

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
May 24, 2011**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 24, 2011 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Richard W. Glover, Vice Chairman, Brookland District
James B. Donati, Jr., Varina District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

Virgil R. Hazelett, P.E., County Manager
J. Thomas Tokarz, Senior Assistant County Attorney
Merle H. Bruce, Jr., Undersheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
George T. Drumwright, Jr., Deputy County Manager for Community Services
Angela N. Harper, FAICP, Deputy County Manager for Special Services
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:03 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Rev. Angelo V. Chatmon, Pastor of Pilgrim Journey Baptist Church, delivered the invocation.

On motion of Mr. Kaechele, seconded by Mr. Donati, the Board approved the minutes of the May 10, 2011 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

MANAGER'S COMMENTS

The Henrico County Public Library (HCPL) has been selected as the 2011 recipient of two Virginia Public Library Directors Association (VPLDA) annual awards for its distinguished contributions to the promotion of improved public understanding of library and information services. This year, HCPL was recognized for its development of the Notable Henricoans database, created as a special project for Henrico County's 400th anniversary commemoration, and was also recognized for outstanding service innovation in its workshops for childcare providers. The awards were presented in April at VPLDA's annual meeting. Jerry McKenna, Director of Libraries, and the following members of his staff were congratulated by the County Manager for these outstanding achievements: Christine Campbell, Assistant Director of Libraries; Pat Muller, Youth Services Coordinator; and Barbara Weedman, Public Services Administrator.

The Department of General Services' Central Automotive Division and the Department of Public Works' Traffic Engineering Division have been accepted into the Virginia Department of Environmental Quality's (DEQ's) Virginia Environmental Excellence Program (VEEP) at the E3 level. These two operations spent a considerable amount of time and put forth outstanding effort in developing an Environmental Management System (EMS), which allows them to identify their environmental impacts, establish priorities, set improvement goals, and monitor their successes. They are the first two operations in the County to have a fully implemented EMS, and they have laid the foundation for future operations to follow. The County Manager recognized the following employees for their perseverance and dedication towards environmental excellence: from the General Services Central Automotive Maintenance EMS Team, Charlie Gibbens, Fleet Manager; Alan Eddleton, Superintendent of Maintenance; Mike Arrighi, Auto Equipment Supervisor; and Jason Young, Environmental Coordinator; and from the Public Works Traffic Engineering Division EMS Team, John Cejka, Assistant Traffic Engineer; Chris Johnson, Traffic Engineering Technician; John Fowler, Environmental Engineer; and Mr. Young, who served on both teams. He also recognized Steve Yob, Solid Waste Division Director for the Department of Public Utilities, for leading that division in becoming the County's first division to be accepted into VEEP at the E2 level. Michael P. Murphy, DEQ's Piedmont Office Regional Director, offered additional background information on the VEEP program, highlighted the environmental accomplishments of the Traffic Engineering and Central Automotive Divisions, and congratulated the County for a job well done. He then presented plaques to the three divisions of the County selected for membership in the program and flags to the two divisions that achieved the E3 level.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon offered information on the County's next 400th anniversary commemoration hosted event, *Moving Henrico Forward: Air, Road, Rail and Water*, which will be held on May 29, 2011 at the Virginia Aviation Museum.

RECOGNITION OF NEWS MEDIA

No media representatives were present.

PUBLIC HEARING ITEM

122-11 Resolution – Signatory Authority – Deed of Release Terminating Temporary Turnaround Easement – Crawford Park at Greenbrooke Section B – Three Chopt District.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

Michael E. Murphy, a resident of 8901 Merediths Branch Drive in the Brookland District, presented an alternative plan for the proposed extension of Springfield Road and asked that the Board request an official assessment of this plan by the Virginia Department of Transportation. He also submitted a letter updating the Board on his opposition to the current Springfield Road extension project and an attached document containing a detailed explanation of the alternative plan.

GENERAL AGENDA

123-11 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2010-11 Annual Fiscal Plan: June, 2011.

Management and Budget Division Director Gene Walter, Fire Chief Ed Smith, and General Registrar Mark Coakley responded to questions from Mrs. O'Bannon, and Mr. Hazelett responded to questions from Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

124-11 Resolution – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.

Chief Smith responded to a question from Mr. Glover. Mr. Hazelett clarified for Mrs. O'Bannon that there was a clerical error in the numbering of the Board papers for the agenda items pertaining to the UASI grant program.

On motion of Mr. Kaechele, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

125-11 **Resolution – Authorization to Accept Grant Funding from the FY2009 State Homeland Security Grant Program as Managed by the Virginia Department of Emergency Management.**

Chief Smith responded to questions from Mrs. O’Bannon and Mr. Kaechele.

On motion of Mr. Donati, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

126-11 **Resolution – Authorization to Accept Grant Funding from the FY2009 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.**

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

127-11 **Resolution – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.**

On motion of Mr. Glover, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

128-11 **Resolution – Award of Construction Contract – Courthouse Annex Building Roof System Replacement.**

On motion of Mrs. O’Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

Paul Proto, Director of General Services, responded to questions from Mr. Glover regarding the life span of roofs on the Courthouse Annex Building and other County facilities.

129-11 **Resolution - Award of Contract for Architectural and Engineering Services - 1400 North Laburnum Avenue - Virginia Department of Health.**

Mr. Proto responded to questions from Mr. Donati and Mr. Kaechele.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

130-11 **Resolution – Award of Contract – Modular Units at Eastern Government Center – Virginia Department of Health.**

Mr. Proto responded to questions from the Board.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

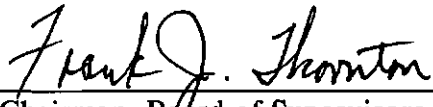
131-11

Resolution – Signatory Authority – Second Amendment to Sublease – Virginia Department of Health – 3810 Nine Mile Road - Varina District.

Director of Real Property Jon Tracy, Mr. Hazelett, and Mr. Proto responded to questions from Mr. Kaechele and Mrs. O'Bannon.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:03 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 122-11
Page No. 1 of 1

Agenda Title

RESOLUTION - Signatory Authority – Deed of Release Terminating Temporary Turnaround Easement – Crawford Park at Greenbrooke Section B – Three Chopt District

<p>For Clerk's Use Only:</p> <p>MAY 24 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES NO OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> </table>		YES NO OTHER	Donati, J.	<input checked="" type="checkbox"/> _____	Glover, R.	<input checked="" type="checkbox"/> _____	Kaechele, D.	<input checked="" type="checkbox"/> _____	O'Bannon, P.	<input checked="" type="checkbox"/> _____	Thornton, F.	<input checked="" type="checkbox"/> _____
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Kaechele, D.	<input checked="" type="checkbox"/> _____													
O'Bannon, P.	<input checked="" type="checkbox"/> _____													
Thornton, F.	<input checked="" type="checkbox"/> _____													

WHEREAS, by Temporary Easement Agreement dated May 2, 2005 and recorded in Deed Book 3917, Page 428, in the Clerk's Office of the Circuit Court of the County of Henrico, Virginia, Tomac Corporation, a Virginia corporation, conveyed to the County of Henrico, Virginia a temporary turnaround easement (the "Turnaround Easement") as shown and labeled "50' Radius Temporary Turnaround Easement" on the plat attached and marked as Exhibit "A"; and,

WHEREAS, the Turnaround Easement was to automatically terminate when Allenbend Road extended was constructed and accepted into the County's public road system; and,

WHEREAS, while Allenbend Road has not been extended, the Turnaround Easement is no longer needed because Leighwood Court, as shown on the plat of Crawford Park at Greenbrooke Section B subdivision attached as Exhibit "B," has been constructed and accepted into the County's road system; and,

WHEREAS, to allow for the construction of a home, the current owner of Lot 29, Block D of Crawford Park at Greenbrooke Section B (the "Lot"), TC Lot Investments, LLC, a Virginia limited liability company, has requested that the Turnaround Easement be terminated; and,

WHEREAS, this resolution was advertised pursuant to Section 15.2-1813 of the Code of Virginia, 1950, as amended, and a public hearing was held on May 24, 2011.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute a Deed of Release, in a form approved by the County Attorney, terminating the Turnaround Easement, as shown and labeled "50' Radius Temporary Turnaround Easement" on the plat attached and marked as Exhibit "A."

Comments: This request has been routed through the Departments of Public Works, Public Utilities and Planning without objection. The Directors of Real Property and Public Works recommend approval of this Board paper; the County Manager concurs.

By Agency Head [Signature] [Initials] By County Manager [Signature]

Routing:
Yellow to: Real Property
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

37156
7/8/05

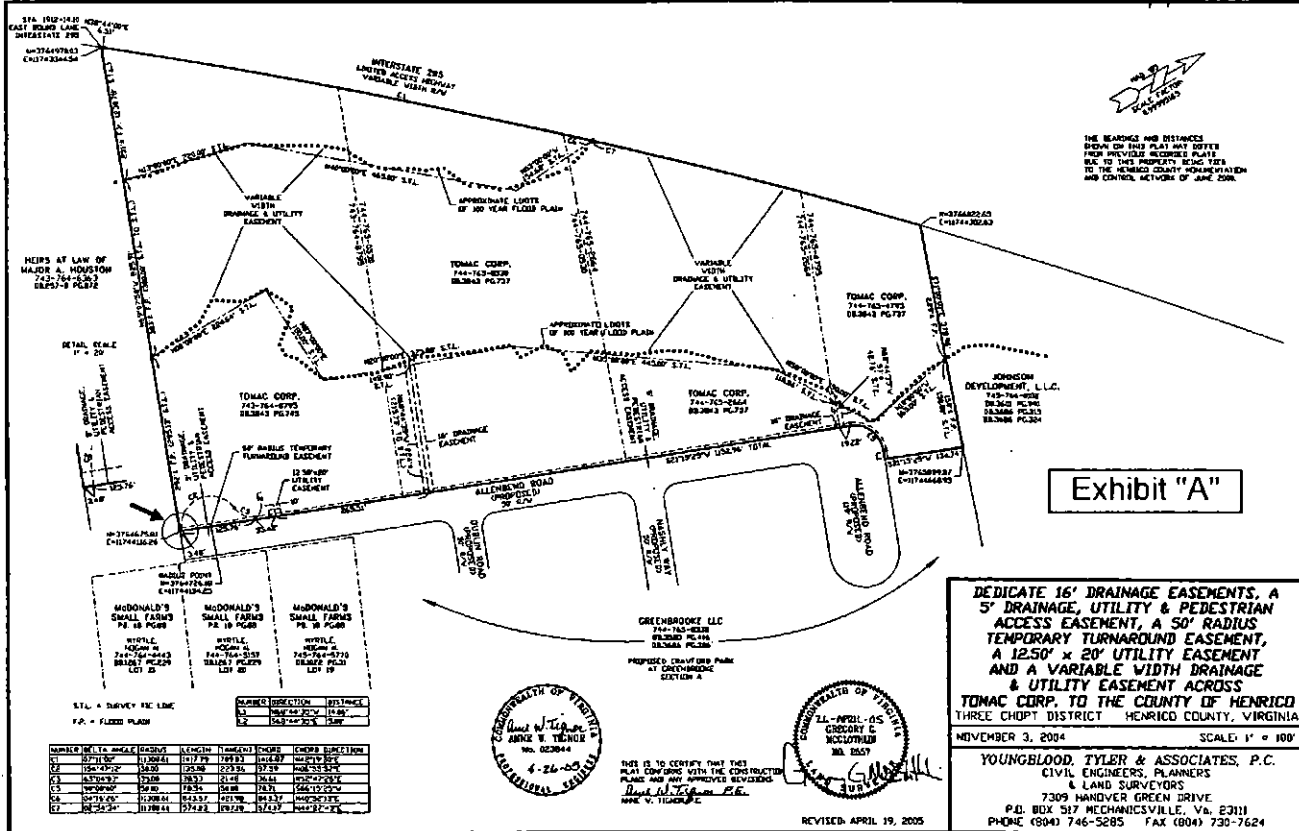


Exhibit "A"

DEDICATE 16' DRAINAGE EASEMENTS, A 5' DRAINAGE, UTILITY & PEDESTRIAN ACCESS EASEMENT, A 50' RADIUS TEMPORARY TURNAROUND EASEMENT, A 1250' x 20' UTILITY EASEMENT AND A VARIABLE WIDTH DRAINAGE & UTILITY EASEMENT ACROSS TOMAC CORP. TO THE COUNTY OF HENRICO THREE CHOPT DISTRICT HENRICO COUNTY, VIRGINIA

NOVEMBER 3, 2004 SCALE: 1" = 100'

YOUNGBLOOD, TYLER & ASSOCIATES, P.C.
CIVIL ENGINEERS, PLANNERS & LAND SURVEYORS
7309 HANOVER GREEN DRIVE
P.O. BOX 517 MECHANICSVILLE, VA, 23111
PHONE (804) 746-5285 FAX (804) 730-7624

STL - SURVEY BY LINE
P.P. - FLOOD PLAIN

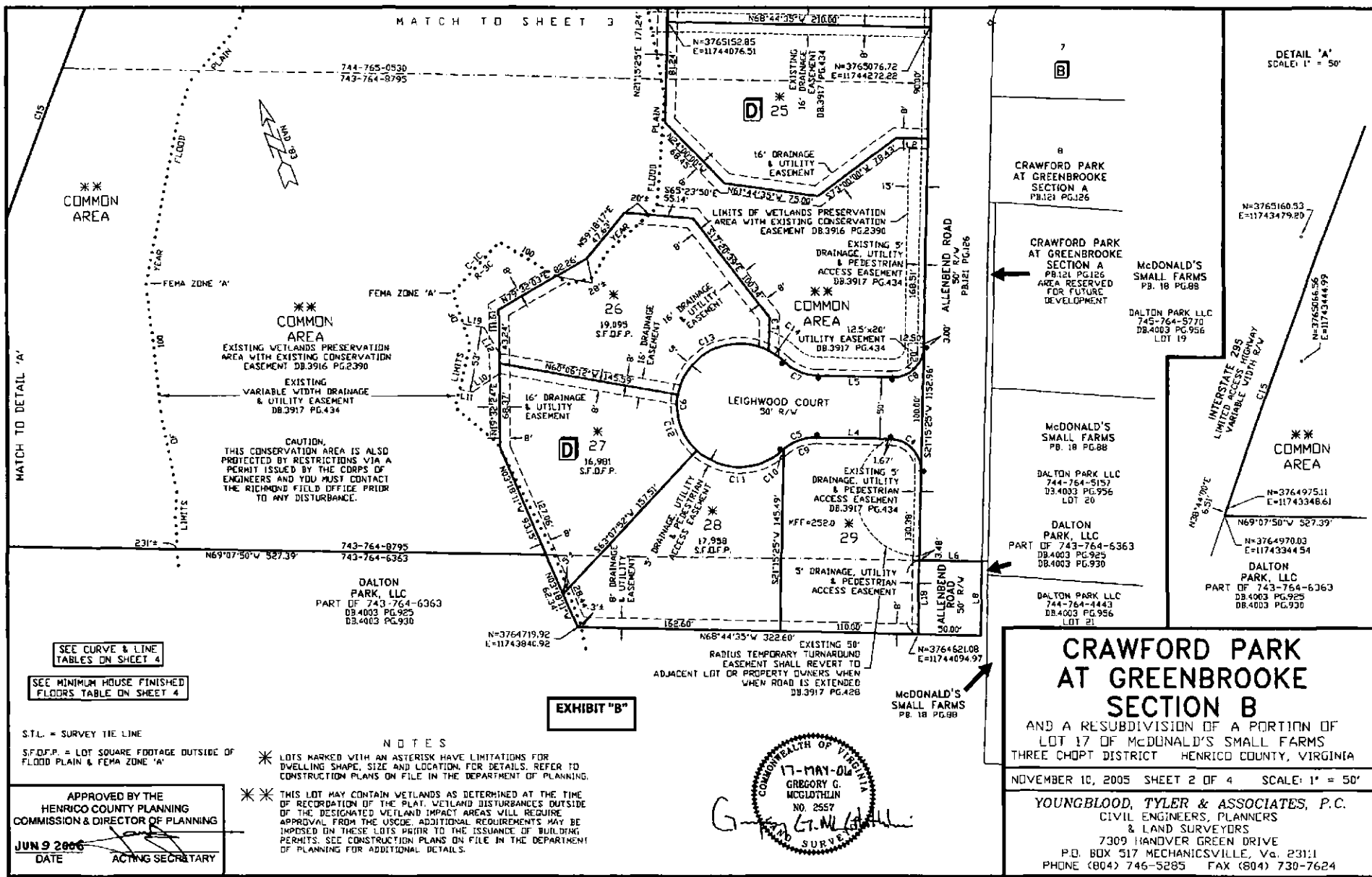
MARKED	BEARING	LENGTH	MARKED	BEARING	LENGTH	MARKED	BEARING	LENGTH
11	S71°10'W	112.041	S171°59'	122.873	124.627	S45°21'W	124.627	124.627
12	S54°40'W	124.627	S25°30'	122.873	124.627	S45°21'W	124.627	124.627
13	S70°10'W	124.627	S171°59'	122.873	124.627	S45°21'W	124.627	124.627
14	S70°10'W	124.627	S171°59'	122.873	124.627	S45°21'W	124.627	124.627
15	S70°10'W	124.627	S171°59'	122.873	124.627	S45°21'W	124.627	124.627
16	S70°10'W	124.627	S171°59'	122.873	124.627	S45°21'W	124.627	124.627
17	S70°10'W	124.627	S171°59'	122.873	124.627	S45°21'W	124.627	124.627



THIS IS TO CERTIFY THAT THIS PLAN CONFORMS WITH THE CONSTRUCTION PLANS AND ANY APPROVED REVISIONS.
David W. Tyler, P.E.
Gregory C. McClothran, P.E.
DAVID W. TYLER

REVISED APRIL 19, 2005

JOB No. 858-23-100
CAR (T.F.) BARBER/ACT



SEE CURVE & LINE TABLES ON SHEET 4

SEE MINIMUM HOUSE FINISHED FLOORS TABLE ON SHEET 4

S.T.L. = SURVEY TIE LINE

S.F.D.F.P. = LOT SQUARE FOOTAGE OUTSIDE OF FLOOD PLAIN & FEMA ZONE 'A'

APPROVED BY THE HENRICO COUNTY PLANNING COMMISSION & DIRECTOR OF PLANNING

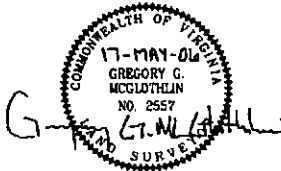
JUN 9 2006 DATE ACTING SECRETARY

NOTES

* LOTS MARKED WITH AN ASTERISK HAVE LIMITATIONS FOR DWELLING SHAPE, SIZE AND LOCATION. FOR DETAILS, REFER TO CONSTRUCTION PLANS ON FILE IN THE DEPARTMENT OF PLANNING.

** THIS LOT MAY CONTAIN WETLANDS AS DETERMINED AT THE TIME OF RECORDED OF THE PLAT. WETLAND DISTURBANCES OUTSIDE OF THE DESIGNATED WETLAND IMPACT AREAS WILL REQUIRE APPROVAL FROM THE USFWS. ADDITIONAL REQUIREMENTS MAY BE IMPOSED ON THESE LOTS PRIOR TO THE ISSUANCE OF BUILDING PERMITS. SEE CONSTRUCTION PLANS ON FILE IN THE DEPARTMENT OF PLANNING FOR ADDITIONAL DETAILS.

EXHIBIT "B"

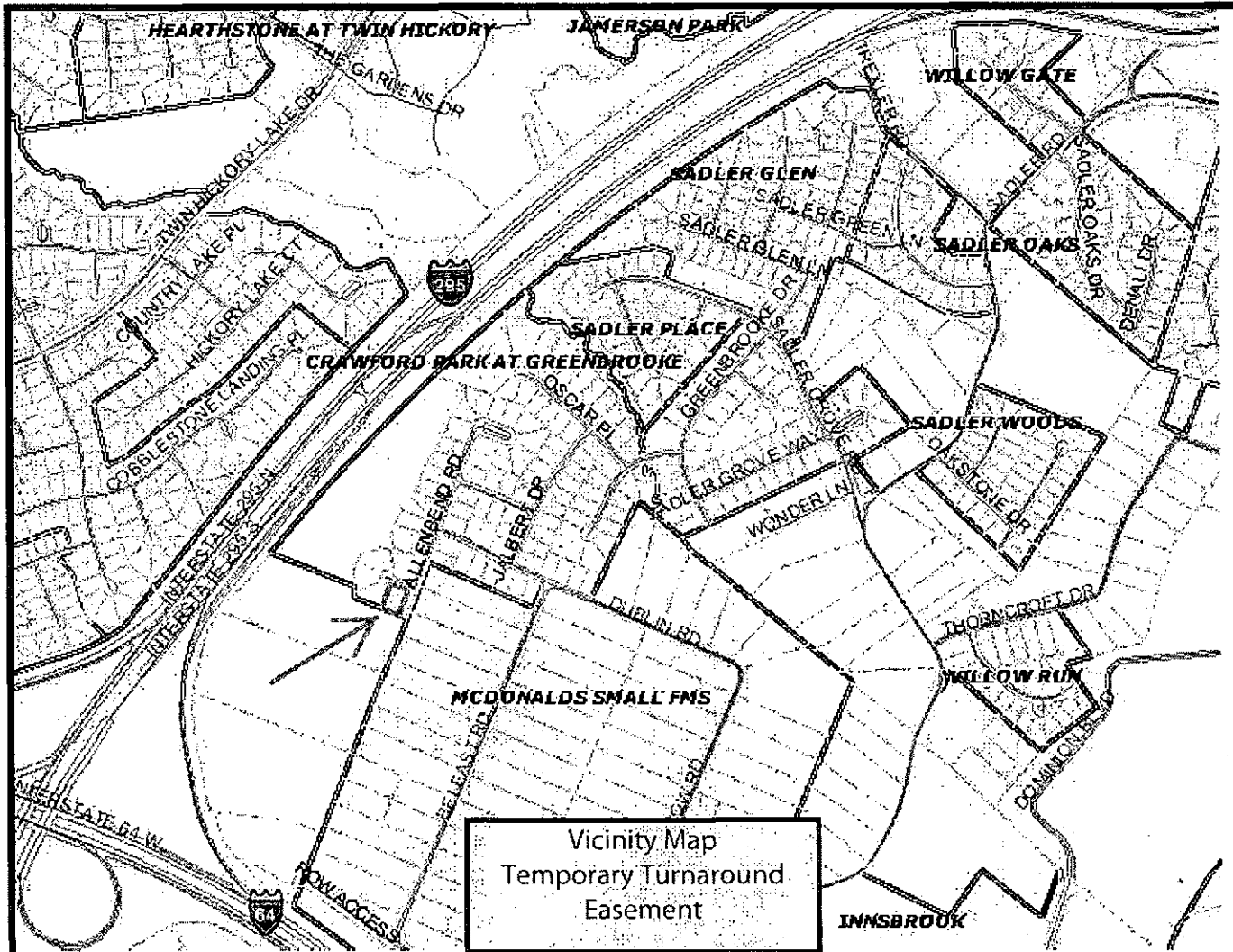


CRAWFORD PARK AT GREENBROOKE SECTION B

AND A RESUBDIVISION OF A PORTION OF LOT 17 OF McDONALD'S SMALL FARMS THREE CHOPT DISTRICT HENRICO COUNTY, VIRGINIA

NOVEMBER 10, 2005 SHEET 2 OF 4 SCALE: 1" = 50'

YOUNGBLOOD, TYLER & ASSOCIATES, P.C.
CIVIL ENGINEERS, PLANNERS & LAND SURVEYORS
7309 HANDOVER GREEN DRIVE
P.O. BOX 517 MECHANICSVILLE, VA. 23111
PHONE (804) 746-5285 FAX (804) 730-7624



Vicinity Map
Temporary Turnaround
Easement

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 123-11
Page No. 1 of 1

Agenda Title **INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the FY 2010-11 Annual Fiscal Plan: June, 2011**

<p>For Clerk's Use Only:</p> <p>Date MAY 24 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated May 17, 2011 requesting amendments to the 2010-11 Annual Fiscal Plan; and,

WHEREAS, the County Manager listed by department and cost center, the purpose of the request, and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on June 14, 2011, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, June 7, 2011.

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.

<p>By Agency Head <u>[Signature]</u></p>	<p>By County Manager <u>[Signature]</u></p>
<p>Routing: Yellow to: _____ Copy to: _____</p>	<p>Certified: A Copy Teste: _____ Clerk, Board of Supervisors Date: _____</p>

AMENDMENT TO THE 2010-11
ANNUAL FISCAL PLAN FOR JUNE, 2011

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating

Department 03 - Sheriff

03005 - Administration \$ 21,920

0000 00000 To appropriate additional funding of \$21,920 for uniforms, equipment, and a pre-academy physical associated with the 2011 Summer Student Basic Jailor Academy. A total of thirty-two students from Virginia Commonwealth University and Virginia Union University are projected to participate in this program which will award each student with nine college credits and certification as a correctional deputy.

Department 22 - Social Services

22301 - VIEW Program

1302 00000 - Purchase of Services \$ 773,066

The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$266,708 of State (34.5%) and \$386,533 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2010-11. The required 15.5% County match (\$119,825) will come from the fund balance in the General Fund, and is included in this \$773,066 amount. The total appropriation for this program in fiscal year 2010-11 will be \$1,492,364 after this addition.

Department 30 - Economic Development

30001 - Economic Development

0000 01043 - Richmond Center Expansion \$ 400,000

Revenue from the 8.0 percent Hotel/Motel Occupancy Tax is exceeding the estimate of \$9,200,000, included in the fiscal year 2010-11 Annual Fiscal Plan. This \$400,000 increase will cover additional payments to the Greater Richmond Convention Center Authority (GRCCA), resulting from revenue that has been received and is projected to be received through the end of the fiscal year. Payment will be made based on actual collections from the tax. Subsequently, the County's 2.0 percent local tax component (estimated at \$100,000 for this amendment), will come back to the County. In total, for fiscal year 2010-11, the County expects to receive \$9,600,000 in Hotel/Motel Occupancy Taxes.

Department 32 - Non-Departmental

32001 - Non-Departmental

0000 00000 \$ 1,750,000

Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2010-11 appropriation of \$7,592,550. Additional funding is required due to the success of the program in providing tax relief to the elderly and disabled. Funding for the program is to come from the fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2010-11 to \$9,342,550.

Total General Fund - General Government \$ 2,944,986

FUND 0102 – GENERAL FUND - School Board

Department 50 - Education

50302	- <u>Pupil Transportation</u>	\$	400,000
50401	- <u>Assistant Superintendent for Finance</u>		357,727
0000 00000	To appropriate additional State revenues estimated to be received in excess of the original budget projections. The funding is to be used for one-time purchases.		
	Total General Fund - School Board	\$	<u>757,727</u>
	Total GENERAL FUND	\$	3,702,713

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12800	- Grants		
1825 00000	- <u>Dog Food Donations</u>	\$	12
	This amount represents a donation received from a citizen to purchase dog food for the Animal Shelter.		
0000 00033	- <u>Police - DMV Animal Friendly Plates</u>		6,396
	The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico, \$6,396 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2010-11. Funds will be used to support sterilization programs for dogs and cats through CARE (Cat Adoption and Rescue Efforts).		
0000 00110	- <u>P.E.A.K.</u>		176
	Donations have been received for the Parents, Educators, and Kids (P.E.A.K.) Program formerly known as D.A.R.E. Funding received from the Old Dominion Moose Legion #148 has been dedicated to this program.		
	Total Police	\$	<u>6,584</u>

Department 13 - Fire

13113	- Emergency Planning and Safety		
0000 05134	- <u>Radiological Preparedness and Response Program</u>	\$	700
	To appropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This funding will be used for planning and public outreach in response to hazardous material events. No local match is required.		
0000 05382	- <u>EOC Communications</u>		1,495
	To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to upgrade the audio capability from the primary Emergency Operations Center to auxiliary use rooms. No local match is required.		

0000 05386 - MMRS - Prime Mover Tow Vehicle 28,500

To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the Commonwealth. Funds will be used for the acquisition of a Prime Mover tow vehicle. No local match is required.

13171 - Volunteer Rescue Squads
0000 05388 - Tuckahoe VRS Mobile Computers \$ 20,575

To appropriate funding donated to the County of Henrico, Division of Fire, by the Tuckahoe Volunteer Rescue Squad. The donation is for the purchase of five mobile computers that will give the rescue squad the ability to complete the Prehospital Patient Care report (PPCR).

Total Fire \$ 51,270
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County \$ 57,854

FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney
0000 00000 - Forfeitures - Commonwealth's Attorney - State \$ 5,546

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND \$ 63,400
Total OPERATING FUNDS \$ 3,766,113

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects Department 08 - Electoral Board

08002 - Election Expenses
0000 06516 - Electronic Polling Books \$ 500,000

To appropriate funding of \$500,000 for the purchase of electronic polling books. This will replace the paper books that have been used in the past to account for voter registration. The purpose of this replacement is to make the voting process more efficient for County citizens including directing the voter to the correct polling place if necessary. This system also efficiently interfaces with electronic voter systems. Funds are to come from the fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

Department 28 - Public Works

28004 - Construction

0000 01152 - North Gayton Road Extension \$ 12,200,000

To appropriate additional funding of \$12,200,000 for the North Gayton Road Extension project. A total of \$36,180,900 has been appropriated to date for this project and the total appropriation for this project will be \$48,380,900 after this addition. Funds are to come from the designated fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

Department 30 - Economic Development

30001 - Economic Development

0000 06638 - Wetlands - White Oak Technology \$ 418,440

To provide funding for the purchase of wetland credits for 12.68 acres of impacted wetlands at the White Oak Technology Park. The cost of these wetland credits is \$33,000 per acre. Funds are to come from the fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - General Capital Projects \$ 13,118,440

FUND 2105 - CAPITAL PROJECTS FUND - General Capital Projects

Department 50 - Education

50331 - Construction and Maintenance

0260 06647 - New Bridge Board Room Renovations \$ 200,000

To appropriate funding of \$200,000 for renovations and upgrades at the New Bridge facility that will be used as a temporary location by the School Board. Funds are to come from additional State revenues estimated to be received in excess of the original budget projections.

FUND 2111 - Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 - Director

0256 00447 - RF&P Park Improvements \$ 112,392

To provide funding for additional improvements associated with RF&P Park. A total of \$590,000 has been appropriated to date for this project and the total appropriation for this project will be \$702,392 after this addition. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Elko Community Center 370,000

To provide funding for renovation, upgrade, and operations of the Elko Community Center. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks \$ 482,392

Department 32 - Non-Departmental

0000 06643 - Village of Azalea Sign Project 2,150

To provide funding of \$2,150 for a new sign for the Village of Azalea at the corner of Wilmer Avenue and Crenshaw Road. The total cost of the sign is \$3,050. The Village of Azalea Civic Association is providing the differential in required funding. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.

Department 50 - Education

50331 - Construction and Maintenance

0000 00000 - Varina HS - Weight Room \$ 7,000

This amendment will appropriate funding of \$7,000 for the Varina High School weight room. This funding will be used in conjunction with a \$10,000 donation received by Varina High School for athletic equipment for the weight room. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Capital Projects Fund - Capital Initiatives	<u>\$ 491,542</u>
Total CAPITAL PROJECTS FUND	<u>\$ 13,809,982</u>

FUND 5102 - Water and Sewer Construction Fund

Department 31 - Public Utilities

31201 - Accounting

1001 00735 - Water Reclamation Facility \$ 881,787

The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. This amendment reflects the sixth reimbursement from the DEQ and brings the total reimbursement to \$7,808,379. The total estimated value of the grant is \$8,584,821.

TOTAL CAPITAL FUNDS	<u>\$ 14,691,769</u>
Total Amendments/Appropriations	<u>\$ 18,457,882</u>



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 124-11

Page No.

Agenda Title

Resolution – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management

<p>For Clerk's Use Only:</p> <p>MAY 24 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Donati</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES NO OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center">✓ _____</td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓ _____</td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓ _____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓ _____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓ _____</td> </tr> </table>		YES NO OTHER	Donati, J.	✓ _____	Glover, R.	✓ _____	Kaechele, D.	✓ _____	O'Bannon, P.	✓ _____	Thornton, F.	✓ _____
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Glover, R.	✓ _____													
Kaechele, D.	✓ _____													
O'Bannon, P.	✓ _____													
Thornton, F.	✓ _____													

WHEREAS, the Division of Fire wishes to accept a \$5,000 grant from the FY2010 Urban Area Security Initiative (UASI) Grant Program as managed by the Virginia Department of Emergency Management (VDEM); and

WHEREAS, this funding will be used to continue support of training initiatives to enhance local emergency shelter staff capability in the Central Virginia UASI region.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept grant funding totaling \$5,000, which does not require a local match, from VDEM.

Comments: The Fire Chief recommends approval of this Board Paper; the County Manager concurs.

<p>By Agency Head <u>Bob McClure</u></p>	<p>By County Manager <u>David L. Hays</u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Teste: _____</p> <p align="center">Clerk, Board of Supervisors</p> <p>Date: _____</p>



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 125-11
Page No.

Agenda Title

Resolution – Authorization to Accept Grant Funding from the FY2009 State Homeland Security Grant Program as Managed by the Virginia Department of Emergency Management

<p>For Clerk's Use Only:</p> <p>Date MAY 24 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Donati</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kashele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kashele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Division of Fire wishes to accept a \$49,950 grant from the FY2009 State Homeland Security Grant Program as managed by the Virginia Department of Emergency Management (VDEM) for a project overseen by the Virginia Department of Agriculture and Consumer Services; and

WHEREAS, this funding will be used to support a regional effort among Henrico County, the City of Richmond, and New Kent County to enhance domestic pet sheltering in each locality during emergencies through the purchase of equipment and trailers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept grant funding totaling \$49,950.00, which does not require a local match, from VDEM.

Comments: The Fire Chief recommends approval of this Board Paper; the County Manager concurs.

By Agency Head [Signature] 9/11

By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 126-11

Page No.

Agenda Title

Resolution – Authorization to Accept Grant Funding from the FY2009 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management

<p>For Clerk's Use Only:</p> <p>Date <u>MAY 24 2009</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Division of Fire wishes to accept a \$10,000 grant from the FY2009 Urban Area Security Initiative (UASI) Grant Program as managed by the Virginia Department of Emergency Management (VDEM); and

WHEREAS, this funding will be used to continue support of training initiatives to enhance local emergency shelter staff capability within the Central Virginia UASI region.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept grant funding totaling \$10,000, which does not require a local match, from VDEM.

Comments: The Fire Chief recommends approval of this Board Paper; the County Manager concurs.

<p>By Agency Head <u>[Signature]</u></p>	<p>By County Manager <u>[Signature]</u></p>
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 127-11

Page No.

Agenda Title

Resolution – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management

<p>For Clerk's Use Only:</p> <p>MAY 24 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Division of Fire wishes to accept a \$72,000 grant from the FY2010 Urban Area Security Initiative (UASI) Grant Program as managed by the Virginia Department of Emergency Management (VDEM); and

WHEREAS, this funding will be used to support efforts within the Central Virginia UASI region to enhance domestic pet sheltering during emergencies through the purchase of equipment and trailers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept grant funding totaling \$72,000, which does not require a local match, from VDEM.

Comments: The Fire Chief recommends approval of this Board Paper; the County Manager concurs.

By Agency Head Bob McClure *gra* By County Manager _____

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Date: _____



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. 128-11
 Page No. 1 of 2

Agenda Title: **Resolution – Award of Construction Contract – Courthouse Annex Building Roof System Replacement**

For Clerk's Use Only: MAY 24 2011 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____	YES NO OTHER Donati, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	REMARKS: APPROVED	

WHEREAS, three bids were received on April 5, 2011 in response to Bid Request No. 11-8960-11JK, inclusive of Addendum No. 1, for the removal and replacement of the existing roof system at the Courthouse Annex Building, as follows:

<u>Bidder</u>	<u>Base Bid</u>
Old Dominion Roofing & Construction, Inc.	\$ 287,175
Patel Services LLC / DBA Sanger Roofing	\$ 320,950
Roof Systems of VA, Inc.	\$ 336,300

WHEREAS, after review and evaluation of all bids received, it was determined that **Old Dominion Roofing & Construction, Inc.** is the lowest responsive and responsible bidder with a bid in the amount of **\$287,175**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the removal and replacement of the existing roof system at the Courthouse Annex Building is awarded to **Old Dominion Roofing & Construction, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$287,175**, pursuant to Bid Request No. 11-8960-11JK, inclusive of Addendum No.1, and the bid submitted by **Old Dominion Roofing & Construction, Inc.**
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.

By Agency Head [Signature] By County Manager [Signature]

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Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 128-11

Page No. 2 of 2

Agenda Title: Resolution – Award of Construction Contract – Courthouse Annex Building Roof System Replacement

3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget.

Comments: The Director of General Services, the County Manager concurring, recommends approval of this Board paper.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 129-11
Page No. 1 of 1

Agenda Title: Resolution – Award of Contract for Architectural and Engineering Services – 1400 North Laburnum Avenue – Virginia Department of Health

<p>For Clerk's Use Only: Date: MAY 24 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Oliver</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, eighteen proposals were received on February 18, 2011 in response to RFP #11-8991-1CS; and

WHEREAS, based upon review and evaluation of the proposals, the Selection Committee (Carla Bennett, Al Ciarochi, Edward Bass, Lee Pambid, and Richard Morse) interviewed the following offerors:

Moseley Architects
BCWH Architects
Worley Associates Architects

WHEREAS, the Selection Committee subsequently negotiated a contract with **Moseley Architects**, the first-ranked offeror, in the amount of **\$441,811**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County that:

1. A contract to provide architectural and engineering services for the construction of a new building to house clinic and office space for the Virginia Department of Health at 1400 North Laburnum Avenue is awarded to **Moseley Architects** in the amount of **\$441,811** in accordance with RFP #11-8991-1CS, **Moseley Architects'** April 28, 2011 proposal, and **Moseley Architects'** May 10, 2011 best and final offer letter.
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budget.

Comments: The Director of General Services, the County Manager concurring, recommends approval of this Board paper.

By Agency Head *Bel F. [Signature]* By County Manager *[Signature]*

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COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 130-11
Page No. 1 of 2

Agenda Title: **Resolution – Award of Contract – Modular Units at Eastern Government Center – Virginia Department of Health**

For Clerk's Use Only: MAY 24 2011 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; text-align: center; border: 1px solid black; padding: 5px;">APPROVED</div>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, four bids were received on March 29, 2011 in response to Bid Request No. 11-9000-2CE for the construction, delivery, installation, and removal of modular units to house on a temporary basis the Virginia Department of Health at the Eastern Government Center:

<u>Bidder</u>	<u>Bid</u>
Spectrum Building Systems, Inc.	\$687,219
M Space Holdings, LLC	\$721,942
Mobilease Modular Space, Inc.	\$727,600
Sustainable Modular Management	\$751,296

WHEREAS, after review and evaluation of all bids received, it was determined that the bid submitted by **Spectrum Building Systems, Inc. ("Spectrum")** was the lowest responsive and responsible bid; and

WHEREAS, because **Spectrum's** bid exceeded the project construction budget, the County negotiated with **Spectrum** to reduce its bid by **\$32,699.88** through the use of substitute building materials and equipment for a final bid price of **\$654,519.12**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the manufacture, delivery, installation, and removal of modular units at the Eastern Government Center for use by the Virginia Department of Health is awarded to **Spectrum**, the lowest responsive and responsible bidder, in the amount of **\$654,519.12**, pursuant to Bid Request No. 11-9000-2CE, the bid submitted by **Spectrum**, and a Post Bid Addendum dated May 10, 2011.

By Agency Head *Paul W. ...* By County Manager *... ..*

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COUNTY OF HENRICH, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 130-11
iYlwBgfB

Agenda Title: Resolution – Award of Contract – Modular Units at Eastern Government Center – Virginia Department of Health

2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget.

Comments: The Director of General Services, the County Manager concurring, recommends approval of this Board paper.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 131-11
Page No. 1 of 2

Agenda Title RESOLUTION - Signatory Authority – Second Amendment to Sublease – Virginia Department of Health – 3810 Nine Mile Road – Varina District

<p>For Clerk's Use Only:</p> <p>MAY 24 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Donati</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, by Lease Agreement dated March 4, 1979 and by Lease Amendment dated December 17, 1981, the County of Henrico, Virginia (the "County" or "Lessor") leased from the County School Board of Henrico, Virginia (the "School Board") certain office and clinic space containing 10,200 sq. ft. located in the Glen Echo Office Building, 3810 Nine Mile Road (the "Building"); and,

WHEREAS, in order to promote the public health of its citizens, by Sublease dated March 1, 1982 (the "Sublease") the County, as Sublessor, subleased to the Virginia Department of Health (formerly "Sublessee," now "VDH" or "Occupant") approximately 7,400 sq. ft. in the Building; and,

WHEREAS, the County and VDH entered into a First Amendment to Sublease dated June 13, 2007 whereby an additional 2,800 sq. ft. was added to the premises subleased by VDH, increasing the premises to 10,200 sq. ft. of office and clinic space (the "Premises"), the annual rent was increased to \$50,184.00, including the cost of maintenance, utilities, janitorial services, and security services, and the term of the lease was to automatically renew on a year-to-year basis; and,

WHEREAS, pursuant to Commonwealth policy, Sublessee assigned the Sublease to the Commonwealth of Virginia, Department of General Services ("Lessee") on January 1, 2011 and VDH continued as Lessee's Occupant in the Premises; and,

WHEREAS, by Deed of Gift dated January 27, 2011, recorded in the Clerk's Office of the Circuit Court of the County of Henrico, Virginia on February 3, 2011, the School Board conveyed the subject property (the "Glen Echo Property") to the County; and,

By Agency Head J. B. Berry *JB*

By County Manager [Signature]

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Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 131-11

Page No. 2 of 2

Agenda Title:

**RESOLUTION - Signatory Authority – Second Amendment to Sublease –
Virginia Department of Health – 3810 Nine Mile Road – Varina District**

WHEREAS, the County and Lessee agree that the Sublease is in full force and effect, as previously amended, and that the Sublease governs the terms and conditions of VDH's occupancy; and,

WHEREAS, the parties agree that the Sublease is in automatic year-to-year renewal, with the current year renewal period set to terminate on June 30, 2011; and,

WHEREAS, the parties wish to amend the Sublease to provide for relocating VDH into approximately 9,600 gross sq. ft. of office and clinic space in modular facilities ("Temporary Premises") on the Glen Echo Property, with the Temporary Premises to be substituted for the Premises, to extend the lease to commence on July 1, 2011, and terminate on August 31, 2014 ("Extension Term"), and to provide Lessor and Lessee the right to terminate the Extension Term beginning on August 31, 2013, with not less than six (6) months prior written notice to the other (the "Second Amendment to Sublease").

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Henrico County, Virginia that the County Manager is hereby authorized and directed to execute a Second Amendment to Sublease containing the terms and conditions described above and in a form approved by the County Attorney.

Comments: The Directors of Health, General Services and Real Property recommend approval of this paper; the County Manager concurs.