

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
May 22, 2012

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 22, 2012 at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Richard W. Glover, Chairman, Brookland District  
David A. Kaechele, Vice Chairman, Three Chopt District  
Tyrone E. Nelson, Varina District  
Patricia S. O'Bannon, Tuckahoe District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Angela N. Harper, Deputy County Manager for Special Services  
Randall R. Silber, Deputy County Manager for Community Development  
John A. Vithoukas, Deputy County Manager for Administration

Mr. Glover called the meeting to order at 7:02 p.m.

Mr. Glover led recitation of the Pledge of Allegiance.

Dr. Cecil Chambers, Pastor of Skipwith Baptist Church, delivered the invocation.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, the Board approved the minutes of the May 8, 2012 Regular Meetings.

The vote of the Board was as follows:

Yes: Glover, Kaechele, Nelson, O'Bannon, Thornton

No: None

## **MANAGER'S COMMENTS**

The Henrico County Attorney's Office participated in the 6<sup>th</sup> Annual Statewide Legal Food Frenzy that was held April 2 through 13. Business Supervisor Karen Grizzard spearheaded the office's participation as she has done for the past four years. The County Attorney's Office came in second in the "Government Per Capita" category, collecting 315.99 pounds per employee. The Legal Food Frenzy engages the legal community in friendly competition to benefit the seven regional food banks and the Federation of Virginia Food Banks during a traditionally slow period for donations. Mr. Rapisarda recognized Ms. Grizzard and Deputy County Attorney J. Thomas Tokarz, who were present representing the County Attorney's Office.

At its most recent business meeting on May 4 in Williamsburg, the membership of the Virginia Association of Community Services Boards (VACSB) elected Mrs. Grizzard, recent past Chairperson of the Henrico Community Services Board (CSB), as Chairperson of this statewide organization. Her election is the result of the leadership she has shown in Henrico County and her contributions to VACSB since she was first appointed to the Henrico CSB in March 2003. Mrs. Grizzard is the third former Henrico CSB chair to be elected to this statewide leadership position. VACSB is the unified voice for local CSB programs in state and federal public policy matters.

## **BOARD OF SUPERVISORS' COMMENTS**

Mrs. O'Bannon announced that at a special breakfast event on May 17 the Henrico 2011 Commemoration Advisory Commission received the Richmond Metropolitan Convention and Visitors Bureau Chairman's Award for contributions to the enhancement of the Richmond region's tourism industry. The Commission was appointed by the Board of Supervisors to help the County commemorate 400 years of good government. The 2011 commemoration offered an opportunity for the County to showcase and promote its tourist attractions. Mrs. O'Bannon recognized Deputy County Manager Angela Harper, the Commission's lead staff person, and Karen Perkins and Dawn Miller from the Division of Recreation and Parks, who also served as staff to the Commission.

Mrs. O'Bannon noted that on May 20 she attended the 5<sup>th</sup> Annual Afternoon Tea in Ashland presented by the Ladies of Ashland at the Hanover Arts & Activities Center. For the past five years, this organization has held two events each year to raise funds for Henrico County's Hilliard House, a women and children's homeless shelter in eastern Henrico. Mrs. O'Bannon cited this fundraising effort as an excellent example of regional cooperation.

Mrs. O'Bannon congratulated Mr. Nelson on receiving the Leadership Metro Richmond (LMR) Servant Leader Award at the organization's 2012 spring luncheon, which was held at the Jefferson Hotel. Mr. Nelson was a member of LMR's class of 2011. Mr. Nelson thanked Mrs. O'Bannon for this acknowledgment and also thanked County officials and staff who attended the luncheon and offered their support.

Mr. Glover recognized the following Boy Scouts from Troop 736, sponsored by St. Michael's Catholic Church, who were observing the meeting to fulfill a requirement for the Communications Merit Badge: Michael LaFlamme, Duncan Houshtalins, Ciaran Lowell, Jack Oppenheim, Ryan Parikh, Ethan Schlusel, Nick Thurman, and Ryan Walter. Joining them were troop leaders Eric Lowell and Jeremy Schlusel. Mr. Glover also recognized the following Boy Scouts who were observing the meeting to fulfill a requirement for the Citizenship in the Community Merit Badge: Zach Bowman and Noah Jacob from Troop 534, sponsored by Fairfield Presbyterian Church; and Rothmel Fortune from Troop 529, sponsored by American Legion Battlefields Post 144. Joining them were troop leaders Tracey Bowman and Rothmel J. Fortune.

### **RECOGNITION OF NEWS MEDIA**

No media representatives were present.

### **PRESENTATION**

Mr. Nelson presented a proclamation recognizing May 20 – 26, 2012 as Emergency Medical Services Week. Accepting the proclamation was Kenneth L. Dunn, Assistant Fire Chief for Emergency Operations. Joining him were Russell P. Martin, the Division of Fire's Battalion Chief for Special Operations/EMS; Douglas A. Middleton, Chief of Police; Stephen L. Weis and Valerie V. Jackson, Emergency Communications Managers for the Division of Police; Thomas Yeager, Chairman of the Board for Tuckahoe Volunteer Rescue Squad; D. Wayne Usher, President of Lakeside Volunteer Rescue Squad; and Joseph Spring, Vice President of Henrico Volunteer Rescue Squad.

### **PUBLIC COMMENTS**

William Spencer, a resident of the Three Chopt District, complimented the County, offered blessings for the Board, and provided personal reminiscences.

### **GENERAL AGENDA**

117-12 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2011-12 Annual Fiscal Plan: June, 2012.

Brandon Hinton, Budget Supervisor, and Mr. Hazelett responded to a question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

118-12 Resolution – Authorization to Accept Additional Grant Funding From the FY2009 Metropolitan Medical Response System as Managed by the Virginia

Department of Health and the Virginia Department of Emergency Management:

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

119-12 Resolution – Award of Construction Contract – Fire Station #1 Renovations.

Chris Winstead, Director of General Services, responded to a comment by Mrs. O'Bannon.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

120-12 Resolution – Award of Construction Contract – North Park Branch Library Repainting and Carpet Replacement.

On motion of Mr. Nelson, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

121-12 Resolution - Signatory Authority - Lease - Capital Region Workforce Partnership - City of Richmond.

Jon Tracy, Director of Real Property, responded to questions from the Board.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

122-12 Resolution - Acquisition of Annie B. Fair Property - North Gayton Road Project - Three Chopt District.


On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

123-12 Resolution – Authorization to Accept an Allocation of Grant Funding from the Virginia Department of Emergency Management's FY 2009 State Homeland Security Grant Program.

Hugh Field, Controller for the Department of Social Services, responded to questions from Mrs. O'Bannon and Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:47 p.m.



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Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## EMERGENCY MEDICAL SERVICES WEEK

May 20 - 26, 2012

WHEREAS, the provision of emergency medical services (EMS) is vital to the public's well-being and dramatically improves the survival and recovery rates of those who experience sudden illness or injury; and,

WHEREAS, members of Henrico EMS teams are ready to provide life-saving care to those in need 24 hours a day, seven days a week; and,

WHEREAS, whether career or volunteer, Henrico EMS team members engage in thousands of hours of specialized training and continuing education to enhance their life-saving skills; and,

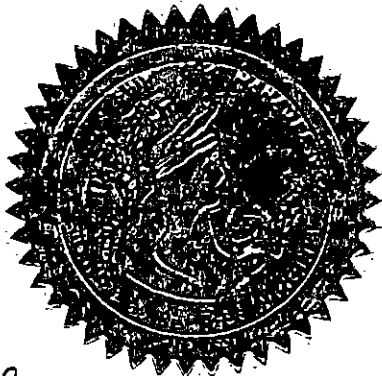
WHEREAS, these persons are frequently exposed to a variety of hazards and dangerous situations during the performance of their duties; and,

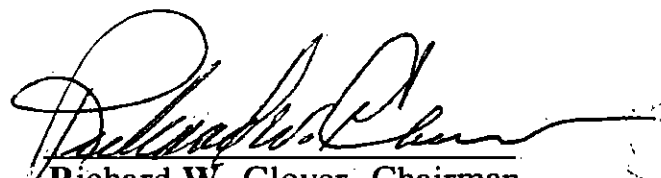
WHEREAS, Henrico's citizens, businesses, and visitors benefit daily from the knowledge and skills of these highly trained EMS providers; and,


WHEREAS, the Henrico County EMS system, consisting of the Division of Fire, Henrico Volunteer Rescue Squad, Lakeside Volunteer Rescue Squad, Tuckahoe Volunteer Rescue Squad, and the Division of Police, recorded 33,444 responses for service during fiscal year 2010-2011; and,

WHEREAS, it is appropriate to acknowledge the value and the accomplishments of EMS providers and to educate the public about injury prevention and how to respond to a medical emergency.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia hereby recognizes May 20 - 26, 2012 as Emergency Medical Services Week and encourages the community to observe this week with appropriate programs, ceremonies, and activities.



  
Richard W. Glover, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
May 22, 2012

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 117-12  
Page No. 1 of 1

Agenda Title **INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the FY 2011-12 Annual Fiscal Plan: June, 2012**

<p>For Clerk's Use Only:</p> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">MAY 22 2012</p> <p>Date: _____</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechle</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <span style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</span></p>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; padding: 2px;">YES</th> <th style="text-align: left; padding: 2px;">NO</th> <th style="text-align: left; padding: 2px;">OTHER</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Glover, K.</td> <td style="text-align: center; padding: 2px;"><input checked="" type="checkbox"/></td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">Kaechle, D.</td> <td style="text-align: center; padding: 2px;"><input checked="" type="checkbox"/></td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">Nelson, T.</td> <td style="text-align: center; padding: 2px;"><input checked="" type="checkbox"/></td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">O'Bannon, P.</td> <td style="text-align: center; padding: 2px;"><input checked="" type="checkbox"/></td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">Thornton, F.</td> <td style="text-align: center; padding: 2px;"><input checked="" type="checkbox"/></td> <td style="text-align: center; padding: 2px;"><input type="checkbox"/></td> </tr> </tbody> </table>	YES	NO	OTHER	Glover, K.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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**WHEREAS**, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated May 15, 2012 requesting amendments to the 2011-12 Annual Fiscal Plan; and,

**WHEREAS**, the County Manager listed by department and cost center, the purpose of the request, and the source of funding to support the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on June 12, 2012, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, June 5, 2012.

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.

<p>By Agency Head <u><i>Engen Waltz jr</i></u></p>	<p>By County Manager <u><i>David P. Reynolds</i></u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Teste: _____</p> <p style="text-align: right;">Clerk, Board of Supervisors</p> <p>Date: _____</p>

AMENDMENT TO THE 2011-12  
ANNUAL FISCAL PLAN FOR JUNE, 2012

OPERATING FUNDS

## FUND 0101 - GENERAL FUND - General Operating

## Department 03 - Sheriff

03205	- Personnel	\$	5,946
03207	- Uniforms and Property		6,832
03209	- Training		7,087

0000 00000 To appropriate additional funding of \$19,865 for uniforms, equipment, and a pre-academy physical associated with the 2012 Summer Student Basic Jailor Academy. A total of twenty-nine students from Virginia Commonwealth University and Virginia Union University are projected to participate in this program which will award each student with nine college credits and certification as a correctional deputy.

Total Sheriff	\$	19,865
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## Department 30 - Economic Development

30001 - Economic Development

0000 01043	- <u>Richmond Center Expansion</u>	\$	1,500,000
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Revenue from the 8.0 percent Hotel/Motel Occupancy Tax is exceeding the estimate of \$9,200,000, included in the fiscal year 2011-12 Annual Fiscal Plan. This \$1,500,000 increase will cover additional payments to the Greater Richmond Convention Center Authority (GRCCA), resulting from revenue that has been received and is projected to be received through the end of the fiscal year. Payment will be made based on actual collections from the tax. Subsequently, the County's 2.0 percent local tax component (estimated at \$375,000 for this amendment), will come back to the County. In total, for fiscal year 2011-12, the County expects to receive \$10,700,000 in Hotel/Motel Occupancy Taxes.

## Department 32 - Non-Departmental

32001 - Non-Departmental

0000 00000	Participation in the County's Real Estate Assistance Program (REAP) is forecasted to exceed the FY2011-12 appropriation of \$7,592,550. Additional funding is required due to the success of the program in providing tax relief to the elderly and disabled. Funding for the program is to come from the fund balance in the General Fund. This amendment will increase the total appropriation for REAP in FY2011-12 to \$9,592,550.	\$	2,000,000
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Total GENERAL FUND	\$	3,519,865
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FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12037 - Henrico Extraditions \$ 35,000

0000 00000 To appropriate funding for the extradition program within the Division of Police for the remainder of the fiscal year. This amendment will bring the total funding for this program to \$85,000 for fiscal year 2011-12.

12800 - Grants

0000 00033 - Police - DMV Animal Friendly Plates 6,722

The Commonwealth of Virginia, Department of Motor Vehicles (DMV) has awarded the County of Henrico \$6,722 from the Dog and Cat Sterilization Fund as a result of the sale of State Animal Friendly license plates in Henrico County during fiscal year 2011-12. Funds will be used to support sterilization programs for dogs and cats through CARE (Cat Adoption and Rescue Efforts).

0000 05448 - PSAP13 2,000

To appropriate State funding received from the Virginia Wireless E-911 Services Board for the Division of Police's Emergency Communications Center. Funds will be used to reimburse two Emergency Communications Center personnel who are scheduled to attend two required regional conferences.

Total Police \$ 43,722

Department 13 - Fire

13113 - Emergency Planning and Safety

0000 05134 - Radiological Preparedness and Response Program \$ 700

To appropriate funding received for the Radiological Preparedness and Response Program administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This funding will be used for planning and public outreach on how to respond to hazardous material events. No local match is required.

0000 05443 - Haz-Mat Team - Support Vehicle 40,000

To appropriate funding from the FY2011 State Homeland Security Program through the Virginia Department of Emergency Management. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the Commonwealth. Funds will be used for the acquisition of a Haz-Mat team decontamination and entry level support vehicle. No local match is required.

0000 05444 - <u>RMMRS - Regional Medical Gap Analysis</u>	87,000
To appropriate Federal funding received from the FY2009 Metropolitan Medical Response System (MMRS) Grant Program as a sub-awardee to the City of Richmond, and as managed by the Virginia Department of Health and the Virginia Department of Emergency Management. This federal funding will be used to support a regional effort within the Richmond MMRS to conduct an analysis of capabilities and identify measures to enhance the regional medical surge response and capacity of participating localities. No local match is required.	
0000 05446 - <u>SARA Title III Tier 2 Compliance</u>	1,500
To appropriate funding of \$1,500 from the Virginia Department of Emergency Management for a Hazardous Materials Emergency Preparedness planning sub-grant. These federal funds are pass-through from the USDOT Research and Special Programs Administration (RSPA) and are being administered by the Commonwealth. Funds will be used to develop a SARA (Superfund Amendments and Reauthorization Act) Title III Tier 2 reporting business outreach program. An in-kind local match of \$300 will be satisfied with the provision of services by the Division of Fire's Emergency Manager.	
Total Fire	\$ 129,200
Department 22 - Social Services	
22011 - Joint Administration	
1301 05445 - <u>EWA Phoenix Software System</u>	\$ 2,800
To appropriate funding of \$2,800 from the Virginia Department of Emergency Management. These federal funds are pass-through from the National Preparedness Directorate (NPD) of the United States Department of Homeland Security and are being administered by the Commonwealth. Funds will be used to purchase two pet sheltering kits to be used to track and manage animals in County emergency shelters.	
Department 23 - Recreation and Parks	
23101 - Director	
0470 00000 - <u>Recreation Donations - Meadow Farm</u>	\$ 6,200
To appropriate donated funds to partially fund the purchase of two mules to be used as part of the living history farm at Meadow Farm.	
0000 05154 - <u>Recreation Donations - Armour House</u>	1,595
To appropriate donations received for the Armour House to create and install two planter boxes from recycled materials.	
Total Recreation & Parks	\$ 7,795

## Department 30 - Economic Development

30001 - Economic Development

0902 05447 - Governor's Opportunity Award - General Electric \$ 350,0000903 05447 - County Match - Governor's Opportunity Award - General Electric 350,000

The Commonwealth of Virginia, Governor's Opportunity Fund, through the Virginia Economic Development Partnership (VEDP), has awarded the County of Henrico a \$350,000 grant to support General Electric. A required County match of \$350,000 is also being appropriated at this time, and is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund for a total budget of \$700,000. Funds are to be used for building improvements and utility infrastructure at General Electric's Innsbrook location.

Total Economic Development	\$ 700,000
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Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$ 883,517
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## FUND 1113 - SPECIAL REVENUE FUND - Forfeitures Commonwealth's Attorney State

Department 05 - Commonwealth's Attorney

05001 - Commonwealth's Attorney

0000 00000 - Forfeitures - Commonwealth's Attorney - State \$ 456

Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by the Commonwealth's Attorney for law enforcement projects as determined and approved by the County Manager or his designee.

Total SPECIAL REVENUE FUND	\$ 883,973
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Total OPERATING FUNDS	\$ 4,403,838
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CAPITAL FUNDS

FUND 2101 - General Capital Projects

Department 31 - Public Utilities

31201 - Accounting

1002 06702 - Recycle Center at Shane Road \$ 850,000

To appropriate funding for the design and construction of a permanent recycling center adjacent to Fire Station #9 on Quioccasin Road. Funding for this project is to be provided via an interfund transfer from the Solid Waste fund balance in the Special Revenue Fund to the Capital Projects Fund.

FUND 2111 - Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 - Director

0256 00631 - Dorey Park Ball Fields \$ 59,000

To appropriate additional funding needed for the Dorey Park football seating project. This amendment will bring the total funding for this project to \$379,000 for fiscal year 2011-12. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.

23301	- Park Management	
4006.00252	- <u>Sandston Facility</u>	29,500
	To provide funding for the replacement of two backstops, sideline fencing, and dugouts at the Sandston Airbase. This facility is used by Recreation and Parks for the Sandston Babe Ruth youth baseball. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Recreation and Parks	<hr/> \$ 88,500
Department 32 - Non-Departmental		
32001	- Non-Departmental	
0000 06559	- <u>American Legion Post #242</u>	\$ 3,000
	This amendment will provide funding for security and logistics at the Memorial Day parade and celebration in Sandston in May 2012. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.	
0000 06700	- <u>Meadowood Community Association</u>	1,736
	To provide funding of \$1,736 for two new signs for the Meadowood Community Association. One sign will be located at Azalea Avenue and Sandpiper Drive, and the other will be placed at Richmond-Henrico Turnpike and Lark Drive. The total cost of the signs is \$2,604. The Meadowood Community Association is providing the differential in required funding. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.	
0000 00000	- <u>Strikers Park</u>	41,376
	To provide a donation of \$41,376 to Strikers Park for field improvements and enhancements. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.	
	Total Non-Departmental	<hr/> \$ 46,112
Department 38 - Community Revitalization		
38001	- Community Revitalization	
0000 06433	- <u>Highland Springs Flags</u>	\$ 750
	To provide funding for the replacement of decorative flags on Nine Mile Road near the Henrico Theatre. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.	

## Department 50 - Education

50331	- Constmction and Maintenance		
0000 06693	- <u>Brookland Middle School - Athletic Facility Enhancements</u>	\$	25,000
0000 06694	- <u>Wilder Middle School - Athletic Facility Enhancements</u>		25,000
0000 06695	- <u>Henrico High School - Athletic Facility Enhancements</u>		223,162
0000 06696	- <u>Fairfield Middle School - Athletic Facility Enhancements</u>		190,000

This amendment will appropriate funding of \$463,162 for various school athletic facility improvements within the Fairfield district. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 06703	- <u>Fair Oaks Elementary School - Multi-Purpose Room Enhancements</u>	\$	35,000
0000 06704	- <u>John Rolfe Middle School - Athletic Facility Enhancements</u>		15,000
0000 06705	- <u>Highland Springs HS - Athletic Facility and Program Enhancements</u>		75,000
0000 06706	- <u>Donahoe Elementary School - Multi-Purpose Room Enhancements</u>		45,000

This amendment will appropriate funding of \$170,000 for various school improvements within the Varina district. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Education	\$	633,162
Total Capital Projects Fimd - Capital Initiatives	\$	768,524
Total CAPITAL PROJECTS FUND	\$	1,618,524
Total Amendments/Appropriations	\$	6,022,362





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 119-12  
Page No. 1 of 2

Agenda Title: Resolution – Award of Construction Contract – Fire Station #1 Renovations

For Clerk's Use Only:

MAY 22 2012

- Date: \_\_\_\_\_
- Approved
- Denied
- Amended
- Deferred to: \_\_\_\_\_

BOARD OF SUPERVISORS ACTION

Moved by (1) Thornton Seconded by (1) O'Bannon  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R.	<u>✓</u>	_____	_____
Kaechele, D.	<u>✓</u>	_____	_____
Nelson, T.	<u>✓</u>	_____	_____
O'Bannon, P.	<u>✓</u>	_____	_____
Thornton, F.	<u>✓</u>	_____	_____

WHEREAS, the County received nine bids on May 1, 2012 in response to IFB# 12-9230-3CE, inclusive of Addenda 1, 2 & 3, as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Additive Alternate 1</u>	<u>Total</u>
Gulf Seaboard General Contractors, Inc.	\$ 84,000.00	\$ 4,800.00	\$ 88,800.00
Evans Construction, Inc.	\$ 84,449.00	\$ 4,890.00	\$ 89,339.00
Haley Builders, Inc.	\$ 87,000.00	\$ 5,000.00	\$ 92,000.00
Brooks & Co. General Contractors, Inc.	\$ 87,500.00	\$ 5,600.00	\$ 93,100.00
Virtexco Corporation	\$ 107,000.00	\$ 3,900.00	\$110,900.00
L&M Electric & Plumbing LLC	\$ 110,000.00	\$ 4,500.00	\$114,500.00
HSL, Inc. d/b/a Loudin Building Systems	\$ 128,483.00	\$ 5,800.00	\$134,283.00
Lifecycle Construction Services, LLC	\$ 129,762.00	\$ 4,656.00	\$134,418.00
Eagle Commercial Construction, LLC	\$ 136,000.00	\$ 3,000.00	\$139,000.00

WHEREAS, after review and evaluation of all bids received, the County determined that Gulf Seaboard General Contractors, Inc., is the lowest responsive and responsible bidder with a bid in the amount of \$88,800.

By Agency Head [Signature] By County Manager [Signature]

Routing:  
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Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors

Date: \_\_\_\_\_

**BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 119-12

Page No. 2 of 2

Agenda Title: Resolution – Award of Construction Contract – Fire Station #1 Renovations

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for Fire Station #1 Renovations is awarded to **Gulf Seaboard General Contractors, Inc.**, the lowest responsive and responsible bidder, in the amount of **\$88,800**, pursuant to **IFB# 12-9230-3CE**, inclusive of Addenda 1, 2, & 3 and the bid submitted by **Gulf Seaboard General Contractors, Inc.**
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Fire Chief recommend approval of this Board paper, and the County Manager concurs.





BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 120-12

Page No. 2 of 2

Agenda Title: Resolution – Award of Construction Contract – North Park Branch Library  
Repainting and Carpet Replacement

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2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Director of Libraries recommend approval of this Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 122-12

Page No. 1 of 1

**Agenda Title: RESOLUTION — Acquisition of Annie B. Fair Property — North Gayton Road Project — Three Chopt District**

For Clerk's Use Only: Date: <b>MAY 22 2012</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	YES NO OTHER Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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WHEREAS, in connection with construction of the North Gayton Road Project, the Board of Supervisors filed a Certificate with the Clerk of the Henrico County Circuit Court on April 27, 2010, giving it defeasible title to 2,134 square feet of fee simple right-of-way, 46 square feet of pennanent slope and drainage easement, 519 square feet of temporary construction easement, and 1,043.74 square feet of a pennanent easement for Virginia Electric and Power Company across the property at 12325 Kain Road identified as Tax Map Parcel 735-768-7309 owned by Annie B. Fair; and,

WHEREAS, the Board simultaneously deposited \$4,430 with the Clerk as the fair market value of the areas to be taken; and,

WHEREAS, new information warrants increasing the appraised fair market value to \$6,357; and,

WHEREAS, in order to settle their dispute over the value of the take, the parties have agreed that the amount previously paid by the Board to the Clerk and the additional amount of \$3,570 shall be just compensation for the property taken by the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

- (1) it authorizes settlement of the case styled *Board of Supervisors of Henrico County, Virginia v. Annie B. Fair*, Case No. CL10-1203, pending in the Henrico County Circuit Court, on terms recommended by the County Manager and the County Attorney; and
- (2) the County Manager and County Attorney are authorized to execute all documents, in a form approved by the County Attorney, necessary to conclude the case and implement the terms of the settlement.

Comments: The Directors of Real Property and Public Works and the County Attorney recommend approval of this Board paper; the County Manager concurs.


By Agency Head [Signature] By County Manager [Signature]

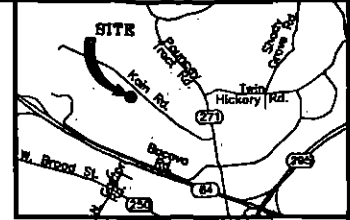
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 Clerk, Board of Supervisors

Date: \_\_\_\_\_

OPW	LAND OWNER	D.B./P.G.	Right-of-Way Acquisition	Permanent Slope & Drainage Easement	Temporary Construction Easement
735-768-7309	ANNIE B. FAIR	1286/343	B134 sq. ft.	46 sq. ft.	59 sq. ft.


 Magnetic South  
 Virginia State Plane  
 South Zone Old North



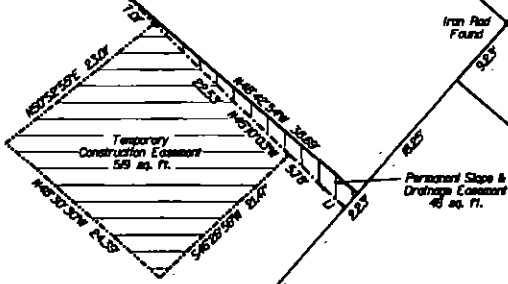
VICINITY MAP - NOT TO SCALE

Line Table  
 U | 1475'± | 3.42'

Now or Formerly  
**ROGER LEE HORTON**  
 12321 Kain Rd.  
 OPIN #704-787-2231

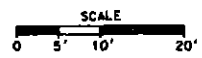
**ANNIE B. FAIR**  
 12326 Kain Rd.  
 D.B. 1286, PG. 343  
 OPIN #735-768-7309  
 7.691 Ac.

Now or Formerly  
**SHIRAZ B. BRINKS &  
 SUSANNE M. SMITH, TRUSTEES**  
 7822 Kain Rd.  
 OPIN #704-787-2231



- Notes:
- This plat has been prepared for the purpose of defining the right-of-way and easements noted, and is not to be considered a boundary survey. No structures or utilities have been located by this survey.
  - Proposed right-of-way, permanent easements, and temporary construction easements are based on files provided by ACCOM received: 09/15/08.
  - Acresage tabulations, if provided, are based on information provided by Henrico County Real Estate assessments and may not necessarily agree with completed acres or recorded deeds.
  - Meridian Source: Virginia State Plane Coordinate System South Zone, Old North, Based On Henrico County Geodetic Control.

**EXHIBIT "A"**



**ACQUISITION PLAT SHOWING RIGHT-OF-WAY,  
 TEMPORARY CONSTRUCTION EASEMENT, AND  
 PERMANENT SLOPE AND DRAINAGE EASEMENT  
 ON THE PROPERTY OF**  
**ANNIE B. FAIR**  
**THREE CHOPT MAGISTERIAL DISTRICT**  
**HENRICO COUNTY, VIRGINIA**


**Engineers, Surveyors  
 Construction Managers**  
 114 east Cary Street, Suite 200  
 Richmond, Virginia 23219  
 (804) 544-4500

FILE NAME	SCALE	DATE	JOB NO.	SHEET NO.
01B	1"=10'	Oct. 6, 2009	0710007L	1 of 1





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **123-12**

Page No. 1 of 1

**Agenda Title: RESOLUTION – Authorization to Accept an Allocation of Grant Funding from the Virginia Department of Emergency Management’s FY 2009 State Homeland Security Grant Program**

For Clerk's Use Only <b>MAY 22 2012</b> Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Department of Social Services (“DSS”) wishes to accept an allocation of grant funding from the FY 2009 State Homeland Security Grant Program (“SHSGP”) as administered through the Virginia Department of Emergency Management (“VDEM”); and

WHEREAS, this grant, which requires no local match, will be used by DSS to purchase equipment to support and expedite registration of evacuees, pets, and other logistical needs in the emergency shelter environment in Henrico County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County authorizes the County Manager to accept an allocation of grant funding totaling \$2,800 from VDEM’s FY 2009 SHSGP.

COMMENTS: The Fire Chief and the Director of Social Services recommend approval of this Board paper; the County Manager concurs.

By Agency Head *James D. Green Jr.* By County Manager *David S. Reynolds*

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 Clerk, Board of Supervisors  
 Date: \_\_\_\_\_