

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
November 27, 2012

The Henrico County Board of Supervisors convened a special meeting on Tuesday, November 27, 2012, at 5:00 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

Richard W. Glover, Chairman, Brookland District  
David A. Kaechele, Vice Chairman, Three Chopt District  
Tyrone E. Nelson, Varina District  
Patricia S. O'Bannon, Tuckahoe District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

Virgil R. Hazelett, P.E., County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
J. Thomas Tokarz, Deputy County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, Deputy Clerk to the Board/Administrative Assistant  
Jané D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development  
John A. Vithoukas, Deputy County Manager for Administration  
Tamra R. McKinney, Director of Public Relations & Media Services  
Ralph J. (Joe) Emerson, Jr., Director, Department of Planning  
Anthony E. McDowell, Chief, Division of Fire  
Douglas A. Middleton, Chief, Division of Police

Mr. Glover called the meeting to order at 5:04 p.m.

Mr. Hazelett referred to the two items listed on the agenda and noted that a group of citizens was present to hear the presentation and discussion of the second item. He pointed out that the Board does not receive comments or questions from the public during its work sessions.

**Code Red Emergency Notification System**

Mr. Hazelett recognized Chief McDowell, who mentioned that the new Henrico Emergency Notification System (HENS) represents a partnership involving the Division of Fire, the Division of Police's Communications and Technology section, and the Department of Information Technology. Chief McDowell narrated a slide presentation on HENS, during which he reviewed

the purpose of the system; problems with a combination system that has been used by the County since 2007; the cost, advantages, voice and text components of the new system; and how the new system is being administered. HENS will enable the County to alert citizens during severe weather if there is a need for evacuation and will also advise them of the location of any emergency shelters and of law enforcement activities impacting their neighborhoods. In response to questions from Mrs. O'Bannon and Mr. Nelson, Chief McDowell and Information Technology Data Center Manager Tim Moore clarified that the system's Verizon Enhanced 911 database will automatically serve Comcast as well as Verizon landline telephone customers but that customers of other providers such as Vonage will need to register to activate the service. Henrico citizens will also have the ability to register their cell phones and other mobile devices to receive text message alerts from HENS. Chief McDowell and Mr. Hazelett responded to further questions from Mr. Kaechele and Mrs. O'Bannon concerning the system's logistics, how it will be used, and how its capabilities differ from those of the previous system. Chief McDowell concluded his presentation by identifying the other localities in Virginia with a Code Red system. Mr. Hazelett remarked that the new system is more effective and less costly than the old system.

#### Urban Mixed Use Application for Portions of Innsbrook by Highwoods Properties (C-13C-11 and P-10-11)

Mr. Hazelett reminded the Board that it will hear these related cases at its December 11 regular meeting. He recognized Mr. Emerson, who narrated a slide presentation on this application, which includes requests for rezoning and a provisional use permit (PUP). Mr. Emerson began his presentation by reviewing the area of request; the Innsbrook Area Study; and proffers, design guidelines and standards as well as transportation improvements associated with these cases. Staff has concerns regarding several of the case proffers pertaining to transportation improvements, which will be documented in a staff report that will be sent to the Board prior to the December 11 public hearing. The County has received additional transportation-related concerns from the public. There was extended discussion by the Board, Mr. Emerson, and Traffic Engineer Michael Jennings relating to the applicant's proposal to construct a traffic circle at the intersection of Sadler Road and Sadler Place in lieu of installing a traffic signal at that location.

Mr. Emerson continued his presentation by reviewing key issues regarding the applicant's provisional use permit request, permitted heights in areas adjoining the subject property and in the existing urban mixed use (UMU) district, proposed buildings, and public comments and concerns that were raised by citizens at the Planning Commission's November 8 public hearing on this case and through e-mails to the County. The public concerns pertain to traffic and vehicular access, building height, noise and safety, infrastructure demands (schools and public safety), pedestrian access, and the number of residences/apartments. The public's questions center on potential provisional uses, namely a heliport, billiard parlors, drive through service windows, fitness centers, and auditoriums. Mr. Emerson advised that staff is proposing revised conditions to address these questions. He concluded his presentation by confirming that staff reports for the two cases will be sent to the Board on December 3 and that the public hearing for the cases will be held at 7:00 p.m. on December 11. Mr. Hazelett indicated that the Department of Public Works will provide the Board with additional information on traffic circles to supplement the information contained in the staff reports from the Department of Planning.

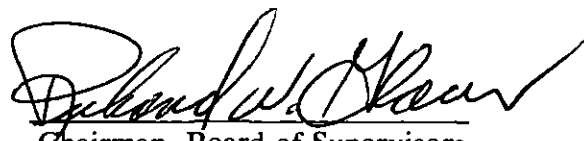
Mr. Kaechele acknowledged that he has received a large volume of citizen e-mails expressing concerns about these cases. He remarked that County Planner Ben Sehl has done a great job responding to the e-mails. Mr. Kaechele informed the citizens who were present that he will continue to work with staff on these cases and will try to schedule a community meeting prior to the December 11 meeting to address unresolved questions.

The Board recessed for dinner at 6:17 p.m. and reconvened at 6:39 p.m.

Mr. Hazelett commented that the previous UMU cases discussed by the Board are long and complicated and may need to be deferred on December 11 for further consideration. He believes that the future trend in the County will be towards more vertical development and that the Board needs to be careful about trying to extend a premier office park like Innsbrook beyond its useful life.

Mr. Hazelett briefly reviewed the agenda for the 7:00 p.m. meeting. He noted that Tuckahoe Elementary School, which was recently damaged by fire, is scheduled to reopen on December 10. During the interim, its students have been attending class in unused space at Short Pump Middle School. Mr. Hazelett responded to questions from Mr. Nelson concerning the status of new lighting at The Diamond and plans to replace The Diamond with a new minor league baseball facility.

There being no further business, the meeting was adjourned at 6:47 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia