

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
September 13, 2011

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 13, 2011 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Richard W. Glover, Vice Chairman, Brookland District
James B. Donati, Jr., Varina District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

Randall R. Silber, Deputy County Manager for Community Development
Joseph P. Rapisarda, Jr., County Attorney
Maj. Antoinette V. Irving, Jail West Administrator, Sheriff's Office
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Leon T. Johnson, Ph.D., Deputy County Manager for Administration
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations

Mr. Thornton called the meeting to order at 7:01 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Dr. J. Rayfield Vines, Jr., Pastor, Hungary Road Baptist Church delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, the Board approved the minutes of the August 9, 2011 Regular and Special Meetings and the August 24, 2011 and September 2, 2011 Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

MANAGER'S COMMENTS

Randall R. Silber, Deputy County Manager for Community Development, announced that he was sitting in for the County Manager, who was on a well-deserved vacation.

BOARD OF SUPERVISORS' COMMENTS

Mr. Donati thanked the Department of Public Works for doing a great job in clearing the County's roadways of debris in the immediate aftermath of Hurricane Irene.

Mrs. O'Bannon announced two upcoming local events of interest, Glen Allen Day at Meadow Farm on September 17 and Henricus Publick Day at Henricus Historical Park on September 17 and 18. She also offered information on the County's next 400th anniversary hosted event, a three-day Civil War commemoration including a symposium at the Henrico Theatre on September 23, living history demonstrations and a skirmish at Tree Hill Farm on September 24, and tours and demonstrations at Fort Harrison on September 25. More information on the County's 400th anniversary commemoration and associated events is available at www.henrico400th.com.

RECOGNITION OF NEWS MEDIA

No media representatives were present.

PRESENTATIONS

Mr. Glover presented a proclamation recognizing September 17 - 23, 2011 as Constitution Week. Accepting the proclamation was Alicia L. Fox, Constitution Week Chairman for the Chancellor Wythe Chapter of the National Society of the Daughters of the American Revolution.

Mr. Donati presented a proclamation recognizing September 2011 as Alcohol and Drug Addiction Recovery Month. Accepting the proclamation was Patricia A. Shaw, Administrator of the Henrico Drug Court. Joining her were Laura S. Totty, Clinical and Prevention Services Division Director for Henrico Area Mental Health and Developmental Services (MH/DS); Maj. Antionette V. Irving, Jail West Administrator for the Sheriff's Office; Stacy Gill, Mental Health Outpatient, Substance Abuse, and Jail Services Program Manager for MH/MS; and Keith Jones, a July 2011 Drug Court graduate.

Mr. Thornton presented a proclamation recognizing September 2011 as *Henrico Recycling Awareness Month*. Accepting the proclamation was Kimberly A. Hynes, Executive Director of the Central Virginia Waste Management Authority (CVWMA). Joining her were Gentry Bell, Secretary of the CVWMA Board of Directors and a Henrico representative on the CVWMA Board; Arthur D. Petrini, Director of Public Utilities; and Steven J. Yob, Solid Waste Division Director for the Department of Public Utilities.

Mrs. O'Bannon presented a proclamation recognizing September 2011 as Preparedness Month. Accepting the proclamation was Edwin W. Smith, Chief of Fire. Joining him were Douglas A. Middleton, Chief of Police; Anna M. McRay, Deputy Coordinator of Emergency Management for the Division of Fire and Coordinator of the Henrico County Community Response Team (CERT); Augustine W. Doe, Medical Reserve Corps (MRC) Coordinator for the Henrico Health Department; Bob Thompson, Volunteer Coordinator for the Henrico Fire Corps; and Bill Jones, CERT Program Instructor.

APPOINTMENTS/RESIGNATION

194-11 Resolution - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item - see attached resolution.

195-11 Resolution - Resignation of Member - Henrico Area Mental Health and Developmental Services Board.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

BOARD OF SUPERVISORS' COMMENTS (continued)

Mr. Thornton expressed the Board's appreciation to the Divisions of Police and Fire for their assistance during the previous weekend's NASCAR races at Richmond International Raceway. Mrs. O'Bannon noted that the County's public safety agencies had spent an exhausting three weeks taking care of the County during several major weather events, the President's visit, and the races.

PUBLIC HEARINGS - PROVISIONAL USE PERMIT AND REZONING CASE

113-11 T.V. Wilson: Request for a Provisional Use Permit under Sections 24-
P-6-11 62.2(a), 24-62.2(b), 24-120 and 24-122.1 of Chapter 24 of the County Code
Fairfield in order to allow festivals and assembly halls in an existing building on
Parcel 797-736-6692, located on the east line of Carolina Avenue at its
intersection with Pensacola Avenue.

Mr. Silber informed the public that this item had been withdrawn by the applicant.

196-11 F&M Bank - Richmond (BB&T): Request to rezone from R-4 One-Family
C-12C-11 Residence District, B-3 Business District, and O-2 Office District to B-3C
Fairfield Business District (Conditional) Parcel 783-756-2866 containing 2.706 acres
located at the northwest intersection of E. Parham Road and Hungary Road.
The applicant proposes a bank with signage.

No one from the public spoke in opposition to this case.

On motion of Mr. Glover, seconded by Mr. Donati, the Board followed the recommendation of the Planning Commission and approved this case with the following proffered condition:

1. **Use Restrictions.** The uses permitted on the Property shall be limited to those uses permitted in an O-2 district.
2. **Signs.** The types, number, and area of signs on the property shall be limited in accordance with the B-2 district regulations. No sign on the property shall exceed 20 feet in height.
3. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

Mr. Thornton commented briefly on the history of this site and remarked that the proposed development plan will make this property stand out.

PUBLIC HEARINGS - OTHER ITEMS

198-11 Ordinance – To Amend and Reordain Section 2-147 of the Code of the County of Henrico Titled “Funding of construction and maintenance of courthouse and jail facilities” to Impose a Two Dollar Fee in each Civil Action Filed in the County Courts.

In response to questions from Mrs. O'Bannon and Mr. Rapisarda, Mr. Lawrence confirmed that the numbers for this item and the following item were inadvertently reversed on the printed agenda although the Board papers addressing these ordinances were properly numbered.

No one from the public spoke in opposition to this ordinance.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

197-11 Ordinance – To Amend and Reordain Section 2-81 of the Code of the County of Henrico Titled “Service charge on returned payments” to Increase the Service Charge.

John Vithoukias, Director of Finance, and Mr. Rapisarda responded to questions from the Board.

No one from the public spoke in opposition to this ordinance.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

Mr. Thornton commented that Henrico citizens can be credited for the County’s miniscule rate of returned payments.

199-11 Ordinance - To Amend and Reordain Section 24-3 Titled “Enumerated,” and Sections 24-11, 24-13.1, 24-28, 24-32, 24-38, and 24-51 Titled “Principal uses permitted,” of the Code of the County of Henrico, All to Revise the County’s Zoning Ordinance to Regulate Group Homes and Assisted Living Facilities.

Ben Blankinship, Principal Planner for Code Support, briefly reviewed the four previous occasions where the Board or Planning Commission previously discussed this matter.

No one from the public spoke in opposition to this ordinance.

On motion of Mrs. O’Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached ordinance.

Mrs. O’Bannon confirmed with Mr. Blankinship that this action of the Board put the County’s ordinance in conformance with State law.

200-11 Ordinance - To Amend and Reordain Section 24-3 Titled “Enumerated,” Section 24-13 Titled “Accessory uses permitted,” and Section 24-53 Titled “Accessory uses permitted,” and Add Section 24-100.1 Titled “Temporary family health care structures,” of the Code of the County of Henrico, All to Revise the County’s Zoning Ordinance to Permit Temporary Family Health Care Structures.

Mr. Blankinship briefly reviewed the four previous occasions where the Board or Planning Commission previously discussed this matter and briefly explained where these structures must be allowed under State law. He confirmed for Mr. Kaechele that some of the provisions in State law are mandatory and others are optional for local governments.

No one from the public spoke in opposition to this ordinance.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

201-11 Ordinance - To Amend and Reordain the Planning Applications Fee Schedule to List Fees for Temporary Family Health Care Structure Permits, Appeals to the Board of Zoning Appeals, Conditional Use Permits for Accessory Structures in a Front or Side Yard, and Applications for Vacation of a Plat or Part Thereof.

Joe Emerson, Director of Planning, responded to a question from Mr. Kaechele.

No one from the public spoke in opposition to this ordinance.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached ordinance.

202-11 Resolution – Signatory Authority – Quitclaim of Portion of Drainage Easement – 9450 West Broad Street – Brookland District.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

203-11 Resolution – Signatory Authority – Quitclaim of Portion of Old Springfield Road – Brookland District.

Jon Tracy, Director of Real Property, responded to a question from Mr. Kaechele.

No one from the public spoke in opposition to this resolution.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the board approved this item – see attached resolution.

PUBLIC COMMENTS

Bernice B. Newell, a resident of the Varina District, expressed concern that numerous residents in her district who use wells were without water after Hurricane Irene and were not aware of the location of water stations set up the County. She responded to questions from the Board. Mr. Silber noted that there were opportunities for citizens to obtain water and that Fire Chief Ed Smith and Emergency Services Management Deputy Anna McRay were present at the meeting and immediately available to meet individually with Ms. Newell. Mr. Thornton

thanked Ms. Newell for sharing her concern to the Board so that the County can do better. In response to a question from Mr. Kaechele, Chief Smith clarified the location of the County's water stations that were set up during the storm and the County's procedures for notifying citizens of these locations. In response to a question from Mr. Donati, Chief Smith stated that the County's current contract for its reverse 911 system does not enable the County to use that system to alert citizens regarding the location of water stations. There were further comments by Mrs. O'Bannon, Mr. Donati, and Ms. Newell.

Maeola Strother, a resident of the Fairfield District, read a prepared statement pertaining to the lowering of the water level in Lake Overton in September 2004 after Tropical Storm Gaston. She submitted a copy of her statement for the record.

GENERAL AGENDA

- 204-11 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2011-12 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2010-11, and (2) Appropriate Funds for Certain New Programs.

Mr. Thornton read a prepared statement declaring his personal interest in a transaction involving this agenda item and the provision of funds by the County to the Three Fountains North Civic Association for Lake Overton. Although he was advised by Mr. Rapisarda that he did not have a conflict of interest in this matter, Mr. Thornton removed himself from participation in the discussions and abstained from voting. Mr. Glover temporarily conducted the meeting during the Board's deliberation on this item.

Budget and Management Director Gene Walter, Social Services Controller Hugh Field, Chief Smith, and Schools Senior Budget Controller Juan Smith responded to questions from the Board.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, with Mr. Thornton abstaining, the Board approved this item – see attached introduction of resolution.

- 205-11 Resolution – Award of Construction Contract – Renovation and Addition to Fire Station 13.

Chris Winstead, Director of General Services, responded to questions from the Board.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

- 206-11 Resolution – Authorization to Apply for and Accept Grant to Conduct Energy Audits of Henrico Group Homes.

Mr. Winstead responded to questions from Mrs. O'Bannon.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

207-11 Resolution - To Accept Wireless E-911 PSAP Education Program Grant.

Doug Middleton, Chief of Police, responded to a question from Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

208-11 Resolution – To Accept Highway Safety Office Grant for Traffic Enforcement Activities and Equipment.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

209-11 Resolution – To Accept Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

210-11 Resolution - Signatory Authority - Acquisition of Real Property - 10791 Old Washington Highway - Brookland District.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Tracy responded to a question from Mrs. O'Bannon.

211-11 Resolution - Signatory Authority - Acquisition of Real Property - 10785 Old Washington Highway - Brookland District.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Glover noted that Mrs. Mary Virginia Waleski, the seller of the property located at 10785 Old Washington Highway, was in the audience and grew up on this property. Her father was the postmaster of the Glen Allen post office for 35 years. Mr. Glover thanked her for the sale.

212-11 Resolution - Signatory Authority - Acquisition of Real Property - 1875 New Market Road - Varina District.

Mr. Tracy responded to a question from Mrs. O'Bannon.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

213-11 Resolution – Adoption of Division of Recreation and Parks Facility Reservation Guide for the Eastern Henrico Recreation Center.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

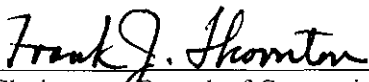
Neil Luther, Acting Director of Recreation and Parks, responded to a question from Ms. Newell pertaining to the location of this new facility. He also responded to questions from the Board.

214-11 Resolution - To Accept Grant from the Virginia Dam Safety, Flood Prevention and Protection Assistance Fund.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

Tim Foster, Director of Public Works, responded to questions from the Board.

There being no further business, the meeting was adjourned at 8:51 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CONSTITUTION WEEK

September 17 – 23, 2011

WHEREAS, September 17, 2011 marks the two hundred and twenty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially acknowledge this magnificent document and the anniversary of its creation; and

WHEREAS, it is also fitting and proper to officially acknowledge the public celebration that will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States designating September 17 – 23, 2011 as Constitution Week.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes September 17 – 23, 2011 as Constitution Week and encourages Henrico Citizens to reaffirm the ideals the Framers of the Constitution held in 1787.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
September 13, 2011

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

ALCOHOL AND DRUG ADDICTION RECOVERY MONTH

September 2011

WHEREAS, substance abuse, co-occurring mental disorders, and co-existing physical illnesses are major health problems that affect millions of Americans of all ages, races, and ethnic backgrounds; and

WHEREAS, these problems exist in all communities and have huge medical, societal, and economic costs; and

WHEREAS, people with substance use and other related disorders can and do recover, and they deserve access to the necessary services to begin their recovery; and

WHEREAS, Alcohol and Drug Addiction Recovery Month, which is nationally observed each year during the month of September, offers those involved in substance abuse treatment an opportunity to educate citizens, community organizations, public officials, and civic leaders about the effectiveness of substance abuse treatment, from both societal and financial perspectives.

NOW, THEREFORE, BE IT PROCLAIMED that Board of Supervisors of Henrico County, Virginia hereby recognizes September 2011 as Alcohol and Drug Addiction Recovery Month and calls upon Henrico citizens to acknowledge this year's theme, "Join the Voices of Recovery: Recovery Benefits Everyone."



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
September 13, 2011

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

HENRICO RECYCLING AWARENESS MONTH

September 2011

WHEREAS, for the past 20 years, the County of Henrico has promoted recycling and participated in regional recycling programs through the Central Virginia Waste Management Authority (CVWMA); and

WHEREAS, recycling is an important way to conserve precious natural resources and help the environment; and

WHEREAS, the County offers curbside recycling to approximately 84,000 eligible households through the CVWMA Curbside Recycling Program; and

WHEREAS, the County also provides 12 recycling centers at convenient locations throughout Henrico to serve residents participating in the CVWMA Drop-off Program; and

WHEREAS, in Fiscal Year 2011, these programs collected more than 14,000 tons of recyclable materials from Henrico residents, including over 10,000 tons of mixed paper and almost 4,000 tons of bottles and cans (aluminum, plastic, steel, and glass); and

WHEREAS, the County also sponsors used electronics recycling events as well as recycling programs for motor oil, antifreeze, appliances, scrap metal, propane tanks, and yard waste; and

WHEREAS, the County is a leader in the region in terms of the breadth of recycling services available to its citizens; and

WHEREAS, CVWMA launched a new curbside recycling educational initiative on September 8, 2011, which is fully supported by the County.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes September 2011 as Henrico Recycling Awareness Month and joins CVWMA in encouraging Henrico residents to support curbside recycling and other recycling programs that contribute to our region's high recycling rate.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
September 13, 2011

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

PREPAREDNESS MONTH

September 2011

WHEREAS, one of the most profound duties of government is ensuring the safety and security of its citizens from emergencies and disasters of all kinds; and,

WHEREAS, large scale emergencies and disasters affecting Henrico County include inland effects from tropical storm systems, wildland fires, flooding, tornadoes, drought, and numerous smaller yet significant events that occur daily across the County; and,

WHEREAS, all citizens have a responsibility to contribute to their own safety and security as part of a larger effort by the County to strengthen its ability to prepare for, prevent, respond to, and recover from unexpected emergencies and disasters in cooperation with the Commonwealth of Virginia and the national government; and,

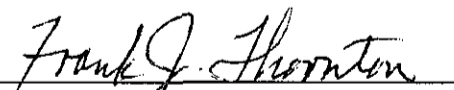
WHEREAS, Henrico citizens can greatly reduce the potential for death, injury, and property loss by taking a few simple steps such as assembling a disaster kit, making an emergency plan, and keeping informed of hazards around them; and,

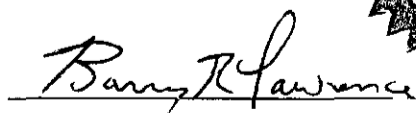
WHEREAS, citizen preparedness activities are supported by a wide range of local and state initiatives, including Virginia Corps, Citizen Corps and its five programs (Community Emergency Response Team, Fire Corps, Medical Reserve Corps, Neighborhood Watch, and Volunteers in Police Services), various training opportunities, and ongoing public education campaigns focused on fire safety, emergency management, health, and crime awareness; and,

WHEREAS, the combined actions of local, state, and federal agencies working in partnership with an informed and ready private sector and citizenry can transcend the fear of unexpected emergencies and disasters into proactive preparedness that improves the lives, safety, and security of all Henrico citizens.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes September 2011 as Henrico Preparedness Month and calls this observance to the attention of all Henrico citizens.




Frank J. Thornton, Chairman
Board of Supervisors



Barry R. Lawrence, Clerk
September 13, 2011



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 194-11
Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - The Cultural Arts Center at Glen Allen Foundation Board of Directors

Form containing Clerk's Use Only section with date SEP 13 2011, Board of Supervisors Action section with 'APPROVED' handwritten in large letters, and a voting table with names Donati, J., Glover, R., Kaechele, D., O'Bannon, P., and Thornton, F. and columns for YES, NO, and OTHER.

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia appoints the following persons to The Cultural Arts Center at Glen Allen Foundation Board of Directors for terms expiring June 30, 2014 or thereafter, when their successors shall be appointed and qualified:

- At-Large Scott A. Garka
At-Large Peter N. Thacker, Jr.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: Copy to: Certified: A Copy Teste: Clerk, Board of Supervisors Date:



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 195-11
Page No.

Agenda Title **RESOLUTION - Resignation of Member - Henrico Area Mental Health and Developmental Services Board**

<p>For Clerk's Use Only:</p> <p>Date <u>SEP 13 2011</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center" style="font-size: 2em; font-weight: bold;">APPROVED</p>	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:80%;"></th> <th style="width:10%; text-align: center;">YES</th> <th style="width:10%; text-align: center;">NO</th> <th style="width:10%; text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, on January 12, 2010, James Cuthbertson was appointed to the Henrico Area Mental Health and Developmental Services Board as the Three Chopt District representative for a three-year term expiring December 31, 2012; and

WHEREAS, by correspondence dated August 15, 2011 and directed to David A. Kaechele, Three Chopt District Supervisor, Mr. Cuthbertson submitted his resignation from the Services Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia accepts the resignation of James Cuthbertson from the Henrico Area Mental Health and Developmental Services Board.

By Agency Head _____ <i>[Signature]</i>	By County Manager <u>Ronald R. Sifton</u>
Routing: Yellow to: _____ Copy to: _____	Certified: A Copy Teste: _____ <p align="center">Clerk, Board of Supervisors</p> Date: _____

Lawrence, Barry

From: Jim Cuthbertson [jcbmc@verizon.net]
Sent: Monday, August 15, 2011 11:10 AM
To: Kaechele, David
Cc: Lawrence, Barry
Subject: HAMH&DS Board

Dave,

It saddens me to inform you that I must resign my position as a member of the Henrico Area Mental Health & Developmental Services Board. This Community Services Board is an exemplary agency of Henrico County and I commend Mike O'Connor, his staff and its board members for all of their efforts on behalf of all of the residents of the county.

On July 1, 2011, I was appointed by the governor to a four year term on the Veterans Services Foundation Board. That appointment coupled with my recent election as chair of the J. Sargeant Reynolds Community College board has left me in a position where I cannot devote the necessary time and energy to adequately fulfill my obligations to each of these fine organizations.

Thank you for allowing me the opportunity to serve on this fine board and for all of your good works and leadership in ensuring the continued excellence of the HAMH&DS Board. I have enjoyed working with Mike and my colleagues on the board. I have learned much and have extended to them, my best wishes for continued success in their outreaches to those in need of the agency's services.

With best personal regards, I remain

Very truly yours,



Jim Cuthbertson



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 197-11
Page No. 1 of 1

Agenda Title: ORDINANCE – To Amend and Reordain Section 2-81 of the Code of the County of Henrico Titled "Service charge on returned payments" to Increase the Service Charge

For Clerk's Use Only:

Date: SEP 13 2011

- Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) O'Bannon
 (2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Donati, J.	✓		
Glover, R.	✓		
Kaechele, D.	✓		
O'Bannon, P.	✓		
Thornton, F.	✓		

AN ORDINANCE to amend and reordain Section 2-81 of the Code of the County of Henrico titled "Service charge on returned payments" to increase the service charge

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 2-81 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 2-81. Service charge on returned payments.

A person who tenders any check, draft, order, credit card, debit card, electronic funds transfer or other means of payment for the payment of taxes or any other sums due the county which is subsequently returned unpaid because of insufficient funds, because there is no account, or because the account has been closed, shall be subject to a service charge of ~~\$35.00~~ **\$50.00** for the processing of the returned check, draft, order, credit card, debit card, electronic funds transfer or other means of payment. A drawer shall be charged a fee of ~~\$35.00~~ **\$50.00** for return of a check, draft or order on which the drawer placed a stop-payment order in bad faith.

2. That this ordinance shall be in full force and effect immediately.

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 198-11
Page No. 1 of 2

Agenda Title: ORDINANCE - To Amend and Reordain Section 2-147 of the Code of the County of Henrico Titled "Funding of construction and maintenance of courthouse and jail facilities" to Impose a Two Dollar Fee in Each Civil Action Filed in the County Courts

For Clerk's Use Only:

Date: **SEP 13 2011**
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Glover Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	_____	_____
Glover, R.	<input checked="" type="checkbox"/>	_____	_____
Kacchela, D.	<input checked="" type="checkbox"/>	_____	_____
O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____
Thornton, F.	<input checked="" type="checkbox"/>	_____	_____

AN ORDINANCE to amend and reordain Section 2-147 of the Code of the County of Henrico titled "Funding of construction and maintenance of courthouse and jail facilities" to impose a two dollar fee in each civil action filed in the County courts

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 2-147 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 2-147. Funding of construction and maintenance of courthouse and jail facilities.

(a) The purpose of this section is to provide a source of funding for the construction, renovation or maintenance of the county courthouse and jail and court-related facilities, and to defray increases in the cost of heating, cooling, electricity and ordinary maintenance.

(b) In addition to any other fees imposed by law, there is hereby imposed in each civil action and criminal and traffic case in the circuit, general district and juvenile and domestic relations district courts of the county a fee of \$2.00, which shall be assessed as part of the fees taxed as costs in each such action and case.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA

Agenda Item No. 198-11

BOARD OF SUPERVISORS

Page 2 of 2

MINUTE

Agenda Title:

ORDINANCE - To Amend and Reordain Section 2-147 of the Code of the County of Henrico Titled "Funding of construction and maintenance of courthouse and jail facilities" to Impose a Two Dollar Fee in Each Civil Action Filed in the County Courts

(c) The assessment imposed by this section shall be collected by the clerks of the respective courts and remitted to the director of finance of the county and held by such director subject to disbursements by the board of supervisors of the county for the construction, renovation or maintenance of the county's courthouse and jail and court-related facilities and to defray increases in the cost of heating, cooling, electricity and ordinary maintenance.

2. That this ordinance shall be in full force and effect immediately.

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 199-11

Page No. 1 of 4

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," and Sections 24-11, 24-13.1, 24-28, 24-32, 24-38, and 24-51 Titled "Principal uses permitted," of the Code of the County of Henrico, All to Revise the County's Zoning Ordinance to Regulate Group Homes and Assisted Living Facilities**

<p>For Clerk's Use Only:</p> <p>Date <u>SEP 13 2011</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kacchele</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES NO OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center">✓ _____</td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓ _____</td> </tr> <tr> <td>Kacchele, D.</td> <td align="center">✓ _____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓ _____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓ _____</td> </tr> </table>		YES NO OTHER	Donati, J.	✓ _____	Glover, R.	✓ _____	Kacchele, D.	✓ _____	O'Bannon, P.	✓ _____	Thornton, F.	✓ _____
	YES NO OTHER													
Donati, J.	✓ _____													
Glover, R.	✓ _____													
Kacchele, D.	✓ _____													
O'Bannon, P.	✓ _____													
Thornton, F.	✓ _____													

ORDINANCE - To amend and reordain Section 24-3 titled "Enumerated," and Sections 24-11, 24-13.1, 24-28, 24-32, 24-38, and 24-51 titled "Principal uses permitted," of the Code of the County of Henrico, all to revise the County's zoning ordinance to regulate group homes and assisted living facilities

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 24-3 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-3. Enumerated.

For the purpose of interpreting and construing this chapter, certain words and terms used herein shall have the following meanings, unless the context requires otherwise.

Assisted living facility. A residential facility in which no more than eight aged, infirm or disabled persons reside with one or more resident counselors or other staff persons and which is licensed by the Virginia Department of Social Services or other licensing authority.

~~**Group care facility. A facility designed, arranged and occupied as a dwelling and providing residence, supervision and personal and habilitative services to children or adults who are physically handicapped, mentally ill, mentally retarded or developmentally disabled and living together as a single housekeeping**~~

By Agency Head [Signature]

By County Manager Randall F. Silba

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 199-11

Page No. 2 of 4

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," and Sections 24-11, 24-13.1, 24-28, 24-32, 24-38, and 24-51 Titled "Principal uses permitted," of the Code of the County of Henrico, All to Revise the County's Zoning Ordinance to Regulate Group Homes and Assisted Living Facilities**

~~unit. The facility, whether publicly or privately owned, leased and operated, may be located in any dwelling unit or housing type as herein defined and permitted, provided the facility is licensed and supervised by the appropriate state agency and/or board having jurisdiction with respect thereto.~~

Group Home. A residential facility in which no more than eight individuals with mental illness, mental retardation, or developmental disabilities reside with one or more resident counselors or other staff persons and which is licensed by the Virginia Department of Behavioral Health and Developmental Services or other licensing authority.

2. That Section 24-11 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-11. Principal uses permitted.

The following uses shall be principal uses permitted in districts zoned R-0, R-0A, R-1, R-1A, R-2, R-2A, R-3, R-3A, R-4 and R-4A. No property may be rezoned to R-3A, R-4 and R-4A after April 25, 2000. Properties zoned R-3A, R-4, and R-4A on April 25, 2000, shall not be deemed to be nonconforming and shall be developed and used in accordance with the provisions of this chapter applicable to such districts.

(a) One-family dwellings to include group-care facilities assisted living facilities and group homes when located and operated in one-family dwellings.

3. That Section 24-13.1 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-13.1. Principal uses permitted.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 199-11

Page No. 3 of 4

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," and Sections 24-11, 24-13.1, 24-28, 24-32, 24-38, and 24-51 Titled "Principal uses permitted," of the Code of the County of Henrico, All to Revise the County's Zoning Ordinance to Regulate Group Homes and Assisted Living Facilities**

(b) ~~Group-care-facilities~~ Assisted living facilities and group homes, when located in any dwelling or housing type as permitted by this section and as regulated by this chapter.

4. That Section 24-28 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-28. Principal uses permitted.

(f) ~~Group-care-facilities~~ Assisted living facilities and group homes, when located in any dwelling or housing type as permitted by this section and as regulated by this chapter.

5. That Section 24-32 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-32. Principal uses permitted.

Unless otherwise provided by this section, no principal use other than an office building, parking garage, hotel, or motel shall exceed 10,000 square feet in floor area.

(dd) Residential uses as follows:

~~(1) Group-care-facilities~~ Assisted living facilities and group homes located and operated in any dwelling or housing type as permitted by this section and as regulated by this chapter.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 199-11

Page No. 4 of 4

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," and Sections 24-11, 24-13.1, 24-28, 24-32, 24-38, and 24-51 Titled "Principal uses permitted," of the Code of the County of Henrico, All to Revise the County's Zoning Ordinance to Regulate Group Homes and Assisted Living Facilities**

6. That Section 24-38 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-38. Principal uses permitted.

.
. .

(e) ~~Group-care-facilities~~ Assisted living facilities and group homes, when located in any dwelling or housing type as permitted by this section and as regulated by this chapter.

7. That Section 24-51 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-51. Principal uses permitted.

.
. .

(g) ~~Group-care-facilities~~ Assisted living facilities and group homes, when located in a one-family dwelling as permitted by this section and as regulated by this chapter.

.
. .

8. That this ordinance shall be in full force and effect on and after its passage as provided by law.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 200-11
Page No. 1 of 3

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," Section 24-13 Titled "Accessory uses permitted," and Section 24-53 Titled "Accessory uses permitted," and Add Section 24-100.1 Titled "Temporary family health care structures," of the Code of the County of Henrico, All to Revise the County's Zoning Ordinance to Permit Temporary Family Health Care Structures**

For Clerk's Use Only:

Date: **SEP 13 2011**

- Approved
- Denied
- Amended
- Deferred to

BOARD OF SUPERVISORS ACTION

Moved by (1) Kaechele Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS: **APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCE - To amend and reordain Section 24-3 titled "Enumerated," Section 24-13 titled "Accessory uses permitted," and Section 24-53 titled "Accessory uses permitted," and add Section 24-100.1 titled "Temporary family health care structures," of the Code of the County of Henrico, all to revise the County's zoning ordinance to permit temporary family health care structures

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 24-3 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-3. Enumerated.

For the purpose of interpreting and construing this chapter, certain words and terms used herein shall have the following meanings, unless the context requires otherwise.

Caregiver. An adult who provides care for a mentally or physically impaired person who requires assistance with two or more activities of daily living, as defined in Section 63.2-2200 of the Code of Virginia, as certified in writing by a physician licensed in Virginia. A caregiver shall be either related by blood, marriage, or adoption to, or the legally appointed guardian of, the mentally or physically impaired person for whom he is caring.

By Agency Head: [Signature]

By County Manager: [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 200-11

Page No. 2 of 3

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," Section 24-13 Titled "Accessory uses permitted," and Section 24-53 Titled "Accessory uses permitted," and Add Section 24-100.1 Titled "Temporary family health care structures," of the Code of the County of Henrico, All to Revise the County's Zoning Ordinance to Permit Temporary Family Health Care Structures**

Temporary family health care structure. A transportable residential structure, providing an environment facilitating a caregiver's provision of care for a mentally or physically impaired person, that (i) is primarily assembled at a location other than its site of installation, (ii) is limited to one occupant who shall be the mentally or physically impaired person, (iii) has no more than 300 gross square feet of floor area, and (iv) complies with applicable provisions of the Virginia Industrialized Building Safety Law and the Uniform Statewide Building Code.

.

.

.

2. That Section 24-13 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-13. Accessory uses permitted.

Accessory uses customarily incidental to a permitted principal or conditional use on the same lot therewith, including among others:

.

.

.

(l) One temporary family health care structure on property owned or occupied by a caregiver as his residence in accordance with section 24-100.1.

State law reference: Code of Virginia § 15.2-2292.1

3. That Section 24-53 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-53. Accessory uses permitted.

.

.

.

(g) One temporary family health care structure on property owned or occupied by a caregiver as his residence in accordance with section 24-100.1.

State law reference: Code of Virginia § 15.2-2292.1

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 200-11

Page No. 3 of 3

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," Section 24-13 Titled "Accessory uses permitted," and Section 24-53 Titled "Accessory uses permitted," and Add Section 24-100.1 Titled "Temporary family health care structures," of the Code of the County of Henrico, All to Revise the County's Zoning Ordinance to Permit Temporary Family Health Care Structures**

4. That Section 24-100.1 be added to the Code of the County of Henrico as follows:

Sec. 24-100.1. Temporary family health care structures.

- (a) A temporary family health care structure shall comply with all setback requirements that apply to the primary structure on the lot.**
- (b) The applicant shall connect the temporary family health care structure to all water, sewer, and electric utilities serving the primary residence, and shall comply with applicable requirements of the Virginia Department of Health. The applicant shall obtain all required building, electrical, plumbing, well and septic system permits.**
- (c) The applicant shall obtain a permit from the director of planning before installing the temporary family health care structure.**
- (d) The applicant shall provide evidence of compliance with this section on an annual basis as long as the temporary family health care structure remains on the property. Such evidence shall be submitted to the director of planning or his designee, and shall consist of a certification from the mentally or physically impaired person's physician that the person still requires assistance with two or more activities of daily living and sufficient evidence that the applicant satisfies the definition of caregiver in section 24-3.**
- (e) The director of planning or his designee shall be permitted to inspect the temporary family health care structure at reasonable times convenient to the caregiver, not limited to the annual compliance confirmation.**
- (f) The director of planning may revoke the permit for any violation of this section.**
- (g) There shall be no signs advertising or otherwise promoting the existence of the temporary family health care structure either on the exterior of the structure or elsewhere on the property.**
- (h) The temporary family health care structure shall not be placed on a permanent foundation.**
- (i) The temporary family health care structure shall be removed within 30 days after the mentally or physically impaired person is no longer receiving or is no longer in need of the caregiver's assistance.**

State law reference: Code of Virginia § 15.2-2292.1

5. That this ordinance shall be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 201-11
Page No. 1 of 1

Agenda Title: ORDINANCE - To Amend and Reordain the Planning Applications Fee Schedule to List Fees for Temporary Family Health Care Structure Permits, Appeals to the Board of Zoning Appeals, Conditional Use Permits for Accessory Structures in a Front or Side Yard, and Applications for Vacation of a Plat or Part Thereof

For Clerk's Use Only: Date: SEP 13 2011 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

After a duly advertised public hearing, the Board of Supervisors adopted the attached Planning Applications Fee Schedule effective September 13, 2011.

Comments: The Director of Planning recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

Henrico County Planning Applications Fee Schedule

Plan of Development (POD)

POD - initial plan	\$440 plus \$30/acre
POD - revision of previously approved POD	\$300 plus \$20/acre
Preliminary POD or master plan review	No fee
Landscape plan	\$100 plus \$10/acre
Lighting plan (if submitted separately)	\$100 plus \$10/acre
Administrative review and approval	\$275
POD - extension of approval	\$50
POD - transfer of approval	\$150
POD - appeal to Board of Supervisors	\$350

Variance	\$300
-----------------	--------------

Conditional Use Permit

Sand and gravel	\$300 plus \$15/acre
Landfills	\$300 plus \$15/acre
Human care facilities	\$600
Height variations by special exception	\$600
Public utility uses	\$600
Recreational uses	\$600
Office trailers	\$600
<u>Accessory structure in a front or side yard</u>	<u>\$300</u>
Others (Turkey shoots, kennels, homing pigeon lofts, temporary uses)	\$450

<u>Appeal to the Board of Zoning Appeals</u>	<u>\$300</u>
---	---------------------

Other Fees

Street name change	\$150
Code conformance letter	\$25
Deferral at request of applicant ¹	\$100
Chesapeake Bay Resource Protection Area exception request	\$300
<u>Temporary family health care structure</u>	<u>\$100</u>

¹ Deferrals for rezonings, plans of development, landscaping and lighting plans, alternative fence height plans, or conditional subdivisions when requested by the applicant.

Fees shall not be charged to agencies of the Federal, State, or County government, or non-profit organizations for use of Federal, State, or County property. Fees for variance and conditional use permit applications may not apply to sites owned by non-profit organizations with real estate tax exempt status upon the filing and approval of a fee waiver request.

Application fees are not refundable except for rezoning and POD applications that are withdrawn prior to advertising and mailing of notices (in which case all but \$100 will be refunded). Refunds for other types of withdrawals will be determined on a case-by-case basis.

Please make checks payable to County of Henrico



County of Henrico, Virginia

Planning Applications Fee Schedule

Effective September 13, 2011

Regular Rezoning (for each zoning district requested)

One-family residential (districts A-1, I-1, and R-0 through R-4A)	\$650 plus \$15/acre up to 30 acres, thereafter \$8/acre
Conservation (C-1)	\$125 (no charge when filed with other districts)
Multi-family residential and Office (districts R-5, R-5A, R-6, RTH, RMP, O-1, O-2, O-3, and O/S)	\$800 plus \$15/acre up to 30 acres, thereafter \$8/acre
Business and Industrial (districts B-1 through B-3, M-1 through M-3, PMD)	\$800 plus \$50/acre
Provisional use permit (except for recycling facilities to be operated by organizations exempt from taxation under 26 U.S.C. Section 501)	\$750
Transfer of provisional use permit	\$150

Conditional Rezoning (for each zoning district requested)

One-family residential (same districts shown above for regular rezonings)	\$1,050 plus \$15/acre up to 30 acres, thereafter \$8/acre
Conservation (C-1)	\$125 (no charge when filed with other districts)
Multi-family residential and Office (districts R-5, R-5A, R-6, RTH, RMP, O-1, O-2, O-3, and O/S)	\$1,400 plus \$15/acre up to 30 acres, thereafter \$8/acre
Business and Industrial (districts B-1 through B-3, M-1 through M-3, PMD)	\$1,400 plus \$50/acre
Amendment of proffered conditions	Base fee for applicable regular rezoning

Subdivision

Conditional subdivision (conventional residential)	\$200 plus \$5/lot
Conditional subdivision (all others: zero lot line, townhouses, street dedication)	\$200 plus \$10/lot
Final subdivision approval (conventional and recorded undeveloped lots)	\$200 plus \$15/lot
Final subdivision approval (all others: zero lot line, townhouses, street dedication)	\$95 plus \$5/lot
Extension of approval (subdivision)	\$50
Subdivision name change (after conditional approval but prior to final subdivision approval)	\$25
Technical check	\$50
<u>Vacation of plat or part thereof</u>	<u>\$150</u>

Please make checks payable to County of Henrico



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 202-11
Page No. 1 of 1

Agenda Title **RESOLUTION – Signatory Authority – Quitclaim of Portion of Drainage Easement - 9450 West Broad Street – Brookland District**

<p>For Clerk's Use Only:</p> <p>SEP 13 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Cramer</u> Seconded by (1) <u>Kaechele</u></p> <p>(2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, a permanent drainage easement (the "Easement") across land at 9450 West Broad Street (the "Property") was conveyed to the County by Deed of Easement dated April 4, 1996 and recorded in Deed Book 2651, page 1712; and,

WHEREAS, Woodhouse Family Limited Partnership (the "Owner") relocated a portion of the drainage facilities and dedicated a new drainage easement for construction of an Auto Zone on the Property; and,

WHEREAS, since the quitclaim property is no longer needed, the Owner has requested it be conveyed to Owner; and,

WHEREAS, this resolution was advertised and a public hearing was held on September 13, 2011 pursuant to Section 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a Quitclaim Deed, in a form approved by the County Attorney, quitclaiming all interest of the County in the portion of the Easement labeled "DENOTES PORTION OF EXISTING 16' STORM SEWER EASEMENT DB 2651 PG 1712 TO BE QUIT CLAIMED" on the attached Exhibit "A."

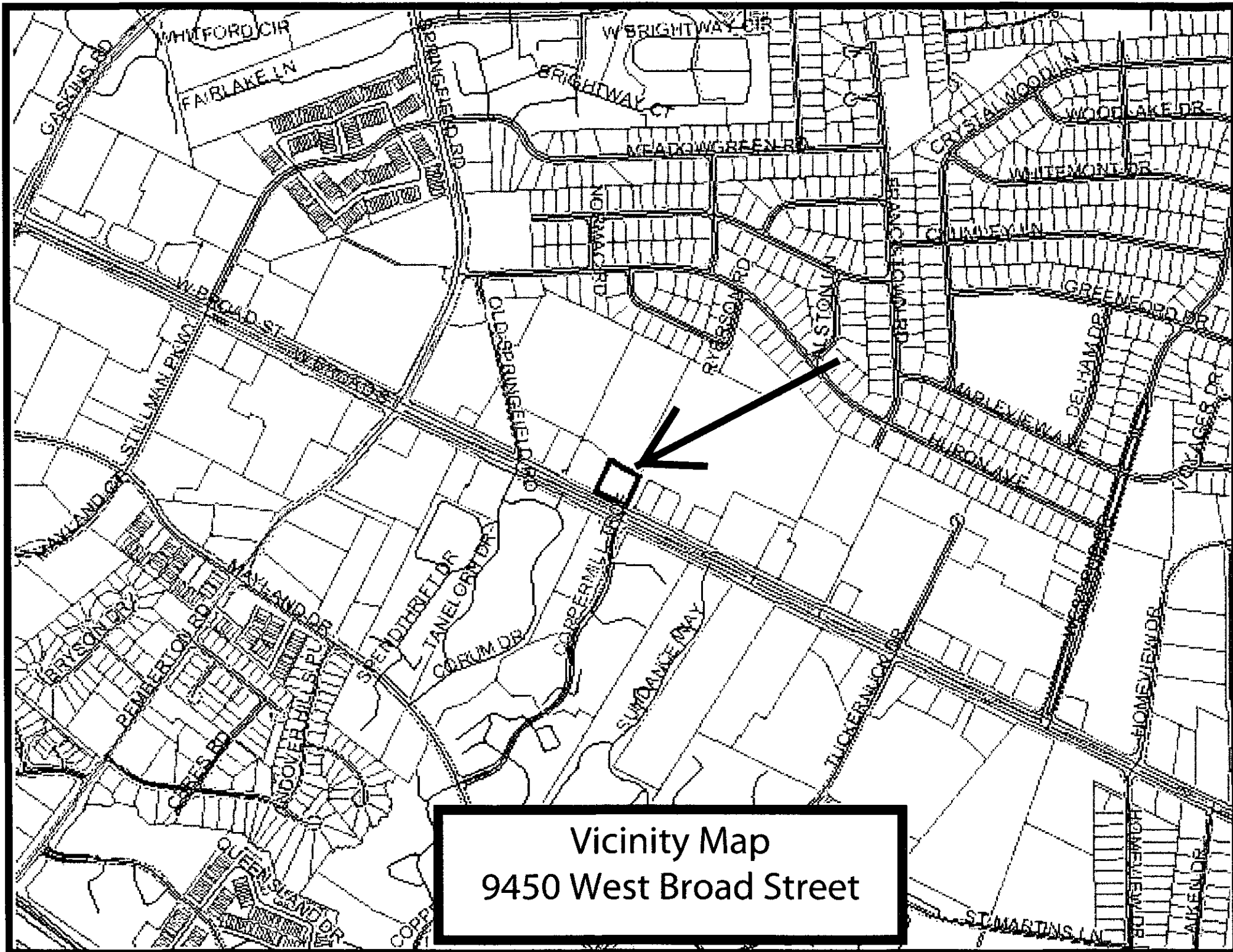
Comments: This request has been routed through the Departments of Public Works and Planning without objection. The Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature]

By County Manager [Signature]

Routing:
Yellow to: Real Property
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



Vicinity Map
9450 West Broad Street

50021729

VA STATE GRID NORTH
SOUTH TO BE 1985

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	TANGENT	CHORD BEARING	CHORD LENGTH
C1	254.57'	65.43'	14°43'37"	32.90'	S 56°44'58" E	65.25'
C2	254.57'	43.67'	09°49'47"	21.89'	S 59°07'30" E	43.62'

SHOPPING CENTER

N/F
KROGER LIMITED PARTNERSHIP I
GPN #756-758-4127
DB 3023 PG 633

N/F
SAM'S REAL ESTATE
BUSINESS TRUST
GPN #757-758-0701
DB 2941 PG 150

S 49°44'05" E 25.76'
C1 S 63°22'21" E 35.12'
S 59°54'39" E 05.00'

DENOTES PORTION OF EXISTING
16' STORM SEWER EASEMENT
DB 2651 PG 1712
TO BE QUIT CLAIMED

PARCEL ID #756-757-2974
WOODHOUSE FAMILY
LIMITED PARTNERSHIP
43,475 SF DR 1.00 ACRES
DB 3424 PG 709

N/F
9460 WEST BROAD GOOD EARTH INVESTMENT, LLC
GPN #756-757-1186
DB 4172 PG 1727

N 26°10'44" E 221.69'

S 26°09'12" W 176.27'

ACCESS ROAD TO SHOPPING CENTER

EXISTING 16' STORM
SEWER EASEMENT
DB 2651 PG 1712

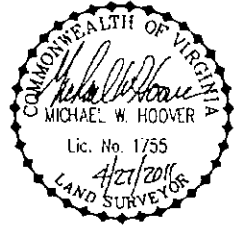
543°01'13"W
26.16'

N 63°49'23" W 202.15'
WEST BROAD STREET
U.S. ROUTE 250
PUBLIC RIGHT-OF-WAY

Exhibit "A"

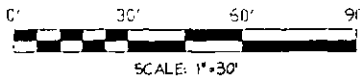
NOTES

1. THIS PLAT WAS PREPARED FROM INFORMATION OF RECORD, AN UNRECORDED SURVEY BY OTHERS AND DOES NOT REFLECT A FIELD SURVEY BY DEWBERRY.
2. NO TITLE REPORT WAS FURNISHED. THIS SURVEY DOES NOT PURPORT TO REFLECT ALL EASEMENTS OR ENCUMBRANCES OR OTHER CONDITIONS THAT AFFECT THE TITLE OF THE SUBJECT PROPERTY.
3. THE SUBJECT PROPERTY IS NOT LOCATED WITHIN A SPECIAL FLOOD HAZARD ZONE. IT IS LOCATED IN ZONE "X" AS DEFINED BY HUD F.I.R.M. COMMUNITY PANEL #51087C0045C, WITH AN EFFECTIVE DATE OF DECEMBER 18, 2007.
4. PARCEL ID #756-757-2974 AND IS ZONED B-2 BUSINESS DISTRICT.
5. CURRENT OWNER: WOODHOUSE FAMILY LIMITED, LP.
914 BALDWIN ROAD
RICHMOND, VA 23229
6. SITE ADDRESS:
9450 W. BROAD ST.
RICHMOND, VA 23294



PLAT SHOWING
A PORTION OF A STORM SEWER
EASEMENT TO BE QUIT CLAIMED
ACROSS THE LAND OF
**WOODHOUSE FAMILY
LIMITED PARTNERSHIP**
PARCEL ID #756-757-2974
DB 3424 PG 709
BROOKLAND MAGISTERIAL DISTRICT
HENRICO COUNTY, VIRGINIA

LINE	BEARING	DISTANCE
L1	N26°09'12"E	3.91'
L2	N56°51'41"W	33.93'
L3	N25°02'06"W	74.24'
L4	S77°46'55"E	20.10'
L5	S25°02'06"E	9.51'
L6	S56°51'41"E	27.41'
L7	S26°09'12"W	16.12'



SCALE: 1"=30' DATE: 04/27/2011

Dewberry
Dewberry & Davis LLC
4621 CARR DRIVE
FREDERICKSBURG, VA 22408
PHONE: 540.891.9221
FAX: 540.891.9231



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **203-11**

Page No.

1 of 1

Agenda Title **RESOLUTION – Signatory Authority – Quitclaim of Portion of Old Springfield Road - Brookland District**

<p>For Clerk's Use Only:</p> <p>Date SEP 18 2011</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Colner</u> Seconded by (1) <u>Kaechle</u></p> <p>(2) _____ (2) _____</p> <p align="center">APPROVED</p> <p>REMARKS _____</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechle, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, in 1986, the Virginia Department of Transportation abandoned Springfield Road lying between West Broad Street and Huron Road ("Old Springfield Road"); and,

WHEREAS, AJB Properties, LLC, an adjacent owner, has requested the County release any interest it may have in a portion of Old Springfield Road; and,

WHEREAS, the road portion is unimproved and the County has no need for it; and,

WHEREAS, this resolution was advertised and a public hearing was held on September 13, 2011 pursuant to Section 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a Quitclaim Deed, in a form approved by the County Attorney, quitclaiming any interest the County may have in the portion of Old Springfield Road labeled "0.130 ACRES" on the attached Exhibit "A," subject to the reservation of the existing utilities and drainage facilities.

Comments: This request has been routed through the Departments of Public Works, Public Utilities, and Planning without objection. The Directors of Public Works, Public Utilities, Planning and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head *J. B. Brown* By County Manager *Farrell R. Silber*

Routing:
Yellow to: *Real Property*
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

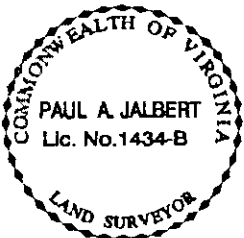
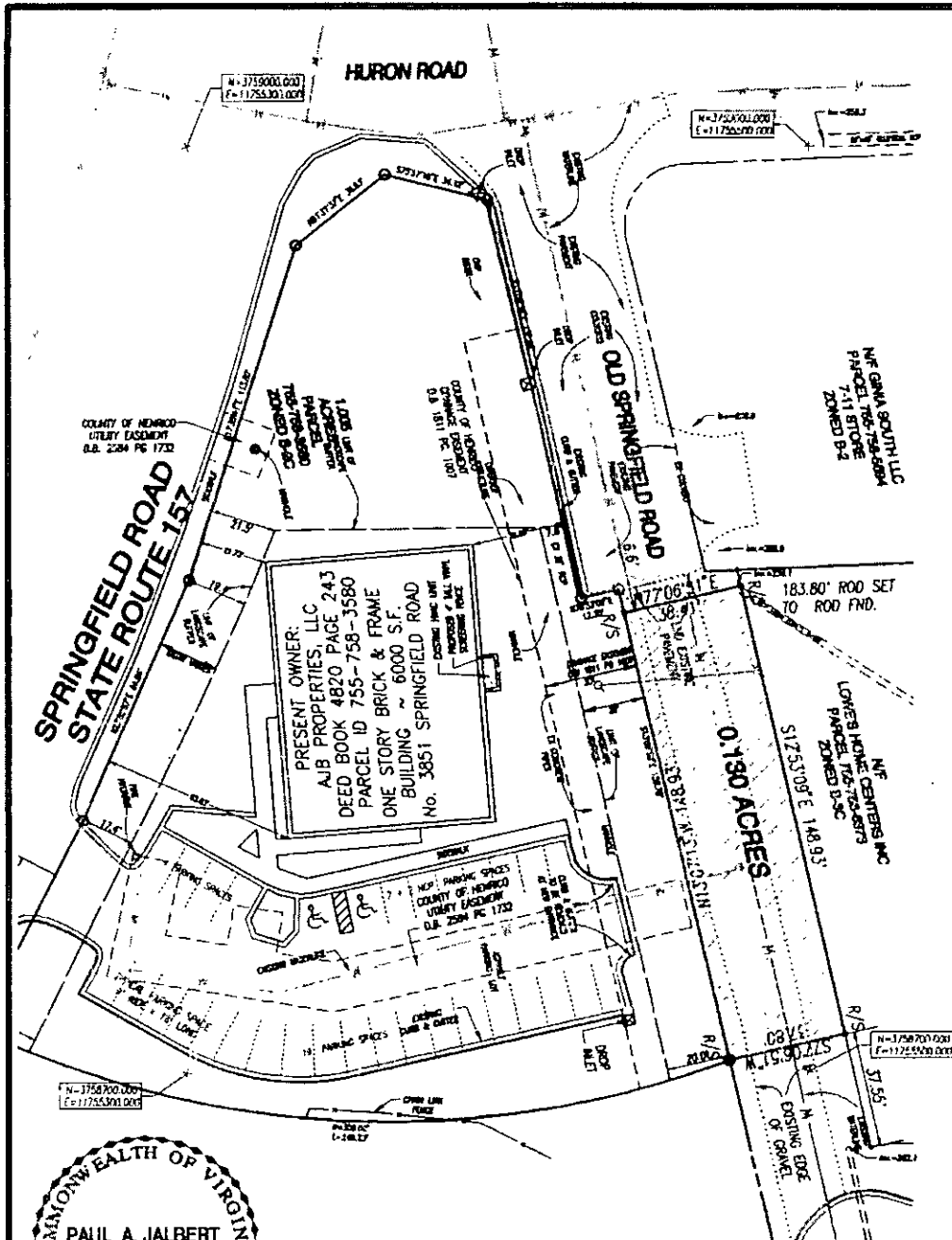


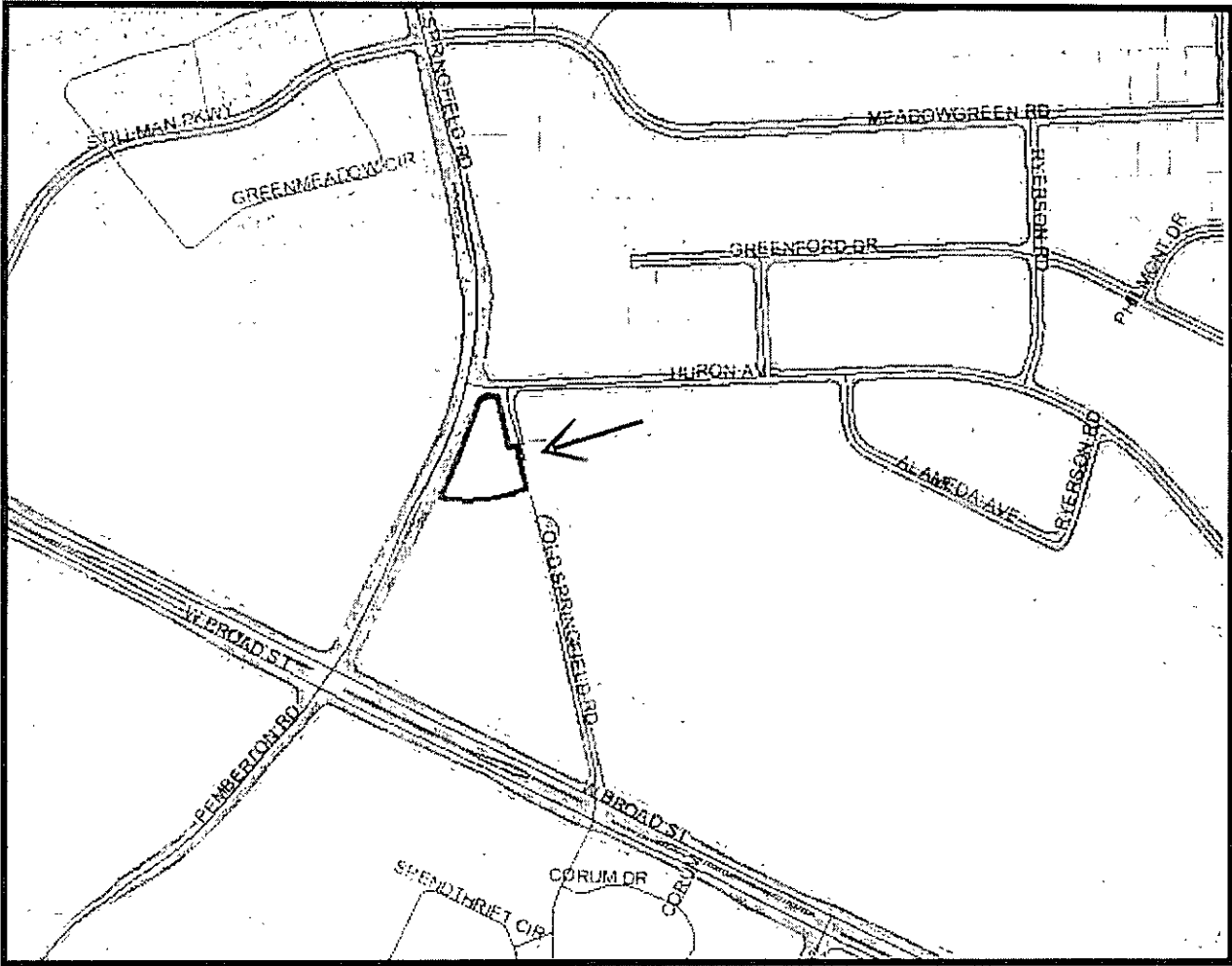
Exhibit "A"

DATE: 05-16-2011
 SCALE: 1" = 40'
 JOB No. 5334-2019

PLAT SHOWING A PORTION OF OLD SPRINGFIELD ROAD TO BE ABANDONED AND CONVEYED TO AJB PROPERTIES, LLC AND BEING SITUATED IN THE BROOKLAND DISTRICT, HENRICO COUNTY, VIRGINIA



Goodfellow, Jalbert, Beard, and Associates Inc.
 7104 Mechanicsville Turnpike / P.O. Box 030
 Mechanicsville, Virginia 23111
 (804) 746-7007 Fnx (804) 730-7270
 ENGINEERING - SURVEYING - PLANNING



Vicinity Map
Quitclaim of Portion of Old
Springfield Road

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 204-11

Page No. 1 of 1

Agenda Title INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the FY 2011-12 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2010-11, and (2) Appropriate Funds for Certain New Programs

<p>For Clerk's Use Only:</p> <p>Date <u>SEP 13 2011</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><u>abstained</u></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>abstained</u>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<u>abstained</u>																							

WHEREAS, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated September 6, 2011 of requests for amendments to the 2011-12 Annual Fiscal Plan to (1) reappropriate FY 2010-11 unexpended funds for (a) grant programs having an ending date after June 30, 2011; (b) program funds not expended or encumbered as of June 30, 2011, but needed in FY 2011-12 for purposes approved in FY 2010-11; and (2) appropriate funds in FY 2011-12 for new requirements; and,

WHEREAS, the County Manager listed, by department and cost center, the purpose of the request and the source of funding to support the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on September 27, 2011, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, September 20, 2011.

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager concurs.

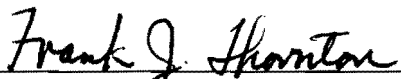
By Agency Head <u>[Signature]</u>	By County Manager <u>[Signature]</u>
Routing:	Certified:
Yellow to: _____	A Copy Teste: _____
Copy to: _____	Clerk, Board of Supervisors
	Date: _____

**DECLARATION OF PERSONAL INTEREST
IN TRANSACTION CONSIDERED BY
THE BOARD OF SUPERVISORS**

Pursuant to the requirements of §§2.2-3112(A)(2) and 2.2-3115(E) of the Code of Virginia, 1950, as amended, I hereby declare my personal interest in a transaction, agenda item number 204-11, considered by the Board of Supervisors of Henrico County, Virginia on September 13, 2011 as follows:

- (1) The transaction involved is to provide funding to the Three Fountains North Civic Association for Lake Overton. Funds are to come from the General Fund via an interfund transfer to the Capital Projects Fund. The amount of funds involved is \$30,000.
- (2) My personal interest consists of property I own located at 7919 Capistrano Drive, Henrico, Virginia 23227, in the Three Fountains North subdivision. My property may benefit from the transaction given its close proximity to Lake Overton.
- (3) I am a member of a group of people affected by the transaction, namely, those persons who live in my neighborhood, Three Fountains North, near Lake Overton.

The County Attorney has advised me that I do not have a conflict of interest that prevents me from voting on this matter. However, I would like the Clerk to record that I am neither participating nor voting on this transaction.



Frank J. Thornton, Chairman
Board of Supervisors of Henrico
County, Virginia

Dated: September 13, 2011

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

SUMMARY

1.a.	Reappropriation for Grant Programs (ivory):	
	Special Revenue Fund	
	General Government	\$ 13,790,735
	Education	<u>25,452,631</u>
	Total Reappropriations for Grants	\$ 39,243,366
1.b.	Reappropriation for Continuing Programs (blue):	
	General Fund	<u>\$ 7,221,750</u>
	Total Reappropriations for Continuing Programs	<u>\$ 7,221,750</u>
	Total Reappropriations	\$ 46,465,116
2.	New Amendments/Appropriations (pink):	
	General Fund	\$ 5,300,369
	Special Revenue Fund	7,919,282
	Trust and Agency Fund	<u>695,000</u>
	Total Operating Funds	\$ 13,914,651
	Capital Projects Fund	\$ 3,722,267
	Water and Sewer Construction Fund	<u>136,272</u>
	Total Capital Funds	<u>\$ 3,858,539</u>
	Total New Amendments/Appropriations	<u>\$ 17,773,190</u>
	 GRAND TOTAL AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	 <u>\$ 64,238,306</u>

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

1.a. REAPPROPRIATIONS FOR GRANTS AND TRUST FUNDS

The following amendment requests are for reappropriation of funds budgeted in fiscal year 2010-11, for: grants from other agencies and County contributed funds, where applicable, which have been budgeted in the Special Revenue Fund and have an ending date later than the County's June 30, 2011, closing date; and budgeted, but not expended as of June 30, 2011. Unexpended balances representing revenue received or anticipated, will be reappropriated for expenditure in fiscal year 2011-12, into those same accounts for the approved purposes:

OPERATING FUNDS

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 05 – Commonwealth's Attorney

05001 – Commonwealth's Attorney

0000 05380 – Virginia Domestic Violence Victim Fund \$ 10,290

This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12. These funds will be used for office supplies and travel expenses to support the program.

05002 – Victim/Witness Program

0000 05365 – Victim Witness 630

The Victim Witness program budget includes contributions from the private sector, appropriated but not expended as of June 30, 2011. Funds are to be reappropriated in fiscal year 2011-12 to continue services in this area.

Total Commonwealth's Attorney \$ 10,920

Department 07 - Juvenile/Domestic Relations District Court

07002 – Juvenile Probation

0000 05378 – CY2011 Juvenile Accountability Block Grant \$ 39,238

This Federal, State, and County funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue providing the Multisystemic Therapy (MST) services for serious and/or chronic youthful offenders, provided by existing staff at Henrico Mental Health facilities.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

07003	- Juvenile Detention Home	
0000 05009	- <u>U.S.D.A. Grant Detention Home</u>	16,409
	This Federal funded program allows reimbursement of expenditures beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue support of the Henrico County Juvenile Detention Home. This grant program is funded for an additional \$27,500, in fiscal year 2011-12.	
	Total Juvenile/Domestic Relations District Court	\$ 55,647
Department 12 - Police		
12013	- Communications	
0000 00849	- <u>Wireless E-911</u>	\$ 216,143
	This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12. The Wireless E-911 effort is funded for an additional \$962,180 in fiscal year 2011-12. This funding will be used for operating and capital costs such as upgrading of equipment, furnishings, and software systems at the communications center.	
12035	- Metro Aviation	
1823 00000	- <u>Metro Aviation Special Operating and Capital</u>	34,519
	This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this program to purchase items needed for the Metro Aviation Unit.	
12800	- Grants	
1825 00000	- <u>Dog Food Donations</u>	12
	This donation funded program extends beyond fiscal year 2010-11. This amount represents corporate and private citizen donations received and appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to purchase dog food for the Animal Shelter.	
0000 00063	- <u>Police Grant Reserve</u>	3,071
	During the past thirteen fiscal years, unused County matching funds from completed State and Federal grants have been moved to this reserve account. Funds in this account are to be used to cover anticipated County match requirements for future grants. The unused balance in this account as of June 30, 2011, is to be reappropriated in fiscal year 2011-12, to be used for that same purpose.	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 00110	- <u>P.E.A.K. Program</u>	4,473
	This donation funded program extends beyond fiscal year 2010-11. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue the Parents, Educators, and Kids (P.E.A.K.) Program (formally know as D.A.R.E).	
0000 00173	- <u>Bulletproof Vest</u>	388
	This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program.	
0000 05113	- <u>Domestic Violence Cell Phone Recycling</u>	1,693
	This donation funded program extends beyond fiscal year 2010-11. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue initiatives to combat domestic violence.	
0000 05221	- <u>Milk Bone/Corporate Donation</u>	5,000
	This donation funded program extends beyond fiscal year 2010-11. This amount represents donations received from corporations received and appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to purchase items to enhance the Division of Police's Canine Unit.	
0000 05326	- <u>SHSGP10A Protective Suits</u>	1,021
	This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used towards the purchase of chemical protective suits.	
0000 05357	- <u>DMV11</u>	32,548
	This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used for equipment to perform check points and saturation patrols.	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 06622 - <u>Justice Assistance Grant 11</u>	This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used to purchase equipment for the Division's SWAT team, Civil Disturbance team, Organized Crime section, motor unit, and K-9 unit.	8,263
Total Police		\$ 307,131
Department 13 - Fire		
13113 - Emergency Planning & Safety		
0000 05134 - <u>Radiological Preparedness and Response Program</u>	To reappropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this program.	\$ 70
0000 05219 - <u>FY2008 - UASI (Shelter and Evacuations)</u>	This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used for evacuation, shelter planning, training, and coordination of efforts across twenty area localities.	13,915
0000 05248 - <u>2008 Homeland Security</u>	This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used to design, develop, and conduct a multi-team response exercise to evaluate the capabilities of a hazardous materials response in Henrico County.	3,293
0000 05323 - <u>CBRNE Equipment Project</u>	This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used to purchase equipment for response to a chemical, biological, radiological, nuclear, or explosive incident.	3,999

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 05334 - <u>FY2008 CERT</u>	5,140
<p>This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to condnue this grant funded program. Funds will be used for classroom instruction, CERT personnel training, program training materials and equipment, and advertisement of the program.</p>	
0000 05335 - <u>2009 EMG: Alternative EOC</u>	1,514
<p>This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. Funds will be used towards establishing an alternate emergency operations center.</p>	
0000 05336 - <u>FY2009 CERT</u>	9,115
<p>This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. Funds will be used for classroom instruction, CERT personnel training, program training materials and equipment, and advertisement of the program.</p>	
0000 05337 - <u>FY2009 Homeland Security Grant</u>	50,000
<p>This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. Funds will be used for equipment and training for the Division's Haz-Mat Team.</p>	
0000 05382 - <u>EOC Communications</u>	1,495
<p>This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used to upgrade the audio capability from the primary Emergency Operations Center to auxiliary use rooms.</p>	
0000 05386 - <u>MMRS-Prime Mover Tow Vehicle</u>	28,500
<p>This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds will be used for the acquisition of a Prime Mover tow vehicle.</p>	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

13116	- Fire Marshal's Office	
0000 00833	- <u>Fire Prevention Donations</u>	4,131
	This donation funded program extends beyond fiscal year 2010-11. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue to be used for supplies and materials needed by the Fire Marshal's Office for Community Outreach programs.	
13150	- Field Operations	
0000 05092	- <u>Eyes for Fire</u>	5,376
	This donation funded program extends beyond fiscal year 2010-11. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to be used toward the purchase of thermal imaging cameras.	
	Total Fire	\$ 126,548
Department 16 - General Services		
16002	- Communications	
0000 05163	- <u>PSIC-Public Safety Interoperable Communications</u>	\$ 32,915
	This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used for voice and data connectivity in the Emergency Communications Centers (EOC/911) in each of the jurisdictions within the Richmond Regional Planning District Commission.	
0000 05311	- <u>RAMIS Phase II</u>	124,005
	This Federal funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this grant funded program. These funds are to be used for the purchase and installation of equipment to create an eastern microwave ring, which would connect the counties of New Kent, Charles City, and the Henrico Jail East into the newly created RAMIS network.	
	Total General Services	\$ 156,920

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

Department 22 - Social Services

22104 - CSA - Mandated Services

1302 05302 - FY2010-11 CSA \$ 3,599,847

This State and County funded program allows reimbursement of expenditures beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue these Comprehensive Services Act (CSA) programs. This program is funded for an additional \$8,796,782 in fiscal year 2011-12.

22508 - Title IV E - Revenue Maximization

1302 00029 - Title IV E - Revenue Maximizadon 31,716

This County funded program allows reimbursement of expenditures beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue support for Human Services programs.

Total Social Services

\$ 3,631,563

Department 23 - Recreation & Parks

23101 - Director

0473 00000 - Kiosk \$ 727

This donation funded program extends beyond fiscal year 2010-11. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to construct a computer kiosk so the public can better access information on County recreation facilities and review County recreation facilities for rental opdons.

Department 36 - Community Corrections Program

36001 - Community Corrections Program

0000 01037 - CCP-County \$ 6,704

County funds and fees appropriated, but not expended as of June 30, 2011, are to be reappropriated in fiscal year 2011-12. The County portion of this program is funded for an additional \$137,023, in fiscal year 2011-12.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

36004	- Community Corrections Program - Drug Court	
0000 05298	- <u>FY2010-11 Drug Court</u>	20,830
	The Drug Court program is supported by State funds, fees, and local funds. This funding was appropriated but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The Drug Court Program is funded in fiscal year 2011-12 for an additional \$411,748, from State and local sources.	
	Total Community Corrections Program	\$ 27,534
Department 38 - Community Revitalization		
38003	- CDBG	
0000 05162	- <u>FY2007-08 CDBG - Meadowview Park</u>	\$ 34
0000 05175	- <u>FY2008-09 CDBG Administration</u>	430
0000 05184	- <u>FY2008-09 CDBG Homeowner's Enhancement Guide</u>	4,034
0000 05186	- <u>FY2008-09 CDBG Connect</u>	73
0000 05197	- <u>FY2008-09 CDBG Sandston Public Improvement/Streetscape</u>	739
0000 05250	- <u>FY2009-10 CDBG Commercial Assistance Administration</u>	5,092
0000 05251	- <u>FY2009-10 CDBG CONNECT Program</u>	43,807
0000 05252	- <u>FY2009-10 CDBG Design Assistance</u>	41,308
0000 05254	- <u>FY2009-10 CDBG Façade Grants</u>	154,031
0000 05255	- <u>FY2009-10 CDBG Habitat for Humanity Maintenance</u>	28,812
0000 05256	- <u>FY2008-09 CDBG HOME Inc. Downpayment</u>	2,750
0000 05257	- <u>FY2009-10 CDBG RAMPS</u>	15,470
0000 05258	- <u>FY2009-10 CDBG Southside CDC Homeownership Assistance</u>	36,000
0000 05267	- <u>FY2009-10 CDBG Administration</u>	11,272
0000 05315	- <u>09-10 Offsite EZ Improvement Grants</u>	30,000
0000 05316	- <u>09-10 CONNECT Program Computer Replacement</u>	9
0000 05340	- <u>FY2010-11 CDBG Commercial Assistance Administration</u>	65,216
0000 05341	- <u>FY2010-11 CDBG CONNECT Program</u>	66,958
0000 05342	- <u>FY2010-11 CDBG Administration</u>	77,690
0000 05344	- <u>FY2010-11 CDBG ElderHomes Rehabilitation</u>	26,910
0000 05346	- <u>FY2010-11 CDBG ElderHomes Emergency and Minor Repairs</u>	114,024
0000 05347	- <u>FY2010-11 CDBG HOME Inc. Downpayment Assistance</u>	19,750
0000 05349	- <u>FY2010-11 CDBG Southside CDC Downpayment Assistance</u>	23,550
0000 05354	- <u>FY2010-11 CDBG A Grace Place</u>	295,000
0000 05355	- <u>FY2010-11 CDBG RAMPS</u>	36,491
	Sub-Total CDBG	\$ 1,099,450

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

38004	- HOME	
0000 05187	- <u>FY2008-09 HOME Administration</u>	1,606
0000 05260	- <u>FY2009-10 HOME Administration</u>	104
0000 05265	- <u>FY2009-10 HOME Virginia Supportive Housing SRO</u>	21,997
0000 05343	- <u>FY2010-11 HOME Administration</u>	36,008
0000 05345	- <u>FY2010-11 HOME ElderHomes Rehabilitation</u>	183,401
0000 05348	- <u>FY2010-11 HOME HOME, Inc. Downpayment Assistance</u>	70,000
0000 05350	- <u>FY2010-11 HOME Southside CDC Downpayment Assistance</u>	127,000
0000 05383	- <u>2010-2011 Southside Community Development Corp CHDO</u>	300,000
0000 05393	- <u>FY2010-2011 Elderhomes Corporation Downpayment Assistance</u>	83,742
	Sub-Total HOME	\$ 823,858

These Federal funded programs extend beyond fiscal year 2010-11. These amounts represent funds appropriated but not expended as of June 30, 2011, and are to be reappropriated in fiscal year 2011-12, to continue these Housing and Urban Development (HUD) programs. HUD is funding CDBG and HOME programs/projects in fiscal year 2011-12 for an additional \$1,074,270, found elsewhere in this document. Funding for the CDBG and HOME program is allocated on a federal fiscal year basis which is different than the local fiscal year.

Total CDBG and HOME	\$ 1,923,308
---------------------	--------------

38005	- Local Business Assistance	
0000 05158	- <u>Local Business Assistance</u>	\$ 204,455
	This program extends beyond fiscal year 2010-11. This amount represents funding appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12 to fund assistance for local businesses in the Henrico Enterprise Zone Program.	
	Total Community Revitalization	\$ 2,127,763
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$ 6,444,753

FUND 1108 - SPECIAL REVENUE FUND - Capital Region Workforce Consortium

Department 27 - Capital Region Workforce Consortium

27004	- Workforce Partnership	
0000 05208	- <u>WIA Youth 2009 Out of School</u>	578,749
0000 05211	- <u>WIA Administrative 2009</u>	64,299
0000 05212	- <u>Non Federal 2009-10</u>	34,971
0000 05303	- <u>WIA Youth 2010 In School</u>	594,926
0000 05304	- <u>WIA Youth 2010 Out of School</u>	731,823
0000 05305	- <u>WIA Aduh 2010</u>	164,599
0000 05306	- <u>WIA DW 2010</u>	419,878
0000 05307	- <u>WIA Administration 2010</u>	279,270

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 05308 - <u>Non Federal 2010-11</u>	251,841
0000 05363 - <u>Statewide Rapid Response 2010-11</u>	111,759

These Federal and otherwise funded programs extend beyond fiscal year 2010-11. These amounts represent: (a) Federal funds received; (b) Henrico County contributions; (c) locally generated revenue; (d) contributions from other localities in the consortium; and (e) revenue received from other sources, that have been appropriated in fiscal year 2010-11, but not expended as of June 30, 2011, and are to be reappropriated in fiscal year 2011-12, to continue these programs. Funding for the Capital Region Workforce Consortium (CRWC) program is allocated on a federal fiscal year basis which is different than the local fiscal year. The CRWC is funded for an additional \$4,959,921, in fiscal year 2011-12.

Total Fund 1108 - Special Revenue Fund - CRWC	\$ 3,232,115
---	--------------

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services
Department 26 - Mental Health and Developmental Services

26102 - LTMI Services	
1510 00000 - <u>Mental Health Law Reform</u>	\$ 66,625
26110 - Brief Adult Services	
1512 00000 - <u>Mental Health Law Reform</u>	17,628

This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue the Mental Health Law Reform Program. These funds will be used to provide case management for individuals in need of mental health treatment and to provide mandatory outpatient treatment and attendance at involuntary commitment hearings per recent mental health law reforms.

26102 - LTMI Services	
1533 00000 - <u>Jail Diversion</u>	42,439

This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue the Mental Health Jail Diversion Program. These funds will be used to divert individuals with mental illness from jails or provide aftercare programs for individuals with mental illness who have been released from jail.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

26103	- Youth and Family	
1513 00000	- <u>Mental Health Child and Adolescent Services Funds</u>	12,344
	This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue the Mental Health Child and Adolescent Services Program. These funds will be used to provide outpatient clinician services to children with mental health needs.	
1562 00000	- <u>Detention</u>	1,008
	This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12. These funds will be used to provide medical supplies to Juvenile Detention.	
26105	- Providence Forge Outpatient Center	
1587 05328	- <u>FY11 FAST Prevention Henrico</u>	827
1587 05329	- <u>FY11 FAST Prevention CC/NK</u>	2,395
	Federal grant funding appropriated in fiscal year 2010-11, the grant program extends beyond June 30, 2011. These unexpended funds are to be reappropriated in fiscal year 2011-12, to continue the Families and Schools Together (FAST) project, which is designed to increase self-esteem and improve school performance through supporting the family unit for at-risk children in New Kent and Charles City Counties and at Laburnum Elementary School.	
26106	- Emergency Services	
1503 00000	- <u>SMI Federal Block Grant ESP Peer Counselor</u>	19,736
	Federal grant funding appropriated in fiscal year 2010-11, the grant program extends beyond June 30, 2011. These unexpended funds are to be reappropriated in fiscal year 2011-12, to provide a peer counselor in the Emergency Services Program.	
1594 00000	- <u>Acute Care Project</u>	305,087
	This State funded program, the funds are distributed by the Richmond Behavioral Health Authority, allows reimbursement of expenditures beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12 to cover costs incurred in the fourth quarter of fiscal year 2010-11, for inpatient acute care for consumers with mental illness.	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

1595 00000	- <u>State Crisis Intervention Funds</u>	48,448
	This State funded program, operated with funds are distributed by the Richmond Behavioral Health Authority, extends beyond June 30, 2011. These unexpended funds are to be reappropriated in fiscal year 2011-12, to continue the crisis stabilization program. These funds will provide non-hospital alternatives for persons experiencing mental health crises.	
26107	- Substance Abuse	
1600 00000	- <u>Purchase of Services</u>	55,503
	Federal grant funding appropriated in fiscal year 2010-11, the grant program extends beyond June 30, 2011. These funds, appropriated but not expended, are to be reappropriated in fiscal year 2011-12, to continue the Substance Abuse Federal Block Grant for Residential Purchase of Services and the Substance Abuse Community Treatment Program and the State Substance Abuse Grant for Residential Purchase of Services.	
26108	- Medical Services	
1506 00000	- <u>State Pharmacy Funds</u>	569,961
	State grant funding appropriated in fiscal year 2010-11, the grant program extends beyond June 30, 2011. These funds, appropriated but not expended, are to be reappropriated in fiscal year 2011-12, to purchase medications for eligible consumers with mental illness and provide services in support of consumers obtaining medications due to the closing of the state community resource pharmacy as part of state budget reductions. The allocation replaced the disbursement of medication by the State operated community resource pharmacy that is now allocated directly to MH/DS for medications for consumers.	
26110	- Short Term Outpatient Services	
1688 00000	- <u>Virginia Healthcare Foundation</u>	57,372
	State grant funding appropriated in fiscal year 2010-11, the grant program extends beyond June 30, 2011. These funds, appropriated but not expended, are to be reappropriated in fiscal year 2011-12, to continue to provide a full-time clinician position, psychiatric services, and medication at the Crossover Clinic. This will improve access for uninsured clients to mental health services and access to primary medical care for persons with a mental illness.	
26201	- Community Support Services Director	
0000 00000	- <u>Community Support Services Director</u>	766
	Henrico Area Mental Health and Developmental Services Board has received one-time State Guardianship funds to pay legal fees associated with appointing guardians for consumers. These unexpended funds are to be reappropriated in fiscal year 2011-12 to continue this program.	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

26202	– Children/Adolescent Services	
1622 05330	– <u>Parent Infant Program - FY2011 Part C Grant</u>	293,371
	A State grant for the Early Intervention Part C program, extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue the early intervention program.	
26204	– Community and Residential Resources Team	
1633 05331	– <u>FY2011 OBRA Grant</u>	16,658
	This State funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue the Omnibus Budget Reconciliation Act (OBRA) Nursing Home Program.	
26205	– Day Support	
1665 00000	– <u>Sheltered Employment Venture Capital</u>	224,084
	This operation serving persons with intellectual disabilities is organized to be self-supporting, being funded from contract revenue. Revenue appropriated in fiscal year 2010-11, exceeded requirements as of June 30, 2011. This balance is to be reappropriated in fiscal year 2011-12, to continue operations and represents a life-to-date balance.	
26303	– Program Support	
1698 00000	– <u>Residential Properties</u>	56,167
	Local funds from group homes rent collections were appropriated in fiscal year 2010-11 for repairs to Henrico County group homes. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to be used for that same purpose.	
26305	– Information Services	
1680 00000	– <u>Service Coordination</u>	50,373
	Henrico Area Mental Health and Developmental Services Board has received one-time State ID Waiver Start Up funds to be used to create a data bridge between the software for client records and the new electronic ID Waiver System. These unexpended funds are requested to be reappropriated in fiscal year 2011-12 to be used for the same purpose.	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	231,760
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. These funds, not expended as of June 30, 2011, are to be reappropriated in fiscal year 2011-12, to be used for one-time expenditures. These funds will be used for computer hardware and software programs.	
1686 00000	- <u>Board Contributions</u>	18,013
	This donation funded program extends beyond fiscal year 2010-11. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue uses as determined by the Henrico Area & Developmental Services Board (CSB) and/or the donors.	
	Total Fund 1110 Special Revenue Fund - MHDS Services	\$ 2,090,565
FUND 1113 - SPECIAL REVENUE FUND - Forfeitures - Commonwealth's Attorney - State		
Department 05 - Commonwealth's Attorney		
05001	- Commonwealth's Attorney	
0000 00000	- <u>Forfeitures - Commonwealth's Attorney - State</u>	\$ 371,792
	This State "special funds" funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to be used for law enforcement projects as determined and approved by the County Manager or his designee.	
	Total Fund 1113 Special Revenue Fund - Forfeitures - Attorney	\$ 371,792
FUND 1114 - SPECIAL REVENUE FUND - Forfeitures - Police - State		
Department 12 - Police		
12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - State</u>	\$ 767,796
	This State "special funds" funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to be used for law enforcement projects as determined and approved by the County Manager or his designee.	
	Total Fund 1114 Special Revenue Fund - Forfeitures-Police-State	\$ 767,796

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

Fund 1116 - SPECIAL REVENUE FUND - Forfeitures - Police - Treasury - Federal		
Department 12 - Police		
12850	-- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Treasury - Federal</u>	\$ 105,572
	This Federal "special funds" funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to be used for law enforcement projects as determined and approved by the County Manager or his designee.	
	Total Fund 1116 Special Revenue Fund-Forfeitures-Police-Treasury	\$ 105,572
Fund 1117 - SPECIAL REVENUE FUND - Forfeitures - Police - Justice - Federal		
Department 12 - Police		
12850	-- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Justice - Federal</u>	\$ 729,004
	This Federal "special funds" funded program extends beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to be used for law enforcement projects as determined and approved by the County Manager or his designee.	
	Total Fund 1117 Special Revenue Fund-Forfeitures Police-Justice	\$ 729,004
FUND 1119 - SPECIAL REVENUE FUND - ARRA - County Special Revenue Fund		
Department 12 - Police		
12800	-- Grants	
0000 05276	- <u>ARRA - JAG10 - Police</u>	\$ 23,661
	Federal ARRA funds for the Justice Assistance Grant (JAG), extend beyond fiscal year 2010-11. This amount represents revenue appropriated but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to purchase various types of equipment for the Division of Police.	
Department 27 - CRWC		
27004	-- Workforce Partnership	
0000 05223	- <u>Stimulus WIA Youth 2009 (Out of School)</u>	\$ 6,295
	Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to the Capital Region Workforce Consortium for job search services for adults, youth, and dislocated workers.	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

Department 38 – Community Revitalization

38006	- ARRA - Community Revitalization		
0000 05229	- <u>ARRA - Homelessness - Social Services Emergency Financial Services</u>	\$	1,297
0000 05232	- <u>ARRA - Homelessness - St. Joseph's Villa/Hilliard House</u>		17,885

Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to the Department of Community Revitalization for CDBG programs. This funding was provided by the American Recovery and Reinvestment Act.

Total Community Revitalization	\$	19,182
Total Fund 1119 - ARRA - County Special Revenue Fund	\$	49,138
Total Special Revenue Fund - General Government	\$	13,790,735

FUND 1101 – SPECIAL REVENUE FUND - School Cafeteria

Department 50 - Education

50341	- National School Lunch Program	\$	800,000
0000 00000	This Federal School program, extends beyond fiscal year 2010-11. This amount represent revenue appropriated, but not expended as of June 30, 2011, and is to be reappropriated in fiscal year 2011-12, to continue this same program.		

Total Fund 1101 Special Revenue Fund-School Cafeteria	\$	800,000
---	----	---------

FUND 1109 – SPECIAL REVENUE FUND - State & Federal Grants - Schools

Department 50 - Education

50101	- Elementary School Education		
0000 01208	- <u>Early Reading Intervention</u>	\$	88,909
0000 01233	- <u>Virginia Preschool Initiative</u>		14,174
0000 01338	- <u>Federal Class Size/Title II 2009/10</u>		16,682
0000 01339	- <u>Federal Class Size/Title II 2010/11</u>		576,754
0000 01372	- <u>Head Start Program Yr 17 (2010/11)</u>		882,460
0000 01548	- <u>Title I-D 2009/10</u>		1,594
0000 01610	- <u>Title I-A 2009/10</u>		194,989
0000 01611	- <u>Title I-A 2010/11</u>		5,728,514
0000 01667	- <u>Title III (ESL) 2009-10</u>		253
0000 01668	- <u>Title III (ESL) 2010-11</u>		26,013
0000 02013	- <u>Carol M. White Physical Education Program - PEP Grant</u>		59,193
0000 02015	- <u>Misc Federal Grant - Adams ES - 21st Century Comm. Center - FY2010</u>		17,979
0000 02021	- <u>Misc Federal Grant - Title I Distinguished School for 2008-2009</u>		6,443
0000 02022	- <u>School Improve 1003 (a) Adams/Highland Springs 2011</u>		102,887
0000 02025	- <u>Misc Federal Grant - Adams ES - 21st Century Comm. Center - FY2011</u>		126,691
0000 02719	- <u>Misc Federal Grant - Fatherhood Initiative</u>		15
0000 03549	- <u>Misc Federal Grant - Tuckahoe Elementary Touring</u>		300

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

50102	- Middle School Education	
0000 01231	- <u>SOL Algebra Readiness Grant</u>	405,148
0000 02016	- <u>Misc Federal Grant - Wilder MS - 21st Century Comm. Center - FY2010</u>	497
0000 02024	- <u>Misc Federal Grant - Wilder MS - 21st Cennry Comm. Center - FY2011</u>	42,171
50121	- High School Education	
0000 01207	- <u>Drivers' Education Program</u>	202,178
0000 01668	- <u>Title III (ESL) 2010-11</u>	415
0000 02019	- <u>Misc Federal Grant - Foreign Language Assistance</u>	87,041
50131	- Career and Technical Education	
0000 01221	- <u>Pell Grants</u>	41,999
0000 01459	- <u>Perkins Act III 2010-11</u>	17,722
0000 02000	- <u>Misc School Grants - Federal</u>	100,000
50133	- General Adult Education	
0071 01211	- <u>General Adult Education</u>	97,331
0000 02008	- <u>Misc Federal Grant - English Literacy/Civics Ed</u>	67,298
0000 02716	- <u>Misc Local Grant - Jail East and Jail West Education</u>	35,125
0000 03544	- <u>GED Waiting List/Expanded GED</u>	1,366
50134	- Alternative Education	
0000 01216	- <u>Individual Student Alternative Educadon Plan</u>	9,173
0000 01308	- <u>Safe & Drug Free S/C Act 2009-10</u>	305
0000 02017	- <u>Misc Federal Grant - Mt. Vernon/New Bridge</u>	134,631
50140	- Exceptional Education	
0000 01209	- <u>Educational Interpreters Grant</u>	31,641
0000 01489	- <u>Pre-School 2010/11</u>	35,947
0000 01519	- <u>Juvenile Detention Home 2010-11</u>	16,302
0000 01729	- <u>Title VLB 2009/10</u>	61,192
0000 01730	- <u>Title VI-B 2010/11</u>	5,069,677
50151	- Technology	
0280 01577	- <u>Technology State 2008-09</u>	23,953
0000 01579	- <u>Technology State 2010-11</u>	1,006,848
0000 01637	- <u>Title 2D Technology 2009-10</u>	20,344
0000 01638	- <u>Title 2D Technology 2010-11</u>	57,357
50153	- Staff Development	
0000 01220	- <u>Mentor Teachers Program</u>	147,539
0000 01786	- <u>Teacher Incentive Fund FY2011</u>	782,910
0000 03510	- <u>VCU Teacher Development Grant</u>	374,353

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

50154	- Summer School	
0000 01236	- <u>Summer School</u>	423,832
50155	- Juvenile Detention Home	
0000 01279	- <u>Juvenile Detention Home Title 1-D 2004/05</u>	28,420
0000 01519	- <u>Juvenile Detention Home 2010/11</u>	59,527
50222	- Smdent Health Services	
0000 02720	- <u>Misc Local Grant - Champions for Healthy Kids</u>	1,702
0000 03550	- <u>Misc State Grant - Project Connect</u>	50,305
50232	- Television Services	
0000 01210	- <u>Electronic Classroom</u>	75,142
50401	- Assistant Superintendent for Finance	
0000 01204	- <u>Computer Insurance Coverage</u>	274,927
0000 01212	- <u>Grants Administration</u>	1,319,450
0000 01213	- <u>Henrico Education Foundation</u>	167,872
0000 02000	- <u>Miscellaneous School Grants - Federal</u>	89,858
0000 02001	- <u>Miscellaneous Federal - CTE Resource Center Contract - Mod 1</u>	10,375
0000 02002	- <u>Misc Federal Grant - Reading Initiative Program - Wilder Middle</u>	6,000
0000 02003	- <u>Misc Federal Grant - CTE Resource Center Mod-2</u>	14
0000 02004	- <u>Misc Federal Grant - Staff Dev - Intensive Assistance</u>	2,000
0000 02700	- <u>Miscellaneous School Grants - Local</u>	6,892
0000 02702	- <u>Miscellaneous Local - Career and Tech Education</u>	564
0000 02703	- <u>Miscellaneous Local - Great Expectations HSHS</u>	608
0000 02704	- <u>Miscellaneous State - HSTC-CAPER</u>	3,213
0000 02705	- <u>Miscellaneous Local - Laburnum Elementary School</u>	1,750
0000 02706	- <u>Misc Local Grant - Staff Development</u>	16,890
0000 02707	- <u>Misc Local Grant - VRSEC - McKesson Grant</u>	52
0000 02708	- <u>Misc Local Grant - Crestview ES - Head Start</u>	575
0000 02709	- <u>Misc Local Grant - Pocahontas MS Fishing Grant</u>	1,000
0000 02711	- <u>Misc Local Grant-Tuckahoe MS - Wal-Mart</u>	118
0000 02712	- <u>Misc State Grant CTE Center AR Handbooks</u>	493
0000 02713	- <u>Misc Local Grant-Johnson ES - Genworth</u>	4,000
0000 02714	- <u>Misc Local Grant - Lakeside ES After School All Star Program</u>	4,143
0000 02718	- <u>Misc Local Grant - VAAS - AP Training & Incentive Program</u>	3,431
0000 02720	- <u>Misc Local Grant - Champions for Healthy Kids</u>	668
0000 02722	- <u>Misc Local Grant - Target Field Trip Grant</u>	715
0000 02723	- <u>Partners in the Arts Grant</u>	1,168
0000 02725	- <u>Henrico Education Foundation Grants</u>	1,800
0000 03500	- <u>Miscellaneous School Grants - State</u>	12,893
0000 03501	- <u>Miscellaneous State - Project Graduation 2005</u>	194,986
0000 03502	- <u>Miscellaneous Federal - CTE Center</u>	555
0000 03503	- <u>Miscellaneous State - HSHS CAPER</u>	4,901

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 03504 - <u>Miscellaneous State - CTE Center</u>	370,000
0000 03507 - <u>Miscellaneous State - Jobs for VA Graduates</u>	11,656
0000 03514 - <u>Miscellaneous State Grant - Henrico HS-CAPER</u>	425
0000 03515 - <u>Miscellaneous State Grant - Deep Run-CAPER</u>	750
0000 03517 - <u>Miscellaneous State Grant - Godwin-CAPER</u>	1,560
0000 03518 - <u>Miscellaneous State Grant - Career & Tech Education - Caper</u>	98,269
0000 03523 - <u>Miscellaneous State Grant - Advanced Placement - AP Testing</u>	19,330
0000 03524 - <u>DMAS Health Services Program</u>	239,985
0000 03526 - <u>Misc State Grant - HCPS Commission for the Arts</u>	10,489
0000 03530 - <u>Misc State - Twin Hickory ES - Bullying Prevendon Grant</u>	1,800
0000 03533 - <u>Bike Smart - Helmet Safety Grant</u>	1,039
0000 03534 - <u>Misc State Grant - National Board Certification</u>	432,289
0000 03536 - <u>Misc State Grant - Career Switcher Mentor</u>	1,800
0000 03537 - <u>Misc State Grant - Staff Dev. MS Online Reading Program</u>	4,800
0000 03538 - <u>Misc State Grant - JMU Autism Priority Project</u>	2,264
0000 03539 - <u>Misc State Grant - CTE Center School By School Model</u>	433
0000 03540 - <u>Misc State Grant - Pocahontas MS VEE Classroom</u>	750
0000 03541 - <u>Misc State Grant - Godwin HS Art-in-Residence</u>	1,816
0000 03545 - <u>Misc State Grant - MS Teacher Corps - Fairfield and Wilder</u>	90,013
0000 05043 - <u>Smdent Transcript Grant</u>	1,618
0000 05125 - <u>CTE Resource Center Program Account</u>	64,355

These Federal, State, and otherwise funded School programs/grants, extend beyond fiscal year 2010-11. These amounts represent revenue appropriated, but not expended as of June 30, 2011, and are to be reappropriated in fiscal year 2011-12, to continue these same programs. School grants are funded for an additional \$42,857,611, in fiscal year 2011-12.

Total Fund 1109 - Special Revenue Fund-State/Fed Grants-Schools	\$ 20,840,593
---	---------------

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

FUND 1121 – SPECIAL REVENUE FUND - ARRA - Schools Special Revenue Fund
Department 50 - Education

50101 – Elementary School Education

0000 05283 – ARRA - Title I, Part A 2009-2010 \$ 1,015,441

Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to Henrico County Public Schools for the Title I, Part A, Improving Basic Programs grant. This allocation provides funding for continued division-wide support of improvement in Title I Reading and Math in twenty schools.

0000 05284 – ARRA - Title I, Part D 2009-2010 2,485

Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to Henrico County Public Schools for the Title I, Part D, Neglected, Delinquent, and At-Risk grant. This allocation provides funding for promising education reform programs to further decrease the drop out rate with support systems to ensure continued education, and meeting State academic standards.

0000 05290 – ARRA - Homeless Assistance 2009-2010 20,326

Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to Henrico County Public Schools for the McKinney-Vento Education for Homeless Children and Youth grant. This allocation provides funding to support a homeless children's advocate position in collaboration with Saint Joseph's Villa.

50121 – High School Education

0000 05359 – ARRA School Improvement Funds 22,972

Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to Henrico County Public Schools for School Improvement Funds. This allocation provides funding for a transitional education program for students with various types of behavior issues and also provides training for teachers to facilitate this education program.

50140 – Exceptional Education

0000 05287 – ARRA - Section 619 Preschool 2009-2010 57,452

Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to Henrico County Public Schools for the Title VI, Part B, Section 619 (Preschool Special Education). This allocation provides funding for division-wide professional development for special education.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 05288	- <u>ARRA - Section 611 Flow-Through 2009-2010</u>	2,661,749
	Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to Henrico County Public Schools for the Section 611 grant. This allocation provides funding for special education teachers to improve teaching and learning and state of the art assistive technology devices and training in their use.	
50151	- Technology	
0000 05285	- <u>ARRA - Title II, Part D 2009-2010</u>	31,613
	Federal ARRA funding appropriated, but not expended as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. The funding was awarded to Henrico County Public Schools for the Title II, Part D, Technology grant. This allocation provides funding in support of division-wide initiatives to improve student achievement through the use of technology.	
	Total Fund 1121 - ARRA - Schools Special Revenue Fund	<u>\$ 3,812,038</u>
	Total Special Revenue Fund - Schools	<u>\$ 25,452,631</u>
	TOTAL REAPPROPRIATIONS FOR GRANTS	\$ 39,243,366

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

1.b. REAPPROPRIATIONS OF UNENCUMBERED BALANCES
FOR CONTINUING PROGRAMS

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2010-11, for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2011-12, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason they could not be expended or encumbered as of June 30, 2011:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 - Circuit Court Clerk \$ 252,234

0000 00000 - Funds were received in fiscal year 2010-11 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$252,234 as of June 30, 2011, is to be reappropriated in fiscal year 2011-12. These funds are being used for remote access to land records; to continue making enhancements and improvements to the current imaging system for indexes and land records; and improving access to court records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office.

Department 19 - Information Technology

19001 - Information Technology \$ 250,000

0000 00000 County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2011, is to be reappropriated in fiscal year 2011-12, to fund these purchases.

Department 28 - Public Works

28002 - Road Maintenance

0000 00499 - Road Construction \$ 3,759,424

28004 - Construction 2,789,492

0000 00000 Certain Public Works functions were funded in fiscal year 2010-11 from State Transportation Maintenance Allocation funds; designated local revenue; and General Fund revenue. The unencumbered balance of those funds as of June 30, 2011, are requested to be reappropriated in fiscal year 2011-12 (\$6,548,916) for those same designated purposes. Of this total General Fund reappropriation, \$2,289,492 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for three ongoing projects, which include the continuation of the Traffic Signals project, \$100,000, the Bridge Rehabilitation project, \$189,492, and \$2,000,000 for General Road Construction.

Total Public Works \$ 6,548,916

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

Department 32 - Non-Departmental		
32006	- <u>2011 Celebration</u>	\$ 170,600
0000 00000	County funds were added during fiscal year 2009-10 for the marketing and programming efforts associated with the 2011 Commemoration. The unencumbered balance of those funds as of June 30, 2011, is requested to be reappropriated in fiscal year 2011-12, to continue this project.	
	Total Fund 0101 - General Fund - General Operating Fund	<u>\$ 7,221,750</u>
	TOTAL REAPPROPRIATION FOR CONTINUING PROGRAMS	<u>\$ 7,221,750</u>
	TOTAL REAPPROPRIATIONS	<u>\$ 46,465,116</u>

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 - Circuit Court Clerk \$ 115,428

0000 00000 - To appropriate funding received from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds are being used for remote access to land records; to continue making enhancements and improvements to the current imaging system for indexes and land records; and improving access to court records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office. In addition, \$252,234 of funding previously appropriated for these purposes but unspent as of June 30, 2011 are included in the reappropriation section of this document.

Department - 12 - Police

12023 - Training \$ 114,789

0000 00000 Appropriate funds collected for Criminal Justice Training Academies, pursuant to the Code of Virginia, Section 9.1-106, during fiscal year 2010-11 greater than the amount budgeted. The County has been collecting these funds since FY2003-04. These funds will be used for costs associated with training within the Division of Police.

Department - 13 - Fire

13115 - Logistics \$ 1,000,000

0000 00000 - To appropriate funding needed for the purchase of a ladder truck and associated equipment for the Division of Fire. This amendment will increase the Division of Fire's Apparatus Replacement Plan funding to \$2,500,000 for FY2011-12. The current plan includes the replacement of two engines and one ambulance. Funding will come from the fund balance of the General Fund.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

13122	- <u>Operations - EMS</u>	60,744
0000 00000	The Four-For-Life funding from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services was received in fiscal year 2010-11 but not appropriated. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads.	
	Total Fire	\$ 1,060,744
Department - 22 - Social Services		
22031	- TANF Hard to Serve	
1301 00000	- <u>Administration</u>	\$ 118,554
1302 00000	- <u>Purchase of Services</u>	674,456
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, \$793,010, in additional Federal funding for fiscal year 2011-12, to continue providing employment services for the Hard-to-Serve Temporary Assistance for Needy Families (TANF) recipients. Of this total, \$118,554 has been designated for administration and \$674,456 is allotted for the purchase of services. No County matching funds are required.	
22061	- Eligibility Administration	
1301 00000	- <u>Administradon</u>	23,626
	The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico, an additional \$8,283 of State (35.1%) and \$11,681 of Federal (49.4%) funds for the FUEL/Crisis Program in fiscal year 2011-12. This amendment provides funding for temporary labor for this program. The required 15.5% County match, \$3,662, will come from the fund balance in the General Fund, and is included in this \$23,626 amount. The total appropriation for this program in fiscal year 2011-12, will be \$78,156, after this addition.	
22202	- VIEW Day Care	
1302 00000	- <u>Purchase of Services</u>	725,000
	The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$290,000 of State and \$362,500 of Federal funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2011-12. The required County match, \$72,500, will come from the fund balance in the General Fund, and is included in this \$725,000 amount.	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

22301	- VIEW Program	
1302 00000	- <u>Purchase of Services</u>	810,197
	<p>The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$279,518 of State (34.5%) and \$405,099 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2011-12. The required 15.5% County match (\$125,580) will come from the fund balance in the General Fund, and is included in this \$810,197 amount. The total appropriation for this program in fiscal year 2011-12 will be \$1,529,495 after this addition.</p>	
22503	- Adoption Subsidy	
1302 00000	- <u>Purchase of Services</u>	408,395
	<p>To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$204,197 of State and \$204,198 of Federal funds. The total appropriation for this program in fiscal year 2011-12 will be \$627,921 after this addition. No County matching funds are required.</p>	
22504	- Special Needs Adoption	
1302 00000	- <u>Purchase of Services</u>	709,157
	<p>The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$709,157, of State funds for the mandated Special Needs Adoption Program expenditures. The total appropriation for this program in fiscal year 2011-12, will be \$830,672, after this addition. The Special Needs Adoption Program is funded with 100% State funds and no local matching funds are required.</p>	
22507	- Preventative Foster Care	
1302 00000	- <u>Purchase of Services</u>	12,384
	<p>The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico, an additional \$62 of State and \$10,403 of Federal funds for the Family Preservation Program in fiscal year 2011-12. The required County match of \$1,919 will come from the fund balance in the General Fund, and is included in this \$12,384 amount.</p>	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

22604	- Auxiliary Grants Aged	91,824
1302 00000	- <u>Purchase of Services</u>	91,824
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$73,459, in State funding for fiscal year 2011-12, to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$18,365, will come from the fund balance in the General Fund and is included in the \$91,824 total.	
22605	- Auxiliary Grants Blind	27,960
1302 00000	- <u>Purchase of Services</u>	27,960
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$22,368, in State funding for fiscal year 2011-12, to fund State and Federal mandated auxiliary grant expenditures for the blind. The County's required 20% match, \$5,592, will come from the fund balance in the General Fund and is included in the \$27,960 total.	
22606	- Auxiliary Grants Disabled	182,977
1302 00000	- <u>Purchase of Services</u>	182,977
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$146,382, in State funding for fiscal year 2011-12, to fund State and Federal mandated auxiliary grant expenditures for the disabled. The County's required 20% match, \$36,595, will come from the fund balance in the General Fund and is included in the \$182,977 total.	
22609	- Refugee Program	43,500
1302 00000	- <u>Purchase of Services</u>	43,500
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$43,500, in Federal funding for fiscal year 2011-12, to fund State and Federal mandated Refugee Program expenditures. No local match is required.	
	Total Social Services	\$ 3,828,030
	Total Fund 0101 - General Fund - General Operating Fund	\$ 5,118,991

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

FUND 0107 - GENERAL FUND - ARRA - County General Fund		
Department - 22 - Social Services		
22061	- Eligibility Administration	
1301 05271	- <u>ARRA - Eligibility Administration</u>	\$ 181,378
	To amend the Department of Social Services budget to incorporate additional American Recovery and Reinvestment Act funding for the Supplemental Nutrition Assistance Program (SNAP). These funds are to be used to fund temporary help services to assist Henrico County residents who are applying for assistance.	
	Total Fund 0107 - ARRA - County General Fund	\$ 181,378
	Total GENERAL FUND	\$ 5,300,369
FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County		
Department 02 - Public Library		
02001	- Public Services	
0000 05165	- <u>Library Donations</u>	\$ 4,635
	To appropriate donations that have been received from various patrons to purchase library books and other materials.	
Department 05 - Commonwealth's Attorney		
05002	- Victim Witness	
0000 05365	- <u>FY2011-12 Victim Witness Program</u>	\$ 7,119
	To appropriate additional Federal revenue based on actual grant funding awarded to the Victim Witness Program for FY2011-12.	
Department 07 - Juvenile/Domestic Relations District Court		
07004	- VJCCCA - Probation	\$ 25,066
2406 05377		
07005	- VJCCCA - Detention	5,000
2451 05377	- <u>FY2011-12 - VJCCCA</u>	
	To appropriate additional State revenue received from the Virginia Department of Juvenile Justice for the VJCCCA Probation and Detention programs.	
	Total Juvenile/Domestic Relations District Court	\$ 30,066
Department 12 - Police		
12035	- Metro Aviation	
1823 00000	- <u>Special Operating and Capital</u>	\$ 16,479
	The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2010-11, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit. In addition, \$34,519 of funding previously appropriated for these purposes but unspent as of June 30, 2011 are included in the reappropriation section of this document.	

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

12800	- Grants		
0000 00173	- <u>Bulletproof Vest</u>	S	9,232
	Additional funds have been approved for reimbursement to the County of Henrico from the United States Department of Justice, Office of Justice Programs, under the Bulletproof Vest Partnership Program, in the amount of \$9,232. No County matching funds are required. In addition, \$388 of funding previously appropriated for these purposes but unspent as of June 30, 2011 are included in the reappropriation section of this document.		
0000 05113	- <u>Domestic Violence Cell Phone Recycling</u>		200
	Donations received from the private sector in fiscal year 2010-11 but not appropriated will be used to continue initiatives to combat domestic violence. An addition, \$1,693 of these funds previously appropriated but unspent as of June 30, 2011 are included in the reappropriation section of this document.		
0000 05198	- <u>Spay and Neuter Foundation</u>		1,265
	The Commonwealth of Virginia, Department of Taxation, has awarded the County of Henrico, \$1,265, which was designated by Henrico citizens who voluntarily donated funds to the Spay and Neuter Foundation on their Virginia tax return. Once these funds are appropriated, the Division of Police will donate these funds to the local SPCA to support sterilization programs of dogs and cats.		
0000 05397	- <u>BZPP12</u>		190,000
	To appropriate funding received from the Virginia Department of Emergency Management. These federal funds are pass through from the Department of Homeland Security, Office of Preparedness Assistance, Buffer Zone Protection Plan Grant Program, and are being administered by the Commonwealth. Funds will be used to purchase a high-resolution camera system at the Richmond International Raceway. No County matching funds are required.		
0000 05413	- <u>PSAP12 Education Program</u>		2,000
	To appropriate funding received from the Virginia Wireless E-911 Services Board for the Public Safety Answering Point (PSAP) Education Program to enhance training for Emergency Communications Center staff No County matching funds are required.		

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 05418	- <u>Justice Assistance Gram 12</u> To appropriate funding received from the Department of Justice, Bureau of Justice Assistance. These federal funds will be used to purchase I2 software for the Crime Analysis and Strategic Evaluation (CASE) unit. No County matching funds are required.	83,277
0000 05419	- <u>DMV-12</u> To appropriate funding from the Virginia Department of Motor Vehicles for overtime and equipment related to DUI, red light running, and speed enforcement. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$11,016, will come from the fund balance in the General Fund and is included in the \$184,984 total.	184,984
	Total Police	\$ 487,437
Department 13 - Fire		
13113	- Emergency Planning and Safety	
0000 05384	- <u>2010 UASI - Evacuation and Sheltering</u> This amendment will appropriate funding received from the Virginia Department of Emergency Management under the FY2009-10 Central Virginia Urban Area Security Initiative grant. These federal funds are pass-through from the Department of Homeland Security, National Preparedness Directorate (NPD) and are being administered by the Commonwealth. Funds will be used to support training initiatives to enhance local emergency shelter capability. No County matching funds are required.	\$ 5,000
0000 05385	- <u>2010 UASI Evacuation and Sheltering - Pet Trailers</u> This amendment will appropriate funding received from the Virginia Department of Emergency Management under the FY2009-10 Central Virginia Urban Area Security Initiative grant. These federal funds are pass-through from the Department of Homeland Security, National Preparedness Directorate (NPD) and are being administered by the Commonwealth. Funds will be used to purchase equipment and trailers to enhance pet sheltering during emergencies. No County matching funds are required.	72,000

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 05386	- <u>MMRS - Prime Mover Tow Vehicle</u>	5,500
	To appropriate funding of \$5,500 from the City of Richmond Office of Emergency Management under the FY2007-08 Homeland Security Grant Program. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the City of Richmond. This amount when added to the previous appropriation of \$28,500 will be used toward the acquisition of a Prime Mover tow vehicle. No local match is required.	
0000 05415	- <u>2009 UASI - Training</u>	10,000
	To appropriate funding received from the Virginia Department of Emergency Management under the FY2008-09 Central Virginia Urban Area Security Initiative Grant. These federal funds are pass through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to support training initiatives to enhance local emergency shelter capability. No County matching funds are required.	
0000 05416	- <u>2009 State Homeland Security - Pet Trailers</u>	49,950
	To appropriate funding received from the Virginia Department of Emergency Management under the FY2008-09 State Homeland Security Program. These federal funds are pass through from the Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to purchase equipment and trailers to enhance pet sheltering during emergencies. No County matching funds are required.	
13116	- Fire Marshall's Office	
0000 00833	- <u>Fire Prevention - Donations</u>	3,630
	Donations have been received from the private sector for use by the Division of Fire. These funds are to be used for the maintenance of the Division's Kids Safety House as well as smoke detectors, and additional training materials for Fire Prevention Services.	
13150	- Field Operations	
0000 05092	- <u>Eyes for Fire Program</u>	3,514
	To appropriate donations received by the Division of Fire for the division's work in the community. The donations are for the Eyes for Fire program and the funds will be used towards the purchase of a thermal imaging camera and supplies for the thermal imaging camera specialty shop repair operation. The thermal imaging cameras assist greatly in locating victims in fire situations and also enhance the safety of firefighters.	
	Total Fire	<hr/> \$ 149,594

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

Department 16 - General Services

16201	- Administration		
0000 05417	- <u>Energy Audits - Mental Health Group Homes</u>	\$	4,500
	To appropriate grant funding from the Virginia Department of Mines, Minerals and Energy under the State Energy Program. Funds are to be used to provide technical energy audits for ten Mental Health and Developmental Services Group Homes.		

Department 23 - Recreation and Parks

23101	- Director		
0000 05154	- <u>Recreation Donations</u>	\$	300
0472 05154	- <u>Recreation Donations - Youth, Arts, and Humanities</u>		3,000
0479 05154	- <u>Recreation Donations - Henrico Pops Chorus</u>		3,500
	To appropriate donations received from the private sector for various Recreation and Parks programs.		
	Total Recreation and Parks	\$	6,800

Department 28 - Public Works

28004	- Construction		
0000 06653	- <u>Dept. of Conservation and Recreation - Dam Repair Grant</u>	\$	11,940
	To appropriate State funding received from the Dam Safety, Flood Prevention, and Protection Assistance Fund. Funding will be used toward creating dam break inundation zone maps and engineering specifications for repairs for the Wellesley dam located near Lauderdale Drive and Park Terrace Drive. The remaining funding of \$27,140 will be provided from existing funding with the Department of Public Works.		

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

Department 38 - Community Revitalization

38003	- CDBG	
0000 05399	- <u>FY2011-12 CDBG Commercial Assistance Program</u>	\$ 47,828
0000 05400	- <u>FY2011-12 CDBG CONNECT Program</u>	56,000
0000 05401	- <u>FY2011-12 CDBG Administration</u>	18,287
0000 05403	- <u>FY2011-12 CDBG ElderHomes Rehabilitation</u>	65,480
0000 05405	- <u>FY2011-12 CDBG ElderHomes Emergency and Minor Repairs</u>	108,330
0000 05406	- <u>FY2011-12 CDBG HOME Inc. Downpayment Assistance</u>	15,341
0000 05408	- <u>FY2011-12 CDBG RAMPS</u>	16,500
0000 05410	- <u>FY2011-12 CDBG Highland Springs Community Center</u>	100,000
0000 05412	- <u>FY2011-12 CDBG St. Joseph's Villa - Culinary Arts Training Center</u>	69,000
	Sub-Total, CDBG	<u>\$ 496,766</u>

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2011-12 grant funds in the amount of \$667,621, of which \$496,766 is for these nine programs/purposes. See Capital Projects Fund, elsewhere in this document, for one capital project also funded by this CDBG grant, for \$170,855.

38004	- HOME	
0000 05402	- <u>FY2011-12 HOME Administradon</u>	25,000
0000 05404	- <u>FY2011-12 HOME ElderHomes Rehabilitation</u>	206,649
0000 05407	- <u>FY2011-12 HOME HOME, Inc. Downpayment Assistance</u>	75,000
0000 05409	- <u>FY2011-12 HOME CHDO Activhies</u>	100,000
	Sub-Total, HOME	<u>\$ 406,649</u>

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnership Act, has awarded the County of Henrico, fiscal year 2011-12 grant funds in the amount of \$406,649, for these four programs/purposes.

Total Community Revitalization (HUD)	<u>\$ 903,415</u>
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	<u>\$ 1,605,506</u>

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services

Department 26 - Mental Health and Developmental Services

26102	- Adult Recovery Services		
1521 00000	- <u>Residential Services - MH Supportive Housing</u>	\$	23,950
1522 00000	- <u>Residential Services - MH Group Homes</u>		5,175
26204	- Community & Residential Resources Team		
1634 00000	- <u>Residential Services</u>		20,385
26303	- Program Support		
0000 00000	- <u>Program Support</u>		51,449

To appropriate surplus fee revenue received in fiscal year 2006-07 to be used for one-time purposes including: maintenance and appliances at various group homes, furnishings at the Lakeside Center, maintenance and furniture at Mental Health's East Center, and maintenance, furniture and equipment at Mental Health's Woodman Road facility.

26103	- Youth and Family		
1517 00000	- <u>Virginia Independent Clinical Assessment Program (VICAP)</u>		213,612
26303	- Program Support		
1518 00000	- <u>Virginia Independent Clinical Assessment Program (VICAP) Support</u>		46,004

To appropriate fee revenue from the Virginia Independent Clinical Assessment Program (VICAP) to cover the cost of three clinicians and one office assistant IV. VICAP is a new General Assembly requirement for community services boards to provide clinical assessments of youth referred for certain Medicaid funded services.

26205	- Day Support		
1665 00000	- <u>Vennre Capital</u>		39,113

The Sheltered Employment workshop operation is organized to be self-supporting. Revenues in FY2009-10 and FY2010-11 have exceeded the amounts budgeted and appropriated, and are requested to be appropriated in FY2011-12 for continuing operations. This amendment would bring the total appropriation for this program for FY2011-12 to \$383,513.

26307	- Financial Management		
1685 00000	- <u>Retained Earnings</u>		365,830

Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. Amounts for fiscal year 2009-10 received but not obligated as of June 30, 2010 were \$365,830. These funds are to be used for one-time expenditures such as computer hardware and software programs.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

1686 00000 - <u>Board Contributions</u>	This amount represents donations received from the private sector during fiscal year 2010-11. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.	6,630
Total Fund 1110 Special Revenue Fund - MH and DS		\$ 772,148
FUND 1112 - SPECIAL REVENUE FUND - White Oak - CDA		
Department 30 - Economic Development		
30003 - White Oak - CDA		
0000 00000 - <u>White Oak - CDA</u>	To enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and The Shops at White Oak Village Community Development Authority (CDA), dated September 1, 2007. Under this agreement, revenues generated at the Shops at White Oak Village are projected to meet and/or exceed debt service and administrative requirements. Real Estate, Personal Property, Local Sales, and Business and Professional License revenue received as a result of improvements at the Shops at White Oak Village site are to continue to be deposited in Special Revenue Fund accounts and disbursed to the Economic Development Authority, as per the Memorandum of Understanding	\$ 3,834,000
Total Fund 1112 Special Revenue Fund - White Oak - CDA		\$ 3,834,000
FUND 1114 - SPECIAL REVENUE FUND - Forfeitures Police State		
Department 12 - Police		
12850 - Asset Forfeiture		
0000 00000 - <u>Forfeitures - Police - State</u>	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	\$ 76,269
Total Fund 1114 Special Revenue Fund - Forfeitures - Police State		\$ 76,269
FUND 1116 - SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal		
Department 12 - Police		
12850 - Asset Forfeiture		
0000 00000 - <u>Forfeitures - Police - Treasury - Federal</u>	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	\$ 22,155
Total Fund 1116 Special Revenue Fund-Forfeitures-Police-Federal		\$ 22,155

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

FUND 1117 - SPECIAL REVENUE FUND - Forfeitures Police Justice Federal		
Department 12 - Police		
12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Justice - Federal</u>	\$ 19,204
	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	
	Total Fund 1117 Special Revenue Fund-Forfeitures-Police-Federal	<u>\$ 19,204</u>
FUND 1120 - Reynolds Crossing CDA		
Department 30 - Economic Development		
30004	- Reynolds Crossing CDA	
0000 00000	- This funding is necessary to enable Henrico County to meet the obligations established under the Memorandum of Understanding between the County and Reynolds Crossing, November 1, 2006 (as amended September 1, 2007). Under this agreement special assessments generated will be used to meet debt service requirements of the Community Development Authority (CDA). Revenue received will meet the debt service and administrative requirements that arise, and will be deposited in a Special Revenue Fund and disbursed to the CDA, as per the Memorandum of Understanding referenced above.	\$ 1,590,000
	Total Fund 1120 - Reynolds Crossing CDA	<u>\$ 1,590,000</u>
	Total SPECIAL REVENUE FUND	<u>\$ 7,919,282</u>
FUND 8103 - TRUST AND AGENCY FUND - Long-Term Disability Benefit (existing)		
Department 11 - Human Resources		
11010	- <u>Long-Term Disability</u>	\$ 695,000
0000 00000	To establish a budget account in fiscal year 2010-11, for long-term disability claims, in the Trust and Agency Fund. This action, first initiated in fiscal year 2002-03, is in response to auditing comments regarding the accounting treatment of long-term disability claims and payments. Funds are to come from: (a) employee contributions, \$45,000; (b) County contributions, \$500,000; and (c) long-term disabilities reserve (LTD), \$150,000.	
	Total Fund 8103 - Trust and Agency Fund - LTD	<u>\$ 695,000</u>
	Total OPERATING FUNDS	<u>\$ 13,914,651</u>

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 16 - General Services

16002 - Communications

0000 06460 - County Radio Communication System Replacement \$ 582,181

To appropriate funds received from Sprint/Nextel for consulting services to support the replacement of the County's regional 800 MHz radio system. A total of \$1,163,763 is anticipated to be received for this project.

Department 28 - Public Works

28004 - Construction

0000 06657 - Technology Blvd - Bank of America Access Rd \$ 2,136,121

To appropriate funding to construct a road to serve the new Bank of America Processing Center and other parcels located in White Oak Technology Park. Funding for this project is to be provided by the Bank of America (\$1,336,121) and the Commonwealth of Virginia (\$650,000). The required County match of \$150,000 will come from the fund balance in the General Fund, and is included in this \$2,136,121 amount.

Department 38 - Community Revitalization

38003 - CDBG

0000 05411 - FY2011-12 CDBG Belmont Improvements \$ 170,855

This will provide funding for improvements to the former trailer park property on Brook Road as included in the 2011-2012 Annual Consolidated Plan which includes CDBG and HOME funding. Funds are to come from the United States Department of Housing and Urban Development (HUD) through a Community Development Block Grant (CDBG).

Total Fund 2101 - General Capital Projects \$ 2,889,157

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 - Director

0260 06472 - Byrd Middle School - Press Box \$ 56,350

This amendment will provide funding for the design and construction of a press box for the football field at Byrd Middle School. Funding of \$41,350 is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund. Additionally, funding of \$15,000 has been donated for this project by the Western Wildcats Youth Football Association.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

Department 26 - Mental Health and Mental Retardation

26301 - Executive Director

0000 06508 - CONNECT Program - Summer Youth Employment \$ 32,000

To provide funds for summer 2012 youth employment services performed by the CONNECT program. This program partners with local businesses to give Henrico youth opportunities to learn fundamental job skills. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 28 - Public Works

28004 - Construction

0000 06664 - Shady Grove Sidewalks \$ 100,000

To appropriate funding needed for the construction of sidewalks on Shady Grove Road beginning on Twin Hickory Road and ending on Old Nuckols Road. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 29 - Real Property

29001 - Real Property

0000 06654 - Old Washington Highway \$ 432,260

Provides funding for the purchase of 4.27 acres located at 10785-10791 Old Washington Highway. The request includes \$381,000 for the property purchase as well as estimated closing costs of \$51,260. This purchase will make this land available for future Recreation and Parks uses. Funds are to come from the fund balance in the General Fund through an interfund transfer to the Capital Projects Fund.

Department 32 - Non-Departmental

32001 - Non-Departmental

0000 06593 - Richmond Dragway \$ 7,500

This amendment will provide funding to allow for sponsorship of the 2011 International Hot Rod Association's Sportsman Nationals event at the Richmond Dragway to promote economic activity in the area. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Three Fountains North Civic Association 30,000

This amendment will provide funding towards the project to clean and dredge Lake Overton. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

0000 00000 - <u>Chickahominy YMCA</u>	50,000
<p>This amendment will provide funding towards the master planning process of the Chickahominy YMCA. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	
Total Non-Departmental	\$ 87,500
<p>Department 50 - Education</p>	
50331 - Construction and Maintenance	
0000 06656 - <u>HSHS Softball Field Enhancements</u>	\$ 15,000
<p>To provide funding for softball field enhancements at Highland Springs High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	
0000 01001 - <u>Glen Allen HS - Athletic Field Improvements</u>	65,000
<p>To provide funding for athletic field improvements at Glen Alien High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	
0000 01002 - <u>John Rolfe MS - Score Boards</u>	45,000
<p>This amendment will provide funding for score boards for the football, basketball, and softball facilities at John Rolfe Middle School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.</p>	
Total Schools	\$ 125,000
Total Fund 2111 - Capital Initiatives Fund	\$ 833,110
Total CAPITAL PROJECTS FUND	\$ 3,722,267
<p>FUND 5102 - Water and Sewer Construction Fund</p>	
<p>Department 31 - Public Utilities</p>	
31201 - Accounting	
1001 00735 - <u>Water Reclamation Facility</u>	\$ 136,272
<p>The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. This amendment reflects the seventh reimbursement from the DEQ and brings the total reimbursement to \$7,944,651. The total estimated value of the grant is \$8,584,821.</p>	
Total Fund 5102 - Water and Sewer Construction Fund	\$ 136,272
TOTAL CAPITAL FUNDS	\$ 3,858,539
Total New Amendments/Appropriations	\$ 17,773,190
GRAND TOTAL AMENDMENTS/ REAPPROPRIATIONS/APPROPRIATIONS	\$ 64,238,306

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

TRANSFER OF FUNDS
BETWEEN OPERATING FUNDS AND CAPITAL FUNDS

FROM:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28004 - Construction

0000 00000

\$ (2,289,492)

TO:

CAPITAL FUNDS

FUND 2100 - CAPITAL PROJECTS FUND

Department 28 - Public Works

28004 - Construction

0000 00479 Traffic Signals0000 00499 General Road Construction0000 00845 Bridge Rehabilitation

\$ 100,000

2,000,000

189,492

Certain Public Works functions were funded in fiscal year 2010-11 from State Transportation Maintenance Allocation funds; designated local revenue; and General Fund revenue. The unencumbered balance of those funds as of June 30, 2011, are requested to be reappropriated in fiscal year 2010-11 (\$6,548,916) for those same designated purposes. Of this total General Fund reappropriation, \$2,289,492 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for three ongoing projects, which include the continuation of the Traffic Signals project, \$100,000, the Bridge Rehabilitation project, \$189,492, and \$2,000,000 for General Road Construction.

AMENDMENT TO THE 2011-12
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2011

For informational purposes only:

FROM:

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 14 - Finance

14999 - Finance Capital Projects

0000 06552 - Land Purchase Reserve \$ (6,421,400)

TO:

CAPITAL FUNDS

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 29 - Real Property

29001 - Real Property

0000 06649 - Best Plaza \$ 6,421,400

Provides funding for the purchase of the former Best Products facility located at 1400 Best Plaza Drive and multiple parcels that surround the facility. This purchase will allow several County agencies to relocate from leased facilities. This facility is centrally located, easily accessible from major roadways, and is expected to be an efficient way to address future capital needs.



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. **205-11**
 Page No. 1 of 2

Agenda Tide: Resolution – Award of Construction Contract – Renovation and Addition to Fire Station 13

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: SEP 13 2011	Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kacchela</u> (2) _____ (2) _____	Donati, J. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kacchela, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, E. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	REMARKS: <div style="font-size: 2em; text-align: center; border: 1px solid black; padding: 5px;">APPROVED</div>	

WHEREAS, seven bids were received on May 26, 2011 in response to Bid Request No. 11-9042-4JK, inclusive of Addendum 1, for the Renovation and Addition to Fire Station 13, as follows:

<u>Bidder</u>	<u>Bid</u>
Haley Builders, Inc.*	\$2,110,000
Gulf Seaboard General Contractors, Inc.,	\$2,585,000
MGT Construction Management, Inc.	\$2,589,000
Loughridge & Company, LLC	\$2,605,000
Kenbridge Construction Company, Inc.	\$2,617,000
Eagle Commercial Construction, LLC	\$2,654,000
Ritchie Curbow Construction Co., Inc.	\$2,981,000

* Flaley Builders, Inc. withdrew their bid due to error

WHEREAS, after review and evaluation of all bids received, it was determined that Gulf Seaboard General Contractors, Inc. is the lowest responsive and responsible bidder with a bid in the amount of \$2,585,000.

By Agency Head Ch. W. [Signature] By County Manager Paul R. [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **205-11**

Page No. 2 of 2

Agenda Title: **Resolution – Award of Construction Contract – Renovation and Addition to Fire Station 13**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the Renovation and Addition to Fire Station 13 is awarded to **Gulf Seaboard General Contractors, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$2,585,000**, pursuant to Bid Request No. 11-9042-4JK, inclusive of Addendum 1, and the bid submitted by **Gulf Seaboard General Contractors, Inc.**
2. The County Manager and Clerk are authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Fire Chief recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 206-11
Page No. 1 of 1

Agenda Title: RESOLUTION – Authorization to Apply for and Accept Grant to Conduct Energy Audits of Henrico Group Homes

<p>For Clerk's Use Only:</p> <p>Date: SEP 13 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kacchele</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donnti, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donnti, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donnti, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the U.S. Department of Energy has allocated funds to the Commonwealth of Virginia to foster greater energy efficiency in public buildings; and

WHEREAS, the allocation will fund energy audits which will equip Mental Health and Developmental Services with information necessary to reduce energy consumption in Henrico County's group homes; and

WHEREAS, the Department of General Services will administer this grant; and

WHEREAS, the facilities impacted by this funding will realize improved and sustained energy efficiencies.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The County Manager is authorized to apply for a grant in the amount of \$4,500 to the Department of Mines, Minerals and Energy of the Commonwealth of Virginia to fund complete home energy audits for the County's group homes.
2. The County Manager is authorized to accept the grant and execute all documents related to the grant program in a form approved by the County Attorney.

Comments: No local funds are required to match this grant. The Directors of General Services and Mental Health and Developmental Services recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____
A Copy Teste: _____ Clerk, Board of Supervisors
Copy to: _____ Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 207-11
Page No.

Agenda Title RESOLUTION - To Accept Wireless E-911 PSAP Education Program Grant

<p>For Clerk's Use Only:</p> <p>Date <u>SEP 13 2011</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Cover</u> Seconded by (1) <u>Kacchele</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bairon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bairon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bairon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Division of Police maintains the Emergency Communications Center which provides a Public Safety Answering Point (PSAP) for emergency 911 services; and

WHEREAS, the Virginia E-911 Services Board has awarded the Division a \$2,000 grant under its Wireless E-911 Education Program for attendance by Division personnel at regional emergency communications conferences.

NOW, THEREFORE, **BE IT RESOLVED** that the Board of Supervisors accepts this Wireless E-911 PSAP Education Program grant and authorizes the County Manager to sign the necessary agreement in a form approved by the County Attorney.

COMMENT: The Chief of Police recommends approval of this resolution, and the County Manager concurs.

<p>By Agency Head <u><i>Alvin James B. Efford</i></u></p>	<p>By County Manager <u><i>Randall F. Silber</i></u></p>
<p>Routing: Yellow to: _____ Copy to: _____</p>	<p>Certified: A Copy Teste: _____ Clerk, Board of Supervisors Date: _____</p>



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 208-11
Page No.

Agenda Title **RESOLUTION** — To Accept Highway Safety Office Grant for Traffic Enforcement Activities and Equipment.

<p>For Clerk's Use Only:</p> <p>SEP 13 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to _____</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center">✓</td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td align="center">_____</td> <td align="center">_____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">_____</td> <td align="center">_____</td> </tr> </table>		YES	NO	OTHER	Donati, J.	✓	_____	_____	Glover, R.	✓	_____	_____	Kaechele, D.	✓	_____	_____	O'Bannon, P.	✓	_____	_____	Thornton, F.	✓	_____	_____
	YES	NO	OTHER																							
Donati, J.	✓	_____	_____																							
Glover, R.	✓	_____	_____																							
Kaechele, D.	✓	_____	_____																							
O'Bannon, P.	✓	_____	_____																							
Thornton, F.	✓	_____	_____																							

WHEREAS, the Division of Police strives to maintain safe public roadways through its enforcement of traffic laws; and

WHEREAS, the Virginia Department of Motor Vehicles Highway Safety Office has awarded the Division a \$173,968 grant for equipment and other costs associated with traffic enforcement activities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager to sign the necessary agreement in a form approved by the County Attorney.

COMMENT: A local match of \$11,016 cash and \$23,778 in-kind is requested for this grant. The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

<p>By Agency Head <u>Al Chief James B. Ferguson</u></p>	<p>By County Manager <u>Paul R. Zilber</u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified:</p> <p>A Copy Teste: _____</p> <p align="center">Clerk, Board of Supervisors</p> <p>Date: _____</p>



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 209-11
Page No.

Agenda Title **RESOLUTION** — To Accept Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award.

<p>For Clerk's Use Only:</p> <p>Date SEP 13 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Kaechle</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____</p> <p>REMARKS APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechle, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the U.S. Department of Justice has awarded the Division of Police a \$83,277 grant under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS, the Division will use this grant to purchase software to enhance the Division's intelligence gathering and analysis.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager to sign the necessary agreements in a form approved by the County Attorney.

COMMENT: No local match is required for this grant. The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head *Alchie James B. Smith* By County Manager *Randall R. Sitten*

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 210-11
Page No. 1 of 1

Agenda Title **RESOLUTION — Signatory Authority — Acquisition of Real Property — 10791 Old Washington Highway — Brookland District**

<p>For Clerk's Use Only:</p> <p>Date <u>SEP 13 2011</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Donati</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Board of Supervisors desires to acquire 2.47+/- acres with improvements at 10791 Old Washington Highway in the Brookland District for future Recreation and Parks uses; and,

WHEREAS, Mary Virginia Waleski and Walter L. Waleski, Jr. have agreed to sell the property for \$246,000.

NOW, THEREFORE, BE IT RESOLVED by the Board:

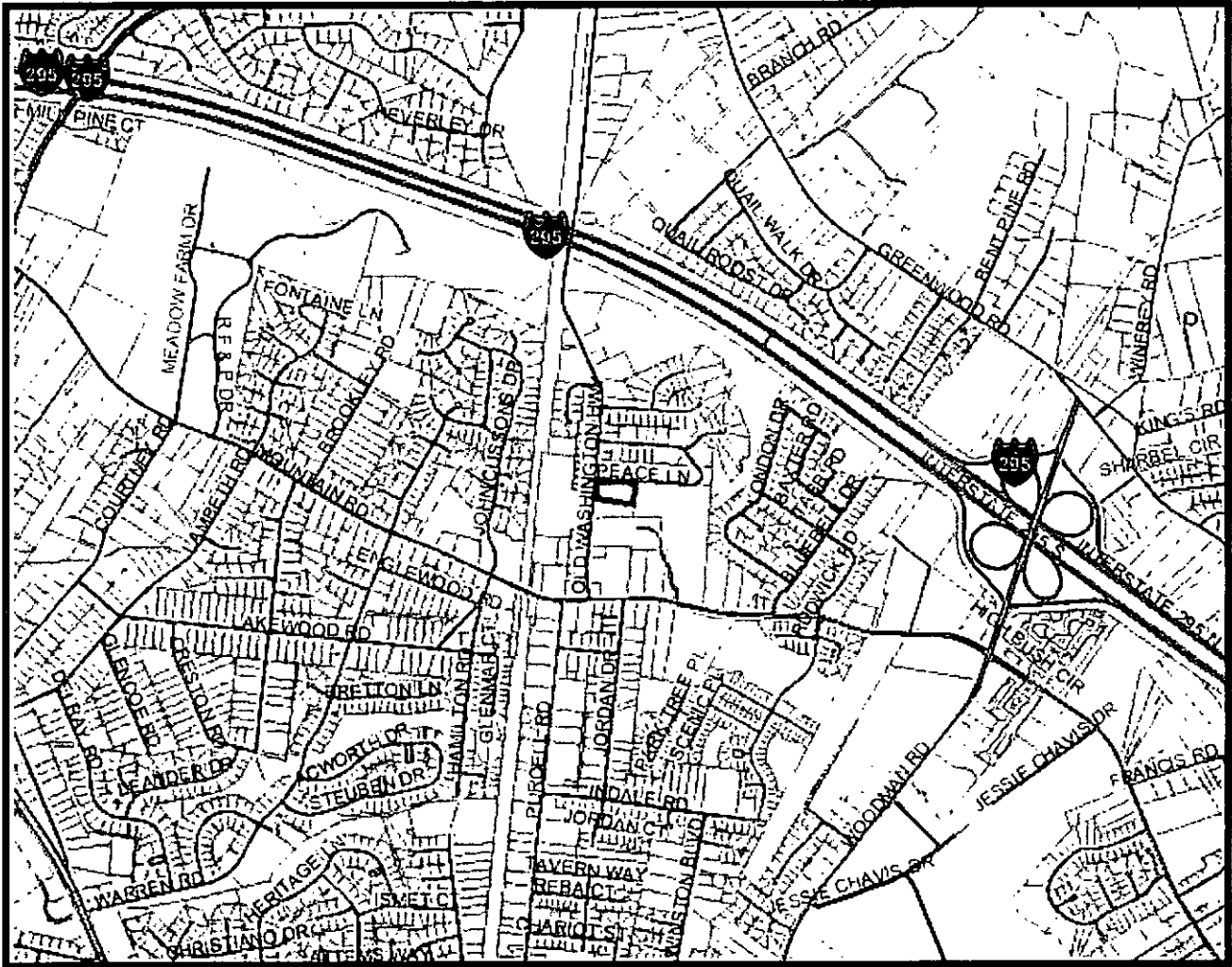
- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase 2.47+/- acres with improvements for \$246,000;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the property.

Comments: The Acting Director of Recreation and Parks and Director of Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature] By County Manager [Signature]

Routing:
Yellow to: Real Property
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



Vicinity Map
10791 Old Washington Hwy



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 211-11
Page No. 1 of 1

Agenda Title **RESOLUTION — Signatory Authority — Acquisition of Real Property — 10785 Old Washington Highway — Brookland District**

<p>For Clerk's Use Only:</p> <p>Date SEP 13 2011</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Ornel</u> Seconded by (1) <u>Donati</u> (2) _____ (2) _____</p> <p>REMARKS APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Board of Supervisors desires to acquire 1.80 +/- acres with improvements at 10785 Old Washington Highway in the Brookland District for future Recreation and Park uses; and,

WHEREAS, Mary Virginia Waleski has agreed to sell the property for \$135,000.

NOW, THEREFORE, BE IT RESOLVED by the Board:

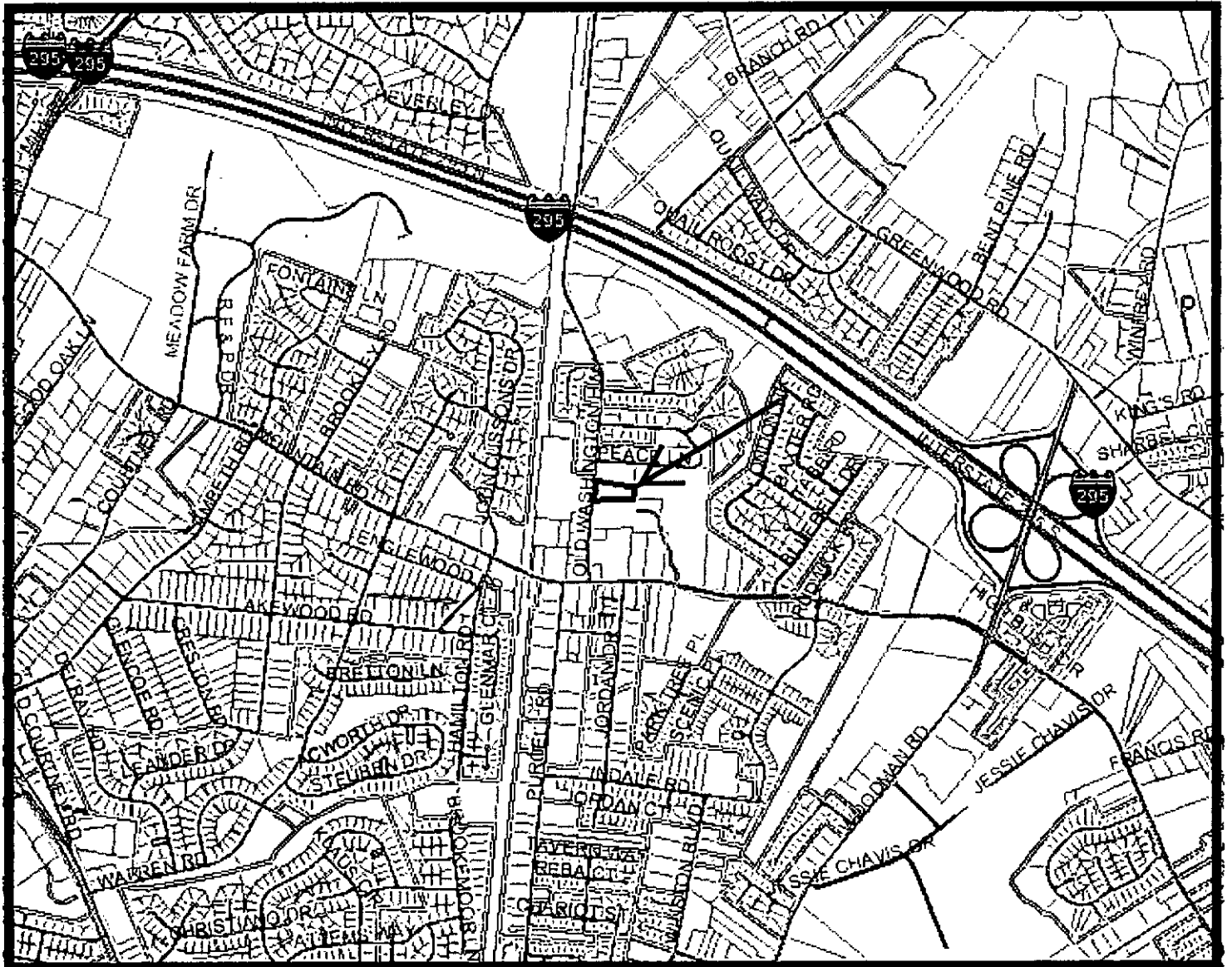
- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase the property for \$135,000;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the property.

Comments: The Acting Director of Recreation and Parks and Director of Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head *J. B. [Signature]* By County Manager *Randall R. Silba*

Routing:
Yellow to: *Real Property*
Copy to: _____

Certified:
A Copy To: _____
Clerk, Board of Supervisors
Date: _____



Vicinity Map
10785 Old Washington HWY



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 212-11
Page No. _____
1 of 1

Agenda Title **RESOLUTION — Signatory Authority — Acquisition of Real Property — 1875 New Market Road — Varina District**

<p>For Clerk's Use Only:</p> <p>Date <u>SPP 18 2011</u></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p>	<p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Donati</u> Seconded by (1) <u>Amun</u> (2) _____ (2) _____</p> <p>REMARKS APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Board of Supervisors desires to acquire 22.11 acres with improvements at 1875 New Market Road in the Varina District for future County Library uses; and,

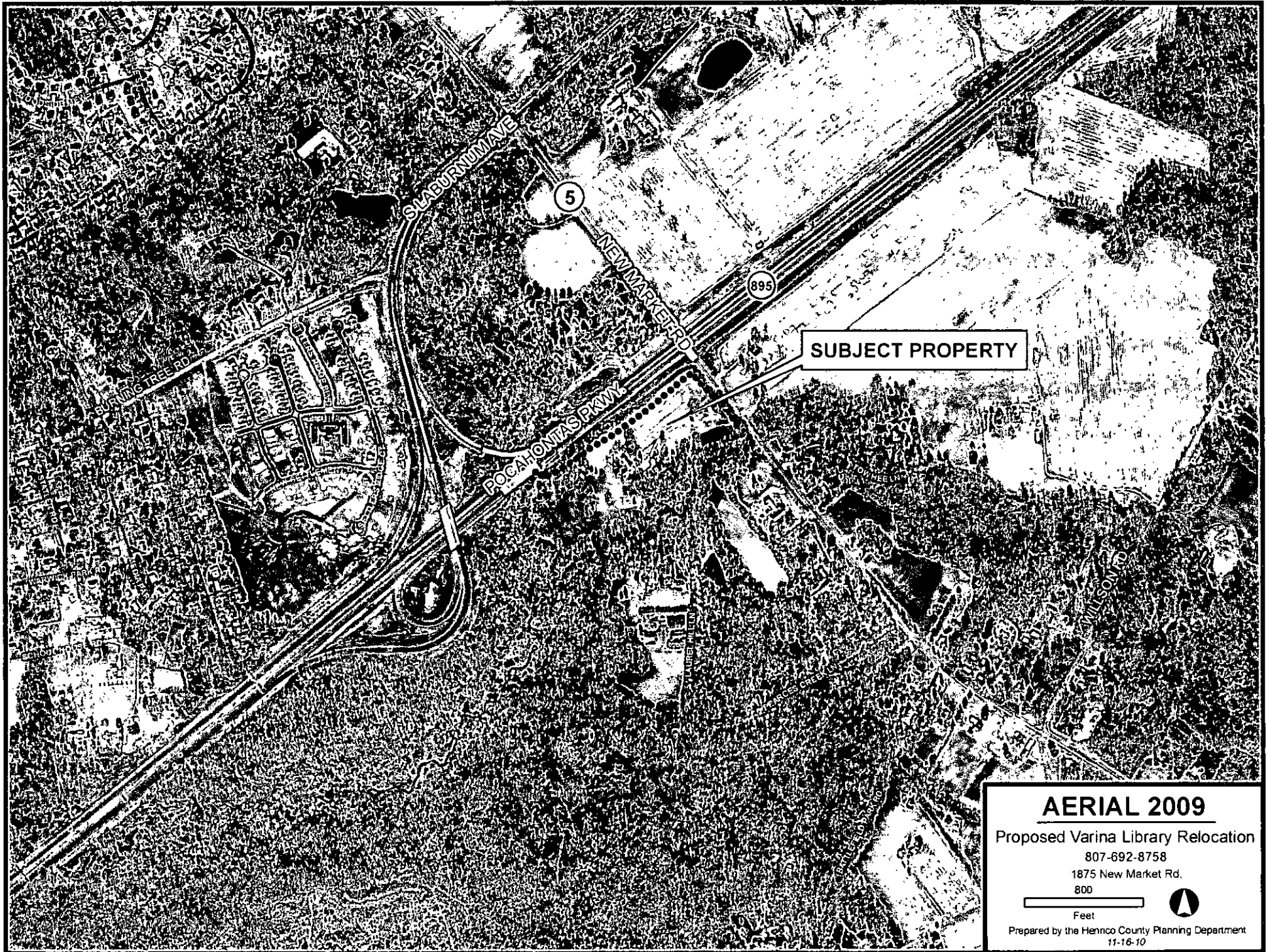
WHEREAS, Reginald H. Nelson, IV has agreed to sell the property for \$700,000.

NOW, THEREFORE, BE IT RESOLVED by the Board:

- (1) the County Manager is authorized to execute documents in a form approved by the County Attorney to purchase the property for \$700,000;
- (2) the County Manager and County Attorney are authorized to take all additional actions necessary to acquire title to the property.

Comments: The Directors of Libraries and Real Property recommend approval of this Board paper, and the County Manager concurs.

<p>By Agency Head <u>[Signature]</u></p>	<p>By County Manager <u>[Signature]</u></p>
<p>Routing: Yellow to: <u>Real Property</u> Copy to: _____</p>	<p>Certified: A Copy Teste: _____ Clerk, Board of Supervisors Date: _____</p>



AERIAL 2009
Proposed Varina Library Relocation
807-692-8758
1875 New Market Rd.
800

Feet

Prepared by the Henrico County Planning Department
11-16-10



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 213-11
Page No. 1 of 1

Agenda Title: RESOLUTION – Adoption of Division of Recreation and Parks Facility Reservation Guide for the Eastern Henrico Recreation Center

For Clerk's Use Only:

Date: SEP 13 2011

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cramer Seconded by (1) Kaechele
(2)

REMARKS: **APPROVED**

YES NO OTHER

Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, by agenda item No. 272-86 dated May 14, 1986, the Board of Supervisors of Henrico County (the "Board") adopted a resolution that established a general policy governing the use of all County facilities (the "Facilities Use Policy"); and,

WHEREAS, consistent with the Facilities Use Policy, the Board adopted on December 9, 2008 a resolution approving policies and fee schedules known as "Facility Reservation Guides," for each of the County's 12 existing facilities used for recreational purposes; and,

WHEREAS, the County's new Eastern Henrico Recreation Center (the "Center") is scheduled to open on October 8, 2011; and,

WHEREAS, it is necessary and desirable to adopt a Facility Reservation Guide governing the use of the Center that is consistent with the County's Facilities Use Policy and the Facility Reservation Guides for each of the County's 12 other facilities used for recreational purposes.

NOW, THEREFORE, BE IT RESOLVED by the Board that it adopts for the Center the Facility Reservation Guide as submitted at this meeting.

BE IT FURTHER RESOLVED that the Facility Reservation Guide adopted by this resolution shall become effective for applications submitted beginning October 10, 2011.

Comments: The Acting Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

By Agency Head

Colin Hunter

By County Manager

Paul R. Sible

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

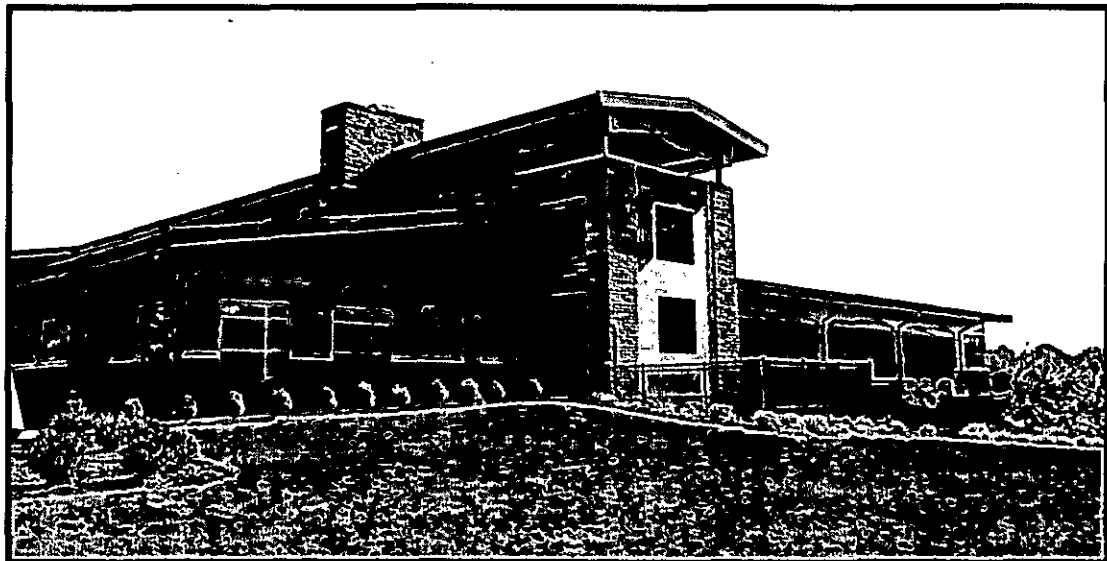
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO
DIVISION OF RECREATION AND PARKS

Eastern Henrico Recreation Center Facility Reservation Guide



**1440 N. Laburnum Avenue
Henrico, VA 23223
Phone: (804) 225-2056
Fax: (804) 343-3524**

DRAFT September 7th, 2011

EASTERN HENRICO RECREATION CENTER POLICIES GOVERNING FACILITY USE

APPLICATION FOR USE

- For Henrico County residents, applications are accepted on a first-come, first-served basis no more than a year in advance and no less than thirty (30) days before the requested date. Proof of County residency (driver's license or voter registration card) must be provided with the application for use.
- Non-County residents may reserve the facility up to six (6) months before the desired date and no less than thirty (30) days before the requested event.
- Applications for governmental use, other than activities sponsored by the Henrico County Division of Recreation and Parks, will be accepted up to ninety (90) days before the desired date.
- All applications must be signed by an individual at least 21 years of age. Permission for groups or organizations composed of persons under the age of 21 will be granted only to individuals at least 21 years of age who accept responsibility for supervising the using group or organization. In instances where events are held with participants under the age of 21, one chaperone 21 years of age or older for every twenty-five (25) participants must be present at all times.
- The applicant or named designee must be on-site during the scheduled event.
- All rental transactions, including payments, must be made by the applicant. Completed applications and deposits may be submitted at Eastern Henrico Recreation Center during regular office hours, Monday through Friday, 8:00 a.m. - 4:30 p.m.
- The Director of Recreation and Parks or designee must approve all entertainment in advance.
- The Division of Recreation and Parks reserves the right to review, on a case by case basis, each event, program, or performance against the standards listed in the Division of Recreation and Parks Mission Statement.
- The order of priority for use of the facility is as follows:
 1. Any activity or use available to the public sponsored by the County of Henrico Division of Recreation and Parks.
 2. Any non-governmental activity or use.
 3. Any governmental use, other than an activity or use sponsored by the County of Henrico Division of Recreation and Parks.

The Site Manager must approve all applications for facility use before they can be confirmed. Individuals wishing to tour the facility must make an appointment with the Site Manager so as not to interfere with events in progress.

RESERVATION LOTTERY PROCESS

All reservations decided according to the procedures listed below are final.

- If one or more County residents and one or more non-County residents arrive at the same time and wish to reserve the same date, the County residents will have priority over the non-County residents.
- If two or more County residents arrive at the same time and wish to apply for the same date, a lottery drawing will be held to decide who is granted use of the facility for that date. This drawing will be held by the staff on-duty in the presence of the participating residents.
- If two or more non-County residents arrive at the same time and wish to apply for the same date, a lottery drawing will be held to decide who is granted use of the facility for that date. This drawing will be held by the staff on-duty in the presence of the non-County residents.
- Only one lottery entry is allowed per event.

FEES AND DEPOSITS

- All required fees and deposits are due thirty (30) days before the event date requested.
- If room set-up is required, a set-up request and room diagram must be filled out and submitted with the required fee thirty (30) days before the event date requested. No changes in set-up may be made the day of the event.
- Any furniture to be arranged or set-ups to be made must either be done by Recreation and Parks staff or under their supervision.
- On the day of the event, four (4) hours are given prior to the event for preparation and one (1) hour is given immediately after the event for cleanup. The four (4) hour allowance excludes Sunday events scheduled before 5:00 p.m.
- The presence of two off-duty Henrico County Police officers is required for events for youth ages 12-20. Applicants are assessed a minimum fee of \$400 for the service, which includes coverage for ½ hour before and after the scheduled event. Fees for additional hours of police coverage as required will be assessed at a flat rate of \$100 per hour.

- A security deposit of \$200, made payable to County of Henrico, must be submitted with the completed Facility Rental Application. If the application for use is denied by Henrico County, the full security deposit will be refunded by check within thirty (30) days from the date received. If the applicant elects to cancel the scheduled event, written notice must be given to facility staff in person or by mail, email, or fax at least thirty (30) days before the event date in order for the security deposit to be refunded. This refund will be issued by check within thirty (30) days of the receipt of the written cancellation notice.
- All parties using the facility are responsible for any damage to the facility and its property. If the value of damage exceeds the \$200 deposit fee, the applicant will be assessed additional charges. The damage deposit will be refunded by check issued to the applicant within thirty (30) days of the scheduled use except in the following instances:
 - a. Failure to abide by the policies and procedures stated in the Facility Reservation Guide.
 - b. Any damage is done to the building or facility property.
 - c. Applicant fails to vacate the building at the designated time. A maximum of one (1) hour after the event will be provided for completion of cleanup and removal of materials.
 - d. Applicant fails to meet the following requirements for cleanup:
 1. All materials and equipment brought into the facility, including food and beverages and decorations, must be removed immediately following the event. The County of Henrico and its Division of Recreation and Parks assumes no responsibility for any property placed in or on the premises.
 2. Materials and equipment borrowed from the facility, including audiovisual equipment, must be left in the same condition as before use.

RULES FOR FACILITY USAGE

- No materials or equipment, including signs or posters, shall be attached to the facility or its property. No flammable liquids or materials may be used without prior inspection and approval by the Henrico County Division of Fire. No open flames are allowed; lighted candles must be covered with globes.
- Any applicant wishing to use a private caterer for any event must submit the caterer's name with the application. The caterer must follow all state and local regulations governing the serving of food and beverages.
- No money or admission shall be collected on the premises at any time by a non-governmental user of the facility. The sale of food or drink in the facility is prohibited.
- This is a smoke free facility. Smoking is only allowed in designated outdoor areas. All cigarette butts and ashes must be disposed of properly.
- No rice, glitter, confetti, sparklers, or similar material may be thrown or used inside or outside the facility. Birdseed and bubbles may be used outside only.
- If unforeseen circumstances, such as inclement weather or electrical outages, cause the facility to be closed, the Division of Recreation and Parks reserves the right to cancel any scheduled use of the building and notify the applicant.
- The number of people in the facility and its rooms shall not exceed established and posted capacities.
- All vendors and rental contractors who provide equipment that the County does not provide must be approved in writing and in advance by the Director of Recreation and Parks or designee.
- The facility will be closed on designated Henrico County holidays and the *first full week* in January for annual cleaning.

**County of Henrico
Division of Recreation and Parks
Mission Statement**

The Division of Recreation and Parks exists to enhance the quality of life and to foster a sense of well-being and community for the citizens of Henrico County. This is accomplished through management of resources and by facilitating leisure services and recreational opportunities in safe and well maintained environments.

EASTERN HENRICO RECREATION CENTER FEE SCHEDULE

All users of the facility must pay the established fee in full. Requesting additional hours for use requires the purchase of additional hours for each area rented.

The fee schedule for facility use of Eastern Henrico Recreation Center shall be as follows:

Room	3 Hour Minimum		Each Additional Hour	
	Resident	Non-resident	Resident	Non-resident
Glen Echo Gymnasium	\$250	\$1,000	\$75	\$300
Strawberry Hill Ballroom	\$250	\$1,000	\$75	\$300
Kitchen <i>(Use must be requested with the use of the Ballroom or class room as part of the rental agreement.)</i>	\$35	\$140	\$12	\$48
Terrace <i>(Use must be requested with the use of the Ballroom as part of the rental agreement.)</i>				
Randolph Class Room	\$90	\$360	\$35	\$140

Program Capacity

Strawberry Hill Ballroom	125
Randolph Class Room	40
Glen Echo Gymnasium	150

No food or drink is allowed in the gymnasium.

Deposits & Fees

Security Deposit:	\$200
Alcoholic Beverage Security Deposit:	\$125
Setup Fee:	\$35
Off-Duty Police Fee (4-Hour Minimum):	\$400
Off-Duty Police Fee (each additional hour)	\$100 (per hour)

Hours of Rental Operation

Monday -Thursday:	8:00 a.m. - 10:00 p.m.
Friday & Saturday:	8:00 a.m. - 11:00 p.m.
Sunday:	1:00 p.m. - 10:00 p.m.

**HENRICO COUNTY DIVISION OF RECREATION AND PARKS
ALCOHOL POLICY FOR FACILITY RENTAL
EASTERN HENRICO RECREATION CENTER**

In addition to the Facility Rental Application, a separate Application to Use Alcoholic Beverages must be completed by the applicant and returned to the Site Manager at least thirty (30) days before the requested event. The applicant signing this form must be at least 21 years of age and must accept responsibility for the use of the facility during the date and times agreed.

Anyone wishing to serve alcoholic beverages in a Henrico County Division of Recreation and Parks rental facility must obtain a valid one-day banquet license from the Virginia Department of Alcoholic Beverage Control (ABC) or submit a valid Caterer's ABC License.

A separate \$125 alcohol security deposit must be submitted with the Application to Use Alcoholic Beverages. Please make checks payable to the County of Henrico.

For additional information, please call Eastern Henrico Recreation Center at (804) 225-2056.

The applicant must read and abide by the following requirements:

- The Application to Use Alcoholic Beverages must be completed and returned to the facility office at least thirty (30) days before the requested date. An additional security deposit of \$125 must be submitted with the application. This deposit will be refunded by a County of Henrico check to the applicant within thirty (30) days after the scheduled event except in the following instances:
 - Any damage is done to the building or property.
 - Applicant fails to meet facility cleanup requirements.
- The applicant, by signing the Application to Use Alcoholic Beverages, agrees to follow all rules and regulations outlined in the **Eastern Henrico Facility Reservation Guide** as well as all requirements for operating under a banquet license issued through the Virginia Department of Alcoholic Beverage Control.
- The applicant must obtain a banquet license from the Virginia Department of Alcoholic Beverage Control, unless the caterer of the event holds a valid Alcoholic Beverage Control Caterer's License. The applicant must present the ABC banquet license or a copy of the Caterer's ABC License to the facility office at least fourteen (14) days before the event.
- The ABC license shall be posted by facility staff before the start of the event. No alcohol may be consumed in any area other than the designated area for the event. No alcohol can be stored at the facility before the day of the event. All alcohol must be removed immediately following the event.
- The Division of Recreation and Parks reserves the right to remove any person(s) from the facility who do not follow the instructions for operating under a banquet license of the Virginia Department of Alcoholic Beverage Control.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 214-11

Page No. 1 of 1

Agenda Title: Resolution — To Accept Grant from the Virginia Dam Safety, Flood Prevention and Protection Assistance Fund

For Clerk's Office SEP 10 2011 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Kacchele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Dunati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Dunati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Dunati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Department of Public Works has been awarded a grant of \$11,940 from the Virginia Dam Safety, Flood Prevention and Protection Assistance Fund; and


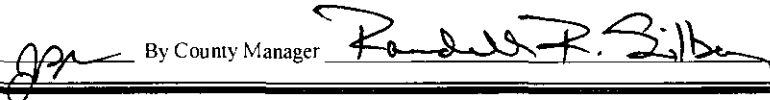
WHEREAS, the grant requires a 50% match from the County; and

WHEREAS, the department will use the funds to create dam break inundation zone maps and engineering specifications for repairs to Wellesley Dam which is located near Lauderdale Drive and Park Terrace Drive in the Three Chopt District and which is owned by the County; and

WHEREAS, the estimated cost to complete the project is \$39,080, and the difference will be paid through a capital funds transfer.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the County Manager to accept the grant and sign the grant documents in a form approved by the County Attorney.

Comments: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Routing: Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____