

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
September 11, 2012

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, September 11, 2012, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Richard W. Glover, Chairman, Brookland District  
David A. Kaechele, Vice Chairman, Three Chopt District  
Tyrone E. Nelson, Varina District  
Patricia S. O'Bannon, Tuckahoe District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Jane D. Crawley, Director of Social Services  
George T. Drumwright, Jr., Deputy County Manager for Community Services  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development  
John A. Vithoulkas, Deputy County Manager for Administration

Mr. Glover called the meeting to order at 7:00 p.m.

Mr. Glover led recitation of the Pledge of Allegiance.

Mr. Glover reflected on the tragic events of September 11, 2001, during a brief slide presentation depicting those events, and led a moment of silence to commemorate the victims of the terrorist attacks and to offer comfort to those persons whose families were permanently disrupted on that fateful day.

On motion of Mr. Thornton, seconded by Mr. Nelson, the Board approved the minutes of the August 14, 2012, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Glover, Kaechele, Nelson, O'Bannon, Thornton

No: None

**MANAGER’S COMMENTS**

Mr. Hazelett thanked the Board for recognizing his 40 years of service with the County. The Board presented him with a service award certificate during the afternoon work session.

**BOARD OF SUPERVISORS’ COMMENTS**

Mr. Thornton noted the recent passing of Reverend Dr. J. Rayfield Vines, Jr., the Pastor of Hungary Road Baptist Church for the past 21 years and a staunch member of the Henrico County NAACP and the NAACP Virginia State Conference. Dr. Vines offered invocations at the County’s Board of Supervisors meetings on many occasions and participated in sit-in movements in the 1960s.

**RECOGNITION OF NEWS MEDIA**

Mr. Glover recognized Randy Hallman from the *Richmond Times-Dispatch*.

**PRESENTATION**

Mr. Nelson presented a proclamation recognizing September 2012 as Workforce Development Month. Accepting the proclamation was Deborah Wickham, Chairman of the Resource Workforce Investment Board. Joining her from the Workforce Investment Board staff were Krishawn Monroe, Youth Program Manager; and Adam Austin, Communications Officer.

**RESIGNATIONS/APPOINTMENT**

- 215-12            Resolution - Resignation of Alternate - Capital Region Workforce Partnership Consortium Board.  
  
                         On motion of Mrs. O’Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.
  
- 216-12            Resolution - Appointment of Alternate - Capital Region Workforce Partnership Consortium Board.  
  
                         On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.
  
- 217-12            Resolution - Resignation of Member – Community Criminal Justice Board.  
  
                         On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.
  
- 218-12            Resolution - Appointment of Member - Community Criminal Justice Board.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

219-12 Resolution - Resignation of Member - James River Juvenile Detention Commission.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

220-12 Resolution - Appointment of Member - James River Juvenile Detention Commission.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Hazelett recognized Mr. Drumwright for faithfully serving the County for 35 years and noted that this was the last Board meeting Mr. Drumwright would be attending. Mr. Drumwright acknowledged the members of his family who were present and expressed appreciation to the Board, the County Manager, and County employees for the experience he has had with the County for the past 35 years. He also voiced his pleasure that Jane Crawley was appointed as his successor and thanked the Board for the retirement reception that was held for him on September 7.

#### PUBLIC HEARINGS – REZONING CASES

221-12 HHHunt Homes, LC: Request to amend proffered conditions accepted with  
C-22C-12 Rezoning Case C-24C-04 on Parcels 761-769-5168 and 761-769-5274 located  
Brookland on the south line of Springfield Road (State Route 157) approximately 260' west of its intersection with Staples Mill Road (U.S. Route 33).

Karen Hamilton addressed the Board during the public hearing and conveyed concerns regarding the density of the proposed development. Mr. Hazelett clarified for Ms. Hamilton that this request pertained to a change in a proffered condition from a previous case and would allow the garages on two lots in the development to be constructed on the rear rather than the front of the property.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Proffer #22 shall be amended as follows:

22. Garages. A minimum of a two car garage shall be provided for each home, which garage shall be detached and shall be front-loading, except for lots 32 and 33, Block B, Section 1 which shall be rear loaded and built in accordance with the architectural plans shown on Exhibit A and

Exhibit B (see case file). The driveway apron to both garages shall be a minimum of 20' in length (as shown on Exhibit A), (see case file) and both the apron and the driveway shall have a finish of exposed aggregate concrete. Garage doors on lots 32 and 33 shall include window treatments as shown on Exhibit B (see case file). Landscaping intended to screen the garage doors on lots 32 and 33 from the street shall be in substantial conformance with the landscaping shown on Exhibit A (see case file). Any stairs to the second floor of garages shall be enclosed or provided within the interior of the garage.

The vote of the Board was as follows:

Yes: Glover, Kaechele, Nelson, O'Bannon, Thornton

No: None

222-12  
C-23C-12  
Fairfield

Dana's Habitat, Inc./Unique Lessons: Request to amend proffered conditions accepted with Rezoning Case C-35C-93 on Parcel 783-762-9328 located on the west line of Brook Road (U.S. Route 1) between New York and Pennsylvania Avenues.

No one from the public spoke in opposition to this case.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Proffers accepted with C-35C-93 shall remain in full force and effect. However, Proffer #2 shall be amended to read as follows:

2. Use Restrictions. No child care center shall be operated on the Property, however adult day services shall be permitted. The hours of operation shall be from 7:00 a.m. to 7:00 p.m.

The vote of the Board was as follows:

Yes: Glover, Kaechele, Nelson, O'Bannon, Thornton

No: None

### PUBLIC HEARINGS – OTHER ITEMS

223-12

Ordinance - To Amend and Reordain Section 24-3 Titled "Enumerated," Section 24-11 Titled "Principal uses permitted," Section 24-13 Titled "Accessory uses permitted," Section 24-58.1 Titled "Principal uses permitted," and Section 24-96 Titled "Off-street parking requirements" of the

**Code of the County of Henrico to Revise the Regulation of Commercial Vehicles in Residential and Agricultural Areas.**

Ben Blankinship, Principal Planner, narrated a slide presentation titled *Commercial Vehicles in Residential Areas* that addressed the proposed zoning ordinance amendment. During his presentation, Mr. Blankinship reviewed current regulations, examples of empty and gross weights, photographic examples of trucks over 5,000 pounds empty weight but less than 10,000 pounds gross weight, photographic examples of trucks over 10,000 pounds gross weight, and proposed changes to the ordinance. He responded to questions from the Board. Mr. Nelson suggested that a 12,000 pound minimum gross weight limit would significantly help County residents.

The following persons addressed the Board during the public hearing:

- Ms. Hamilton questioned whether the County's noise ordinance takes into account the noise generated by these vehicles. Mr. Glover responded to her question.
- Spencer Moore, who resides on Osborne Turnpike, questioned how the weight limit specified in the ordinance applies to farm vehicles. Mr. Blankinship responded to his question.
- Prince Allen, who resides on Osborne Turnpike, expressed concerns regarding how the existing ordinance is being enforced and questioned how the change in the ordinance would affect his vehicle. Mr. Blankinship and Mr. Hazelett responded to his concerns and questions. Mr. Glover also responded and suggested to Mr. Hazelett that County staff meet with Mr. Allen to discuss and understand his concerns. Mrs. O'Bannon and Mr. Nelson also commented on Mr. Allen's concerns. Mr. Hazelett clarified that the County does not proactively enforce the ordinance but investigates complaints that it receives.
- Larry Copland, who resides on Osborne Turnpike, also voiced concerns that the existing ordinance is being enforced unevenly in his residential district. Mr. Hazelett responded to his concern.
- Joshua Morene, who resides on Osborne Turnpike, conveyed concerns about the impact of the weight limit on residents who own commercial and recreational vehicles. Mr. Blankinship and Mr. Nelson responded to his concerns. Mr. Hazelett elaborated on the scope of the ordinance and the County's enforcement efforts.
- Mr. Copland returned to the podium and explained how the ordinance impacts him personally. Mrs. O'Bannon responded by suggesting that the ordinance be reviewed in the future to determine whether the

County's commercial vehicle parking regulations should take into account factors other than weight limits in less densely populated residential areas.

- Rose Williams expressed concerns that the ordinance places a hardship on small businesses and restricts the rights of property owners. Mr. Hazelett responded by explaining the many types of activities on residential properties in the County and reiterating how the County enforces the ordinance. Mr. Glover also responded.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached ordinance.

Mr. Glover asked Mr. Hazelett to have staff meet with the citizens who presented concerns during the public hearing. Mr. Nelson commented that the ordinance amendment is both an incremental move and a major step forward and will hopefully be beneficial to some of the County's residents as the County looks at some of the individual situations.

224-12

Ordinance - To Repeal and Reserve Subsection (p) of Section 24-106 Titled "Plan of development (POD), administrative and schematic site plans," and to Repeal Subsection (e)(5)d of Section 24-106.2 Titled "Landscaping, tree cover, screen and buffer requirements, transitional buffering and design standards" of the Code of the County of Henrico to Eliminate Appeals to the Board of Supervisors.

Mr. Blankinship narrated a slide presentation titled *POD Appeal Process* that addressed the proposed zoning ordinance amendment. During his presentation, he reviewed current regulations, the pertinent sections of the Code of Virginia, and the sections of the County Code that would be repealed by the proposed amendment.

Ms. Hamilton voiced disagreement with the proposed amendment. She commented that it will eliminate work for the Board and require appellants to pay fees to the Circuit Court. Mr. Hazelett cautioned Ms. Hamilton that if she continues to disrespect the Board in the future while speaking from the podium she will be removed from the Board Room.

At Mr. Nelson's request, Mr. Rapisarda provided additional background on the purpose of the proposed amendment and reiterated that the review of a POD is a ministerial function and does not fall within the Board's customary legislative and discretionary duties.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

225-12

Ordinance – To Amend and Reordain Article VIII of Chapter 24 of the Code of the County of Henrico Including Section 24-31 Titled “Purpose of district,” Section 24-32 Titled “Principal uses permitted,” Section 24-32.1 Titled “Provisional uses permitted,” Section 24-33 Titled “Accessory uses permitted,” Section 24-34 Titled “Development standards,” to Remove Section 24-34.1 Titled “Submission requirements” and Section 24-34.2 Titled “Procedures,” and to Add Section 24-31.1 Titled “Procedures to establish a UMU district” and Section 24-31.2 Titled “Submission requirements,” All to Revise the Urban Mixed Use District to Further the District’s Original Intent of Creating Mixed-Use and Pedestrian-Oriented Developments Containing a Variety of Uses.

Joe Emerson, Director of Planning, narrated a slide presentation titled *Urban Mixed Use District Review and Updates* that addressed the proposed ordinance revisions. During his presentation, Mr. Emerson spoke to the history of the existing ordinance, the process for reviewing the ordinance, previous public discussions of the ordinance, specific provisions of the County Code to which revisions were being proposed, and the reasons for the proposed revisions.

Mr. Hazelett explained that the major differences between the ordinance recommended by the Planning Commission and a substitute ordinance that he was bringing forward for the Board’s consideration were that the substitute 1) contained a 30 percent limitation on the number of for-lease multifamily units; 2) contained a requirement for a provisional use permit to exceed the 30 percent limitation on the number of for-lease multifamily units; 3) maintained the current requirement for a minimum of 20 acres to create a UMU district; and 4) eliminated the fire protection provisions that were exempted by state law. Mr. Emerson responded to a question from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved the substitution of ordinance 225A-12 for 225-12.

Ms. Hamilton addressed the Board during the public hearing and voiced objections to the ordinance. She expressed concerns about the impact of increased building heights on migratory birds and stated that the ordinance was in opposition to the Migratory Bird Treaty Act, the Western Hemisphere Convention, the Ramsar Convention, and the Endangered Species Act. Mrs. O’Bannon responded to Ms. Hamilton by briefly explaining the purpose of urban mixed use districts.

On motion of Mr. Nelson, seconded by Mr. Kaechele, and by unanimous vote, the Board approved Agenda Item No. 225A-121 – see attached substitute ordinance.

226-12

Resolution – Signatory Authority – Easement Agreement – Virginia Electric and Power Company – Tuckahoe District.

No one from the public spoke in opposition to this resolution.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

### PUBLIC COMMENTS

Rose Williams, a resident of the Varina District, addressed the Board regarding the importance of continuing to remember September 11, 2001, and expressed concern that freedoms such as public prayer are being taken away from American citizens.

Ms. Hamilton voiced concerns pertaining to the impact of local land use practices on the environment and on wildlife such as migratory birds

### GENERAL AGENDA

227-12 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2012-13 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FY 2011-12, and (2) Appropriate Funds for Certain New Programs.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

228-12 Resolution – Award of Contract for Professional Space Planning Services – 1400 Best Plaza Drive – Fairfield District.

Chris Winstead, Director of General Services, and Mr. Hazelett responded to questions from Mr. Glover and Mr. Kaechele.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

229-12 Resolution - To Accept Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

230-12 Resolution - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Alcohol-Impaired Driving.

Maj. Steve Alloway, Assistant Chief of Police for Special Operations, responded to a question from Mrs. O'Bannon.



On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

231-12 Resolution - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Occupant Protection.

Major Alloway responded to a question from Mr. Nelson.

On motion of Mr. Nelson, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item - see attached resolution.

232-12 Resolution - Award of Construction Contract - Baldwin, Wood, Sunderland and Shrewbury Roads Sewer Rehabilitation - Tuckahoe District.

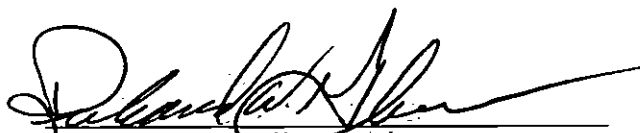
Bill Mawyer, Assistant Director of Public Utilities, responded to a question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

233-12 Resolution - Acceptance of Road.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 8:49 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## WORKFORCE DEVELOPMENT MONTH

September 2012

**WHEREAS**, meaningful employment is fundamental to maintaining a healthy and vibrant economy and providing the Capital Region with a sense of self-worth and contribution to its families and communities; and

**WHEREAS**, the workforce of the Capital Region is the region's greatest asset and is vital to the region's ability to expand economic opportunities and firmly establish and sustain itself as a global leader in the 21<sup>st</sup> century; and

**WHEREAS**, the dedicated men and women who support the workforce talent needs of the Capital Region through the Capital Region Workforce Partnership ("the Partnership") are committed to assisting the Capital Region during these extraordinary economic times by providing exemplary career training and employment assistance to more than 23,000 citizens annually through the Resource Workforce Centers and Resource Community-Based Share Sites; and

**WHEREAS**, the Partnership includes the Resource Workforce Investment Board, the Capital Region Consortium of Elected Officials, the Capital Region Youth Council, and the organizations and agencies that staff the Resource Workforce Centers; and

**WHEREAS**, the Partnership works cooperatively with businesses, educational institutions, economic development entities, governmental agencies, and community-based and faith-based organizations as well as a myriad of training providers and other critical partners; and

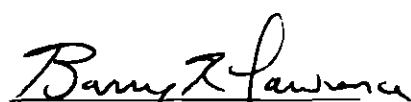
**WHEREAS**, the Capital Region's workforce system serves as a single point of contact for businesses, economic development entities, and job seekers in the City of Richmond and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, and Powhatan; and

**WHEREAS**, the Partnership remains firmly committed to its top priority of helping unemployed citizens get back to work with new and/or enhanced skills and credentials and is also committed to assisting youth establish and implement their plans for post secondary education and training and to assisting those who are employed advance within their career pathways and professions; and

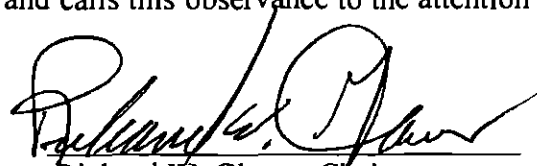
**WHEREAS**, the Partnership is instrumental in upholding our workforce system's demand-driven, business-led focus and strengthening the Capital Region's Talent Supply Chain to ensure a sustainable and vibrant economic future for the Capital Region; and

**WHEREAS**, through its membership in the Virginia Workforce Network, the Partnership is also engaged in enhancing the Commonwealth's ability to compete nationally and internationally by assisting employers in recruiting and retaining workers and improving the performance of their employees and enterprises.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes September 2012 as Workforce Development Month and calls this observance to the attention of all Henrico citizens.

  
Barry R. Lawrence, Clerk  
September 11, 2012



  
Richard W. Glover, Chairman  
Board of Supervisors



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 215-12
Page No. 1 of 1

Agenda Title: RESOLUTION - Resignation of Alternate - Capital Region Workforce Partnership Consortium Board

Form containing Board of Supervisors Action details, including date (SEP 11 2012), mover (O'Bannon), seconded by (Kechele), and a large 'APPROVED' stamp. Includes a table for supervisor votes (YES, NO, OTHER) for Glover, D., Kechele, D., Nelson, T., O'Bannon, P., and Thornton, F.

WHEREAS, on January 10, 2012, George T. Drumwright, Jr., Deputy County Manager for Community Services, was reappointed as the Chief Local Elected Official's ("CLEO") designated alternate representing Henrico County on the Capital Region Workforce Partnership Consortium Board for a term coincident with the term of the CLEO's designated member representing the County; and

WHEREAS, by letter dated August 20, 2012, to the Honorable Richard W. Glover, Chairman of the Board of Supervisors, Mr. Drumwright submitted his resignation from the Consortium Board effective September 11, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts the resignation of George T. Drumwright, Jr., from the Capital Region Workforce Partnership Consortium Board.

By Agency Head \_\_\_\_\_ By County Manager [Signature]

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COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

August 20, 2012

Virgil R. Hazelett, P.E.  
County Manager

The Honorable Richard W. Glover  
Chairman  
Board of Supervisors  
County of Henrico  
Virginia

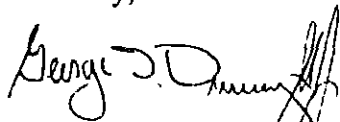
Dear Mr. Glover:

As you know, I will be retiring from the County of Henrico on Friday, September 14, 2012. During my nearly 34 years as a Deputy County Manager, I have been privileged to represent the County in an appointed capacity on several local and regional boards and commissions. At the present time, I am an alternate member of the Capital Region Workforce Partnership Consortium Board and a member of both the Henrico County Community Criminal Justice Board and the James River Juvenile Detention Commission. Please accept this letter as formal notice of my resignation from all three of these positions, effective Tuesday, September 11, 2012.

I wish to take this opportunity to thank the Board of Supervisors for providing me with the opportunity over the years to participate in the significant accomplishments of local and regional boards and commissions. It has been a pleasure serving the County in this way. I am confident that my successor, Mrs. Jane D. Crawley, will work conscientiously and effectively to ensure a smooth transition.

Best wishes to you and the Board for continued success. I will dearly miss being part of the County's management team but I am very confident that the County's future is in excellent hands.

Sincerely,



George T. Drumwright, Jr.  
Deputy County Manager  
for Community Services

cc: The Honorable Board of Supervisors  
County Manager  
Clerk to the Board of Supervisors





COUNTY OF HENRICO, VIRGINIA  
 BOARD OF SUPERVISORS  
 MINUTE

Agenda Item No. 217-12  
 Page No. 1 of 2

Agenda Title: RESOLUTION - Resignation of Member - Community Criminal Justice Board

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <b>SEP 11 2012</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	Moved by (1) <u>Nelson</u> Seconded by (1) <u>Thornton</u> (2) _____                              (2) _____ REMARKS: <b>APPROVED</b>	Glover, D. <u>✓</u> Kechele, D. <u>✓</u> Nelson, T. <u>✓</u> O'Bannon, P. <u>✓</u> Thornton, F. <u>✓</u>

WHEREAS, on June 26, 2012, George T. Drumwright, Jr., Deputy County Manager for Community Services, was reappointed to the Community Criminal Justice Board ("CCJB") for a two-year term beginning July 1, 2012, and expiring June 30, 2014; and

WHEREAS, by letter dated August 20, 2012, to the Honorable Richard W. Glover, Chairman of the Board of Supervisors, Mr. Drumwright submitted his resignation from the CCJB, effective September 11, 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts the resignation of George T. Drumwright, Jr. from the Community Criminal Justice Board.

By Agency Head \_\_\_\_\_ By County Manager Debra L. Hays

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 Copy to: \_\_\_\_\_

Certified:  
 A Copy Tests: \_\_\_\_\_  
 Clerk, Board of Supervisors

Date: \_\_\_\_\_



COMMONWEALTH OF VIRGINIA  
**COUNTY OF HENRICO**

August 20, 2012

Virgil R. Hazeleu, P.E.  
County Manager

The Honorable Richard W. Glover  
Chairman  
Board of Supervisors  
County of Henrico  
Virginia

Dear Mr. Glover:

As you know, I will be retiring from the County of Henrico on Friday, September 14, 2012. During my nearly 34 years as a Deputy County Manager, I have been privileged to represent the County in an appointed capacity on several local and regional boards and commissions. At the present time, I am an alternate member of the Capital Region Workforce Partnership Consortium Board and a member of both the Henrico County Community Criminal Justice Board and the James River Juvenile Detention Commission. Please accept this letter as formal notice of my resignation from all three of these positions, effective Tuesday, September 11, 2012.

I wish to take this opportunity to thank the Board of Supervisors for providing me with the opportunity over the years to participate in the significant accomplishments of local and regional boards and commissions. It has been a pleasure serving the County in this way. I am confident that my successor, Mrs. Jane D. Crawley, will work conscientiously and effectively to ensure a smooth transition.

Best wishes to you and the Board for continued success. I will dearly miss being part of the County's management team but I am very confident that the County's future is in excellent hands.

Sincerely,

George T. Drumwright, Jr.  
Deputy County Manager  
for Community Services

cc: The Honorable Board of Supervisors  
County Manager  
Clerk to the Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

**Agenda Title: RESOLUTION - Appointment of Member - Community Criminal Justice Board**

For Clerk's Use Only: <b>SEP 11 2012</b> Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 1em;">APPROVED</div>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">YES</th> <th style="text-align: left; border-bottom: 1px solid black;">NO</th> <th style="text-align: left; border-bottom: 1px solid black;">OTHER</th> </tr> </thead> <tbody> <tr> <td style="border-bottom: 1px solid black;">Glover, D.</td> <td style="text-align: center; border-bottom: 1px solid black;">✓</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Kechele, D.</td> <td style="text-align: center; border-bottom: 1px solid black;">✓</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Nelson, T.</td> <td style="text-align: center; border-bottom: 1px solid black;">✓</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">O'Bannon, P.</td> <td style="text-align: center; border-bottom: 1px solid black;">✓</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Thornton, F.</td> <td style="text-align: center; border-bottom: 1px solid black;">✓</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> </tbody> </table>	YES	NO	OTHER	Glover, D.	✓	_____	Kechele, D.	✓	_____	Nelson, T.	✓	_____	O'Bannon, P.	✓	_____	Thornton, F.	✓	_____
YES	NO	OTHER																		
Glover, D.	✓	_____																		
Kechele, D.	✓	_____																		
Nelson, T.	✓	_____																		
O'Bannon, P.	✓	_____																		
Thornton, F.	✓	_____																		

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, appoints the following person to the Community Criminal Justice Board for an unexpired term ending June 30, 2014, or thereafter, when her successor shall have been appointed and qualified:

Jane D. Crawley, Deputy County Manager for Community Services

By Agency Head \_\_\_\_\_ [Signature] By County Manager \_\_\_\_\_ [Signature]

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Clerk, Board of Supervisors

Date: \_\_\_\_\_





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 219-12  
Page No. 1 of 2

**Agenda Title: RESOLUTION - Resignation of Member - James River Juvenile Detention Commission**

<p>For Clerk's Use Only:</p> <p>Date: <b>SEP 11 2012</b></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to:</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Kechele</u> Seconded by (1) <u>Nelson</u>  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**WHEREAS**, George T. Drumwright, Jr., Deputy County Manager for Community Services, was appointed to the James River Juvenile Detention Commission for a term expiring June 30, 2016; and

**WHEREAS**, by letter dated August 20, 2012, to the Honorable Richard W. Glover, Chairman of the Board of Supervisors, Mr. Drumwright submitted his resignation from the Commission, effective September 11, 2012.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts the resignation of George T. Drumwright, Jr., from the James River Juvenile Detention Commission.

By Agency Head \_\_\_\_\_ *gm* By County Manager *Richard W. Glover*

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Clerk, Board of Supervisors

Date: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

August 20, 2012

Virgil R. Hazelett, RE.  
County Manager

The Honorable Richard W. Glover  
Chairman  
Board of Supervisors  
County of Henrico  
Virginia

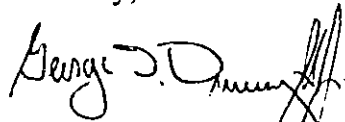
Dear Mr. Glover:

As you know, I will be retiring from the County of Henrico on Friday, September 14, 2012. During my nearly 34 years as a Deputy County Manager, I have been privileged to represent the County in an appointed capacity on several local and regional boards and commissions. At the present time, I am an alternate member of the Capital Region Workforce Partnership Consortium Board and a member of both the Henrico County Community Criminal Justice Board and the James River Juvenile Detention Commission. Please accept this letter as formal notice of my resignation from all three of these positions, effective Tuesday, September 11, 2012.

I wish to take this opportunity to thank the Board of Supervisors for providing me with the opportunity over the years to participate in the significant accomplishments of local and regional boards and commissions. It has been a pleasure serving the County in this way. I am confident that my successor, Mrs. Jane D. Crawley, will work conscientiously and effectively to ensure a smooth transition.

Best wishes to you and the Board for continued success. I will dearly miss being part of the County's management team but I am very confident that the County's future is in excellent hands.

Sincerely,



George T. Drumwright, Jr.  
Deputy County Manager  
for Community Services

cc: The Honorable Board of Supervisors  
County Manager  
Clerk to the Board of Supervisors





COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 223-12  
Page No. 1 of 4

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," Section 24-11 Titled "Principal uses permitted," Section 24-13 Titled "Accessory uses permitted," Section 24-58.1 Titled "Principal uses permitted," and Section 24-96 Titled "Off-street parking requirements" of the Code of the County of Henrico to Revise the Regulation of Commercial Vehicles in Residential and Agricultural Areas**

<p>For Clerk's Use Only:</p> <p><b>SEP 11 2012</b></p> <p>Date _____</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to _____</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Kaechele</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td style="text-align: center;">YES NO OTHER</td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>O'Eaonon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> </table>		YES NO OTHER	Glover, R.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	O'Eaonon, P.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Thornton, F.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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ORDINANCE - To amend and reordain Section 24-3 titled "Enumerated," Section 24-11 titled "Principal uses permitted," Section 24-13 titled "Accessory uses permitted," Section 24-58.1 titled "Principal uses permitted," and Section 24-96 titled "Off-street parking requirements" of the Code of the County of Henrico to revise the regulation of commercial vehicles in residential and agricultural areas.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

- That Section 24-3 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-3. - Enumerated.

Garage, private. An accessory building, occupied or intended for occupancy by the passenger-motor noncommercial vehicles of the families resident on the lot, including a carport. If all the spaces in a garage of three-vehicle capacity, or more than half the spaces in a larger garage, are occupied by vehicles of nonresident persons, or if any garage is occupied by any commercial vehicle of ~~more than one-ton capacity~~ exceeding 10,000 pounds gross weight, or by more than one commercial vehicle of a family resident on the lot, or by any other commercial vehicles, it shall be deemed to be a public garage.

By Agency Head [Signature]

By County Manager [Signature]

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Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 223-12

Page No. 2 of 4

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," Section 24-11 Titled "Principal uses permitted," Section 24-13 Titled "Accessory uses permitted," Section 24-58.1 Titled "Principal uses permitted," and Section 24-96 Titled "Off-street parking requirements" of the Code of the County of Henrico to Revise the Regulation of Commercial Vehicles in Residential and Agricultural Areas**

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Gross weight. The aggregate weight of a vehicle and the load it is designed to carry, as recorded by the state division of motor vehicles.

2. That Section 24-11 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-11. - Principal uses permitted.

~~(1) — Parking of any truck or commercial vehicle exceeding an empty weight of 5,000 pounds is permitted only while loading or unloading. "Empty weight" shall be that used for vehicle registration purposes by the state division of motor vehicles. Parking of any commercial enclosed or flat bed trailer or of any wrecker, regardless of its empty weight, is permitted only while loading or unloading.~~

3. That Section 24-13 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-13. - Accessory uses permitted.

Accessory uses customarily incidental to a permitted principal or conditional use on the same lot therewith, including among others:

~~(a) Private parking area, garages and stables as an accessory to a dwelling. Open or enclosed space for parking one commercial vehicle, not exceeding an empty weight of 5,000 pounds, and temporary parking of one unoccupied manufactured home in an enclosed garage shall be permitted as accessory when used by the occupant of the dwelling. Stables shall be permitted provided they comply with the distance requirements of section 24-10. "Empty weight" shall be that weight used for vehicle registration purposes by the state division of motor vehicles. Parking of any commercial, enclosed or flatbed trailer or of any wrecker, regardless of its empty weight, is permitted only while loading or unloading.~~

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 223-12

Page No. 3 of 4

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," Section 24-11 Titled "Principal uses permitted," Section 24-13 Titled "Accessory uses permitted," Section 24-58.1 Titled "Principal uses permitted," and Section 24-96 Titled "Off-street parking requirements" of the Code of the County of Henrico to Revise the Regulation of Commercial Vehicles in Residential and Agricultural Areas**

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(a) Private parking areas, garages, and stables accessory to a dwelling. Parking may be provided for noncommercial vehicles, trucks not exceeding 10,000 pounds gross weight, and one commercial vehicle not exceeding 10,000 pounds gross weight. Parking of any truck or commercial vehicle exceeding 10,000 pounds gross weight, or any commercial trailer or wrecker, is permitted only while loading, unloading, or working at or near the location where it is parked. Parking may be provided for one unoccupied manufactured home in an enclosed garage provided the manufactured home is owned by the occupant of the property. Stables shall comply with the distance requirements of section 24-10(b).

4. That Section 24-58.1 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 24-58.1. - Principal uses permitted.

A building or land shall be used only for the following purposes:

(c) Automotive filling and service stations including towing service and consisting of an attendant sales office and/or convenience food store or similar use with fuel pumps. A maximum of two service bays shall be permitted for lubrication, minor repair, maintenance and inspection of vehicles not exceeding ~~an empty weight of 5,000 pounds capacity~~ 10,000 pounds gross weight. All operations shall be performed within one completely enclosed building on the site. Bulk storage of fuel shall be underground and there shall be no exterior display of merchandise except on pump islands and on paved walkway areas within three feet of the building. Lighting fixtures shall not exceed ~~a height greater than~~ 20 feet in height. ~~Ne~~There shall be no temporary storage of wrecked or inoperative vehicles or rental of vehicles, trailers, campers, vans or similar equipment, shall be permitted. SiteThe planning commission shall review and approve site plans shall be reviewed and approved by the planning commission in accordance with section 24-106 of this chapter.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 223-12

Page No. 4 of 4

Agenda Title: **ORDINANCE - To Amend and Reordain Section 24-3 Titled "Enumerated," Section 24-11 Titled "Principal uses permitted," Section 24-13 Titled "Accessory uses permitted," Section 24-58.1 Titled "Principal uses permitted," and Section 24-96 Titled "Off-street parking requirements" of the Code of the County of Henrico to Revise the Regulation of Commercial Vehicles in Residential and Agricultural Areas**

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5. That Section 24-96 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-96. - Off-street parking requirements.**

~~(e) No area in any R district, except on a farm, shall be used for parking of any truck or commercial vehicle exceeding an empty weight of 5,000 pounds, except while loading or unloading. "Empty weight" shall be that weight used for vehicle registration purposes by the state division of motor vehicles. Parking of any commercial enclosed or flatbed trailer or of any wrecker, regardless of its empty weight, is permitted only while loading or unloading.~~

**(e) No area in any A or R district, except on a farm, shall be used for parking any truck or commercial vehicle exceeding 10,000 pounds gross weight, any commercial trailer, or any wrecker, except while loading, unloading, or working at or near the location where it is parked.**

6. That this ordinance shall be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 22472

Page No. **1 of 2**

Agenda Title: **ORDINANCE - To Repeal and Reserve Subsection (p) of Section 24-106 Titled "Plan of development (POD), administrative and schematic site plans," and to Repeal Subsection (e)(5)d of Section 24-106.2 Titled "Landscaping, tree cover, screen and buffer requirements, transitional buffering and design standards" of the Code of the County of Henrico to Eliminate Appeals to the Board of Supervisors**

For Clerk's Use Only:  Date <b>SEP 11 2012</b> <input checked="" type="checkbox"/> Approved, <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>O'burner</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<b>YES NO OTHER</b>  Glover, R. <u>✓</u> _____ Kaechele, D. <u>✓</u> _____ Nelson, T. <u>✓</u> _____ O'Bannon, P. <u>✓</u> _____ Thornton, F. _____
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ORDINANCE - To repeal and reserve subsection (p) of Section 24-106 titled "Plan of development (POD), administrative and schematic site plans," and to repeal subsection (e)(5)d of Section 24-106.2 titled "Landscaping, tree cover, screen and buffer requirements, transitional buffering and design standards" of the Code of the County of Henrico to eliminate appeals to the Board of Supervisors.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Subsection (p) of Section 24-106 of the Code of the County of Henrico be repealed and reserved as follows:

Sec. 24-106. - Plan of development (POD), administrative and schematic site plans.

~~(p) Appeal to board of supervisors. Any applicant for a plan of development (POD), and any affected property owner owning property immediately adjacent to property subject to a plan of development (POD), may file an appeal with the board of supervisors from any final decision of the planning commission on any application for a plan of development (POD) or from any final decision of the director of planning or any other county official on any item subject to the plan of development (POD) process where that county official has been delegated final decision-making authority. Such appeals must be filed with the secretary of the planning commission within 15 days of the decision and must be in writing. The appeal must specify the particular~~

By Agency Head: [Signature] By County Manager: [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 224-12

Page No. 2 of 2

Agenda Title: **ORDINANCE - To Repeal and Reserve Subsection (p) of Section 24-106 Titled "Plan of development (POD), administrative and schematic site plans," and to Repeal Subsection (e)(5)d of Section 24-106.2 Titled "Landscaping, tree cover, screen and buffer requirements, transitional buffering and design standards" of the Code of the County of Henrico to Eliminate Appeals to the Board of Supervisors**

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~~action or portion thereof which is being challenged and must specify the basis for the appeal.~~

~~Upon receiving a timely appeal, the secretary of the planning commission shall transmit the appeal and the record of the case to the board of supervisors. After compliance with the notice requirements of subsection (f) of this section, the board of supervisors shall hear the appeal.~~

~~Unless the owner of the property subject to the application for the plan of development (POD) agrees to an extension of time, the board shall consider the appeal and render its decision within 45 days of the filing of the appeal. In considering the appeal, the board may make its decision based upon the record and/or upon such new evidence as may be introduced before the board of supervisors. Reserved.~~

2. That Subsection (e)(5)d of Section 24-106.2 of the Code of the County of Henrico be repealed as follows:

Sec. 24-106.2. - Landscaping, tree cover, screen and buffer requirements, transitional buffering and design standards.

(e) Landscape plan and planting requirements.

(5) Administration and approvals, revisions and appeals.

~~d. Any person aggrieved by a final decision of the planning commission may appeal such decision to the board of supervisors under the procedures of subsection 24-106(p) of this chapter.~~

3. That this ordinance shall be in full force and effect on and after its passage as provided by law; provided, however, that this ordinance shall not apply to applications for plans of development that had satisfied all filing requirements as of September 11, 2012.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**



Agenda Item No. 225A-12  
Page No. **I** of **I**

**Agenda Title: ORDINANCE — To Amend and Reordain Section 24-31 Titled "Purpose of district," Section 24-32 Titled "Principal uses permitted," Section 24-32.1 Titled "Provisional uses permitted," Section 24-33 Titled "Accessory uses permitted," and Section 24-34 Titled "Development standards"; to Add Section 24-31.1 Titled "Procedures to establish a UMU district" and Section 24-31.2 Titled "Submission requirements"; and to Repeal Section 24-34.1 Titled "Submission requirements" and Section 24-34.2 Titled "Procedures" of the Code of the County of Henrico, All to Revise the Requirements for the Urban Mixed Use District to Further the District's Original Intent of Creating Mixed-Use and Pedestrian-Oriented Developments Containing a Variety of Uses**

For Clerk's Use Only:  Date <b>SEP 11 2012</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) <u>Nelson</u> (2) <u>Kaechele</u>	1) 2) YES NO OTHER Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Thornton, E. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	REMARKS: <div align="center" style="font-size: 2em; border: 1px solid black; padding: 5px;"> <b>APPROVED</b> </div>	

After a duly advertised public hearing, the Board of Supervisors of Henrico County adopted the attached ordinance.

**Comments:** The Director of Planning recommends approval of the Board paper, and the County Manager concurs.

By Agency Head 	By County Manager 
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**ORDINANCE — To Amend and Reordain Section 24-31 Titled "Purpose of district," Section 24-32 Titled "Principal uses permitted," Section 24-32.1 Titled "Provisional uses permitted," Section 24-33 Titled "Accessory uses permitted," and Section 24-34 Titled "Development standards"; to Add Section 24-31.1 Titled "Procedures to establish a UMU district" and Section 24-31.2 Titled "Submission requirements"; and to Repeal Section 24-34.1 Titled "Submission requirements" and Section 24-34.2 Titled "Procedures" of the Code of the County of Henrico, All to Revise the Requirements for the Urban Mixed Use District to Further the District's Original Intent of Creating Mixed-Use and Pedestrian-Oriented Developments Containing a Variety of Uses**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

**1. That Section 24-31 of the Code of the County of Henrico be amended and reordained as follows:**

**Sec. 24-31. Purpose of district.**

The purpose of the Urban Mixed Use District (the "UMU district") is to allow development of mixed-use, pedestrian-oriented, activity centers containing a variety of uses, including business, retail, residential, cultural, educational, and other public and private uses. The UMU district is intended to encourage redevelopment and reinvestment in commercial and industrial areas, and provide for design flexibility and alternative development patterns on undeveloped property. The UMU district shall incorporate publicly accessible community open space areas and encourage high quality development and redevelopment that stimulates investment, generates jobs, increases available housing options, and expands the county's tax base. The UMU district also permits a compatible mix of uses in a single structure or a group of structures on a parcel or group of parcels and is intended to discourage piecemeal development. The UMU district will facilitate investment by increasing the number of permitted principal and accessory uses in a single district and will encourage high quality redevelopment by permitting greater regulatory flexibility and innovative and creative design.

The UMU district is not intended for general application throughout the county. The UMU district should be limited to areas with adequate infrastructure and served by necessary transportation facilities (i.e., available public transit, close proximity to an interstate interchange, rail center, etc.). ~~The UMU district shall front on and have primary access to a major access road, major collector, minor arterial, or major arterial roadway as designated on the county's major thoroughfare plan. Areas proposed for UMU district development must be identified on the land use plan, and development in the UMU district shall be consistent with the goals, objectives, and policies set forth in the urban mixed-use development provisions of the comprehensive plan.~~

**2. That the Code of the County of Henrico be amended by adding thereto Section 24-31.1 as follows:**

**Sec. 24-31.1. Procedures to establish a UMU district.**

**(a) Preapplication conference. The applicant shall schedule a preapplication conference with the director of planning or his designee at least 60 days prior to the scheduled filing deadline for rezoning applications.**

**(b) Submission of required documents. The applicant shall submit the documents required in section 24-31.2 to the director of planning.**

**(c) Report of the director of planning. The director of planning or his designee may send copies of the application documents to other local or state agencies for comments. The application shall be placed on the first available planning commission agenda after the director of planning prepares a report regarding the application.**

**(d) Consideration by the planning commission and board of supervisors. The public hearings and consideration by the planning commission and board of supervisors shall be as set forth in sections 24-120, 24-121, and 24-122.1. Upon approval of the applications by the board of supervisors, the UMU district is established. The master plan shall guide the general location of all features shown therein, including land use, densities, roads, public uses, and other features. Plans of development and subdivision plats required in section 24-106 and chapter 19 of the Code shall be in general conformance with the approved master plan and schematic plans as determined by the director of planning and shall supersede the master plan and schematic plans. The director of planning shall not approve any building permit application until the applicant has guaranteed the completion of public improvements for the portion of the development under consideration, including but not limited to, public roads, public water, and public sewer facilities, by providing a letter of credit, certified check, cash escrow, cash payment, or surety bond, approved as to form by the county attorney, in accordance with sections 19-75 and 24-106.**

**(e) Variations. Requests for variations in final plans and uses shall be reviewed by the planning commission and forwarded to the board of supervisors for approval.**

3. That the Code of the County of Henrico be amended by adding thereto Section 24-31.2 as follows:

**Sec. 24-31.2. Submission requirements.**

**The applicant shall submit any information required by the director of planning necessary to evaluate a rezoning application or plan of development within the UMU district. The director of planning shall determine the number of copies of the master plan and development impact statement to be submitted.**

**(a) Master plan. The application shall include a master plan prepared by a licensed surveyor, engineer, architect, landscape architect, or certified planner. The term master plan shall be defined as the combination of documents detailing the proposed development, including the schematic master plan, architectural pattern book and design guidelines. The master plan shall include:**

**(1) An inset map at a scale of not less than one inch to one mile, showing the property in relation to surrounding roads, subdivisions, or major landmarks.**

- (2) A north arrow.**
- (3) The location of existing property lines, watercourses or lakes, wooded areas, and existing roads within or adjoining the property.**
- (4) Approximate boundaries of each phase or land bay, land uses, densities, approximate location of proposed streets and rights-of-way with an indication of whether public or private; approximate location of recreation areas, common areas, and open spaces; and areas proposed for dedication to public use. A typical street section for each proposed street type shall be provided.**
- (5) For each phase or land bay of different uses, a table shall show the following:**
  - a. The proposed uses;**
  - b. Acreage of common area and open space;**
  - c. Maximum number of dwelling units and density for residential areas, and square feet of floor space for office/commercial or office/service areas;**
  - d. Site/building coverage ratios;**
  - e. Parking, required and provided;**
  - f. Other information required by the director of planning.**
- (6) Schematic plans which shall indicate the phasing of development and master water, sewer and drainage plans.**
- (7) The minimum lot width and setbacks for all structures in the development.**
- (8) A description of the guarantees and assurances that will be provided for the maintenance of common areas, open space, recreation areas, sidewalks, parking, private streets, and other privately-owned but common facilities serving the project.**
- (9) Comprehensive sign program as described by section 24-34(p).**

**The master plan and associated documents shall become the governing documents for development of the UMU district upon approval by the board of supervisors.**

**(b) Development impact statement. The development impact statement shall describe the probable effects of the proposed project upon the community and a detailed and thorough analysis of the impact of the project on the county. At a minimum, it shall address the following:**

- (1) Adequacy of existing public facilities and services to serve the project. The analysis shall address sewer, water, schools, fire stations, and other public facilities and services.**
- (2) Additional on-site and off-site public facilities or services which would be required as a result of the project.**
- (3) A traffic impact study prepared by an individual or firm qualified to conduct traffic engineering studies in a manner and form acceptable to the county traffic engineer.**
- (4) Fiscal impact of the proposed project, such as estimated tax revenues to be generated versus the cost of public improvements to be financed by the county or otherwise. Such study shall be prepared by an individual or firm qualified to conduct fiscal impact analysis in a manner and form acceptable to the director of finance, director of public works, director of planning, or their designees.**
- (5) Impact of construction and permanent changes in land use upon surrounding property, such as aesthetics, vegetation, stormwater drainage, and noise, air or water pollution.**
- (6) Employment opportunities to be generated by the project.**
- (7) Impact of the project on cultural and historic sites.**

**(c) Conversion Schedule. The UMU zoning application may include a conversion schedule that identifies alternative uses which the applicant may substitute for the uses identified in the master plan without the need to obtain the approval of each substitution. The conversion schedule shall be a part of the master plan. If the board of supervisors approves the conversion schedule in conjunction with the application, the applicant or its successor may convert from an approved land use to an alternative land use within the development areas and between development areas, provided that:**

- (1) The conversion between uses is consistent with the conversion schedule approved with the master plan.**
  - (2) The UMU district's maximum permitted density is not exceeded.**
  - (3) The county traffic engineer determines the alternative use is not anticipated to significantly increase or adversely alter off-site traffic impacts.**
  - (4) The director of planning determines the general character and mix of uses for the project will not be adversely affected.**
- (d) Rezoning application and fee.**

4. That Section 24-32 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-32. Principal uses permitted.**

Unless otherwise provided by this section, no principal use other than a place of worship, office building, parking garage, hotel, or motel shall exceed 10,000 square feet in floor area.

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(i) Places of worship, schools (including child care, charitable, cultural, and other community service activities on school property), colleges and universities (including educational, scientific and other related research facilities). County-owned or county-leased buildings and properties of a conservation, cultural, administrative or public service type and publicly-owned or publicly-leased buildings of a recreational type, with approval of a layout plan of development, in accordance with section 24-106, by the board of supervisors.

(j) Offices, Clinics and laboratories: for Medical, dental, and optical uses, provided that no single office, clinic or laboratory shall contain more than ~~15,000~~ 30,000 square feet of floor area unless otherwise permitted by a provisional use permit.

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(n) Garage, vehicle parking or storage. Off-site parking facilities for any use within the UMU district may be permitted provided that parking garage structures of more than 10,000 square feet shall conform to the regulations of the UMU district: provide (1) ground floor retail uses along at least one façade or (2) useable floor space for residential or nonresidential uses along any façade that faces a one-family use or public or private street, not including alleyways.

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(dd) Residential uses, with a maximum density not to exceed 30 dwelling units per acre in the aggregate unless a higher density is allowed by provisional use permit, as follows:

(1) Multifamily residential, provided that no more than 30 percent of the total dwelling units may be developed as for-lease units unless a higher percentage is allowed by provisional use permit, including condominiums, as stipulated below:

a. Area and density: The density of multifamily residential development shall not exceed 40 dwelling units per acre unless otherwise permitted by the board of supervisors in accordance with section 24-32.1.

~~b. Roads. Roads, driveways, and parking areas shall be designed and constructed in accordance with pavement design standards and specifications of the department of public works.~~

~~c. Refuse containers. Containers for refuse and recyclable materials shall be located in an enclosed area conveniently accessible to all residents. Enclosures shall be constructed of finished masonry materials with the exception of gates and doors. Gates and doors shall be opaque, substantial, and oriented to minimize views of the enclosures from public rights-of-way. Concrete pavement shall be used for the refuse container pad and apron. Such containers shall be serviced only between the hours of 6:00 a.m. and 12:00 midnight.~~

~~d. HVAC screening. HVAC and mechanical equipment shall be screened from view at ground level. Screening shall consist of landscaping or materials used in the principal building's exterior. If used, HVAC wall units must be architecturally compatible with the building.~~

(2) ~~Townhouse for sale, as stipulated below:~~

~~a. Area and density. The density of townhouse for sale development shall not exceed 12 dwelling units per acre, unless otherwise permitted by the board of supervisors in accordance with section 24-32.1.~~

~~b. Roads. Roads, driveways, and parking areas shall be designed and constructed in accordance with pavement design standards and specifications of the department of public works.~~

~~c. Refuse containers. Containers for refuse and recyclable materials shall be located in an enclosed area conveniently accessible to all residents. Enclosures shall be constructed of finished masonry materials with the exception of gates and doors. Gates and doors shall be opaque, substantial, and oriented to minimize views of the enclosures from public rights-of-way. Concrete pavement shall be used for the refuse container pad and apron. Such containers shall be serviced only between the hours of 6:00 a.m. and 12:00 midnight.~~

~~d. HVAC screening. HVAC and mechanical equipment shall be screened from view at ground level. Screening shall consist of landscaping or materials used in the principal building's exterior. If used, HVAC wall units must be architecturally compatible with the building.~~

~~e. [Maximum building height.] Urban mixed use townhouses for sale shall have a maximum building height of 35 feet.~~

~~f. Architectural treatment.~~



~~1. A minimum distance of ten feet of common area shall separate any two rows of lots.~~

~~2. Not more than four abutting townhouses shall have the same architectural facades and treatment of facing materials. Variations may be achieved through colors, material textures, or sculptural effects. A building offset including the roofline shall be provided for each two connecting units.~~

**(3) One-family dwellings. In no case shall the number of one-family dwellings exceed 25% of the total dwelling units unless approved by provisional use permit.**

**(4) Live/Work units as defined and stipulated below:**

**a. Definition. Units shall combine a nonresidential activity that is permitted in the UMU district with a living space for the owner's primary household. The living space shall not be rented or leased to persons not conducting the nonresidential activity.**

**b. Physical integration. Living space shall be physically integrated into the unit and shall not be rented, leased, sold or occupied separate from the nonresidential use.**

**c. Parking. Parking shall be provided for the residential use in addition to the parking required for the square footage of the nonresidential use as required in section 24-34.**

**d. Access. The nonresidential portion of the live/work unit shall have direct access to a public or private street.**

**(5) (3) Nursing home, convalescent home, continuing care retirement community, or home for the aged.**

**(6) Assisted living facilities and group homes located and operated in any dwelling or housing type as permitted by this section and as regulated by this chapter**

**(ee) Restaurant, delicatessen, and ice cream parlor, but not restaurants having drive-through windows. Outside dining for restaurants shall be permitted, provided the location and arrangement will not adversely affect adjacent properties or uses.**

**5. That Section 24-32.1 of the Code of the County of Henrico be amended and reordained as follows:**

**Sec. 24-32.1. Provisional uses permitted.**

The purpose of the following provisional uses within the UMU district is to encourage a mix of uses developed at a greater density than other areas of the UMU district. The following uses may be permitted as provisional uses if approved by the board of supervisors in accordance with sections 24-120 and 24-122.1:

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(c) Automotive filling station consisting of an attendant sales office and convenience food or grocery store or any permitted use with fuel pumps. There shall be no outdoor speakers, no exterior display of merchandise, and no facilities for automotive service or maintenance. Bulk storage of fuel shall be underground. Lighting fixtures shall not exceed a height of 20 feet. No temporary storage of wrecked or inoperable vehicles or storage or rental of vehicles, trailers, campers, or similar equipment shall be permitted. ~~Site plans shall be reviewed and approved by the planning commission as provided by section 24-106.~~

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~~(o) Retail service, recreation facilities and office uses otherwise permitted without limitation to floor area.~~

(e)(f) Antique auction, indoor.

(f)(g) Auditorium and assembly hall, coliseum, and stadium.

(g)(h) Billiard parlor with hours of service to the general public from 1:00 p.m. on Sunday and 6:00 a.m. on other days until midnight, unless extended hours of operation are specifically authorized by the board of supervisors as a condition of the use permit.

(h)(f) Boat and boat trailer sales, rental, and service associated with a marina.

(i)(j) Greater floor area for any use with floor area limitations in section 24-32.  
~~Department store without limitation to floor area.~~

(l)(k) Drapery making and furniture upholstery shops.

(k)(l) Drive-through service window for uses permitted in section 24-32.

~~(m) Grocery or convenience food store without limitation to floor area.~~

(l) (n) Heliport (landing facilities only, no fueling or service facilities).

~~(m) (e) Office-warehouse, when the warehouse area does not exceed 15,000 square feet and all materials are stored within an enclosed building for use by the business concern occupying the building.~~

(n) Parking garage with no associated ground floor retail uses along at least one façade or useable floor space for residential or nonresidential uses along any façade that faces a public or private street or one-family residential use.

~~(o) (p) Radio and television stations and studios, broadcasting or recording studios.~~

~~(p) (q) Recreation facilities, commercial, outdoor, including miniature golf courses, golf driving ranges, skating rinks, swimming pools and water slides, skateboard parks and similar uses and activities.~~

~~(g) (r) Sign printing and painting shop, excluding fabrication.~~

~~(r) (s) Television receiving antennas and support structures for home use and amateur radio broadcasting and receiving antennas and support structures exceeding 75 50 feet in height.~~

~~(s) (u) Buildings and structures exceeding 60 feet in height.~~

~~(t) (v) Density of multifamily residential development exceeding 40 30 dwelling units per acre.~~

~~(w) Density of townhouse-for-sale development exceeding 12 dwelling units per acre.~~

(u) One-family dwellings exceeding 25 percent of the total dwelling units on the property.

(v) Open space within a development of less than 20 percent.

(w) Commercial or office square footage of less than 25 percent of the total building square footage of the UMU district.

(x) General hospitals.

(y) Extended hours of operation for any business containing one or two billiard, pool, or bagatelle tables.

(z) Number of for-lease multifamily dwelling units exceeding 30 percent of the total units of the UMU district.

(aa) Parking plan as described in section 24-34(m)(7).

~~(bb)(t) Other uses which are of the same general character as those listed above as permitted by the board of supervisors by provisional use permit.~~

6. That Section 24-33 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-33. Accessory uses permitted.**

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(g) Not more than two billiard, pool or bagatelle tables operated incidental to the principal business use shall be permitted in a single business establishment. Any business open to the public when billiards, pool or bagatelle tables are provided shall close between the hours of 12:00 a.m. midnight and 6:00 a.m. unless extended hours of service are permitted pursuant to subsection (a) of section 24-58.2 24-32.1(y).

(h) Outdoor dining associated with an approved restaurant which provides the following:

(1) Full volume control for any outdoor speaker systems.

(2) Adequate trash receptacles to control litter associated with the use.

(i) Temporary outdoor display areas associated with an approved retail use. In no case shall the outdoor display area be located within any required buffer, planting area, or area required to meet minimum sidewalk width.

(i) Accessory dwellings located on the same lot as a one-family dwelling or townhouse for sale. For the purpose of this section, an accessory dwelling shall be smaller in size than the primary dwelling unit on a lot, shall have a separate entrance, and shall function independently as a separate dwelling unit. The number of permitted accessory dwellings shall be established during the approval of the UMU district and shall be included in the density calculations for the development.

7. That Section 24-34 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 24-34. Development standards.**

The development standards set out below shall be in lieu of the standards required elsewhere in this chapter:

(a) Minimum area. A project must contain at least 20 acres. In calculating the minimum acreage of the project, land zoned C-1 conservation district may be included counted towards this requirement, but existing publicly dedicated streets and proposed public rights-of-way shall not be included. Once a UMU district is established, areas of less than 20 acres may be added to the UMU district through rezoning provided:

- (1) The area to be added is directly adjacent to the district, or located across a public street with a right-of-way no wider than 90 feet.**
- (2) The design features proposed are consistent with the existing UMU project as determined at the time of rezoning.**
- (3) Required impact analyses are provided or existing impact analyses are updated to reflect additions to the approved UMU project.**
- (4) Pedestrian and vehicular access connects the area to be added to the approved UMU project. Where such connections are to private roads or property, access agreements shall be provided prior to rezoning to demonstrate such connections can be made.**

**(b) *Mixture of uses.*** A minimum of 25 percent of the building square footage in the UMU district shall be developed for commercial or office uses unless otherwise permitted by provisional use permit ~~approved by the board of supervisors at the time of rezoning~~. The required percentage of commercial or office uses shall be achieved at the 50 percent and 90 percent completion of construction thresholds of the total building square footage within the UMU district. The developer shall provide this calculation with the plans of development submitted for each phase of the project.

**(c) *Covenants required.*** Each tract of land within a project shall be under the supervision or control of a unified, central authority for the life of the project. To this end, restrictive covenants shall be recorded for each tract to be developed. Proposed restrictive covenants shall be submitted to the planning office for review and approval as to form satisfactory to the county attorney prior to any formal approval for development within the UMU district, and they shall be recorded prior to building permit approval. The covenants shall, at a minimum, provide for the creation of a property owners' association; maintenance of individual sites, common area, open space, landscaping and buffering and private streets; and minimum development and operational standards for each tract. The covenants shall also provide that any assessments, charges and costs of maintenance of common areas shall constitute a pro rata lien upon the individual lots or units subject to the covenants, inferior in lien and dignity only to taxes and bona fide duly recorded first deeds of trust on each lot or unit.

**(d) *Height.*** No building or structure shall exceed a height of 60 feet unless otherwise permitted allowed by provisional use permit ~~the board of supervisors pursuant to section 24-32-1(u)~~.

**(e) *Street access.*** The primary access to the UMU district shall be directly from a major access road, major collector, minor arterial, or major arterial roadway as designated on the county's major thoroughfare plan.

**(f) *Landscaping and buffering.***

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(3) **General landscaping requirements.**

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b. **Bonding Financial guarantee.** Prior to the issuance of a certificate of occupancy, the applicant shall provide a maintenance-bond financial guarantee for the landscaping. The maintenanco-bond amount of the financial guarantee shall be in the amount of one-third-of-the-valor-of-the-required-landscaping, determined by the director of planning. and The financial guarantee shall be held for a period of 24 months following the date of certificate of occupancy issuance. A certificate of occupancy shall not be issued until the required landscaping is planted in accordance with the approved landscape plan. if planting cannot occur due to seasonal or other constraints, the director of planning may accept a performance-surety financial guarantee to insure future installation of plantings. The performance-surety financial guarantee may be submitted in the form of an irrevocable letter of credit, certified check, surety bond, or cash escrow. The surety amount shall include the full cost of plant materials and installation costs such as, but not limited to, soil treatment, labor, and guying costs. if the director of planning accepts performanco-surety a financial guarantee to insure future plantings, all required landscaping shall be installed by the following planting season in order to obtain a refund of the guarantee.

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(4) **Preservation of existing trees.** Preservation of existing trees and shrubs shall be maximized to provide for continuity and improved buffering ability. ~~Existing trees within 50 feet of existing water bodies such as lakes, rivers, streams, and wetlands, shall be preserved.~~ Except for tree canopy requirements, trees retained for compliance with this section shall not be less than six feet in height, shall be noted on the landscape plan, and shall comply with the following:

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(8) **Screening.**

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b. **Screening devices shall be required whenever:**

1. **Parking areas occur along public or private rights-of-way;**

2. Loading, service and trash collection areas, and utility and mechanical equipment areas are visible from public rights-of-way or other properties at ground level;
3. Stormwater management facilities are placed within the development and are not used as a design feature or recreational amenity;

(9) *Minimum screening requirements.*

- c. Berms within the ten-foot screen landscaping strip shall have a maximum slope of 2:1.
- d. If a proposed use within the UMU district abuts an incompatible or less intense district or use, the landscape buffer between the districts or uses shall be a minimum of 35 feet unless ~~an alternative buffer is approved by the director of planning~~. The director of planning may approve an alternative buffer area that minimizes the adverse effects on the less intense district or use.

(10) *Streetscape planting.*

b. *Minimum requirements.*

1. A continuous eight-foot-wide streetscape planting strip at least eight feet wide shall be located adjacent to any existing or proposed roadway.
3. Canopy trees shall be planted a maximum of 35 feet on-center. ~~The director of planning may allow greater spacing to avoid utility conflicts or to recognize major design features.~~ may occasionally be adjusted for design and spatial definition purposes if approved by the director of planning.
4. Ornamental trees shall be planted a maximum of 12 feet on-center. ~~The director of planning may allow greater spacing to avoid utility conflicts or to recognize major design features.~~ may be adjusted for design purposes if

~~approved by the director of planning.~~ The use of ornamental trees as street trees shall be limited to areas with overhead constraints.

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(11) *Parking lot landscaping requirements.*

a. Parking lot landscaping shall contain:

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2. A continuous line of evergreen shrubbery planted along the entire perimeter of the parking lot abutting a street not more than ten feet behind the trees along the right-of-way frontage. The shrubbery must be at least two feet high when planted and shall be regularly trimmed for appearance and height not to exceed three and one-half feet.

b. Parking lots shall be landscaped in general accordance with the landscape manual master plan.

(g) *Common area, open space and preservation requirements.*

(1) ~~Minimum area.~~ At least 20 percent of the entire project shall consist of conservation, outdoor recreation and open space areas for the common use and enjoyment of residents, visitors and employees within the UMU district and shall be clearly delineated in the project's master plan. A reduced percentage may be approved by provisional use permit. These areas shall be equally distributed throughout the project and may include bodies of water, historic sites, works of art, outdoor recreation and public meeting areas, landscaping, and buffer areas. Internal bikeways and pedestrian walkways shall connect open space areas. Common areas and open space shall be located to enhance the living environment and pedestrian-oriented uses. Common open space shall not be aggregated in large areas. Common areas may be conveyed and shall be maintained and controlled in accordance with the covenants required by this article.

(2) Environmental protection, wetland, floodplain, and other environmentally sensitive areas, and stormwater management and "best management practices" (BMP) areas are ~~excluded from~~ not counted in meeting minimum open space area requirements unless they are used as a design feature or recreational amenity.

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(4) When recreational facilities are not included in the project, the common area shall contain land other than floodplains, steep slopes, wetlands and resource protection areas that is of sufficient size and suitable for recreational uses such as swimming pools, playgrounds, ballfields, tennis courts and similar uses.

(h) ~~{Improvements.}~~ improvements including, but not limited to, private streets, street lights, sidewalks, and encroachments shall be maintained by the developer or owner of the project until they are conveyed to a property owners association whose members shall be owners of property in the project. If the developer or owner conveys the improvements to an owners association, deed restrictions and covenants, in form and substance satisfactory to the county attorney, shall provide that any assessments, charges, and costs of maintenance constitute a pro rata lien upon the individual properties inferior in lien and dignity only to taxes and bona fide duly recorded first deeds of trust on each property or lot.

(k) Outside storage and refuse containers. There shall be no outside storage of any equipment, vehicles materials or supplies. Refuse containers shall be completely screened from view by means of an opaque fence or wall that is architecturally compatible with the buildings on the site. Such containers shall be serviced only between the hours of 6:00 a.m. and 12:00 midnight.

(i) Lighting.

(1) Purpose. The purpose of UMU district lighting standards is to encourage good lighting practices designed to conserve energy and money, minimize glare, protect the use and enjoyment of surrounding property, and increasing increase nighttime safety, utility, security and productivity.

(3) Lighting standards.

- a. All outdoor lighting fixtures shall be limited to the types of fixtures established by county lighting policy and contained in the project's master plan.
- b. Light source locations shall be chosen to minimize the hazards of glare. The height of freestanding lighting fixtures shall not exceed 20 feet, except up to that no more than four lighting fixtures may extend to 35 feet at the intersection of public or private streets unless otherwise approved by the director of planning.

- c. **Illumination.** Illumination shall be measured at grade at the property line and shall not exceed 1.0 footcandle ten feet outside the property line unless otherwise approved by the director of planning finds there will be no adverse effect on adjacent property or public safety.

- (5) **Parking lot lighting requirements.** Adequate lighting shall be provided for surface parking facilities used at night. The minimum required lighting intensity to be provided in all parking areas is 1.0 footcandle; provided, however, that the lighting intensity for parking lots adjoining a right-of-way or residential area shall not exceed 1.0 footcandle ten feet outside the property line unless otherwise approved by the director of planning finds there will be no adverse effect on adjacent property or public safety.

(m) **Parking.** Notwithstanding any other requirements with respect to off-street parking set forth in section 24-96, the following provisions shall be applicable in the UMU district:

- (1) **Minimum spaces.** ~~On-street parking is permitted but cannot be used in the calculation for minimum required parking spaces.~~ The minimum number of parking spaces required for uses in the UMU district shall be as follows:

- a. **For nonresidential uses, the minimum parking is:**

Restaurant: One space per 150 square feet of gross floor area.

Retail: One space per 250 square feet of gross floor area.

Office: One space per 300 square feet of gross floor area.

Hotel/motel: One space per bedroom.

Other nonresidential uses shall provide parking as required by section 24-96(b).

- ~~b. Off-site parking accessible by walking and located within 1,000 feet of the primary entrance of the building may be used in the calculation of the required parking for a nonresidential use.~~

- ~~b.~~ **e.** For residential uses, one parking space per one bedroom studio, loft or efficiency dwelling unit shall be provided, and one and one-half parking spaces per two or more bedroom dwelling unit.

- (2) **Off-site parking.** Off-site parking accessible by sidewalk, trail, or other improved pedestrian way which is located within 1,000 feet of a publicly accessible entrance of the building may be used in the calculation of the required parking for a nonresidential use.

- (3) d. Parking garage. Parking within a garage or within an enclosed or covered space may be counted toward meeting off-street parking requirements.
- (4) On-street parking – private streets. On-street parking on private streets shall count towards any nonresidential off-street parking requirements, provided that such parking is not counted for any other use and is located within 1,000 feet of its intended use.
- (5) On-street parking – public streets. On-street parking on public streets shall count towards 25% of any nonresidential off-street parking requirements, provided that such parking is not counted for any other use and is located within 1,000 feet of its intended use.
- (6) Shared parking agreements. The applicant shall provide documentation, such as shared parking agreements, of the allocation of off- and on-street parking for all proposed uses with each application for a building permit or change of use or at the request of the director of planning.
- (7) Parking plan. In lieu of the parking requirements in subdivision 1, the applicant may submit a provisional use permit for a parking plan. Such plan shall provide calculations used for the base parking requirements, which shall be certified by a licensed engineer. Any plan of development for projects with an approved parking plan shall include:
- a. Parking sheds showing the maximum distance from any proposed parking area to the uses for which the parking area may be used. On-street parking may only be counted as provided for in subdivisions 4 and 5.
  - b. A listing of the proposed uses within each parking shed. The anticipated square footage shall be provided for each proposed use.
  - c. Reserved areas for additional parking on-site to accommodate additional parking required by a change of use or other factor requiring additional parking. Such reserved areas shall be clearly identified on the parking plan and may include areas proposed for future conversions of surface parking to parking structures.
- (n) Sidewalks. Sidewalks, a minimum five feet in width in nonresidential areas, shall be installed along both sides of each any street, public or private, exclusive of private alleyways, unless otherwise approved by the director of planning or the planning commission at the time of plan of development review due to design considerations such as limited right-of-way, utility conflicts, or steep topography. The minimum sidewalk width may not include any outdoor dining, display or vending area.

(o) ~~Minimum yard depth (setbacks) and lot width and area. There shall be no minimum lot area or yard (front, rear, or side) requirements.~~ The master plan shall set forth the minimum lot area, lot width, and yard (front, rear, or side) requirements.

(p) Comprehensive sign program. Notwithstanding any other requirements set forth in section 24-104, the following provisions shall be applicable in the UMU district:

(1) ~~Comprehensive~~ The master plan shall include a comprehensive sign program sign criteria shall be established to coordinate all nonpublic signage erected within the UMU district. The comprehensive sign program shall provide for pedestrian-oriented and coordinated signage in keeping with the scale of the development.

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(4) The board of supervisors may approve specific deviations from the above criteria if requested at the time of rezoning.

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(r) Roads. Roads, driveways, and parking areas shall be designed and constructed in accordance with pavement design standards and specifications of the department of public works unless the directors of planning and public works find there will be no adverse impact on public safety. A licensed engineer shall certify construction of the roadways to such standards in a phase of a development prior to the issuance of any occupancy permit in that phase of the development.

(s) HVAC screening. HVAC and mechanical equipment shall be screened from view at ground level. Screening shall consist of landscaping or materials used in the principal building's exterior.

(t) Commercial vehicles. Parking of any commercial vehicle exceeding 10,000 pounds gross weight, or any commercial trailer or wrecker, is permitted only when loading, unloading, or working at or near the location where it is parked.

8. That Section 24-34.1 of the Code of the County of Henrico be repealed as follows:

~~Sec. 24-34.1. Submission requirements.~~

~~The applicant shall submit any information required by the director of planning necessary to evaluate a rezoning application or plan of development within the UMU district.~~

~~(a) Preapplication conference. A preapplication conference with the applicant and director of planning or his designee shall be held at least 60 days prior to the scheduled filing deadline for rezoning. A preliminary plan review may be required by the director of planning.~~

~~(b) Required documents. The applicant shall submit the following documents to the director of planning for submission to the planning commission and board of supervisors. The director of planning shall determine the number of copies of the master plan and development impact statement to be submitted.~~

~~(1) Rezoning application and fee.~~

~~(2) Provisional use permit application (including master plan) and fee.~~

~~(3) Development impact statement.~~

~~(c) Master plan. The provisional use permit application shall include a master plan prepared by a licensed surveyor, engineer, architect, landscape architect, or certified planner. It shall include:~~

~~(1) An inset map at a scale of not less than one inch to one mile, showing the property in relation to surrounding roads, subdivisions, or major landmarks.~~

~~(2) A north arrow.~~

~~(3) The location of existing property lines, watercourses or lakes, wooded areas, and existing roads within or adjoining the property.~~

~~(4) Approximate boundaries of each phase or land bay, land uses, densities, approximate location of proposed streets and rights-of-way with an indication of whether public or private; approximate location of recreation areas, common areas, and open spaces; and areas proposed for dedication to public use. In addition to the requirements of section 24-34(g), common areas and open space shall be located to enhance the living environment and provide pedestrian-oriented uses. This means that the common open space shall be distributed throughout the project and not aggregated in large areas providing little or no benefit to the individual uses or the project at large.~~

~~(5) For each phase or land bay of different uses, a table shall show the following:~~

~~a. The uses;~~

~~b. Acreage of common area and open space;~~

~~c. Maximum number of dwelling units and density for residential areas, and square feet of floor space for office/commercial or office/service areas;~~

~~d. Maximum acreage of each use;~~

- e. ~~Site/building coverage ratios;~~
- f. ~~Parking, required and provided;~~
- g. ~~Other information required by the director of planning.~~

~~(6) Schematic plans which shall indicate the phasing of development and master water, sewer and drainage plans.~~

~~(7) The guarantees and assurances that will be provided for the maintenance of common areas, open space, recreation areas, sidewalks, parking, private streets, and other privately owned but common facilities serving the project.~~

~~(d) Development impact statement. The development impact statement shall describe the probable effects of the proposed project upon the community. It shall include sufficient information and a detailed and thorough analysis to evaluate the impact of the project on the county. The applicant shall submit any information required by the director of planning necessary to evaluate a request for the UMU district. At a minimum, it shall address the following:~~

~~(1) Adequacy of existing public facilities and services to serve the project. Analysis shall address sewer, water, schools, fire stations, and other public facilities and services.~~

~~(2) Additional on-site and off-site public facilities or services which would be required as a result of the project.~~

~~(3) A traffic impact study shall be prepared by an individual or firm qualified to conduct traffic engineering studies in a manner and form acceptable to the county traffic engineer.~~

~~(4) Fiscal impact of the proposed project, such as estimated tax revenues to be generated versus the cost of public improvements to be financed by the county or otherwise. Such study shall be prepared by an individual or firm qualified to conduct fiscal impact analysis in a manner and form acceptable to the director of finance, director of public works, director of planning, or their designees.~~

~~(5) Impact of construction and permanent changes in land use upon surrounding property, such as aesthetics, vegetation, stormwater drainage, and noise, air or water pollution.~~

~~(6) Employment opportunities to be generated by the project.~~

~~(7) Impact of the project on cultural and historic sites.~~

9. That Section 24-34.2 of the Code of the County of Henrico be repealed as follows:

~~Sec. 24-34.2. Procedures.~~

~~(a) Report of the director of planning. The director of planning or his designee may refer copies of the rezoning application, provisional use permit application, and development impact statement to other local or state agencies for comments. The application shall be placed on the earliest permissible planning commission agenda after the director of planning prepares a report with recommendations regarding the applications.~~

~~(b) Consideration by the planning commission and board of supervisors. The public hearing and consideration by the planning commission and board of supervisors shall be as set forth in sections 24-120, 24-121, and 24-122.1. Upon approval of the applications by the board of supervisors, the UMU district is established. The master plan shall guide the general location of all features shown therein, including land use, densities, roads, public uses, and other features. Plans of development and subdivision plans provided for in section 24-106 and chapter 19 of the county Code shall supersede the master plan and schematic plans. The director of planning shall not approve any building permit until the applicant has guaranteed the completion of public improvements, including but not limited to, public roads, public water, and public sewer facilities by providing either a letter of credit, certified check, cash escrow, cash payment, or other surety, approved as to form by the county attorney.~~

~~(c) [Minor variations.] Minor variations in final plans, uses, and subdivision plats from the approved master plan may be permitted by the director of planning upon finding the variations are generally in keeping with the spirit and concept of the approved master plan, in accordance with conditions or modifications required by the board of supervisors in its approval, and in accordance with the requirements of this chapter and chapter 19 of the County Code. Requests for variations may be reviewed by the planning commission prior to approval by the director of planning. The planning commission may request such variations be forwarded to the board of supervisors for approval.~~

~~(d) [Amendments to the master plan.] Amendments to the master plan, including increasing the acreage included in the project, may be made through the provisional use permit procedure as required by section 24-122.1.~~

10. That this ordinance shall be in full force and effect on and after its passage as provided by law.



**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS**  
**MINUTE**

Agenda Item No. 226-12  
Page No. \_\_\_\_\_ of 1

Agenda Title: **RESOLUTION – Signatory Authority – Easement Agreement – Virginia Electric and Power Company – Tuckahoe District**

<p>For Clerk's Use Only: Date: <b>SEP 11 2012</b></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>O'Bannon</u>      Seconded by (1) <u>Shannon</u> (2) _____                      (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<p>YES NO OTHER</p> <p>Glover, R.      ✓ _____ Kaechele, D.      ✓ _____ Nelson, T.      _____ <u>absent</u> O'Bannon, P.      ✓ _____ Thornton, F.      _____</p>
--	--	--

WHEREAS, the County owns 33.695 acres of park land west of Ridgefield Parkway at the Henrico-Goochland County Line; and,

WHEREAS, Virginia Electric and Power Company (“VEPCO”) has requested the County convey a 30-foot wide underground electric line easement across the park land to provide a second source of electric power to the West Creek Emergency Center; and,

WHEREAS, the County is willing to convey the easement so long as VEPCO bears the cost of relocating its electric line should it interfere with the County’s future use of the land; and,

WHEREAS, this resolution was advertised and a public hearing was held on September 11, 2012, pursuant to Va. Code §§ 15.2-1813 and 15.2-1800.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman and Clerk are authorized to execute an easement agreement, in a form approved by the County Attorney, conveying an underground electric line easement to VEPCO as shown on the attached Exhibit “A.”

Comments: The Directors of Recreation and Parks and Real Property recommend approval of this Board Paper; the County Manager concurs.

By Agency Head *Jim B. Tracy*      By County Manager *Robert P. ...*

Routing: Yellow to: Real Property      Certified: \_\_\_\_\_  
Copy to: \_\_\_\_\_      A Copy Teste: \_\_\_\_\_  
Date: \_\_\_\_\_  
Clerk, Board of Supervisors



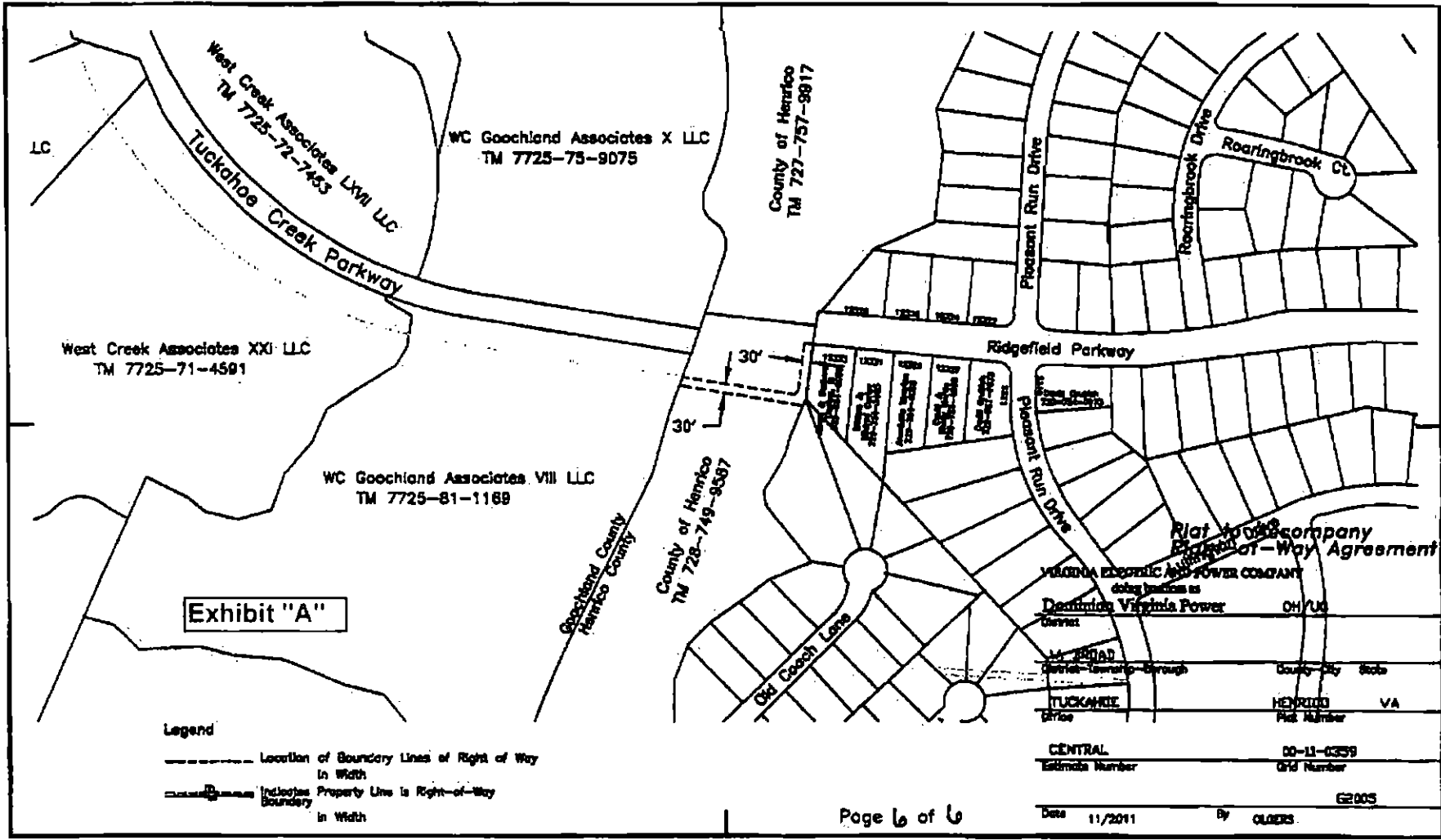


Exhibit "A"

**Legend**  
 - - - - - Location of Boundary Lines of Right of Way in Width  
 - - - - - Indicates Property Line is Right-of-Way Boundary in Width

Rial Properties Company Right-of-Way Agreement		
DOMINION ELECTRIC AND POWER COMPANY doing business as Dominion Virginia Power		
OH/UG	District	
OH/UG	District - Service - Borough	
OH/UG	County - City	State
OH/UG	TUCKAHOE	HENRICO VA
OH/UG	Office	Post Number
CENTRAL	00-11-0359	
Estimate Number	010 Number	
Date 11/2011	By OJG/S	
G2005		

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 227-12  
Page No. 1 of 1

**Agenda Title INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the FY 2012-13 Annual Fiscal Plan to (1) Reappropriate Funds for (a) Continuing Grant Programs and (b) Certain Unencumbered Balances from FV 2011-12, and (2) Appropriate Funds for Certain New Programs**

<p>For Clerk's Use Only:</p> <p>Date <b>SEP 11 2012</b></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u>  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 10%;">YES</th> <th style="width: 10%;">NO</th> <th style="width: 10%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated September 4, 2012 of requests for amendments to the 2012-13 Annual Fiscal Plan to (1) reappropriate FY 2011-12 unexpended funds for (a) grant programs having an ending date after June 30, 2012; (b) program funds not expended or encumbered as of June 30, 2012, but needed in FY 2012-13 for purposes approved in FY 2011-12; and (2) appropriate funds in FY 2012-13 for new requirements; and,

**WHEREAS**, the County Manager listed, by department and cost center, the purpose of the request and the source of funding to support the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on September 25, 2012, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, September 18, 2012.

**COMMENTS:** The Director of Finance recommends approval of this Board paper and the County Manager concurs.

<p>By Agency Head <u>Eugene Walt</u></p>	<p>By County Manager <u>Debra R. Reynolds</u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified:</p> <p>A Copy Teste: _____</p> <p style="text-align: right;">Clerk, Board of Supervisors</p> <p>Date: _____</p>

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

SUMMARY

1. a.	Reappropriation for Grant Programs (ivory):	
	Special Revenue Fund	
	General Government	\$ 11,976,477
	Educadon	27,824,625
	Total Reappropriations for Grants	<u>\$ 39,801,102</u>
1. b.	Reappropriation for Continuing Programs (blue):	
	General Fund	\$ 11,670,700
	Belmont Park Golf Course	50,000
	Total Reappropriations for Continuing Programs	<u>\$ 11,720,700</u>
	Total Reappropriations	<u>\$ 51,521,802</u>
2.	New Amendments/Appropriations (pink):	
	General Fund	\$ 8,204,643
	Special Revenue Fund	9,896,044
	Trust and Agency Fund	513,000
	Total Operating Funds	<u>\$ 18,613,687</u>
	Capital Projects Fund	\$ 5,603,872
	Water and Sewer Construction Fund	179,658
	Total Capital Funds	<u>\$ 5,783,530</u>
	Total New Amendments/Appropriations	<u>\$ 24,397,217</u>
	 GRAND TOTAL AMENDMENTS/REAPPROPRIATIONS/ APPROPRIATIONS	 <u><u>\$ 75,919,019</u></u>

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

**I.a. REAPPROPRIATIONS FOR GRANTS AND TRUST FUNDS**

The following amendment requests are for reappropriation of funds budgeted in fiscal year 2011-12, for: grants from other agencies and County contributed funds, where applicable, which have been budgeted in the Special Revenue Fund and have an ending date later than the County's June 30, 2012, closing date; and budgeted, but not expended as of June 30, 2012. Unexpended balances representing revenue received or anticipated, will be reappropriated for expenditure in fiscal year 2012-13, into those same accounts for the approved purposes:

**OPERATING FUNDS**

**FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County**

**Department 05 - Commonwealth's Attorney**

05001 - Commonwealth's Attorney

0000 05438 - Virginia Domestic Violence Victim Fund \$ 24,058

This State funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13. These funds will be used for office supplies and travel expenses to support the program.

**Department 07 - Juvenile/Domestic Relations District Court**

07002 - Juvenile Probation

0000 05440 - CY12 JABG - Probation \$ 36,211

This Federal, State, and County funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue providing the Multisystemic Therapy (MST) services for serious and/or chronic youthful offenders, provided by existing staff at Henrico Mental Health facilities.

07003 - Juvenile Detention Home

0000 05009 - U.S.D.A. Grant Detention Home 18,650

This Federal funded program allows reimbursement of expenditures beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue support of the Henrico County Juvenile Detention Home. This grant program is funded for an additional \$24,000, in fiscal year 2012-13.

Total Juvenile/Domestic Relations District Court \$ 54,861

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

## Department 12 - Police

12013 - Communications

0000 00849 - Wireless E-911

\$ 265,939

This State funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13. The Wireless E-911 effort is funded for an additional \$1,025,237 in fiscal year 2012-13. This funding will be used for one-time capital costs.

12035 - Metro Aviation

1823 00000 - Metro Aviation Special Operating and Capital

50,998

This State funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this program to purchase items needed for the Metro Aviation Unit.

12800 - Grants

1825 00000 - Dog Food Donations

12

This donation funded program extends beyond fiscal year 2011-12. This amount represents corporate and private citizen donations received and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to purchase dog food for the Animal Shelter.

0000 00033 - Police - DMV Animal Friendly Plates

6,722

This State funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to support sterilization programs for dogs and cats through CARE (Cat Adoption and Rescue Efforts).

0000 00063 - Police Grant Reserve

3,071

During the past fourteen fiscal years, unused County matching funds from completed State and Federal grants have been moved to this reserve account. Funds in this account are to be used to cover anticipated County match requirements for future grants. The unused balance in this account as of June 30, 2012, is to be reappropriated in fiscal year 2012-13, to be used for that same purpose.

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

0000 00110	- <u>P.E.A.K. Program</u>	4,314
	This donation funded program extends beyond fiscal year 2011-12. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue the Parents, Educators, and Kids (P.E.A.K.) Program (formally know as D.A.R.E).	
0000 00173	- <u>Bulletproof Vest</u>	9,620
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program.	
0000 05113	- <u>Domestic Violence Cell Phone Recycling</u>	465
	This donation funded program extends beyond fiscal year 2011-12. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue initiatives to combat domestic violence.	
0000 05397	- <u>BZPP12</u>	5,010
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program.	
0000 05418	- <u>Justice Assistance Grant 12</u>	11,816
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds are to be used to purchase software for the Crime Analysis & Strategic Evaluation (CASE) Unit.	
0000 05419	- <u>DMV12</u>	63,075
	This State funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds are to be used for overtime and FICA to perform check points and saturation patrols.	

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

0000 05448 - <u>PSAP13</u>	This State funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds will be used to reimburse two Emergency Communications Center personnel who are scheduled to attend required regional conferences.	2,000
0000 06622 - <u>Justice Assistance Grant 11</u>	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds are to be used to purchase equipment for the Division's SWAT team, Civil Disrmbance team, Organized Crime section, motor unit, and K-9 unit.	3,643
	Total Police	\$ 426,685
 Department 13 - Fire		
13113 - Emergency Planning & Safety		
0000 05134 - <u>Radiological Preparedness and Response Program</u>	To reappropriate funding received for the Radiological Preparedness and Response Program, administered through the Virginia Department of Emergency Management on behalf of Dominion Virginia Power. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this program.	\$ 770
0000 05335 - <u>2009 EMG: Alternative EOC</u>	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. Funds will be used towards establishing an alternate emergency operations center.	1,514
0000 05384 - <u>Evacuation &amp; Sheltering - Training</u>	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds will be used to support training initiatives to enhance local emergency shelter capability.	5,000

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

0000 05385	- <u>Evacuation and Sheltering - Pet Trailers</u>	72,000
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. Funds will be used to purchase equipment and trailers to enhance pet sheltering during emergencies.	
0000 05415	- <u>2009 UASI - Training</u>	6,860
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds will be used to support training initiatives to enhance local emergency shelter capability.	
0000 05416	- <u>2009 UASI - Pet Sheltering</u>	49,950
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. Funds will be used to purchase equipment and trailers to enhance pet sheltering during emergencies.	
0000 05431	- <u>2010 CERT (Community Emergency Response Team)</u>	7,975
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds will be used for classroom instruction, CERT personnel training, program training materials and equipment, and advertisement of the program.	
0000 05443	- <u>Haz-Mat Team - Support Vehicle</u>	40,000
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. Funds will be used for the acquisition of a Haz-Mat team decontamination and entry level support vehicle.	
0000 05444	- <u>RMMRS - Regional Medical Gap Analysis</u>	86,935
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds will be used to support a regional effort within the Richmond MMRS to conduct an analysis of capabilities and identify measures to enhance the regional medical surge response and capacity of participating localities.	



AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

0000 05446	- <u>SARA Title III Tier 2 Compliance</u>	1,500
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. Funds will be used to develop a SARA (Superfund Amendments and Reauthorization Act) Title III Tier 2 reporting business outreach program.	
13116	- Fire Marshal's Office	
0000 00833	- <u>Fire Prevention Donations</u>	5,771
	This donation funded program extends beyond fiscal year 2011-12. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue to be used for supplies and materials needed by the Fire Marshal's Office for Community Outreach programs.	
	Total Fire	\$ 278,275
Department 16 - General Services		
0000 05311	- <u>RAMIS Phase II</u>	\$ 108,070
	This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program. These funds are to be used for the purchase and installation of equipment to create an eastern microwave ring, which would connect the counties of New Kent, Charles City, and the Henrico Jail East into the newly created RAMIS network.	
Department 22 - Social Services		
22104	- CSA - Mandated Services	
1302 05370	- <u>FY2011-12 CSA</u>	\$ 2,918,083
	This State and County funded program allows reimbursement of expenditures beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue these Comprehensive Services Act (CSA) programs. This program is funded for an additional \$7,743,396 in fiscal year 2012-13.	

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

22508	- Title IV E - Revenue Maximization	
1302 00029	- <u>Title IV E - Revenue Maximization</u>	31,716
	This County funded program allows reimbursement of expenditures beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue support for Human Services programs.	
	Total Social Services	\$ 2,949,799
Department 23 - Recreation & Parks		
23101	- Director	
0473 00000	- <u>Kiosk</u>	\$ 727
	This donation funded program extends beyond fiscal year 2011-12. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13.	
0000 05154	- <u>Recreation Donations</u>	5
	This donation funded program extends beyond fiscal year 2011-12. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13.	
0421 05154	- <u>Recreation Donations - Henrico Community Band</u>	85
	This donation funded program extends beyond fiscal year 2011-12. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13.	
0479 05154	- <u>Recreation Donations - Henrico Pops Chorus</u>	1,656
	This donation funded program extends beyond fiscal year 2011-12. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13.	
	Total Recreation and Parks	\$ 2,473

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

Department 30 - Economic Development

30001	- Economic Development		
0902 05447	- <u>Governor's Opportunity Award - General Electric</u>	\$	350,000
0903 05447	- <u>County Match - Governor's Opportunity Award - General Electric</u>		350,000
<p>State and County funds appropriated, but not expended as of June 30, 2012, are to be reappropriated in fiscal year 2012-13, to be used for building improvements and utility infrastructure at General Electric's Innsbrook location.</p>			
Total Economic Development			\$ 700,000

Department 36 - Community Corrections Program

36001	- Community Corrections Program		
0000 01037	- <u>CCP-County</u>	\$	13,585
<p>County funds and fees appropriated, but not expended as of June 30, 2012, are to be reappropriated in fiscal year 2012-13. The County portion of this program is funded for an additional \$132,801, in fiscal year 2012-13.</p>			

36004	- Community Corrections Program - Drug Court		
0000 05369	- <u>FY2011-12 Drug Court</u>		8,237
<p>The Drug Court program is supported by State funds, fees, and local funds. This funding was appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13. The Drug Court Program is funded in fiscal year 2012-13 for an additional \$420,600, from State and local sources.</p>			

0000 05439	- <u>Drug Court Enhancement Grant</u>		29,738
<p>This Federal funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this grant funded program.</p>			
Total Community Corrections Program			\$ 51,560

Department 38 - Community Revitalization

38001	- Community Revitalization		
0000 05442	- <u>Brook Rim Donation</u>	\$	21,486
<p>This donation funded program extends beyond fiscal year 2011-12. This amount represents a donation received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13. These funds will continue to be used for implementing enhancements in the Brook Road corridor.</p>			

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

38003	- CDBG		
0000 05252	- <u>FY2009-10 CDBG Design Assistance</u>	\$	25,991
0000 05254	- <u>FY2009-10 CDBG Façade Grants</u>		59,152
0000 05267	- <u>FY2009-10 CDBG Administration</u>		702
0000 05315	- <u>09-10 Offsite EZ Improvement Grants</u>		30,000
0000 05340	- <u>FY2010-11 CDBG Commercial Assistance Administration</u>		9,585
0000 05341	- <u>FY2010-11 CDBG CONNECT Program</u>		3
0000 05342	- <u>FY2010-11 CDBG Administration</u>		10,370
0000 05347	- <u>FY2010-11 CDBG HOME Inc. Downpayment Assistance</u>		6,000
0000 05349	- <u>FY2010-11 CDBG Southside CDC Downpayment Assistance</u>		2,050
0000 05399	- <u>FY2011-12 CDBG Commercial Assistance Program</u>		118,135
0000 05400	- <u>FY2011-12 CDBG CONNECT Program</u>		36,584
0000 05401	- <u>FY2011-12 CDBG Administration</u>		94,642
0000 05403	- <u>FY2011-12 CDBG ElderHomes Rehabilitation</u>		66,180
0000 05405	- <u>FY2011-12 CDBG ElderHomes Emergency and Minor Repairs</u>		243,769
0000 05406	- <u>FY2011-12 CDBG HOME Inc. Downpayment Assistance</u>		12,500
0000 05408	- <u>FY2011-12 CDBG RAMPS</u>		42,500
0000 05410	- <u>FY2011-12 CDBG Highland Springs Community Center</u>		97,830
0000 05412	- <u>FY2011-12 CDBG St. Joseph's Villa - Culinary Arts Training Center</u>		69,000
0000 05433	- <u>Lakeside Avenue Gateway Enhancements</u>		25,000
	Sub-Total CDBG	\$	949,993
38004	- HOME		
0000 05345	- <u>FY2010-11 HOME ElderHomes Rehabilitation</u>	\$	7,158
0000 05348	- <u>FY2010-11 HOME HOME, Inc. Downpayment Assistance</u>		23,250
0000 05350	- <u>FY2010-11 HOME Southside CDC Downpayment Assistance</u>		12,000
0000 05383	- <u>2010-2011 Southside Community Development Corp CHDO</u>		167,997
0000 05393	- <u>FY2010-2011 Elderhomes Corporation Downpayment Assistance</u>		55,824
0000 05402	- <u>FY2011-12 HOME Administration</u>		25,864
0000 05404	- <u>FY2011-12 HOME ElderHomes Rehabilitation</u>		345,106
0000 05407	- <u>FY2011-12 HOME HOME, Inc. Downpayment Assistance</u>		43,865
0000 05409	- <u>FY2011-12 HOME CHDO Activities</u>		150,000
	Sub-Total HOME	\$	831,064

These Federal funded programs extend beyond fiscal year 2011-12. These amounts represent funds appropriated but not expended as of June 30, 2012, and are to be reappropriated in fiscal year 2012-13, to continue these Housing and Urban Development (HUD) programs. HUD is funding CDBG and HOME programs/projects in fiscal year 2012-13 for an additional \$2,007,943, found elsewhere in this document. Funding for the CDBG and HOME program is allocated on a federal fiscal year basis which is different than the local fiscal year.

Total CDBG and HOME

\$ 1,781,057

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38005	- Local Business Assistance	
0000 05158	- <u>Local Business Assistance</u>	\$ 159,492
	This program extends beyond fiscal year 2011-12. This amount represents funding appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13 to fund assistance for local businesses in the Henrico Enterprise Zone Program.	
	Total Community Revitalization	<u>\$ 1,962,035</u>
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	<u>\$ 6,557,816</u>

**FUND 1108 - SPECIAL REVENUE FUND - Capital Region Workforce Partnership**

Department 27 - Capital Region Workforce Partnership

27004	- Workforce Partnership	
0000 05303	- <u>WIA Youth 2010 In School</u>	57,955
0000 05304	- <u>WIA Youth 2010 Out of School</u>	18,869
0000 05308	- <u>Non Federal 2010-11</u>	66,016
0000 05371	- <u>WIA Youth - FY2011-12 (In School)</u>	591,062
0000 05372	- <u>WIA Youth - FY2011-12 (Out of School)</u>	137,114
0000 05374	- <u>WIA DW - FY2011-12</u>	442,357
0000 05375	- <u>WIA Administration - FY2011-12</u>	297,813
0000 05376	- <u>Non Federal 2011-12</u>	337,902

These Federal and otherwise funded programs extend beyond fiscal year 2011-12. These amounts represent: (a) Federal funds received; (b) Henrico County contributions; (c) locally generated revenue; (d) contributions from other localities in the consortium; and (e) revenue received from other sources, that have been appropriated in fiscal year 2011-12, but not expended as of June 30, 2012, and are to be reappropriated in fiscal year 2012-13, to continue these programs. Funding for the Capital Region Workforce Partnership (CRWP) program is allocated on a federal fiscal year basis which is different than the local fiscal year. The CRWP is funded for an additional \$5,485,944, in fiscal year 2012-13.

Total Fund 1108 - Special Revenue Fund - CRWP	<u>\$ 1,949,088</u>
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**FUND 1110 - SPECIAL REVENUE FUND - Mental Health and Developmental Services**

Department 26 - Mental Health and Developmental Services

26102	- Adult Recovery Services	
1510 00000	- <u>Mental Health Law Reform LTMI</u>	\$ 54,298
26110	- Brief Adult Services	
1512 00000	- <u>Mental Health Law Reform Brief Adult Services</u>	20,727

This State funded program extends beyond fiscal year 2011-12. This amount represents revenue received and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue the Mental Health Law Reform Program. These funds will be used to provide case management for individuals in need of mental health treatment and to provide mandatory outpatient treatment and attendance at involuntary commitment hearings per recent mental health law reforms.

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26102	- Adult Recovery Services	
1533 00000	- <u>Jail Diversion</u>	32,479
	This State funded program extends beyond fiscal year 2011-12. This amount represents revenue received and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue the Mental Health Jail Diversion Program. These funds will be used to divert individuals with mental illness from jails or provide aftercare programs for individuals with mental illness who have been released from jail.	
26105	- Providence Forge Outpatient Center	
1587 05391	- <u>Strengthening Families FBG Henrico</u>	3,401
1587 05392	- <u>Strengthening Families FBG CC/NK</u>	6,329
	Federal grant funding appropriated in fiscal year 2011-12, the grant program extends beyond June 30, 2012. These unexpended funds are to be reappropriated in fiscal year 2012-13, to continue the Families and Schools Together (FAST) project, which is designed to increase self-esteem and improve school performance through supporting the family unit for at-risk children in Charles City County and at Laburnum Elementary School.	
26106	- Emergency Services	
1594 00000	- <u>Acute Care Project</u>	87,385
	This State funded program, with funds distributed by the Richmond Behavioral Health Authority, allows reimbursement of expenditures beyond fiscal year 2011-12. This amount represents revenue received and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13 to cover costs incurred in the fourth quarter of fiscal year 2011-12, for inpatient acute care for consumers with mental illness.	
1595 00000	- <u>State Crisis Intervention Funds</u>	46,167
	This State funded program, with funds distributed by the Richmond Behavioral Health Authority, extends beyond June 30, 2012. These unexpended funds are to be reappropriated in fiscal year 2012-13, to continue the crisis stabilization program. These funds will provide non-hospital alternatives for persons experiencing mental health crises.	
26107	- Substance Abuse	
1600 00000	- <u>Purchase of Services</u>	92,156
	State grant funding appropriated in fiscal year 2011-12, the grant program extends beyond June 30, 2012. These funds, appropriated but not expended as of June 30, 2012, are to be reappropriated in fiscal year 2012-13, to continue the State Substance Abuse Grant for Residential Purchase of Services.	

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26108	- Medical Services	
1506 00000	- <u>State Pharmacy Funds</u>	392,672
	<p>State grant funding appropriated in fiscal year 2011-12, the grant program extends beyond June 30, 2012. These funds, appropriated but not expended as of June 30, 2012, are to be reappropriated in fiscal year 2012-13, to purchase medications for eligible consumers with mental illness and provide services in support of consumers obtaining medications due to the closing of the state community resource pharmacy as part of State budget reductions. The allocation replaced the disbursement of medication by the State operated community resource pharmacy that is now allocated directly to MH/DS for medications for consumers.</p>	
26110	- Short Term Outpatient Services	
1688 00000	- <u>Virginia Healthcare Foundation</u>	34,686
	<p>State grant funding appropriated in fiscal year 2011-12, the grant program extends beyond June 30, 2012. These funds, appropriated but not expended as of June 30, 2012, are to be reappropriated in fiscal year 2012-13, to continue to provide a full-time clinician position, at the Crossover Clinic. This will improve access for uninsured clients to mental health services and access to primary medical care for persons with a mental illness.</p>	
26201	- Community Support Services Director	
0000 00000	- <u>Community Support Services Director</u>	636
	<p>Henrico Area Mental Health and Developmental Services Board has received one-time State Guardianship funds to pay legal fees associated with appointing guardians for consumers. These unexpended funds are to be reappropriated in fiscal year 2012-13 to continue this program.</p>	
26202	- Children/Adolescent Services	
1622 05389	- <u>Parent Infant Program - FY2012 Part C Grant</u>	98,629
	<p>A Federal grant for the Early Intervention Part C program, extends beyond fiscal year 2011-12. This amount represents revenue received and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue the early intervention program.</p>	
1622 05389	- <u>Parent Infant Program - FY2012 Part C Grant</u>	36,883
	<p>A State grant for the Early Intervention Part C program, extends beyond fiscal year 2011-12. This amount represents revenue received and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue the early intervention program.</p>	

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26204	- Community and Residential Resources Team	
1633 05390	- <u>FY2012 OBRA Grant</u>	22,132
	This State funded program extends beyond fiscal year 2011-12. This amount represents revenue received and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue the Omnibus Budget Reconciliation Act (OBRA) Nursing Home Program.	
26205	- Day Support	
1665 00000	- <u>Sheltered Employment Venmre Capital</u>	289,810
	This operation serving persons with intellectual disabilities is organized to be self-supporting, being funded from contract revenue. Revenue received and appropriated in fiscal year 2011-12, exceeded requirements as of June 30, 2012. This balance is to be reappropriated in fiscal year 2012-13, to continue operations and represents a life-to-date balance.	
26303	- Program Support	
1698 00000	- <u>Residential Properties</u>	56,907
	Local funds from group homes' rent collections were appropriated in fiscal year 2011-12 for repairs to Henrico County group homes. This amount represents revenue received and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to be used for that same purpose.	
26305	- Information Services	
1680 00000	- <u>Service Coordination</u>	50,373
	Henrico Area Mental Health and Developmental Services Board has received one-time State ID Waiver Start Up funds to be used to create a data bridge between the software for client records and the new electronic ID Waiver System. These unexpended funds are requested to be reappropriated in fiscal year 2012-13 to be used for the same purpose.	
26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	471,038
	Beginning in fiscal year 1993-94, the State began to allow localities to retain any unspent on-going State funds, as of the end of the previous fiscal year. These funds, not expended as of June 30, 2012, are to be reappropriated in fiscal year 2012-13, to be used for one-time expenditures. These funds will be used for computer hardware and software programs.	



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1686 00000	- <u>Board Contributions</u>	17,333
<p>This donation funded program extends beyond fiscal year 2011-12. This amount represents donations received from the private sector and appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue uses as determined by the Henrico Area Community Services Board (CSB) and/or the donors.</p>		
Total Fund 1110 Special Revenue Fund - MHDS Services		\$ 1,814,041
FUND 1113	- SPECIAL REVENUE FUND - Forfeimres - Commonwealth's Attorney - State	
Department 05 - Commonwealth's Attorney		
05001	- Commonwealth's Attorney	
0000 00000	- <u>Forfeimres - Commonwealth's Attorney - State</u>	\$ 402,895
<p>This State "special funds" funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to be used for law enforcement projects as determined and approved by the County Manager or his designee.</p>		
FUND 1114	- SPECIAL REVENUE FUND - Forfeimres - Police - State	
Department 12 - Police		
12850	- Asset Forfeiture	
0000 00000	- <u>Forfeimres - Police - State</u>	\$ 400,350
<p>This State "special funds" funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to be used for law enforcement projects as determined and approved by the County Manager or his designee.</p>		
Fund 1116	- SPECIAL REVENUE FUND - Forfeitures - Police - Treasury - Federal	
Department 12 - Police		
12850	- Asset Forfeiture	
0000 00000	- <u>Forfeimres - Police - Treasury - Federal</u>	\$ 29,814
<p>This Federal "special funds" funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to be used for law enforcement projects as determined and approved by the County Manager or his designee.</p>		

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Fund 1117 - SPECIAL REVENUE FUND - Forfeitures - Police - Justice - Federal		
Department 12 - Police		
12850	- Asset Forfeiture	
0000 00000	- <u>Forfeitures - Police - Justice - Federal</u>	\$ 727,219
	This Federal "special funds" funded program extends beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to be used for law enforcement projects as determined and approved by the County Manager or his designee.	
FUND 1119 - SPECIAL REVENUE FUND - ARRA - County Special Revenue Fund		
Department 12 - Police		
12800	- Grants	
0000 05276	- <u>ARRA - JAG10 - Police</u>	\$ 95,254
	Federal ARRA funds for the Justice Assistance Grant (JAG), extend beyond fiscal year 2011-12. This amount represents revenue appropriated but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to purchase various types of equipment for the Division of Police.	
Total Special Revenue Fund - General Government		\$ 11,976,477
FUND 1101 - SPECIAL REVENUE FUND - School Cafeteria		
Department 50 - Education		
50341	- National School Lunch Program	\$ 775,000
0000 00000	This Federal School program, extends beyond fiscal year 2011-12. This amount represent revenue appropriated, but not expended as of June 30, 2012, and is to be reappropriated in fiscal year 2012-13, to continue this same program.	
FUND 1109 - SPECIAL REVENUE FUND - State & Federal Grants - Schools		
Department 50 - Education		
50101	- Elementary School Education	
0000 01208	- <u>Early Reading Intervention</u>	\$ 113,375
0000 01339	- <u>Federal Class Size/Title II 2009/10</u>	670
0000 01340	- <u>Federal Class Size/Title II 2011/12</u>	769,582
0000 01373	- <u>Head Start Program Yr 17 (2011/12)</u>	587,558
0000 01611	- <u>Title I-A 2010/11</u>	27,588
0000 01612	- <u>Title I-A 2011/12</u>	5,442,285
0000 01669	- <u>Title III (ESL) 2011-12</u>	25,019
0000 02013	- <u>Carol M. White Physical Education Program - PEP Grant</u>	64,089
0000 02025	- <u>Misc Federal Grant - Adams ES - 21st Century Comm. Center - FY2011</u>	55,855
0000 02026	- <u>Misc Federal Grant - FY12 School Improve 1003(a) - Adams/Highland Springs</u>	170,702
0000 03552	- <u>Misc State Grant - Project Child Hands</u>	5,000

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50121	- High School Education	
0000 01207	- <u>Drivers' Education Program</u>	178,548
0000 01231	- <u>SOL Algebra Readiness Grant</u>	342,265
0000 02019	- <u>Misc Federal Grant - Foreign Language Assistance - FY2010</u>	96,376
0000 02024	- <u>Misc Federal Grant - Wilder Middle - 21st Cenmry Comm. Center FY2010-11</u>	5,606
0000 02727	- <u>Misc Local Grant - Evening School Excellence</u>	75,000
50131	- Career and Technical Education	
0000 01221	- <u>Pell Grants</u>	1,994
0000 01460	- <u>Perkins Act III 2011-12</u>	35,695
50133	- General Adult Education	
0000 01211	- <u>General Adult Education</u>	220,697
0000 02008	- <u>Misc Federal Grant - English Literacy/Civics Ed</u>	43,764
0000 02716	- <u>Misc Local Grant - Jail East and Jail West Education Program</u>	44,995
50134	- Non-Traditional Programs	
0000 01216	- <u>Individual Smdent Alternative Education Plan</u>	11,499
50140	- Exceptional Education	
0000 01209	- Educational Interpreters Grant	15,870
0000 01490	- Pre-School 2011/12	182,252
0000 0J730	- <u>Title VI-B 2010/11</u>	21,312
0000 01731	- <u>Title VI-B 2011/12</u>	8,771,742
50151	- Technology	
0000 01580	- <u>Technology State 2011-12</u>	1,430,794
0000 01638	- <u>Title II-D Technology 2010-11</u>	57,357
0000 02726	- <u>Misc. Local Grant - Technology</u>	6,809
50153	- Staff Development	
0000 01220	- <u>Mentor Teacher Program</u>	181,965
0000 01786	- <u>Teacher Incentive Fund FY2011</u>	528,055
0000 01787	- <u>Teacher Incentive Fund FY2012</u>	3,416,339
0000 03510	- <u>VCU Teacher Development Grant</u>	101,575
50154	- Summer School	
0000 01236	- <u>Summer School</u>	698,419
50155	- Juvenile Detention Home	
0000 01279	- <u>Juvenile Detention Home Title I-D 2004/05</u>	31,181
0000 01520	- <u>Juvenile Detention Home 2011/12</u>	32,911

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50157	- Instructional Technology	
0000 03553	- <u>Misc State Grant - CE21 - Planning Grant</u>	49,947
50201	- Assistant Superintendent for Administrative Services	
0000 01206	- <u>Distance Learning/Japanese TV</u>	9,536
50212	- Records Management	
0000 01400	- <u>Homeless Assistance 2011/12</u>	19,340
50222	- Sudent Health Services	
0000 02720	- <u>Misc Local Grant - Champions for Healthy Kids</u>	415
0000 03550	- <u>Misc State Grant - Project Connect</u>	460
50232	- Television Services	
0000 01210	- <u>Electronic Classroom</u>	75,142
50401	- Assistant Superintendent for Finance	
0000 01204	- <u>Computer Insurance Coverage</u>	356,238
0000 01212	- <u>Grants Administration</u>	1,279,659
0000 01215	- <u>Humanities Center Grant</u>	60
0000 02001	- <u>Miscellaneous Federal - CTE Resource Center Contract - MOD-1</u>	1,097
0000 02004	- <u>Misc Federal Grant - Staff Dev - Intensive Assistance</u>	2,000
0000 02700	- <u>Miscellaneous School Grants - Local</u>	8,942
0000 02702	- <u>Miscellaneous Local - Career and Tech Education</u>	564
0000 02703	- <u>Miscellaneous Local - Great Expectations HSHS</u>	608
0000 02704	- <u>Miscellaneous State - HSTC-CAPER</u>	3,213
0000 02705	- <u>Miscellaneous Local - Laburnum Elementary School</u>	1,750
0000 02706	- <u>Misc Local Grant - Staff Development</u>	16,890
0000 02707	- <u>Misc Local Grant - VRSEC - McKesson Grant</u>	52
0000 02708	- <u>Misc Local Grant - Crestview ES - Head Start</u>	575
0000 02709	- <u>Misc Local Grant - Pocahontas MS Fishing Grant</u>	1,000
0000 02723	- <u>Partners in the Arts Grant</u>	1,168
0000 02725	- <u>Henrico Education Foundation Grants</u>	1,800
0000 03500	- <u>Miscellaneous School Grants - State</u>	20,393
0000 03501	- <u>Miscellaneous State - Project Graduation 2005</u>	214,913
0000 03502	- <u>Miscellaneous Federal - CTE Center</u>	516
0000 03503	- <u>Miscellaneous State - HSHS C</u>	5,301
0000 03504	- <u>Miscellaneous State - CTE Center</u>	359,858
0000 03507	- <u>Miscellaneous State - Jobs for VA Graduates</u>	1,396
0000 03514	- <u>Miscellaneous State Grant - Henrico HS - CAPER</u>	825
0000 03515	- <u>Miscellaneous State Grant - Deep Run HS - CAPER</u>	750
0000 03517	- <u>Miscellaneous State Grant - Godwin HS - CAPER</u>	1,960
0000 03518	- <u>Miscellaneous State Grant - Career and Tech Education - CAPER</u>	98,969
0000 03523	- <u>Miscellaneous State Grant - Advanced Placement Testing</u>	2,438
0000 03524	- <u>DMAS Health Services Program</u>	124,497

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0000 03526	- <u>Misc State Grant - HCP\$ Commission for the Arts</u>	10,489
0000 03534	- <u>Misc State Grant - National Board Certification</u>	432,289
0000 03536	- <u>Misc State Grant - Career Switcher Mentor</u>	1,800
0000 03538	- <u>Misc State Grant - JMU Autism Priority Project</u>	2,264
0000 03540	- <u>Misc State Grant - Pocahontas MS VEE Classroom</u>	750
0000 03541	- <u>Misc State Grant - Godwin HS Art-in-Residence</u>	1,816
0000 03545	- <u>Misc State Grant - MS Teacher Corps - Fairfield and Wilder</u>	35,013
0000 03547	- <u>Misc State Grant - CTSO Specialists Program/CTE</u>	42,322
0000 05043	- <u>Smdent Transcript Grant</u>	5,306
0000 05125	- <u>CTE Resource Center Program Account</u>	52,458

These Federal, State, and otherwise funded School programs/grants, extend beyond fiscal year 2011-12. These amounts represent revenue appropriated, but not expended as of June 30, 2012, and are to be reappropriated in fiscal year 2012-13, to continue these same programs. School grants are funded for an additional \$42,573,506, in fiscal year 2012-13.

Total Fund 1109 - Special Revenue Fund-State/Fed Grants-Schools	\$ 27,041,522
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**FUND 1121 - SPECIAL REVENUE FUND - ARRA - Schools Special Revenue Fund**

Department 50 - Education

50121 - High School Education

0000 05359	- <u>ARRA School Improvement Funds</u>	\$ 8,103
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Federal ARRA funding appropriated, but not expended as of June 30, 2012, is to be reappropriated in fiscal year 2012-13. The funding was awarded to Henrico County Public Schools for School Improvement Funds. This allocation provides funding for a transitional education program for smdents with various types of behavior issues and also provides training for teachers to facilitate this education program.

Total Special Revenue Fund - Schools

**TOTAL REAPPROPRIATIONS FOR GRANTS**

\$ 27,824,625
\$ 39,801,102

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I.b. REAPPROPRIATIONS OF UNENCUMBERED BALANCES  
FOR CONTINUING PROGRAMS

The following amendment requests are for reappropriation of unencumbered balances budgeted in fiscal year 2011-12, for specific approved purposes. These funds, if approved for reappropriation in fiscal year 2012-13, will be used for those same purposes as budgeted for in the prior fiscal year's budget, since, for some acceptable reason they could not be expended or encumbered as of June 30, 2012:

**OPERATING FUNDS**

**FUND 0101 – GENERAL FUND - General Operating Fund**

**Department 04 - Circuit Court**

04001 – Circuit Court Clerk \$ 265,025

0000 00000 – Funds were received in fiscal year 2011-12 from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. An unencumbered balance of \$265,025 as of June 30, 2012, is to be reappropriated in fiscal year 2012-13. These funds are being used for remote access to land records; to continue making enhancements and improvements to the current imaging system for indexes and land records; and improving access to court records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office.

**Department 19 - Information Technology**

19001 – Information Technology \$ 250,000

0000 00000 County funds are required annually to purchase and repair communications equipment for all County agencies as needed throughout the fiscal year. This unencumbered balance as of June 30, 2012, is to be reappropriated in fiscal year 2012-13, to fund these purchases.

**Department 28 - Public Works**

28002 – Road Maintenance

0000 00499 – Road Construction \$ 3,267,019

28004 – Construction 5,923,670

0000 00000 Certain Public Works functions were funded in fiscal year 2011-12 from State Transportation Maintenance Allocation funds; designated local revenue; and General Fund revenue. The unencumbered balance of those funds as of June 30, 2012, are requested to be reappropriated in fiscal year 2012-13 (\$9,190,689) for those same designated purposes. Of this total General Fund reappropriation, \$4,923,670 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for three ongoing projects, which include the continuation of the Traffic Signals project, \$100,000, the Bridge Rehabilitation project, \$1,000,000, and \$3,823,670 for General Road Construction.

Total Public Works \$ 9,190,689

Total Fund 0101 - General Fund - General Operating Fund \$ 9,705,714

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FUND 0102 - GENERAL FUND - School Board

Department 50 - Education

50401 - Assistant Superintendent for Finance

\$ 1,964,986

0000 00000 The fiscal year 2012-13 Approved Annual Fiscal Plan includes the planned reappropriation of unexpended General Fund appropriation for Education from fiscal year 2011-12 into fiscal year 2012-13; and the appropriation of unappropriated Federal and State revenues received for Education purposes in the fiscal year 2011-12, totaling \$5,570,024 in all. This amount represents the unexpended expenditure balance on June 30, 2012. The appropriation of \$3,605,038 in unappropriated State and Federal revenues received in fiscal year 2011-12 can be found elsewhere in this document.

Total GENERAL FUND

\$ 11,670,700

FUND 5201 - BELMONT PARK GOLF COURSE - Operating

23401 - Golf Course

\$ 50,000

0000 01036 - Hurricane Irene

To reappropriate funding of \$50,000 for the estimated cost of stream restoration due to the damages to the stream adjacent to Belmont Golf Course as a result of Hurricane Irene. The Golf Course staff has been working with the County's Emergency Manager and the Virginia Department of Emergency Management (VDEM) to get an approved plan. This project was not completed by year end and the funds need to be reappropriated into FY2012-13.

TOTAL REAPPROPRIATION FOR CONTINUING  
PROGRAMS

\$ 11,720,700

TOTAL REAPPROPRIATIONS

\$ 51,521,802

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2. NEW AMENDMENT REQUESTS

The following amendment requests represent new amendments/appropriations as represented by documentation presented to the County Manager, stating justification for the request and identifying the funding source:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 04 - Circuit Court

04001 - Circuit Court Clerk \$ 125,413

0000 00000 - To appropriate funding received from the Commonwealth of Virginia Compensation Board for the Clerk's Technology Trust Fund. These funds are being used for remote access to land records; to continue making enhancements and improvements to the current imaging system for indexes and land records; and improving access to court records in order to provide better service to the public in the records room. These funds result from fees collected by the Clerk on documents recorded in the Clerk's Office. In addition, \$265,025 of funding previously appropriated for these purposes but unspent as of June 30, 2012 are included in the reappropriation section of this document.

Department - 12 - Police

12023 - Training \$ 95,395

0000 00000 Appropriate funds collected for Criminal Justice Training Academies, pursuant to the Code of Virginia, §9.1-106, during fiscal year 2011-12 greater than the amount budgeted. The County has been collecting these funds since FY2003-04. These funds will be used for costs associated with training within the Division of Police.

Department - 13 - Fire

13115 - Logistics \$ 300,000

0000 00000 To appropriate funding for an ambulance and associated equipment to be housed at Fire Station #2 in the eastern portion of the County. This funding will come from the fund balance of the General Fund.

13122 - Operations - EMS 50,484

0000 00000 The Four-For-Life funding from the Commonwealth of Virginia, Department of Health, Office of Emergency Medical Services was received in fiscal year 2011-12 but not appropriated. This funding is allotted for the training of volunteer or salaried emergency medical service personnel as well as equipment and supplies needed for the Volunteer Rescue Squads.

Total Fire

\$ 350,484



AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

Department - 22 - Social Services		
22031	- TANF Hard to Serve	
1301 00000	- <u>Administration</u>	\$ 118,554
1302 00000	- <u>Purchase of Services</u>	674,456
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, \$793,010, in additional Federal funding for fiscal year 2012-13, to continue providing employment services for the Hard-to-Serve Temporary Assistance for Needy Families (TANF) recipients. Of this total, \$118,554 has been designated for administration and \$674,456 is allotted for the purchase of services. No County matching funds are required.</p>	
22061	- Eligibility Administration	
1301 00000	- <u>Administration</u>	17,408
	<p>The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico, an additional \$6,000 of State (34.5%) and \$8,710 of Federal (50.0%) funds for the FUEL/Crisis Program in fiscal year 2012-13. This amendment provides funding for temporary labor for this program. The required 15.5% County match, \$2,698, will come from the fund balance in the General Fund, and is included in this \$17,408 amount. The total appropriation for this program in fiscal year 2012-13, will be \$71,938, after this addition.</p>	
22301	- VIEW Program	
1302 00000	- <u>Purchase of Services</u>	500,000
	<p>The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$172,500 of State (34.5%) and \$250,000 of Federal (50%) funds for the Virginia Initiative for Employment not Welfare (VIEW) Program in fiscal year 2012-13. The required 15.5% County match (\$77,500) will come from the fund balance in the General Fund, and is included in this \$500,000 amount. The total appropriation for this program in fiscal year 2012-13 will be \$1,219,298 after this addition.</p>	
22503	- Adoption Subsidy	
1302 00000	- <u>Purchase of Services</u>	491,623
	<p>To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$245,811 of State and \$245,812 of Federal funds. The total appropriation for this program in fiscal year 2012-13 will be \$711,149 after this addition. No County matching funds are required.</p>	

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

22504	– Special Needs Adoption	
1302 00000	– <u>Purchase of Services</u>	683,877
	<p>The Commonwealth of Virginia, Department of Social Services, will reimburse the County of Henrico, an additional \$683,877, of State funds for the mandated Special Needs Adoption Program expenditures. The total appropriation for this program in fiscal year 2012-13, will be \$805,392 after this addition. The Special Needs Adoption Program is funded with 100% State funds and no local matching funds are required.</p>	
22505	– Adult Services	
1302 00000	– <u>Purchase of Services</u>	2,556
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$13 of State and \$2,147 of Federal funding for fiscal year 2012-13 for the Adult Services program. The required 15.5% or \$396 of County matching funds will come from the fund balance in the General Fund, and is included in this \$2,556 total. This funding will be used to prevent or remedy abuse, neglect, or exploitation of vulnerable adults.</p>	
22507	– Preventive Foster Care - Purchase of Services	
1302 00000	– <u>Purchase of Services</u>	5,516
	<p>The Commonwealth of Virginia, Department of Social Services, will provide the County of Henrico, an additional \$28 of State and \$4,633 of Federal funds for the Family Preservation Program in fiscal year 2011-12. The required County match of \$855 will come from the fund balance in the General Fund, and is included in this \$5,516 amount.</p>	
22604	– Auxiliary Grants Aged	
1302 00000	– <u>Purchase of Services</u>	90,000
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$72,000, in State funding for fiscal year 2012-13, to fund State and Federal mandated auxiliary grant expenditures for the aged. The County's required 20% match, \$18,000, will come from the fund balance in the General Fund and is included in the \$90,000 total.</p>	
22605	– Auxiliary Grants Blind	
1302 00000	– <u>Purchase of Services</u>	24,000
	<p>The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$19,200, in State funding for fiscal year 2012-13, to fund State and Federal mandated auxiliary grant expenditures for the blind. The County's required 20% match, \$4,800, will come from the fund balance in the General Fund and is included in the \$24,000 total.</p>	

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

22606	- Auxiliary Grants Disabled	
1302 00000	- <u>Purchase of Services</u>	199,761
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, an additional \$159,809, in State funding for fiscal year 2012-13, to fund State and Federal mandated auxiliary grant expendimres for the disabled. The County's required 20% match, \$39,952, will come from the fund balance in the General Fund and is included in the \$199,761 total.	
22609	- Refugee Program	
1302 00000	- <u>Purchase of Services</u>	43,500
	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$43,500, in Federal funding for fiscal year 2012-13, to fund State and Federal mandated Refugee Program expendimres. No local match is required.	
	Total Social Services	<u>\$ 2,851,251</u>
	Total Fund 0101 - General Fund - General Operating Fund	<u>\$ 3,422,543</u>
	Total General Fund - General Government	\$ 3,422,543
FUND 0102 - GENERAL FUND - School Board		
Department - 50 - Education		
50401	- <u>Assistant Superintendent for Finance</u>	\$ 84,000
0000 00000	Funding from AT&T, totaling \$84,000, for the cell tower located on Twin Hickory Road, was received in the prior fiscal year but not appropriated. This funding will support grants through the Henrico Education Foundation, and will fund scholarships, certificate testing, and specialized equipment to provide state-of-the-art instruction in construction related fields through the Career and Technical Centers.	
Department - 50 - Education		
50401	- <u>Assistant Superintendent for Finance</u>	3,605,038
0000 00000	The fiscal year 2012-13 Approved Annual Fiscal Plan includes die planned reappropriation of unexpended General Fund appropriation for Education from fiscal year 2011-12 into fiscal year 2012-13; and the appropriation of unappropriated Federal and State revenues received for Education purposes in the fiscal year 2011-12, totaling \$5,570,024 in all. This amount represents the unappropriated State and Federal revenues received in fiscal year 2011-12. The reappropriation of \$1,964,986 in unexpended funds from fiscal year 2011-12 can be found elsewhere in this document.	
	Total 0102 - General Fund - School Board	<u>\$ 3,689,038</u>

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

FUND 0108 - GENERAL FUND - ARRA Schools

Department 50 - Education

50101 - Elementary School Education

0000 05441 - ARRA - Education Funds SFSF and Jobs Fund \$ 1,093,062

To appropriate additional Federal Jobs (Stimulus) funding received in FY2011-12 from the U.S. Department of Education through the Virginia Department of Education. This funding is to be used in support of additional secondary education positions, mitigation reimbursement, and GPS systems for school buses. This funding source will expire at the end of fiscal year 2012-13.

Total General Fund - Schools \$ 4,782,100

Total GENERAL FUND \$ 8,204,643

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 02 - Public Library

02001 - Public Services

0000 05165 - Library Donations \$ 460

To appropriate donations that have been received from various patrons to purchase library books and other materials.

Department 07 - Juvenile/Domestic Relations District Court

07004 - VJCCCA - Probation

2406 05449

07005 - VJCCCA - Detention

2451 05449 - FY2012-13 - VJCCCA

To appropriate additional State revenue received from the Virginia Department of Juvenile Justice for the VJCCCA Probation and Detention programs.

Total Juvenile/Domestic Relations District Court \$ 50,672

Department 12 - Police

12035 - Metro Aviation

1823 00000 - Special Operating and Capital \$ 38,411

The Commonwealth of Virginia reimburses Henrico County's Metro Aviation Unit for State extraditions using the unit's airplane. Additional revenue received from the State in fiscal year 2011-12, but not appropriated for expenditure, will be used for operating and capital needs of the Metro Aviation Unit. In addition, \$50,998 of funding previously appropriated for these purposes but unspent as of June 30, 2012 are included in the reappropriation section of this document.

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

12800	- Grants	
0000 05453	- <u>Target 13</u>	1,250
	To appropriate a donation received from Target to purchase GPS navigational units for the Special Action Force (SAP) section of Criminal Investigations.	
0000 05481	- <u>Justice Assistance Grant 13</u>	67,879
	To appropriate funding received from the Department of Justice, Bureau of Justice Assistance. These federal funds will be used to purchase thirty-six radar units. No County matching funds are required.	
0000 05482	- <u>DMV13 - Alcohol Enforcement</u>	228,024
	To appropriate funding of \$214,870 from the Virginia Department of Motor Vehicles for salaries, overtime, and equipment related to alcohol enforcement activities. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$13,154, will come from the fund balance in the General Fund and is included in the \$228,024 total.	
0000 05483	- <u>DMV13 - Seat Belt Enforcement</u>	12,272
	To appropriate funding of \$11,400 from the Virginia Department of Motor Vehicles for occupant protection enforcement activities. These federal funds are pass-through from the National Highway Traffic Administration and are being administered by the Commonwealth. The County's funding for the FICA associated with the overtime, \$872, will come from the fund balance in the General Fund and is included in the \$12,272 total.	
	Total Police	\$ 347,836
Department 13 - Fire		
13116	- Fire Marshall's Office	
0000 00833	- <u>Fire Prevention - Donations</u>	\$ 4,275
	Donations have been received from the private sector for use by the Division of Fire. These funds are to be used for the maintenance of the Division's Kids Safety House as well as smoke detectors, and additional training materials for Fire Prevention Services.	

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

13150	- Field Operations		
0000 05092	- <u>Eyes for Fire Program</u>	To appropriate donations received by the Division of Fire for the division's work in the community. The donations are for the Eyes for Fire program and the funds will be used towards the purchase of a thermal imaging camera and supplies for the thermal imaging camera specialty shop repair operation. The thermal imaging cameras assist greatly in locating victims in fire simations and also enhance the safety of firefighters.	3,089
	Total Fire		\$ 7,364
 Department 22 - Social Services			
22509	- Safe and Stable Families		
1302 05457	- <u>FY2012-13 CSA</u>	The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Comprehensive Services Act (CSA) Safe and Stable Family Program, an additional \$106,364 of Federal (75.0%) and \$13,473 of State (9.5%) funding for fiscal year 2011-12. The County's required 15.5% match of \$21,982 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.	\$ 141,819
 Department 23 - Recreation and Parks			
23222	- Special Programs - Culmral Arts		
0000 00956	- <u>Local Government Challenge Grant</u>	The Virginia Commission of the Arts has awarded the County of Henrico, a Local Government Challenge grant of \$5,000. Funds are to be used to enhance existing programs and signature events associated with the Culmral Arts Center at Glen Allen. No County matching funds are required.	\$ 5,000
 Department 28 - Public Works			
28004	- Construction		
0000 06715	- <u>Pump Road Dam</u>	To appropriate grant funding of \$8,500 received from the Virginia Dam Safety, Flood Prevention, and Protection Assistance Fund. Funds from this grant will be used towards creating dam break inundation zone maps for the Pump Road Dam located near Pump Road and Waltham. The estimated cost to complete this project totals \$26,340 of which \$17,840 will be provided with existing departmental funding.	\$ 8,500

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

Department 36 - Community Corrections

36002	- CCP - Pretrial		
0000 05450	- FY2012-13 CCP Pretrial	\$	89,418
36003	- CCP - Post Trial		
0000 05452	- FY2012-13 CCP Post Trial		41,082
	To appropriate additional State revenue received from the Virginia Department of Criminal Justice Services for the Community Corrections Program as well as additional revenue from Community Corrections fees collected in fiscal year 2011-12, but not appropriated.		
	Total Community Corrections	\$	130,500

Department 38 - Community Revitalization

38003	- CDBG		
0000 05459	- <u>FY12-13 CDBG - Administration</u>	\$	213,178
0000 05460	- <u>FY12-13 CDBG - Commercial Assistance Program</u>		144,825
0000 05461	- <u>FY12-13 CDBG - CONNECT Program</u>		170,000
0000 05462	- <u>FY12-13 CDBG - ElderHomes: HOMES Emergency &amp; Minor Repairs</u>		304,930
0000 05463	- <u>FY12-13 CDBG - ElderHomes: HOMES Homeowner Rehabilitation Program</u>		90,000
0000 05464	- <u>FY12-13 CDBG - Highland Springs Community Center</u>		178,000
0000 05465	- <u>FY12-13 CDBG - HOME Inc. Downpayment Assistance</u>		27,500
0000 05466	- <u>FY12-13 CDBG - RAMPS</u>		35,000
0000 05467	- <u>FY12-13 CDBG - Downpayment Assistance</u>		86,850
0000 05468	- <u>FY12-13 CDBG - Emergency &amp; Minor Repairs</u>		100,000
0000 05469	- <u>FY12-13 Enterprise Zone - Design Assistance</u>		15,000
0000 05470	- <u>FY12-13 Enterprise Zone - Façade Grants</u>		30,000
	Sub-Total, CDBG	\$	1,395,283

The United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), as authorized by Title I of the Housing and Community Development Act of 1974, as amended, has awarded the County of Henrico, fiscal year 2012-13 grant funds in the amount of \$1,395,283 for these twelve programs/purposes.

38004	- HOME		
0000 05471	- <u>FY12-13 HOME - Administration</u>		60,000
0000 05472	- <u>FY12-13 HOME - ElderHomes: HOMES Homeowner Rehabilitation Program</u>		312,010
0000 05473	- <u>FY12-13 HOME - HOME Inc. Downpayment Assistance</u>		100,000
0000 05474	- <u>FY12-13 HOME - Richmond Affordable Housing CHDO Rehab for Sale</u>		100,000
0000 05475	- <u>FY12-13 HOME - Downpayment Assistance</u>		40,650
	Sub-Total, HOME	\$	612,660

The United States Department of Housing and Urban Development (HUD), HOME Investment Partnership Act, has awarded the County of Henrico, fiscal year 2012-13 grant funds in the amount of \$612,660 for these five programs/purposes.

	Total Community Revitalization (HUD)	\$	2,007,943
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$	2,700,094

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership		
Department 27 - Capital Region Workforce Partnership		
27004	- Workforce Partnership	
0000 05477	- <u>Statewide Rapid Response</u>	\$ 140,324
0000 05478	- <u>FY2012-13 WIA Exemplary Performance</u>	1,500
	To appropriate Rapid Response funds of \$140,324 and Incentive funds of \$1,500 received from the Virginia Community College System. These federal funds are pass-through from the Workforce Investment Act.	
0000 05479	- <u>Workforce Innovation Fund</u>	653,267
	This will amend the Capital Region Workforce Partnership's (CRWP) budget to include additional federal funding as a part of the Virginia Employment through Entrepreneurship Grant. Through this agreement, CRWP will provide access to comprehensive entrepreneurship training and technical assistance for Workforce Investment Act eligible adults and dislocated workers. This contract will begin July 1, 2012 and terminate on June 30, 2016. The total amount of the contract is \$2,150,309. Year 1 of the contract awards \$653,267 for the project.	
	Total Fund 1108 Special Revenue Fund - CRWP	\$ 795,091
FUND 1110 – SPECIAL REVENUE FUND - Mental Health and Developmental Services		
Department 26 - Mental Health and Developmental Services		
26102	- Adult Recovery Services	
1521 00000	- <u>Residential Services - MH Supportive Housing</u>	\$ 7,680
1522 00000	- <u>Residential Services - MH Group Homes</u>	14,350
26204	- Community & Residential Resources Team	
1634 00000	- <u>Residential Services</u>	9,590
26303	- Program Support	
0000 00000	- <u>Program Support</u>	135,380
26307	- Financial Management	
1685 00000	- <u>Retained Earnings</u>	250,000
	To appropriate previously received surplus fee revenue in excess of budgeted amounts to be used to fund one time purposes including maintenance at Mormac and Morningside support homes, appliances at Walton Farms group home; maintenance and furniture at Danray group home; appliances at Gayton group home; maintenance and furniture at Green Run group home; landscaping at Sherbrooke group home; maintenance at Hermitage Enterprises, furniture, equipment, telecommunications and maintenance at East Center, maintenance and replacement furniture at Woodman office, and computer hardware and software programs.	



AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

1686 00000 - <u>Board Contributions</u>	7,340
<p>This amount represents donations received from the private sector during fiscal year 2011-12. These funds are to be used as determined by the Henrico Area Community Services Board (CSB) and/or the donors.</p>	
Total Fund 1110 Special Revenue Fund - MH and DS	\$ 424,340
FUND 1112 - SPECIAL REVENUE FUND - White Oak - CDA	
Department 30 - Economic Development	
30003 - White Oak - CDA	
0000 00000 - <u>White Oak - CDA</u>	\$ 3,774,000
<p>To enable Henrico County to meet its obligations established under the Memorandum of Understanding between the County and The Shops at White Oak Village Community Development Authority (CDA), dated September 1, 2007. Under this agreement, revenues generated at the Shops at White Oak Village are projected to meet and/or exceed debt service and administrative requirements. Real Estate, Personal Property, Local Sales, and Business and Professional License revenue received as a result of improvements at the Shops at White Oak Village site are to continue to be deposited in Special Revenue Fund accounts and disbursed to the Economic Development Authority, as per the Memorandum of Understanding referenced above.</p>	
FUND 1114 - SPECIAL REVENUE FUND - Forfeitures Police State	
Department 12 - Police	
12850 - Asset Forfeiture	
0000 00000 - <u>Forfeitures - Police - State</u>	\$ 245,489
<p>Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.</p>	
FUND 1116 - SPECIAL REVENUE FUND - Forfeitures Police Treasury Federal	
Department 12 - Police	
12850 - Asset Forfeiture	
0000 00000 - <u>Forfeitures - Police - Treasury - Federal</u>	\$ 274,048
<p>Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.</p>	

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

<b>FUND 1117 – SPECIAL REVENUE FUND - Forfeimres Police Justice Federal</b>		
Department 12 – Police		
12850	– Asset Forfeimre	
0000 00000	– <u>Forfeimres - Police - Justice - Federal</u>	\$ 48,982
	Law enforcement special funds which have been received by the County of Henrico, and heretofore not appropriated for expenditure, are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.	
 <b>FUND 1120 – Reynolds Crossing CDA</b>		
Department 30 - Economic Development		
30004	– Reynolds Crossing CDA	
0000 00000	– This funding is necessary to enable Henrico County to meet the obligations established under the Memorandum of Understanding between the County and Reynolds Crossing, November 1, 2006 (as amended September 1, 2007). Under this agreement special assessments generated will be used to meet debt service requirements of the Community Development Authority (CDA). Revenue received will meet the debt service and administrative requirements that arise, and will be deposited in a Special Revenue Fund and disbursed to the CDA, as per the Memorandum of Understanding referenced above.	\$ 1,634,000
<b>Total SPECIAL REVENUE FUND</b>		<hr/> \$ 9,896,044
 <b>FUND 8103 – TRUST AND AGENCY FUND - Long-Term Disability Benefit</b>		
Department 11 - Human Resources		
11010	– <u>Long-Term Disability</u>	\$ 513,000
0000 00000	To establish a budget account in fiscal year 2012-13, for long-term disability claims, in the Trust and Agency Fund. This action, first initiated in fiscal year 2002-03, is in response to auditing comments regarding the accounting treatment of long-term disability claims and payments. Funds are to come from: (a) employee contributions, \$45,000; (b) County contributions, \$318,000; and (c) long-term disabilities reserve (LTD), \$150,000.	
<b>Total OPERATING FUNDS</b>		<hr/> \$ 18,613,687
 <b><u>CAPITAL FUNDS</u></b>		
<b>FUND 2101 - CAPITAL PROJECTS FUND - General Capital Projects</b>		
Department 29 - Real Property		
29001	– Real Property	
0000 06686	– <u>4004 - 4012 Hooper Road Property</u>	\$ 499,841
	This amendment will provide funding for the purchase of two properties located on Hooper Road as well as the expenses associated with the demolition of the buildings currently located on the two properties. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

FUND 2111 - CAPITAL PROJECTS FUND - Capital Initiatives Fund		
Department 23 - Recreation and Parks		
23101	- Director	
0000 06497	- <u>Parham Bears Youth Athletic Association Donation</u>	\$ 9,031
	This amendment will provide funding of \$9,031 to support youth programming by the Parham Bears Youth Football and Cheering Association. This is a not-for-profit organization promoting scholastic achievement and sportsmanship through active participation in football and cheering for local youth between the ages of five and fourteen. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
0000 06587	- <u>Wilder Middle School/Capital Park - Fencing Upgrades</u>	50,000
	This amendment will provide funding of \$50,000 for the installation of fencing at the soccer fields at Capital Park which is adjacent to Wilder Middle School. Funding is to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Recreation and Parks	\$ 59,031
Department 32 - Non-Departmental		
32001	- Non-Departmental	
0488 06555	- <u>Babe Ruth World Series</u>	\$ 45,000
	This amendment will provide funding to the Glen Allen Youth Athletic Association for the application to host the Babe Ruth World Series in FY2013-14. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.	
	Total Fund 2111 - Capital Initiatives Fund	\$ 104,031
FUND 2100 - CAPITAL PROJECTS FUND - 2001, 2003, 2004, 2005 Schools G.O. Bonds		
Department 50 - Education		
50331	- Construction and Maintenance	
0000 06302	- <u>Henrico High School Renovation</u>	\$ 5,000,000
	To appropriate funding to support the renovation of Henrico High School. Funding is to be provided by interest earnings of \$294 from the 2001 Schools General Obligation (G.O.) Bonds, \$111,508 from the 2003 Schools G.O. Bonds, \$914,959 from the 2004 Schools G.O. Bonds, and 3,973,239 from the 2005 Schools G.O. Bonds. This project was approved by the citizens on the 2005 G.O. Bond Referendum. This funding represents the anticipated balance necessary to complete the project. Including this appropriation, the Henrico High School renovation project will total \$30,613,266 in funding.	
	Total CAPITAL PROJECTS FUND	\$ 5,603,872

**AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012**

**FUND 5102 - Water and Sewer Construction Fund****Department 31 - Public Utilities**

31201 - Accounting

1001 00735 - Water Reclamation Facility

\$ 179,658

The Virginia Department of Environmental Quality (DEQ) under the Water Quality Improvement Program has awarded a grant equal to thirty-five percent of the cost of design and installation of Nutrient Removal Technology at the Water Reclamation Facility. This amendment reflects the eighth reimbursement from the DEQ and brings the total reimbursement to \$8,124,309. The total estimated value of the grant is \$8,584,821.

Total Fund 5102 - Water and Sewer Construction Fund

\$ 179,658

**TOTAL CAPITAL FUNDS**

\$ 5,783,530

Total New Amendments/Appropriations

\$ 24,397,217

**GRAND TOTAL AMENDMENTS/**

**REAPPROPRIATIONS/APPROPRIATIONS**

\$ 75,919,019

AMENDMENT TO THE 2012-13  
ANNUAL FISCAL PLAN FOR SEPTEMBER, 2012

TRANSFER OF FUNDS  
BETWEEN OPERATING FUNDS AND CAPITAL FUNDS

FROM:

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 28 - Public Works

28004 - Construction

0000 00000

\$ (4,923,670)

TO:

CAPITAL FUNDS

FUND 2100 - CAPITAL PROJECTS FUND

Department 28 - Public Works

28004 - Construction

0000 00479 Traffic Signals

\$ 100,000

0000 00499 General Road Construction

3,823,670

0000 00845 Bridge Rehabilitation

1,000,000

Certain Public Works functions were funded in fiscal year 2011-12 from State Transportation Maintenance Allocation funds; designated local revenue; and General Fund revenue. The unencumbered balance of those funds as of June 30, 2012, are requested to be reappropriated in fiscal year 2012-13 (\$9,190,689) for those same designated purposes. Of this total General Fund reappropriation, \$4,923,670 is to be transferred to the Capital Projects Fund via an interfund transfer from the General Fund for three ongoing projects, which include the continuation of the Traffic Signals project, \$100,000, the Bridge Rehabilitation project, \$1,000,000, and \$3,823,670 for General Road Construction.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 229-12

Page No. of

Agenda Title: **RESOLUTION - To Accept Edward Byrne Memorial Justice Assistance Grant (JAG) Program Award.**

<p>For Clerk's Use Only: Date: <b>SEP 11 2012</b></p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Kaechele</u>      Seconded by (1) <u>Nelson</u> (2) _____ (2) _____</p> <p>REMARKS: _____</p> <p align="center"><b>APPROVED</b></p>	<table border="0"> <thead> <tr> <th></th> <th align="center">YES</th> <th align="center">NO</th> <th align="center">OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, P.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	✓			Kaechele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, P.			
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Kaechele, D.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, P.																										

**WHEREAS**, the U.S. Department of Justice has awarded the Police Division a \$67,879 grant under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

**WHEREAS**, the Division will use this grant to purchase radar units to enhance crime prevention and reduction through traffic enforcement.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager to sign any necessary agreements in a form approved by the County Attorney.

**COMMENTS:** No local match is required for this grant. The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head *Bob Middleton*      By County Manager *Debra R. Hays*  
*for Chief Middleton*

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 230-12

Page No. of

Agenda Title: **RESOLUTION - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Alcohol-Impaired Driving**

For Clerk's Use Only: Date: <b>SEP 11 2012</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____                      (2) _____ REMARKS: <b>A P P R O V E D</b>	<b>YES    NO    OTHER</b> Glover, R. <input checked="" type="checkbox"/> _____ Kaechle, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
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**WHEREAS**, the U.S. Department of Transportation provides funds to the Virginia Department of Motor Vehicles Highway Safety Office for its Highway Safety Program; and

**WHEREAS**, the Virginia DMV Highway Safety Office has awarded the Police Division a \$214,870 grant under this program for alcohol-impaired driving enforcement; and

**WHEREAS**, the Division will utilize this grant to pay for approximately 3,500 overtime hours accrued in alcohol-impaired driving enforcement, approximately 1,025 overtime hours for eight DUI checkpoints, 20 radar units, and 20 Preliminary Breath Testers.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors accepts this grant and authorizes the County Manager to sign any necessary agreements in a form approved by the County Attorney.

**COMMENTS:** There is an in-kind match required for this grant. The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature]                      By County Manager [Signature]

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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 23412  
Page No. of

Agenda Title: RESOLUTION - To Accept Virginia Department of Motor Vehicles, Highway Safety Office Program Award for Occupant Protection

For Clerk's Use Only: <b>SEP 11 2012</b> Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Nelson</u> Seconded by (1) <u>Kaechele</u> (2) _____                              (2) _____	YES   NO   OTHER Glover, R.     ✓     _____ Kaechele, D.   ✓     _____ Nelson, T.     ✓     _____ O'Bannon, P. ✓     _____ Thornton, F. _____
	REMARKS: <div style="font-size: 2em; text-align: center;">A P P R O V E D</div>	

WHEREAS, the U.S. Department of Transportation provides funds to the Virginia Department of Motor Vehicles Highway Safety Office for its Highway Safety Program; and

WHEREAS, the Virginia DMV Highway Safety Office has awarded the Police Division a \$11,400 grant under this program for vehicle occupant protection; and

WHEREAS, the Division will utilize this grant to pay for approximately 300 overtime hours accrued in Click-It-or-Ticket-It enforcement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors accepts this grant and authorizes the County Manager to sign any necessary agreements in a form approved by the County Attorney.

COMMENTS: There is an in-kind match required for this grant. The Chief of Police recommends approval of this Board paper, and the County Manager concurs.

By Agency Head [Signature]      By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 232-12

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Baldwin, Wood, Sunderland and Shrewsbury Roads Sewer Rehabilitation — Tuckahoe District**

For Clerk's Use Only:  
Date: **SEP 11 2012**  
 Approved  
 Denied  
 Amended  
 Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) O'Bannon      Seconded by (1) Shornton  
 (2) \_\_\_\_\_                      (2) \_\_\_\_\_

REMARKS:  
**APPROVED**

	YES NO OTHER
Glover, R.	<input checked="" type="checkbox"/> _____
Kaechele, D.	<input checked="" type="checkbox"/> _____
Nelson, T.	<input checked="" type="checkbox"/> _____
O'Bannon, P.	<input checked="" type="checkbox"/> _____
Thornton, F.	<input checked="" type="checkbox"/> _____

**WHEREAS**, one bid was received on July 12, 2012 in response to IFB #12-9277-6CE and Addendum No.1 for the Baldwin, Wood, Sunderland and Shrewsbury Roads Sewer Rehabilitation project in the Tuckahoe District; and,

**WHEREAS**, the project includes the rehabilitation of approximately 3,100 linear feet of 8-inch diameter sewer piping and 17 standard manholes; replacement of approximately 425 linear feet of 8-inch diameter concrete and asbestos cement sewer piping with 8-inch diameter PVC sewer piping, 2 standard manholes and approximately 40 sewer service laterals; and installation of 4 new standard manholes; and,

**WHEREAS**, the bid was as follows:

<u>Bidder</u>	<u>Bid Amount</u>
G. L. Howard, Inc.	\$494,025.00

**WHEREAS**, after a review and evaluation of the bid received, it was determined that G.L. Howard, Inc. is the lowest responsive and responsible bidder with a bid of \$494,025.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

- The contract is awarded to G.L. Howard, Inc., the lowest responsive and responsible bidder, in the amount of \$494,025.00 pursuant to IFB #12-9277-6CE, Addendum No.1, and the bid submitted by G.L. Howard, Inc.

By Agency Head Arthur O. Petrinig      By County Manager Steph L. Knight

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 232-12  
Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Baldwin, Wood, Sunderland and Shrewsbury Roads Sewer Rehabilitation — Tuckahoe District**

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2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.**



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Acenda Item No. 233-12  
Page No. 1 of 1

Agenda Title: **RESOLUTION – ACCEPTANCE OF ROAD**

<p>For Clerk's Use Only:</p> <p>Date: <b>SEP 11 2012</b></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to:</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>O'Bannon</u>      Seconded by (1) <u>Kacchele</u>  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<p><b>YES NO OTHER</b></p> <p>Glover, R.    <input checked="" type="checkbox"/> _____  Kacchele, D. <input checked="" type="checkbox"/> _____  Nelson, T.    <input checked="" type="checkbox"/> _____  O'Bannon, P. <input checked="" type="checkbox"/> _____  Thornton, F. <input checked="" type="checkbox"/> _____</p>
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**BE IT RESOLVED** by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

**Allen's Crossing, Section 2 - Brookland District**

Allen's Crossing from Old Washington Highway to 0.15 Mi. W. of Old Washington Highway	<u>0.15 Mi.</u>
<b>Total Miles</b>	<b>0.15 Mi.</b>

By Agency Head [Signature] By County Manager [Signature]

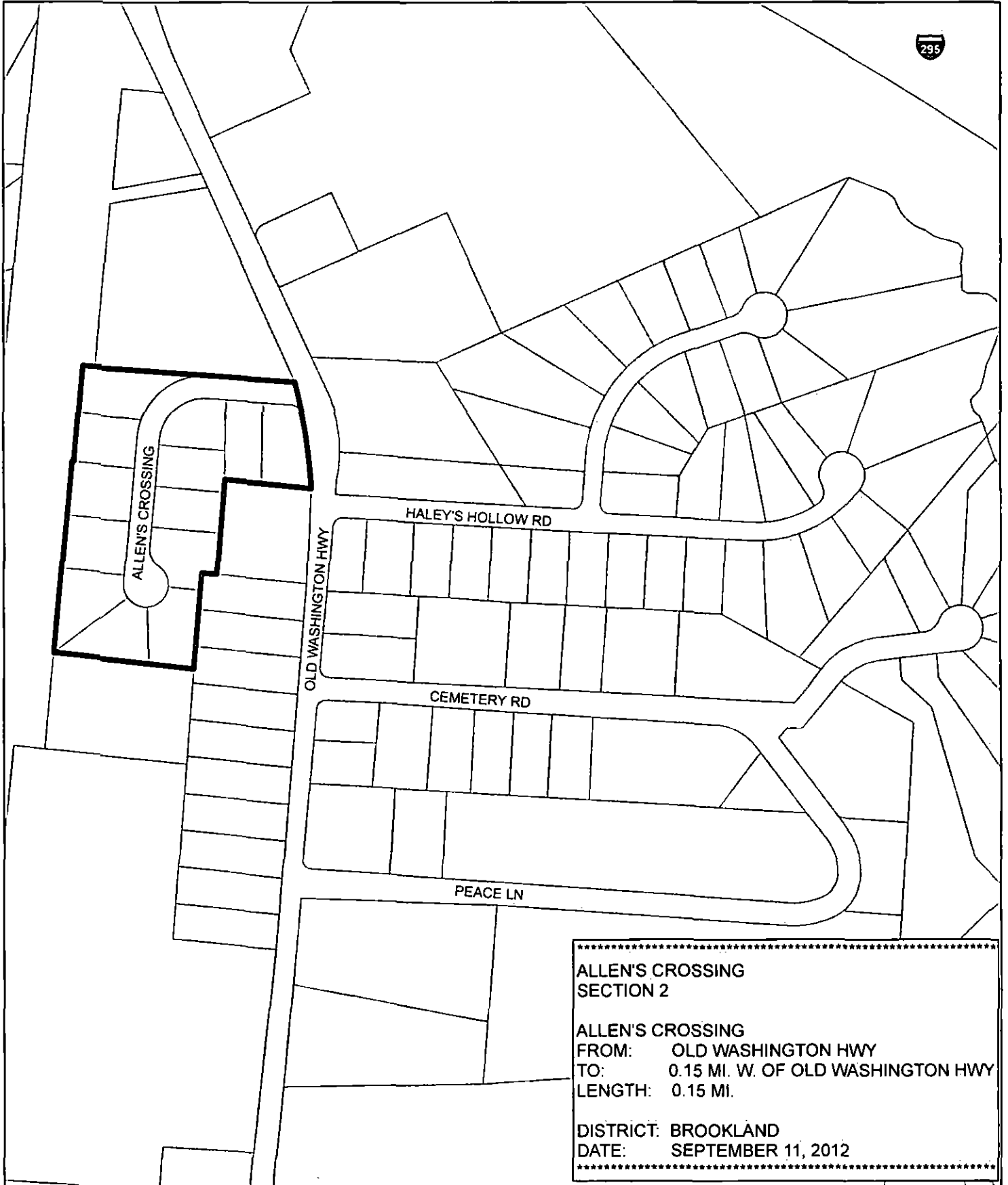
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# ALLEN'S CROSSING SECTION 2



ALLEN'S CROSSING  
SECTION 2

ALLEN'S CROSSING  
FROM: OLD WASHINGTON HWY  
TO: 0.15 MI. W. OF OLD WASHINGTON HWY  
LENGTH: 0.15 MI.

DISTRICT: BROOKLAND  
DATE: SEPTEMBER 11, 2012