

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
February 22, 2011

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, February 22, 2011 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Richard W. Glover, Vice Chairman, Brookland District
James B. Donati, Jr., Varina District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, AICP, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:01 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Dr. Michael J. Clingenpeel, Pastor of River Road Church, Baptist delivered the invocation.

On motion of Mr. Donati, seconded by Mr. Glover, the Board approved the minutes of the February 8, 2011 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

MANAGER'S COMMENTS

For the 25th consecutive year, the Henrico County Department of Finance's Office of Management and Budget has prepared the *Financial Trend Monitoring System* document prior to an examination of the operating budget for the subsequent fiscal year. This document provides an historical review over an 11-year period of financial and budgetary information that is combined with economic and demographic information. It is a valuable tool in monitoring the County's financial health.

The Board will receive the proposed Fiscal Year 2012 County budget on March 8, 2011, which will reflect cautious optimism in local revenue projections. The State budget continues to be the wild card in all of the County's budget discussions. Mr. Hazelett clarified for Mr. Kaechele that portions of the *Trend* document are used as a basis for revenue projections.

BOARD OF SUPERVISORS' COMMENTS

Mr. Donati noted that the Division of Fire has been chasing wildfires throughout the County, especially in the Varina District. He saluted the Division and Fire Chief Ed Smith for doing an outstanding job.

Mrs. O'Bannon offered information on the *Kite Festival & The Taste and Sounds of Henrico County* 400th anniversary commemoration event, which will be held on March 5, 2011 at Dorey Park. Representatives from the County's Korean sister city, Yangju, will be participating in this free, public event. The rain date is March 6, 2011.

Mr. Thornton commented on the African-American history program that was held on February 11 - 12, 2011 as part of the County's 400th anniversary commemoration. He characterized this event as a first-class affair and credited the County for being inclusive in its commemoration activities.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Luz Lazo from the *Richmond Times-Dispatch*.

APPOINTMENTS

53-11 Resolution ~ Appointment of Members - Keep Henrico Beautiful Committee.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC HEARING ITEMS

54-11 Resolution - Amendments to the FY 2010-11 Annual Fiscal Plan: February, 2011.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

55-11 Ordinance – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Changing the Polling Place for Sullivans Precinct in the Varina District.

Mark Coakley, General Registrar, responded to a question from Mr. Kaechele.

No one from the public spoke in opposition to this ordinance.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached ordinance.

At Mr. Hazelett’s suggestion, Mr. Coakley introduced two current members of the Electoral Board who were seated in the audience, Alice Creighton and Ron Chaney, and a new member seated with them who will be take office on March 1, 2011, Jim Richardson.

PUBLIC COMMENTS

Dr. Randall Merchant, a clinical research scientist at the Virginia Commonwealth University (VCU) Medical Center’s Department of Neurosurgery and a resident of the Three Chopt District, provided an update on a new clinical trial that is now underway at VCU for patients with a traumatic brain injury. He responded to questions and comments from the Board and distributed copies of a brochure explaining the study and how persons in the community can opt out if they so choose.

GENERAL AGENDA

56-11 Resolution – Reapportionment of Magisterial Districts.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

57-11 Resolution - Potential Zoning Ordinance Amendments Regarding Menu Board Signs.

Joe Emerson, Director of Planning, responded to questions from the Board. Mr. Kaechele noted that a business owner has requested that this matter be fast tracked as much as possible.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

58-11 Resolution - Potential Zoning Ordinance Amendments Regarding Group Homes and Assisted Living Facilities.

Mr. Emerson and Mr. Hazelett responded to questions from the Board. Mr. Thornton remarked that some citizens have a concern regarding where group homes are placed in the community. Mr. Donati stated a need for the County to be notified when group homes are opened so that it can be prepared to provide necessary public services. Mr. Glover commented that he has constituents who are very much against group homes and who have a difficult time understanding that the County has no jurisdiction over them.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

59-11 Resolution - Potential Zoning Ordinance Amendments Regarding Temporary Family Health Care Structures.

Mr. Emerson responded to questions and comments from the Board. Mr. Glover pointed out that conditions placed by the General Assembly in the State legislation permitting these structures will have the effect of significantly limiting where the structures can be located.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

60-11 Resolution – Signatory Authority – Structure Removal Agreement – Three Chopt District.

Mr. Thornton remarked that this is fortuitous situation in that it will preserve a school building in which African-American children from Henrico County and surrounding communities were taught. He stated that the County should be given a lot of credit for saving a part of its history. Mr. Kaechele agreed with Mr. Thornton’s comments but pointed out that there are some real challenges ahead in relocating this building.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

61-11 Resolution – Award of Professional Engineering Services Contract – Cobbs Creek Regional Water Supply Reservoir.

Art Petrini, Director of Public Utilities, and Mr. Hazelett responded to questions and comments from the Board regarding the timing and scope of the proposed project and its anticipated impact on rates paid by the County’s water customers. Mr. Thornton stated that he feels this is visionary initiative on the part of the County.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Petrini clarified that Arcadis U.S., Inc. is the official name of the firm that was awarded the contract but that the firm is better known locally as Malcolm Pirnie.

62-11 Resolution - Award of Contract - Work Management System – Woolpert, Inc.

Mr. Petrini responded to questions from the Board.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

304-10 Resolution - Award of Construction Contract - Charles City Road Sewage Pumping Station - Varina District.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board deferred this item to the March 22, 2011 meeting.

63-11 Resolution - Signatory Authority - Engineering Design Services for Oakleys Lane from Oakleys Place and just east of Gillies Creek (approximately 0.38 miles) - County Project #2111.50701.28004.06604 - Fairfield and Varina Districts.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

64-11 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Dabbs House Road Improvements from Nine Mile Road to Creighton Road. Project #2110.50701.28004.00610 (formerly #551994-701-248-00). Varina District.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

65-11 Resolution - Receipt of Letter of Necessity and Setting of Public Hearing - Charles City Road. Project #00984. Varina District.

Tim Foster, Director of Public Works, and Mr. Hazelett responded to questions from the Board. Mr. Donati indicated that the Virginia Department of Transportation has been a hurdle in the timely completion of road projects.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

66-11

Resolution - Acceptance of Road.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 8:13 p.m.

Frank J. Thornton

Chairman, Board of Supervisors
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 53-11
Page No.

Agenda Title **RESOLUTION - Appointment of Members - Keep Henrico Beautiful**
Committee

<p>For Clerk's Use Only:</p> <p>Date FEB 22 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thomton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Donati, J.	✓			Glover, R.	✓			Kaechele, D.	✓			O'Bannon, P.	✓			Thomton, F.	✓		
	YES	NO	OTHER																							
Donati, J.	✓																									
Glover, R.	✓																									
Kaechele, D.	✓																									
O'Bannon, P.	✓																									
Thomton, F.	✓																									

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints the following persons to the Keep Henrico Beautiful Committee for terms expiring December 31, 2012 or thereafter, when their successors shall have been appointed and qualified:

Three Chopt District Varina District	Sanjay Mittal _____
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BE IF FURTHER RESOLVED that the Board of Supervisors appoints the following person for a term expiring December 31, 2011 or thereafter, when his/her successor shall have been appointed and qualified:

Three Chopt District	_____
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By Agency Head _____ *am*

By County Manager _____ *[Signature]*

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Certified: _____
A Copy Tests: _____
Clerk, Board of Supervisors
Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Title **Resolution - Amendments to the FY 2010-11 Annual Fiscal Plan: February, 2011**

<p>For Clerk's Use Only:</p> <p>Date: FEB 22 2011</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Donati</u></p> <p>(2) _____ (2) _____</p> <p style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 33%;">YES</td> <td style="text-align: center; width: 33%;">NO</td> <td style="text-align: center; width: 33%;">OTHER</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Donati, J. _____</p> <p>Glover, R. _____</p> <p>Kashele, D. _____</p> <p>O'Bannon, P. _____</p> <p>Thompson, F. _____</p>	YES	NO	OTHER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, did hold an advertised public hearing at 7:00 p.m., on February 22, 2011, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2010-11; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Annual Fiscal Plan for fiscal year 2010-11 is amended and that such funds are appropriated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating

Department 13 - Fire

13101 - Administration Services \$ 280,983

0000 00000 To appropriate funding received from the Virginia Department of Fire Programs. The Code of Virginia requires the funds to be expended for fire services in the fiscal year that the funds are received. The dedicated funds will be used to support the Division's Apparatus Replacement Plan.

Department 22 - Social Services

22202 - VIEW Day Care

1302 00000 - Purchase of Services \$ 520,000

The Commonwealth of Virginia, Department of Social Services will reimburse the County of Henrico an additional \$221,000 of State and \$273,000 of Federal funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2010-11. The required 5% County matching funds of \$26,000 will come from the fund balance in the General Fund, and is included in this \$520,000 total. The total appropriation for this program in fiscal year 2010-11 will be \$3,787,045 after this addition.

By Agency Head

Routing:

Yellow to: _____

Copy to: _____

By County Manager

Certified: _____

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Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

22203	- <u>Non-VIEW Day Care</u>		
1302 00000	- <u>Purchase of Services</u>		325,000
	<p>The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$138,125 of State and \$170,625 of Federal funds for the Non-VIEW (Virginia Initiative for Employment not Welfare) Day Care Program in fiscal year 2010-11. The required 5% County match of \$16,250 will come from the fund balance in the General Fund, and is included in this \$325,000 amount. The total appropriation for this program in fiscal year 2010-11 will be \$2,859,716 after this addition.</p>		
22503	- Adoption Subsidy		
1302 00000	- <u>Purchase of Services</u>		225,000
	<p>To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adnption Program expenditures. This program is funded with 50% of State and 50% of Federal funds. The total appropriation for this program in fiscal year 2010-11 will be \$631,388 after this addition. No County matching funds are required.</p>		
22505	- Adult Services		
1302 00000	- <u>Purchase of Services</u>		5,000
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$4,000 in Federal funding for fiscal year 2010-11 for the Adult Services program. The required 20% or \$1,000 of County matching funds will come from the fund balance in the General Fund, and is included in this \$5,000 total. This funding will be used to offset increased costs in the Adult Chore and Companion Services program.</p>		
	Total Social Services		\$ 1,075,000
Department 32 - Non-Departmental			
32006	- 2011 Celebration		
0966 05196	- <u>2011 Celebration - Dominion Resources Donation</u>		\$ 20,000
	<p>To appropriate a donation received from Dominion Resources to be a sponsor for the Kite Festival & The Tastes and Sounds of Henrico County event scheduled for March 5, 2011 at Dorey Park. This event is part of the celebration of Henrico's 400th anniversary.</p>		
	Total GENERAL FUND		\$ 1,375,983
FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County			
Department 05 - Commonwealth's Attorney			
05001	- Commonwealth's Attorney		\$ 28,100
0000 05380	- <u>Virginia Domestic Violence Victim Fund (2011)</u>		
	<p>To appropriate State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for supplies and travel expenses.</p>		

COUNTY OF HENRICO, VIRGINIA
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Department 07 - Juvenile Detention

07002 - Juvenile Probation

0000 05218 - Juvenile Accountability Block Grant

\$ 50,550

The Commonwealth of Virginia, Department of Criminal Justice Services (DCJS), has awarded the County of Henrico, a Federal Juvenile Accountability Block Grant (JABG) of \$45,495 for calendar year 2011. A County required match of 10% or \$5,055 of the total program, will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund. Funds are to be used to provide Multisystemic Therapy services for chronic and/or serious juvenile offenders to be provided by existing staff at Henrico Mental Health facilities.

Department 12 - Police

12800 - Grants

0000 00110 - P.E.A.K. Program

\$ 1,500

A donation has been received from the Henrico Police Foundation. The funds are to be used to purchase supplies for the Parents, Educators, and Kids (P.E.A.K) Program that replaced the D.A.R.E. Program in the elementary schools.

Department 23 - Recreation and Parks

23101 - Director

0476 05154 - Recreation Donations - Brookland Youth Baseball/Softball

\$ 900

To appropriate donations received from Shoney's of Richmond for the Brookland Youth Sports Awards.

23222 - Special Programs - Cultural Arts

0000 00956 - Local Government Challenge Grant

5,000

The Virginia Commission of the Arts has awarded the County of Henrico, a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs such as gallery exhibits, art classes, performing arts, and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.

Total Recreation and Parks

\$ 5,900

Department 30 - Economic Development

30001 - Economic Development

0902 05379 - Governor's Opportunity Award - Pharmaceutical Product Development, Inc.

\$ 150,000

0903 05379 - County Match - Governor's Opportunity Award - PPD, Inc.

150,000

The Commonwealth of Virginia, Governor's Opportunity Fund, through the Virginia Economic Development Partnership (VEDP), has awarded the County of Henrico a \$150,000 grant to support the major expansion of Pharmaceutical Project Development's research facility located on Dabney Road. A required County match of \$150,000 is also being appropriated at this time, and is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund for a total budget of \$300,000 for this purpose.

Total Economic Development

\$ 300,000

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County

\$ 386,050

COUNTY OF HENRICO, VIRGINIA
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FUND 1110 – SPECIAL REVENUE FUND - Mental Health/Developmental Services

Department 26 - Mental Health/Developmental Services

26110 – Short Term Outpatient Services

1688 00000 – Virginia Healthcare Foundation \$ 92,212

To appropriate a calendar year 2011 grant from the Virginia Healthcare Foundation. This grant will provide funding for a clinician and psychiatry services at the Crossover Clinic to improve access for uninsured clients to mental health services and access to primary medical care for persons with a mental illness.

FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney

0000 00000 – Forfeitures - Commonwealth's Attorney - State \$ 1,351

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be appropriated and used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

Total Special Revenue Fund - General Government \$ 479,613

Total OPERATING FUNDS \$ 1,855,596

CAPITAL FUNDS

FUND 2104 - CAPITAL PROJECTS FUND - VPSA Bonds

Department 50 - Education

50331 – Construction and Maintenance

0000 00000 – Gym and Multi-purpose Room Light Replacements \$ 30,377

This amendment will provide funding for various gym and multi-purpose room lighting upgrades to energy efficient lighting systems. Funds are from a prior VPSA Bond refunding in which the savings are being allocated on a lump sum basis.

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 – Director

0256 00447 – RF&P Park Improvements and Enhancements \$ 590,000

To provide funding for improvements and enhancements including roadside drainage, streetscape, and landscaping at the RF&P Park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0259 00509 – Springfield School/Pouncey Tract Park 250,000

To provide funding to relocate Springfield School, which was once an African American school, from 4821 Shady Grove Road to Pouncey Tract Park. This 1,440 square foot school was built in the early 20th century and is listed in the Virginia Department of Historic Resources inventory. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

COUNTY OF HENRICO, VIRGINIA
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0256 05037	- <u>Osborne Park</u>	74,701
	To provide funding for construction of a canoe launch at Osborne Park adjacent to the existing fishing pier and parking area. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0256 06200	- <u>Dorey Park</u>	155,000
	To provide funding for construction of a "Bark" Park, approximately one acre in size, at Dorey Park. The dog park would include fencing, benches, trash cans, waste stations, signage, and running water. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Recreation and Parks	\$ 1,069,701
Department 28 - Public Works		
28004	- Construction	
0000 06588	- <u>St. Claire Lane and Walnut Street Drainage Improvements</u>	\$ 46,775
	To provide funding for survey and engineering services for the design of drainage improvements along St. Claire Lane. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 06604	- <u>Oakley Lane</u>	400,000
	To provide funding for the engineering services needed to realign and make other improvements to Oakley Lane between its intersection with Oakley Place and Gilles Creek. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Public Works	\$ 446,775
Department 32 - Non-Departmental		
32001	- Non-Departmental	
0000 06559	- <u>American Legion Post #242</u>	\$ 3,000
	This amendment will provide funding for security and logistics at the Memorial Day parade and celebration in Sandston in May 2011. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 05379	- <u>Chickahominy Bluffs Sign Project</u>	3,750
	To provide funding of \$3,750 for a new sign for the Chickahominy Bluffs Subdivision at the corner of Chickahominy Bluffs Road and Diane Lane. The total cost of the project is \$7,500. The Chickahominy Bluffs Homeowners' Association is providing the differential in required funding. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.	
	Total Non-Departmental	\$ 6,750
	Total CAPITAL PROJECTS FUND	\$ 1,553,603

COUNTY OF HENRICO, VIRGINIA
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FUND 5102 - Water and Sewer Construction Fund

31201 - Accounting

1001 00735 - Water Reclamation Facility

\$ 748,645

The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. The total estimated value of the grant is \$8,584,821. This amendment reflects the fourth and fifth reimbursements from the DEQ which combined totals \$748,645.

TOTAL CAPITAL FUNDS

\$ 2,302,248

Total Amendments/Appropriations

\$ 4,157,844



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 55-11
Page No. 1 of 3

Agenda Title: ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled "Precincts and polling places" by Changing the Polling Place for Sullivans Precinct in the Varina District

For Clerk's Use Only:

Date: FEB 22 2011
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Donati Seconded by (1) Glover
 (2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

AN ORDINANCE to amend and reordain Section 9-2 of the Code of the County of Henrico titled "Precincts and polling places" by changing the polling place for Sullivans Precinct in the Varina District.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 9-2 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 9-2. Precincts and polling places.

The following shall be the precinct boundaries and polling places for the magisterial districts in the county.

-
-
-

(5) *Varina Magisterial District.*

-
-
-

By Agency Head *[Signature]*

By County Manager *[Signature]*

Routing:
 Yellow to: _____
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 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 55-11
Page No. 2 of 3

Agenda Title: ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Changing the Polling Place for Sullivans Precinct in the Varina District

q. *Sullivans Precinct.* Beginning at the intersection of Darbytown Road and Willson Road; thence southeastwardly along Willson Road to its intersection with an unnamed stream (approximately 800 feet northeast of the intersection of New Market Road (State Route 5) and Willson Road); thence westwardly along the unnamed stream to its intersection with New Market Road (State Route 5); thence northwestwardly along New Market Road (State Route 5) to its intersection with Cornelius Creek; thence southwardly along Cornelius Creek to its intersection with the boundary line of Chesterfield County and Henrico County; thence northwardly along the boundary line of Chesterfield County and Henrico County to its intersection with the boundary line of the City of Richmond and Henrico County; thence northwardly along the boundary line of the City of Richmond and Henrico County to its intersection with Almond Creek; thence northeastwardly along Almond Creek to its intersection with Bickerstaff Road; thence eastwardly along Bickerstaff Road to its intersection with Darbytown Road; thence southeastwardly along Darbytown Road to its intersection with Willson Road and the point of beginning. The polling place for Sullivans Precinct shall be ~~Varina High School, 7053 Messer Road.~~ Settlers Ridge Community Center, 7428 Settlers Ridge Court.

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-

2. That the remaining provisions of Section 9-2 of the Code of the County of Henrico shall remain unchanged and in full force and effect.

3. That this ordinance shall be in full force and effect on and after its passage as provided by law.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 55-11
Page No. 3 of 3

Agenda Title: ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Changing the Polling Place for Sullivans Precinct in the Varina District

4. That the Clerk of the Board shall send a certified copy of this ordinance, including maps showing the location of the polling place, to the Henrico County Electoral Board, the Secretary of the Commonwealth, the State Board of Elections, and the Division of Legislative Services.

5. That the County Attorney shall submit a certified copy of this ordinance, including maps showing the location of the polling place, to the United States Department of Justice for preclearance pursuant to Section 5 of the Voting Rights Act of 1965, as amended.

Comments: The Registrar and Electoral Board recommend approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 56-11
Page No. 1 of 2

Agenda Title: --RESOLUTION -- Reapportionment of Magisterial Districts

For Clerk's Use Only:

Date: FEB 08 2011
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kacchele Seconded by (1) O'Bannon
 (2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	_____	_____
Glover, R.	<input checked="" type="checkbox"/>	_____	_____
Kacchele, D.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

WHEREAS, Art. VII, §5 of the Virginia Constitution and §24.2-304.1(B) of the Virginia Code require local governing bodies to reapportion the representation in the governing body among the districts of the locality every ten years in a manner provided by law; and,

WHEREAS, the County has recently received the 2010 population data from the United States Bureau of the Census, and the Board wishes to formally initiate the redistricting process so that it can be completed and approved by the United States Department of Justice before the 2011 elections.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico that:

1. During calendar year 2011, the Board will reapportion the representation in the Board among the magisterial districts as provided by law and will submit the new districts to the United States Department of Justice for preclearance under Section 5 of the federal Voting Rights Act of 1965, as amended.
2. The Board will consider the following criteria in the process of reapportionment:
 - a. Population equality among districts;
 - b. Contiguous and compact districts;
 - c. Districts with clearly observable houndaries;
 - d. Avoidance of split precincts and split census blocks;
 - e. Preservation of communities of interest;
 - f. Preservation of basic shape of existing districts;
 - g. Protection of incumbents;
 - h. Political fairness or competitiveness; and,
 - i. Voter convenience and effective election administration.

By Agency Head Joseph P. Rappiando, Jr. By County Manager Doug A. Haysler

Routing:
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 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 56-11
Page No. 2 of 2

Agenda Title: RESOLUTION – Reapportionment of Magisterial Districts

3. The Board will comply with the requirements of the Virginia Constitution, the Virginia Code, the United States Constitution, and the federal Voting Rights Act of 1965, as amended.
4. The Board will consider plans that maintain five election districts as well as any other plans that propose a lawful number of election districts.
5. The Board will hold a series of public hearings, the County Manager's staff will hold public information meetings, and the County will maintain a web site for the submission of public comments and redistricting proposals, all in order to maximize the opportunity for citizen participation in the redistricting process.
6. The County Manager's staff will prepare and make available to the public a draft schedule of redistricting activities subject to change as necessary and appropriate. Any changes to the draft schedule also will be made available to the public.
7. The Board invites and encourages interested citizens to submit redistricting plans to the County. A citizen submitting a plan is encouraged to include a map showing the proposed districts and a statistical summary or analysis showing the population deviation among districts and the retrogressive effect, if any, on racial and language minority groups.
8. The Board invites and encourages interested citizens who do not wish to submit their own redistricting plan to submit proposals for revising any plan submitted to or prepared by the County. Citizens also are encouraged to provide oral and written comments on any plan and the redistricting process during the public hearings to be held by the Board, during the public information meetings to be held by the County Manager's staff, or through the web site that the County will maintain to facilitate citizen input.

Comments: The County Attorney recommends approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 58-11
Page No. 1 of 1

Agenda Title: **RESOLUTION — Potential Zoning Ordinance Amendments Regarding Group Homes and Assisted Living Facilities**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <u>FEB 22 2011</u>	Moved by (1) <u>Clover</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____	Donati, J. <input checked="" type="checkbox"/> _____
<input checked="" type="checkbox"/> Approved	REMARKS: APPROVED	Glover, R. <input checked="" type="checkbox"/> _____
<input type="checkbox"/> Denied		Kaechele, D. <input checked="" type="checkbox"/> _____
<input type="checkbox"/> Amended		O'Bannon, P. <input checked="" type="checkbox"/> _____
<input type="checkbox"/> Deferred to _____		Thrnton, F. <input checked="" type="checkbox"/> _____

WHEREAS, the Code of Virginia authorizes localities to amend their zoning ordinances when appropriate; and,

WHEREAS, in 2010, the General Assembly amended the statutory authority for regulating group homes and assisted living facilities in zoning ordinances; and,

WHEREAS, the Board of Supervisors wishes to amend the County's zoning ordinance to reflect the statutory change.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors requests the Director of Planning to draft amendments to Chapter 24 of the Henrico County Code to regulate group homes and assisted living facilities in accordance with the recent statutory change and to present the draft amendments to the Planning Commission for its recommendations.

Comments: The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

By Agency Head: [Signature]

By County Manager: [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 59-11
Page No. 1 of 1

Agenda Title: **RESOLUTION — Potential Zoning Ordinance Amendments Regarding Temporary Family Health Care Structures**

<p>For Clerk's Use Only:</p> <p>FEB 22 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Kaechele</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">A P P R O V E D</p>	<table border="0" style="width:100%;"> <thead> <tr> <th style="width:60%;"></th> <th style="width:10%;">YES</th> <th style="width:10%;">NO</th> <th style="width:20%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Code of Virginia authorizes localities to amend their zoning ordinances when appropriate; and,

WHEREAS, in 2010, the General Assembly amended the Code of Virginia to require local zoning ordinances to permit temporary family health care structures under specified conditions; and,

WHEREAS, the Board of Supervisors wishes to consider amendments to the zoning ordinance to regulate such structures.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors requests the Director of Planning to draft amendments to Chapter 24 of the Henrico County Code to permit temporary family health care structures in accordance with recent changes to the Code of Virginia and to present the draft amendments to the Planning Commission for its recommendations.

Comments: The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 60-11
Page No. 1 of 1

Agenda Title **RESOLUTION - Signatory Authority - Structure Removal Agreement - Three Chopt District**

<p>For Clerk's Use Only:</p> <p>Date FEB 22 2011</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechle</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechle, D.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechle, D.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, Winston Devisser and Joyce Devisser ("Landowners"), own certain real property identified as Tax Map Parcel #740-769-2091 and also identified as 4821 Shady Grove Road lying in the Three Chopt District, County of Henrico, Virginia (the "Property"); and,

WHEREAS, Landowner desires to have the existing 1,440 square foot Springfield School building (the "Structure") demolished or removed from the Property; and,

WHEREAS, because of the Structure's historical significance, the County of Henrico, Virginia desires to have it preserved and moved to another location; and,

WHEREAS, Landowner agrees to donate the Structure to the County, provided the County agrees to move it, and demolish, remove and dispose of the non-historic exterior items related to the Structure, and restore any disturbed Property by light site grading, stabilizing denuded areas, seeding and strawing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a Structure Removal Agreement, in a form approved by the County Attorney, between the Landowners and County, that donates the Structure to the County in order to have it preserved and removed from the Property, subject to the terms and conditions specified in the Agreement.

Comments: The Directors of Recreation and Parks and Real Property recommend approval of this Board paper; the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing:
Yellow to: Real Property
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



VICINITY MAP
SPRINGFIELD SCHOOL



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 61-11
Page No. 1 of 1

Agenda Title: Resolution - Award of Professional Engineering Services Contract -
Cobbs Creek Regional Water Supply Reservoir

or Clerk's Use Only:

FEB 22 2011

- Approved
Denied
Amended
Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Colver Seconded by (1) Kaechele
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Donati, J.
Glover, R.
Kaechele, D.
O'Bannon, P.
Thornton, F.

WHEREAS, on September 24, 2010, the Department of General Services received six proposals in response to RFP #10-8905-8CE, Engineering Services for Cobbs Creek Regional Water Supply Reservoir; and,

WHEREAS, based upon review of the written proposals, the Selection Committee interviewed the following firms:

- ARCADIS U.S., Inc.
Black & Veatch Corporation
Gannett Fleming, Inc.
URS Corporation

WHEREAS, the Selection Committee subsequently selected ARCADIS U.S., Inc. as the top ranked firm and negotiated an agreement in the amount of \$43,454,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

- 1. A contract to provide comprehensive engineering design, budgeting and construction administration services to complete the Cobbs Creek Regional Water Supply Reservoir project is hereby awarded to ARCADIS U.S., Inc. pursuant to and in accordance with RFP#10-8905-8CE dated August 20, 2010, Addendum 1 dated September 14, 2010, ARCADIS U.S., Inc. proposal dated September 24, 2010, the final negotiated pricing dated February 4, 2011 submitted by ARCADIS U.S., Inc., and the contract documents in the amount of \$43,454,000. Funding to support the project is available within the Water and Sewer Revenue Fund.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute the contract in a form approved by the County Attorney and change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: Copy to:

Certified: A Copy Teste: Clerk, Board of Supervisors

Date:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 02-11

Page No.2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Work Management System —
Woolpert, Inc.**

3. The County Manager, or the Director of General Services as his designee, is authorized to execute the contract in a form approved by the County Attorney and change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Director of General Services recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 304-10
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Charles City Road Sewage Pumping Station — Varina District**

<p>For Clerk's Use Only:</p> <p>Date FEB 22 2011</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input checked="" type="checkbox"/> Deferred to <u>3/22/11</u></p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Owner</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: _____</p> <p>_____</p> <p>_____</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, ten bids were received on September 29, 2010 in response to Bid Request No. 10-8867-6CE for the Charles City Road Sewage Pumping Station project located in the Varina District; and,

WHEREAS, the project includes construction of a 4.0 mgd sewage pumping station and demolition of the existing 2.5 mgd pumping station; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Southwood Builders, Inc. and Southwood Building Systems, Inc.	\$3,148,860.00
English Construction Company, Inc.	\$3,300,000.00
Mid Eastern Builders, Inc.	\$3,417,000.00
M&W Construction	\$3,646,770.00
Virtexco Corporation	\$4,114,700.00
Piedmont Concrete Contractors	\$4,122,946.00
Anderson Construction	\$4,227,560.00
Versar, Inc.	\$4,358,656.00
Shaw Construction Corp.	\$4,387,310.00
Waco, Inc.	\$4,786,860.00

WHEREAS, after a review and evaluation of all bids received, the Director of General Services determined that Southwood Builders, Inc. is not a responsible bidder; and,

WHEREAS, as a result, English Construction Company, Inc. is the lowest responsive and responsible bidder.

By Agency Head W.A. Mawry, Jr. By County Manager D. R. Knight

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 304-10

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Charles City Road Sewage
Pumping Station — Varina District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to English Construction Company, Inc., the lowest responsive and responsible bidder, in the amount of \$3,300,000.00 pursuant to Bid Request No. 10-8867-6CE, Addendum No.1, Addendum No. 2, Addendum No. 3, Addendum No. 4, and the bid submitted by English Construction Company, Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

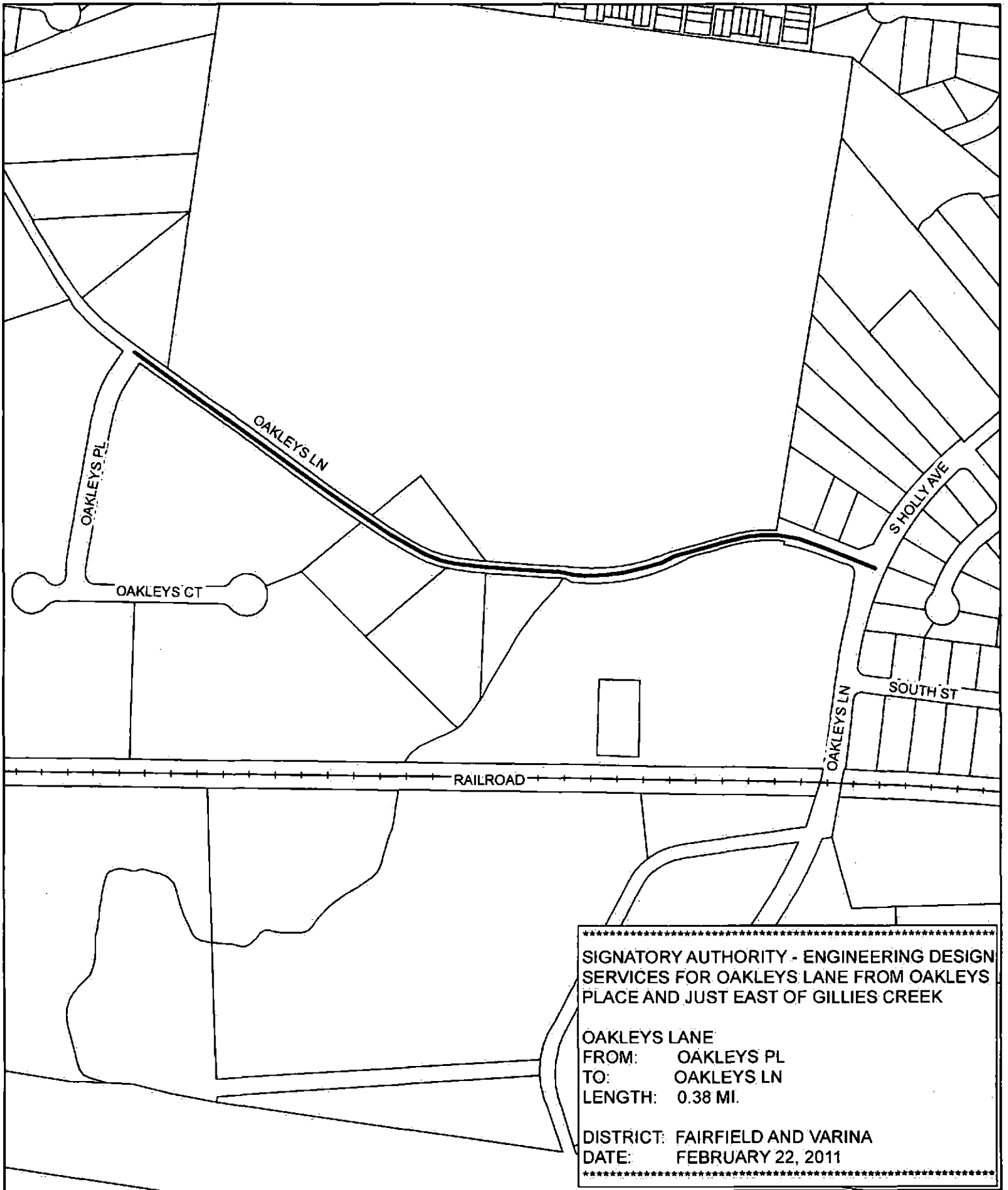
Agenda Item No. 03-11
Page No. 2 of 2

Agenda Title: **RESOLUTION — Signatory Authority – Engineering Design Services for Oakleys Lane from Oakleys Place and just east of Gillies Creek (approximately 0.38 miles) — County Project #2111.50701.28004.06604 — Fairfield and Varina Districts.**

BE IT FURTHER RESOLVED that the County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

COMMENTS: This project will be funded through Capital Initiatives Funds, County Project #2111.50701.28004.06604. The Directors of Public Works and General Services recommend approval of this Board paper, and the County Manager concurs.

SIGNATORY AUTHORITY - ENGINEERING DESIGN SERVICES FOR OAKLEYS LANE FROM OAKLEYS PLACE AND JUST EAST OF GILLIES CREEK



SIGNATORY AUTHORITY - ENGINEERING DESIGN
SERVICES FOR OAKLEYS LANE FROM OAKLEYS
PLACE AND JUST EAST OF GILLIES CREEK
OAKLEYS LANE
FROM: OAKLEYS PL
TO: OAKLEYS LN
LENGTH: 0.38 MI.
DISTRICT: FAIRFIELD AND VARINA
DATE: FEBRUARY 22, 2011



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 64-11
Page No. 1 of 1

Agenda Title **RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Dabbs House Road Improvements from Nine Mile Road to Creighton Road. Project #2110.50701.28004.00610 (formerly #551994-701-248-00). Varina District**

<p>For Clerk's Use Only:</p> <p>Date FEB 22 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Donati</u> Seconded by (1) <u>Owner</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, on June 8, 2004, the Board of Supervisors approved a contract with Michael Baker, Jr., Inc. for a lump sum fee of \$1,010,879.17 for the preparation of design and construction plans for improvements to Dabbs House Road from Nine Mile Road to Creighton Road; and,

WHEREAS, Michael Baker, Jr., Inc. and the Department of Public Works subsequently negotiated an additional fixed lump sum fee of \$300,209.96 for additional design work for sanitary sewer extension, sewer replacement, water main extension and additional roadway and drainage design with associated environmental studies; and,

WHEREAS, additional design work in the amount of \$178,448.72 is now required to revise erosion and sediment control plans to meet current environmental standards, to complete design tasks to tie-in the Creighton Road Connector, and to perform additional drainage, utility, and environmental work.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors approves an amendment to the contract with Michael Baker Jr., Inc., for engineering design services for improvements to Dabbs House Road for the additional fixed lump sum amount of \$178,448.72.

BE IT FURTHER RESOLVED that the County Manager and the Clerk are authorized to execute the amendment in a form approved by the County Attorney, together with any necessary change orders within funds available.

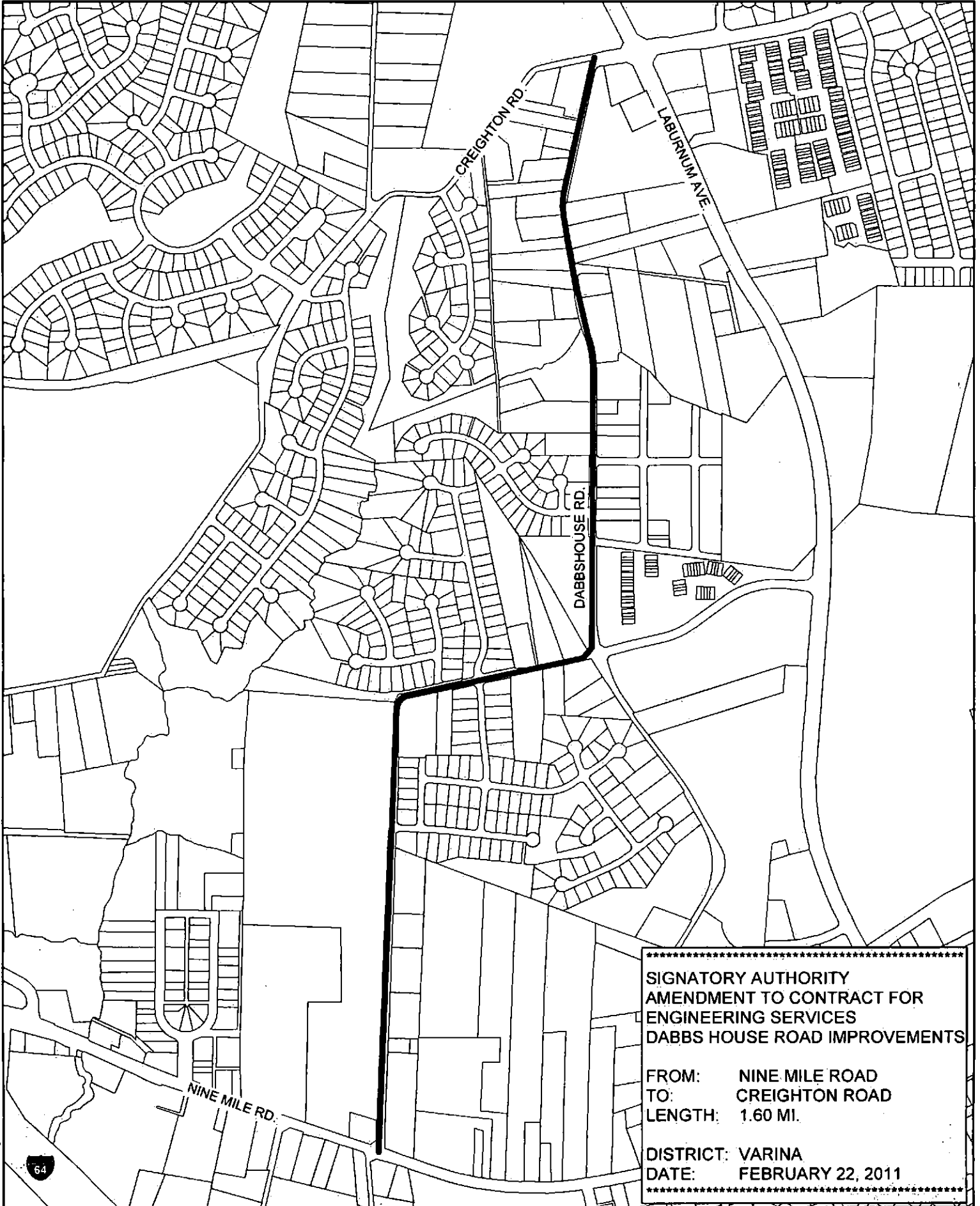
COMMENTS: The funds for this project will be provided from the Capital Projects Fund, Project #2110.50701.28004.00610 (formerly #551994-701-248-00). The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Tests: _____
Clerk, Board of Supervisors
Date: _____

DABBS HOUSE ROAD



SIGNATORY AUTHORITY
AMENDMENT TO CONTRACT FOR
ENGINEERING SERVICES
DABBS HOUSE ROAD IMPROVEMENTS

FROM: NINE MILE ROAD
TO: CREIGHTON ROAD
LENGTH: 1.60 MI.

DISTRICT: VARINA
DATE: FEBRUARY 22, 2011



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 65-11
Page No. **1 of 1**

Agenda Title

**RESOLUTION — Receipt of Letter of Necessity and Setting of Public Hearing — Charles City Road.
Project #00984. Varina District**

<p>For Clerk's Use Only:</p> <p>FEB 22 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Donati</u> Seconded by (1) <u>Oliver</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, on December 9, 2009 the Board of Supervisors of the County of Henrico, Virginia directed the County Engineer to prepare a report concerning the need for constructing the portion of Charles City Road between Lisle Road and Lewis Road; and,

WHEREAS, in a 2000 bond referendum, Henrico citizens voted to fund the Charles City Road Widening project with General Obligation Bonds; and,

WHEREAS, this project will widen 1.5 lane miles of Charles City Road between Laburnum Avenue and a point approximately 500 feet east of Monahan Road from an existing two-lane to a four-lane, divided roadway with raised median, left and right turn lanes, curb and gutters, and storm drainage system, and traffic signals and railroad crossing signals will be installed; and,

WHEREAS, the Board must hold a public hearing concerning the expediency of constructing the portion of Charles City Road between Lisle Road and Lewis Road; and notice of the hearing must be given by the Clerk of the Board.

NOW, THEREFORE, BE IT RESOLVED that a public hearing concerning the need for constructing the portion of Charles City Road between Lisle Road and Lewis Road shall be held on March 22, 2011 at 7 p.m. in the Board Room of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia, at which time interested persons may appear and present their views.

BE IT FURTHER RESOLVED that the Clerk of the Board shall give timely, written notice of the date, time, and place of the hearing to the persons required by statute to receive notice.

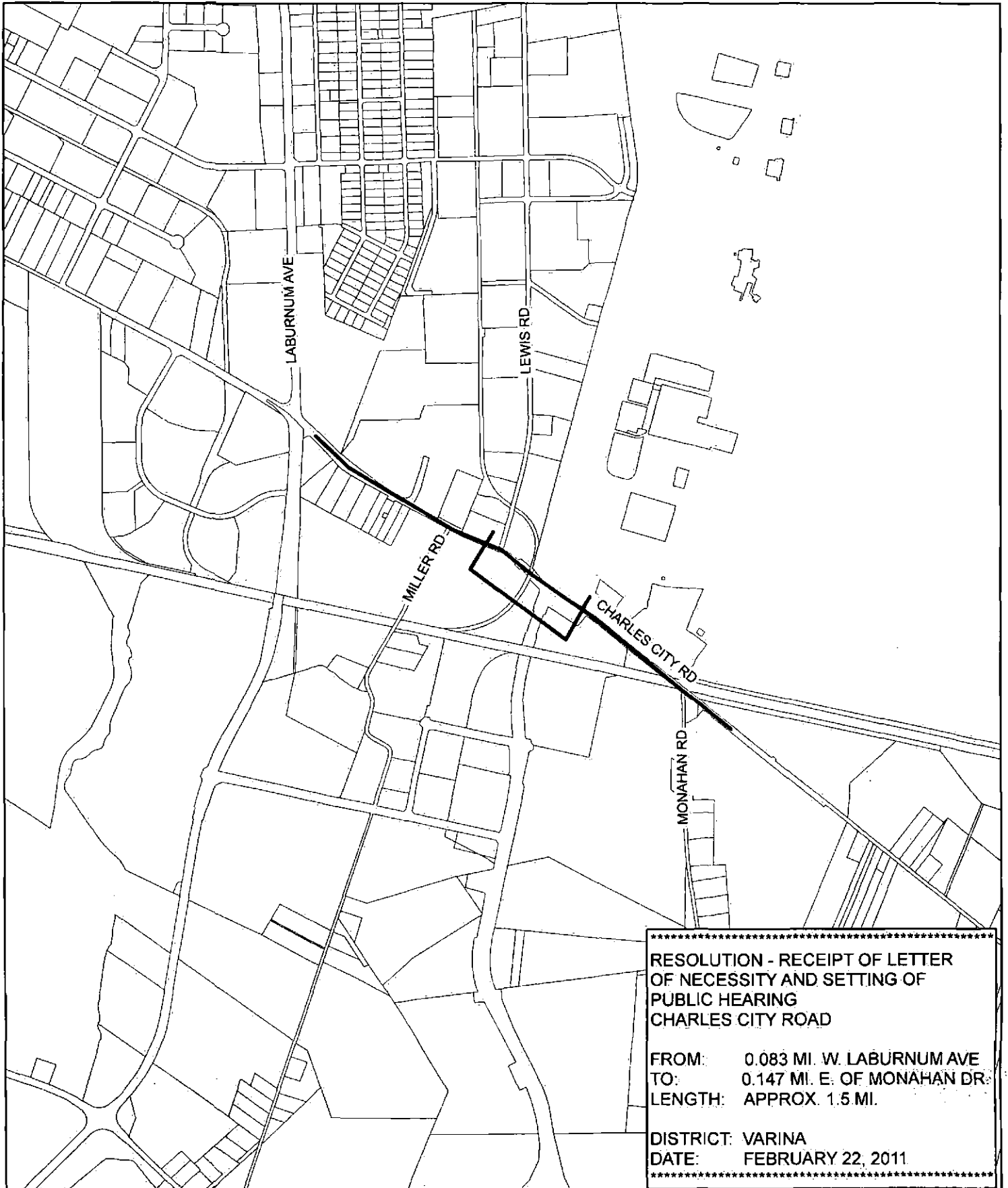
COMMENTS: The approval of this Board paper sets the public hearing date. Funding for the proposed improvements will come from General Obligation Bonds and the General Fund, Project #00984. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head Tim Foster by Christopher L. Winslow By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Tests: _____
Clerk, Board of Supervisors
Date: _____

CHARLES CITY ROAD



**RESOLUTION - RECEIPT OF LETTER
OF NECESSITY AND SETTING OF
PUBLIC HEARING
CHARLES CITY ROAD**
FROM: 0.083 MI. W. LABURNUM AVE
TO: 0.147 MI. E. OF MONAHAN DR.
LENGTH: APPROX. 1.5 MI.
DISTRICT: VARINA
DATE: FEBRUARY 22, 2011



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 66-11

Page No. 1 of 1

Agenda Title: **RESOLUTION - ACCEPTANCE OF ROAD**

<p>For Clerk's Use Only:</p> <p>Date: FEB 22 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

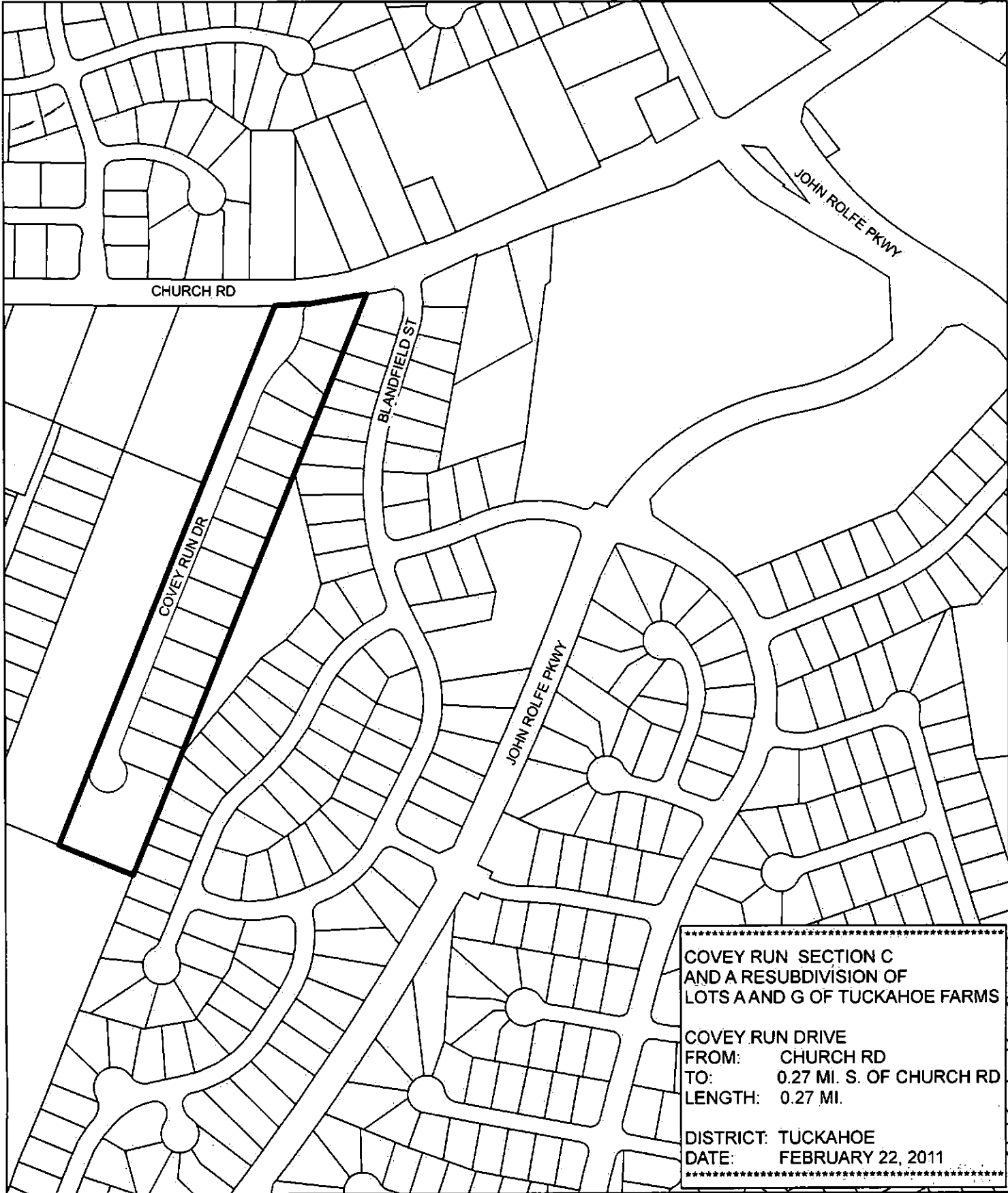
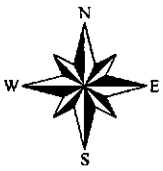
**Covey Run, Section C and a Resubdivision
of Lots A and G of Tuckahoe Farms - Tuckahoe District**

Covey Run Drive from Church Road to 0.27 Mi. S. of Church Road	<u>0.27 Mi.</u>
Total Miles	0.27 Mi.

By Agency Head By County Manager

Routing: Yellow to: _____ Certified: _____
A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____ Date: _____

COVEY RUN SECTION C AND A RESUBDIVISION OF LOTS A AND G OF TUCKAHOE FARMS



COVEY RUN SECTION C
AND A RESUBDIVISION OF
LOTS A AND G OF TUCKAHOE FARMS

COVEY RUN DRIVE
FROM: CHURCH RD
TO: 0.27 MI. S. OF CHURCH RD
LENGTH: 0.27 MI.

DISTRICT: TUCKAHOE
DATE: FEBRUARY 22, 2011
