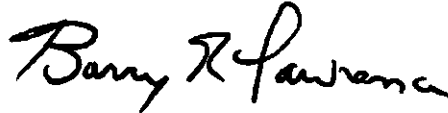


**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, July 24, 2012 at 4:30 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

- | | |
|------------------|--|
| 4:30 – 5:00 p.m. | Urban Mixed Use District Ordinance Revisions |
| 5:00 – 5:30 p.m. | Amendment to the County Code Regarding Noncommercial Signs |
| 5:30 – 6:00 p.m. | Erosion and Sediment Control Performance Bond Changes |
| 6:00 – 6:45 p.m. | <i>Dinner</i> |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
July 19, 2012

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
July 24, 2012
7:00 p.m.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – July 10, 2012 Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

RESIGNATION

182-12 Resolution - Resignation of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

PUBLIC HEARING – PROVISIONAL USE PERMIT

168-12 CVI/Rocketts Landing, LLC: Request for a Provisional Use Permit under Sections
P-12-12 24-32.1(u), 24-32.1(v), 24-32.1(w), 24-120 and 24-122.1 of Chapter 24 of the
Varina County Code on parts of Parcels 797-712-4180 and 797-711-6071 in order to allow
an increase in building height limitations for residential townhomes, office and
commercial buildings, and an increase in density for multifamily dwellings and
residential townhomes. The applicant also proposes a Master Plan for Land Bay 5
under Section 24-34.1(c). The subject site is in Rocketts Landing located between
Old Osborne Turnpike (State Route 5) and the James River approximately 440 feet
south of the City of Richmond. The existing zoning is UMUC Urban Mixed Use
District (Conditional). The 2026 Comprehensive Plan recommends Urban Mixed
Use and Environmental Protection Area. The Planning Commission voted to
recommend the Board of Supervisors **grant** the request. **(Deferred from the
July 10, 2012 meeting.)**

PUBLIC HEARINGS – OTHER ITEMS

183-12 Resolution – Amendments to the FY 2012-13 Annual Fiscal Plan: July, 2012.

184-12 Resolution – Signatory Authority – Lease Amendment – Verizon Wireless – Varina
District.

185-12 Ordinance – To Amend and Reordain Section 9-2 of the Code of the County of
Henrico Titled “Precincts and polling places” by Changing the Polling Places for
Hunton Precinct and Staples Mill Precinct in the Brookland District.

186-12 Ordinance – To Amend and Reordain Section 9-2 of the Code of the County of
Henrico Titled “Precincts and polling places” by Updating the Address of the
Polling Place for Pinchbeck Precinct in the Tuckahoe District.

PUBLIC COMMENTS

GENERAL AGENDA

- 187-12 Resolution – Signatory Authority – Acquisition of Real Estate.
- 188-12 Resolution - Award of Construction Contract - Elko Community Center – Facility Renovation - Varina District.
- 189-12 Resolution - Award of Contract - Skipwith, Donder, Comet & Dancer Road Sewer Rehabilitation - Three Chopt and Tuckahoe Districts.
- 190-12 Introduction of Ordinance - To Amend and Reordain Subsection (a) of Section 23-328 of the Code of the County of Henrico Titled “Service deposit” to Change Security Deposit Requirements for County Water and Sewer Service.
- 191-12 Resolution - Signatory Authority – Contract for Public Transit Service in Henrico County – Greater Richmond Transit Company.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
July 24, 2012

RESIGNATION

RESOLUTION - Resignation of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

This Board paper accepts the resignation of Michael J. Haubenstock from The Cultural Arts Center at Glen Allen Foundation Board of Directors.

PUBLIC HEARING - PROVISIONAL USE PERMIT

P-12-12
Varina

CVI/Rocketts Landing, LLC: Request for a Provisional Use Permit under Sections 24-32.1(u), 24-32.1(v), 24-32.1(w), 24-120 and 24-122.1 of Chapter 24 of the County Code on parts of Parcels 797-712-4180 and 797-711-6071 in order to allow an increase in building height limitations for residential townhomes, office and commercial buildings, and an increase in density for multifamily dwellings and residential townhomes. The applicant also proposes a Master Plan for Land Bay 5 under Section 24-34.1(c). The subject site is in Rocketts Landing located between Old Osborne Turnpike (State Route 5) and the James River approximately 440 feet south of the City of Richmond. The existing zoning is UMUC Urban Mixed Use District (Conditional). The 2026 Comprehensive Plan recommends Urban Mixed Use and Environmental Protection Area. Acting on a motion by Mr. Leabough, seconded by Mr. Archer, the planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the Urban Mixed-Use recommendation of the Comprehensive Plan, and when properly developed and regulated by the recommended conditions, it would not be expected to adversely affect the adjoining area. **(Deferred from the July 10, 2012 meeting.)**

PUBLIC HEARINGS - OTHER ITEMS

RESOLUTION - Amendments to the FY 2012-13 Annual Fiscal Plan: July, 2012.

A Board paper was presented on July 10, 2012, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on July 24, 2012. After the public hearing, at that same meeting, this paper may be approved.

RESOLUTION – Signatory Authority – Lease Amendment – Verizon Wireless – Varina District.

This Board paper authorizes the County Manager to execute an amendment to the lease under which Verizon Wireless operates a cell tower on part of the Fire Station #2 site at 2400 Darbytown Road. The 20-year lease ends April 26, 2013, and the current annual rent is \$3,200. The amendment would allow Verizon Wireless to extend the lease for up to four additional five-year terms. The annual rent would increase to \$15,000 in the first year with three percent increases each year thereafter.

The Chief, Division of Fire and the Directors of General Services and Real Property recommend approval of the Board paper.

ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Changing the Polling Places for Hunton Precinct and Staples Mill Precinct in the Brookland District.

This Board paper proposes an ordinance to change the polling places for Hunton Precinct and Staples Mill Precinct in the Brookland District.

For Hunton Precinct, the ordinance changes the polling place from Greenwood Elementary School to Hunton Community Center because the community center provides a larger voting room to accommodate voters.

For Staples Mill Precinct, the ordinance changes the polling place from Glen Allen Library to Glen Allen High School because the high school provides a larger voting room to accommodate voters.

The Electoral Board approved the polling place changes for both precincts on December 7, 2011.

These changes are being requested now so that they can be implemented in time for the November general election. After Board approval, the changes must be submitted to the U.S. Department of Justice for preclearance under the Voting Rights Act before implementation.

ORDINANCE – To Amend and Reordain Section 9-2 of the Code of the County of Henrico Titled “Precincts and polling places” by Updating the Address of the Polling Place for Pinchbeck Precinct in the Tuckahoe District.

This Board paper proposes an ordinance to update the address of the polling place for Pinchbeck Precinct in the Tuckahoe District.

Pinchbeck Elementary School is the polling place for Pinchbeck Precinct. On July 26, 2011, the address for Pinchbeck Elementary School changed from 1225 Gaskins Road to 1275 Gaskins Road. The actual location of the school did not change, only the address. The County Code must be updated to reflect the address change.

After Board approval, the address change must be submitted to the U.S. Department of Justice for preclearance under the Voting Rights Act.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION – Signatory Authority – Acquisition of Real Estate.

In 1997, the Board approved a resolution authorizing the County Manager to purchase rights-of-way, easements, and other interests in real property for County projects when: (1) the Board has already approved the project; and (2) the Real Property Department has determined the property’s value did not exceed \$10,000. In addition, the 1997 resolution authorized the Manager to purchase property exceeding \$10,000 in value as determined by an independent appraisal.

In 2011, the General Assembly enacted legislation increasing the above thresholds from \$10,000 to \$25,000. Therefore, this Board paper would authorize the Manager to: (1) purchase property without an appraisal when the Real Property Department has determined the value is less than \$25,000; and (2) purchase property exceeding \$25,000 in value as determined by an independent appraisal. In those cases when the Real Property Department has determined the value of the property to be between \$10,000 and \$25,000, the County must notify the owner of his right to request the County to prepare and use an appraisal to determine the value. In those cases when an appraisal is not used, the value must be determined based on assessment records or other objective evidence.

The Director of Real Property recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Elko Community Center – Facility Renovation - Varina District.

This resolution awards a construction contract to **Gibson Industrial, Inc.** in the amount of **\$149,845.00**. The project consists of an interior and exterior renovation of the 3,242-square foot existing facility. The interior improvements will upgrade the building’s interior finishes and lighting throughout, rework the building entry and restroom areas to provide ADA accessibility, and correct known building and electrical deficiencies. The exterior improvements, which will minimize future maintenance needs, include roof shingle replacement, siding and painting work, and site upgrades to ensure the facility complies with ADA accessibility requirements. The construction is anticipated to begin August 1, 2012 and be completed mid-October 2012.

The County received 17 bids on July 10, 2012 in response to IFB # 12-9275-6CE and Addenda Nos. 1 and 2 for the Elko Community Center – Facility Renovation.

Bidders

Base Bid Amount

Gibson Industrial, Inc.	\$149,845.00
Gulf Seaboard General Contractors, Inc.	\$161,300.00
Evans Construction, Inc.	\$163,176.00
Haley Builders, Inc.	\$170,000.00
Brooks & Co General Contractors, Inc.	\$174,700.00
Taylor Construction Services Heating and Air Conditioning, Inc.	\$174,800.00
Taylor Enterprises LLC	\$175,205.00
KCT Group, Inc.	\$178,618.00
VIRTEXCO Corporation	\$180,000.00
J. R. Caskey, Inc.	\$188,511.00
Bayard Construction LLC	\$195,700.00
Spacemakers, Inc.	\$196,000.00
ARW Contracting, Inc.	\$196,762.00
Century Construction Co., Inc.	\$199,765.00
Norman Company, Inc.	\$204,959.00
Medical Home Outfitters, LLC	\$240,909.00
Trad Construction & Trading, Inc.	\$255,000.00

Funding to support the contract is available within the project budget. The Directors of Recreation & Parks and General Services recommend that the Board award a contract in the amount of **\$149,845.00** to **Gibson Industrial, Inc.** as the lowest responsive and responsible bidder, and authorize the County Manager, or the Director of General Services as his designee, to execute change orders not to exceed 15% of the original contract amount. The County Manager concurs.

RESOLUTION - Award of Contract - Skipwith, Donder, Comet & Dancer Road Sewer Rehabilitation - Three Chopt and Tuckahoe Districts.

This Board paper awards a contract to Piedmont Construction Company, Inc. to rehabilitate approximately 2,700 linear feet and replace approximately 670 linear feet of 8-inch diameter concrete sewer pipe, replace 65 sewer service connections and 4 water service connections, and rehabilitate 14 sewer manholes along Skipwith, Donder, Comet, and Dancer Roads.

The purpose of the project is to maintain the reliability of the sewer system in the area by replacing deteriorated piping systems installed in the mid 1950s. The work is anticipated to begin in September 2012 and to be completed by May 2013. Funding to support the contract is available within the Water and Sewer Enterprise Fund.

Four bids were received on June 5, 2012, in response to IFB # 12-9285-5CE and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amounts</u>
Piedmont Construction Company, Inc. Oilville, VA	\$790,832.03
G. L. Howard, Inc. Rockville, VA	\$804,200.00
J. D. Ludwig, Inc. West Point, VA	\$808,700.00
C. T. Purcell Excavating, Inc. Montpelier, VA	\$1,568,320.00

Piedmont Construction Company, Inc. has been determined to be the lowest responsive and responsible bidder.

This Board paper also grants signatory authority to the County Manager to execute a contract in a form approved by the County Attorney. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.

INTRODUCTION OF ORDINANCE - To Amend and Reordain Subsection (a) of Section 23-328 of the Code of the County of Henrico Titled “Service deposit” to Change Security Deposit Requirements for County Water and Sewer Service.

This Board paper introduces for advertisement and public hearing on August 14, 2012 an ordinance that would waive the security deposit requirement for water or sewer service when a tenant’s or lessee’s landlord submits documentation showing that the lessee or tenant receives need-based local, state or federal rental assistance. This ordinance is required by legislation enacted by the 2012 General Assembly.

The Director of Public Utilities recommends approval, and the County Manager concurs.

RESOLUTION - Signatory Authority - Greater Richmond Transit Company Transportation Service Agreement.

Public transportation is a vital service provided to County residents and businesses.

The County contracts with the Greater Richmond Transit Company (“GRTC”) for public transit services within the County. The current transportation service agreement expired on June 30, 2012. GRTC and the County desire to update and renew this agreement.

The Board paper authorizes the County Manager to execute such an agreement with GRTC in a form approved by the County Attorney.

The Director of Public Works recommends this Board paper, and the County Manager concurs.