

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
March 8, 2011**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 8, 2011 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Richard W. Glover, Vice Chairman, Brookland District
James B. Donati, Jr., Varina District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:08 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Dr. Donald F. Runion, Jr., Pastor of Mount Vernon Baptist Church, delivered the invocation.

Mrs. O'Bannon questioned why it took so long for the April 5 - 9, 2010 Special Meeting minutes to be brought before the Board for approval. Mr. Lawrence explained the lengthy process involved in preparing the minutes for the weeklong Legislative Budget Reviews, apologized for the delay, and indicated that staff would expedite the process during the upcoming year.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, the Board approved the minutes of the February 22, 2011 Regular and Special Meetings, and April 5 - 9, 2010 Special Meeting.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

MANAGER'S COMMENTS

Mr. Hazelett announced the completion of the process for the selection of a new Chief of Police and the appointment of Lt. Col. Douglas A. Middleton to this position. The appointment will be effective April 9, 2011.

Mr. Hazelett introduced the proposed Fiscal Year 2011-12 Annual Fiscal Plan for the County with a brief slide presentation. The proposed budget is balanced within existing tax rates, preserves the quality services the County's citizens expect, and continues the County's history of avoiding layoffs. It also includes a 2.372 percent salary increase for all employees effective the first pay period of FY 2011-12. The total General Fund budget as presented represents a 0.35 percent increase over the current year's budget. The proposed budget reflects reductions made to all general government areas and funding for new facility costs. The Henrico Board of Supervisors is the only elected body in the Commonwealth of Virginia that reviews departmental budgets line by line.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon commented on the *Kite Festival and the Tastes and Sounds of Henrico* 400th anniversary commemoration event that was held at Dorey Park on March 5, 2011. More than 24,000 people attended the event, including a delegation from the County's Korean sister city, and approximately 6,000 kites were given away to the public. Mr. Donati noted that this was the largest public event ever held in Henrico County. Mr. Kaechele pointed out that it was a fun as well as successful event.

Mrs. O'Bannon offered information on the *Virginia Indian Cultural Program* that will be held on March 19, 2011 at the Cultural Arts Center at Glen as part of the County's 400th anniversary commemoration of Henrico history.

Mr. Thornton recognized Zack Keithly from Boy Scout Troop 729, sponsored by West Richmond Church of the Brethren, who was observing the meeting to fulfill a requirement for the rank of Tenderfoot, Second Class. Joining him was his mother, Joyce Keithly, who serves as Advancement Chairperson for the troop.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Luz Lazo and Mark Gormus from the *Richmond Times-Dispatch* and Chris Dovi from *Richmond* magazine.

PRESENTATION

Mr. Thornton presented a proclamation recognizing March 14 - 20, 2011 as Multiple Sclerosis Awareness Week. Accepting the proclamation was Gregory R. Bishop, Chairman of the

Board of Trustees for the Central Virginia Chapter of the National Multiple Sclerosis Society. Joining him was Tiffany Epley, the Chapter's Development Manager.

APPOINTMENTS

66-11 Resolution - Appointment of Members - Keep Henrico Beautiful Committee.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMITS

269-10 KCA/Laburnum, LLC: Request to rezone from RTHC Residential
C-19-10 Townhouse District (Conditional) to A-1 Agricultural District, Parcel 808-
Fairfield 731-7728 containing approximately 10.33 acres, located at the southeast intersection of N. Laburnum Avenue and Watts Lane.

Mr. Hazelett noted that this case was deferred from the December 14, 2010 meeting and that the applicant was requesting an additional deferral.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board deferred this item to the April 12, 2011 meeting.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

67-11 Attack Properties, Inc.: Request to conditionally rezone from O/SC Office
C-25C-10 Service District (Conditional) to RTHC Residential Townhouse District
Brookland (Conditional), Parcel 763-774-5187 containing 3.3 acres, located along the north line of Hunton Park Boulevard approximately 200' west of its intersection with Hunton Ridge Lane.

Jim Theobald presented the case on behalf of Attack Properties.

Paul Falby, a resident of 3229 Friars Walk Lane, spoke in opposition to the case. He expressed concerns regarding the proposed density of this development, its architectural compatibility with an adjoining townhome community where he resides, and existing drainage issues involving his townhome and Ryan Homes.

Joe Emerson, Director of Planning, and Tim Foster, Director of Public Works, responded to a lengthy series of questions from Mr. Glover

pertaining to the case. After discussion with Mr. Glover, Mr. Theobald agreed to submit a letter on behalf of the applicant requesting the Department of Public Works to prohibit U turns on Hunton Park Boulevard in the vicinity of the proposed development.

Ann McClellan, President of the Townes at Hunton Park, also addressed the Board on this case. She sought clarification of a proffered condition for this case addressing building materials and suggested that a pamphlet explaining drainage responsibilities should be presented by builders to new homeowners at the time of closing. Mr. Hazelett responded to her question regarding the proffered condition and Mr. Glover responded to her drainage concerns.

Mr. Glover remarked that property rights and the highest and best use of land should be met and that the developer will be held accountable for complying with drainage and development requirements.

On motion of Mr. Glover, seconded by Mr. Donati, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Density**. There shall be no more than 13 units.
2. **Minimum Sizes**. The minimum finished floor area of each unit shall be 1550 square feet.
3. **Site Plan**. Development of the property shall be in substantial accordance with the "RTH Site Layout, Hunton Park, Henrico County, Virginia" prepared by Burgess & Niple dated September 9, 2010 attached hereto as Exhibit A (see case file) unless requested and approved by the Director of Planning at the time of Plan of Development Review.
4. **Architectural Treatment**. The townhomes constructed on the property shall be substantially in conformance with the elevations attached hereto as Exhibit B (see case file) entitled "The Odessa Townhomes" unless requested and approved by the Director of Planning at the time of Plan of Development Review.
5. **Building Materials**. All buildings shall have exposed exterior walls (above grade) of stone, brick, hardi-plank, vinyl siding or a combination of the foregoing unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall, at the time of Plan of Development review. A minimum of twenty-five (25) percent in the aggregate, of the exterior portions of the front building wall surfaces of each building, excluding windows, doors, breezeways and architectural design

features, shall be of brick or stone construction.

6. **Foundations.** All finished floor areas, except basements, shall be constructed above grade or give the appearance of being constructed above grade. The exterior portions of all residential foundations, including the exterior portion of foundations below the first floor level which is visible above grade, shall be constructed of brick or stone. There shall be a minimum vertical height of twelve (12) inches of brick or stone above grade utilized on slab-on-grade foundations to present the appearance of a crawl space. There shall be no cantilevered chimneys, closets or bay windows.
7. **Fireplace Chimneys.** All exterior portions of fireplace chimneys shall be enclosed by brick or stone. All fireplace chimneys and gas vents shall be built on brick or stone foundations. Gas or ornamental fireplaces may be wall-vented within chimneys; however, such vented enclosures shall not be cantilevered and must have a base to match the foundation.
8. **Sound Suppression.** Walls between units shall have a minimum sound transmission coefficient rating of 55.
9. **Garages.** Each townhouse unit shall include a one (1) car attached garage. Each garage shall have a minimum interior dimension of 10'-2" wide by 19'-11" deep.
10. **Driveways.** All driveways on each townhouse lot shall be constructed of concrete, aggregate materials, brick or stone pavers.
11. **Marketing.** The townhomes shall be marketed for sale as "Owner-occupied"
12. **Sidewalks.** Sidewalks shall be provided adjacent to interior roadways to provide access between townhome units and parking areas and shall be constructed to current County road standards and specifications for sidewalks.
13. **Buffer Area.** A landscaped or natural planted buffer of a minimum of twenty-five (25) feet in width shall be maintained along the boundary of Hunton Park Boulevard as generally shown on the attached Exhibit entitled "RTH Site Layout, Hunton Park, Henrico County, Virginia" (see case file) except for the extent necessary for drainage and utility easements which shall pass through the area in a generally perpendicular manner (unless currently existing). New plantings shall be similar to the landscaping located in the twenty-five (25) foot planting strip easement of the adjoining Townes at Hunton

Park, Sections B and D (see case file). The sodded, seeded and landscaped areas shall be irrigated. Building setbacks shall be a minimum fifty (50) feet along Hunton Park Boulevard.

14. **Tree Save Area.** A tree save area approximately seventy-five (75) feet in length and being of variable width shall be preserved in its natural state and located as generally shown on the attached Exhibit entitled "RTH Site Layout, Hunton Park, Henrico County, Virginia" (see case file). Trees shall be preserved within the area except for drainage and utility easements which shall pass through the area in a generally perpendicular manner (unless currently existing). No buildings of any kind may be placed in the tree save area. Exceptions to disturbing the tree save area shall be determined by the Planning Commission at the time of Plan of Development or subdivision review.
15. **Streets.** Curb and gutter shall be used on all streets and shall be designed to meet current County standard for "roll top" curb and gutter and shall measure not less than three (3) feet from edge of pavement to back of curb. Roads shall be designed to have a minimum of thirty-six (36) feet from back of curb to back of curb (thirty (30) foot edge of pavement to edge of pavement with an additional three (3) feet from edge of pavement to back of curb). Prior to issuance of a permanent Certificate of Occupancy for any home, the developer shall provide the Planning Department certification from a licensed engineering firm that the roadways within the development were constructed according to the approved plan and in compliance with Henrico County road design standards and specifications, to include proper compaction of sub-base soils, utility trenches, base stone and asphalt, but excluding road widths, turning radii, sight distance and vertical curves, or a bond in an amount satisfactory to the Director of the Department of Public Works shall be provided to Henrico County for items not yet completed. The internal roads within the property shall be private and shall be maintained by the Homeowners Association.
16. **Street Lights.** Street lights shall be provided and shall not exceed sixteen (16) feet in height. The street lights shall be non-glare and residential in character
17. **Entrance Feature.** An irrigated landscaped entrance feature, substantially similar to the secondary entrances at The Townes at Hunton Park, shall be provided subject to approval by the Director of Planning.

18. **Restrictive Covenants.** Prior to or concurrent with the recording of the subdivision plat approved by the County, restrictive covenants describing development controls and maintenance of the property shall be recorded in the Clerk's Office of the Circuit Court of Henrico County.
19. **Association.** There shall be a Homeowners Association of the owners of the townhomes that shall be responsible for the enforcement of the restrictive covenants, including, but not limited to, the maintenance of common areas, tree save area and architectural control.
20. **Underground Utilities.** Except for junction boxes, meters, pedestals, transformers, transmission mains and existing overhead utility lines, and for technical and environmental reasons, all utility lines shall be underground.
21. **Conservation Areas.** Notwithstanding the uses permitted and regulated by the zoning of the Property, such portion(s) of the Property which lie within a one hundred (100) year flood plain as determined by definitive engineering studies approved by the Department of Public Works, and/or such portion(s) of the Property which may be inundated by waters impounded to a maximum elevation determined in a controlled, regulated manner by a structure or structures approved by the Department of Public Works, may only be used for the following purposes:
 - a. Storm water management and/or retention areas;
 - b. Ponds, lakes and similar areas intended as aesthetic and/or recreational amenities and/or wildlife habitats;
 - c. Access drives, utility easements, signage, walkways and recreational facilities installed in a manner to minimize their impacts; and
 - d. Such additional uses to the uses identified in (a), (b) and (c) above as may be deemed compatible and of the same general character by the Planning Administrator (Director of Planning) pursuant to Chapters 19 and 24 of the County Code (the "Zoning Ordinance").

The Owner shall, prior to Plan of Development or subdivision approval for areas that include such flood plain, apply to rezone such portions of the Property to a C-1 Conservation District.

22. **Severance.** The unenforceability, elimination, revision, or amendment of any proffer set forth herein, in whole or in part, shall

not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

68-11
C-4C-11
Varina

John P. Olenic: Request to conditionally rezone from C-1 Conservation District to A-1C Agricultural District (Conditional) part of Parcel 852-717-9330 containing approximately 7.23 acres, located on the north line of the Southern Railway right-of-way approximately 660' north of the terminus of Perth Lane.

Jean Moore, Assistant Director of Planning for Comprehensive Planning and Administration, responded to questions from the Board.

No one from the public spoke in opposition to this case.

On motion of Mr. Donati, seconded by Mr. Glover, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. Property use will be for Single Family Residence.
2. There shall be no more than one dwelling on the property.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

69-11
P-4-11
Fairfield

Richmond MHZ, LLC: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code to construct a 158' telecommunications tower and related equipment on part of Parcel 799-733-1982, located approximately 390' south of the intersection of Dill Road and Vawter Avenue.

Ms. Moore, Mr. Hazelett, and Mr. Rapisarda responded to questions from the Board.

No one from the public spoke in opposition to this case.

On motion of Mr. Glover, seconded by Mr. Donati, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. If the use of the tower for communication purposes is discontinued for 180 days, the antennas and all related structures shall be removed from the site within ninety (90) days. Within ten (10) business days after written request by the County, the owner of the antennas and equipment shall provide the County with written confirmation of the status of the facility, the number of and identity of users, available co-location space and such additional information as may be reasonably requested.
2. Application for a building permit to install the telecommunication tower must be made within one year after the Provisional Use Permit is granted by the Board of Supervisors, unless an extension of time is granted by the Director of Planning upon a written request by the applicant.
3. The applicant shall obtain approval from the Planning Commission should the FAA require the addition of standard obstruction marking and lighting (i.e. red lighting and orange and white striping) to the telecommunication tower. Any changes to the proposed galvanized finish of the telecommunication tower shall be submitted to the Director of Planning for approval.
4. When site construction is initiated as a result of this Provisional Use Permit, the applicant shall complete requirements prescribed by Chapter 10 of the Henrico County Code. In particular, land disturbance of more than 2,500 square feet will require that construction plans include a detailed drainage and erosion control plan prepared by a professional engineer certified in the State of Virginia. Ten (10) sets of the construction plans shall be submitted to the Department of Public Works for approval.
5. If ownership of the lease is transferred to another provider, the new owner shall submit a Transfer of Provisional Use Permit.
6. The height of the telecommunication tower shall not exceed 158 feet.
7. This permit shall apply only to the 2,500 ± square foot lease area and 20' access easement identified in Exhibit B (see case file).
8. Low-profile or "flush mounted" antennas or a similar style of equipment as approved by the Director of Planning, which reduces the visual profile of equipment, shall be installed on the telecommunication tower.

9. The co-location of additional users, as technically feasible, shall be allowed at this site.
10. Prior to the co-location of any carrier's antennas or addition of equipment lease space, a revised site plan and equipment placement details shall be submitted to the Planning Department for approval.
11. A landscaping plan will be submitted with the building permit application in accordance with Exhibit C (see case file). The Director of Planning may waive or vary the enforcement of this condition if it is deemed unnecessary.
12. Any UHF, VHF or other type of receivers/transmitters that would interfere with the County's Division of Police emergency communications are prohibited from this telecommunication tower.
13. A solid masonry wall (split-face block or brick) or masonry columns (split-face block or brick) with a vinyl fence, a minimum of 8' in height, shall enclose the entire equipment compound area. This wall/fence shall be compatible in design and color with existing walls/fences on the property. Chain-link/barbed wire fencing is prohibited. Construction drawings and color samples shall be submitted with the building permit application for approval by the Planning Department.
14. Unless dead or diseased, the existing tree buffer within 50' of the proposed lease area shall be preserved and shall not be pruned to reduce their height.
15. Telecommunication cables shall be prohibited on the exterior of the telecommunication tower.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

70-11
P-3-11
Three Chopt

Southland Corporation: Request for a Provisional Use Permit under Section 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow 24 hour operation of an existing gas station and convenience store on Parcel 748-760-7489, located at the southeast intersection of Cox Road and Innslake Drive.

No one from the public spoke in opposition to this case.

Ms. Moore responded to questions from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. This permit shall only apply to the 24-hour operation of a 7-Eleven convenience store with fuel sales on Parcel 748-760-7489.
2. Store windows shall not be tinted or obscured by advertisements, posters, blinds, and/or other visual obstructions that inhibit or hinder exterior surveillance. The installation and use of light blocking devices during daylight hours shall be permissible if approved by the Crime Prevention Unit of the Division of Police.
3. Prior to 24-hour operation, the applicant and the Crime Prevention Unit of the Division of Police shall conduct a security survey of the subject property and store operations. The owner/occupant of the 7-Eleven shall implement the mutually agreed upon security measures affecting the property.
4. The owners or operators shall provide adequate lighting for all entrances, exits, and parking areas serving the use or location. "Adequate lighting" means lighting sufficient for clear visual and security camera surveillance.
5. Any outside speakers and/or sound system shall comply with the following standards:
 - a. Sound systems shall be equipped with controls that permit full and complete volume control; and,
 - b. Sound(s) emitted from the system shall not be audible beyond a distance of one hundred (100) feet measured from the source.
6. The owner or operator shall be responsible for the installation, operation, and maintenance of exterior security camera(s) and video system of professional grade and quality, and rated for the exterior surveillance of retail operations. This security system shall at a minimum include:
 - a. Exterior surveillance cameras shall monitor all entrance(s), fueling area(s), parking area(s), delivery area(s), and, other areas determined necessary by the Crime Prevention Unit of the Division of Police. Such security cameras shall provide clear imagery of the establishment's patrons and their vehicle.

b. Recordings of all activities under surveillance shall be preserved for a period of four (4) months by the applicant. Authorized representatives of the Henrico County Division of Police shall have full and complete access to all recordings upon request.

7. Should evidence (i.e. police calls to the premises, complaints from other businesses, criminal assaults, etc.) or registered complaints (i.e. increased public nuisance, loitering, excessive noise, etc.) indicate that 24-hour exterior operation is having adverse effects on the area, the Board of Supervisors may hold a public hearing to consider revoking and/or amending all or some conditions.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

PUBLIC HEARING - OTHER ITEM

Public Hearing – To Receive Public Comment Relating to the 2011 Redistricting.

Mr. Thornton read a prepared statement relating to the 2011 redistricting. His statement explained how this hearing was publicized and noted that the County gained 44,635 persons during the past decade. He referred to redistricting criteria consistent with legal requirements that the County must follow in redrawing district lines and the purpose of the public hearing.

Mr. Emerson narrated a slide presentation titled *2010 Census Data Review and Magisterial Redistricting*. His presentation summarized the census information that the County has received and provided an overview of the redistricting criteria and actions the Board will need to undertake to complete the redistricting process. He, Mr. Rapisarda, and General Registrar Mark Coakley responded to questions from the Board.

There were no comments from the public.

Mr. Rapisarda noted that public comments will be received through April 26, 2011.

PUBLIC COMMENTS

The following persons expressed support for urban chickens and requested that the Board reconsider the County's zoning ordinance provisions restricting poultry raising in residential

neighborhoods: Amy Randolph and Sarah Sinclair, residents of the Brookland District; and Gabriel M. Silver, a resident of the Varina District. Ms. Sinclair and Mr. Silver responded to questions from the Board.

William Spencer, a resident of the Three Chopt District, thanked the Board for not cutting employee salaries or jobs and commented on the importance of all children receiving a proper education.

Ms. Randolph returned to the podium to respond to questions from the Board. Mr. Hazelett advised the Board that he will have staff research the issues and information brought forth by Ms. Randolph and the other public comment speakers.

GENERAL AGENDA

71-11 Resolution – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2011-12 and Notice of Public Hearings on the Budget and Proposed Tax Rates.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

72-11 Resolution – Approval of Medical Transport, LLC to Operate a Medical Transport Service in Henrico County.

Wayne Baber, Assistant Chief of Operations for the Division of Fire, responded to a number of questions from the Board along with Mr. Rapisarda, Mr. Hazelett, and Michael Basham, Operations Manager for Medical Transport, LLC. Mr. Glover voiced concern that third party billing for this type of service imposes more strain on the Medicare system and state budget and that costs will eventually be passed down to local governments.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, with Mr. Glover voting no, the Board approved this item – see attached resolution.

73-11 Resolution – Signatory Authority – Lease – Division of Police – West Broad Village – Three Chopt District.

Jon Tracy, Director of Real Property, and Mr. Hazelett responded to questions from the Board.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

74-11 Resolution – Award of Construction Contract – Klehr Field Site Improvements.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

75-11 Resolution - Award of Construction Contract - Virginia Randolph Museum - Interior and Exterior Renovation.

Neil Luther, Assistant Director of Recreation and Parks, responded to questions from the Board. Mr. Thornton complimented the Board on being visionary in supporting the rehabilitation of this facility.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

76-11 Resolution - Award of Contract for Master Planning of Parcel at Hilliard and Brook Roads.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

77-11 Resolution - Award of Construction Contract - Harris Avenue Sewer and Water System Improvements - Fairfield District.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

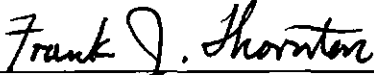
78-11 Resolution - Acceptance of Road.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved adding to the agenda a resolution numbered 79-11 and titled "Resolution – Settlement of *De'Ontra Johnson v. Sean M. Bromell* – see attached resolution.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item– see attached resolution.

There being no further business, the meeting was adjourned at 9:44 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

Multiple Sclerosis Awareness Week

March 14 - 20, 2011

WHEREAS, multiple sclerosis (MS), an unpredictable and often disabling disease of the central nervous system, disrupts the flow of information between an individual's body and brain; and

WHEREAS, multiple sclerosis is considered an autoimmune disease for which the exact cause is unknown and there is no known cure; and

WHEREAS, the disease affects an estimated 2.5 million people worldwide, including 400,000 in the United States, 11,000 in Virginia, and 3,000 in Central Virginia; and

WHEREAS, multiple sclerosis is often diagnosed in individuals aged 20 to 50 and is the most common neurological disease leading to disability in young adults; and

WHEREAS, multiple sclerosis not only afflicts the individual but also affects the person's family, friends, and community; and

WHEREAS, the Central Virginia Chapter of the National Multiple Sclerosis Society provides programs and services to address the challenges faced by Henrico residents affected by multiple sclerosis; and

WHEREAS, the National Multiple Sclerosis Society will be observing the second week of March as National Multiple Sclerosis Week and it is fitting and appropriate that the County of Henrico participate in the national effort to inform citizens about the disease; its diagnosis, treatment, and management; the need for research; and advances leading to a cure.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes March 14 - 20, 2011 as Multiple Sclerosis Awareness Week and calls this observance to the attention of all Henrico citizens.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
March 8, 2011



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. CC-11
Page No.

Agenda Title **RESOLUTION - Appointment of Members - Keep Henrico Beautiful**
Committee

<p>For Clerk's Use Only:</p> <p>Date <u>MAR - 8 2011</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints the following person for a term expiring December 31, 2011 or thereafter, when his successor shall have been appointed and qualified:

Three Chopt District Ram K. Pai

BE IT FURTHER RESOLVED that the Board of Supervisors appoints the following person for a term expiring December 31, 2012 or thereafter, when his/her successor shall have been appointed and qualified:

Varina District _____

<p>By Agency Head _____ <i>gpr</i></p>	<p>By County Manager _____ <i>Debra L. Reynolds</i></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Teste: _____</p> <p align="center">Clerk, Board of Supervisors</p> <p>Date: _____</p>

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 71-11
Page No. 1 of 2

Agenda Title **RESOLUTION - Receipt of Operating and Capital Budget Estimates for Fiscal Year 2011-12 and Notice of Public Hearings on the Budget and Proposed Tax Rates**

For Clerk's Use Only: Date MAR - 8 2011 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Donati, J.	✓			Glover, R.	✓			Kaechele, D.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Donati, J.	✓																									
Glover, R.	✓																									
Kaechele, D.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

WHEREAS, the County Manager has assembled his estimates of the resources and expenditures anticipated to be available or required during fiscal year 2011-12, for the operating and capital budgets from requests received from all County offices, divisions, boards, and departments, including the Department of Education; and,

WHEREAS, state law requires the advertisement and holding of a public hearing and the approval of an Annual Fiscal Plan for the County, and,

WHEREAS, the Board desires to advertise proposed tax rates and levies for calendar year 2011 and hold a public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) The Board hereby receives the County Manager's estimates of resources and expenditures anticipated to be available or required during fiscal year 2011-12, for the operating and capital budgets; and,
- (2) The Board hereby directs its Clerk to advertise in the Richmond Times-Dispatch on Sunday, March 27, 2011:
 - (a) A synopsis of the operating and capital budgets and a public hearing thereon to be held on Tuesday, April 12, 2011, at 6:00 p.m., in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia; and,

By Agency Head <u>[Signature]</u>	By County Manager <u>[Signature]</u>
Routing: Yellow to: _____ Copy to: _____	Certified: A Copy Teste: _____ <div style="text-align: right;">Clerk, Board of Supervisors</div> Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 71-11

Page No. 2 of 2

Agenda Title **RESOLUTION – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2011-12 and Notice of Public Hearings on the Budget and Proposed Tax Rates**

- (b) Proposed tax rates and levies for calendar year 2011 and a public hearing thereon to be held on Tuesday, April 26, 2011, at 7:00 p.m., in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia.

- (3) The Board hereby directs its Clerk to post on or before Sunday, March 27, 2011, in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers:
 - (a) A synopsis of the operating and capital budgets and notice of a public hearing thereon to be held on Tuesday, April 12, 2011, at 6:00 p.m. in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia; and,

 - (b) A notice of a proposed tax rates and levies for calendar year 2011 and a public hearing thereon to be held on Tuesday, April 26, 2011, at 7:00 p.m. in the Board Room at the Government Center, Hungary Spring and East Parham Roads, Henrico County, Virginia.

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **7 2-11**

Page No. 1 of 2

Agenda Title: RESOLUTION – Approval of Medical Transport, LLC to Operate a Medical Transport Service in Henrico County

For Clerk's Use Only:
Date: **MAR - 8 2011**

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) O'Bannon
 (2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Medical Transport, LLC operates a medical transport service licensed by the Virginia Department of Health – Office of Emergency Medical Services; and

WHEREAS, Medical Transport, LLC desires to expand its central Virginia operations to include Henrico County and proposes to locate an office at 2421 Westwood Avenue in the County; and

WHEREAS, Medical Transport, LLC proposes to provide routine transportation of dialysis patients, hospital discharges, and other stretcher-based non-emergency EMS transports, as well as emergency inter-facility transports; and

WHEREAS, Medical Transport, LLC would not respond to calls for emergency 9-1-1 services within the County unless requested by the County through its EMS system; and

WHEREAS, Medical Transport, LLC has advised the County of its desire to operate within the County but, before it may do so, the Board of Supervisors of the County must, pursuant to Virginia Code § 15.2-955 and 12VAC5-31-420, adopt a resolution approving its operation within the County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. Medical Transport, LLC is approved to provide a medical transport service within the entire geographical area of the County.

By Agency Head *John H. Smith*

By County Manager *Dale P. Knight*

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Tests: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 72-11

Page 2 of 2

Agenda Title: RESOLUTION – Approval of Medical Transport, LLC to Operate a Medical Transport Service in Henrico County

2. This approval does not authorize Medical Transport, LLC to respond to calls for emergency 9-1-1 services from the general public except when so requested by the County through its EMS system.

Comments: The Fire Chief recommends approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 73-11

Page No.

1 of 1

Agenda Title **RESOLUTION - Signatory Authority - Lease - Division of Police - West Broad Village - Three Chopt District**

<p>For Clerk's Use Only:</p> <p>Date MAR - 8 2011</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kalchala</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Knechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornnton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Donati, J.	✓			Glover, R.	✓			Knechele, D.	✓			O'Bannon, P.	✓			Thornnton, F.	✓		
	YES	NO	OTHER																							
Donati, J.	✓																									
Glover, R.	✓																									
Knechele, D.	✓																									
O'Bannon, P.	✓																									
Thornnton, F.	✓																									

WHEREAS, West Broad Village III, LLC, owns a building with office space to rent in West Board Village at 2448 Old Brick Road; and,

WHEREAS, the County of Henrico, Virginia desires to lease approximately 100 sq. ft. of this office space for use by the Henrico County Division of Police (the "Division"); and,

WHEREAS, West Broad Village III, LLC, desires to lease this space to the County.

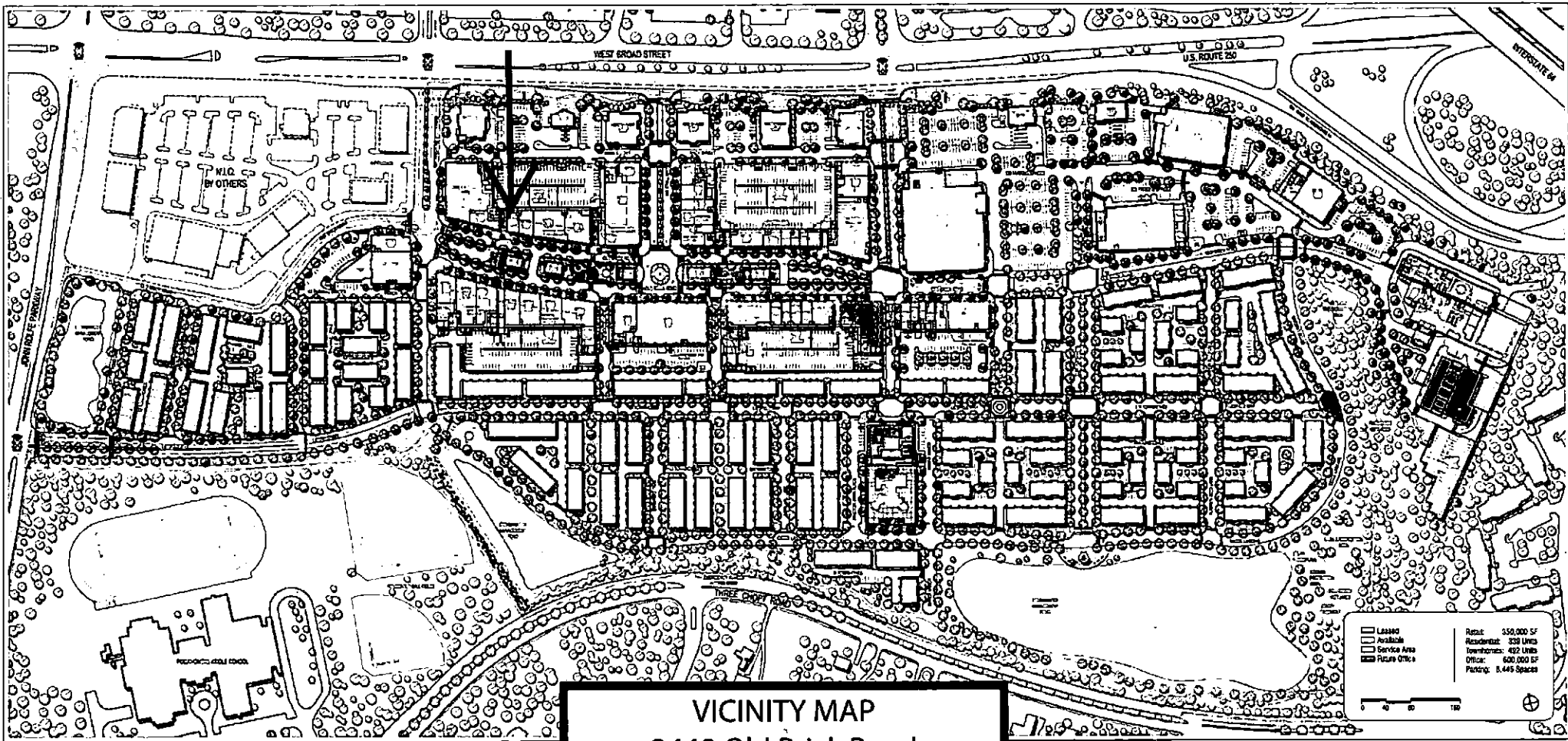
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia that the County Manager is hereby authorized and directed to execute a lease agreement, in a form approved by the County Attorney, for a term of one year commencing April 1, 2011 and terminating on March 31, 2012 at an annual rental of \$1.00, by and between West Broad Village III, LLC, Lessor, and the County of Henrico, Virginia, Lessee, for the lease of approximately 100 sq. ft. of office space in West Broad Village at 2448 Old Brick Road in the County's Three Chopt District for use by the Division.

Comments: The lease may automatically renew annually at the rental rate of \$1.00 per year, subject to the terms and conditions specified in the lease agreement. The Chief of Police and the Director of Real Property recommend approval of this paper; the County Manager concurs.

By Agency Head J. B. Stewart By County Manager Debra L. Reynolds

Routing:
Yellow to: Real Property
Copy to: _____

Certified:
A Copy Tests: _____
Clerk, Board of Supervisors
Date: _____



	Leased	Retail: 350,000 SF
	Available	Residential: 320 Units
	Service Area	Townhomes: 422 Units
	Future Office	Office: 600,000 SF
		Parking: 3,449 Spaces

0 40 80 120

VICINITY MAP
2448 Old Brick Road

WEST BROAD VILLAGE

Calvary Industrial Development, Developer | The Miller Companies, LLC, Leasing | Atlantic Communities Architects & Planners

Lease Plan

Henrico County, Virginia | March 23, 2010



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **74-11**
Page No. 1 of 2

Agenda Title: Resolution – Award of Construction Contract – Klehr Field Site Improvements

For Clerk's Use Only:

MAR - 8 2011
Date:

- Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Ceener Seconded by (1) Kaechele
(2) _____ (3) _____

REMARKS: **A P P R O V E D**

YES NO OTHER

Donati, J. ✓ _____
Glover, R. ✓ _____
Kaechele, D. ✓ _____
O'Bannon, P. ✓ _____
Thornton, F. ✓ _____

WHEREAS, thirteen bids were received on January 19, 2011 in response to Bid Request No. 10-8966-12JK, inclusive of Addenda No. 1, for the Klehr Field Site Improvements Construction Project, as follows:

<u>Bidder</u>	<u>Bid</u>
Duke Contracting of VA, Inc.	\$177,000.00
Capital Carbonic Gas Corp. T/A Harbor Dredge and Dock	\$181,347.00
JT Exteriors, LTD	\$207,772.00
Simons Contracting Co., Inc.	\$207,800.00
Brooks & Co. General Contractors, Inc.	\$211,700.00
Enviroscape Inc.	\$211,700.00
F.G. Pruitt, Inc.	\$212,000.00
Forty-Two Contracting, Inc.	\$223,511.00
Messer Contracting, LLC	\$227,000.00
E.F. Brown Construction, Inc.	\$233,230.00
Jireh Construction Co., Inc.	\$239,479.44
Central Contracting Co., Inc.	\$257,361.93
C.T. Purcell Excavating, Inc.	\$270,200.00

WHEREAS, after review and evaluation of all bids received, it was determined that **Duke Contracting of VA, Inc.** is the lowest responsive and responsible bidder with a bid in the amount of **\$177,000**.

By Agency Head *Adrian ...* By County Manager *[Signature]*

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 74-11
Page No. 2 of 2

Agenda Title: Resolution – Award of Construction Contract – Klehr Field Site Improvements

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Klehr Field Site Improvements – Construction Project is awarded to **Duke Contracting of VA, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$177,000** pursuant to Bid Request No. 10-8966-12JK, inclusive of Addendum No. 1, and the bid submitted by **Duke Contracting of VA, Inc.**
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget not to exceed 15 % of the original contract amount.

Comments: The Directors of General Services and Recreation and Parks recommend approval of this Board paper; the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 75-11

Page No. 1 of 2

Agenda Title: Resolution – Award of Construction Contract – Virginia Randolph Museum – Interior and Exterior Renovation

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: MAR - 8 2011	Moved by (1) <u>Cline</u> Seconded by (1) <u>Donati</u>	Donati, J. ✓ — —
<input checked="" type="checkbox"/> Approved	(2) _____	Glover, R. ✓ — —
<input type="checkbox"/> Denied	REMARKS: APPROVED	Kaechele, D. ✓ — —
<input type="checkbox"/> Amended		O'Bannon, P. ✓ — —
<input type="checkbox"/> Deferred to:		Thornton, F. ✓ — —

WHEREAS, twelve bids were received on February 22, 2011 in response to Bid Request No. 11-8987-1JK, inclusive of Addendum No. 1, for the Virginia Randolph Museum – Interior and Exterior Renovation Construction Project, as follows:

Bidder	Base Bid	*Add Alternate No. 1	Total
Howard Construction, Inc.	\$158,000	\$8,000	\$166,000
Athens Building Corporation d/b/a First Class Contracting	\$174,375	\$10,500	\$184,875
Gulf Seaboard General Contractors, Inc.	\$176,000	\$9,700	\$185,700
SRC, Inc.	\$185,940	\$8,525	\$194,465
Davis Brothers Constructions Company, Inc	\$185,320	\$16,270	\$201,590
RMT Construction & Development Group, LLC	\$197,000	\$11,025	\$208,025
Taylor Construction Services Htg & Air , Inc.	\$194,707	\$14,779	\$209,486
Haley Builders, Inc.	\$197,000	\$14,000	\$211,000
Spacemakers, Inc.	\$204,700	\$8,500	\$213,200
Pinnacle Commercial Interiors, Inc.	\$195,000	\$22,500	\$217,500
Canterbury Enterprises, LLC	\$204,484	\$25,300	\$229,784
Meckley Services, Inc.	\$266,500	\$15,730	\$282,230

*Add Alternate No. 1 provides all labor and materials to provide a 40-year stainless steel metal roofing system in lieu of the standard 20-year painted metal roofing system.

WHEREAS, after review and evaluation of all bids received, it was determined that **Howard Construction, Inc.** is the lowest responsive and responsible bidder with a bid in the amount of **\$166,000**, inclusive of Add Alternate No. 1.

By Agency Head *Gabe Smith* By County Manager *David L. Hayes*

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 15-11

Page No. 2 of 2

Agenda Title: Resolution – Award of Construction Contract – Virginia Randolph Museum – Interior and Exterior Renovation

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Virginia Randolph Museum – Interior and Exterior Renovation Construction Project is awarded to **Howard Construction, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$166,000**, inclusive of Add Alternate No. 1, pursuant to Bid Request No. 11-8987-1JK, inclusive of Addendum No. 1, and the bid submitted by **Howard Construction, Inc.**
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget not to exceed 15 % of the original contract amount.

Comments: The Directors of General Services and Recreation and Parks recommend approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **76-11**
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Contract for Master Planning of Parcel at Hilliard and Brook Roads

For Clerk's Use Only: MAR - 8 2011 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u> (2) _____ REMARKS: APPROVED	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, on November 12, 2010, eleven proposals were received in response to RFP-#10-8950-10CS to provide master planning services for a 6.62-acre County-owned parcel at Hilliard and Brook Roads; and,

WHEREAS, based upon review and evaluation of the proposals, the selection committee (consisting of Mr. Steve Hart, Mr. Al Azzarone, Ms. Kelly Kinahan, Dr. Carroll Robb and Mrs. Cecelia Stowe) interviewed the following offerors:

Vanasse Hangen Brustlin, Inc.
 CHA, Inc.
 Koontz-Bryant, PC
 Design Forum, Inc.

WHEREAS, the selection committee subsequently selected **Vanasse Hangen Brustlin, Inc.** as the top-ranked offeror and negotiated a price in the amount of \$42,730.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to provide master planning of a parcel at Hilliard and Brook Roads is awarded to **Vanasse Hangen Brustlin, Inc.** pursuant to RFP #10-8950-10CS dated October 22, 2010, Questions and Answers dated November 3, 2010, the **Vanasse Hangen Brustlin, Inc.** proposal dated January 3, 2011, and final negotiated pricing, dated January 31, 2011 and submitted by **Vanasse Hangen Brustlin, Inc.**, for a fixed cost of \$42,730.

By Agency Head *Celia Hunter* By County Manager *Dee P. Howell*

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 76-11

Page No.2 of 2

Agenda Title: RESOLUTION — Award of Contract for Engineering Services - Land-use Planning of Parcel at Hilliard and Brook Roads

2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

Comment: The Directors of Recreation and Parks and General Services recommend approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 77-11
Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Harris Avenue Sewer and Water System Improvements — Fairfield District**

For Clerk's Use Only: MAR - 8 2011 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Donati, J.</td> <td><u>✓</u></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Glover, R.</td> <td><u>✓</u></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Kaechele, D.</td> <td><u>✓</u></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td><u>✓</u></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Thornton, F.</td> <td><u>✓</u></td> <td>_____</td> <td>_____</td> </tr> </table>		YES	NO	OTHER	Donati, J.	<u>✓</u>	_____	_____	Glover, R.	<u>✓</u>	_____	_____	Kaechele, D.	<u>✓</u>	_____	_____	O'Bannon, P.	<u>✓</u>	_____	_____	Thornton, F.	<u>✓</u>	_____	_____
		YES	NO	OTHER																						
Donati, J.	<u>✓</u>	_____	_____																							
Glover, R.	<u>✓</u>	_____	_____																							
Kaechele, D.	<u>✓</u>	_____	_____																							
O'Bannon, P.	<u>✓</u>	_____	_____																							
Thornton, F.	<u>✓</u>	_____	_____																							

WHEREAS, eight bids were received on February 10, 2011 in response to IFB #11-8983-ICE and Addendum No.1 for the Harris Avenue Sewer and Water System Improvements Project located in the Fairfield District; and,

WHEREAS, the project includes replacement of approximately 1,600 linear feet of 8-inch diameter concrete sewer piping with PVC piping, approximately 850 linear feet of 3-inch cast iron water main with 6-inch diameter ductile iron water main, and 22 house sewer connections and 21 house water services along Harris Avenue between Byron Street and Rescue Avenue; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
R.R. Snipes Construction Co., Inc.	\$419,600.00
Piedmont Construction Company, Inc.	\$424,950.00
G. L. Howard, Inc.	\$480,370.00
Godsey & Son, Inc.	\$489,800.00
Central Contracting Co., Inc.	\$490,173.73
Possie B. Chenault, Inc.	\$501,985.00
Walter C. Via Enterprises, Inc.	\$580,762.00
J.L. Kent & Sons, Inc.	\$837,923.00

WHEREAS, after a review and evaluation of all bids received, it was determined that R. R. Snipes Construction Co., Inc. is the lowest responsive and responsible bidder with a bid of \$419,600.00.

By Agency Head [Signature] By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____
 Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 77-11

Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Harris Avenue Sewer and Water System Improvements — Fairfield District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. The contract is awarded to R.R. Snipes Construction Co., Inc., the lowest responsive and responsible bidder, in the amount of \$419,600.00 pursuant to IFB #11-8983-1CE, Addendum No. 1, and the bid submitted by R.R. Snipes Construction Co., Inc.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 78-11
Page No. 1 of 1

Agenda Title: **RESOLUTION - ACCEPTANCE OF ROAD**

<p>For Clerk's Use Only:</p> <p>Date: MAR 8 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____</p> <p>REMARKS:</p> <p style="font-size: 2em; text-align: center;">APPROVED</p>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 15%;">YES</th> <th style="width: 15%;">NO</th> <th style="width: 10%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, by Board paper in Agenda Item 66-11 approved on February 22, 2011, the Board accepted Covey Run Drive from Church Road to 0.27 mile south of Church Road into the County road system for maintenance; and,

WHEREAS, the Board paper and attached schematic map incorrectly stated Covey Run Drive is in Section C of Covey Run when it is actually in Section A of Covey Run; and,

WHEREAS, the Board wishes to properly designate the section of Covey Run for Covey Run Drive.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

**Covey Run, Section A and a Resubdivision
of Lots A and G of Tuckahoe Farms — Tuckahoe District**

Covey Run Drive from Church Road to 0.27 Mi. S. of Church Road	<u>0.27 Mi.</u>
Total Miles	0.27 Mi.

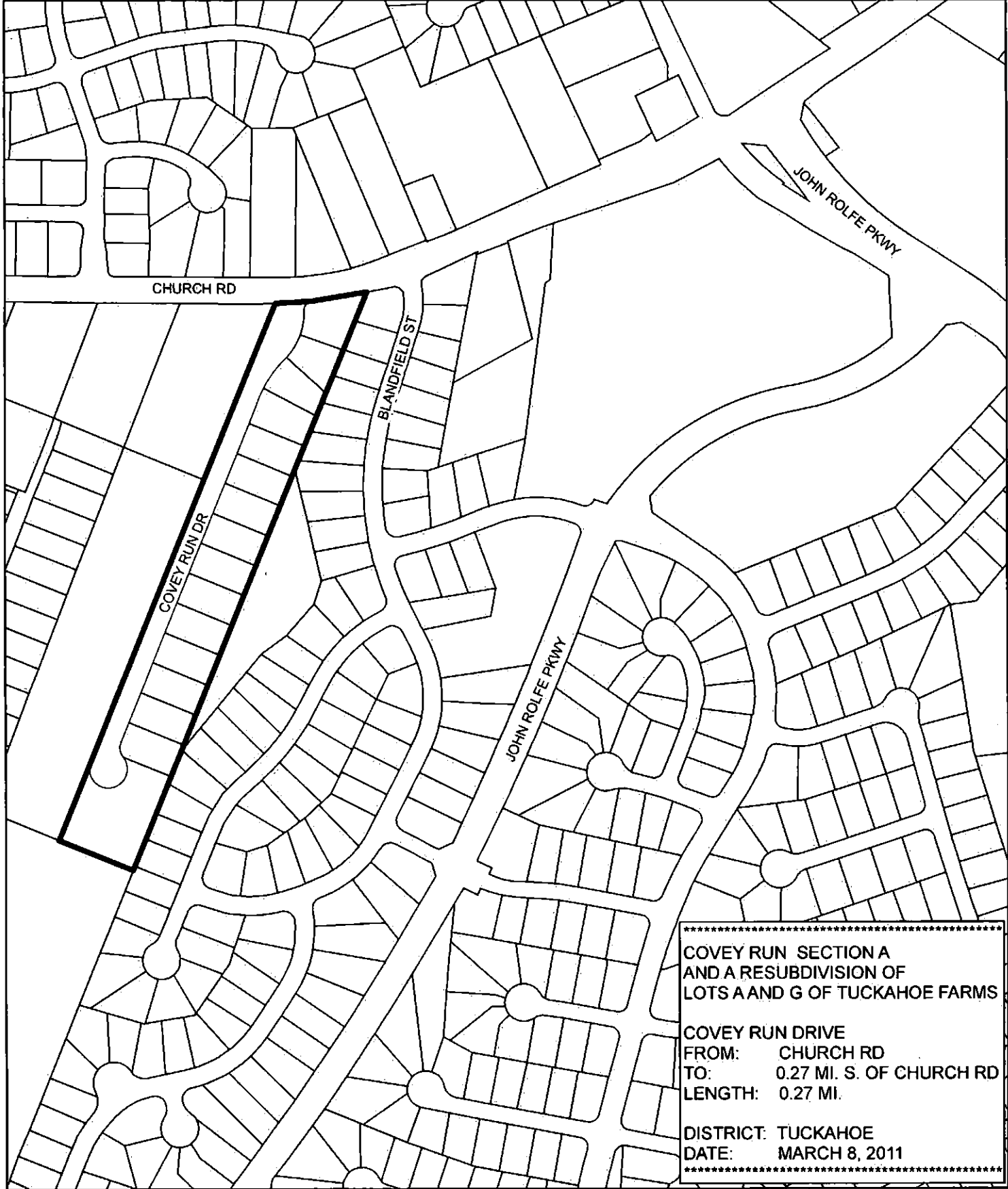
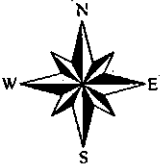
By Agency Head By County Manager

Routing:
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Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COVEY RUN SECTION A AND A RESUBDIVISION OF LOTS A AND G OF TUCKAHOE FARMS



COVEY RUN SECTION A
AND A RESUBDIVISION OF
LOTS A AND G OF TUCKAHOE FARMS

COVEY RUN DRIVE
FROM: CHURCH RD
TO: 0.27 MI. S. OF CHURCH RD
LENGTH: 0.27 MI.

DISTRICT: TUCKAHOE
DATE: MARCH 8, 2011



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 7a-11
Page No. 1 of 1

RESOLUTION – Settlement of *De'Ontra Johnson v. Sean M. Broomell*

Agenda Title

<p>For Clerk's Use Only:</p> <p>Date MAR 8 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechele</u> (2) <u>Kaechele</u> (2) <u>O'Bannon</u></p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><u>122</u></td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><u>✓</u></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<u>122</u>			Glover, R.	<u>✓</u>			Kaechele, D.	<u>✓</u>			O'Bannon, P.	<u>✓</u>			Thornton, F.	<u>✓</u>		
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O'Bannon, P.	<u>✓</u>																									
Thornton, F.	<u>✓</u>																									

BE IT RESOLVED by the Board of Supervisors of Henrico County that:

- (1) it authorizes settlement of the case styled *De'Ontra Johnson v. Sean M. Broomell*, now pending in the United States District Court for the Eastern District of Virginia, on terms as recommended by the Risk Manager, the County Manager and the County Attorney and as approved by the Self-Insurance Trustees; and
- (2) the Risk Manager, County Manager and County Attorney are authorized to execute all documents, in forms satisfactory to the County Attorney, necessary to conclude this case and implement the terms of the settlement.

Comments: The Risk Manager and County Attorney recommend approval of this Board paper; the County Manager concurs.

By Agency Head Joseph P. Riquinades Jr

By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Tests: _____
Clerk, Board of Supervisors
Date: _____