

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on Tuesday, May 8, 2012 at 5:30 p.m. in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matter to be reviewed by the Board at this time is:

5:30 – 6:00 p.m.                      J. Sargeant Reynolds Community College Update

6:00 – 6:45 p.m.                      *Dinner*



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
May 3, 2012

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**May 8, 2012**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION** – Dr. Andrew M. Mosley, Jr., Pastor, Quioccasin Baptist Church

**APPROVAL OF MINUTES** – April 24, 2012 Regular and Special Meeting Minutes

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**PRESENTATIONS**

Proclamation – Law Enforcement Officers Week – May 13 – 19, 2012.

Proclamation – Older Americans Month – May 2012.

109-12 Resolution – Expressing Appreciation to Genworth Financial, Inc.

**APPOINTMENTS**

110-12 Resolution – Appointment of Members – Finance Board.

111-12 Resolution – Appointment of Member – Henrico Area Mental Health & Developmental Services Board.

**PUBLIC COMMENTS**

**GENERAL AGENDA**

112-12 Resolution - Award of Construction Contract - Glen Allen Softball Complex - Field Repair - Fairfield District.

113-12 Resolution – Adoption of Policies and Fees Governing the Use of Elko Community Center – Varina District.

114-12 Resolution - Signatory Authority - Lease Amendment - Department of Mental Health and Developmental Services - Charles City County, Virginia.

115-12 Resolution - Signatory Authority - Lease Amendment - Department of Mental Health and Developmental Services - 8237, 8239, 8241, and 8247 Hermitage Road - Brookland District.

116-12 Resolution - To Permit Additional Fine of \$200 for Speeding on Sadler Grove Road from Sadler Road to its Terminus in a Cul-de-Sac.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS' RESUME  
May 8, 2012**

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**INVOCATION** – Dr. Andrew M. Mosley, Jr., Pastor, Quioccasin Baptist Church

**PRESENTATIONS**

**PROCLAMATION – Law Enforcement Officers Week – May 13 – 19, 2012.**

The professional law enforcement officers of Henrico County serve our citizens daily, protecting lives and property while upholding County ordinances and Virginia laws. By the nature of their duties, these professionals endure grave danger and, on occasion, loss of their own lives. This proclamation recognizes May 13 – 19, 2012 as Law Enforcement Officers Week and Thursday, May 17, 2012 as Law Enforcement Officers Day; encourages Henrico citizens to take note of these special dates; and salutes the County's law enforcement officers for their steadfast commitment to the County's public safety efforts and for their ongoing contributions to the quality of life of this community. The proclamation will be presented to the Chief of Police on May 17, 2012, during the County's annual Police Memorial Ceremony at Police Memorial Park.

**PROCLAMATION – Older Americans Month – May 2012**

Henrico County is a community that includes a growing population of citizens age 55 and over. The Henrico Department of Social Services (Adult Services) and Senior Connections, The Capital Area Agency on Aging, are community partners in supporting the needs of older adults, caregivers, and families. The U.S. Administration on Aging has designated May as a time to recognize older Americans, and the theme for this year's Older Americans Month, "Never Too Old to Play," highlights the importance of older adults sharing their experience, wisdom, knowledge, and understanding with other generations. This proclamation recognizes May 2012 as Older Americans Month in Henrico County and encourages every citizen to take time to engage, interact, and connect with older adults.

**RESOLUTION – Expressing Appreciation to Genworth Financial, Inc.**

This Board paper expresses the Board's appreciation to Genworth Financial, Inc. for its dedication and commitment to community service and donation of the high-rise structure located on its West Broad Street headquarters campus for important firefighter training for Henrico County and the surrounding metropolitan areas.

## APPOINTMENTS

### **RESOLUTION – Appointment of Members – Finance Board.**

By ordinance approved on March 11, 2008, the Board created a Finance Board to serve as trustee of funds designated by the County to be held, accumulated and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits. As provided by state law, the Director of Finance serves an indefinite term on the Finance Board and two additional members with proven integrity, business ability, and demonstrated experience in cash management and investments serve two-year terms.

This paper would reappoint one member whose term has expired and another member who is no longer the Director of Finance, and would appoint an additional member to the Finance Board.

The following individuals would be appointed to serve two-year terms expiring May 8, 2014 or thereafter when their successors have been appointed and qualified:

John A. Vithoukias  
Kevin D. Smith  
Vaughan G. Crawley

### **RESOLUTION – Appointment of Member – Henrico Area Mental Health & Developmental Services Board.**

This Board paper appoints the following person to the Henrico Area Mental Health and Developmental Services Board for an unexpired term ending December 31, 2012 or thereafter, when her successor shall have been appointed and qualified:

Family/Consumer Representative Judith D. Layne

## PUBLIC COMMENTS

### GENERAL AGENDA

#### **RESOLUTION - Award of Construction Contract - Glen Allen Softball Complex - Field Repair - Fairfield District.**

This resolution awards a construction contract to **Enviroscape, Inc.** in the amount of **\$346,000**. The project consists of rehabilitation of the four existing softball fields at the Glen Allen Softball Complex, including applying root zone soil amendments, laser grading, sod installation, new irrigation systems, associated site work, and erosion and sediment control measures. The contractor shall achieve substantial and final completion no later than 42 days and 72 days, respectively, following the issuance of the Notice to Proceed. On-site con-

struction work will begin August 20, 2012. The softball field complex will be closed during the fall of 2012 to accommodate this project.

The County received four bids on April 3, 2012 in response to IFB #12-9216-3CE and Addendum No. 1, as follows:

<u>Bidders</u>	<u>Base Bid Amount</u>
<b>Enviroscape, Inc.</b>	<b>\$346,000.00</b>
Messer Contracting	\$399,000.00
East Coast Athletics	\$425,275.00
Carolina Green	\$475,811.00

The Directors of Recreation & Parks and General Services recommend that the Board award a contract in the amount of **\$346,000.00** to **Enviroscape, Inc.** as the lowest responsive and responsible bidder, and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount. The County Manager concurs. Funding to support the contract is available within the project budget.

**RESOLUTION – Adoption of Policies and Fees Governing the Use of Elko Community Center – Varina District.**

The purpose of this Board paper is to adopt a Facility Reservation Guide governing the use of the Elko Community Center located at 6216 White Oak Road in Sandston.

Elko Community Center was donated to the County by the Windsor Club of Elko in December 2011. It will be available for rental use beginning June 4, 2012.

The building rental fee will be based on the existing fees for Hunton Community Center which is comparable in building size and room layout. The use policy will be the same used in other recreational facilities operated by the Division of Recreation and Parks.

**RESOLUTION - Signatory Authority - Lease Amendment - Department of Mental Health and Developmental Services - Charles City County, Virginia.**

This resolution authorizes the County Manager to execute a lease amendment between Robert W. Peay and the County for the lease of 6,850 square feet at 205 Roxbury Industrial Center, Charles City, Virginia. The space is leased for the Cypress Enterprises day support and workshop program of the Department of Mental Health and Developmental Services for persons with intellectual disabilities living in eastern Henrico County and Charles City and New Kent Counties. The current lease expires on August 31, 2012 with an annual rent of \$36,852. The amendment would extend the lease for an additional five years at an annual rent of \$38,694.60. The Directors of Mental Health and Development Services and Real Property recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Signatory Authority - Lease Amendment - Department of Mental Health and Developmental Services - 8237, 8239, 8241, and 8247 Hermitage Road - Brookland District.**

This resolution authorizes the County Manager to execute a lease amendment between Staples Mill Business Center, LLC and the County for the lease of 27,295 square feet of office warehouse space located at 8237, 8239, 8241, and 8247 Hermitage Road. The space is used for the Hermitage Enterprises day support and workshop program for persons with intellectual disabilities.

This amendment will extend the lease for five years beginning March 1, 2013. Annual rent under the existing lease is \$206,535.60. Annual rent under the amendment would be \$200,520.00 in the first year and would increase 2% each year thereafter.

The Directors of Mental Health and Developmental Services and Real Property recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - To Permit Additional Fine of \$200 for Speeding on Sadler Grove Road from Sadler Road to its Terminus in a Cul-de-Sac.**

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residential district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.

On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Sadler Grove Road from Sadler Road to its terminus in a cul-de-sac is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 78.3% of the residents.

The Board paper authorizes the County Manager to place appropriate signs on Sadler Grove Road from Sadler Road to its terminus in a cul-de-sac warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper and the County Manager concurs.