

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, March 8, 2011 at 5:00 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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|------------------|-------------------------------------|
| 5:00 – 5:30 p.m. | Richmond Flying Squirrels Update    |
| 5:30 – 6:00 p.m. | 2011 General Assembly Session Recap |
| 6:00 – 6:45 p.m. | <i>Dinner</i>                       |



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
March 3, 2011

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**March 8, 2011**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Dr. Donald F. Runion, Jr., Pastor, Mount Vernon Baptist Church

**APPROVAL OF MINUTES** – February 22, 2011 Regular and Special Meetings, and April 5 – 9, 2010 Special Meeting

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATION**

Proclamation – Multiple Sclerosis Awareness Week – March 14 – 20, 2011.

**APPOINTMENTS**

66-11                      Resolution – Appointment of Members – Keep Henrico Beautiful Committee.

**PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMITS**

269-10                      KCA/Laburnum, LLC: Request to rezone from RTHC Residential Townhouse  
C-19-10                      District (Conditional) to A-1 Agricultural District, Parcel 808-731-7728  
Fairfield                      containing approximately 10.33 acres, located at the southeast intersection of  
N. Laburnum Avenue and Watts Lane. The A-1 District allows a minimum lot  
size of 43,560 square feet and a maximum gross density of 1.0 unit per acre.  
The use will be controlled by zoning ordinance regulations. The Land Use  
Plan recommends Urban Residential; density should range from 3.4 to 6.8  
units per acre. The Planning Commission voted to recommend the Board of  
Supervisors **grant** the request. **(Deferred from the December 14, 2010  
Meeting). Deferral requested to the April 12, 2011 Meeting.**

67-11                      Atack Properties, Inc.: Request to conditionally rezone from O/SC Office  
C-25C-10                      Service District (Conditional) to RTHC Residential Townhouse District  
Brookland                      (Conditional), Parcel 763-774-5187 containing 3.3 acres, located along the  
north line of Hunton Park Boulevard approximately 200' west of its  
intersection with Hunton Ridge Lane. The applicant proposes a residential  
townhouse development of no more than thirteen (13) units. The use will be  
controlled by zoning ordinance regulations and proffered conditions. The Land  
Use Plan recommends Suburban Residential 1, density should not exceed 2.4  
units per acre, and Environmental Protection Area. The Planning Commission  
voted to recommend the Board of Supervisors **grant** the request.

- 68-11  
C-4C-11  
Varina
- John P. Olenic: Request to conditionally rezone from C-1 Conservation District to A-1C Agricultural District (Conditional) part of Parcel 852-717-9330 containing approximately 7.23 acres, located on the north line of the Southern Railway right-of-way approximately 660' north of the terminus of Perth Lane. The applicant proposes an addition to an existing home. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Rural Residential, density should not exceed 1 unit per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 69-11  
P-4-11  
Fairfield
- Richmond MHz, LLC: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to construct a 158' telecommunications tower and related equipment on part of Parcel 799-733-1982, located approximately 390' south of the intersection of Dill Road and Vawter Avenue. The existing zoning is M-2 General Industrial District. The Land Use Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.
- 70-11  
P-3-11  
Three Chopt
- Southland Corporation: Request for a Provisional Use Permit under Section 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow 24 hour operation of an existing gas station and convenience store on Parcel 748-760-7489, located at the southeast intersection of Cox Road and Innslake Drive. The existing zoning is B-2C Business District (Conditional). The Land Use Plan recommends Urban Mixed Use. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

### **PUBLIC HEARING – OTHER ITEM**

Public Hearing – To Receive Public Comment Relating to the 2011 Redistricting.

### **PUBLIC COMMENTS**

### **GENERAL AGENDA**

- 71-11
- Resolution – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2011-12 and Notice of Public Hearings on the Budget and Proposed Tax Rates.
- 72-11
- Resolution – Approval of Medical Transport, LLC to Operate a Medical Transport Service in Henrico County.
- 73-11
- Resolution – Signatory Authority – Lease – Division of Police – West Broad Village – Three Chopt District.
- 74-11
- Resolution – Award of Construction Contract – Klehr Field Site Improvements.

- 75-11 Resolution – Award of Construction Contract – Virginia Randolph Museum – Interior and Exterior Renovation.
- 76-11 Resolution - Award of Contract for Master Planning of Parcel at Hilliard and Brook Roads.
- 77-11 Resolution - Award of Construction Contract - Harris Avenue Sewer and Water System Improvements - Fairfield District.
- 78-11 Resolution - Acceptance of Road.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
March 8, 2011**

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**INVOCATION** – Dr. Donald F. Runion, Jr., Pastor, Mount Vernon Baptist Church

**PRESENTATION**

**PROCLAMATION** – Multiple Sclerosis Awareness Week – March 14 – 20, 2011.

Multiple sclerosis (MS), an unpredictable and often disabling disease of the central nervous system, disrupts the flow of information between an individual's body and brain. The disease affects an estimated 2.5 million people worldwide, including 400,000 in the United States, 11,000 in Virginia, and 3,000 in Central Virginia. The Central Virginia Chapter of the National Multiple Sclerosis Society provides programs and services to address the challenges faced by Henrico residents affected by multiple sclerosis. This proclamation recognizes March 14 – 20, 2011 as Multiple Sclerosis Awareness Week and calls the observance to the attention of all Henrico citizens.

**APPOINTMENTS**

**RESOLUTION** – Appointment of Members – Keep Henrico Beautiful Committee.

This Board paper appoints the following person to the Keep Henrico Beautiful Committee for a term expiring December 31, 2011 or thereafter, when his successor shall have been appointed and qualified:

Three Chopt District                      Ram K. Pai

This Board paper also appoints the following person for a term expiring December 31, 2012 or thereafter, when his/her successor shall have been appointed and qualified:

Varina District                                      \_\_\_\_\_

**PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMITS**

C-19-10 Fairfield	KCA/Laburnum, LLC: Request to rezone from RTHC Residential Townhouse District (Conditional) to A-1 Agricultural District, Parcel 808-731-7728 containing approximately 10.33 acres, located at the southeast intersection of N. Laburnum Avenue and Watts Lane. The A-1 District allows a minimum lot size of 43,560 square feet and a maximum gross density of 1.0 unit per acre. The use will be controlled by zoning ordinance regulations. The Land Use Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre. The site is in the Airport Safety Overlay
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District. Acting on a motion by Mr. Archer seconded by Mr. Jernigan, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would not be expected to adversely affect the pattern of zoning and land use in the area. **(Deferred from the December 14, 2010 Meeting). Deferral requested to the April 12, 2011 Meeting.**

C-25C-10  
Brookland

Atack Properties, Inc.: Request to conditionally rezone from O/SC Office Service District (Conditional) to RTHC Residential Townhouse District (Conditional), Parcel 763-774-5187 containing 3.3 acres, located along the north line of Hunton Park Boulevard approximately 200' west of its intersection with Hunton Ridge Lane. The applicant proposes a residential townhouse development of no more than thirteen (13) units. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Suburban Residential 1, density should not exceed 2.4 units per acre, and Environmental Protection Area. Acting on a motion by Mr. Vanarsdall seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it continues a form of zoning consistent with the area and the proffered conditions will provide quality assurances not otherwise available.

C-4C-11  
Varina

John P. Olenic: Request to conditionally rezone from C-1 Conservation District to A-1C Agricultural District (Conditional) part of Parcel 852-717-9330 containing approximately 7.23 acres, located on the north line of the Southern Railway right-of-way approximately 660' north of the terminus of Perth Lane. The applicant proposes an addition to an existing home. The use will be controlled by zoning ordinance regulations and proffered conditions. The Land Use Plan recommends Rural Residential, density should not exceed 1 unit per acre. Acting on a motion by Mr. Jernigan seconded by Mr. Vanarsdall, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it conforms with the objectives and intent of the County's Comprehensive Plan and would not adversely affect the adjoining area if properly developed as proposed.

P-4-11  
Fairfield

Richmond MHz, LLC: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to construct a 158' telecommunications tower and related equipment on part of Parcel 799-733-1982, located approximately 390' south of the intersection of Dill Road and Vawter Avenue. The existing zoning is M-2 General Industrial District. The Land Use Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. Acting on a motion by Mr. Archer seconded by Mr. Jernigan, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the conditions should minimize the potential impacts on surrounding land uses, it would not be expected to adversely affect public safety, health or general welfare, and it would provide

added services to the community.

P-3-11 Southland Corporation: Request for a Provisional Use Permit under Section  
Three Chopt 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow  
24 hour operation of an existing gas station and convenience store on Parcel  
748-760-7489, located at the southeast intersection of Cox Road and Innslake  
Drive. The existing zoning is B-2C Business District (Conditional). The Land  
Use Plan recommends Urban Mixed Use. Acting on a motion by Mr. Branin  
seconded by Mr. Vanarsdall, the Planning Commission voted 5-0 (one  
abstention) to recommend the Board of Supervisors **grant** the request because  
it is reasonable in light of the surrounding uses and existing zoning on the  
property and it would not be expected to adversely affect public safety, health  
or general welfare.

### **PUBLIC HEARING – OTHER ITEM**

#### **Public Hearing – To Receive Public Comment Relating to the 2011 Redistricting.**

The Board will hear comments from the public on how to draw the new County magisterial lines now that the 2010 Census data is available. This public hearing precedes two public information meetings which will be held by staff on March 15 and 17. The redistricting timetable calls for the Board to hold two additional public hearings at its regularly scheduled meetings on April 12 and April 26 after a redistricting plan has been introduced.

This public hearing will be advertised in the *Richmond Times-Dispatch*, on HCTV, in a press release, and on the County's website at [www.henricoredistricting.com](http://www.henricoredistricting.com).

In addition to any speakers at the public hearing, written comments may be submitted by email to [redistricting@co.henrico.va.us](mailto:redistricting@co.henrico.va.us). The website has been launched to facilitate citizen input throughout the redistricting process.

### **PUBLIC COMMENTS**

### **GENERAL AGENDA**

#### **RESOLUTION – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2011-12 and Notice of Public Hearings on the Budget and Proposed Tax Rates.**

This Board paper receives the County Manager's proposed Operating Annual Fiscal Plan (operating budget) and Capital Annual Fiscal Plan (capital budget) for fiscal year 2011-12, including all contemplated expenditures and estimated resources necessary to meet those requirements, including the estimate of funds deemed by the School Board to be needed for educational purposes. This paper directs the Clerk to advertise a synopsis of the budget and also to advertise a public hearing thereon to be held at 6:00 p.m., on Tuesday, April 12, 2011, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear in the *Richmond Times-Dispatch*

on Sunday, March 27, 2011 and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

This paper further directs the Clerk to advertise the proposed tax rates and levies for calendar year 2011 and for a public hearing thereon to be held at 7:00 p.m., on Tuesday, April 26, 2011, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear in the Richmond Times-Dispatch on Sunday, March 27, 2011 and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

The Board is reminded that legal constraints require such advertising but in no way preclude continued work sessions and deliberations to review and consider changes to the budget or tax rates as the Board may deem appropriate.

**RESOLUTION – Approval of Medical Transport, LLC to Operate a Medical Transport Service in Henrico County.**

Medical Transport, LLC, headquartered in Virginia Beach, provides, among other things, the routine transportation of dialysis patients, hospital discharges, other stretcher-based, non-emergency EMS transportation, and emergency inter-facility transportation (hospital to hospital) in the regions in which it operates within the Commonwealth. Medical Transport has advised the Division of Fire that it wishes to expand its operations into the County. Before it may do so, however, as required by the Code of Virginia and state EMS regulations, the Board of Supervisors must approve Medical Transport operating within the County. This Board paper confers that approval. Medical Transport has assured the Division of Fire that it will not respond to 9-1-1 emergency calls unless specifically requested to do so by the County through its EMS system.

**RESOLUTION – Signatory Authority – Lease – Division of Police – West Broad Village – Three Chopt District.**

Approval of this resolution will authorize the County Manager to execute a lease agreement, in a form approved by the County Attorney, for a term of one year commencing April 1, 2011 and terminating on March 31, 2012 at an annual rental of \$1.00, between West Broad Village III, LLC, Lessor, and the County of Henrico, Virginia, Lessee, for approximately 100 sq. ft. of office space located in West Broad Village at 2448 Old Brick Road in the County's Three Chopt District for use by the Division of Police. The lease may automatically renew on an annual basis at the rental rate of \$1.00. The Chief of Police and Director of Real Property recommend approval of this Lease.

**RESOLUTION – Award of Construction Contract – Klehr Field Site Improvements.**

This resolution awards a contract to **Duke Contracting of VA, Inc.** in the amount of **\$177,000** for the Klehr Field Site Improvements – Construction Project.



The project consists of site improvements and paving approximately 1.5 acres of existing gravel parking areas at the Klehr Field park complex. Site work includes demolition, stormwater piping and improvements, minor grading, concrete curb and gutter work, erosion and sediment control work, construction of ADA-compliant paved walking trails, construction of stone retaining walls, and landscaping. The contract calls for substantial completion 90 calendar days from notice to proceed with final completion 30 days thereafter. Work is anticipated to begin in early April 2011.

Thirteen bids were received on January 19, 2011 as follows:

<u>Bidder</u>	<u>Base Bid</u>
<b>Duke Contracting of VA, Inc.</b>	<b>\$177,000.00</b>
Capital Carbonic Gas Corp. T/A Harbor Dredge and Dock	\$181,347.00
JT Exteriors, LTD	\$207,772.00
Simons Contracting Co., Inc.	\$207,800.00
Brooks & Co. General Contractors, Inc.	\$211,700.00
Enviroscape Inc.	\$211,700.00
F.G. Pruitt, Inc.	\$212,000.00
Forty-Two Contracting, Inc.	\$223,511.00
Messer Contracting, LLC	\$227,000.00
E.F. Brown Construction, Inc.	\$233,230.00
Jireh Construction Co., Inc.	\$239,479.44
Central Contracting Co., Inc.	\$257,361.93
C.T. Purcell Excavating, Inc.	\$270,200.00

**Duke Contracting of VA, Inc.** has been determined to be the lowest responsive and responsible bidder.

Funding to support the contract is available within the project budget.

**RESOLUTION – Award of Construction Contract – Virginia Randolph Museum – Interior and Exterior Renovation.**

This resolution awards a contract to **Howard Construction, Inc.** in the amount of **\$166,000** to renovate the interior and exterior of the 1,100 square foot Virginia Randolph Museum.

Interior work includes a new HVAC system, a new electrical distribution system, house wiring, and lighting, an ADA-accessible bathroom, new insulation, new casework, and new interior finishes such as flooring and paint. Demolition, carpentry, mechanical, electrical, and plumbing work required to support the above are also included.

Exterior work includes replacing the existing metal roof system, providing ADA accessibility, and stabilizing the building envelope.

Add Alternate #1 provides all labor and materials to provide a 40-year stainless steel metal roofing system in lieu of the standard 20-year painted metal roofing system.

The contract calls for the work to be substantially complete 90 calendar days from notice to proceed with final completion 30 days thereafter. Work is anticipated to begin in early April 2011.

Twelve bids were received on February 22, 2011 in response to Bid Request No. 11-8987-1JK and Addendum No. 1 for the Virginia Randolph Museum – Interior and Exterior Renovation Construction Project:

<u>Bidder</u>	<u>Base Bid</u>	<u>Add Alternate No. 1</u>	<u>Total</u>
<b>Howard Construction, Inc.</b>	<b>\$158,000</b>	<b>\$8,000</b>	<b>\$166,000</b>
Athens Building Corporation d/b/a First Class Contracting	\$174,375	\$10,500	\$184,875
Gulf Seaboard General Contractors, Inc.	\$176,000	\$9,700	\$185,700
SRC, Inc.	\$185,940	\$8,525	\$194,465
Davis Brothers Constructions Company, Inc.	\$185,320	\$16,270	\$201,590
RMT Construction & Development Group, LLC	\$197,000	\$11,025	\$208,025
Taylor Construction Services Htg & Air, Inc.	\$194,707	\$14,779	\$209,486
Haley Builders, Inc.	\$197,000	\$14,000	\$211,000
Spacemakers, Inc.	\$204,700	\$8,500	\$213,200
Pinnacle Commercial Interiors, Inc.	\$195,000	\$22,500	\$217,500
Canterbury Enterprises, LLC	\$204,484	\$25,300	\$229,784
Meckley Services, Inc.	\$266,500	\$15,730	\$282,230

**Howard Construction, Inc.** was determined to be the lowest responsive and responsible bidder with a bid in the amount of \$166,000 inclusive of Add Alternate No. 1.

Funding to support the contract is available within the project budget.

**RESOLUTION - Award of Contract for Master Planning of Parcel at Hilliard and Brook Roads.**

This resolution awards a contract to **Vanasse Hangen Brustlin, Inc.** for master planning a 6.62-acre County-owned parcel at Hilliard and Brook Roads.

On November 12 2010, eleven proposals were received pursuant to RFP-#10-8950-10CS. A selection committee subsequently selected **Vanasse Hangen Brustlin, Inc.** as the top-ranked offeror and negotiated a price in the amount of \$42,730.

The scope of work for this project includes providing professional engineering, planning, and landscape architectural services and coordinating citizen input to determine the most practical future use for an undeveloped 6.62-acre parcel at Hilliard and Brook Roads. This parcel, GPIN 784-750-6778 located at 7202 Brook Road, was purchased by the County in 2006.

In addition, the scope includes data gathering and analysis, site planning and programming, preparing conceptual plans and cost estimates, making public presentations, and drafting a final draft master plan. The design work will be initiated March 2011 and be completed by May 2011.

**RESOLUTION - Award of Construction Contract - Harris Avenue Sewer and Water System Improvements - Fairfield District.**

This resolution would award a contract to R. R. Snipes Construction Co., Inc. to replace approximately 1600 linear feet of 8-inch diameter concrete sewer piping with PVC piping, approximately 850 linear feet of 3-inch cast iron water main with 6-inch diameter ductile iron water main, and 22 house sewer connections and 21 house water services along Harris Avenue between Byron Street and Rescue Avenue.

The purpose of the project is to maintain the reliability of the sewer and water systems in the area by replacing deteriorated piping systems installed in the 1950s. The work is anticipated to begin in May 2011 and to be completed by January 2012. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Eight bids were received on February 10, 2011 in response to IFB # 11-8983-1CE and Addendum No. 1 for the Harris Avenue Sewer and Water System Improvements:

<b>Bidders</b>	<b><u>Bid Amounts</u></b>
<b>R.R. Snipes Construction Co., Inc.</b> <b>Ashland, VA</b>	<b>\$419,600.00</b>
Piedmont Construction Company, Inc. Oilville, VA	\$424,950.00
G. L. Howard, Inc. Rockville, VA	\$480,370.00
Godsey & Son, Inc. Richmond, VA	\$489,800.00

Central Contracting Co., Inc. Richmond, VA	\$490,173.73
Possie B. Chenault, Inc. Bumpass, VA	\$501,985.00
Walter C. Via Enterprises, Inc. West Point, VA	\$580,762.00
J. L. Kent & Sons, Inc. Spotsylvania, VA	\$837,923.00

The Directors of Public Utilities and General Services recommend the Board award the contract to R.R. Snipes Construction Co., Inc., the lowest responsive and responsible bidder, in the amount of \$419,600.00 and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount, and the County Manager concurs.

**RESOLUTION - Acceptance of Road.**

On February 22, 2011, the Board accepted Covey Run Drive from Church Road to 0.27 mile south of Church Road into the County road system for maintenance. However, the Board paper and attached schematic map incorrectly stated Covey Run Drive is in Section C of Covey Run when it is actually in Section A of Covey Run. This Board paper would properly designate the section of Covey Run for Covey Run Drive.

The Director of Public Works and the County Manager recommend approval of this Board paper.