

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
April 23, 2013**

The Henrico County Board of Supervisors convened a special meeting on Tuesday, April 23, 2013, at 5:45 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

David A. Kaechele, Chairman, Three Chopt District  
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District  
Richard W. Glover, Brookland District  
Tyrone E. Nelson, Varina District  
Frank J. Thornton, Fairfield District

**Other Officials Present:**

John A. Vithoukias, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Tanya B. Harding, Deputy Clerk to the Board/Administrative Assistant  
Joseph A. Casey, Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development  
Steven W. Knockemus, Assistant Director of Public Relations & Media Services  
W. Brandon Hinton, Management and Budget Division Director

Mr. Kaechele called the meeting to order at 5:48 p.m.

Mr. Vithoukias noted that there was one item listed on the agenda.

**J. Sargeant Reynolds Community College Update**

Mr. Vithoukias introduced this matter by identifying the two line items in the County's proposed FY 2013-14 budget through which the Board provides non-departmental capital and operating support to J. Sargeant Reynolds Community College. He recognized Gary Rhodes, President of Reynolds, who announced that Jim Cuthbertson, Chairman of the J. Sargeant Reynolds Community College Board, was unable to be present due to a previous commitment. Dr. Rhodes recognized Audrey Swan, a member of the Reynolds Board from the Fairfield District, who referred to the sense of community on the Reynolds campuses. Mrs. Swan thanked Dr. Rhodes

for his outstanding leadership and for exemplifying a strong and visible college president. She also thanked the Board for its continued support and investment in Reynolds. Mr. Kaechele expressed appreciation to Mrs. Swan for her service on the Board and for her comments.

Dr. Rhodes introduced Joe Schilling, who recently left a position at Virginia Commonwealth University to become the new Director of Communications for Reynolds. Mr. Schilling distributed a one-page handout that provided quick facts about Reynolds and highlighted the college's impact on Henrico County, how the college prepares high school students for college and careers, and the college's involvement with workforce preparedness.

Following the introductions, Dr. Rhodes provided a profile of Reynolds by narrating an animated slide presentation and covering information included in the handout. He noted that Reynolds is Virginia's third largest community college and has served more than 308,000 students since opening in 1972. The 7,300 Henrico residents who attend Reynolds comprise 45 percent of the college's student body. The J. Sargeant Reynolds Community College Foundation awarded 112 scholarships to Henrico residents for this academic year. Reynolds partners with the County to train emergency medical technicians and the Henrico Business Council holds its monthly meetings at the college's new Workforce Development and Conference Center.

Dr. Rhodes continued his presentation by explaining Reynolds' mission, mentioning the college's guaranteed transfer admissions agreements with many of the Commonwealth's four-year colleges and universities and pointing out that the college is Virginia Commonwealth University's largest feeder school. A Reynolds career coach works with students from Highland Springs High School to prepare academic and career plans. Also, the college has partnered with Henrico County Public Schools to offer advanced high school students the Advance College Academy, a concurrent enrollment program housed at J.R. Tucker High School that allows students to earn an associate degree while earning a high school diploma. Beginning this fall, a new Advance College Academy will be launched at Highland Springs High School that will focus on business administration. The City of Richmond and Goochland and Powhatan Counties have expressed an interest in participating in similar partnerships with Reynolds.

Dr. Rhodes next touched on Reynolds' career programs, including a two-year registered nursing program, and also alluded to other specialty programs offered by the college. He referred to the Community College Workforce Alliance (CCWA), a joint partnership between Reynolds and John Tyler Community College, which provides custom training to more than 17,000 individuals and 1,100 employers in the region. Last year, a 40,000 square foot Workforce Development and Conference Center opened on Reynolds' Parham Road campus. It offers state of the art services and technologies for Henrico businesses. CCWA recently conducted training for several local companies and Henrico County Public Schools.

Dr. Rhodes alluded to improvements that have recently been made to the three Reynolds campuses, including a major signage upgrade on the Parham Road campus, new landscaping at the Goochland campus where the college has a horticulture program and enjoys a partnership with the YMCA, and privately donated artwork at the downtown campus, which is surrounded by

biotech and medical facilities and where a radiology technology program is under development. A fourth campus that is in the conceptual development stage is planned for the County's Varina District on a historically significant site off of New Market Road.


In concluding his presentation, Dr. Rhodes thanked the Board for its support and for appointing top-notch Board members to serve on the Reynolds Board. Mr. Kaechele thanked Dr. Rhodes for his impressive update and for all the college does in the Henrico community. In response to a question from Mr. Nelson, Dr. Rhodes explained the distinction between junior colleges such as Richard Bland College and community colleges such as Reynolds. In response to questions from Mrs. O'Bannon, Dr. Rhodes explained what he hopes to learn on the Greater Richmond Chamber's 2013 InterCity Visit to Denver, Colorado, and elaborated on Reynolds' role and involvement in regional workforce development.

The Board recessed for dinner at 6:29 p.m. and reconvened at 6:39 p.m.

Mr. Vithoukas reviewed each of the items listed on the agenda for the 7:00 p.m. meeting, beginning with four proclamations to be presented and five public hearing items related to the budget. He advised that Mr. Hinton would present the budget papers in the absence of Finance Director Gene Walter, who was out of town due to a death in his family. Mr. Vithoukas further advised that he would be requesting the Board to consider a substitute ordinance to correct a clerical error in the original paper that would amend the County Code to change various building permit fees. Mr. Rapisarda explained the changes and reviewed a proposed voting script while Mr. Silber distributed a black line copy of the substitute paper. There was discussion by Mrs. O'Bannon, Mr. Silber, and Mr. Vithoukas regarding the last public hearing item on the agenda, an ordinance to vacate a building line in the College Hills subdivision of the Tuckahoe District.

Mr. Vithoukas continued reviewing the 7:00 p.m. meeting agenda by highlighting the first two general agenda items, resolutions to adopt the Fiscal Year 2013-14 annual fiscal plans and initiate the process for a referendum on the meals tax. He responded to questions from the Board pertaining to the appropriate time for citizens to provide public input on the meals tax question. Mr. Vithoukas pointed out that the meals tax resolution was not a public hearing item and that the Board's public comment period is limited to topics not appearing on the meeting agenda.

There being no further business, the meeting was adjourned at 6:56 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia