

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
November 22, 2011

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 22, 2011 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Richard W. Glover, Vice Chairman, Brookland District  
James B. Donati, Jr., Varina District  
David A. Kaechele, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, FAICP, Deputy County Manager for Special Services  
Leon T. Johnson, Ph.D., Deputy County Manager for Administration  
Robert K. Pinkerton, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:03 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

George T. Drumwright, Jr., Deputy County Manager for Community Services, delivered the invocation.

**MANAGER'S COMMENTS**

Mr. Thornton, Mr. Hazelett, and members of the Division of Police staff attended the 2011 Congressional Veteran Commendation Presentation Ceremony at the Virginia War Memorial on the morning of November 22. Cecil M. Mayton, a Henrico police officer who has worked in the Division for 35 years along with Police Chief Douglas A. Middleton, was recognized during the ceremony for his activities in Vietnam from 1969 to 1975 while serving as a sergeant in the United States Army. Sergeant Mayton received a number of awards during his military duty in Vietnam. At Mr. Hazelett's request, Chief Middleton elaborated on Sergeant

Mayton's background, noting that Sergeant Mayton currently works in the Division's criminal investigations section and is a mentor to younger officers.

**BOARD OF SUPERVISORS' COMMENTS**

There were no comments from the Board.

**RECOGNITION OF NEWS MEDIA**

No media representatives were present.

**APPROVAL OF MINUTES**

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, the Board approved the minutes of the November 9, 2011 Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Glover, Donati, Kaechele, O'Bannon

No: None

**PUBLIC HEARING ITEM**

259-11 Resolution - Signatory Authority - Quitclaim of Broaddus Avenue - Fairfield District.

No one from the public spoke in opposition to this item.

*Jon Tracy, Director of Real Property, responded to a question from Mr. Kaechele.*

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

**PUBLIC COMMENTS**

There were no comments from the public.

**GENERAL AGENDA**

260-11 Resolution - Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2011 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 261-11 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2011-12 Annual Fiscal Plan: December, 2011.

*Mr. Hazelett responded to questions from Mr. Glover.*

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

- 262-11 Resolution – Authorization to Accept Grant Funding from the 2010 State Homeland Security Grant Program as Administered by the Virginia Department of Emergency Management.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

- 263-11 Resolution – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management.

On motion of Mr. Glover, seconded by Mr. Donati, and by unanimous vote, the Board approved this item – see attached resolution.

- 264-11 Resolution – Signatory Authority – Acquisition of Real Property – Windsor Club of Elko – Varina District.

Mr. Donati read a prepared statement declaring his personal interest in a transaction involving the County's acceptance of a gift of real property containing 1.642 acres from the Windsor Club of Elko, located at 6216 White Oak Road for \$1 consideration. The County will improve the facility and operate the property for recreational purposes, subject to the terms and conditions set forth in a Memorandum of Understanding between the parties. The Board, as part of the budget amendment introduced on May 24, 2011 and approved on June 14, 2011, appropriated \$370,000 for the capital improvements and \$80,000 for operating expenses. Mr. Donati's personal interest consists of his status as one of approximately 170 shareholders of the club.

On motion of Mr. Donati, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 265-11 Resolution - Signatory Authority - Host Agreement Amendments and DEQ Certification - BFI Waste Systems of Virginia, LLC - Varina District.

Mr. Rapisarda responded to a question from Mr. Kaechele.

On motion of Mr. Donati, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

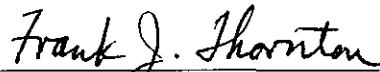
266-11 Resolution - Letter of Intent to Participate in VDOT's Revenue Sharing Program - Left-Turn Lane on Woodman Road at Jesse Chavis Drive - Fairfield District.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

267-11 Resolution - Acceptance of Roads.

On motion of Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:20 p.m.



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Chairman, Board of Supervisors  
Henrico County, Virginia



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 259-11

Page No. 1 of 1

Agenda Title **RESOLUTION –Signatory Authority –Quitclaim of Broaddus Avenue –Fairfield District**

<p>For Clerk's Use Only:</p> <p>Date <b>NOV 22 2011</b></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Glover</u> Secoaded by (1) <u>Donati</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, adjacent property owners have requested the County release its interest in an unimproved strip of land known as Broaddus Avenue for which the County has no use or future need; and,

WHEREAS, once quitclaimed, the land would be added to the adjoining lots; and,

WHEREAS, this resolution was advertised and a public hearing was held on November 22, 2011 pursuant to Section 15.2-1813 of the Code of Virginia.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the Chairman is authorized to execute a quitclaim deed, in a form approved by the County Attorney, conveying any interest the County may have in the strip of land labeled "BROADDUS AVENUE 0.839 ACRES" on the attached Exhibit "A."

Comments: This request has been routed through the Departments of Public Works, Public Utilities, and Planning without objection. The Directors of Public Works, Public Utilities, Planning and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head

*[Signature]*

By County Manager

*[Signature]*

Routing:

Yellow to:

Real Property

Copy to:

Certified:

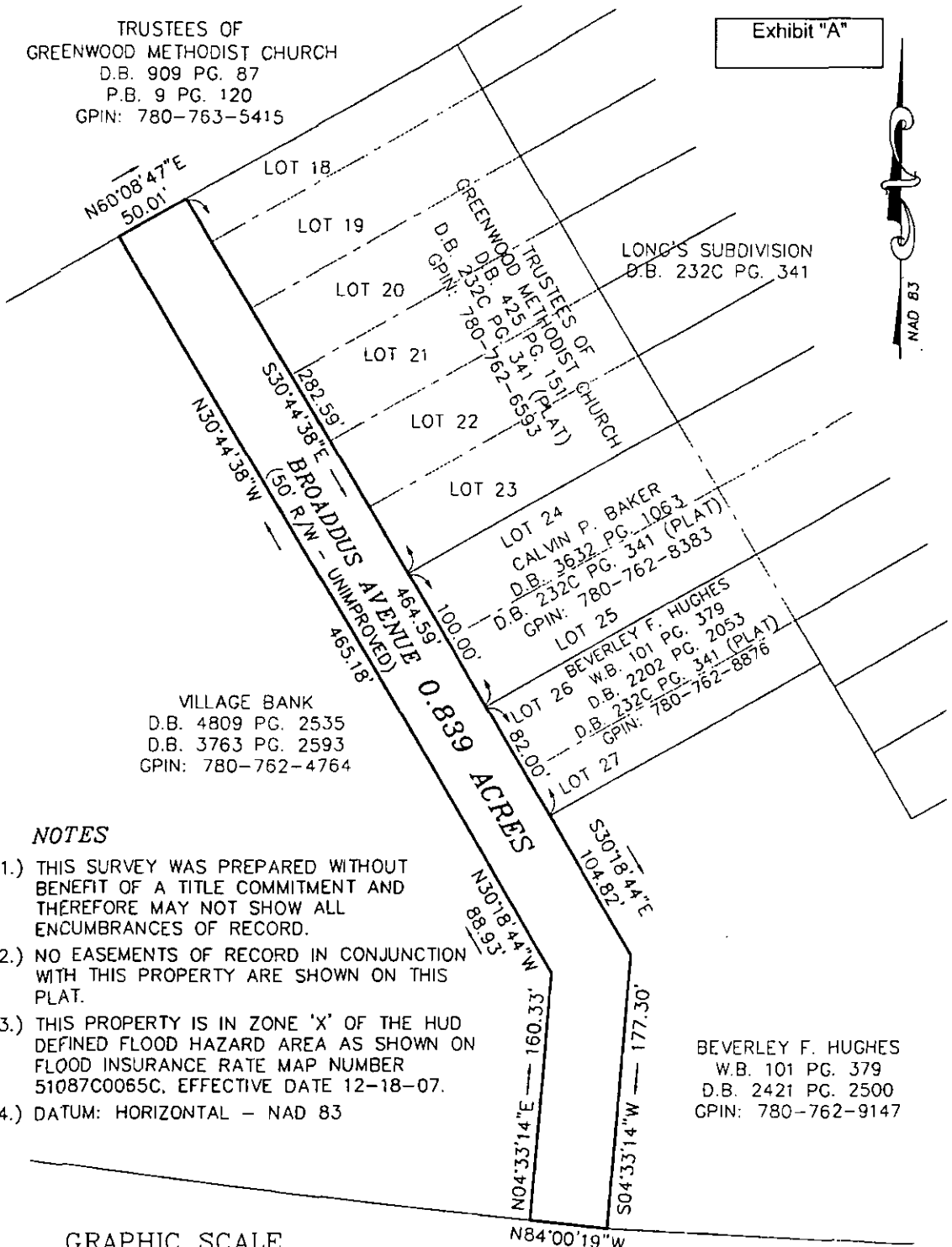
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Clerk, Board of Supervisors

Date:

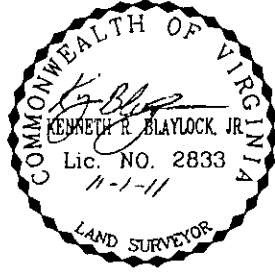
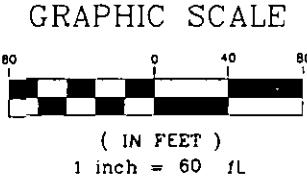
TRUSTEES OF  
GREENWOOD METHODIST CHURCH  
D.B. 909 PG. 87  
P.B. 9 PG. 120  
GPIN: 780-763-5415

Exhibit "A"



**NOTES**

- 1.) THIS SURVEY WAS PREPARED WITHOUT BENEFIT OF A TITLE COMMITMENT AND THEREFORE MAY NOT SHOW ALL ENCUMBRANCES OF RECORD.
- 2.) NO EASEMENTS OF RECORD IN CONJUNCTION WITH THIS PROPERTY ARE SHOWN ON THIS PLAT.
- 3.) THIS PROPERTY IS IN ZONE 'X' OF THE HUD DEFINED FLOOD HAZARD AREA AS SHOWN ON FLOOD INSURANCE RATE MAP NUMBER 51087C0065C, EFFECTIVE DATE 12-18-07.
- 4.) DATUM: HORIZONTAL - NAD 83



**PLAT [REDACTED] A 50' WIDE PARCEL OF  
LAND KNOWN AS BROADDUS AVENUE  
FAIRFIELD DISTRICT \*HENRICO COUNTY, VIRGINIA**

<b>JENNINGS STEPHENSON, P.C.</b> LAND SURVEYORS & PLANNERS	10160 STAPLES MILL ROAD GLEN ALLEN, VA 23060 PHONE (804) 545-6235 FAX (804) 545-6259	DATE: NOV. 1, 2011	SCALE: 1" = 80'
		DRAWN BY: KRB	CHECK BY: KRB

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **260-11**  
Page No. 1 of 1

Agenda Title **RESOLUTION – Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2011 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee**

<p>For Clerk's Use Only:</p> <p style="font-size: 1.2em; font-weight: bold;">NOV 22 2011</p> <p>Date _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Donati</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2011 including the Schedule of Expenditures of Federal Awards, is received in accordance with the Single Audit Act and OMB Circular A-133, as audited by KPMG LLP, Certified Public Accountants; and

**BE IT FURTHER RESOLVED** that the Board acknowledges that the Henrico County Audit Committee (consisting of Board of Supervisors members from the Tuckahoe and Varina Districts plus the County Manager) having met on March 8, May 24, July 26, November 9 and November 22, 2011, discharged its duties and responsibilities by reviewing the presented External and Internal Audit Reports, Audit Plans, External Auditor Compensated Services, and hitemal Audit Planning Survey.

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.

<p>By Agency Head <u>[Signature]</u></p> <hr/> <p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p style="text-align: center;"><i>As true</i></p> <p>By County Manager <u>[Signature]</u></p> <hr/> <p>Certified: _____</p> <p>A Copy Teste: _____</p> <p style="text-align: right;">Clerk, Board of Supervisors</p> <p>Date: _____</p>
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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **261-11**  
Page No. 1 of 1

Agenda Title **INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the  
FY 2011-12 Annual Fiscal Plan: December, 2011**

<p>For Clerk's Use Only:</p> <p>Date <b>NOV 22 2011</b></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Glover</u> Seconded by (1) <u>Donati</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>OTHER</b></td> </tr> <tr> <td>Donati, J.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		<b>YES</b>	<b>NO</b>	<b>OTHER</b>	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**WHEREAS**, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated November 15, 2011 requesting amendments to the 2011-12 Annual Fiscal Plan; and,

**WHEREAS**, the County Manager listed by department and cost center, the purpose of the request, and the source of funding to support the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on December 13, 2011, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, December 6, 2011.

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.

By Agency Head \_\_\_\_\_

By County Manager Donati \_\_\_\_\_

Routing:

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



AMENDMENT TO THE 2011-12  
ANNUAL FISCAL PLAN FOR DECEMBER, 2011

**OPERATING FUNDS**

**FUND 0101 - GENERAL FUND - General Operating Fund**

**Department - 16 - General Services**

16211 - Maintenance and Custodial \$ 458,655

0000 00000 - To appropriate funding needed for operating costs associated with the Best Plaza building for the remainder of fiscal year 2011-12. Expenditures for the facility include utilities, building maintenance, landscaping and janitorial costs. Funding will come from the fund balance of the General Fund.

**Department - 24 - Public Health**

24001 - Public Health \$ 70,486

0000 00000 - To appropriate funding to cover the additional amount that the County will be required to pay towards the Public Health Local Government Agreement. The increase is due to a decrease in restaurant inspection fees. This funding will come from the fund balance of the General Fund.

**Total GENERAL FUND**

**\$ 529,141**

**FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County**

**Department 12 - Police**

12800 - Grants

0000 05430 - SHSGP12 \$ 16,040

To appropriate funding received from the Virginia Department of Emergency Management. These federal funds are pass through from the Department of Homeland Security, under the State Homeland Security Grant Program (SHSGP), and are being administered by the Commonwealth. Funds will be used to purchase a license plate reader system. No County matching funds are required.

**Department 13 - Fire**

13113 - Emergency Planning and Safety

0000 05431 - 2010 CERT (Community Emergency Response Team) \$ 13,000

To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the National Preparedness Directive, Department of Homeland Security and are being administered by the Commonwealth for the Citizens Corps Program. Funds will be used for classroom instruction, CERT personnel training, program training materials and equipment, and advertisement of the program. No local match is required.

0000 00000	- <u>2009 CV UASI Citizen Outreach</u>	44,000
	To appropriate funding from the Virginia Department of Emergency Management. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the Commonwealth. Funds will be used for the Central Virginia Urban Area Security Initiative Citizen Outreach Media project. No local match is required.	
0000 05432	- <u>HazMat Team Equipment, Training, and Exercise</u>	55,000
	To appropriate funding from the Virginia Department of Emergency Management for the 2010 State Homeland Security Grant Program. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to purchase equipment and provide funding for training and exercise opportunities for the Division of Fire's Hazardous Incident Response Team. No local match is required.	
	Total Fire	\$ 112,000
Department 23 - Recreation and Parks		
23101	- <u>Director</u>	
0476 05154	- <u>Recreation Donations - Brookland Youth Baseball/Softball</u>	\$ 900
	To appropriate donations received from Shoney's and Captain D's of Richmond for the Brookland Youth Sports Awards.	
23222	- Special Programs - Cultural Arts	
0000 00956	- <u>Local Government Challenge Grant</u>	5,000
	The Virginia Commission of the Arts has awarded the County of Henrico, a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs such as gallery exhibits, art classes, performing arts, and signature events associated with the Cultural Arts Center at Glen Allen. No County matching funds are required.	
	Total Recreation and Parks	\$ 5,900

## Department 38 - Community Revitalization

38003	- CDBG	
0000 05399	- <u>FY2011-12 CDBG Commercial Assistance Program</u>	\$ 142,172
0000 05400	- <u>FY2011-12 CDBG CONNECT Program</u>	114,000
0000 05401	- <u>FY2011-12 CDBG Administration</u>	67,867
0000 05403	- <u>FY2011-12 CDBG ElderHomes Rehabilitadon</u>	65,480
0000 05405	- <u>FY2011-12 CDBG ElderHomes Emergency and Minor Repairs</u>	219,944
0000 05406	- <u>FY2011-12 CDBG HOME Inc. Downpayment Assistance</u>	24,659
0000 05408	- <u>FY2011-12 CDBG RAMPS</u>	33,500
	Sub-Total, CDBG	<u>\$ 667,622</u>

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2011-12 grant funds in the amount of \$667,622, for these seven programs/purposes.

38004	- HOME	
0000 05402	- <u>FY2011-12 HOME Administration</u>	50,000
0000 05404	- <u>FY2011-12 HOME ElderHomes Rehabilitation</u>	231,649
0000 05407	- <u>FY2011-12 HOME HOME, Inc. Downpayment Assistance</u>	75,000
0000 05409	- <u>FY2011-12 HOME CHDO Activities</u>	50,000
	Sub-Total, HOME	<u>\$ 406,649</u>

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnership Act, has awarded the County of Henrico, fiscal year 2011-12 grant funds in the amount of \$406,649, for these four programs/purposes.

Total Community Revitalization (HUD)	<u>\$ 1,074,271</u>
Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	<u>\$ 1,208,211</u>

## FUND 1108 - SPECIAL REVENUE FUND - Capital Region Workforce Partnership

## Department 27 - Capital Region Workforce Partnership

27004	- Workforce Parmership	
0000 05372	- <u>WIA Youth - FY2011-12 (Out of School)</u>	\$ 207,318
0000 05373	- <u>WIA Adult - FY2011-12</u>	181,155
0000 05374	- <u>WIA DW - FY2011-12</u>	322,700
0000 05375	- <u>WIA Administration - FY2011-12</u>	96,783

This will amend the Capital Region Workforce Partnership's budget to include additional federal funding for the Workforce Investment Act. Funds will be utilized for affected workers across the region.

Total Fund 1108 - Special Revenue Fund - CRWP	<u>\$ 807,956</u>
Total SPECIAL REVENUE FUND	<u>\$ 2,016,167</u>

**FUND 6301 - RISK MANAGEMENT FUND**

Department 16 - General Services

16001 - Risk Management

0000 00000 - Risk Management

\$ 6,338,925

Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2012. This appropriation is an estimate of what will be required for the balance of the fiscal year. In fiscal year 2010-11, this amendment was appropriated in the amount of \$5,837,198. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.

Total OPERATING FUNDS

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\$ 8,884,233**CAPITAL FUNDS**

FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects

Department 29 - Real Property

29999 - Real Property Capital Projects

0000 06649 - Best Plaza

\$ 657,515

This amendment will provide funding for a planning study for the phased occupancy of the 286,846 square ft. Best Plaza building. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 - Director

0000 00000 - Dorey Park Football Field Area Improvements

\$ 320,000

This amendment will provide funding for the construction of a press box, concession shelter, and bleachers for the football field at Dorey Park. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Dorey Park Equestrian Center Restroom

285,000

This amendment will provide funding for the construction of a restroom for the equestrian area at Dorey Park. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Recreation and Parks

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\$ 605,000

## Department 32 - Non-Departmental

32001 - Non-Departmental

0000 00000 - Eastern Henrico FISH \$ 10,000

This amendment will provide additional funding to the Eastern Henrico FISH organization which provides clothes, food, and financial assistance for Henrico County citizens. This funding, in addition to the \$29,160 in the FY2011-12 approved budget, will bring the total funding for this purpose to \$39,160. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

## Department 50 - Education

50331 - Constmction and Maintenance

0000 00000 - Elko Middle School - Athledc Facility Enhancements \$ 45,000

This amendment will provide funding for the purchase of athletic equipment for Elko Middle School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Henrico High School - Athletic Equipment 15,000

This amendment will provide funding for athletic equipment at Henrico High School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Adams Elementary School - Cafeteria Furnimre 18,000

This amendment will provide funding for cafeteria fumimre at Adams Elementary School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Laburnum Elementary School - Playground Equipment 20,000

This amendment will provide funding for playground equipment at Laburnum Elementary School. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Varina High School and Highland Springs High School - JROTC 15,000

This amendment will provide funding for JROTC programs at Varina High School and Highland Springs High School to help with expenses related to various JROTC related competition and opportunities to enhance the training that the students are receiving in the JROTC programs. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 00000 - Varina High School - Career Readiness Certificate Testing 30,000

This amendment will provide funding for the Virginia Career Readiness Certificate (CRC) testing at Varina High School. The CRC provides employers, career seekers, and workforce professionals with information and access to the Career Readiness Certificate. The cost of the CRC test is \$30 and this funding will allow us to test all incoming technical center juniors and then retest where needed. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Education	<u>\$ 143,000</u>
Total Fund 2111 - Capital Initiatives Fund	<u>\$ 758,000</u>
Total CAPITAL PROJECTS FUND	<u>\$ 1,415,515</u>
Total Amendments/Appropriations	<u>\$ 10,299,748</u>

TRANSFER OF FUNDS  
BETWEEN OPERATING FUNDS AND CAPITAL FUNDS

FROM:

FUND 2134 - ARRA - SCHOOLS CAPITAL PROJECTS FUND

Department 50 - Education

50331 - Constmction and Maintenance

0000 06289 - Lakeside ES (6) Classroom Addition \$ (301,652)

0000 06290 - Tuckahoe ES (4) Classroom Addifion (501,107)

0000 06298 - Dumbarton ES (4) Classroom Addifion (353,653)

0000 06303 - HS#2 East Planning & Construction (316,251)

TO:

OPERATING FUNDS

FUND 0108 - ARRA - SCHOOLS GENERAL FUND

Department 50 - Education

50101 - Elementary School Education \$ 1,472,663

0000 00000 This request is to transfer \$1,472,663 of unspent balances in four capital projects to the General Fund to support Elementary Education. These projects were funded with American Recovery and Reinvestment Act (ARRA) funds received through the Commonwealth of Virginia.



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 262-VI

Page No. 1

Agenda Title: RESOLUTION – Authorization to Accept Grant Funding from the 2010 State Homeland Security Grant Program as Administered by the Virginia Department of Emergency Management

For Clerk's Use Only: <b>NOV 22 2011</b> Date: <input checked="checked" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
	Moved by (1) <u>Glover</u> Secoded by (1) <u>Kaechele</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	Donati, J. <input checked="checked" type="checkbox"/> _____ Glover, R. <input checked="checked" type="checkbox"/> _____ Kaechele, D. <input checked="checked" type="checkbox"/> _____ O'Bannon, P. <input checked="checked" type="checkbox"/> _____ Thornton, F. <input checked="checked" type="checkbox"/> _____

WHEREAS, the Division of Fire wishes to accept grant funding totaling \$55,000 through the 2010 State Homeland Security Grant (CFDA #97.073) from the National Preparedness Directorate, United States Department of Homeland Security, and administered by the Virginia Department of Emergency Management; and

WHEREAS, this funding will be used by the Division of Fire to procure equipment and provide training and exercise opportunities for the County's Hazardous Materials team.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the County Manager to accept grant funding totaling \$55,000 through the 2010 State Homeland Security Grant (CFDA #97.073) from the National Preparedness Directorate, United States Department of Homeland Security, and administered by the Virginia Department of Emergency Management.

Comments: This grant does not require a local match. The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head Jedwin M. Smith <sup>Done</sup> By County Manager [Signature]

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. **203-11**

Page No. 1

Agenda Title: **RESOLUTION – Authorization to Accept Grant Funding from the FY2010 Urban Area Security Initiative (UASI) Grant Program as Managed by the Virginia Department of Emergency Management**

For Clerk's Use Only: <b>NOV 22 2011</b> Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Clover</u> Seconded by (1) <u>Donati</u> (2) _____                      (2) _____ REMARKS: <div style="text-align: center; font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">             APPROVED           </div>	YES    NO    OTHER Donati, J. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, the Division of Fire wishes to accept a grant from the FY2010 Urban Area Security Initiative (UASI) Grant Program as managed by the Virginia Department of Emergency Management; and

WHEREAS, this funding will be used to provide advertisement and outreach materials in support of the Central Virginia UASI Regional Survivor Day training to be held in January, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the County Manager to accept grant funding totaling \$44,000.00 from the Virginia Department of Emergency Management.

Comments: This grant does not require a local match. The Fire Chief recommends approval of this Board paper; the County Manager concurs.

By Agency Head *Adrian St. Smith*      By County Manager *[Signature]*

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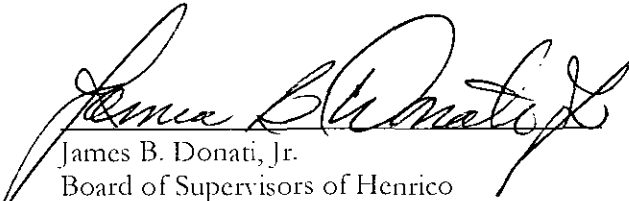
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**DECLARATION OF PERSONAL INTEREST  
IN TRANSACTION CONSIDERED BY  
THE BOARD OF SUPERVISORS**

Pursuant to the requirements of § 2.2-3115(G) of the Code of Virginia, 1950, as amended, I hereby declare my personal interest in a transaction relating to the acquisition of real property in the Varina Magisterial District, considered by the Board of Supervisors of Henrico County, Virginia on November 22, 2011 as follows:

- (1) The transaction involved is to accept a gift of real property containing 1.462 acres from the Windsor Club of Elko located at 6216 White Oak Road Sandston, VA, 23150 for \$1 consideration with the County improving the facility and operating the property for recreation purposes, subject to the terms and conditions set forth in a Memorandum of Understanding between the parties. The Board, as a part of the budget amendment introduced on May 24, 2011 and approved on June 14, 2011, appropriated \$370,000 for the capital improvements including \$80,000 for operating expenses.
- (2) My personal interest consists of my status as one of approximately 170 shareholders of Windsor Club of Elko. I would benefit from the transaction to the same extent as other shareholders under the proposed terms of the MOU which allows the Club some free use of the property and allows shareholders to rent the space at reduced rental rates.
- (3) I am a member of a group of people affected by the transaction, namely, those persons who are shareholders in Windsor Club of Elko.
- (4) I am able to participate in the transaction fairly, objectively, and in the public interest.

  
James B. Donati, Jr.  
Board of Supervisors of Henrico  
County, Virginia

Dated: November 22, 2011



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 264-11

Page No. 1 of 1

Agenda Title: **RESOLUTION – Signatory Authority – Acquisition of Real Property – Windsor Club of Elko – Varina District**

For Clerk's Use Only <b>NOV 28 2011</b>	<b>BOARD OF SUPERVISORS ACTION</b>	YES    NO    OTHER
Date: _____	Moved by (1) <u>Donati</u> Seconded by (1) <u>O'Bannon</u> (2) _____                                      (2) _____	Donati, J.        ✓ _____
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	REMARKS: <b>APPROVED</b>	Glover, R.        ✓ _____ Kaechele, D.     ✓ _____ O'Bannon, P.     ✓ _____ Thornton, F.     ✓ _____

WHEREAS, Windsor Club of Elko ("WCOE") owns approximately 1.462 acres of land with improvements thereon located at 6216 White Oak Road, (the "Property") which it has used to provide recreational facilities and activities to the community for many years; and,

WHEREAS, WCOE has offered to convey the Property to the County at no cost, subject to WCOE's right to use the Property at various times for its purposes; and,

WHEREAS, WCOE has executed and tendered to the County a Memorandum of Understanding ("MOU") setting out the terms for WCOE's future use for the Property; and,

WHEREAS, the Deed of Gift and the MOU have been approved as to form by the County Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) The County Manager is authorized to execute the MOU; and,
- (2) The County Attorney is directed to cause title to be examined to the Property, and the County Manager is authorized, upon approval of the title to the Property by the County Attorney, to accept the Deed of Gift; and,
- (3) The County Manager and the County Attorney are authorized to undertake all additional actions necessary to acquire title to the Property.

COMMENTS: The Directors of Real Property and Recreation and Parks recommend approval of this Board paper; the County Manager concurs.

By Agency Head Eli Luster          By County Manager [Signature]

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 265-11  
Page No. 1

Agenda Title: RESOLUTION — Signatory Authority — Host Agreement Amendments and DEQ Certification — BFI Waste Systems of Virginia, LLC — Varina District

For Clerk's Use Only:  Date: <b>NOV 22 2011</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<p style="text-align: center;">BOARD OF SUPERVISORS ACTION</p> Moved by (1) <u>Donati</u> Seconded by (1) <u>Glover</u> (2) _____                      (2) _____  REMARKS: <b>APPROVED</b>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, E.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, E.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, BFI Waste Systems of Virginia, LLC ("BFI") desires to expand its current landfill on Charles City Road to include property acquired from the County in 2009 as well as other adjacent property; and,

WHEREAS, before the Virginia Department of Environmental Quality ("DEQ") can permit the expansion, the County must certify that it has executed a host agreement with BFI which includes provisions about such things as compensation, daily travel routes and traffic volumes, daily disposal limits, anticipated service areas, and testing of air and water samples at BFI's expense; and,

WHEREAS, the County and BFI executed a Host Agreement in 2004 and have negotiated amendments to satisfy state law requirements.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute: (1) amendments to the host agreement in a form approved by the County Attorney, and (2) certification to DEQ that the necessary host agreement has been executed by BFI and the County.

Comments: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head Arthur O. Petrini      By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **266-11**  
Page No. 1 of 1

**Agenda Title: RESOLUTION — Letter of Intent to Participate in VDOT's Revenue Sharing Program — Left-Turn Lane on Woodman Road at Jesse Chavis Drive — Fairfield District**

For Clerk's Use Only:  Date: <b>NOV 22 2011</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Glover</u> Seconded by (1) <u>O'Bannon</u> (2) _____    (2) _____  REMARKS: <b>APPROVED</b>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Donati, J.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> </tbody> </table>		YES	NO	OTHER	Donati, J.	✓	—	—	Glover, R.	✓	—	—	Kaechele, D.	✓	—	—	O'Bannon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Donati, J.	✓	—	—																							
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Kaechele, D.	✓	—	—																							
O'Bannon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, the Revenue Sharing Program of the Virginia Department of Transportation (the "Program") allocates matching state funds for local highway projects; and,

WHEREAS, widening a 0.22 mile section of Woodman Road between Woodman Hills Court and Jesse Chavis Drive for a southbound left-turn lane is eligible for state matching funds; and,

WHEREAS, the County's cost estimate is \$268,000, and the County wishes to apply for \$116,000 in state matching funds; and,

WHEREAS, the County must submit a letter of intent to participate in the Program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the Director of Public Works to submit a letter of intent to participate in the Program for Fiscal Year 2012-2013.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head \_\_\_\_\_ *PA*      By County Manager \_\_\_\_\_ *[Signature]*

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **267-11**  
Page No. 1 of 1

Agenda Title: **RESOLUTION - ACCEPTANCE OF ROADS**

For Clerk's Use Only: <b>NOV 22 2011</b> Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Glover</u> Seconded by (1) <u>Kaechele</u> <b>APPROVED</b>	YES    NO    OTHER Donati, J. <input checked="" type="checkbox"/> _____ Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
	REMARKS: _____	

**BE IT RESOLVED** by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

**Glenside Woods, Section 2 - Brookland District**

Cloverdale Street from Crockett Street to 0.09 Mi. N. of Crockett Street	<u>0.09 Mi.</u>
<b>Total Miles</b>	<b>0.09 Mi.</b>

**Spring Lake - Fairfield District**

Thomas Kenney Drive from Mountain Road to 0.61 Mi. W. of Mountain Road	0.61 Mi.
Houze Terrace from Thomas Kenney Drive to 0.07 Mi. N. of Thomas Kenney Drive	0.07 Mi.
Spring Lake Place from Thomas Kenney Drive to 0.09 Mi. N. of Thomas Kenney Drive	0.09 Mi.
Johnnetta Lane from Thomas Kenney Drive to 0.06 Mi. S. of Thomas Kenney Drive	0.06 Mi.
Par Farm Court from Thomas Kenney Drive to 0.06 Mi. E. of Thomas Kenney Drive	<u>0.06 Mi.</u>
<b>Total Miles</b>	<b>0.89 Mi.</b>

By Agency Head [Signature]      By County Manager [Signature]

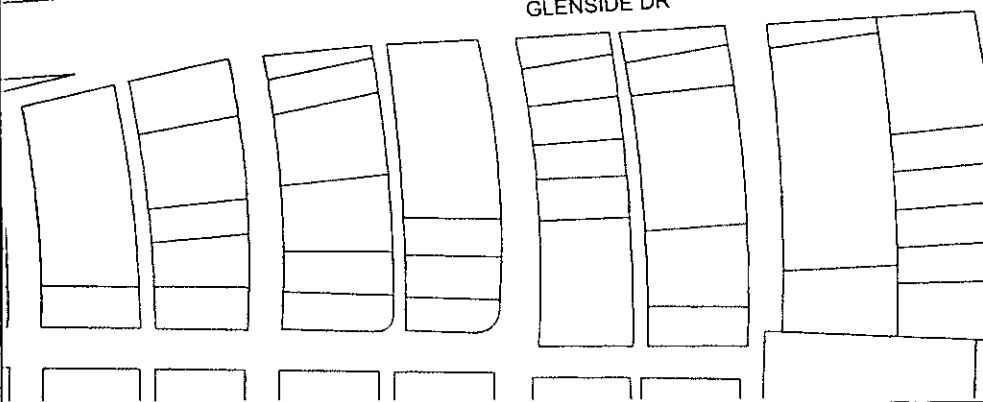
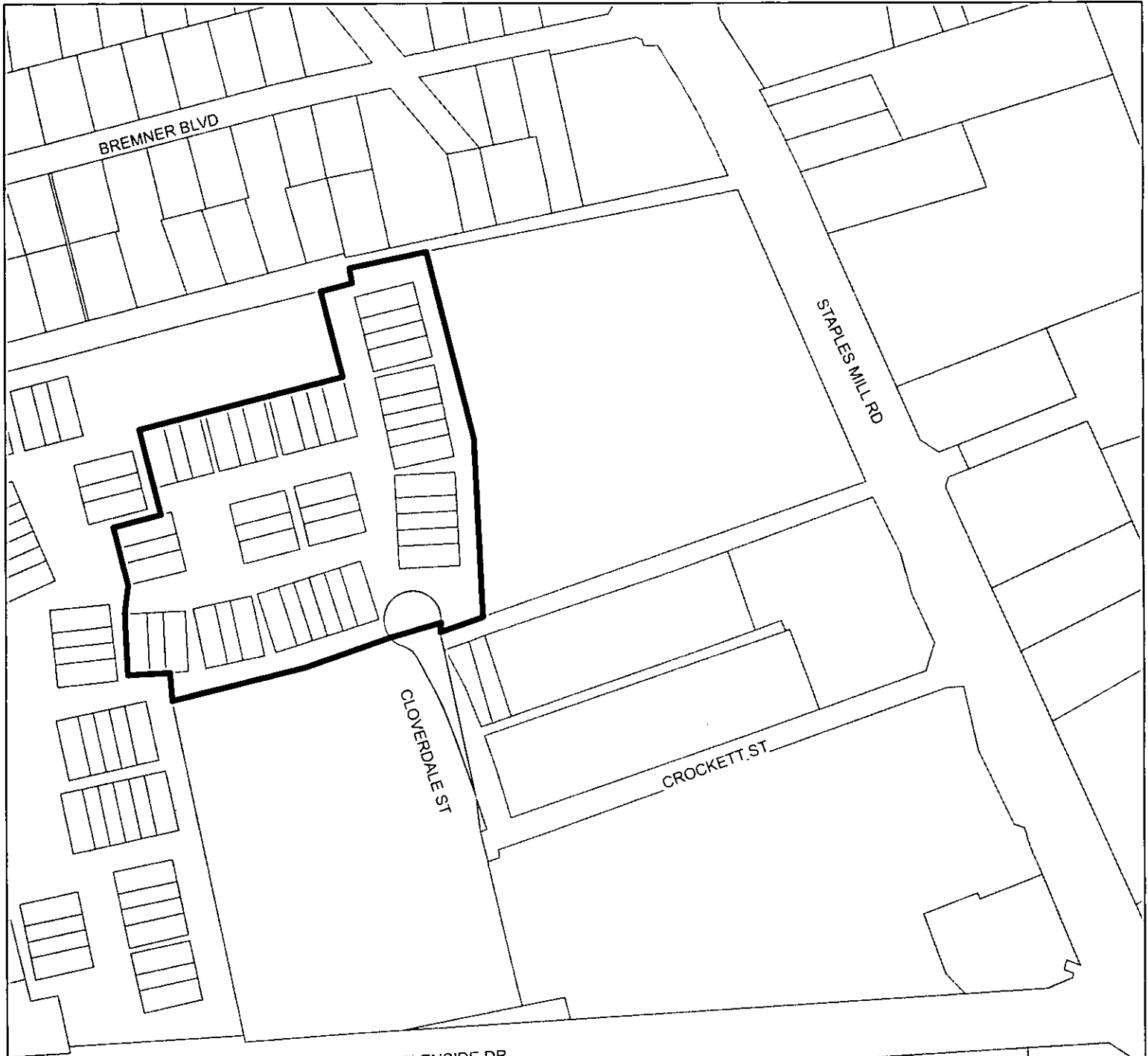
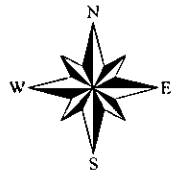
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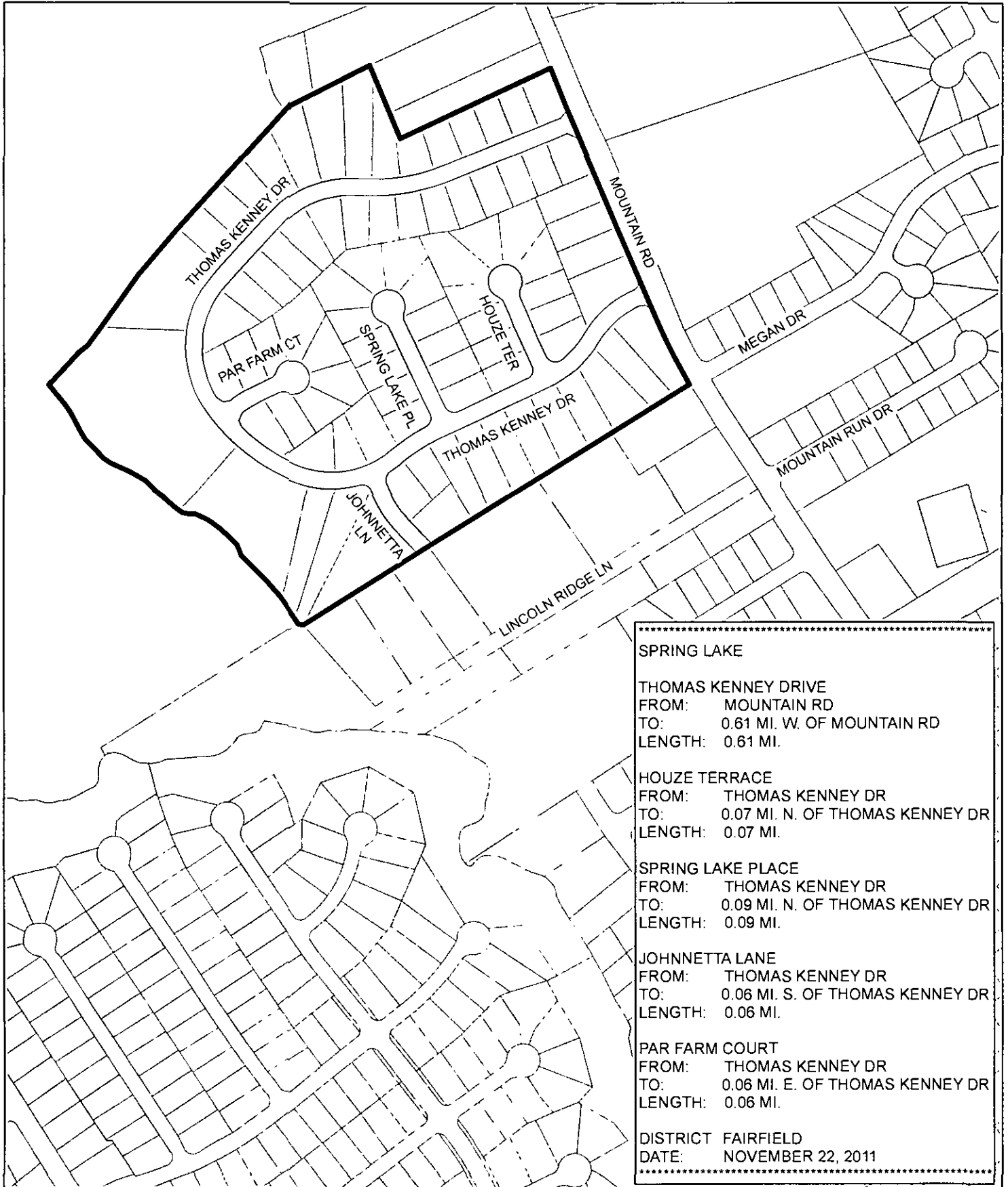
# GLENSIDE WOODS SECTION 2



\*\*\*\*\*  
GLENSIDE WOODS  
SECTION 2  
  
CLOVERDALE STREET  
FROM: CROCKETT ST  
TO: 0.09 MI. N. OF CROCKETT ST  
LENGTH: 0.09 MI.  
  
DISTRICT BROOKLAND  
DATE: NOVEMBER 22, 2011  
\*\*\*\*\*



# SPRING LAKE



<b>SPRING LAKE</b>	
THOMAS KENNEY DRIVE	
FROM: MOUNTAIN RD	
TO: 0.61 MI. W. OF MOUNTAIN RD	
LENGTH: 0.61 MI.	
HOUZE TERRACE	
FROM: THOMAS KENNEY DR	
TO: 0.07 MI. N. OF THOMAS KENNEY DR	
LENGTH: 0.07 MI.	
SPRING LAKE PLACE	
FROM: THOMAS KENNEY DR	
TO: 0.09 MI. N. OF THOMAS KENNEY DR	
LENGTH: 0.09 MI.	
JOHNNETTA LANE	
FROM: THOMAS KENNEY DR	
TO: 0.06 MI. S. OF THOMAS KENNEY DR	
LENGTH: 0.06 MI.	
PAR FARM COURT	
FROM: THOMAS KENNEY DR	
TO: 0.06 MI. E. OF THOMAS KENNEY DR	
LENGTH: 0.06 MI.	
DISTRICT	FAIRFIELD
DATE:	NOVEMBER 22, 2011