

Board of Supervisors  
Frank J. Thornton, Chairman  
Richard W. Glover, Vice-Chairman  
James B. Donati, Jr.  
David A. Kaechele  
Patricia S. O'Bannon

# Supervisors' Agend-O-Gram



County Manager  
Virgil R. Hazelett, P.E.

*Published by the Henrico County Manager's Office*

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## Summary of Actions Taken by the Board on August 9, 2011

Mr. Thornton led recitation of the Pledge of Allegiance.

Rev. Craig A. Sherouse, Ph.D., Pastor of Second Baptist Church, delivered the invocation.

The Board approved the minutes of the July 26, 2011 Regular and Special Meetings.

### MANAGER'S COMMENTS

Sharon G. Wade, Auditor III for the Internal Audit Department, has been awarded the Certified Information Systems Auditor (CISA) designation by the Information Systems Audit and Control Association (ISACA). The CISA designation is recognized in nearly 160 countries as the standard of achievement for those who audit, control, monitor, and assess an organization's information technology and business systems. Ms. Wade earned the designation by passing a comprehensive examination and demonstrating the required years of work and educational experience through ISACA's application process.

In Fiscal Year 2010-11, for the first time in the past 20 years, the County consumed less automotive gasoline and diesel fuel than in the previous fiscal year. The County consumed 27,596 fewer gallons in FY 2010-11 than in FY 2009-10. In the past three fiscal years, 73 of 154 County vehicles due for replacement (48 percent) were rightsized with smaller engines. Since March 2010, the County's CAM leased fleet has been downsized by 22 vehicles that had a replacement value totaling \$448,000. From a carbon footprint perspective, a reduction of 27,596 gallons of fuel translates into 267.78 tons of carbon dioxide. The County's leadership and the continued commitment by its employees to conserve energy helped achieve these significant results. It was through the Department of General Services, directed by Chris Winstead, and its CAM staff, led by Automotive Fleet Manager Charlie Gibbens, that the County was able to make these reductions, which are unheard of in government circles.

The Department of Public Utilities has received the 2010 Bronze Award for Excellence in Granular Media Filter, which recognizes the Water Treatment Plant (WTP) for attaining optimization goals for drinking water quality that exceed Virginia Department of Health (VDH)

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standards. The award is a testament to the managers and staff of the WTP for what they do on a 24-hour basis each day to ensure that the County produces reliable and extremely high quality drinking water for the residents and businesses of Henrico and customers in Goochland and Hanover Counties. Doug Meyer, District Engineer for VDH's Office of Drinking Water, presented the award to Russ Navratil, WTP Division Director. Joining them for the presentation was Arthur Petrini, Director of Public Utilities.

Doug Middleton, Chief of Police, has been appointed to the following state and federal boards and committees since taking the helm from Chief Henry Stanley in April of this year: International Association of Chiefs of Police (IACP) Law Enforcement Aviation Committee, which provides guidance to IACP in all matters relating to the use of police aircraft; 2011 Offender Population Forecasting Policy Advisory Committee, which looks at crime statistics and trends to develop forecasts of offenders confined in state and local correctional and juvenile facilities; Virginia Wireless E-911 Services Board, which includes only one local chief of police and provides input into the statewide development, deployment, and maintenance of enhanced wireless emergency telecommunications services and technologies; and the Federal Bureau of Investigation (FBI) Criminal Justice Information Services (CJIS) Advisory Policy Board (APB) Southern Working Group, which includes only one local law enforcement representative from each state and reviews operational, policy, and technical issues relating to CJIS Division programs and policies while making recommendations to the APB or one of its subcommittees. Chief Middleton has done an outstanding job on a daily basis with the Division of Police's trained professionals and in carrying out these important appointments.

### **BOARD OF SUPERVISORS' COMMENTS**

Mr. Donati commented on the effective use of the County's reverse E911 system in alerting citizens that a suspect who recently robbed a jewelry store in James City County was at large and then later apprehended in eastern Henrico County after an intensive manhunt. He noted that Henrico police officers also spent a lot of man hours going door to door to notify citizens after the suspect was apprehended. Mr. Donati complimented Chief Middleton and the Division of Police for doing a great job in handling this situation.

Mrs. O'Bannon offered information on the County's next 400<sup>th</sup> anniversary hosted event, a historical bus tour targeting Henrico's African-American heritage that is scheduled for August 20.

Mr. Kaechele pointed out that Henrico County's 400<sup>th</sup> Anniversary Night at The Diamond, which will feature fireworks after the Flying Squirrels game, is also scheduled for August 20. Mrs. O'Bannon provided additional information on this event.

Mr. Glover announced that three Glen Allen youth baseball teams are World Series bound during the month of August. The 10-year-old Virginia State Champions will be going to the Cal Ripken World Series in Winchester and the 13-year-old Southeast Regional Champions will

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be heading to Clifton Park, New York for the Babe Ruth World Series. The 14-year-old team will be hosting the Babe Ruth World Series for their age division at RF&P Park beginning August 20. Mr. Glover expressed pride in the young players on these teams that are representing Henrico County and encouraged the public to watch great baseball at RF&P Park during the 14-year-old Babe Ruth World Series.

Mr. Thornton recognized the following Boy Scouts who were observing the meeting to fulfill a requirement for the Citizenship in the Community Merit Badge: Matthew Powers and Shane Powers from Troop 763, sponsored by Richmond Elks Lodge No. 45 (Glen Allen – Innsbrook); and Hayden McMillian from Troop 444, sponsored by Reveille United Methodist Church.

### **RECOGNITION OF NEWS MEDIA**

Mr. Thornton recognized Jeremy Slayton and Michael Paul Williams from the *Richmond Times-Dispatch*, Angela Pellerano and Beau Menefee from WTVR-TV 6, Nate Eaton and Ronnie McCray from WRIC-TV 8, Laura Geller and Jamie Rife from WWBT-TV 12, Matt Demlein from WRVA Radio, and Melissa Sinclair from *Style Weekly*.

### **PRESENTATION**

Mr. Thornton presented a proclamation recognizing September 5 – 9, 2011 as Payroll Week. Accepting the proclamation was John Vithoukas, Director of Finance. Joining him were Timothy Massenburg, Payroll Supervisor for the Department of Finance’s Accounting Division and Government Liaison Officer for the Richmond Chapter of the American Payroll Association, and Lyn Zacharias, Accounting and Fiscal Technician for the Department of Finance’s Accounting Division. Mr. Vithoukas announced that Mr. Massenburg was recently selected by the American Payroll Association to receive the Citation of Merit in recognition of Mr. Massenburg’s contribution to the payroll profession through his participation in the Government Affairs Task Force Subcommittee for Forms and Publications. This subcommittee reviews Internal Revenue Service (IRS) tax forms and publications and makes recommendations for changes to these federal documents to ensure that the documents are clear, concise, and not confusing to taxpayers.

### **PUBLIC HEARINGS - REZONING CASE**

<b>178-11</b>	1241 Associates, LLC: Request to conditionally rezone from O-3C Office
<b>C-10C-11</b>	District (Conditional) to R-2AC One-Family Residence District
<b>Approved</b>	(Conditional), part of Parcel 775-749-1480, containing 3.6031 acres, located on the east line of Impala Drive at its intersection with Impala Place. The applicant proposes a place of worship.

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## **PUBLIC HEARINGS – OTHER ITEMS**

- 179-11** Ordinance – To Amend and Reordain Section 22-252 of the Code of the  
**Approved** County of Henrico Titled “Definitions” Relating to Abandoned Motor Vehicles.
- 180-11** Ordinance – To Amend and Reordain Section 13-57 of the Code of the  
**Approved** County of Henrico Titled “Discharging Airguns” to Allow the Discharge of Pneumatic Guns under Certain Circumstances.
- 181-11** Ordinance - To Amend and Reordain Section 5-29 Titled “Unlawful acts;  
**Approved** animals running at large” and Section 14-45 Titled “Control of animals; riding horses” of the Code of the County of Henrico to Allow for a Dog Park.

## **PUBLIC COMMENTS**

Maeola Strother, a resident of the Three Fountains North subdivision in the Fairfield District, read a letter from Richard Flannigan, President of the Three Fountains North Civic Association. The letter was directed to Christopher Winstead, Former Assistant Director of Public Works, and expressed concerns regarding the status of a study by County consultants of drainage and stormwater in and around Lake Overton. Mrs. Strother also read a prepared statement alleging that the County has not been following stormwater laws and has degraded Lake Overton. Marilyn Williams, who resides in Three Fountains North, asked the Board to research the issues of excess water and sediment flowing into Lake Overton and voiced concerns relating to her association’s financial liability for this situation.

## **GENERAL AGENDA**

- 182-11** Introduction of Ordinance – To Amend and Reordain Section 2-147 of the  
**Approved** Code of the County of Henrico Titled “Funding of construction and maintenance of courthouse and jail facilities” to Impose a Two Dollar Fee in Each Civil Action Filed in the County Courts.
- 183-11** Introduction of Ordinance – To Amend and Reordain Section 2-81 of the  
**Approved** Code of the County of Henrico Titled “Service charge on returned payments” to Increase the Service Charge.
- 184-11** Resolution - Award of Contract - Annual Environmental Services.  
**Approved**
- 185-11** Resolution – Signatory Authority – Amendment to Contract for  
**Approved** Architectural and Engineering Services – Fire Station #7.

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- 186-11**  
**Approved** Resolution – Approval of the FY 2012 Community Services Board Performance Contract between the Virginia Department of Behavioral Health and Developmental Services and Henrico Area Mental Health & Developmental Services Board.
- 187-11**  
**Approved** Introduction of Ordinance - To Amend and Reordain the Planning Applications Fee Schedule to List Fees for Temporary Family Health Care Structure Permits, Appeals to the Board of Zoning Appeals, Conditional Use Permits for Accessory Structures in a Front or Side Yard, and Applications for Vacation of a Plat or Part Thereof.
- 188-11**  
**Approved** Resolution - To Accept Buffer Zone Protection Program Grant.
- 189-11**  
**Approved** Resolution – Signatory Authority – Lease Amendment – 3965 Deep Rock Road – Three Chopt District.
- 190-11**  
**Approved** Resolution - Signatory Authority - Acquisition of Real Property - Best Plaza - Fairfield District.
- 191-11**  
**Approved** Resolution - Letter of Intent to Participate in VDOT’s Economic Development Access Program for Bank of America - Varina District.

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