

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
May 14, 2013

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, May 14, 2013, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

David A. Kaechele, Chairman, Three Chopt District
Patricia S. O'Bannon, Vice Chairman, Tuckahoe District
Richard W. Glover, Brookland District
Tyrone E. Nelson, Varina District
Frank J. Thornton, Fairfield District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Michael L. Wade, Sheriff
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph A. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, P.E., Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Kaechele called the meeting to order at 7:00 p.m.

Mr. Kaechele led recitation of the Pledge of Allegiance and a moment of silent prayer.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, the Board approved the minutes of the April 23, 2013, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

MANAGER'S COMMENTS

Chris Winstead, who has served as the County's Director of General Services since 2011, has submitted his resignation effective May 24, 2013. Mr. Winstead first joined the County staff in 2009 as Assistant Director of Public Works and is leaving the County to continue his career in public service as the Lynchburg District Administrator for the Virginia Department of Transportation. During his four years with the County, Mr. Winstead has provided superior customer service and helped steer two large County departments as they experienced transitions in staff due to retirements. He has maintained operations and made significant contributions in the face of a tough budgetary and fiscal environment. Mr. Vithoukas expressed gratitude to Mr. Winstead for his faithful service to the County's citizens and employees.

Mr. Winstead characterized his local government service with the County as priceless and noted that this perspective will shape how he serves future customers for the rest of his career. He thanked the Board for placing its trust in him and investing in him as a fellow servant leader. Mrs. O'Bannon remarked that Mr. Winstead did it the Henrico way by listening to Henrico's citizens and customers and figuring out a way to accomplish at least a part of what they wanted. On behalf of the Board, Mr. Kaechele thanked Mr. Vithoukas and Mr. Winstead for their comments, thanked Mr. Winstead for his excellent service to the County, and wished Mr. Winstead good luck for the future. Mr. Thornton stated that he will remember Mr. Winstead as a consummate professional with special sensitivities and sensibilities and that the County is better for having had Mr. Winstead as part of its team.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon marked the recent passing of Faiz A. Oley, a longtime Henrico resident and owner of the Westbury Pharmacy chain since 1967. She noted that Mr. Oley was a very nice man who will definitely be missed.

RECOGNITION OF NEWS MEDIA

Mr. Kaechele recognized Graham Moomaw from the *Richmond Times-Dispatch*.

PRESENTATIONS

Mrs. O'Bannon presented a proclamation recognizing May 18 - 24, 2013, as Safe Boating Week. Accepting the proclamation was Hud Davis, Staff Officer for Marine Safety for the U.S. Coast Guard Auxiliary Flotilla 31, Division 3, 5th District, Southern Region. Joining him were Susan M. Eberly, a member of Flotilla 31; Anthony E. McDowell, Fire Chief; W. Michael Cox, Assistant Fire Chief of Operations; Colonel Douglas A. Middleton, Chief of Police; and Officers Christian W. Gilliken and Dewayne R. Wilson from the Division of Police's Marine Control Unit.

Mr. Kaechele presented a proclamation recognizing May 2013 as Older Americans Month. Accepting the proclamation were Dr. Thelma Bland Watson, Executive Director of Senior

Connections, and Cynthia J. Steinhauser, Director of Social Services. Joining them were Gloria B. Johnson, the County's representative on the Senior Connections Board of Directors; Lynda Sharp Anderson, Executive Director of the Senior Center for Greater Richmond, Inc.; Susan R. Umidi, Adult Protective Services Supervisor for the County's Department of Social Services; Carol A. Young, First Vice Chair of the Senior Connections Advisory Council and Senior Family Services Specialist for the Adult Services Unit of the Department of Social Services; and Tonya N. Cunningham, Family Services Specialist II for the Adult Services Unit of the Department of Social Services.

RESIGNATION/APPOINTMENTS

103-13 Resolution - Resignation of Member - Finance Board.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

104-13 Resolution - Appointment of Member - Finance Board.

On motion of Mr. Thornton, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

105-13 Resolution - Nomination of Member - Local Emergency Planning Committee.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC HEARINGS - PROVISIONAL USE PERMITS AND REZONING CASE

106-13 The Rebkee Company: Request for a Provisional Use Permit under
PUP2013- Sections 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County
00004 Code in order to allow 24 hour operation of a proposed convenience store
Fairfield with fuel pumps (Wawa) on part of Parcel 807-730-9116 located in the
 northwest quadrant of the intersection of N. Laburnum Avenue and
 Creighton Road.

Joe Emerson, Director of Planning, reviewed the case and explained why staff did not support this request. In response to a question from Mr. Thornton, he asked Assistant Planning Director Jean Moore to distribute 19 conditions prepared by staff that might ameliorate some of the impacts of the proposed development on the surrounding area should the Board choose not to agree with the recommendation of the Planning Commission and staff. After reading the conditions, Mr. Emerson responded to further questions from the Board.

Andrew Condlin, an attorney with the law firm of Roth Doner Jackson, presented the case on behalf of the applicant. He advised that the applicant was willing to accept the conditions shared by Mr. Emerson, explained why the case was unique, and commented on the quality of the proposed development and surrounding neighborhoods. He responded to questions from Mrs. O'Bannon.

Mike Rothermel, an attorney with the law firm of Spotts Fain and a representative of Wawa, commented on the company's involvement in the community, employment and jobs, and provision of safety and services around the clock.

The following persons spoke in opposition to the case:

- Bernice B. Newell, a resident of the Varina District, expressed concerns that this proposed 24-hour operation would add to crime in this area of the County.
- Richard McNeil, a resident of the Varina District, voiced concerns about a 24-hour operation at this intersection in close proximity to houses.
- Gloria B. Johnson, a resident of Creighton Road in the Varina District, stated concerns regarding traffic and noise that would be generated by the proposed development and disputed assertions that it would improve property values and add to the sense of community.
- Bessie Hawkes, a resident of the Huntwood subdivision in the Varina District, conveyed concerns that the existing road infrastructure is inadequate to handle additional pedestrian and vehicular traffic that would be generated by the proposed development.

The following persons spoke in support of the case:

- Cheryl Henry, a resident of the Glenwood Lakes subdivision in the Fairfield District, pointed to Wawa's superior customer service, job opportunities, use of local construction contractors, willingness to comply with the County's conditions, community involvement, and contributions to the tax base. She also pointed to this site's close proximity to a new County fire station and to existing bus service.

- Floyd Palmer, a resident of 912 Dabbs House Road in the Varina District, highlighted Wawa's job opportunities, college scholarship support, community involvement, and competitive prices.
- Sherita Bryant, a resident of the Micheltree subdivision in the Fairfield District, noted Wawa's competitive fuel prices and contributions to the tax base and also noted the convenience of this site to many Henrico and Hanover residents.
- Willard Mack, a resident of 4121 Mylan Road in the Fairfield District, spoke to Wawa's competitive gasoline pricing, safe and clean conditions, and well-lighted facilities and to this site's convenient location.
- Reverend Marcus Martin, a resident of the Dominion Townes community in the Fairfield District, commented on this site's convenient location and Wawa's competitive gasoline pricing.
- Jennifer Sibley, a resident of the Micheltree subdivision in the Fairfield District, said that approving a Wawa at this location would be a progressive move for this community.
- Kenny Ragland, a resident of the Fairfield District, emphasized Wawa's reasonably priced gasoline, healthy food choices, and amenities and also emphasized this site's convenient location.
- Michael Greene, a resident of the Huntwood subdivision in the Varina District, referred to Wawa's competitive pricing and the current absence of safe 24-hour facilities in the vicinity of the proposed development.
- Samuel Henderson, Sr., a resident of the Varina District, discussed the benefit to the neighborhood of having of having a well-lighted 24-hour Wawa store nearby and complemented the company for its contributions to the education of children.

Mr. Thornton offered his perspective and observations pertaining to this case. He pointed out that there was a groundswell of citizens supporting this request. Mr. Thornton also expressed concern about the level of intervention by state legislators in the case. He referred to changes in lifestyles and demographics that are occurring in Henrico County and the Fairfield District and concluded that now is the time to be more flexible in regards to the County's previously stipulated policy limiting 24-hour operations in this corridor, which continues to serve as a gateway.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board did not follow the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. This permit shall only apply to the 24-hour operation of a Wawa convenience store with fuel sales on a parcel currently identified as GPIN 807-730-9116, and it shall not be transferable to any other operator or owner.
2. Development of the convenience store shall be in general conformance with the architectural appearance shown on the elevations entitled "Proposed Wawa," prepared by LMA Architects LLC and contained in the case file, as determined at the time of Plan of Development.
3. The installation of pay phones on site shall be prohibited.
4. Any outside speakers and/or sound system shall comply with the following standards:
 - a) Sound systems shall be equipped with controls that permit full and complete volume control;
 - b) Sound(s) emitted from the system shall not be audible beyond a distance of one hundred (100) feet measured from the source;
 - c) Any music being played over any outside speaker system shall be prohibited from 12:00 midnight until 6:00 a.m.
5. Prior to the issuance of a certificate of occupancy, the applicant shall submit a security plan to the Director of Planning and the Chief of Police for review and approval. The security plan shall contain details regarding the standard operating procedures pertaining to employees, facility security, security personnel, crime prevention, and fire prevention. Prior to the issuance of a certificate of occupancy, the applicant and the Crime Prevention Unit of the Division of Police shall conduct a security survey of the property and store operations. The owner/occupant of the Wawa shall implement security measures affecting the property as described in the approved security plan.
6. The owner or operator shall be responsible for the installation, operation, and maintenance of exterior security camera(s) and video system of professional grade and quality, and rated for the exterior surveillance of retail operations. This security system shall at a minimum include:

- a) Exterior surveillance cameras shall monitor all entrance(s), fueling area(s), parking area(s), delivery area(s), and other areas determined necessary by the Crime Prevention Unit of the Division of Police. Such security cameras shall provide clear imagery of the establishment's patrons and their vehicles.
 - b) Recordings of all activities under surveillance shall be preserved for a period of four (4) months by the applicant or owner/operator. Authorized representatives of the Henrico County Division of Police shall have full and complete access to all recordings upon request.
7. Store windows shall not be tinted or obscured by advertisements, posters, blinds, and/or visual obstructions that inhibit or hinder exterior surveillance. The installation and use of light blocking devices during daylight hours shall be permissible if approved by the Crime Prevention Unit of the Division of Police.
8. The owner or operator shall provide adequate lighting for the entrances, exits, and parking areas serving the use or location. "Adequate lighting" means lighting sufficient for clear, visual and security camera surveillance. Parking lot lighting shall not exceed twenty (20) feet in height, as measured from the grade of the lighting standard, except as otherwise permitted at the time of Plan of Development. In addition, lighting shall be directed to minimize glare on public roads and adjacent properties. Direct embedded light poles and standards shall be prohibited. Any lighting over any fuel pumps shall be recessed, flat lens fixtures.
9. The twenty-five (25) foot landscaped buffer areas required per C-29C-07 shall at a minimum contain the following:
- a) An average of four trees for each 100 feet of road frontage, with the exception of driveways. Such trees shall be evenly spaced along the right-of-way frontage, located within ten feet of the edge of roadway pavement, and placed between the edge of roadway pavement and sidewalk if sidewalks are constructed parallel to the roadway. This requirement may be satisfied if such trees are located within the right-of-way instead of the landscaped buffer areas. Such trees shall be regularly trimmed so that the bottom six to eight feet of the tree trunk remains clear of branches and vegetation.
 - b) A continuous line of evergreen shrubbery planted along the entire length of the landscaped buffer areas not more than ten feet behind the trees along the right-of-way frontage. The

shrubbery must be at least two feet high when planted and shall be regularly trimmed for appearance and height not to exceed 3½ feet.

- c) Vegetation planted in the landscaped buffer areas shall be of a type and/or positioned so as to not interfere with overhead or underground utility lines when fully grown.
 - d) Landscaped buffer areas shall be irrigated and properly maintained.
 - e) Landscaped buffer areas shall adhere to all sight distance requirements as determined by the Department of Public Works.
 - f) All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed and replaced during the normal planting season.
10. A landscaping and lighting plan shall be filed at the time of Plan of Development.
 11. The site shall be limited to two (2) detached signs that will be monument-style signs not to exceed eight (8) feet in height and shall contain materials that are compatible with the exterior materials on the building. No pole signs or inflatable or other attention-getting devices shall be permitted.
 12. All heating and air conditioning and mechanical equipment shall be screened from public view at the ground level in a manner approved at the time of Plan of Development.
 13. Dumpsters, trash receptacles, not including convenience cans and recycling receptacles, and compactors shall be screened from public view with masonry enclosures which complement the architectural design of the building as approved at the time of Plan of Development.
 14. Convenience cans and/or recycling receptacles shall be within or part of a decorative container and shall be properly serviced to control litter generated by this use.
 15. No dumpster service or parking lot cleaning shall take place between the hours of 12:00 midnight and 6:00 a.m. In addition, the parking lot shall be cleaned of trash and debris at least twice a week.

16. Except for ice coolers, no merchandise shall be displayed or stored outside.
17. Overnight parking shall not be permitted. No idling of delivery trucks shall be permitted between the hours of 12:00 midnight and 6:00 a.m.
18. The owner or operator shall not permit loitering on the premises during hours of operation.
19. Should evidence (i.e. police calls to the premises, complaints from other businesses, criminal assaults, etc.) or registered complaints (i.e. increased public nuisance, loitering, excessive noise, etc.) indicate that 24-hour exterior operation is having adverse effects on the area, the Board of Supervisors may hold a public hearing to consider revoking the PUP, amending all or some conditions, or adding new conditions.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

107-13
PUP2013-
00006
Three Chopt

Sprint: Request for a Provisional Use Permit under Sections 24-95(a)(3), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to replace an existing light pole with a 124' high monopole-style telecommunications tower and related equipment, on part of Parcel 743-770-4669, located approximately 750' northwest of the intersection of Twin Hickory Lake Drive and Twin Hickory Road (Deep Run High School).

Ms. Moore responded to questions from the Board. Mr. Rapisarda responded to a question from Mrs. O'Bannon.

No one from the public spoke in opposition to this case.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item subject to the following conditions:

1. If the use of the tower for communication purposes is discontinued for 180 days, the antennas and all related structures shall be removed from the site within ninety (90) days. Within ten (10) business days after written request by the County, the owner of the antennas and equipment shall provide the County with written confirmation of the status of the facility, the number of and identity of users, available

co-location space and such additional information as may be reasonably requested.

2. *Application for a building permit to install the light pole replacement/telecommunication tower must be made within one year after the Provisional Use Permit is granted by the Board of Supervisors, unless an extension of time is granted by the Director of Planning upon a written request by the applicant.*
3. The applicant shall obtain approval from the Planning Commission should the FAA require the addition of standard obstruction marking and lighting (i.e. red lighting and orange and white striping) to the light pole/tower. Any changes to the proposed galvanized finish of the light pole/tower shall be submitted to the Director of Planning for approval.
4. When site construction is initiated as a result of this Provisional Use Permit, the applicant shall complete requirements prescribed by Chapter 10 of the Henrico County Code. In particular, land disturbance of more than 2,500 square feet will require that construction plans include a detailed drainage and erosion control plan prepared by a professional engineer certified in the State of Virginia. Ten (10) sets of the construction plans shall be submitted to the Department of Public Works for approval.
5. If ownership of the lease is transferred to another provider, the new owner shall submit a Transfer of Provisional Use Permit.
6. The height of the light pole/tower and any attached equipment shall not exceed 124 feet.
7. This permit shall apply only to the 247± square foot lease area identified on Exhibit C (see case file). Ground equipment shall be located within an enclosed and secure building of the type shown on Exhibit E (see case file).
8. Low-profile "flush mounted" antennas or a similar style of equipment as approved by the Director of Planning to reduce the visual profile of equipment shall be installed on the light pole/tower.
9. The co-location of additional users, as technically feasible and in accordance with the Lease Agreement with the County School Board shall be allowed at this site.
10. Prior to the co-location of any carrier's antennas or addition of equipment lease space, a revised site plan and equipment placement details shall be submitted to the Planning Department for approval.

11. To maintain visual and sound buffering, a supplemental landscaping plan may be required by the Director of Planning. The Director of Planning may waive the enforcement of this condition if it is deemed unnecessary.
12. Any UHF, VHF or other type of receivers/transmitters that would interfere with the County's Division of Police emergency communications are prohibited from this pole/tower.
13. A UV resistant, vinyl coated polyester shade density screen or equivalent shall be submitted to the Director of Planning and Henrico County Public Schools for approval and installed and maintained around the security chain link fence. The density and color shall match existing screening and dimensions. Installation shall be in accordance with manufacturer's specifications. If the shade screen is found to be in need of maintenance or replacement, the tower owner shall repair or replace the screen within 30 days from being notified.
14. Telecommunication cables shall be prohibited on the exterior of the light pole/tower.
15. Any future owner of the communication facility shall abide by all conditions approved with this request.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

108-13
REZ2013-
00006
Fairfield

5801 Lakeside Avenue LLC: Request to amend proffered conditions accepted with Rezoning Case C-30C-92 on Parcel 782-746-0342 located at the northeast intersection of Lakeside Avenue (State Route 161) and Forest Street. The applicant proposes to amend proffers related to uses and hours of operation. The applicant proposes a beauty salon.

No one from the public spoke in opposition to this case.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Except as amended hereby, all proffers accepted with Case C-30C-92 shall remain in full force and effect.

1. The property may only be used for office purposes except for the operation of a beauty salon and the sale of related accessory products as regulated in the B-1 District.
2. The hours of operation shall be limited to those required under the B-1 District.

The vote of the Board was as follows:

Yes: Kaechele, O'Bannon, Glover, Nelson, Thornton

No: None

PUBLIC HEARINGS - OTHER ITEMS

109-13 Resolution - Signatory Authority - Quitclaim of Portion of Utility Easement - Monument Square - Brookland District.

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

110-13 Resolution - Signatory Authority - Conveyance of Real Estate - 1931 Mill Road - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC COMMENTS

William Spencer, a resident of the Three Chopt District, offered prayers for the Board, complimented the County's government and citizens, and reflected on local history.

Bernice B. Newell, a resident of 1800 N. Washington Street in the Varina District, expressed concerns pertaining to recent changes to the County's real estate tax relief program for senior citizens.

Mark Hile, a resident of Bexhill Road in the Tuckahoe District, reviewed responses from the Board to questions recently posed by the Henrico County Tea Party. He asked for additional information pertaining to the County's Summer Blast and Teen Scene camps, Belmont Golf Course, food budget for the Board, and emergency medical services. Mr. Hile also shared his point of view regarding the Board's handling of the County budget. He responded to a

question from Mr. Kaechele. Mr. Thornton and Mr. Kaechele expressed appreciation to Mr. Hile for his comments and the manner in which they were presented.

GENERAL AGENDA

111-13 Resolution - Signatory Authority - Lease - Commonwealth of Virginia - Virginia Department of Health Clinic - 1400 N. Laburnum Avenue - Fairfield District.

Jon Tracy, Director of Real Property, responded to a question from Mr. Kaechele. In response to a question from Mrs. O'Bannon, Mr. Vithoukas noted for the public record that construction of this building is a local responsibility.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

112-13 Resolution - North Gayton Road Extension Project - Hilton R. Davis, Jr. - Three Chopt District.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

113-13 Resolution - Award of Construction Contract - Varina Recreation Area - Football Field Seating & Press Box - Varina District.

Neil Luther, Director of Recreation and Parks, responded to a question from Mr. Nelson.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item - see attached resolution.

114-13 Resolution - Authorizing the Engagement of Williams Mullen - Cobbs Creek Reservoir Project.

Mr. Rapisarda responded to a question from Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

115-13 Resolution - Award of Contract - Professional Engineering Services - Strawberry Hill Sewer Pumping Station Capacity Improvements - Fairfield District.

Art Petrini, Director of Public Utilities, responded to questions from Mrs. O'Bannon.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.


116-13 Resolution - Award of Contract - Professional Engineering Services - Strawberry Hill Subbasin (SH-02B) Sewer Rehabilitation - Brookland and Fairfield Districts.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

117-13 Resolution - Acceptance of Roads.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 9:30 p.m.


Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

SAFE BOATING WEEK

May 18 - 24, 2013

WHEREAS, many Henrico residents choose recreational boating as a way to relax with their families and friends; and

WHEREAS, opportunities for on-the-water activities grow each year; and

WHEREAS, with this growth comes additional risk and responsibility; and

WHEREAS, more than 5,000 of the approximately 240,000 boats currently registered in the Commonwealth of Virginia are owned by residents of the County of Henrico; and

WHEREAS, the use of kayaks and other self-propelled watercraft not required to be registered is increasing rapidly; and

WHEREAS, additional boaters from outside the County visit our waters each boating season; and

WHEREAS, it is important that both novice and experienced boaters practice safe boating habits, maintain essential safety equipment, and wear a life jacket; and

WHEREAS, the law requires that a wearable life jacket be carried for each person on board all boats; and

WHEREAS, the life jackets of today are more comfortable, attractive, and wearable than the styles of the past; and

WHEREAS, the theme for the North American Safe Boating Campaign, "Wear It!", acknowledges that many lives are saved by the use of life jackets; and

WHEREAS, boating safety education classes and complimentary vessel safety checks are readily available throughout the year from the United States Coast Guard Auxiliary.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 18 - 24, 2013, as Safe Boating Week and urges all Henrico boaters to take a boating safety course, wear their life jackets, have their boats checked for other safety equipment, and practice safe boating.



David A. Kaechele

David A. Kaechele, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
May 14, 2013

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

OLDER AMERICANS MONTH

May 2013

WHEREAS, Henrico County's growing population of citizens aged 60 and older now comprises 15 percent of all County residents and more than 48,000 persons; and

WHEREAS, the County's Department of Social Services, the Senior Center of Greater Richmond, and Senior Connections, The Capital Area Agency on Aging, have long-established partnerships that share resources to maximize services in support of older adults, individuals with disabilities, and caregivers; and

WHEREAS, the U.S. Administration on Aging has designated May as a time for public recognition of older Americans, and the national theme for this year's Older Americans Month, *Unleash the Power of Age*, highlights the importance of older adults sharing their experience, wisdom, knowledge, and understanding with other generations; and

WHEREAS, our Department of Social Services, through its collaboration with county partners in such areas as law enforcement, fire, building inspections, community revitalization, and mental health, seeks to protect and educate older adults and their caregivers by helping them locate community resources that will enhance their quality of life in later years; and

WHEREAS, this year's Older Americans Month celebration continues the tradition of recognizing the value that older adults bring to our community in many ways, both seen and all too often unseen, and acknowledging the support these residents receive from the Department of Social Services, Senior Connections, and community-based groups, organizations, and faith institutions; and

WHEREAS, Henrico's older adults play an effective and indispensable role in transferring the fruits of knowledge and experience, as well as an understanding of the history of our community, through civic engagement, volunteerism, and social interaction with children, youth, and adults from other generations; and

WHEREAS, Senior Connections and the United Way of Greater Richmond and Petersburg are leading regional Age Wave Planning efforts in Planning District 15 to accentuate the value of public and family life and give foresight to opportunities for multigenerational interactions that will enrich the lives of the old and the young alike throughout the County of Henrico and our region; and

WHEREAS, recognizing older citizens and their contributions will help us achieve stronger and more meaningful connections with each other, while creating more viable, vibrant, and livable communities for all.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 2013 as Older Americans Month and encourages every citizen to take time to engage, interact, and connect with our treasured older neighbors.



David A. Kaechele
David A. Kaechele, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
May 14, 2013

COMMONWEALTH OF VIRGINIA
COUNTY OF HENRICO

John A. Vithoukas
County Manager

April 30, 2013

The Honorable David A. Kaechele
Chairman
Board of Supervisors
County of Henrico
Virginia

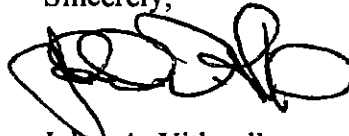
Dear Mr. Kaechele:

On March 11, 2008, the Board of Supervisors created a finance board (the "Finance Board") as provided by Section 15.2-1547 of the Code of Virginia to serve as trustee of funds designated by the County to be held, accumulated, and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits (OPEB). I have been a member of the Finance Board since its inception, first in my capacity as Director of Finance and subsequently as a citizen member.

In light of the recent transitions in the positions of County Manager and Deputy County Manager for Administration, I believe it is appropriate that I hereby resign from the Finance Board and that Mr. Casey be appointed by the Board of Supervisors to fill my unexpired term. If there is no objection, we will prepare resolutions for your May 14, 2013, meeting for the Board of Supervisors to accept my resignation from the Finance Board and appoint Joe Casey as my replacement.

Should you have any questions or concerns regarding this matter, please let me know.

Sincerely,



John A. Vithoukas
County Manager

cc: The Honorable Board of Supervisors



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **104-13**

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – Finance Board

For Clerk's Use Only: MAY 14 2013 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, by ordinance adopted March 11, 2008, the Board of Supervisors created a finance board (the "Finance Board") as provided by Section 15.2-1547 of the Code of Virginia to serve as trustee of funds designated by the County to be held, accumulated, and invested by the Finance Board for the purpose of funding Other Post-Employment Benefits; and

WHEREAS, there is a vacancy on the Finance Board for a citizen member created by the resignation of John A. Vitoulkas.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints Joseph P. Casey to the Finance Board as a citizen member to fill an unexpired term ending May 8, 2014, or thereafter, when his successor shall have been appointed and qualified.

By Agency Head _____ By County Manager [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified: _____
 A Copy Teste: _____
 Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 105-13

Page No. 1 of 1

Agenda Title: RESOLUTION - Nomination of Member - Local Emergency Planning Committee

For Clerk's Use Only: Date: MAY 14 2013 <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION	YES NO OTHER
	Moved by (1) <u>Thornton</u> Seconded by (1) <u>Cloner</u> (2) _____ (2) _____ REMARKS: A P P R O V E D	Glover, R. <input checked="" type="checkbox"/> _____ Kaechele, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, nominates the following person for appointment to the Local Emergency Planning Committee for a term expiring December 31, 2014, or thereafter, when his successor shall have been appointed and qualified:

Community Representative

James R. Harris, Sr., Fairfield District

By Agency Head _____ *[Signature]* By County Manager _____ *[Signature]*

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

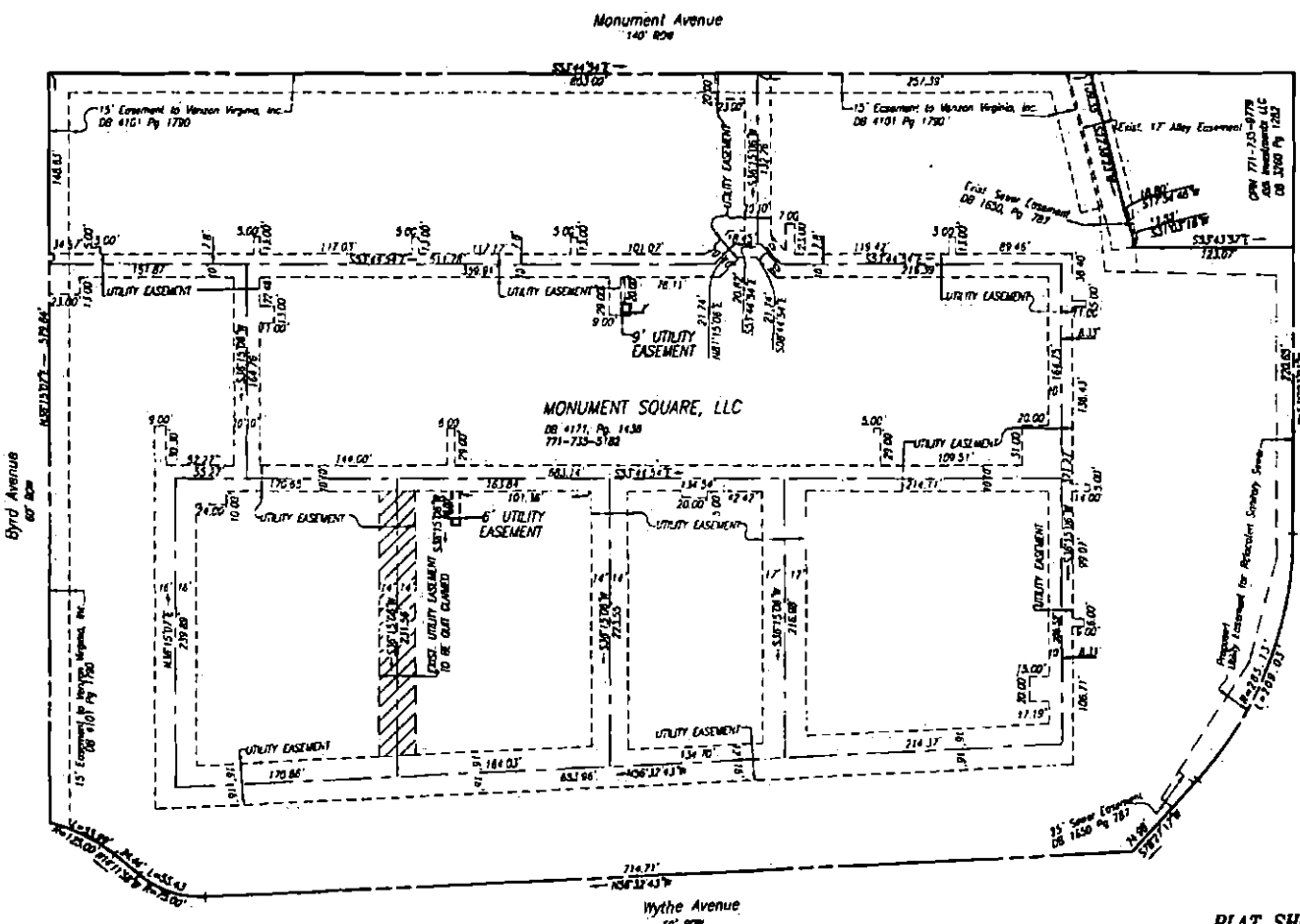


EXHIBIT "A"

APPROPRIATE FOR
LOCATION
AND TITLE

BY: [Signature]
DATE: 8/17/11

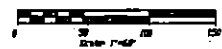
BY: [Signature]
DATE: 8/17/11

BY: [Signature]
DATE: 8/17/11

**PLAT SHOWING 6' & 9' UTILITY EASEMENTS
CROSSING THE PROPERTY OF MONUMENT
SQUARE, LLC IN THE BROOKLAND DISTRICT
OF HENRICO COUNTY, VIRGINIA**

SCALE: 1" = 60' AUGUST 30, 2011

ALL EASEMENTS LABELED AS "UTILITY EASEMENT" ARE EXISTING
RECORDED IN D.B. 4377, PG. 943



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 110-13

Page No.

2 of 2

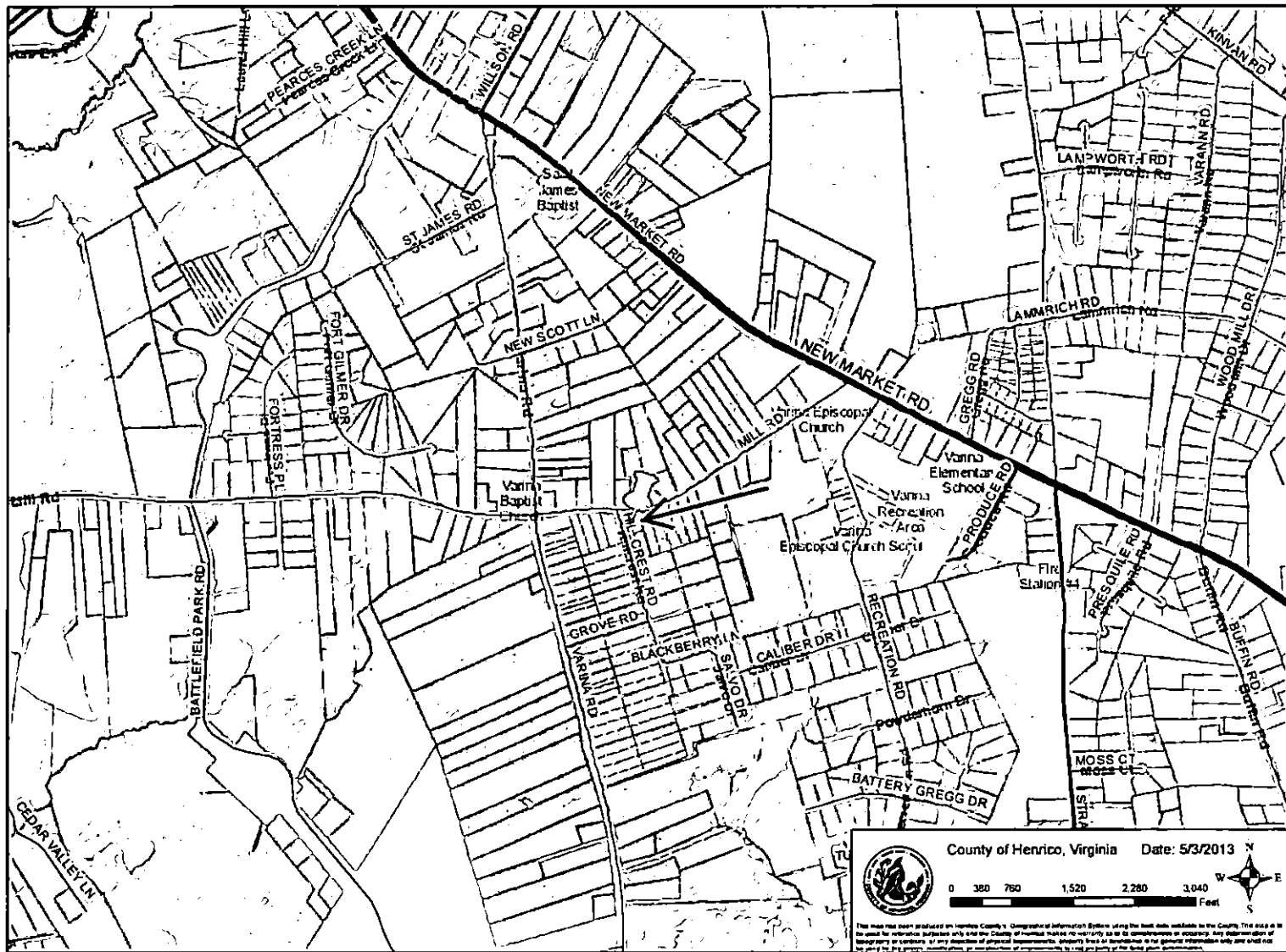
Agenda Title: RESOLUTION — Signatory Authority — Conveyance of Real Estate —
1931 Mill Road — Varina District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the property is declared surplus to the needs of the County and the County Manager is hereby authorized to execute an agreement, in a form approved by the County Attorney, for the sale of the property to Larry E. Whittington and Amelia M. Whittington for \$180,000.

BE IT FURTHER RESOLVED that the Chairman and Clerk are authorized to execute a deed of special warranty, in a form approved by the County Attorney, conveying the County's interest in the property to Larry E. and Amelia M. Whittington.

Comments: The Directors of Mental Health and Developmental Services, Real Property and General Services recommend the approval of this Board paper; the County Manager concurs.

Vicinity Map - 1931 Mill Road





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **111-13**

Page No.

1 of 1

Agenda Title:

RESOLUTION – Signatory Authority – Lease – Commonwealth of Virginia – Virginia Department of Health Clinic – 1400 N. Laburnum Avenue – Fairfield District

For Clerk's Use Only: MAY 14 2013 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Thornton</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, H.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, H.	✓			Kaechele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Glover, H.	✓																									
Kaechele, D.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

WHEREAS, the County has leased office space located in the Glen Echo Office Building at 3809 Nine Mile Road to the Commonwealth of Virginia since 1982 for operation of a public health clinic by the Virginia Department of Health ("VDH"); and,

WHEREAS, on May 26, 2011, the parties agreed to a sublease under which VDH temporarily relocated its clinic into approximately 9,600 gross sq. ft. of office and clinic space in modular facilities beginning July 1, 2011 and automatically terminating August 31, 2014; and,

WHEREAS, on October 24, 2012, the parties amended the sublease so that either party could terminate the sublease upon 30 days written notice; and,

WHEREAS, the parties have agreed to terminate the sublease and enter into a new lease for operation of a public health clinic upon the County's completion of a one-story 13,248 sq. ft. building with parking on County-owned property located at 1400 N. Laburnum Avenue (the "Lease Premises"); and,

WHEREAS, the lease will have a term of 20 years beginning September 1, 2014 and an initial monthly rental charge of \$14,533.33 consisting of base rent of \$9.67 per square foot and operating and maintenance costs of \$6.33 per square foot; and,

WHEREAS, the monthly rental charge will increase each year thereafter with a 3% increase in operating and maintenance costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease, in a form approved by the County Attorney, with the Commonwealth of Virginia, Department of General Services, for a public health clinic to be operated by VDH for a 20-year term beginning September 1, 2014 and ending August 31, 2034 at an initial monthly rent of \$14, 533.33.

Comments: This lease is subject to annual appropriations by the Virginia General Assembly and by the Board of Supervisors and the availability of applicable federal funding. The Directors of Health, General Services and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing: Yellow to: Real Property Certified: _____
 Copy to: _____ A Copy Tests: _____ Clerk, Board of Supervisors
 Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **112-13**
Page No. 1 of 2

Agenda Title: **RESOLUTION — North Gayton Road Extension Project — Hilton R. Davis, Jr. — Three Chopt District**

For Clerk's Use Only: Date: MAY 14 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R..</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>O'Bnnnon, P.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td align="center">—</td> <td align="center">—</td> </tr> </table>		YES	NO	OTHER	Glover, R..	✓	—	—	Kaechele, D.	✓	—	—	Nelson, T.	✓	—	—	O'Bnnnon, P.	✓	—	—	Thornton, F.	✓	—	—
	YES	NO	OTHER																							
Glover, R..	✓	—	—																							
Kaechele, D.	✓	—	—																							
Nelson, T.	✓	—	—																							
O'Bnnnon, P.	✓	—	—																							
Thornton, F.	✓	—	—																							

WHEREAS, on September 14, 2010, based upon road plans and an acquisition plat prepared for the North Gayton Road Extension Project, the Board of Supervisors approved a resolution directing the County Manager to take the necessary steps to acquire rights-of-way containing 23,573 sq. ft., permanent slope and drainage easements containing 13,959 sq. ft., temporary construction easements containing 766 sq. ft., and a permanent easement for Virginia Electric and Power Company, a Virginia public service corporation, doing business as Dominion Virginia Power, containing 10,579.67 sq. ft., (collectively, the "Rights-of-Way and Easements") across the property owned by Hilton R. Davis, Jr. (the "Owner") and identified as Tax Map Parcel 739-770-1325 in the Three Chopt District for the Project; and,

WHEREAS, the Board subsequently initiated condemnation proceedings based upon the road plans and acquisition plat; and,

WHEREAS, County staff has learned of errors in the road plans and acquisition plat that were filed with the Certificate of Take in the Clerk's Office of the Circuit Court of Henrico County; and,

WHEREAS, these errors included a calculation error of 102 sq. ft. in the measured area of the permanent slope and drainage easements as well as the failure to label a 4,409 sq. ft. portion of a permanent slope and drainage easement as a permanent slope, drainage and guardrail easement; and,

WHEREAS, the road plans and acquisition plat filed with the certificate of take correctly showed the outer boundaries of the easements taken by the County; and,

By Agency Head *Hilton R. Davis, Jr.* By County Manager *[Signature]*

Routing:
Yellow to: *Real Property*
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **112-13**
Page no. 2 of 2

Agenda Title: RESOLUTION — North Gayton Road Extension Project — Hilton R. Davis, Jr. — Three Chopt District

WHEREAS, the County's appraiser has determined that, taking both errors into account, the Owner is entitled to additional compensation of \$218; and,

WHEREAS, County staff has offered this additional compensation to the Owner, but the Owner has rejected this offer.

NOW, THEREFORE, BE IT RESOLVED that the County Attorney is authorized to file in the Clerk's Office of the Circuit Court an amended certificate of take signed by the Chairman and Clerk of the Board and an amended petition for condemnation, and to deposit with the Clerk the additional compensation of \$218, for total compensation to the Owner of \$94,784.

Comments: The Directors of Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 113-13

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Varina
Recreation Area - Football Field Seating & Press Box — Varina
District**

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Recreation & Parks project budget. The Directors of Recreation & Parks and General Services recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **115-13**

Page No. 1 of 2

**Agenda Title: Resolution — Award of Contract — Professional Engineering Services — Strawberry Hill
Sewer Pumping Station Capacity Improvements — Fairfield District**

For Clerk's Use Only:

Date: MAY 14 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Chomtra</u> Seconded by (1) <u>Oliver</u> (2) _____ (2) _____ REMARKS: APPROVED	YES NO OTHER Glover, R. <input checked="" type="checkbox"/> _____ Kacchela, D. <input checked="" type="checkbox"/> _____ Nelson, T. <input checked="" type="checkbox"/> _____ O'Bannon, P. <input checked="" type="checkbox"/> _____ Thornton, F. <input checked="" type="checkbox"/> _____
--	--	--

WHEREAS, on December 7, 2012, four proposals were received in response to RFP #12-9343-11CS for Engineering Services, Strawberry Hill Sewer Pumping Station Capacity Improvements; and

WHEREAS, based upon review and evaluation of the written proposals, the Selection Committee interviewed the following firms:

**Greeley and Hansen LLC
Whitman, Requardt and Associates LLC**

WHEREAS, the Selection Committee selected Greeley and Hansen LLC as the top-ranked firm and negotiated a contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide comprehensive engineering design and construction administration services to complete the Strawberry Hill Sewer Pumping Station Capacity Improvements project is awarded to Greeley and Hansen LLC in accordance with RFP #12-9343-11CS dated November 9, 2012, the Greeley and Hansen LLC proposal dated December 7, 2012, and the final negotiated pricing dated March 26, 2013 in the amount of \$740,848.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

For By Agency Head W. M. Mason, Jr. By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 115-13

Page No. 2 of 2

**Agenda Title: Resolution — Award of Contract — Professional Engineering Services — Strawberry Hill
Sewer Pumping Station Capacity Improvements — Fairfield District**

3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: Funding to support the project is available within the Water and Sewer Revenue Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 116-13
Page No. 1 of 2

**Agenda Title: Resolution — Award of Contract — Professional Engineering Services —
Strawberry Hill Subbasin (SH-02B) Sewer Rehabilitation — Brookland and
Fairfield Districts**

<p>For Clerk's Use Only:</p> <p>Date: MAY 14 2013</p> <p><input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p>	<p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Cline</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____</p> <p>REMARKS: APPROVED</p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, on October 12, 2012, seven proposals were received in response to RFP #12-9314-8CS for Engineering Services, Strawberry Hill Subbasin (SH-02B) Sewer Rehabilitation; and

WHEREAS, based upon review and evaluation of the written proposals, the Selection Committee interviewed the following firms:

**URS Corporation
Hazen and Sawyer, P.C.
O'Brien & Gere**

WHEREAS, the Selection Committee selected URS Corporation as the top-ranked firm and negotiated a contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract to provide comprehensive engineering design and construction administration services to complete the Strawberry Hill Subbasin (SH-02B) Sewer Rehabilitation project is awarded to URS Corporation in accordance with RFP #12-9314-8CS dated August 30, 2012 and the URS Corporation proposal dated January 21, 2013, in the amount of \$669,864.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head Arthur O. Petreni By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **116-13**

Page No. 2 of 2

**Agenda Title: Resolution — Award of Contract — Professional Engineering Services —
Strawberry Hill Subbasin (SH-02B) Sewer Rehabilitation — Brookland and Fairfield
Districts**

3. The County Manager, or the Director of General Services as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

Comment: Funding to support the project is available within the Water and Sewer Revenue Fund. The Directors of Public Utilities and General Services recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **117-13**
Page No. 1 of 1

Agenda Title: Resolution – Acceptance of Roads

For Clerk's Use Only: Date: MAY 14 2013 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: APPROVED	<table style="width:100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> <td style="text-align: center;">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Kaechele, D.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table>		YES	NO	OTHER	Glover, R.	✓	_____	_____	Kaechele, D.	✓	_____	_____	Nelson, T.	✓	_____	_____	O'Bannon, P.	✓	_____	_____	Thornton, F.	✓	_____	_____
	YES	NO	OTHER																							
Glover, R.	✓	_____	_____																							
Kaechele, D.	✓	_____	_____																							
Nelson, T.	✓	_____	_____																							
O'Bannon, P.	✓	_____	_____																							
Thornton, F.	✓	_____	_____																							

BE IT RESOLVED by the Board of Supervisors that the following named and described sections of roads are accepted into the County road system for maintenance.

Cole Run - Fairfield District

Everson Terrace from Cole Boulevard to 0.06 Mi. N. of Cole Boulevard	0.06 Mi.
Total Miles	0.06 Mi.

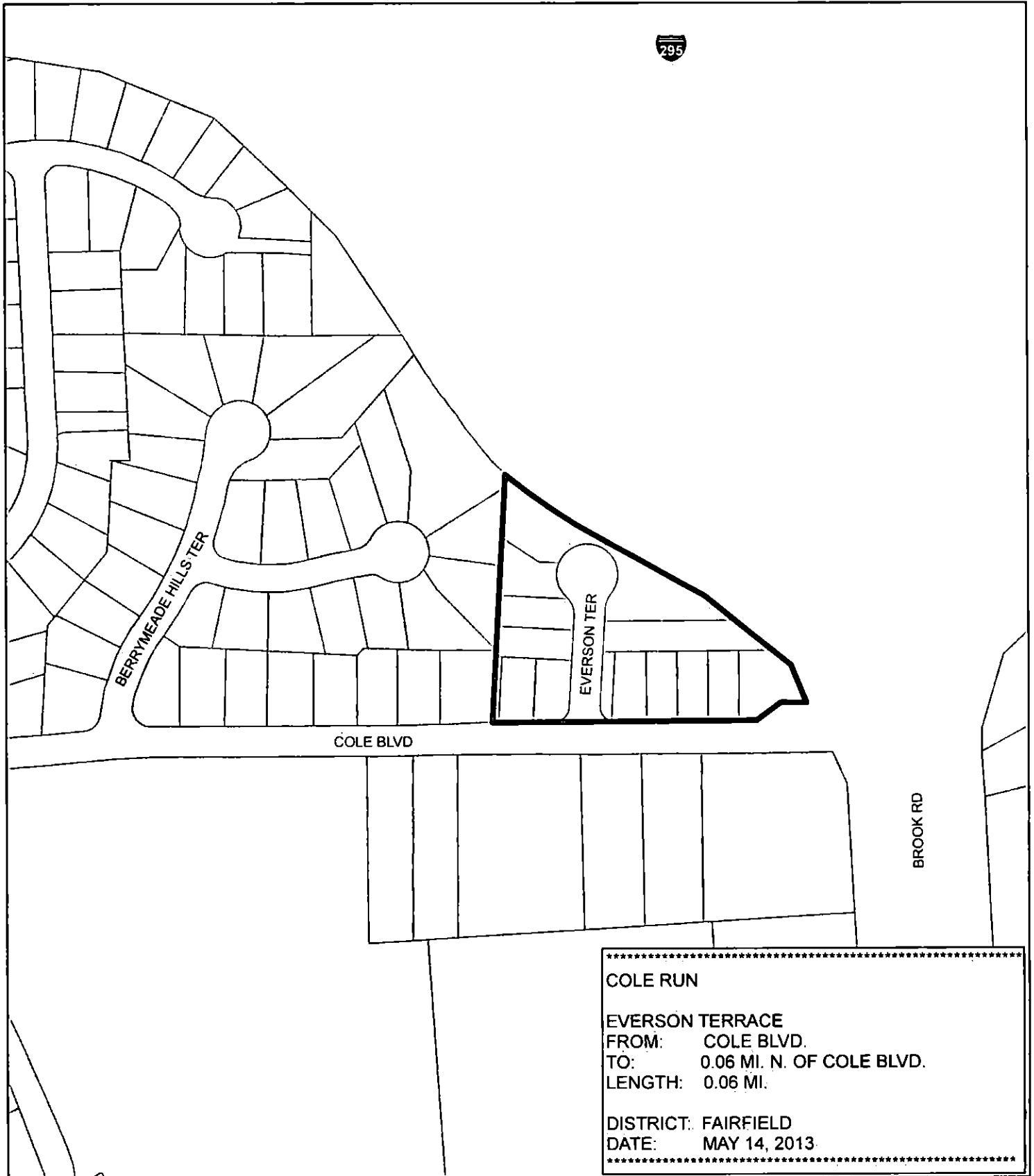
White Oak Technology Park – Varina District

White Oak Creek Drive from Technology Boulevard to 0.50 Mi. N. of Technology Boulevard	0.50 Mi.
Total Miles	0.50 Mi.

By Agency Head <u></u>	By County Manager <u></u>
Routing:	Certified:
Yellow to: _____	A Copy Tests: _____
Copy to: _____	Clerk, Board of Supervisors
	Date: _____



COLE RUN



COLE RUN
EVERSON TERRACE
FROM: COLE BLVD.
TO: 0.06 MI. N. OF COLE BLVD.
LENGTH: 0.06 MI.
DISTRICT: FAIRFIELD
DATE: MAY 14, 2013



WHITE OAK TECHNOLOGY PARK

