

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
April 23, 2013**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 23, 2013, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District
Richard W. Glover, Brookland District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph A. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 7:04 p.m.

Mr. Kaechele led recitation of the Pledge of Allegiance and a moment of silent prayer.

On motion of Mr. Thornton, seconded by Mr. Nelson, the Board approved the minutes of the April 9, 2013, Regular Meeting.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

MANAGER'S COMMENTS

The American Heart Association has recognized the County as a Gold Fit-Friendly Worksite. The Fit-Friendly program commends employers who champion the health of their employees

and work to create a culture of physical activity and health in the workplace. Gold-level recognition is for entities that fulfill criteria such as offering employees physical activity support, increasing healthy eating options at work, and promoting a wellness culture. The County exceeded criteria for the program through efforts like the County's walking trails, fitness class offerings and participation, on-site workout facilities, health and nutrition seminars, and the dedication of resources to support fitness and wellness programming.

The County Manager and 431 other County employees represented Team Henrico in the Monument Avenue 10k that was held on April 13. The County had the highest level of participation among employers that took part in this running event.

Mr. Vithoukias thanked the Department of Human Resources, directed by Paula Reid, for its efforts in obtaining the Gold Fit-Friendly Worksite award and for what the County accomplished at the Monument Avenue 10k.

BOARD OF SUPERVISORS' COMMENTS

Mr. Kaechele recognized Sasha Sizintser from Boy Scout Troop 710, sponsored by DeWitt Clinton Masonic Lodge #141 in Goochland County, who was observing the meeting.

RECOGNITION OF NEWS MEDIA

Mr. Kaechele recognized Graham Moomaw from the *Richmond Times-Dispatch* and Tracy Sears and Chris Munnings from WTVR-TV 6.

PRESENTATIONS

Mrs. O'Bannon presented a proclamation recognizing April 21 - 27, 2013, as Crime Victims' Rights Week. Accepting the proclamation was Shelly Shuman-Johnson, Director of the Victim/Witness Assistance Program. Joining her were Shannon L. Taylor, Commonwealth's Attorney; Program Advocates Chrissy Smith, Dione Bassett, Nicole Mayton, and Cailin Young; and Program Assistants Kate Griffin and Susan Hayes.

Mr. Glover presented a proclamation recognizing May 5 - 11, 2013, as Correctional Officers Week. Accepting the proclamation was Michael L. Wade, Sheriff. Joining him were Chief Deputy Carlos Talley; Major Richard Garrison; Captains Paul Edwards, Ann Felton, James Harper, John Lowery, and Lawrence Loyall; Lieutenant Stacey Bagby; and Sergeant Nicholas Petro.

Mr. Vithoukias announced that Mr. Kaechele will present a proclamation recognizing May 12 - 18, 2013, as Law Enforcement Officers Week to Douglas A. Middleton, Chief of Police, on May 16, 2013 (Law Enforcement Officers Day), during the County's annual Police Memorial Ceremony at Police Memorial Park.

Mr. Thornton presented a proclamation recognizing May 2013 as Drug Court Month. Accepting the proclamation was Gary L. Hicks, Presiding Judge of the Henrico Circuit Court

and Drug Court. Joining him were Shannon L. Taylor, Commonwealth's Attorney; Michael D. O'Connor, Director of Mental Health and Developmental Services; Jane E. Hardell, Director of the Community Corrections Programs; and Patricia A. Shaw, Drug Court Administrator.

PUBLIC HEARING ITEMS

89-13 Resolution – Real Estate Tax Levies, 2013.

Brandon Hinton, Management and Budget Division Director, pointed out that the County possesses the lowest real estate tax rate of the 15 largest localities in the Commonwealth of Virginia. He presented a slide depicting the County's real estate tax rate from Calendar Year 1978 to present, during which time the rate has not increased but has been reduced six times.

Mr. Hinton responded to a question from Mr. Kaechele.

Brent Maney, a resident of 6237 White Oak Road in the Varina District, asked the Board to respond to questions that citizens from each of the County's five magisterial districts directed to the Board at the previous meeting regarding options for remedying the County's tough financial situation. He distributed another copy of the questions to Mr. Lawrence.

In response to a question from Mr. Nelson, Mr. Vithoukas clarified that the questions to which Mr. Maney referred were part of the record of the previous meeting and that responses were being developed by the Office of Management and Budget.

Mrs. O'Bannon thanked all of the County's department heads for their hard work on the budget, and also expressed appreciation to the County's general government and school employees for foregoing pay raises for a number of years. Mrs. O'Bannon noted that the Board tries its best to find ways to keep morale up and show appreciation for County workers.

Mr. Kaechele reiterated the County's 35-year record of real estate tax rate reductions that was highlighted during Mr. Hinton's presentation on this item. He remarked that the County's distinction of having the lowest real estate tax rate of the biggest 15 Virginia localities is an honor and distinction of which the County's citizens and Board are proud.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

90-13 Resolution – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or

Volunteer Fire Department, Disabled Veterans' Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2013.

Mr. Hinton presented a slide listing the proposed individual Calendar Year 2013 personal property tax rates for each category, each of which represents no change from the Calendar Year 2012 rates.

Mr. Glover noted that the Board has lowered each of these rates over the last 20 years to where the County is considered to have the lowest tax and fee burden of any of Virginia's 15 largest local jurisdictions.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

91-13

Ordinance - To Amend and Reordain Section 20-78(g) of the Code of the County of Henrico Titled "Elderly or Permanently and Totally Disabled Persons" to Change the Maximum Annual Real Estate Tax Exemption for Qualified Real Estate Advantage Program ("REAP") Applicants from \$3,000 to \$1,500.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

92-13

Ordinance - To Amend and Reordain Section 6-3 of the Code of the County of Henrico Titled "Permit fees" to Change Various Building Permit Fees, to Eliminate the Reinspection Fee, and to Add an Inspection Surcharge Fee.

Greg Revels, Building Official, narrated a brief slide presentation on this item. He reviewed the percent coverage of the County's permit fee revenues to expenditures from Fiscal Year 2006 to Fiscal Year 2014; a comparison of current and proposed one-family dwelling, two-family dwelling, and commercial building electrical, mechanical, and plumbing permit fees charged by Henrico and Chesterfield Counties and the City of Richmond; and a proposed technical revision to the proposed ordinance to make two new subsections consistent with other portions of the ordinance in explaining how the permit fee is calculated. Mr. Vithoukaskas clarified that the additional language proposed for insertion in the proposed ordinance was as follows: *The Fee shall be based upon the cost of labor and material to the owner for the installation, alteration, replacement, or repair.*

No one from the public spoke in opposition to this item.

Mr. Vithoukas explained that the only difference between the original paper and a substitute paper he was bringing forward for the Board's consideration is that the substitute corrects a clerical error in the original paper by adding language explaining how the permit fee is calculated in two subsections to make those subsections consistent with other portions of the ordinance. The substitute does not change the amount of the fee increases or the basis for calculating the fee.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved the substitution of ordinance 92A-13 for 92-13.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved Agenda Item No. 92A-13 - see attached substitute ordinance.

93-13

Ordinance - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges.

Art Petrini, Director of Public Utilities, responded to questions from Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached ordinance.

94-13

Ordinance - To Extend the Term of the Cable Television Franchise of Comcast of Massachusetts/Virginia, Inc. ("Comcast").

Chris Winstead, Director of General Services, responded to questions from Mr. Glover and Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

Ken Dye, Director of Government and Community Affairs for Comcast Metro Richmond, remarked that Comcast has enjoyed its relationship with the citizens of the County and that he has enjoyed working with the members of the Board for many years.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached ordinance.

95-13 Ordinance - Vacation of Building Line - Lot 17 in Block B of Section 2 of College Hills Subdivision - Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

PUBLIC COMMENTS

William Spencer, a resident of the Three Chopt District, offered prayers for Massachusetts, today's youth, and the Board of Supervisors. He also praised the County's fire and police divisions and public libraries, thanked Mr. Thornton and the Board for the Eastern Henrico Recreation Center, and commented favorably on the quality of housing construction in the County compared with other areas of the country.

Lyman Flinn, a resident of 1724 Betty Lane in the Tuckahoe District, reiterated concerns he has previously shared with the Board regarding noise from barking dogs in residential neighborhoods. He advocated dog-free communities and asked the Board to support the County's animal protection police officers in assisting dog owners address the emotional needs of their animals.

GENERAL AGENDA

85-13 Resolution – Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2013-14 and Allocation of Car Tax Relief for Tax Year 2013.

Mr. Vithoukas and Mr. Hinton responded to a question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

96-13 Resolution – Requesting the Circuit Court to Order a Referendum on the Question of Whether the County of Henrico, Virginia, Should Be Authorized to Levy a Meals Tax.

Mr. Hinton presented a slide depicting the 2013 meals tax referendum timetable. In response to a question from Mr. Nelson, on which Mr. Hinton also commented, Mr. Rapisarda clarified that it is necessary for the County to get the approval of the voters before having the authority to consider a meals tax ordinance. At Mr. Vithoukas' request, Mr. Rapisarda elaborated on the meals tax referendum timetable that Mr. Hinton had laid

out for the Board. He responded to questions from Mrs. O'Bannon. In response to a question from Mr. Glover, Mr. Vithoulkas stated that 204 localities in Virginia - including every city, every town, and 45 counties - currently have the authority to impose a meals tax and all of these localities are exercising that authority.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

97-13 Resolution - Award of Construction Contract - Fire Station 10 Replacement - Brookland District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

98-13 Resolution - Consent to Conveyance of Property by Capital Region Airport Commission for Roadway Improvements - Varina District.

Jon Tracy, Director of Real Property, and Mr. Rapisarda responded to a question from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

99-13 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Charles City Road Improvements from West of Laburnum Avenue to East of Monahan Road (approximately 1,365 feet) - Project #00984 - Varina District.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

100-13 Resolution - Award of Annual Construction Contract - Various Types of Road and Drainage Projects.

Steve Yob, Director of Public Works, responded to questions from Mr. Kaechele.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

101-13 Resolution - Signatory Authority - Amendment to Contract for Engineering Design Services - Creighton Road Improvements Project #00985 - Fairfield and Varina Districts.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

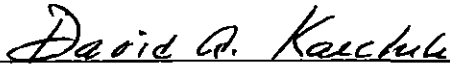
102-13

Resolution - Award of Construction Contract - Comminutor Improvements - Almond Creek SPS, New Market SPS, Rooty Branch SPS and Virginia Center SPS - Fairfield, Three Chopt and Varina Districts.

Mr Petrini responded to questions from Mr. Kaechele and Mrs. O'Bannon.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:33 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CRIME VICTIMS' RIGHTS WEEK

April 21 - 27, 2013

WHEREAS, 23 million Americans are victims of crime each year, and of those, 5.2 million are victims of violent crime; and

WHEREAS, a just society acknowledges crime's impact on individuals, families, and communities by ensuring that rights, resources, and services are available to help rebuild lives; and

WHEREAS, victims' rights are a critical component of the promise of "justice for all," the foundation for our system of justice in America; and

WHEREAS, although our nation has steadily expanded rights, protections, and services for victims of crime, too many victims are still not able to realize the hope and promise of these gains; and

WHEREAS, it is important to ensure services are available for underserved segments of our population, including crime victims with disabilities, victims with mental illness, victims who are teenagers, victims who are elderly, victims in rural areas, and victims in communities of color; and

WHEREAS, observing victims' rights and treating victims with dignity and respect serves the public interest by engaging victims in the justice system, inspiring respect for public authorities, and promoting confidence in public safety; and

WHEREAS, Henrico's homes, neighborhoods, and communities are made safer and stronger by serving victims of crimes and ensuring justice for all; and

WHEREAS, our community must strive to protect, expand, and observe crime victims' rights so that there truly is justice for victims and justice for all; and

WHEREAS, the Henrico County Victim/Witness Assistance Program is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Henrico and America to observe National Crime Victims' Rights Week.

NOW, THEREFORE, **BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 21 - 27, 2013, as Crime Victims' Rights Week and reaffirms the County's commitment to respect and enforce victims' rights and address their needs during this observance and throughout the year.



Barry R. Lawrence
Barry R. Lawrence, Clerk
April 23, 2013

David A. Kaechele
David A. Kaechele, Chairman
Board of Supervisor

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CORRECTIONAL OFFICERS WEEK

May 5 - 11, 2013

WHEREAS, the week of May 5 - 11, 2013, has been designated National Correctional Officers Week to raise awareness of the dedication, loyalty, and work of the nation's correctional deputies; and

WHEREAS, the duties of correctional deputies include supervising individuals who have been arrested and are awaiting trial, or who have been convicted of a crime and sentenced to serve time in jail, prison, or another penal institution; and

WHEREAS, correctional deputies work closely with inmates and detainees in the Henrico County Jails, and are crucial to the successful implementation of the County's criminal justice system; and

WHEREAS, correctional deputies are committed to ensuring public safety by establishing and maintaining security within the Henrico County Jails and supervising offender conduct and behavior to avoid conflicts and escapes; and

WHEREAS, correctional deputies are dedicated to protecting offenders while promoting positive behavior, attitudes, and skills that will improve the offenders' chances of becoming productive members of society when they are released from custody; and

WHEREAS, correctional deputies strive to maintain a safe working and living environment in the Henrico County Jails, often in the face of challenges and dangers that threaten their own safety; and

WHEREAS, it is fitting to honor Henrico's correctional deputies for the important tasks they perform each day, for the many risks they take to provide for our security outside of the jail facilities, and for the sacrifices they make to protect the citizens of Henrico County.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 5 - 11, 2013, as Correctional Officers Week; encourages all Henrico citizens to acknowledge the significance of this observance; and salutes the County's correctional deputies for their invaluable contributions to our community.



Barry R. Lawrence

Barry R. Lawrence, Clerk

April 23, 2013

David A. Kaechele

David A. Kaechele, Chairman
Board of Supervisors

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

LAW ENFORCEMENT OFFICERS WEEK

May 12 - 18, 2013

WHEREAS, the law enforcement officers of Henrico County serve our citizens daily, protecting lives and property and upholding local ordinances and state laws; and

WHEREAS, by the nature of their duties, these officers endure grave danger, and on occasion, loss of their own lives; and

WHEREAS, the County's law enforcement officers help make our community a safe place to live, work, and play; and

WHEREAS, these professionals need and deserve the support of our citizens; and

WHEREAS, it is appropriate to remember our officers who died in the line of duty and to acknowledge those officers who continue to serve the County and the Commonwealth.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 12 - 18, 2013, as Law Enforcement Officers Week and Thursday, May 16, 2013, as Law Enforcement Memorial Day; encourages Henrico citizens to take note of these special dates; and salutes the County's law enforcement officers for their steadfast commitment to the County's public safety efforts and for contributing significantly to the quality of life of this community.



David A. Kaechele
David A. Kaechele, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
April 23, 2013

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

DRUG COURT MONTH

May 2013

WHEREAS, Drug Courts are an essential component of our justice system that save vast criminal justice resources and keep individuals out of jail and engaged with their communities as productive, tax-paying citizens; and

WHEREAS, Drug Courts are the most effective tool in the criminal justice system for saving money, cutting crime, and serving veterans; and

WHEREAS, results of more than 100 program evaluations and at least four meta-analytical studies, as well as the October 2012 Cost Benefit Analysis on Virginia Adult Drug Treatment Court completed by the National Center of State Courts, have yielded definitive evidence that Drug Courts significantly improve substance-abuse treatment outcomes, substantially reduce drug abuse and crime, and do so at less expense than any other criminal justice strategy; and

WHEREAS, Drug Courts facilitate community-wide partnerships, and the Henrico County Adult Drug Court has served our community for over 10 years as a collaborative effort of the 14th Judicial Circuit, the Commonwealth's Attorney's Office, the Sheriff's Office, Henrico Area Mental Health and Developmental Services, the Division of Police, the Community Corrections Program, and the Probation and Parole District 32 Office of the Virginia Department of Corrections.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 2013 as Drug Court Month; calls this year's theme, *Drug Courts: A Proven Budget Solution*, to the attention of Henrico citizens; and salutes the men and women who have contributed to the success of the Henrico County Adult Drug Court.



Barry R. Lawrence

Barry R. Lawrence, Clerk
April 23, 2013

David A. Kaechele

David A. Kaechele, Chairman
Board of Supervisors

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **89-13**

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Agenda Title **RESOLUTION – Real Estate Tax Levies, 2013**

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| <p>For Clerk's Use Only:</p> <p>Date APR 23 2013</p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p> | <p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS:</p> <p align="center">APPROVED</p> | <table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table> | | YES | NO | OTHER | Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Kaechele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO | OTHER | | | | | | | | | | | | | | | | | | | | | | | |
| Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
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| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 7:00 p.m., on Tuesday, April 23, 2013, to consider the proposed real property tax levies; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expendimre or purpose by the Board of Supervisors. Appropriations shall be made on an annual basis.

BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) There be, and hereby is, levied for the calendar year 2013, the tax per \$100 of assessed valuation on all taxable real estate located in this County on January 1, 2013; the levy hereby ordered being also applicable to the real estate property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia based upon the assessment thereof fixed by the State Corporation Commission and the Virginia Department of Taxation, and duly certified, as follows:

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| <p>By Agency Head <u>Eugene W. White</u></p> <hr/> <p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p> | <p>By County Manager <u>[Signature]</u></p> <hr/> <p>Certified:</p> <p>A Copy Teste: _____</p> <p align="right">Clerk, Board of Supervisors</p> <p>Date: _____</p> |
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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title **RESOLUTION – Real Estate Tax Levies, 2013**

| <u>District</u> | <u>General County Levy</u> | <u>Sanitary District Levy</u> | <u>Total Levy</u> |
|-----------------|--------------------------------|-----------------------------------|-----------------------|
| Brookland | \$ 0.87 | | \$ 0.870 |
| Fairfield | 0.87 | | 0.870 |
| Three Chopt | 0.87 | | 0.870 |
| Tuckahoe | 0.87 | | 0.870 |
| Varina | 0.87 | | 0.870 |
| Sanitary #2 | 0.87 | \$ 0.003 | 0.873 |
| Sanitary #3 | 0.87 | 0.010 | 0.880 |
| Sanitary #3.1 | 0.87 | 0.031 | 0.901 |
| Sanitary #12 | 0.87 | 0.010 | 0.880 |
| Sanitary #23 | 0.87 | 0.010 | 0.880 |

The Board of Supervisors certifies that notice of such rates of levy as set forth in the foregoing order was duly advertised according to law.

- (2) For calendar year 2013, the tax levied on real estate shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2013, and the second installment being due and payable on December 5, 2013.

- (3) The revenue from such taxes, when and if appropriated by the Board of Supervisors of the County of Henrico, Virginia, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board of Supervisors of the County of Henrico, Virginia.

COMMENTS: This resolution should be considered on April 23, 2013, to comply with Virginia Code Section 15.2-2503, "The governing body shall approve the budget, and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in mailing tax bills and to fulfill the requirements of the Code of Virginia, Section 22.1-93, "Approval of annual budget for school purposes," the rate should be fixed prior to May 1, 2013. The Director of Finance recommends approval of this Board paper and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **90-13**
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Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2013**

| | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|---|--------------|------------|-----------|--------------|------------|---|---|---|--------------|---|---|---|------------|---|---|---|--------------|---|---|---|--------------|---|---|---|
| <p>For Clerk's Use Only:</p> <p>Date APR 23 2013</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to</p> | <p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Cliver</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p> | <table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center">/</td> <td align="center">/</td> <td align="center">/</td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">/</td> <td align="center">/</td> <td align="center">/</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">/</td> <td align="center">/</td> <td align="center">/</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">/</td> <td align="center">/</td> <td align="center">/</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">/</td> <td align="center">/</td> <td align="center">/</td> </tr> </table> | | YES | NO | OTHER | Glover, R. | / | / | / | Kaechele, D. | / | / | / | Nelson, T. | / | / | / | O'Bannon, P. | / | / | / | Thornton, F. | / | / | / |
| | YES | NO | OTHER | | | | | | | | | | | | | | | | | | | | | | | |
| Glover, R. | / | / | / | | | | | | | | | | | | | | | | | | | | | | | |
| Kaechele, D. | / | / | / | | | | | | | | | | | | | | | | | | | | | | | |
| Nelson, T. | / | / | / | | | | | | | | | | | | | | | | | | | | | | | |
| O'Bannon, P. | / | / | / | | | | | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | / | / | / | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 7:00 p.m., on Tuesday, April 23, 2013, to consider the proposed personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans’ vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools for semiconductor manufacturers tax levies; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Henrico, Virginia, that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board of Supervisors. Appropriations shall be made on an annual basis.

BE IT RESOLVED AND ORDERED by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) There be, and hereby is, levied for the calendar year 2013, the tax per \$100 of assessed valuation on all taxable tangible personal property segregated for local taxation under Section 58.1-3503 of the Code of Virginia, excluding household effects, classified by Section 58.1-3504, farm animals, farm equipment, and farm machinery, classified by Section 58.1-3505.A (1) - (11), aircraft, classified by Section 58.1-3506.A (2), (3), (4), and (5), manufactured homes, classified by Section 58.1-3506.A (10), qualifying vehicles owned or leased by

By Agency Head Eugene Walters

By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2013**

members of a volunteer rescue squad or volunteer fire department, classified by Section 58.1-3506.A (15), disabled veterans’ vehicles, classified by Section 58.1-3506.A (19), motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506.A (14), machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.1, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, and 58.1-3508.5, tangible personal property used in a research and development business, classified by Section 58.1-3506.A (7), certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506.A (9), certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506.A (21), and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506.A (25), located in this County on January 1, 2013, and those motor vehicles, trailers, and semitrailers which acquire a situs within the County after January 1, 2013, and are taxable under Section 20-109 of the Code of the County of Henrico, the levy hereby ordered also being applicable to the automobiles and trucks of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

| <u>District</u> | <u>General County Levy</u> | <u>Sanitary District Levy</u> | <u>Total Levy</u> |
|-----------------|--------------------------------|-----------------------------------|-----------------------|
| Brookland | \$ 3.50 | | \$ 3.500 |
| Fairfield | 3.50 | | 3.500 |
| Three Chopt | 3.50 | | 3.500 |
| Tuckahoe | 3.50 | | 3.500 |
| Varina | 3.50 | | 3.500 |
| Sanitary #2 | 3.50 | \$ 0.001 | 3.501 |
| Sanitary #3 | 3.50 | 0.001 | 3.501 |
| Sanitary #3.1 | 3.50 | 0.001 | 3.501 |
| Sanitary #12 | 3.50 | 0.001 | 3.501 |
| Sanitary #23 | 3.50 | 0.001 | 3.501 |

- (2) All aircraft, classified by Section 58.1-3506.A (2), (3), (4), and (5) of the Code of Virginia, shall be taxed for the calendar year 2013, the tax per \$100 of assessed valuation, the levy hereby ordered also being applicable to the aircraft of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **90-13**
Page No. 3 of 6

Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2013**

| <u>District</u> | <u>General County Levy</u> | <u>Sanitary District Levy</u> | <u>Total Levy</u> |
|-----------------|--------------------------------|-----------------------------------|-----------------------|
| Brookland | \$ 1.60 | | \$ 1.600 |
| Fairfield | 1.60 | | 1.600 |
| Three Chopt | 1.60 | | 1.600 |
| Tuckahoe | 1.60 | | 1.600 |
| Varina | 1.60 | | 1.600 |
| Sanitary #2 | 1.60 | \$ 0.001 | 1.601 |
| Sanitary #3 | 1.60 | 0.001 | 1.601 |
| Sanitary #3.1 | 1.60 | 0.001 | 1.601 |
| Sanitary #12 | 1.60 | 0.001 | 1.601 |
| Sanitary #23 | 1.60 | 0.001 | 1.601 |

- (3) All manufactured homes, classified by Section 58.1-3506.A (10) of the Code of Virginia, and all tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, except as set forth herein above, based upon the assessment thereof as fixed by the State Corporation Commission and the Virginia Department of Taxation, as duly certified, shall be taxed for the calendar year 2013, the tax per \$100 of assessed valuation at a rate equal to that applicable to real property, as follows:

| <u>District</u> | <u>General County Levy</u> | <u>Sanitary District Levy</u> | <u>Total Levy</u> |
|-----------------|--------------------------------|-----------------------------------|-----------------------|
| Brookland | \$ 0.87 | | \$ 0.870 |
| Fairfield | 0.87 | | 0.870 |
| Three Chopt | 0.87 | | 0.870 |
| Tuckahoe | 0.87 | | 0.870 |
| Varina | 0.87 | | 0.870 |
| Sanitary #2 | 0.87 | \$ 0.003 | 0.873 |
| Sanitary #3 | 0.87 | 0.010 | 0.880 |
| Sanitary #3.1 | 0.87 | 0.031 | 0.901 |
| Sanitary #12 | 0.87 | 0.010 | 0.880 |
| Sanitary #23 | 0.87 | 0.010 | 0.880 |

- (4) All qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, classified by Section 58.1-3506.A (15) of the Code of Virginia, and all machinery and tools classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, and 58.1-3508.5 of the Code of Virginia, shall be taxed for the calendar year 2013, the tax per \$100 of assessed valuation, as follows:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **9013**
Page No. 4 of 6

Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2013**

| <u>District</u> | <u>General County Levy</u> | <u>Sanitary District Levy</u> | <u>Total Levy</u> |
|-----------------|--------------------------------|-----------------------------------|-----------------------|
| Brookland | \$ 1.00 | | \$ 1.000 |
| Fairfield | 1.00 | | 1.000 |
| Three Chopt | 1.00 | | 1.000 |
| Tuckahoe | 1.00 | | 1.000 |
| Varina | 1.00 | | 1.000 |
| Sanitary #2 | 1.00 | \$ 0.001 | 1.001 |
| Sanitary #3 | 1.00 | 0.001 | 1.001 |
| Sanitary #3.1 | 1.00 | 0.001 | 1.001 |
| Sanitary #12 | 1.00 | 0.001 | 1.001 |
| Sanitary #23 | 1.00 | 0.001 | 1.001 |

- (5) Disabled veterans’ vehicles, classified by Section 58.1-3506.A (19) of the Code of Virginia and motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506.A (14) of the Code of Virginia, shall be taxed for the calendar year 2013, the tax per \$100 of assessed valuation, as follows:

| <u>District</u> | <u>General County Levy</u> | <u>Sanitary District Levy</u> | <u>Total Levy</u> |
|-----------------|--------------------------------|-----------------------------------|-----------------------|
| Brookland | \$ 0.01 | | \$ 0.010 |
| Fairfield | 0.01 | | 0.010 |
| Three Chopt | 0.01 | | 0.010 |
| Tuckahoe | 0.01 | | 0.010 |
| Varina | 0.01 | | 0.010 |
| Sanitary #2 | 0.01 | \$ 0.001 | 0.011 |
| Sanitary #3 | 0.01 | 0.001 | 0.011 |
| Sanitary #3.1 | 0.01 | 0.001 | 0.011 |
| Sanitary #12 | 0.01 | 0.001 | 0.011 |
| Sanitary #23 | 0.01 | 0.001 | 0.011 |

- (6) All machinery and tools used in semiconductor manufacturing, classified by Section 58.1-3508.1 of the Code of Virginia, shall be taxed for the calendar year 2013, the tax per \$100 of assessed valuation, as follows:

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **90-13**

Page No. 5 of 6

Agenda Title

RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2013

| <u>District</u> | <u>General County Levy</u> | <u>Sanitary District Levy</u> | <u>Total Levy</u> |
|-----------------|--------------------------------|-----------------------------------|-----------------------|
| Brookland | \$ 0.40 | | \$ 0.400 |
| Fairfield | 0.40 | | 0.400 |
| Three Chopt | 0.40 | | 0.400 |
| Tuckahoe | 0.40 | | 0.400 |
| Varina | 0.40 | | 0.400 |
| Sanitary #2 | 0.40 | \$ 0.001 | 0.401 |
| Sanitary #3 | 0.40 | 0.001 | 0.401 |
| Sanitary #3.1 | 0.40 | 0.001 | 0.401 |
| Sanitary #12 | 0.40 | 0.001 | 0.401 |
| Sanitary #23 | 0.40 | 0.001 | 0.401 |

- (7) All tangible personal property used in a research and development business, classified by Section 58.1-3506.A (7) of the Code of Virginia, certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506.A (9) of the Code of Virginia, certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506.A (21) of the Code of Virginia, and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506.A (25) of the Code of Virginia, shall be taxed for the calendar year 2013, the tax per \$100 of assessed valuation at a rate equal to that applicable to machinery and tools, classified by Section 58.1-3507 of the Code of Virginia, as follows:

| <u>District</u> | <u>General County Levy</u> | <u>Sanitary District Levy</u> | <u>Total Levy</u> |
|-----------------|--------------------------------|-----------------------------------|-----------------------|
| Brookland | \$ 1.00 | | \$ 1.000 |
| Fairfield | 1.00 | | 1.000 |
| Three Chopt | 1.00 | | 1.000 |
| Tuckahoe | 1.00 | | 1.000 |
| Varina | 1.00 | | 1.000 |
| Sanitary #2 | 1.00 | \$ 0.001 | 1.001 |
| Sanitary #3 | 1.00 | 0.001 | 1.001 |
| Sanitary #3.1 | 1.00 | 0.001 | 1.001 |
| Sanitary #12 | 1.00 | 0.001 | 1.001 |
| Sanitary #23 | 1.00 | 0.001 | 1.001 |

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **90-13**
Page No. 6 of 6

Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2013**

- (8) For calendar year 2013, the tax levied on tangible personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans’ vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools used in semiconductor manufacturing, shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2013, and the second installment being due and payable on December 5, 2013.

- (9) Pursuant to Section 58.1-3001 of the Code of Virginia, if any taxpayer owns tangible personal property of such small value that the local levies thereon for the year result in a tax of less than fifteen dollars, such property may be omitted from the personal property book and no assessment made thereon.

- (10) The revenue from such taxes, when, and if, appropriated by the Board of Supervisors of the County of Henrico, Virginia, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board of Supervisors of the County of Henrico, Virginia.

The Board of Supervisors certifies that notice of the rates of levy as set forth in the foregoing order was duly advertised according to law.

COMMENTS: This resolution should be considered on April 23, 2013, to comply with Virginia Code Section 15.2-2503, “The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins.” For practical purposes in mailing tax bills and to fulfill the requirements of the Code of Virginia, Section 22.1-93, “Approval of annual budget for school purposes,” the rate should be fixed prior to May 1, 2013. The Director of Finance recommends approval of this Board paper and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **91-13**
Page No. 1 of 2

Agenda Title: ORDINANCE - To Amend and Reordain Section 20-78(g) of the Code of the County of Henrico Titled "Elderly or Permanently and Totally Disabled Persons" to Change the Maximum Annual Real Estate Tax Exemption for Qualified Real Estate Advantage Program ("REAP") Applicants from \$3,000 to \$1,500.

For Clerk's Use Only:

APR 23 2013

Date: _____

- Approved
- Denied
- Amended
- Deferred to: _____

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) A. G. ...

REMARKS: **APPROVED**

YES NO OTHER

| | | | |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Glover, K. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Kaechele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

AN ORDINANCE to amend and reordain Section 20-78(g) of the Code of the County of Henrico titled "Elderly or permanently and totally disabled persons" to change the maximum real estate tax exemption for qualified Real Estate Advantage Program ("REAP") applicants from \$3,000 to \$1,500.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-78(g) of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-78. Elderly or permanently and totally disabled persons.

-
-
-

By Agency Head Eugene H. ...

By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **91-13**
Page No. 2 of 2

Agenda Title: ORDINANCE - To Amend and Reordain Section 20-78(g) of the Code of the County of Henrico Titled "Elderly or Permanently and Totally Disabled Persons" to Change the Maximum Annual Real Estate Tax Exemption for Qualified Real Estate Advantage Program ("REAP") Applicants from \$3,000 to \$1,500.

(g) Amount of exemption. Each qualified applicant shall receive a 100 percent real estate tax exemption up to an annual exemption of ~~\$3,000.00~~ \$1,500.00. The tax exemption granted under this section shall apply only to the dwelling occupied by the applicant, and the land, not exceeding ten acres, upon which it is situated.

2. That this ordinance shall be in full force and effect on and after January 1, 2014.

Comments: The Director of Finance recommends approval of this Board paper; the County Manager concurs.

ORDINANCE NO.

APPROVED BY THE BOARD OF SUPERVISORS:

ORDINANCE – To Amend and Reordain Section 20-78(g) of the Code of the County of Henrico Titled "Elderly or Permanently and Totally Disabled Persons" to Change the Maximum Annual Real Estate Tax Exemption for Qualified Real Estate Advantage Program Applicants from \$3,000 to \$1,500.

AN ORDINANCE to amend and reordain Section 20-78(g) of the Code of the County of Henrico titled "Elderly or permanently and totally disabled persons" to change the maximum annual real estate tax exemption for qualified Real Estate Advantage Prpgram ("REAP") applicants from \$3,000 to \$1,500.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 20-78(g) of the Code of the County of Henrico be amended and reordained as follows:

Sec. 20-78. Elderly and permanently and totally disabled persons.

-
-
-

(g) *Amount of exemption.* Each qualified applicant shall receive a 100 percent real estate tax exemption up to an annual exemption of ~~\$3,000.00~~ \$1,500.00. The tax exemption granted under this section shall apply only to the dwelllhg occupied by the applicant, and the land, not exceeding ten acres, upon which it is situated.

2. That this ordinance shall be in full force and effect on and after January 1, 2014.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**



Agenda Item No. 92A-13
Page No. 1 of 1

Agenda Title: ORDINANCE – To Amend and Reordain Section 6-3 of the Code of the County of Henrico Titled “Permit fees” to Change Various Building Permit Fees, to Eliminate the Reinspection Fee, and to Add an Inspection Surcharge Fee

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|--------------------------|-----|----|-------|--|---|---|---|--------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|
| For Clerk's Use Only: Date: <u>APR 23 2013</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: | <p><i>1) move to substitute</i> <i>2) approve</i></p> <p align="center">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Clover</u> Seconded by (1) <u>Thornton</u> (2) <u>Nelson</u> (2) <u>O'Bannon</u></p> <p>REMARKS: APPROVED</p> | <table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td></td> <td align="center">1</td> <td align="center">0</td> <td align="center">0</td> </tr> <tr> <td>Glover, R. .</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table> | | YES | NO | OTHER | | 1 | 0 | 0 | Glover, R. . | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Kaechele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO | OTHER | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 1 | 0 | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Glover, R. . | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kaechele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, after a public hearing, the Board of Supervisors of Henrico County adopted the attached ordinance.

Comments: The Building Official recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Routing: Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

BLACKLINE COPY

ORDINANCE – To Amend and Reordain Section 6-3 of the Code of the County of Henrico Titled “Permit fees” to Change Various Building Permit Fees, to Eliminate the Reinspection Fee, and to Add an Inspection Surcharge Fee

AN ORDINANCE to amend and reordain Section 6-3 of the Code of the County of Henrico titled “Permit fees” to change various building permit fees, to eliminate the reinspection fee, and to add an inspection surcharge fee

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 6-3 of the Code of the County of Henrico is hereby amended and reordained as follows:

Sec. 6-3. Permit fees.

~~(f) Reinspection fee. There shall be a fee of \$25.00 for each inspection after the office of building construction and inspections has made two inspections and the work has not been corrected before a request for reinspection.~~

(f) Inspection surcharge fee. There shall be a fee of \$75.00 for each inspection of a new attached or detached one- or two-family dwelling that exceeds the average number of inspections performed for such structures. Any surcharge fee shall be paid prior to issuance of the certificate of occupancy.

(g) *Building permit fee schedule.*

(1) *One- and two-family dwellings.* The fee for building attached or detached one- or two-family dwellings shall be \$680.00 and additions, finished areas of basements and eollars, and enclosed porches shall be \$40.00 plus \$0.10 per square foot or fraction thereof:

(2) *Appurtenances.* The fee for building attached or detached garages, unenclosed porches, decks and utility buildings appurtenant to attached or detached one- or two-family dwellings, single-family or multifamily dwellings and any demolition, moving, addition, unfinished areas of basements, cellars or attics which may later be converted to habitable spaces, or alteration to existing attached or detached one- or two-family dwellings shall be \$100.00 plus \$6.00 per \$1000.00 or fraction thereof of value over \$5000.00, \$40.00 plus \$0.06 per square foot or fraction thereof. The fee shall be based upon the cost of labor and material to the owner for the installation, alteration, replacement or repair.

(3) *Other permits.* The permit fee for all other building permits shall be \$100.00 plus \$7.00 per \$1000.00 or fraction thereof of value over \$5000.00 \$40.00 plus \$4.00 per \$1000.00 or fraction thereof of value over \$2000.00. This rate shall also apply to permits for signs and the moving or demolition of buildings other than for one- or two-family dwellings, demolition and signs. The fee shall be based upon the cost of labor and material to the owner for the installation, alteration, replacement or repair.

(i) Plumbing, and mechanical, electrical, fire protection equipment and systems permit fee schedule.

(1) Except for attached or detached one- or two-family dwellings, the permit fee for plumbing, mechanical, electrical and fire protection equipment and systems shall be \$100.00 plus \$7.00 per \$1000.00 or fraction thereof of value over \$5000.00. A permit shall be obtained for the installation, alteration, replacement or repair of any of the following: water service piping; water distribution piping and fixtures; private or public

wells, including connection to the county water system or private water systems; drain waste and vent piping, including connections to the county sewer system or private septic system or disposal system; gas piping and appliances, heating, ventilating and air conditioning equipment and systems; and mechanical refrigeration, incinerators and fire protection systems. Except as noted in subsection (i)(2) of this section, the fee for such permit shall be based upon the cost of labor and material to the owner for the installation, alteration, replacement or repair, as follows:

| <i>Amount</i> | <i>Fee</i> |
|-------------------------|------------|
| \$0.00 — \$1,000.00 | \$60.00 |
| \$1,000.01 — \$2,000.00 | 70.00 |
| \$2,000.01 — \$3,000.00 | 78.00 |
| \$3,000.01 — \$4,000.00 | 84.00 |

For amounts over \$4,000.00, the fee shall

be \$84.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof.

~~(2) The permit fee for installation, alteration, replacement or repair of fuel tanks shall be \$25.00 for the first tank and \$6.00 for each additional tank. The permit fee for the replacement of a water heater or installation of a wood or coal burning stove shall be \$25.00.~~

(2) The permit fee for the installation of plumbing, mechanical, electrical, and fire protection equipment and systems for new attached or detached one- or two-family dwellings shall be \$100.00.

(3) The permit fee for the installation, alteration, replacement or repair of any plumbing, mechanical, electrical, and fire protection equipment and systems for existing attached or detached one- or two-family dwellings shall be \$100.00 plus \$6.00 per \$1000.00 or fraction thereof of value over \$5000.00. The fee shall be based upon

the cost of labor and material to the owner for the installation, alteration, replacement or repair.

~~(j) *Electrical permit fee schedule.* A permit shall be obtained for all electrical installation, maintenance or repair work. The permit fee shall be based upon the cost of labor and material to the owner, as follows:~~

| <i>Amount</i> | <i>Fee</i> |
|----------------------------------|-----------------------|
| \$0.00—\$1,000.00 | \$60.00 |
| \$1,000.01—\$2,000.00 | 70.00 |
| \$2,000.01—\$3,000.00 | 78.00 |
| \$3,000.01—\$4,000.00 | 84.00 |

~~For amounts over \$4,000.00, the fee shall~~

~~be \$84.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof.~~

(i) *Amusement Devices.* The permit fee for amusement devices shall be as prescribed by the Virginia Amusement Device Regulations.

(m) *Waiver of fees in Virginia Enterprise Zones.* The fees in subsections (g)(3) through (g)(6), (i)(1), (j), (k), and (l) of this section shall be waived for property located in areas in the county designated as Virginia Enterprise Zones for the life of the enterprise zone.

2. That this Ordinance shall be in full force and effect on and after October 1, 2013.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **93-13**
Page No. 1 of 1

Agenda Title: ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges

| | | |
|---|--|--|
| <p>For Clerk's Use Only:</p> <p>Date: APR 23 2013</p> <p> <input checked="checked" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: </p> | <p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____</p> <p>REMAINS: APPROVED</p> | <p style="text-align: center;">YES NO OTHER</p> <p>Glover, R. <input checked="checked" type="checkbox"/> _____</p> <p>Kaechele, D. <input checked="checked" type="checkbox"/> _____</p> <p>Nelson, T. <input checked="checked" type="checkbox"/> _____</p> <p>O'Bannon, P. <input checked="checked" type="checkbox"/> _____</p> <p>Thornton, F. <input checked="checked" type="checkbox"/> _____</p> |
|---|--|--|

After a duly advertised public hearing, the Board of Supervisors of Henrico County adopted the attached ordinance.

Comment: The Director of Public Utilities recommends approval, and the County Manager concurs.

By Agency Head Arthur O. Petrucci By County Manager [Signature]

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____ Clerk, Board of Supervisors

Date: _____

BLACKLINE

ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-380 Titled "Water connection fees" and "Sewer connection fees," Respectively, and Subsection (a) of Sections 23-381 and 23-362 Titled "Water service and volume charges" and "Sewer service charges and rates," Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Subsections (b) and (c) of Section 23-359 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-359. Water connection fees.

.
. .
.

(b) *Basic connection fee.*

- (1) The basic connection fee covers installation of the water meter and partial payment for backup facilities. The basic connection fee shall be assessed all connectors except for fire service and payment shall accompany the application for connection as follows:

| | |
|---|---|
| Single-family dwellings (including semi-detached dwellings) | \$4,270 <u>\$4,485</u> /dwelling unit |
| Multi-family dwellings | 4,370 <u>4,485</u> dwelling unit |
| Motel and hotel | 2,550 <u>2,680</u> /room |
| Hospital | 5,900 <u>6,195</u> /bed |
| Nursing homes and dormitories | 3,930 <u>4,128</u> /bed |
| Facilities providing permanent housing for elderly or handicapped persons and operated by charitable, non-stock, non-profit organizations which are exempted by Section 501(c)(3) of the Internal Revenue Code | 1,515 <u>1,590</u> /dwelling unit |

- (2) The basic connection fee for an existing single-family dwelling served by an individual private well shall be ~~\$2,130.00~~ \$2,235.00
- (3) The fee for all other business, industrial, and public buildings will be based on meter size as follows:

| Meter Size (Inches) | Basic Connection Fee | |
|------------------------|----------------------|------------------|
| 5/8 | \$ 4,270 | <u>\$ 4,485</u> |
| 1 | 15,270 | <u>16,035</u> |
| 1-1/2 | 30,470 | <u>31,995</u> |
| 2 | 60,480 | <u>63,505</u> |
| 3 | 120,975 | <u>127,025</u> |
| 4 | 210,760 | <u>221,300</u> |
| 6 | 452,720 | <u>475,355</u> |
| 8 | 1,131,805 | <u>1,188,395</u> |
| 10 | 1,814,760 | <u>1,905,500</u> |

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

(c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

(1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local water facilities in accordance with chapter 19 and water agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such extension shall be \$30.00 per linear foot of water main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual private well shall be \$15.00 per linear foot, plus the cost of installing the connection from the main to the property line as follows:

| Water Meter Size (Inches) | Service Size (inches) | Installation Charge | Water Meter Charge |
|---------------------------------|--------------------------|---------------------|-----------------------|
| 5/8 | 1 | \$2,385.00 | <u>\$ 2,505</u> |
| 5/8 | 1-1/2 | 2,910.00 | <u>3,055</u> |
| 1 | 1 | 2,525.00 | <u>2,650</u> |
| 1 | 1-1/2 | 2,010.00 | <u>3,055</u> |
| 1 | 2 | 2,910.00 | <u>3,055</u> |
| 1-1/2 | 1-1/2 | 4,620.00 | <u>4,850</u> |
| 1-1/2 | 2 | 4,620.00 | <u>4,850</u> |
| 2 | 2 | 4,620.00 | <u>4,850</u> |

The cost of a five-eighths-inch domestic meter is included in the basic connection fee for single-family residential connections.

- (2) Where local facilities are available to the connector's property and where costs of the local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be as follows:

| Meter Size (Inches) | Local Facilities Fee |
|------------------------|---|
| 5/8 | \$2,385.00 <u>\$2,505.00</u> |
| 1 | 2,910.00 <u>3,055.00</u> |
| 1-1/2 | 4,620.00 <u>4,850.00</u> |
| 2 | 4,620.00 <u>4,850.00</u> |

2. That Subsections (b) and (c) of Section 23-360 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-360. Sewer connection fees.

(b) *Basic connection fee.*

- (1) The basic connection fee for all applicants is a partial payment for backup facilities. The basic connection fee shall be assessed to all connectors and the payment shall accompany the application as follows:

| | |
|--|--|
| Single-family dwellings (including semi-detached dwellings) | \$5,220 <u>\$5,480</u> /dwelling unit |
| Multi-family dwelling | 5,220 <u>5,480</u> /dwelling unit |
| Motels and hotels | 3,430 <u>3,290</u> /room |
| Hospitals | 7,240 <u>7,570</u> /bed |
| Nursing homes and dormitories | 4,840 <u>5,050</u> /bed |
| Facilities providing permanent housing for elderly or handicapped persons and operated by charitable, non-stock, non-profit organizations which are exempted by Section 501(c)(3) of the Internal Revenue Code | 1,855 <u>1,950</u> /dwelling unit |

- (2) The basic connection fee for an existing single-family dwelling served by an individual septic system shall be ~~\$2,640.00~~ \$2,740.00. For purposes of computing connection costs and fees under this section, a privy shall be treated as an individual septic system.
- (3) Fees for all other business, industrial, and public buildings will be based on meter size as follows:

| Meter Size (Inches) | Basic Connection Fee | |
|------------------------|----------------------|------------------|
| 5/8 | \$ 5,220 | <u>\$5,480</u> |
| 1 | 20,355 | <u>21,375</u> |
| 1-1/2 | 40,730 | <u>42,770</u> |
| 2 | 80,580 | <u>84,610</u> |
| 3 | 162,225 | <u>170,340</u> |
| 4 | 283,055 | <u>297,210</u> |
| 6 | 605,180 | <u>635,440</u> |
| 8 | 1,512,370 | <u>1,587,990</u> |
| 10 | 2,427,765 | <u>2,549,155</u> |

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

(c) **Local facilities fee.** The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

(1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local sewer facilities in accordance with chapter 19 and sewer agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such an extension shall be \$50.00 per linear foot of sewer main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual septic system shall be \$25.00 per linear foot plus a cost of ~~\$3,515.00~~ \$3,690.00 for installing the connection from the main to the property line.

(2) Where local facilities are available to the connector's property and where the costs of such local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be ~~\$3,515.00~~ \$3,690.00

3. That Subsection (a) of Section 23-361 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-361. Water service and volume charges.

(a) **Amount of charges.** The charges for water service shall consist of a service charge and a

volume charge, as follows:

- (1) **Service charge.** All users billed bimonthly shall pay the following charge. Users billed monthly shall pay one-half of this charge.

a. **Connected Users:**

| <i>Meter Size (Inches)</i> | <i>Bimonthly</i> | |
|--------------------------------|---------------------|----------------|
| 5/8 or 3/4 | \$ 44.35 | <u>\$11.90</u> |
| 1 | 26.80 | <u>28.15</u> |
| 1-1/2 | 49.20 | <u>51.65</u> |
| 2 | 75.65 | <u>79.45</u> |
| 3 | 124.70 | <u>130.95</u> |
| 4 | 200.35 | <u>210.35</u> |
| 6 | 395.30 | <u>415.05</u> |
| 8 | 757.50 | <u>795.40</u> |
| 10 | 757.50 | <u>795.40</u> |

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$44.35~~ \$11.90

- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$44.35~~ \$11.90

- (2) **Volume charge.** In addition to the service charges, the following volume charges shall apply to all water delivered:

| <i>Consumption Block Hundred Cubic Feet</i> | | | <i>Volume Charge</i> |
|---|----------------|------------------|-------------------------------|
| | <i>Monthly</i> | <i>Bimonthly</i> | <i>Per Hundred Cubic Feet</i> |
| First | 5,000 | 10,000 | \$ 2.60 <u>\$2.73</u> |
| Next | 35,000 | 70,000 | 4.77 <u>1.86</u> |
| Over | 40,000 | 80,000 | 4.28 <u>1.34</u> |

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$4.62~~ \$1.70 per CCF.

6. That Subsection (a) of Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-362. Sewer service charges and rates.

- (a) **Amount of charges.** The charges for sewer service shall consist of a service charge and a volume charge, as follows:

- (1) **Service charge.** All users billed bimonthly for water service shall pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly shall pay one-half of this charge.

a. Connected users:

| Meter Size (Inches) | Bimonthly Charge | |
|------------------------|--------------------|----------------|
| 5/8 or 3/4 | \$22.85 | <u>\$24.00</u> |
| 1 | 37.80 | <u>39.70</u> |
| 1-1/2 | 55.45 | <u>58.20</u> |
| 2 | 80.05 | <u>84.05</u> |
| 3 | 135.40 | <u>142.15</u> |
| 4 | 214.10 | <u>224.80</u> |
| 6 | 426.25 | <u>447.55</u> |
| 8 | 729.65 | <u>766.15</u> |
| 10 | 729.65 | <u>766.15</u> |

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$22.85~~ \$24.00
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$22.85~~ \$24.00
- d. Connected and not metered single-family and multifamily residential users, per single-family residential unit: ~~\$60.05~~ \$63.05

(2) **Volume charge.**

- a. In addition to the service charges, the following volume charges shall apply to all water delivered:

| | Consumption Block Hundred Cubic Feet | | Volume Charge Per Hundred Cubic Feet |
|-------|--------------------------------------|-----------|---|
| | Monthly | Bimonthly | |
| First | 5,000 | 10,000 | \$2.76 <u>\$2.90</u> |
| Next | 35,000 | 70,000 | 1.97 <u>2.07</u> |
| Over | 40,000 | 80,000 | 4.77 <u>1.86</u> |

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$1.60~~ \$1.77 per CCF.

c. For residential units receiving water service from the county, other than multi-family, bimonthly sewer volume charges shall be based on the lesser of actual usage or usage determined from the first meter reading cycle of the calendar year. For residential units receiving water service from the City of Richmond, other than multifamily, bimonthly sewer volume charges shall be based on usage determined from the first meter reading cycle of the calendar year. For the purpose of this subsection, if the first reading is estimated as provided in section 23-205 or if the user joins the system after the first reading cycle, or an allowance is made for an underground leak during the first billing cycle, billing shall not exceed charges for 20 CCF.

(3) *Industrial strong waste charge.* In addition to the charges set out in subsections (a)(1) and (2) of this section, there will be charged to individual users a strong waste charge as applicable:

- a. Suspended solids, when the concentrations of suspended solids exceed 275 milligrams per liter: ~~\$19.45~~ \$20.40 per CWT for suspended solids in excess of 275 mg/l.
- b. BOD, when concentrations of BOD exceed 250 milligrams per liter: ~~\$26.90~~ \$28.25 per CWT for BOD in excess of 250 mg/l.

7. That this ordinance shall be in full force and effect from and after July 1, 2013, as provided by law and the following provisions:

Charges set forth in Sections 23-361 and 23-362 shall be pro-rated to apply the old and new charges to that proportion of water supplied and/or sewage collected prior to and after the effective date of the new rates. Calculation of such pro-rated charges shall be computed based on average daily use of service supplied.

The connection fees set forth in Sections 23-359 and 23-360 shall not take effect until October 1, 2013.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **94-13**
Page No. 1 of 2

Agenda Title: ORDINANCE - To Extend the Term of the Cable Television Franchise of Comcast of Massachusetts/Virginia, Inc. ("Comcast").

For Clerk's Use Only:

Date: **APR 23 2013**

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Nelson Seconded by (1) O'Bannon
(2) _____ (2) _____

REMARKS: **APPROVED**

YES NO OTHER

| | | | |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Kacchele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

AN ORDINANCE to extend the term of the cable television franchise of Comcast of Massachusetts/Virginia, Inc. ("Comcast").

WHEREAS, Henrico County, Virginia ("County") entered into a franchise agreement ("Franchise Agreement") with Comcast dated May 14, 2006, to operate a cable system to provide cable service in the County (the "Franchise"); and

WHEREAS, by the terms of the Franchise Agreement, the Franchise is scheduled to expire on May 14, 2013; and

WHEREAS, by letter dated July 8, 2010 from Comcast to the County, Comcast requested that the County commence renewal proceedings in accordance with Section 626(a)(1) of the Cable Communications Policy Act of 1984, as amended ("Cable Act"), 47 U.S.C § 546(a)(1); and

WHEREAS, by resolution adopted December 14, 2010, the Board of Supervisors of the County authorized the Director of General Services and the County Attorney to negotiate with Comcast concerning matters relating to renewal of the Franchise; and

WHEREAS, those negotiations have proceeded productively and in accordance with 47 U.S.C. § 546 and Section 7-54 of the Henrico County Code since that time but have not concluded; and

By Agency Head Joseph P. Rapsando, Jr. By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 94-13

Page No. 2 of 2

Agenda Title Ordinance - To Extend the Term of the Cable Television Franchise of Comcast of Massachusetts/Virginia, Inc. ("Comcast").

WHEREAS, Comcast has consented to the terms of this extension of the Franchise Agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. The County Manager is authorized to execute an amendment to the Franchise Agreement extending the term of the agreement by six months, unless a renewal agreement is reached earlier by the Comcast and the County.
2. All other terms and conditions of the Franchise Agreement and related documents shall continue in full force and effect.
3. This extension shall in no way prejudice or enhance the rights of Comcast or the County under the federal Cable Communications Policy Act of 1984, as amended, and as currently codified at 47 U.S.C. §§ 521 through 573. By way of illustration and not limitation, any rights already asserted by Comcast pursuant to 47 U.S.C. § 546 and any actions already taken by the County pursuant to 47 U.S.C. § 546 remain unaffected by this extension.
4. This ordinance shall become effective upon the execution by Comcast and the County of the amendment to the Franchise Agreement extending the term, in substantially the form attached to this ordinance, no later than May 13, 2013, or this ordinance will be null and void.

Comments: The Director of General Services and the County Attorney recommend approval of this Board paper; the County Manager concurs.

**FRANCHISE AGREEMENT
AMENDMENT EXTENDING TERM**

WHEREAS, the County of Henrico (the "County") and Comcast of Massachusetts/Virginia, Inc. ("Comcast") entered into a Franchise Agreement as of May 14, 2006; and,

WHEREAS, the Board of Supervisors of the County of Henrico has authorized the County Manager to execute an amendment to the Franchise Agreement extending the term of the Agreement by six months; and,

WHEREAS, Comcast has agreed to the amendment.

NOW, THEREFORE, the Franchise Agreement is amended as follows:

Section 2(c) is amended by adding the following sentence:

The Franchisee shall be extended for six months until November 14, 2013, unless a renewal agreement is reached and executed by Franchisee and the County at an earlier date.

All other terms and conditions of the Franchise Agreement shall continue in full force and effect.


COUNTY OF HENRICO, VIRGINIA

By 
County Manager

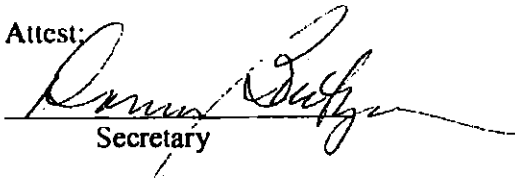
Attest:


Clerk

**COMCAST OF
MASSACHUSETTS/VIRGINIA, INC.**

By 
John Conwell
Its: Vice President, Government Affairs
Comcast Beltway Region

Attest:


Secretary



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **95-13**

Page No. 1 of 2

Agenda Title: **ORDINANCE — Vacation of Building Line — Lot 17 in Block B of Section 2 of College Hills Subdivision — Tuckahoe District**

| | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--|--------------------------|-----|----|-------|------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|--------------|-------------------------------------|--------------------------|--------------------------|
| For Clerk's Use Only: Date: APR 23 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: | BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div> | <table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | | YES | NO | OTHER | Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Kacchele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | YES | NO | OTHER | | | | | | | | | | | | | | | | | | | | | | | |
| Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
| Kacchele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, Daniel R. Ensminger and Maureen E. Chameco have requested vacation of the building line on the plat of Lot 17 in Block B of Section 2 of the College Hills subdivision so they can build a front porch; and,

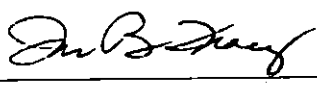

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County on page 78 of Plat Book 23; and,

WHEREAS, this ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on April 23, 2013; and,

WHEREAS, it appears to the Board that no owner of any lot on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

- (1) the building line on Lot 17 in Block B of Section 2 of College Hills shown on the attached Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);
- (2) this ordinance shall become effective 30 days after passage as provided by law;
- (3) the Clerk of the Circuit Court of the County of Henrico, Virginia is authorized, upon receipt of payment, to record a certified copy of this ordinance in the Clerk's Office after 30 days from its passage, provided no appeal has been taken to the Circuit Court;

By Agency Head  By County Manager 

Routing: Yellow to: Real Property Certified: _____
 Copy to: _____ A Copy Tests: _____
 Date: _____ Clerk, Board of Supervisors

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 95-13

Page No.

2 of 2

Agenda Title: **ORDINANCE — Vacation of Building Line — Lot 17 in Block B of
Section 2 of College Hills Subdivision — Tuckahoe District**

(4) the Clerk is further authorized to index the ordinance on the grantor and grantee sides of the general index to deeds in the name of Daniel R. Ensminger and Maureen E. Chameco, or their successors or assigns; and,

(5) the Clerk shall note this vacation on the plat as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities, and Public Works without objection; and the County Manager concurs.

Vicinity Map - Lot 17-Blk B-Sec 2 of College Hills

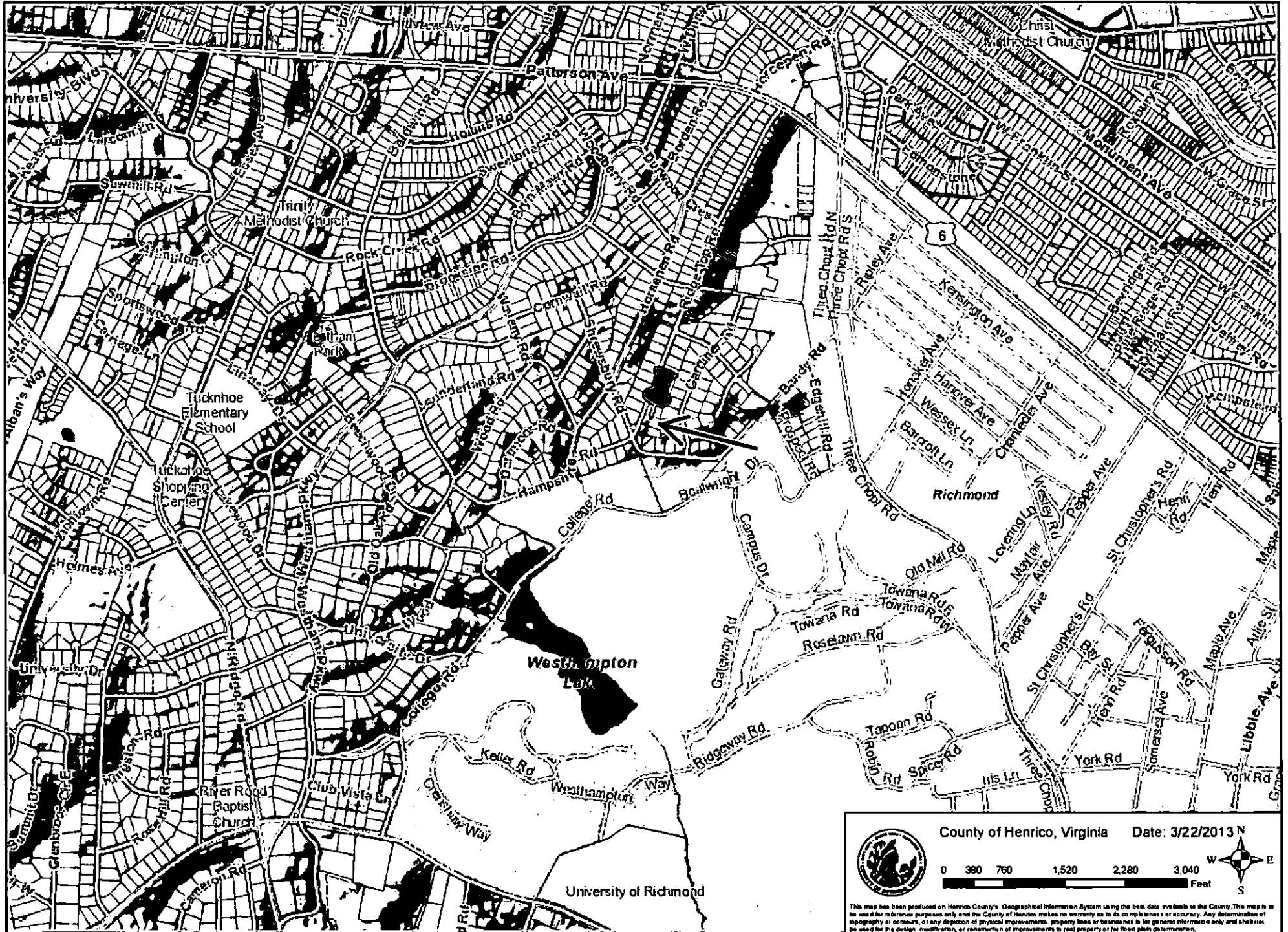
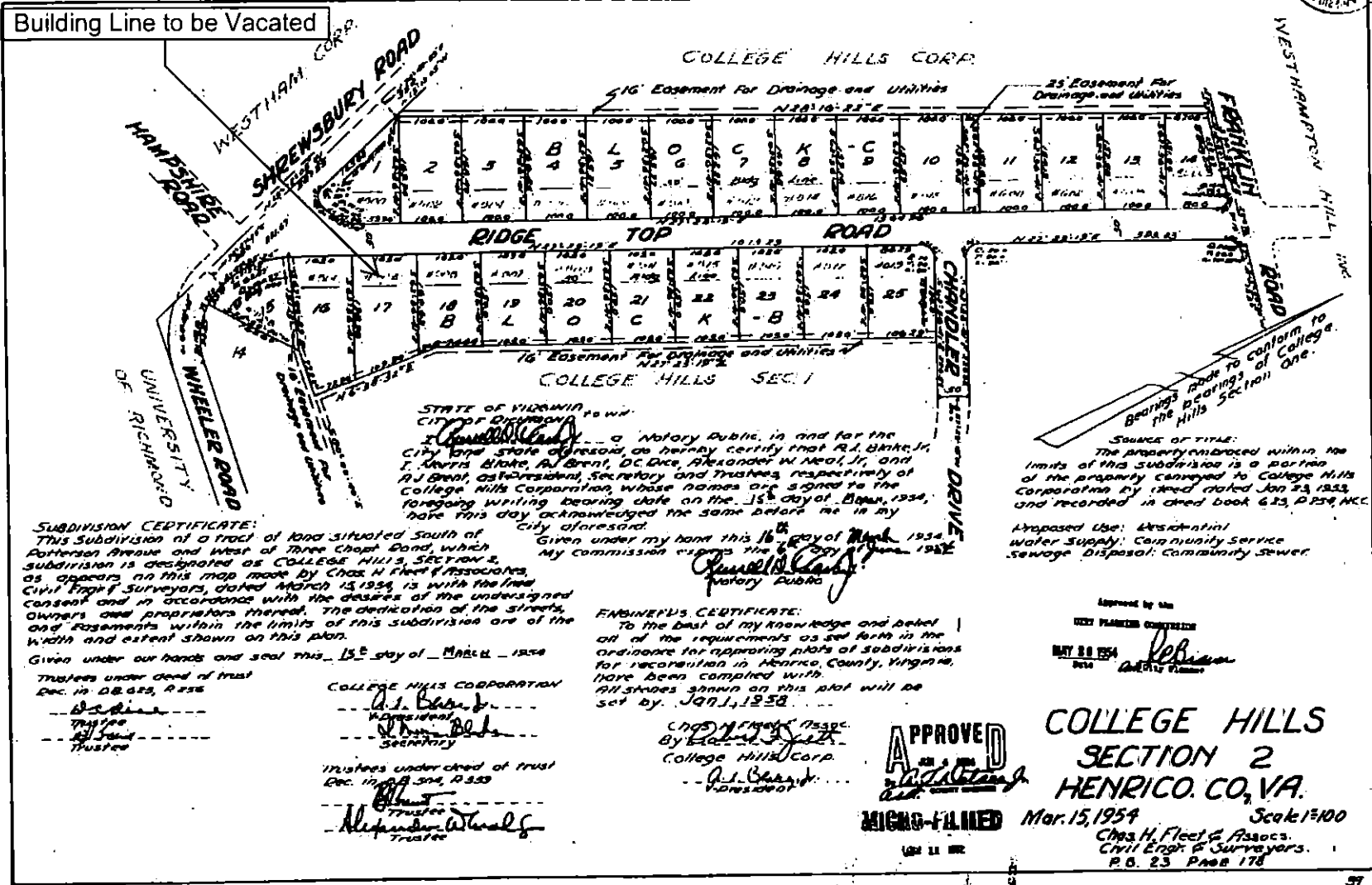


EXHIBIT "A"

34 61-80



Building Line to be Vacated

COLLEGE HILLS CORP.

RIDGE TOP ROAD

COLLEGE HILLS SEC 1

STATE OF VIRGINIA, I, *Charles H. Fleet*, a Notary Public, in and for the City of Richmond, do hereby certify that *R. J. Blake, Jr., T. Morris Blake, A. Brent, D. C. Dice, Alexander W. Neal, Jr., and A. J. Brent*, as President, Secretary and Trustees, respectively of College Hills Corporation, whose names are signed to the foregoing writing, bearing date on the 15th day of March, 1954, have this day acknowledged the same before me in my City aforesaid.

Given under my hand this 16th day of March, 1954.
Charles H. Fleet
 Notary Public

SUBDIVISION CERTIFICATE:
 This Subdivision of a tract of land situated South of Potomac Avenue and West of Three Chopt Road, which subdivision is designated as COLLEGE HILLS, SECTION 2, as appears on this map made by Chas. H. Fleet & Associates, Civil Engineers & Surveyors, dated March 15, 1954, is with the free consent and in accordance with the desires of the undersigned owners and proprietors thereof. The dedication of the streets, and easements within the limits of this subdivision are of the width and extent shown on this plan.

Given under our hands and seal this 15th day of March, 1954

Trustees under deed of trust Dec. in O.B. 625, P. 255

A. J. Brent
 Trustee

A. J. Brent
 Trustee

A. J. Brent
 Trustee

COLLEGE HILLS CORPORATION

A. J. Brent
 President

A. J. Brent
 Secretary

Trustees under deed of trust Dec. in O.B. 304, P. 350

A. J. Brent
 Trustee

A. J. Brent
 Trustee

ENGINEER'S CERTIFICATE:
 To the best of my knowledge and belief all of the requirements as set forth in the Ordinance for approving plats of subdivisions for recordation in Henrico County, Virginia, have been complied with.

All shades shown on this plat will be set by July 1, 1958.

Chas. H. Fleet & Assoc.
 By *Charles H. Fleet*
 College Hills Corp.
A. J. Brent
 President

SOURCE OF TITLE:
 The property embraced within the limits of this subdivision is a portion of the property conveyed to College Hills Corporation by deed dated Jan 23 1953, and recorded in deed book 623, P. 254, MCC.

Proposed Use: Residential
 Water Supply: Community Service
 Sewage Disposal: Community Sewer

Approved by the
 CITY PLANNING COMMISSION
 MAY 22 1954
John P. ...
 City Manager

COLLEGE HILLS
 SECTION 2
 HENRICO, CO., VA.

APPROVED
 Mar. 15, 1954
Charles H. Fleet
 Civil Engineer & Surveyor

Mar. 15, 1954
 Scale 1"=100'
 Chas. H. Fleet & Assoc.
 Civil Eng. & Surveyors.
 P. B. 23 PAOB 178

MERIDIAN PER PLAT OF COLLEGE VIEW, SEC. 2



SECTION 1, COLLEGE HILLS

ROD FD.

109.90'

S 6°58'32" W
WOOD PRIVACY FENCE

16' ESMT. FOR DRAIN. & UTIL.

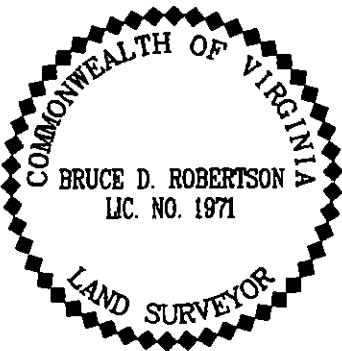
ROD FD.

LOT 18

LOT 17

BLOCK B, SECTION 2
COLLEGE HILLS

LOT 16



160.63'

S 62°36'41" E

RAIL FENCE

BRICK PLANTER

RAIL FENCE

N 62°36'41" W

This is to certify that on OCTOBER 1, 2012
I made an accurate field survey of the premises shown hereon, that all improvements and easements known or visible are shown hereon, that there are no encroachments by improvements either from adjoining premises or from subject premises upon adjoining premises other than as shown hereon.

ROD FD.

103.00'

N 27°23'19" E

ROD FD.

RIDGE TOP ROAD

LOCATION OF U/G UTILITIES BASED ON FIELD OBSERVATION. ADDITIONAL U/G UTILITIES MAY EXIST OTHER THAN THOSE SHOWN.

WETLANDS (IF ANY) AND RESOURCE PROTECTION AREA LIMITS ARE NOT SHOWN ON THIS SURVEY.

BUILDING SETBACKS OR OTHER ZONING CONDITIONS NOT DETERMINED FOR THIS MAP. COMPLIANCE WITH APPLICABLE ZONING ORDINANCES SHOULD BE CONFIRMED PRIOR TO CONSTRUCTION.

2½ STORY BRICK #503

PORCH ADDITIONS

22.1'

198.96'

22.0'

ASPHALT DRIVEWAY

50.0'

50.0'

**SURVEY SHOWING IMPROVEMENTS
ON LOT 17, BLOCK B, SECTION 2
COLLEGE VIEW**

HENRICO COUNTY, VIRGINIA

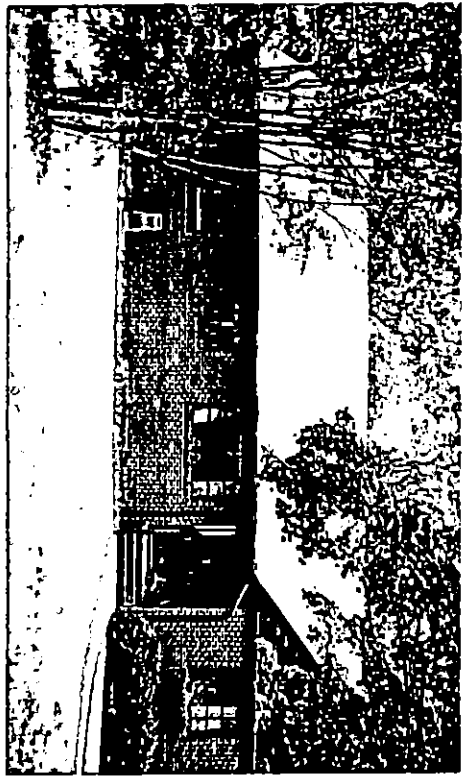
Date: 10/3/12
Scale: 1"=30'



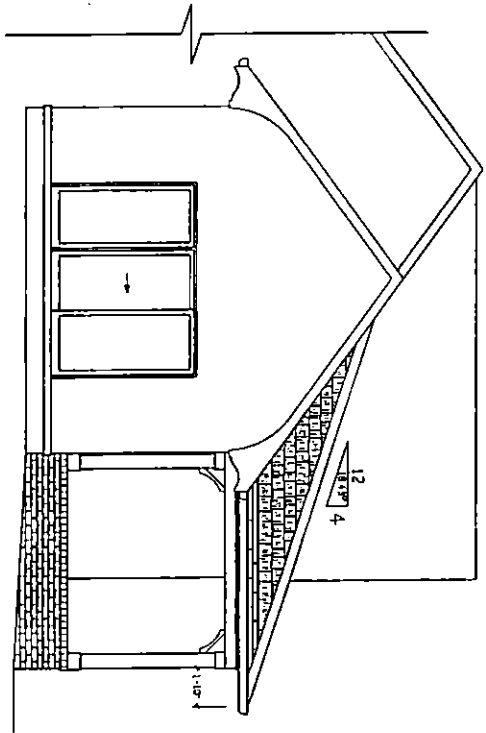
Bruce Robertson Land Surveying, P.C.

P.O. Box 35311 Richmond, Virginia Phone/Fax (804)330-2801

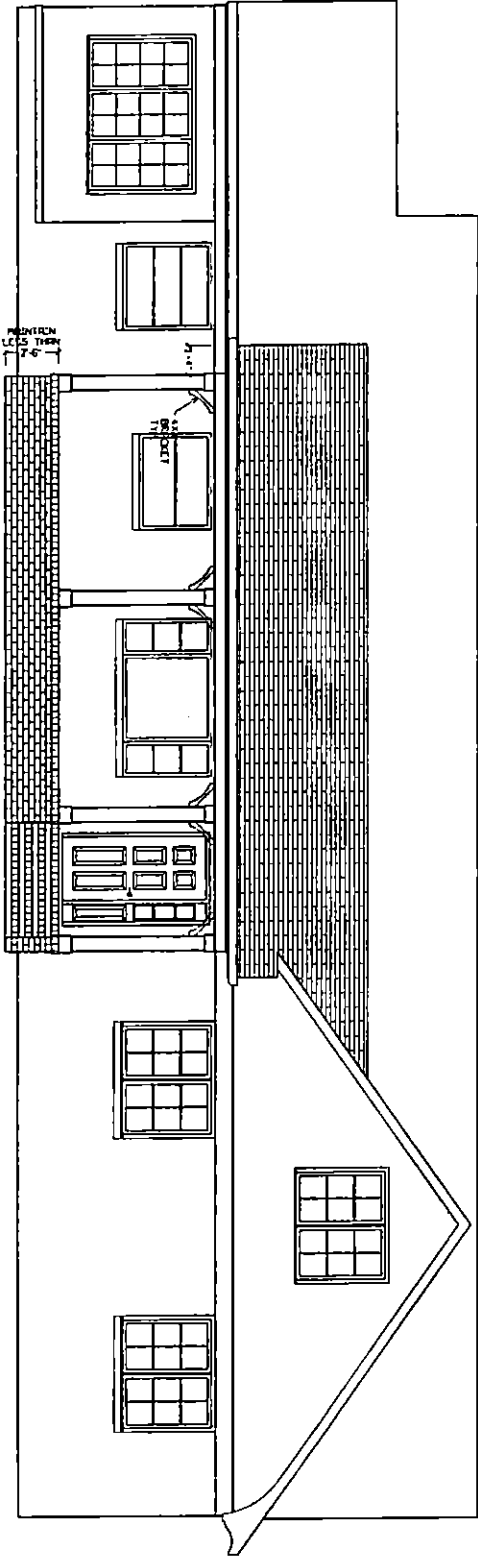
JN 1269



EXISTING FRONT



LEFT ELEVATION
SCALE 1/4" = 1'-0"



FRONT ELEVATION
SCALE 1/4" = 1'-0"

GENERAL REQUIREMENT
 BUILD Where required, grounds shall be located along open-sided walking surfaces, including stairs, ramps and landings, that are located more than 30 inches (762 mm) measured vertically to the floor or grade below in any point within 36 inches (914 mm) horizontally to the edge of the open side. Handrails extending shall not be considered as a guard.

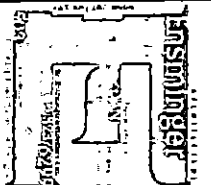
LOCATION

503 RIDGE TOP RD.
 HENRICO COUNTY
 RICHMOND VA, 23229

**NEW PORCH ADDTION
 AT
 ENSMINGER RESIDENCE**

DRAWN BY:

KEVIN R. AMBROSE
 RESIDENTIAL DESIGN SPECIALIST
 (804) 887-3058
 EMAIL: kevr@dcdhosting.net



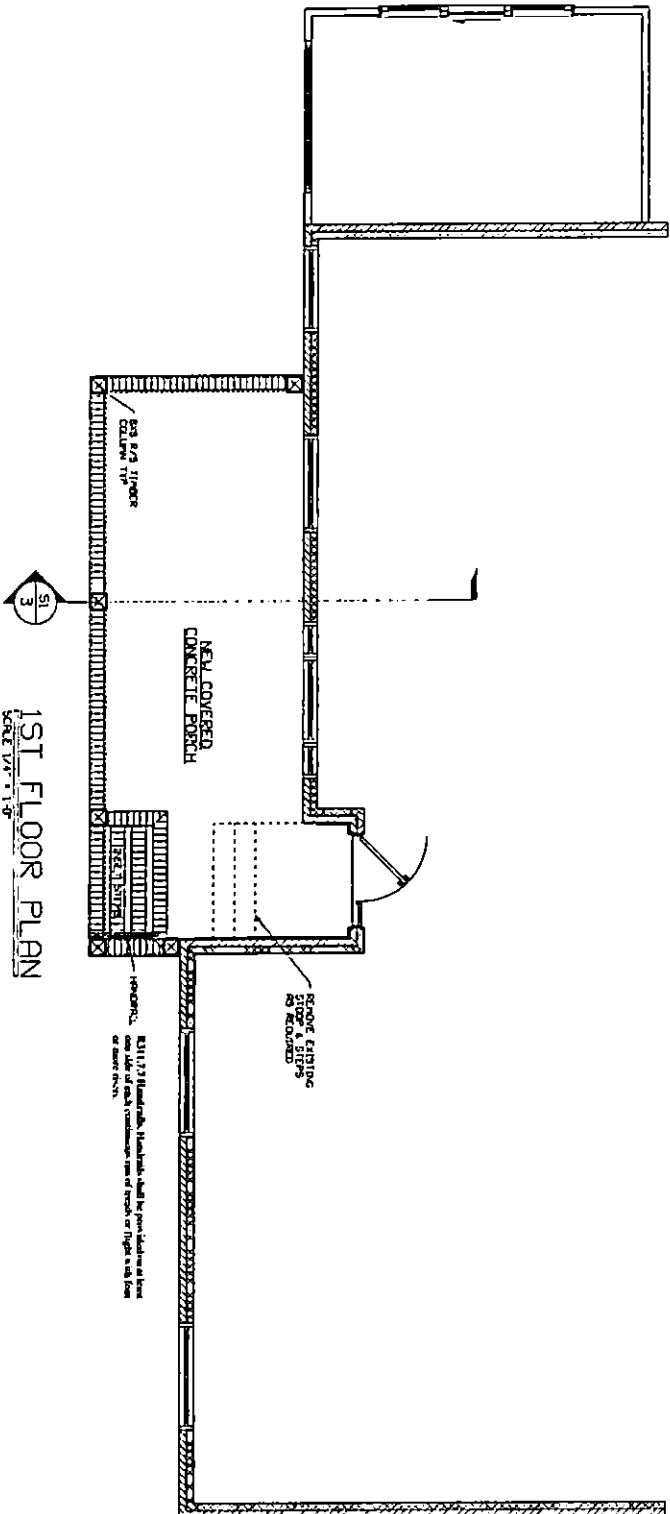
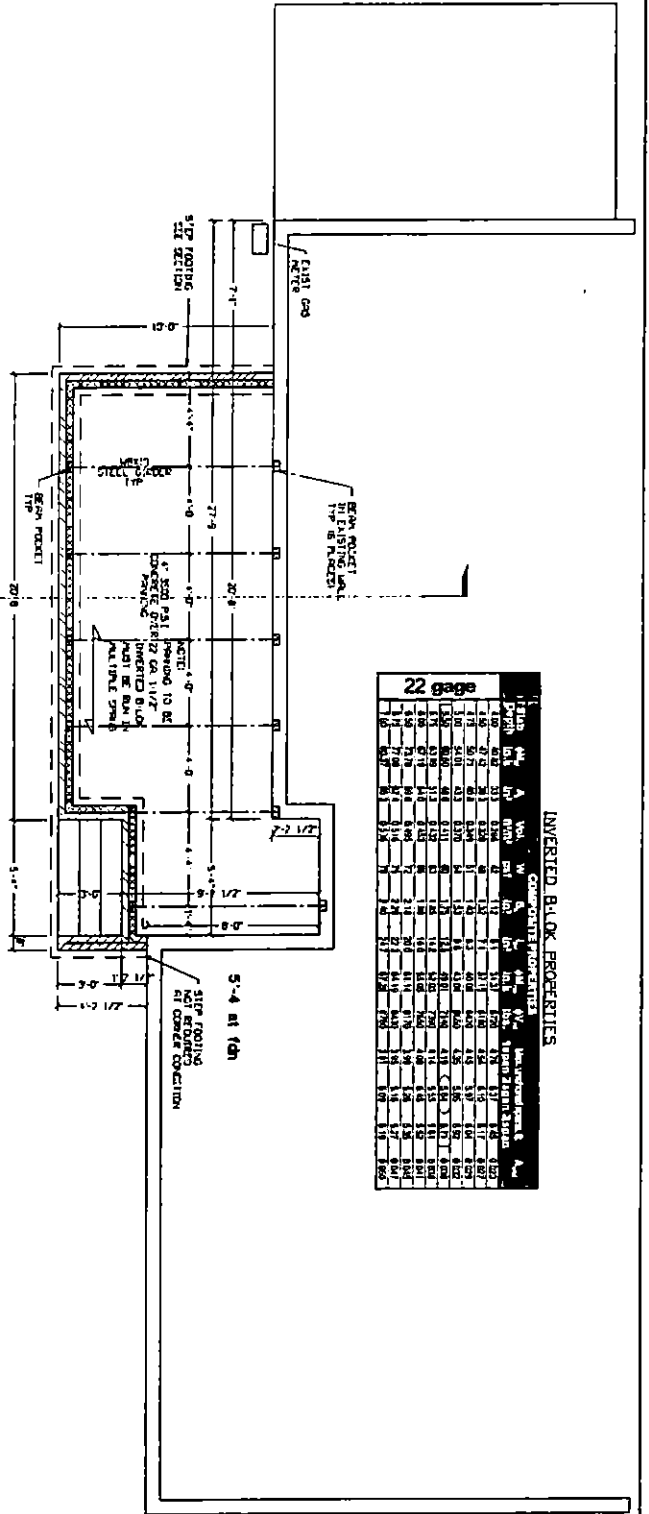
ELEVATIONS

DATE: 9-17-2002
 SCALE: 1/4" = 1'-0"
 BY: CBA
 PLAN #: Elevation
 REVISIONS:

22 gage

INVERTED BLOCK PROPERTIES
COMPOSITE PROPERTIES

| Block | W | H | Area | Perimeter | Volume | Weight | Area | Perimeter | Volume | Weight |
|-------|------|-----|------|-----------|--------|--------|------|-----------|--------|--------|
| 1 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 2 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 3 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 4 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 5 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 6 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 7 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 8 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 9 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |
| 10 | 12.0 | 8.0 | 96.0 | 40.0 | 768.0 | 192.0 | 12.0 | 40.0 | 480.0 | 120.0 |



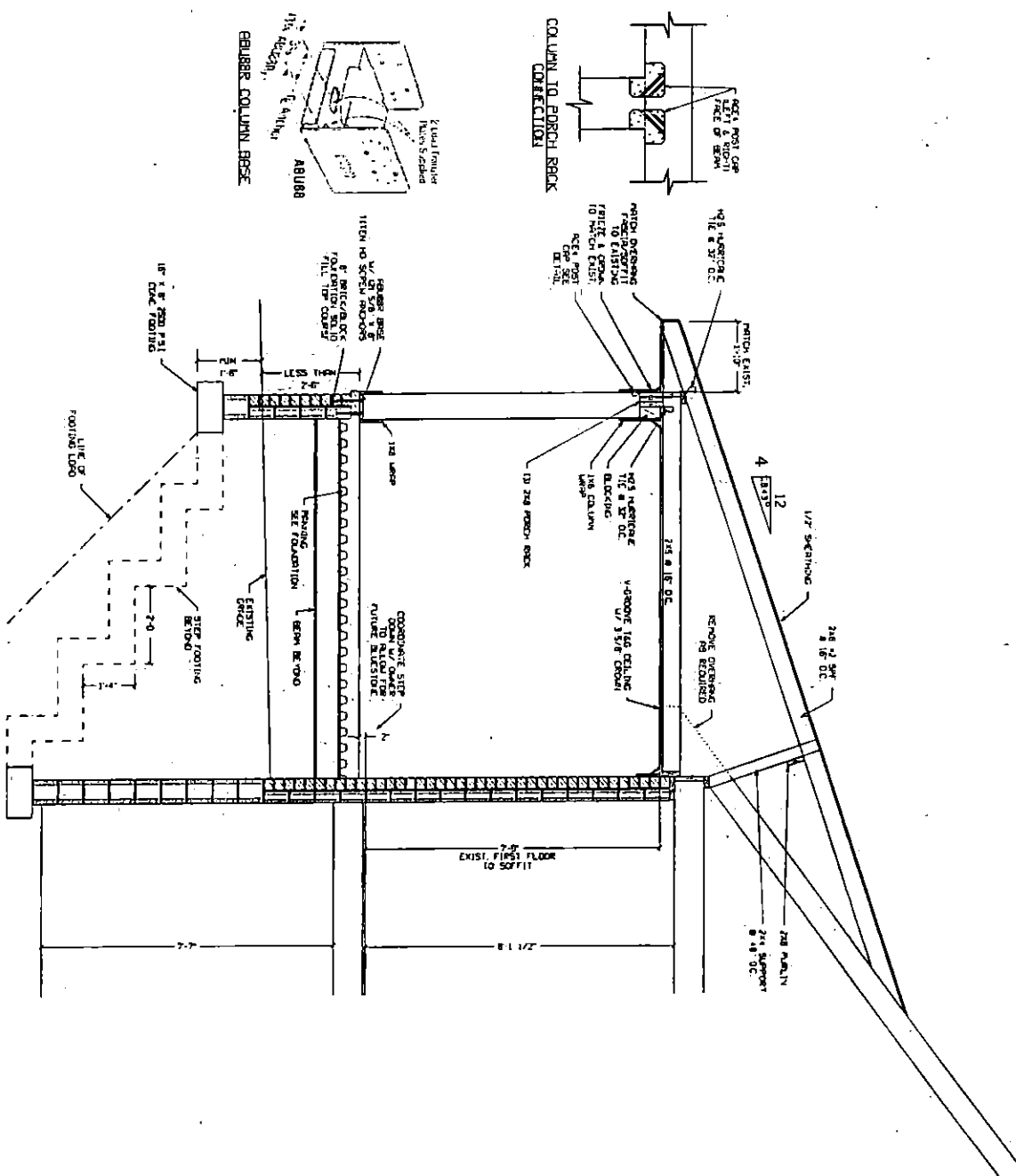
DRAWN BY:
KEVIN R. AMEROSE
RESIDENTIAL DESIGN SPECIALIST
1804 687-3058
EMAIL: kevin@rdhshng.net

NEW PORCH ADDITION AT ENSMINGER RESIDENCE

LOCATION
503 RIDGE TOP RD.
HENRICO COUNTY
RICHMOND VA, 23229

DATE: 9-11-2008
SCALE: 1/4" = 1'-0"
BY: K.R.A.
PLAN: 101 - Eyporch
REVISIONS:

FLOOR PLANS
PAGE 2

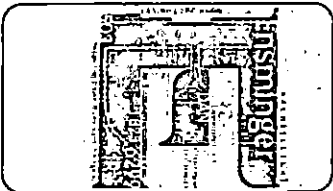


SECTION
SCALE 1/2" = 1'-0"

LOCATION
503 RIDGE TOP RD.
HENRICO COUNTY,
RICHMOND VA, 23229

**NEW PORCH ADDITION
AT
ENSMINGER RESIDENCE**

DRAWN BY:
KEVIN R. AMBROSE
RESIDENTIAL DESIGN SPECIALIST
1804 S 587-3058
EMAIL: kevin@krdchosting.net



DATE: 4-11-2002
SCALE: 1/2" = 1'-0"
BY: K.R.A.
PLAN #: E-000001
REVISIONS:
1. APPROVED
2. APPROVED
3. APPROVED
4. APPROVED
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99. APPROVED
100. APPROVED

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2013-14 and Allocation of Car Tax Relief for Tax Year 2013.**

For Clerk's Use Only:

Date: **APR 23 2013**
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Glover
 (2) _____ (2) _____

REMARKS: **APPROVED**

| | YES | NO | OTHER |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Kaechele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 6:00 p.m., on April 9, 2013, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2013-14; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2013-14, are hereby approved for informative and planning purposes only.

OPERATING ANNUAL FISCAL PLAN
ESTIMATED OPERATING RESOURCES

01- GENERAL FUND:

| | <u>Manager Proposed</u> | <u>Board Approved</u> |
|--------------------------------|-------------------------|-----------------------|
| 51/01 - General Property Taxes | \$ 391,560,000 | \$ 391,560,000 |
| 02 - Other Local Taxes | 116,749,000 | 116,749,000 |
| 03 - Permits, Fees, & Licenses | 4,104,900 | 4,104,900 |
| 04 - Fines & Forfeitures | 2,390,000 | 2,390,000 |
| 05 - Use of Money & Property | 7,951,400 | 7,951,400 |
| 06 - Charges for Services | 3,580,700 | 3,580,700 |
| 07 - Miscellaneous | 4,382,370 | 4,382,370 |
| 08 - Recovered Costs | 3,910,300 | 3,910,300 |
| Total from Local Sources | \$ 534,628,670 | \$ 534,628,670 |

By Agency Head Cyrus Watter

By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2013-14 and Allocation of Car Tax Relief for Tax Year 2013.

| | | |
|---|----------------|----------------|
| 52/02 - Non-Categorical Aid | 17,219,500 | 17,219,500 |
| 03 - Shared Expenses | 16,171,098 | 16,171,098 |
| 04 - Categorical Aid | 272,110,155 | 272,110,155 |
| Total from State | \$ 305,500,753 | \$ 305,500,753 |
| | | |
| 53/03 - Categorical Aid - Total Federal | 7,380,280 | 7,380,280 |
| GENERAL FUND REVENUE | \$ 847,509,703 | \$ 847,509,703 |
| | | |
| 60/01 - Operating Transfers | (103,908,600) | (103,908,600) |
| 62/01 - From (To) Fund Balance | 3,592,252 | 3,592,252 |
| GENERAL FUND RESOURCES | \$ 747,193,355 | \$ 747,193,355 |
| | | |
| <u>11 - SPECIAL REVENUE FUND:</u> | | |
| 51/03 - Permits, Fees, & Licenses | \$ 1,111,104 | \$ 1,111,104 |
| 04 - Fines & Forfeitures | 169,117 | 169,117 |
| 05 - Use of Money & Property | 318,804 | 318,804 |
| 06 - Charges for Services | 28,509,101 | 28,509,101 |
| 07 - Miscellaneous | 1,648,808 | 1,648,808 |
| 08 - Recovered Costs | 542,973 | 542,973 |
| Total from Local Sources | \$ 32,299,907 | \$ 32,299,907 |
| | | |
| 52/02 - Non-Categorical Aid | 554,398 | 554,398 |
| 04 - Categorical Aid | 25,123,333 | 25,123,333 |
| Total from State | \$ 25,677,731 | \$ 25,677,731 |
| | | |
| 53/03 - Categorical Aid - Total Federal | \$ 47,759,971 | \$ 47,759,971 |
| SPECIAL REVENUE FUND REVENUE | \$ 105,737,609 | \$ 105,737,609 |
| | | |
| 60/01 - Operating Transfers | 22,176,460 | 22,176,460 |
| 62/01 - From (To) Fund Balance | (1,038,105) | (1,038,105) |
| SPECIAL REVENUE FUND RESOURCES | \$ 126,875,964 | \$ 126,875,964 |
| | | |
| <u>51 - WATER AND SEWER ENTERPRISE FUND:</u> | | |
| 51/04 - Fines & Forfeitures | \$ 130,000 | \$ 130,000 |
| 06 - Charges for Services | 96,324,399 | 96,324,399 |
| 07 - Miscellaneous | 3,912,168 | 3,912,168 |
| W&S ENTERPRISE FUND REVENUE | \$ 100,366,567 | \$ 100,366,567 |
| | | |
| 60/01 - Operating Transfers | 1,931,608 | 1,931,608 |
| 62/01 - From (To) Retained Earnings | (21,081,938) | (21,081,938) |
| W&S ENTERPRISE FUND RESOURCES | \$ 81,216,237 | \$ 81,216,237 |

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2013-14 and Allocation of Car Tax Relief for Tax Year 2013.**

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

| | | |
|-----------------------------------|--------------|--------------|
| 51/06 - Charges for Services | \$ 1,233,733 | \$ 1,233,733 |
| BELMONT ENTERPRISE FUND RESOURCES | \$ 1,233,733 | \$ 1,233,733 |

61 - CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:

| | | |
|---------------------------------|---------------|---------------|
| 51/05 - Use of Money & Property | \$ 240,000 | \$ 240,000 |
| 07 - Miscellaneous | 32,100 | 32,100 |
| 08 - Recovered Cost | 20,143,542 | 20,143,542 |
| C.A.M. FUND RESOURCES | \$ 20,415,642 | \$ 20,415,642 |

62 - TECHNOLOGY REPLACEMENT FUND:

| | | |
|-------------------------------------|--------------|--------------|
| 62/01 - From (To) Retained Earnings | \$ 1,514,113 | \$ 1,514,113 |
| TECH. REPLACE. FUND RESOURCES | \$ 1,514,113 | \$ 1,514,113 |

63 - RISK MANAGEMENT FUND:

| | | |
|---|--------------|--------------|
| 51/08 - Recovered Costs - Total Revenue | \$ 629,403 | \$ 629,403 |
| 60/0i - Operating Transfers | 4,407,836 | 4,407,836 |
| RISK MANAGEMENT FUND RESOURCES | \$ 5,037,239 | \$ 5,037,239 |

64 - HEALTHCARE FUND:

| | | |
|--------------------------------|---------------|---------------|
| 51/05 - Interest on Investment | \$ 75,000 | \$ 75,000 |
| 51/07 - Miscellaneous | 150,000 | 150,000 |
| 53/03 - Categorical Aid | 823,487 | 823,487 |
| 51/08 - Recovered Costs | 94,502,113 | 94,502,113 |
| HEALTHCARE FUND REVENUE | \$ 95,550,600 | \$ 95,550,600 |
| 62/01 - From (To) Fund Balance | 1,000,000 | 1,000,000 |
| HEALTHCARE FUND RESOURCES | \$ 96,550,600 | \$ 96,550,600 |

71 - DEBT SERVICE FUND:

| | | |
|---|---------------|---------------|
| 60/01 - Operating Transfers - TOTAL RESOURCES | \$ 58,988,994 | \$ 58,988,994 |
| DEBT SERVICE FUND RESOURCES | \$ 58,988,994 | \$ 58,988,994 |

82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

| | | |
|---------------------------------|--------------|--------------|
| 51/10 - Shared Expenses - Local | \$ 401,438 | \$ 401,438 |
| 52/03 - Shared Expenses - State | 1,513,273 | 1,513,273 |
| JRJDC AGENCY FUND REVENUE | \$ 1,914,711 | \$ 1,914,711 |
| 60/01 - Operating Transfers | 3,267,402 | 3,267,402 |
| 62/01 - From (To) Fund Balance | 355,598 | 355,598 |
| JRJDC AGENCY FUND RESOURCES | \$ 5,537,711 | \$ 5,537,711 |

83 - FIDUCIARY FUNDS

| | | |
|-----------------------------|--------------|--------------|
| 60/01 - Operating Transfers | \$ 3,000,000 | \$ 3,000,000 |
| OPEB RESOURCES | \$ 3,000,000 | \$ 3,000,000 |

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2013-14 and Allocation of Car Tax Relief for Tax Year 2013.**

90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS:

| | | |
|---|------------------|------------------|
| 60/01 - Operating Transfers - TOTAL RESOURCES | \$ (90,793,826) | \$ (90,793,826) |
| TOTAL OPERATING RESOURCES | \$ 1,056,769,762 | \$ 1,056,769,762 |
| | | |
| Including: REVENUE TOTAL | \$ 1,173,357,968 | \$ 1,173,357,968 |
| OPERATING TRANSFERS | (100,930,126) | (100,930,126) |
| FUND BALANCE/RETAINED EARNINGS | (15,658,080) | (15,658,080) |
| | \$ 1,056,769,762 | \$ 1,056,769,762 |

* Indicates a change

| | |
|--------------------------------------|------|
| TOTAL CHANGES IN ESTIMATED RESOURCES | \$ 0 |
|--------------------------------------|------|

ESTIMATED OPERATING REQUIREMENTS

| Department | Manager Proposed | Board Approved |
|--|------------------|----------------|
| 01- GENERAL FUND: | | |
| 01 - Board of Supervisors | \$ 1,032,301 | \$ 1,032,301 |
| 02 - Library | 14,791,030 | 14,741,030 * |
| 03 - Sheriff | 35,233,406 | 35,233,406 |
| 04 - Circuit Court | 2,989,135 | 2,989,135 |
| 05 - Commonwealth's Attorney | 4,510,214 | 4,510,214 |
| 06 - General District Court | 214,362 | 214,362 |
| 07 - Juvenile/Domestic Relations Court | 2,361,508 | 2,361,508 |
| 08 - Electoral Board | 1,473,793 | 1,473,793 |
| 09 - County Manager | 3,411,282 | 3,401,282 * |
| 10 - County Attorney | 2,154,270 | 2,154,270 |
| 11 - Human Resources | 5,020,357 | 5,020,357 |
| 12 - Police | 66,110,980 | 66,110,980 |
| 13 - Fire | 50,788,184 | 50,788,184 |
| 14 - Finance | 11,752,305 | 11,752,305 |
| 16 - General Services | 15,696,472 | 15,696,472 |
| 17 - Internal Audit | 403,223 | 403,223 |
| 19 - Information Technology | 12,737,053 | 12,737,053 |
| 21 - Agriculture & Home Extension | 353,581 | 353,581 |
| 22 - Social Services | 14,720,594 | 14,720,594 |
| 23 - Recreation & Parks | 17,136,815 | 17,272,115 * |
| 24 - Public Health | 1,734,819 | 1,734,819 |
| 28 - Public Works | 36,672,020 | 36,672,020 |
| 29 - Real Property | 596,134 | 596,134 |
| 30 - Economic Development | 13,168,391 | 13,168,391 |
| 32 - Non-Departmental | 11,657,180 | 11,596,880 * |
| 33 - Building Inspections | 4,046,114 | 4,031,114 * |
| 34 - Planning | 3,820,389 | 3,820,389 |
| 35 - Permit Centers | 861,711 | 861,711 |
| 38 - Community Revitalization | 1,473,675 | 1,473,675 |
| 50 - Education | 410,272,057 | 410,272,057 |
| TOTAL GENERAL FUND | \$ 747,193,355 | \$ 747,193,355 |

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2013-14 and Allocation of Car Tax Relief for Tax Year 2013.**

11 - SPECIAL REVENUE FUND:

| | | | | |
|---|-----------|--------------------|-----------|--------------------|
| 05 - Commonwealth's Attorney | \$ | 883,288 | \$ | 883,288 |
| 07 - Juvenile/Domestic Relations Court | | 884,095 | | 884,095 |
| 12 - Police | | 1,504,499 | | 1,504,499 |
| 22 - Social Services | | 8,106,276 | | 8,106,276 |
| 26 - Mental Health/Developmental Services | | 33,177,570 | | 33,177,570 |
| 27 - CRWP | | 5,957,328 | | 5,957,328 |
| 28 - Public Works | | 897,000 | | 897,000 |
| 31 - Public Utilities - Solid Waste | | 12,262,599 | | 12,262,599 |
| - Street Lights | | 83,100 | | 83,100 |
| 32 - Non-Departmental | | 50,000 | | 50,000 |
| 36 - Community Corrections Program | | 1,764,972 | | 1,764,972 |
| 50 - Education - Cafeterias | | 19,772,186 | | 19,772,186 |
| - Grants | | 41,533,051 | | 41,533,051 |
| TOTAL SPECIAL REVENUE FUND | \$ | 126,875,964 | \$ | 126,875,964 |

51 - WATER AND SEWER ENTERPRISE FUND:

| | | | | |
|--------------------------------------|-----------|-------------------|-----------|-------------------|
| 31 - Public Utilities - Operations | \$ | 59,942,491 | \$ | 59,942,491 |
| - Debt Service | | 21,273,746 | | 21,273,746 |
| TOTAL W&S ENTERPRISE FUND | \$ | 81,216,237 | \$ | 81,216,237 |

52 - BELMONT GOLF COURSE ENTERPRISE FUND:

| | | | | |
|--------------------------------------|----|-----------|----|-----------|
| 23 - Recreation & Parks - TOTAL FUND | \$ | 1,233,733 | \$ | 1,233,733 |
|--------------------------------------|----|-----------|----|-----------|

61 - CENTRAL AUTO MAINTENANCE FUND:

| | | | | |
|--|----|------------|----|------------|
| 20 - Central Auto. Maint. - TOTAL FUND | \$ | 20,415,642 | \$ | 20,415,642 |
|--|----|------------|----|------------|

62 - TECHNOLOGY REPLACEMENT FUND:

| | | | | |
|--|----|-----------|----|-----------|
| 37 - Technology Replacement - TOTAL FUND | \$ | 1,514,113 | \$ | 1,514,113 |
|--|----|-----------|----|-----------|

63 - RISK MANAGEMENT FUND:

| | | | | |
|-----------------------------------|----|-----------|----|-----------|
| 16 - Risk Management - TOTAL FUND | \$ | 5,037,239 | \$ | 5,037,239 |
|-----------------------------------|----|-----------|----|-----------|

64 - HEALTHCARE FUND:

| | | | | |
|------------------------------|----|------------|----|------------|
| 42 - Healthcare - TOTAL FUND | \$ | 96,550,600 | \$ | 96,550,600 |
|------------------------------|----|------------|----|------------|

71 - DEBT SERVICE FUND:

| | | | | |
|--------------------------------|-----------|-------------------|-----------|-------------------|
| 18 - General Government | \$ | 22,423,827 | \$ | 22,423,827 |
| 50 - Education | | 36,565,167 | | 36,565,167 |
| TOTAL DEBT SERVICE FUND | \$ | 58,988,994 | \$ | 58,988,994 |

82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:

| | | | | |
|--------------------------------|-----------|------------------|-----------|------------------|
| 40 - JRJDC - Operations | \$ | 4,864,605 | \$ | 4,864,605 |
| - Debt Service | | 673,106 | | 673,106 |
| TOTAL JRJDC AGENCY FUND | \$ | 5,537,711 | \$ | 5,537,711 |

83 - FIDUCIARY FUND:

| | | | | |
|------------------------------|-----------|------------------|-----------|------------------|
| 11 - OPEB - GASB 45 | \$ | 2,500,000 | \$ | 2,500,000 |
| 11 - Line of Duty Act (LODA) | | 500,000 | | 500,000 |
| TOTAL FIDUCIARY FUND | \$ | 3,000,000 | \$ | 3,000,000 |

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2013-14 and Allocation of Car Tax Relief for Tax Year 2013.**

90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS:

| | | |
|---------------------------------------|------------------|------------------|
| 60 - Interdepartmental Billings - CAM | \$ (20,415,642) | \$ (20,415,642) |
| - Healthcare | (70,378,184) | (70,378,184) |
| TOTAL ADJUSTMENTS | \$ (90,793,826) | \$ (90,793,826) |
| TOTAL OPERATING REQUIREMENTS | \$ 1,056,769,762 | \$ 1,056,769,762 |

* Indicates a change

TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS \$ 0

**CAPITAL ANNUAL FISCAL PLAN
ESTIMATED CAPITAL RESOURCES**

| <u>Source</u> | <u>Manager Proposed</u> | <u>Board Approved</u> |
|---|-------------------------|-----------------------|
| <u>21 - CAPITAL PROJECTS FUND:</u> | | |
| Motor Vehicle License Revenue | \$ 850,000 | \$ 850,000 |
| Interest Earnings | 2,500,000 | 2,500,000 |
| Other Local Revenue | 580,000 | 580,000 |
| Fund Balance - General Fund | 2,920,000 | 2,920,000 |
| TOTAL CAPITAL PROJECTS FUND | \$ 6,850,000 | \$ 6,850,000 |
| <u>22 - VEHICLE REPLACEMENT RESERVE:</u> | | |
| Vehicle Replacement Reserve | \$ 6,574,800 | \$ 6,574,800 |
| <u>51 - WATER AND SEWER ENTERPRISE FUND:</u> | | |
| Water & Sewer Fees/Charges | \$ 16,733,480 | \$ 16,733,480 |
| TOTAL WATER AND SEWER ENTERPRISE FUND | \$ 16,733,480 | \$ 16,733,480 |
| TOTAL CAPITAL RESOURCES | \$ 30,158,280 | \$ 30,158,280 |

* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES \$ 0

ESTIMATED CAPITAL REQUIREMENTS

| <u>Department</u> | <u>Manager Proposed</u> | <u>Board Approved</u> |
|---|-------------------------|-----------------------|
| <u>21 - CAPITAL PROJECTS FUND:</u> | | |
| 12 - Police | \$ 2,000,000 | \$ 2,000,000 |
| 19 - Information Technology | 850,000 | 850,000 |
| 23 - Recreation & Parks | 650,000 | 650,000 |
| 28 - Public Works | 850,000 | 850,000 |
| 50 - Education | 2,500,000 | 2,500,000 |
| TOTAL CAPITAL PROJECTS FUND | \$ 6,850,000 | \$ 6,850,000 |
| <u>22 - VEHICLE REPLACEMENT RESERVE:</u> | | |
| 12 - Police | \$ 2,574,800 | \$ 2,574,800 |
| 13 - Fire | 1,500,000 | 1,500,000 |
| 50 - Education | 2,500,000 | 2,500,000 |
| TOTAL VEHICLE REPLACEMENT RESERVE | \$ 6,574,800 | \$ 6,574,800 |
| <u>51 - WATER AND SEWER ENTERPRISE FUND:</u> | | |
| 31 - Public Utilities - Water | \$ 3,475,000 | \$ 3,475,000 |

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2013-14 and Allocation of Car Tax Relief for Tax Year 2013.**

| | | |
|-------------------------------------|---------------|---------------|
| - Sewer | 13,258,480 | 13,258,480 |
| TOTAL WATER & SEWER ENTERPRISE FUND | \$ 16,733,480 | \$ 16,733,480 |
| TOTAL CAPITAL REQUIREMENTS | \$ 30,158,280 | \$ 30,158,280 |

* Indicates a change

| | |
|--|------|
| TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS | \$ 0 |
|--|------|

BE IT FURTHER RESOLVED that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

BE IT FURTHER RESOLVED that the Board declines to receive any salary increase for 2014 and the salary schedule attached hereto for Boards and Commissions and Unscheduled Salaries effective at the beginning of the 2013-14 fiscal year, hereby is approved; and,

BE IT FURTHER RESOLVED that the approved Operating Annual Fiscal Plan for fiscal year 2013-14 includes an increase in the personnel complement of 105.6 positions for schools; and,

BE IT FURTHER RESOLVED that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, situated within the County commencing January 1, 2013, shall receive personal property tax relief in the following manner:
 - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
 - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 58% tax relief;
 - c. Qualifying vehicles valued at \$20,001 or more shall receive 58% tax relief on the first \$20,000 of value only; and
 - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.

2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

COMMENTS: This Board Paper should be considered on April 9, 2013, but should be deferred until Tuesday April 23, 2013, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper and the County Manager concurs.

**SCHEDULE OF COMPENSATION:
Members of County Boards and Commissions, et al.
County of Henrico, Virginia**

| | |
|--|--|
| Board of Supervisors | \$49,825.84 per annum ⁽¹⁾⁽²⁾ |
| Board of Zoning Appeals | \$6,600.00 per annum |
| Electoral Board - General Election..... | \$4,131.85 per annum ⁽³⁾ |
| Secretary, Electoral Board - General Election..... | \$8,263.70 per annum ⁽³⁾ |
| Election Officials..... | \$150.00 base pay per workday ⁽⁴⁾ |
| Assistant Chief Election Officials..... | \$180.00 base pay per workday ⁽⁴⁾ |
| Chief Election Officials | \$200.00 base pay per workday ⁽⁴⁾ |
| Planning Commission..... | \$17,000.00 per annum |
| Richmond Regional Planning Commission | \$3,000.00 per annum |
| Capital Region Airport Commission | \$3,000.00 per annum |
| Board of Real Estate Review & Equalization..... | \$225.00 per month |
| School Board..... | \$18,000.00 per annum ⁽⁵⁾ |
| Social Services Board..... | \$3,000.00 per annum |
| Volunteer Firefighters..... | \$2.00 per call |
| Economic Development Authority | \$200.00 per meeting |
| Parks and Recreation Advisory Commission..... | \$75.00 per meeting |

-
- (1) Prior to January 1, 2012, this salary was 48,671.36, with the Chairman receiving an additional sum of 15% of the per annum rate and the Vice Chairman receiving an additional sum of 10% of the per annum rate.
 - (2) In accordance with Va. Code § 15.2-1414.2, the maximum salary for calendar years 2012 through 2015 shall be and has been set prior to July 1, 2011. For calendar year 2012, the salary shall be \$49,825.84. An allowance is made for a maximum increase of 2.372% of the prevailing per annum rate for calendar years 2013, 2014, and 2015. The Board of Supervisors will forego this increase in 2013. In each calendar year 2012 through 2015, the Chairman shall receive an additional sum of 15% of the per annum rate and the Vice Chairman shall receive an additional sum of 10% of the per annum rate.
 - (3) Rate and effective date is set by the General Assembly. Rates reflect the annual salaries effective August 1, 2013 approved by the 2013 session of the General Assembly.
 - (4) Rate approved by the Henrico County Board of Supervisors on October 14, 2008.
 - (5) Rate is set by the School Board by resolution in accordance with Va. Code § 22.1-32 (A).

**Schedule of Unclassified Salaries
County of Henrico, Virginia**

| <u>COST CENTER</u> | <u>NAME AND OFFICE OR JOB TITLE</u> | <u>SALARY</u> |
|--------------------|---|--------------------------------|
| 04001 | Yvonne G. Smith Clerk of Circuit Court | \$147,243.00 ⁽⁶⁾ |
| 08001 | Mark J. Coakley General Registrar | \$ 91,361.00 ⁽⁶⁾⁽⁷⁾ |
| 03006 | Michael L. Wade Sheriff | \$149,570.00 ⁽⁶⁾⁽⁸⁾ |

-
- (6) Annual rate and effective date is set by the General Assembly. Rates reflect the annual salaries effective August 1, 2013 approved by the 2013 session of the General Assembly.
 - (7) The General Registrar receives annual compensation fixed by the General Assembly, paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act, and pursuant to Va. Code § 24.2-111.
 - (8) The current Sheriff (Michael L. Wade) meets the criteria specified in the proposed Virginia Budget Bill Item 68.J.2.a, and receives the additional specified percentage to the approved base amount. As of July 1, 2012, Sheriff Wade earns the base plus 9.3% for the Sheriff's Career Development Plan and accreditation. Also see footnote 6 above.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 90-13
Page No. 1 of 2

Agenda Title: RESOLUTION - Requesting the Circuit Court to Order a Referendum on the Question of Whether the County of Henrico, Virginia, Should Be Authorized to Levy a Meals Tax

For Clerk's Use Only:

Date: APR 23 2013

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Clower Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS: APPROVED

YES NO OTHER

| | | | |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Kaechele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, the Board of Supervisors of Henrico County, Virginia (the "Board") recognizes the importance of providing a premier public school system in light of declining educational funding from federal, state, and other sources; and

WHEREAS, for the purpose of funding the operational needs and capital projects of the County's Public Schools, the Board deems it advisable to levy a tax on prepared food and beverages, otherwise known as a meals tax, and to request the Circuit Court of Henrico County, Virginia to order an election to be held in the County on November 5, 2013, upon the question of whether a tax on prepared food and beverages should be levied in the County for the purpose and projects stated above.

NOW, THEREFORE, BE IT RESOLVED by the Board:

- L It is hereby determined that it is advisable for the County, pursuant to Section 58.1-3833 of the Code of Virginia of 1950, as amended, to levy a tax on prepared food and beverages, otherwise known as a meals tax, in order to fund the operational needs and capital projects of the County's Public Schools.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____

Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 96-13

Page No. 2 of 2

Agenda Title: RESOLUTION – Requesting the Circuit Court to Order a Referendum on the Question of Whether the County of Henrico, Virginia, Should Be Authorized to Levy a Meals Tax

2. The Circuit Court of Henrico County, Virginia is hereby requested to order an election on November 5, 2013 upon the question of whether a tax on prepared food and beverages, otherwise known as a meals tax, should be levied in the County in an amount equal to four percent (4%) of the amount charged for the prepared food and beverages, for the purpose and projects stated in numbered paragraph 1 above.
3. The County Attorney shall file a certified copy of this Resolution with the Circuit Court of Henrico County, Virginia.
4. The County Attorney shall submit a certified copy of this Resoludon and the order of the Circuit Court of Henrico County, Virginia calling for the referendum to the United States Department of Justice for preclearance pursuant to Section 5 of the Voting Rights Act of 1965, as amended.
5. This Resolution shall take effect immediately.

Comments: The County Manager recommends approval of this Board paper.



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. 97-13
 Page No. 1 of 2

Agenda Title: Resolution — Award of Construction Contract — Fire Station 10 Replacement — Brookland District

| | | |
|---|--|--|
| For Clerk's Use Only: Date: APR 23 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: | BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____ | YES NO OTHER Glover, R. ✓ — — Kacchela, D. ✓ — — Nelson, T. ✓ — — O'Bannon, P. ✓ — — Thornton, F. — — — |
| | REMARKS: <div style="font-size: 2em; text-align: center; border: 1px solid black; padding: 5px;"> APPROVED </div> | |

WHEREAS, the County received three bids on April 10, 2013 in response to Bid Request No. 13-9373-IJK and Addenda 1, 2 and 3 for the replacement of Fire Station 10, as follows:

| <u>Bidder</u> | <u>Bid</u> |
|--------------------------------------|-------------|
| Haley Builders, Inc. | \$4,400,000 |
| Kenbridge Construction Company, Inc. | \$4,477,700 |
| Sauer, Inc. | \$4,581,000 |

WHEREAS, after review and evaluation of all bids received, the County determined that Haley Builders, Inc. is the lowest responsive and responsible bidder with a bid in the amount of \$4,400,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to furnish all labor, materials, supplies, equipment, and services necessary for the replacement of Fire Station 10 is awarded to Haley Builders, Inc., the lowest responsive and responsible bidder, in the amount of \$4,400,000, pursuant to Bid Request No. 13-9373-IJK, Addenda 1, 2 and 3, and the bid submitted by Haley Builders, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is further authorized to execute all necessary change orders within the scope of the project budget not to exceed 15% of the original contract amount.

By Agency Head [Signature] By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

BOARD OF SUPERVISORS
MINUTE

Agenda Item No. **97-13**

Page No. 2 of 2

**Agenda Title: Resolution – Award of Construction Contract – Fire Station 10 Replacement
– Brookland District**

Comments: Funding to support the contract is available within the project budget. The Director of General Services and the Fire Chief recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **98-13**
Page No. 1 of 1

Agenda Title: **RESOLUTION – Consent to Conveyance of Property by Capital Region Airport Commission for Roadway Improvements – Varina District**

| For Clerk's Use Only: Date: APR 23 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____ | BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div> | <table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table> | | YES | NO | OTHER | Glover, R. | ✓ | | | Kaechele, D. | ✓ | | | Nelson, T. | ✓ | | | O'Bannon, P. | ✓ | | | Thornton, F. | ✓ | | |
|---|---|---|-------|-----|----|-------|------------|---|--|--|--------------|---|--|--|------------|---|--|--|--------------|---|--|--|--------------|---|--|--|
| | YES | NO | OTHER | | | | | | | | | | | | | | | | | | | | | | | |
| Glover, R. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kaechele, D. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nelson, T. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |
| O'Bannon, P. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, on March 26, 2013, the Capital Region Airport Commission (“the Commission”) adopted a resolution (“the Commission Resolution”) providing, *inter alia*, for the conveyance in fee simple to the County of Henrico of ± 1.318 acres of land along Charles City Road (“the Conveyance Property”) for roadway improvements to be built by the County of Henrico (“Roadway Improvements”), all as described in the Commission Resolution; and

WHEREAS, the Commission Resolution provides that fee simple transfer of the Conveyance Property is subject to approval of the jurisdictional members of the Commission as required under the Deed and Agreement made as of January 1, 1976, by and between the Commission, the County of Henrico, and the City of Richmond, and as subsequently amended and entered by the County of Chesterfield and the County of Hanover (“the Tri-Partite Agreement”); and

WHEREAS, the County of Henrico, Virginia deems it in the best interest of its citizens that the Roadway Improvements be accomplished through the transfer of the Conveyance Property by the Commission to the County of Henrico.

NOW, THEREFORE, BE IT RESOLVED that pursuant to the terms of the Tri-Partite Agreement, the Board of Supervisors of the County of Henrico, Virginia hereby consents to the fee simple transfer of the Conveyance Property by the Commission to the County of Henrico in a form approved by the County Attorney.

Comments: This conveyance is without charge. This Board paper was requested by the Capital Region Airport Commission. The Directors of Real Property and Public Works recommend approval of this action; the County Manager concurs.

By Agency Head: By County Manager:

Routing:
Yellow to: Real Property
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
 BOARD OF SUPERVISORS
 MINUTE

Agenda Item No. **99-13**

Page No. 1 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Charles City Road Improvements from West of Laburnum Avenue to East of Monahan Road (approximately 1,365 feet) — Project #00984 — Varina District

| <p>For Clerk's Use Only: Date: APR 23 2013</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p> | <p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Nelson</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____</p> <p>REMARKS: <u>APPROVED</u></p> | <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:60%;"></th> <th style="width:10%;">YES</th> <th style="width:10%;">NO</th> <th style="width:20%;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table> | | YES | NO | OTHER | Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Kaechele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, on December 14, 2005, the Board of Supervisors approved a contract with Michael Baker, Jr., Inc. for the lump sum fee of \$1,084,121.76 for the preparation of design and construction plans for Charles City Road improvements from west of Laburnum Avenue to east of Monahan Road; and,

WHEREAS, on February 10, 2009, the Board approved a contract amendment for the fixed lump sum fee of \$220,453.00 for additional work to design approximately 1,365 feet of waterline along Charles City and Monahan Roads and for additional roadway design; and,

WHEREAS, on November 24, 2009, the Board approved a second amendment for the fixed lump sum fee of \$186,379.16 to provide final plans for a stand-alone construction project on Charles City Road beginning at a point approximately 800 linear feet west of the proposed intersection with the I-895 Connector and ending approximately 800 linear feet east of the intersection; and,

WHEREAS, on October 26, 2010, the Board approved a third amendment for the lump sum fee of \$164,038.16 for design services to coordinate with the I-895 Connector project; and,

WHEREAS, Michael Baker, Jr., Inc. and the Department of Public Works have negotiated a fixed lump sum fee of \$4,870.24 for the preparation of an environmental report required by the Federal Aviation Administration (FAA) for transfer of property to the County by the Capital Region Airport Commission (CRAC).

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with Michael Baker Jr., Inc., for additional engineering design services for the additional fixed lump sum fee of \$4,870.24.

By Agency Head: By County Manager:

Routing:
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Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **99-13**

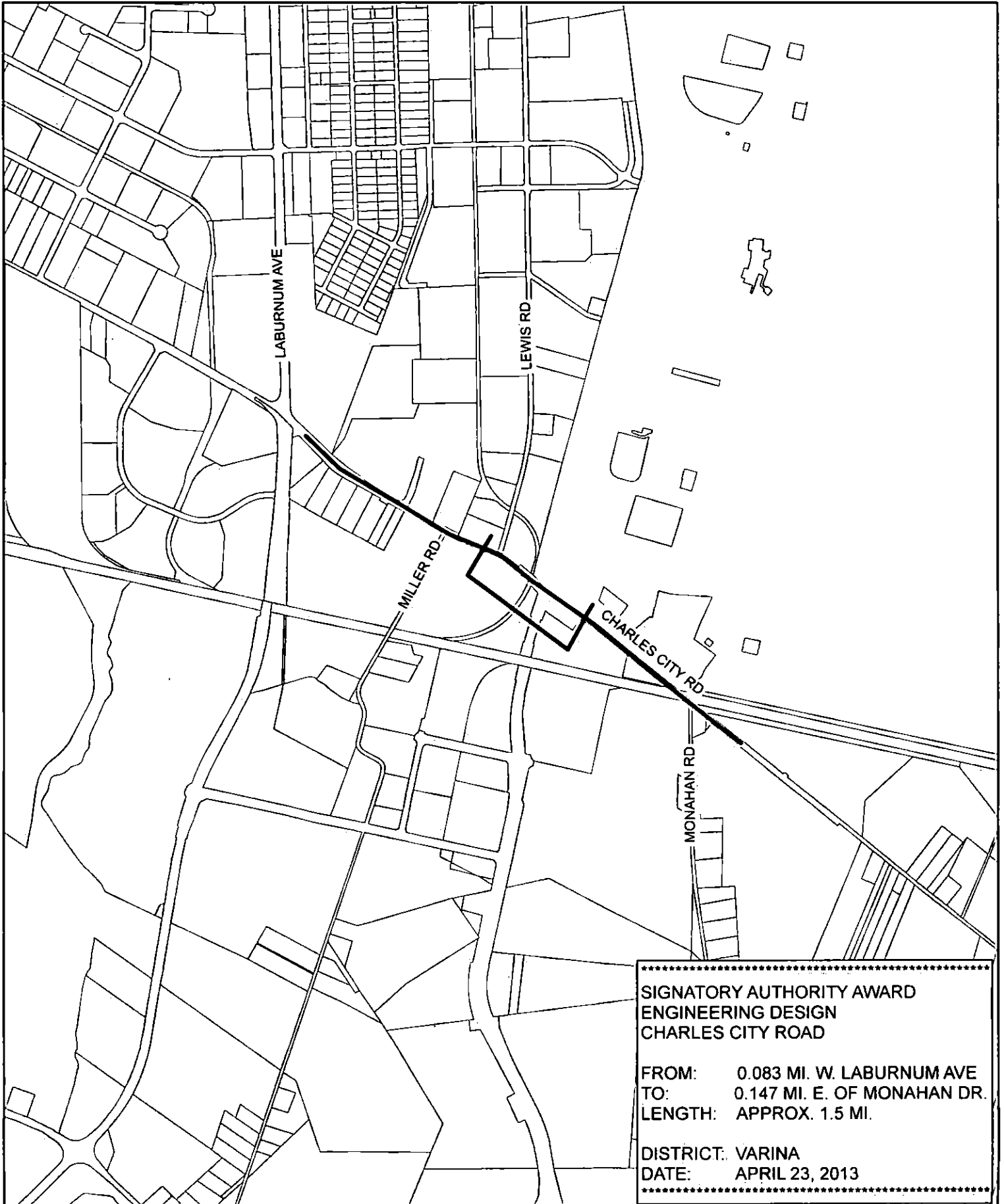
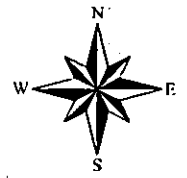
Page No. 2 of 2

Agenda Title: RESOLUTION — Signatory Authority — Amendment to Contract for Engineering Design Services — Charles City Road Improvements from West of Laburnum Avenue to East of Monahan Road (approximately 1,365 feet) — Project #00984 — Varina District

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment in a form approved by the County Attorney.

COMMENTS: The funds for this project will be provided from the Capital Projects Fund, Project #00984. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

CHARLES CITY ROAD



.....
SIGNATORY AUTHORITY AWARD
ENGINEERING DESIGN
CHARLES CITY ROAD
FROM: 0.083 MI. W. LABURNUM AVE
TO: 0.147 MI. E. OF MONAHAN DR.
LENGTH: APPROX. 1.5 MI.
DISTRICT: VARINA
DATE: APRIL 23, 2013
.....



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **100-13**
Page No. 1 of 2

Agenda Title: Resolution — Award of Annual Construction Contract — Various Types of Road and Drainage Projects

| | | |
|---|--|--|
| For Clerk's Use Only: | BOARD OF SUPERVISORS ACTION | YES NO OTHER |
| Date: APR 23 2013 | Moved by (1) <u>Clower</u> Seconded by (1) <u>O'Bannon</u> | Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| (<input checked="" type="checkbox"/> Approved () Denied () Amended () Deferred to: | REMARKS: APPROVED | Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| | | Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| | | O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| | | Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |

WHEREAS, on March 18, 2013, the County solicited bids in IFB #13-9391-3AL for the construction (furnish and install) of various types of road and drainage projects throughout the County; and

WHEREAS, five bid proposals were received on March 18, 2013 in response to IFB #13-9391-3AL; and,

WHEREAS, for selection and evaluation purposes, the lowest responsive bid was determined by multiplying the unit prices times the unit quantities specified in the bid documents:

WHEREAS, the bids were as follows:

| <u>Bidder</u> | <u>Total Bid</u> |
|--------------------------------|------------------|
| Central Contracting Co., Inc. | \$1,328,122.97 |
| Possie B. Chenault, Inc. | \$2,156,274.00 |
| Corman Construction, Inc. | \$2,381,820.00 |
| Finley Asphalt & Sealing, Inc. | \$2,724,902.00 |
| Messer Contracting, LLC | \$3,091,471.00 |

WHEREAS, based upon the unit prices, it was determined that Central Contracting Co., Inc. submitted the lowest responsive bid of \$1,328,122.97.

By Agency Head By County Manager

Routing: Yellow to: _____ Certified: _____
Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **100-13**

Page No. 2 of 2

Agenda Title: Resolution — Award of Annual Construction Contract — Various Types of Road and Drainage Projects

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The unit price contract to furnish and install all labor, materials, supplies, equipment and services necessary for the construction (furnish and install) of various types of road and drainage projects throughout the County is hereby awarded to Central Contracting Co., Inc., the lowest responsive and responsible bidder, for the period May 1, 2013 to April 30, 2014 with an option by the County to renew for four additional one-year terms in accordance with IFB #13-9391-3AL, and the bid submitted by Central Contracting Co., Inc. dated March 18, 2013.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute all change orders within the scope of the project budgets.

Comment: Funding to support the contract is available. The Directors of Public Works and General Services recommend approval of this Board paper, and the County Manager concurs.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 101-13

Page No. 1 of 1

Agenda Title: Resolution — Signatory Authority — Amendment to Contract for Engineering Design Services — Creighton Road Improvements Project #00985 — Fairfield and Varina Districts

| For Clerk's Use Only: Date: APR 23 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____ | BOARD OF SUPERVISORS ACTION Moved by (1) <u>Shenton</u> Seconded by (1) <u>Glover</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; text-align: center;">APPROVED</div> | <table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table> | | YES | NO | OTHER | Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Kaechele, D. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| O'Bannon, P. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, on April 25, 2006, the Board awarded a contract to AECOM (formerly Earth Tech, Inc.) for a total fixed lump sum fee of \$1,549,450.60 for the preparation of design and construction plans for Creighton Road improvements; and,

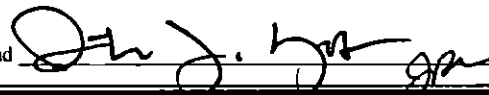

WHEREAS, the contract was amended to add \$174,129.00 for creation of a final set of plans to bid the portion of the project between Laburnum Avenue and Sandy Lane for construction and for additional environmental analysis required because of regulatory changes; and,

WHEREAS, additional design work is now required to adjust sanitary sewer utilities and road geometry to avoid septic drainfields impacted by the revised connection with Dabbs House Road; and,

WHEREAS, AECOM and the Department of Public Works have negotiated a fixed lump sum fee of \$96,326.78 for the additional work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves the amendment for additional engineering design services for a fixed lump sum amount of \$96,326.78 and authorizes the County Manager to execute the amendment, in a form approved by the County Attorney.

COMMENTS: The funds for this amendment will be provided from the Capital Projects Fund, Project #00985. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

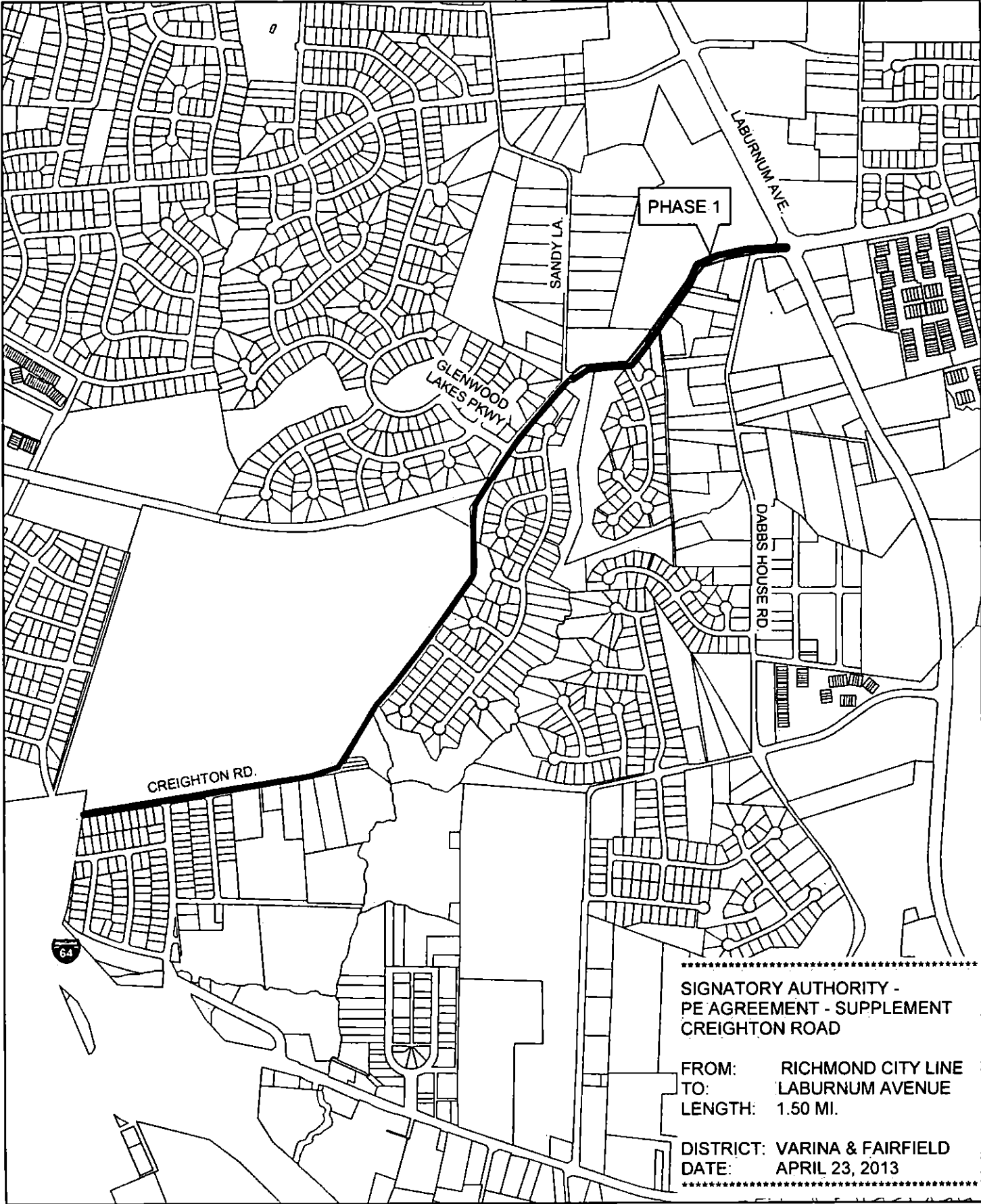
By Agency Head  By County Manager 

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Clerk, Board of Supervisors

Date: _____

CREIGHTON ROAD



SIGNATORY AUTHORITY -
PE AGREEMENT - SUPPLEMENT
CREIGHTON ROAD

FROM: RICHMOND CITY LINE
TO: LABURNUM AVENUE
LENGTH: 1.50 MI.

DISTRICT: VARINA & FAIRFIELD
DATE: APRIL 23, 2013



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **102-13**
Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Comminutor Improvements —
Almond Creek SPS, New Market SPS, Rooty Branch SPS and Virginia Center SPS —
Fairfield, Three Chopt and Varina Districts**

| | | |
|--|---|---|
| For Clerk's Use Only: APR 23 2013 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____ | BOARD OF SUPERVISORS ACTION Moved by (1) <u>Glover</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: A P P R O V E D | YES NO OTHER Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____ |
|--|---|---|

WHEREAS, seven bids were received on March 13, 2013 in response to Invitation to Bid No. 13-9374-ICE and Addendum No. 1 for the Comminutor Improvements – Almond Creek SPS, New Market SPS, Rooty Branch SPS and Virginia Center SPS project located in the Fairfield, Three Chopt and Varina Districts; and,

WHEREAS, the project includes replacement of comminutor units at Almond Creek, New Market, Rooty Branch and Virginia Center sewer pumping stations; and,

WHEREAS, the bids were as follows:

| <u>Bidders</u> | <u>Bid Amounts</u> |
|--------------------------------------|--------------------|
| Crowder Construction Company | \$476,000.00 |
| Patterson Construction Company, Inc. | \$508,344.00 |
| Ulliman Schutte Construction LLC | \$518,440.00 |
| Anderson Construction, Inc. | \$524,700.00 |
| Southwood Building Systems, Inc. | \$535,100.00 |
| SRC, Inc. | \$536,800.00 |
| J. Sanders Construction Co. | \$598,895.00 |

WHEREAS, after a review and evaluation of all bids received, it was determined that Crowder Construction Company is the lowest responsive and responsible bidder with a bid of \$476,000.00.

By Agency Head Arthur O. Petrini By County Manager [Signature]

Routing:
 Yellow to: _____
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Certified: _____
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 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **102-13**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Comminutor Improvements — Almond Creek SPS, New Market SPS, Rooty Branch SPS and Virginia Center SPS — Fairfield, Three Chopt and Varina Districts**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Crowder Construction Company, the lowest responsive and responsible bidder, in the amount of \$476,000.00 pursuant to Invitation to Bid No. 13-9374-ICE, Addendum No.1, and the bid submitted by Crowder Construction Company.
2. The County Manager is authorized to execute the contract in a form approved by the County Attomey.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Water and Sewer Enterprise Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.