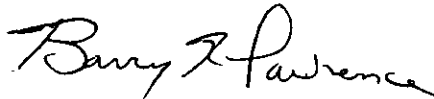


**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on Tuesday **October 25, 2011** at **4:45** p.m. in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- |                  |  |
|------------------|--|
| 4:45 – 5:15 p.m. | 2012 Legislative Program   |
| 5:15 – 5:45 p.m. | Unidirectional Water Main Flushing   |
| 5:45 – 6:00 p.m. | Closed Meeting for Discussion and Consideration of the Acquisition of Real Property in the Three Chopt District for the North Gayton Road Extension Project, Pursuant to Section 2.2-3711(A)(3) of the Code of Virginia, 1950, as Amended. |
| 6:00 – 6:45 p.m. | <i>Dinner</i>  |



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
October 20, 2011

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**October 25, 2011**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – George T. Drumwright, Jr., Deputy County Manager for Community Services

**APPROVAL OF MINUTES** – October 11, 2011 Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATION**

Proclamation – Pancreatic Cancer Awareness Month – November 2011.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

- 236-11            Resolution – Authorization for Acceptance of Grant – U.S. Department of Justice, Drug Court Programs Office.
- 237-11            Resolution – Approval of Mar-Mac Transportation Services, Inc. to Operate a Medical Transport Service in Henrico County.
- 238-11            Resolution – Award of Construction Contract – Department of Public Works Equipment Buildings Replacement at East End Depot.
- 239-11            Resolution - Acquisition of Smith Trust Property - North Gayton Road Project - Three Chopt District.
- 240-11            Resolution – Signatory Authority – Temporary Recycling Center – Tuckahoe District.
- 241-11            Resolution - Signatory Authority - Special Warranty Deed - Rising Mt. Zion Road - Varina District.
- 242-11            Resolution - Award of Construction Contract - Lakeside Boulevard Sewer Rehabilitation - Fairfield District.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
October 25, 2011**

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**INVOCATION** – George T. Drumwright, Jr., Deputy County Manager for Community Services

**PRESENTATION**

**PROCLAMATION – Pancreatic Cancer Awareness Month – November 2011.**

Pancreatic cancer is one of the deadliest cancers and is the fourth leading cause of cancer death in the United States. Seventy-four percent of pancreatic cancer patients die within the first year of their diagnosis while 94 percent of those diagnosed die within the first five years. The Pancreatic Cancer Action Network is the only national patient advocacy organization that serves the pancreatic cancer community in Henrico County and nationwide by focusing its efforts on public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer. This proclamation recognizes November 2011 as Pancreatic Cancer Awareness Month and calls the observance to the attention of all Henrico citizens.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

**RESOLUTION – Authorization for Acceptance of Grant – U.S. Department of Justice, Drug Court Programs Office.**

This Board paper authorizes the County Manager to accept a grant in the amount of \$89,519 from the United States Department of Justice, Drug Court Programs Office. The grant will be matched by \$39,518 from the existing Drug Court budget, in-kind contributions, or participant payments. It will be used to enhance services currently provided by the drug court program.

**RESOLUTION – Approval of Mar-Mac Transportation Services, Inc. to Operate a Medical Transport Service in Henrico County.**

This Board paper would approve Mar-Mac Transportation Services, Inc.'s operating in Henrico County. The company provides non-emergency ambulance transports between health care facilities in the Richmond metropolitan area. Mar-Mac has requested Board approval because it is required for Mar-Mac to renew its state EMS license.

Mar-Mac is headquartered in Accomac, Virginia and has over 400 employees in Virginia and North Carolina. It has a local office at 3000 Impala Drive in the Brookland District and has operated in the County since 2009.

Mar-Mac has assured the Division of Fire it will not respond to 9-1-1 emergency calls unless specifically requested by the County through the County's EMS system.

The Fire Chief recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION – Award of Construction Contract – Department of Public Works Equipment Buildings Replacement at East End Depot.**

This resolution awards a construction contract to **Suburban Remodeling Corporation** in the amount of **\$2,207,600** to demolish existing pole barn structures at the Public Works East End Depot and replace the buildings with new, pre-fabricated metal structures. The new equipment buildings will total 31,876 square feet and will include a 2,220 square foot shop building for road crew equipment maintenance. The new structures are designed to allow for disassembly and relocation in the future.

The base bid includes all demolition, construction of new building sections A, B & C with front loading access only, and maintains existing grading and drainage at the rear of each building. Additive Alternate Number 1 adds building sections D & E. Additive Alternate Number 2 adds stone base, asphalt, grading, and drainage necessary to provide front and rear (drive through) access to building sections A, B & C.

The Public Works East End Depot will remain operational during construction. The work is scheduled to be completed within 160 calendar days after the date of written notice to proceed.

The County received three bids on September 27, 2011, as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Total</u>
<b>Suburban Remodeling Corporation</b>	<b>\$1,298,800.00</b>	<b>\$698,800.00</b>	<b>\$210,000.00</b>	<b>\$2,207,600.00</b>
Boblits Enterprises, LLC	\$1,394,604.42	\$720,036.50	\$213,092.46	\$2,327,733.38
Prestige Construction Group, Inc.	\$1,523,690.00	\$629,409.00	\$119,383.00	\$2,272,482.00

After review and evaluation of the bids, the Department of General Services determined **Suburban Remodeling Corporation** is the lowest responsive and responsible bidder. Funding to support the contract is available within the project budget.

The Directors of General Services and Public Works recommend approval of the Board Paper, and the County Manager concurs.

**RESOLUTION - Acquisition of Smith Trust Property - North Gayton Road Project - Three Chopt District.**

This Board paper authorizes settlement of the condemnation styled *Board of Supervisors of Henrico County, Virginia v. Sheran S. Shiner and Susanne M. Smith, Trustees of the Thomas A. Smith Family Trust*, Case No. CL10-902, pending in the Henrico County Circuit Court.

The case involves the taking of 236,098 square feet of fee simple right-of-way, 83,781 square feet of permanent slope and drainage easements, 19,932 square feet of temporary construction easements, and 576.56 square feet of a permanent easement for Virginia Electric and Power Company, all for the North Gayton Road project. The owners have agreed to accept \$701,093.45 as just compensation for the property taken by the County.

The Directors of Real Property and Public Works and the County Attorney recommend approval of the Board paper, and the County Manager concurs.

**RESOLUTION – Signatory Authority – Temporary Recycling Center – Tuckahoe District.**

This resolution will authorize the County Manager to execute an agreement to sub-lease approximately one acre of land at 2340 Pump Road for a temporary public recycling center while Fire Stations 9 and 13 undergo remodeling. Third Presbyterian Church leases 19 acres at this location and has agreed to sub-lease the necessary space for the fair market rental value of \$500 per month. The anticipated period of the sub-lease is 13 months.

The Directors of Public Utilities and Real Property recommend approval of this action, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Special Warranty Deed - Rising Mt. Zion Road - Varina District.**

This resolution will authorize the Chairman and Clerk to execute a special warranty deed conveying 0.593 acres fronting on Rising Mt. Zion Road to Nathaniel S. Roots. The Board authorized conveyance of this property by a quitclaim deed on October 26, 2010, but the land should have been conveyed by a special warranty deed. Mr. Roots will pay \$3,500 for the property.

The Director of Real Property recommends approval of this Board paper, and the County Manager concurs.

**RESOLUTION -Award of Construction Contract - Lakeside Boulevard Sewer Rehabilitation - Fairfield District.**

This resolution awards a contract to G. L. Howard, Inc. to rehabilitate approximately 3,280 linear feet of 8-inch and 10-inch diameter sewer piping using the lining method, rehabilitate approximately 17 manholes using a cementitious lining, and replace 33 sewer laterals along Lakeside Boulevard, 4<sup>th</sup> Street, and LaVon Drive and in easements for parcels facing Lakeside Boulevard, Lake Crest Court, and Lake Crest Way.

The purpose of the project is to maintain the reliability of the sewer system in the area by replacing deteriorated piping systems installed in the early 1960's. The work is anticipated to begin in January 2012 and to be completed by September 2012. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Three bids were received on September 13, 2011 in response to IFB # 10-8780-2CE and Addendum No. 1 for the Lakeside Boulevard Sewer Rehabilitation project:

<b>Bidders</b>	<b><u>Bid Amounts</u></b>
<b>G. L. Howard, Inc.</b> <b>Rockville, VA</b>	<b>\$441,545.00</b>
J. D. Ludwig, Inc. West Point, VA	\$586,600.00
Lyttle Utilities, Inc. Richmond, VA	\$627,000.00

The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.