

Board of Supervisors
Frank J. Thornton, Chairman
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Patricia S. O'Bannon

Supervisors' Agend-O-Gram



County Manager
Virgil R. Hazelett, P.E.

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Summary of Actions Taken by the Board on June 14, 2011

Mr. Thornton led recitation of the Pledge of Allegiance.

Rev. Mark D. White, Pastor of Chamberlayne Baptist Church, delivered the invocation.

The Board approved the minutes of the May 24, 2011 Regular and Special Meetings.

MANAGER'S COMMENTS

The Henrico County Attorney's Office participated in the 5th Annual Statewide Legal Food Frenzy, which was held April 4 – 15, 2011. Business Supervisor Karen Grizzard has spearheaded her office's participation for the past three years. This year, the County Attorney's Office came in third in the "Government" category by collecting the equivalent of 4,838 pounds of food and placed second in the "Government Per Capita" category by collecting the equivalent of 268.75 pounds of food per employee. Senior Assistant County Attorney Tom Tokarz and Mrs. Grizzard attended a luncheon on June 14, 2011 to receive their office's awards. This friendly competition, which was started in 2007 by Governor Bob McDonnell when he served as Attorney General, benefits seven regional food banks and the Federation of Virginia Food Banks and encourages all law firms and legal offices throughout Virginia to raise food and funds for food banks during a traditionally slow period for donations. Mrs. Grizzard noted that Tinesha Jackson, a Paralegal for the County Attorney's Office, attended the Food Frenzy's kick-off luncheon in March, and Andrew Newby, a Henrico Assistant County Attorney, also participated in the Food Frenzy.

Jason Sharpe, a mechanic assigned to the school bus day shift in the Department of General Services' Central Automotive Maintenance facility at the County's Woodman Road complex, was selected as the first place winner in the second annual statewide "Virginia's Best School Bus Technician Competition." The competition, which included 18 contestants from cities and counties around the state, was sponsored by the Virginia Association for Pupil Transportation (VAPT) and hosted by Spotsylvania County Fleet Services on April 6, 2011. The first and second place winners have been asked to represent Virginia at the National Association for Pupil Transportation (NAPT) sponsored School Bus Technician's Training and Skills

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Competition to be held September 27 – 30, 2011 in San Antonio, Texas. Bob Clinebell, Chairman of VAPT's Technicians Committee and Director of Transportation for Norfolk Public Schools, presented an awards trophy to Mr. Sharpe. Dave Preston, a member of the committee and representative of Kingmor Supply, Inc., presented Mr. Sharpe with an awards certificate. Joining Mr. Sharpe for the presentation were Paul Proto, Director of General Services, and Charlie Gibbens, Automotive Fleet Manager for the Department of General Services.

The Department of General Services' Division of Purchasing and Support Services has attained its re-certification of the National Institute of Governmental Purchasing (NIGP) Outstanding Agency Accreditation Award (OA4), which formally recognizes excellence in public procurement by establishing a body of standards that should be in place for a solid purchasing operation. NIGP reviewed 132 criteria in such areas as mission, organizational structure, authority, responsibility, professional development, best practices, and use of technology. Although NIGP membership represents over 2,000 governmental agencies throughout the United States, only 114 governments (67 of which are counties, cities, or town) have achieved accreditation status. Mr. Thornton presented this award to Mr. Proto, and Cecelia Stowe, Purchasing Manager for the Department of General Services. Joining Ms. Stowe from her staff were Marvis Marshall, Supplier Relations Coordinator; Yvonne Daniel, Procurement Supervisor; and Cynthia Joy, Purchasing Officer.

During Fiscal Year 2010-11, the County is honoring the retirement of 107 individuals. The following department heads will retire on June 17, 2011: Mr. Proto, with 42 years of service; George Cauble, Director of Human Services, with 33 years and eight months of service; and Karen Mier, Director of Recreation and Parks, with 35 years and two months of service. Although succession efforts have been underway to replace these key employees when they retire, a lot of intellectual capital will be leaving the County and the employees will be missed.

BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton commented on Henrico's Civil War History public tour that was held on June 12, 2011 and which he personally attended. The bus was packed, the tour was excellent, and the participants learned a lot. There has been discussion regarding how Henrico is becoming a tourist destination. Mr. Thornton noted that another public bus tour focusing on Henrico's African-American Heritage is scheduled for August 20, 2011. He encouraged citizens to take advantage of this opportunity.

Mr. Thornton remarked that he has received correspondence from the National Association of Counties (NACo) announcing that the County has received 22 NACo Achievement Awards for outstanding general government and school programs. These awards attest to the quality of people in Henrico County.

Mr. Thornton recognized the following Boy Scouts from Troop 799, sponsored by Trinity United Methodist Church, who were observing the meeting to fulfill a requirement for the

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Citizenship in the Community Merit Badge: Connor Allin, Shane Allin, James Armstrong, Matthew Bice, Ethan Blouch, Ian Densley, Thomas Paladino, Charlie Prideaux, and Jake Sitison.

Mr. Thornton recognized the following students from Virginia Union University who were observing the meeting: Jonathan Harmon, Simone Priestley, Denzel Talley, Aaron Timberlake, and Gabrielle Wallace.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Luz Lazo from the *Richmond Times-Dispatch*.

PUBLIC HEARINGS - REZONING CASES AND PROVISIONAL USE PERMIT

132-11 Ronald Taylor: Request to conditionally rezone from A-1 Agricultural
C-5C-11 District to B-3C Business District (Conditional) Parcel 808-722-7565
Deferred to containing approximately 1.26 acres, located on the north line of Nine
July 12, 2011. Mile Road (State Route 33) approximately 250' west of its intersection
 with E. Richmond Road.

133-11 KCA/Laburnum, LLC: Request to amend proffered conditions accepted
C-19C-10 with Rezoning Case C-68C-03, on Parcel 808-731-7728, located at the
Approved southeast intersection of N. Laburnum Avenue and Watts Lane.

134-11 West End Farmers' Market, LLC: Request to amend Conditions 1 and 3
P-8-11 approved with Provisional Use Permit P-3-10, on Parcels 732-751-4078,
Approved 732-751-0561, and 731-751-8088 located at the southwest intersection of
 Ridgefield Parkway and Gayton Road.

PUBLIC HEARINGS – OTHER ITEMS

135-11 Resolution – Amendments to the FY 2010-11 Annual Fiscal Plan:
Approved June, 2011.

136-11 Resolution - POD-13-09 (POD-52-86 Revised) - Approval of a Revised
Approved Plan of Development for Mehfoud Elementary School Addition - Varina
 District.

PUBLIC COMMENTS

Phyllis Jones, Secretary of the Three Fountains North Civic Association in the Fairfield District, reviewed letters previously sent by the President of her association to Mr. Thornton

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expressing concerns in regards to storm water runoff and sediment build up in Lake Overton and requesting the County's monetary assistance with a project to restore the lake. Maeola Strother, also representing the association, referred to photographs depicting damages to the lake, the County's ordinance providing for the control of erosion and sedimentation, and a letter from Del. Joe Morrissey stating support for her association's position. Rudy Morgan, a resident of Three Fountains North, voiced concerns about the appearance and water quality of the lake and commented on the significance of the lake to his community.

Dale Alexander, Chief Executive Officer of the Ralisha NiCole Alexander Scholarship Fund and joined by her granddaughter Rihanna Alexander, conveyed concerns relating to the location of additional street lighting recently installed by the County on Laburnum Avenue near Essex Village Apartments.

Laura Bice, a Tuckahoe District parent who was attending the meeting with Boy Scout Troop 799, asked for an explanation of what the Board does, how its members get elected, and the types of issues it covers and debates.

GENERAL AGENDA

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| 137-11
Approved | Introduction of Ordinance – To Amend and Reordain Sections 5-49(a), 5-50, 5-51(a), 5-53(a), 5-54, and 5-57 of the Code of the County of Henrico Titled, Respectively, “Required; tax year; amount of tax; exemptions from tax,” “Due date for payment of tax,” “Failure to pay tax,” “Application for license; issuance,” “License tags generally,” and “Dogs not wearing tag presumed unlicensed,” to Change the Dog License Period and to Provide for a Permanent License Tag. |
| 138-11
Approved | Resolution - Signatory Authority - Henrico Juvenile Detention Home Medical Services Contract. |
| 139-11
Approved | Resolution - Award of Construction Contract - Strawberry Hill Subbasin SH-01C, Part 1 Sewer Rehabilitation Project - Tuckahoe and Brookland Districts. |
| 140-11
Approved | Resolution - Award of Professional Engineering Services Contract - Upham Brook Trunk Sewer - Brookland and Fairfield Districts. |
| 141-11
Approved | Resolution - Award of Construction Contract - Westmoor Drive Sanitary Sewer Rehabilitation Project - Tuckahoe District. |
| 142-11
Approved | Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court |

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(approximately 1.90 miles). County Project #00611 (formerly #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501. Three Chopt District.

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