:00 p.m. in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

Members of the Board Present:

Patricia S. O'Bannon, Chairman, Tuckahoe District
Frank J. Thornton, Vice Chairman, Fairfield District
Richard W. Glover, Brookland District
James B. Donati, Jr., Varina District
David A. Kaechele, Three Chopt District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, FAICP, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development
John A. Vithoukas, Director of Finance/Special Economic Advisor to the County Manager
Tamra R. McKinney, Director of Public Relations & Media Services

Mrs. O'Bannon called the meeting to order at 5:11 p.m.

Mr. Hazelett briefly reviewed the two items listed on the special meeting agenda.

2011 Commemorative Charms

Mr. Hazelett introduced Don Stevens, owner of Stevens Jewelers, who advised the Board that his store had created a package of six sterling silver charms to commemorate the County's 400th anniversary in 2011. Mr. Stevens presented a set of the charms to each member of the Board and to the County Manager in appreciation of the County's good government and to symbolize the pride of Henrico. He explained the significance of the charms, which depict the County seal as well as one special location in each of the County's five magisterial districts - the historic Courtney Road Service Station, the Lewis Ginter Botanical Garden/Arboretum, Short Pump, the Varina-Enon Bridge, and the James River. Mr. Stevens noted that he was speaking as one

Henrico citizen. He thanked the Board and Mr. Hazelett for the great job they do and stated how pleased he is with the County.

Mr. Stevens and Mr. Glover responded to a question from Mr. Kaechele regarding how the charms are made. Mr. Hazelett commented that Mr. Stevens has been generous in supporting the County's public safety agencies. Mr. Stevens pointed out that he has previously participated in the Henrico Citizens Police Academy. Mrs. O'Bannon commented on the beauty of the charms and expressed appreciation to Mr. Stevens on behalf of the Board for his work on them and for his gift. She voiced excitement at how many local businesses are getting involved with the 400th anniversary commemoration. In response to a question from Mr. Donati, Mr. Stevens explained the price differential between silver and gold charms. Mr. Glover remarked that Mr. Stevens' gift to the Board was wonderful.

2011 Commemoration Advisory Commission Update

Mr. Hazelett recognized Ms. Harper, who in turn introduced Commission Chairman Mrs. O'Bannon and the following advisory commission members who were present: Bill LaVecchia, Jack Berry, Bob Michie, Samuel Banks, Bev Davis, and Linda Robinson. Ms. Harper referred to several handouts that staff had placed at the Board's seats and narrated the first portion of a slide presentation that provided a Commission activity update. Mrs. Harper reviewed the topics that would be presented; the results the Commission has achieved so far; a handout promoting the A'maize'ing Harvest Festival; and print ad, web site, and e-blast promotions of commemoration activities, including handouts depicting the Henrico County 400th Anniversary Digital Billboard and listing history programs to air throughout 2011 on HCTV-17. She responded to a comment from Mrs. O'Bannon regarding 2011 Commemoration pop ups on the Martin's Supermarket website and was joined by Mr. Michie in responding to a question from Mr. Kaechele concerning the status of the digital billboard.

Mr. Harper recognized Mrs. Robinson, Chair of the Henrico Shire Committee, who continued the slide presentation by identifying the members of her committee and reviewing the dates, location, purpose, invitation list, program, venue, and reception for the Henrico Shire event.

Mrs. Robinson recognized Mr. Michie of the Henrico Education Foundation, Chairman of the Hunt for Henrico History Committee, who identified the members of his committee and reviewed the dates, location, and highlights of the Hunt for Henrico History event, which will include a living history timeline, a family heirloom show and tell, historical and community displays, children's craft activities, and the encouragement of on-going preservation of local history through family and community activities. Karen Perkins, Recreation Programs Manager, and Mr. Michie responded to questions from the Board pertaining to the date of the second Hunt for Henrico History scheduled event and whether the displays for this event will be continued beyond 2011.

Mr. Michie recognized Mr. Banks, Chairman of the African-American Subcommittee, who identified the members of his subcommittee and reviewed African-American legacy honoree criteria; 2011 African-American legacy honorees; and the dates, location, schedule, and program for the African-American legacy event. He also noted that the Board had received a handout on

William Darl Cosby, Sr. that provided an example of the exhibit panels to be displayed during this event.

Mr. Banks recognized Carol Simopoulos, Educational Specialist for Social Studies for Henrico County Public Schools, who reviewed the target audience, purpose, dates, and locations of the Henrico Explorers Passport program. She referred to two handouts, the Passport booklet listing historic sites included in the program and a permission slip that will be used for program participants. Ms. Simopoulos responded to a suggestion from Mrs. O'Bannon and Mr. Thornton that private school children be included in the program if a way can be found to accommodate them. Ms. Harper agreed to forward this suggestion to the Commission for discussion at its next meeting.

Ms. Simopoulos recognized Ms. Harper, who noted that Mrs. O'Bannon recently spoke to a fifth grade class at St. Mary's Catholic School about the 400th Commemoration. Ms. Harper advised that speakers from the County are available to address community groups upon request in regards to Commemoration events and activities. She and Ms. Simopoulos responded to questions from the Board relating to the budget for the Commission's printed materials and the coats to participants in the Henrico Explorers Passport program of attending historic sites included in the "passport."

Ms. Harper concluded the formal presentation by reviewing 400th Anniversary mementos. She advised that the next Commemoration Advisory Commission work session update to the Board will be scheduled for the Board's first special meeting of the month in February 2011. Ms. Harper and Mr. Banks responded to further questions and comments from the Board concerning whether the African-American event exhibit panels will be permanently displayed after the scheduled legacy event and whether information pertaining to the 400th anniversary is being conveyed in any language other than English. Mr. Thornton commented that it would be helpful to use other languages to disseminate this information because of the diversity of Henrico's citizenry.

Mrs. O'Bannon noted that a couple of the Commission members are working on a museum project. She further noted that some of the displays used at various Commemoration events can be located in a museum in the future but that the Commission is very sensitive to funding issues. Mrs. O'Bannon suggested the possibility of establishing a 501(c)(3) organization to raise funds on behalf of the Commission. She expressed appreciation for the good job that the Commission and its staff are doing for the Commemoration. Mr. Glover commented that he is impressed by the effort he has seen so far from the Commission and that it far exceeds what was done for the Jamestown Commemoration despite the much smaller budget. Mrs. O'Bannon commented on the large amount of staff time that has been devoted to the Commemoration and referred to the Henrico Advantage Card that has been developed. She stated that the Commission has set goals and stuck to them and has been an excellent group with which to work.

Ms. Harper responded to a question from Mr. Glover relating to the timeframe for making the Civil War commemorative posters available to the public. Mrs. O'Bannon concluded the discussions by noting that the Commission is trying to keep the Commemoration activities as local as possible and that the Commission has been very cost conscious.

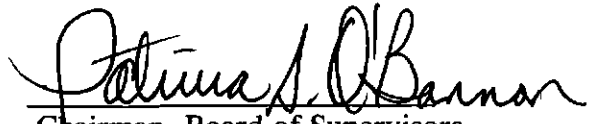
The Board recessed for dinner at 6:15 p.m. and reconvened at 6:38 p.m.

Mr. Hazelett reviewed the evening's regular meeting agenda, including the four public hearing items. He noted that one citizen had signed up to speak on the Brookland Middle School plan of development because of a concern that the renovation project does not include a cafeteria. He responded to a couple of questions from the Board regarding the proposed area within Short Pump Park where restrictive covenants were being proposed. Mr. Hazelett then briefly reviewed the evening's regular meeting agenda. He noted that the County's Audit Committee had met earlier in the afternoon to review the annual audit, which would be presented to the Board at the evening meeting. Mr. Hazelett elaborated on the agenda item that would provide him with signatory authority to execute an agreement with the Virginia Department of Transportation and Buckingham Branch Railroad Company to upgrade flashing lights and gates at the Richmond-Henrico Turnpike railroad grade crossing.

Mr. Hazelett commented that County staff has done a fantastic job with the 2011 Commemoration and that there is a lot of excitement surrounding this effort. He noted that 650 invitations were recently mailed for the shire event in January. Mr. Hazelett further noted that staff has received many positive remarks and expressions of appreciation from other localities about a video that Public Relations & Media Services is producing for the Commemoration and for which local officials representing the original shires have been interviewed.

Mr. Hazelett and Mr. Rapisarda responded to an inquiry from Mrs. O'Bannon and a question from Mr. Kaechele relating to how the Board should address the postponement of Board meetings that must be cancelled due to snow or inclement weather. Mr. Rapisarda referred to the applicable adverse weather provision in the Code of Virginia. Hearing no objection from the Board, Mr. Hazelett stated that the resolution establishing the Board's meeting schedule that the Board will consider at its organizational meeting in January will be drafted to include a provision allowing the Chairman to postpone a meeting for one week because of bad weather or an emergency.

There being no further business, the meeting was adjourned at 6:48 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia