

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
April 8, 2014

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 8, 2014, at 6:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Patricia S. O'Bannon, Chairman, Tuckahoe District  
Frank J. Thornton, Vice Chairman, Fairfield District  
Richard W. Glover, Brookland District  
David A. Kaechele, Three Chopt District  
Tyrone E. Nelson, Varina District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Joseph P. Casey, Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mrs. O'Bannon called the meeting to order at 6:04 p.m.

Mrs. O'Bannon led recitation of the Pledge of Allegiance and a moment of silent prayer.

**PUBLIC HEARING**

96-14 Resolution - Adoption of Operating and Capital Annual Fiscal Plans For Fiscal Year 2014-15 and Allocation of Car Tax Relief for Tax Year 2014.

Mr. Vithoukas recognized the efforts of the County's general government and schools staff in working diligently for months on the annual fiscal plan he was presenting. He noted the Office of Management and Budget had placed copies of the proposed Fiscal Year (FY) 2014-15 budget and the smaller *Budget in Brief* document on the back table of the Board Room for citizens attending the meeting. After providing background information on the timeline and process for preparing this budget, Mr. Vithoukas pointed out this Board may be the only board in Virginia and one of the few in the nation to perform a department-by-department, line-by-line

review of the budget and public expenditures. He reminded the Board any action on the budget should be deferred until April 22 in accordance with state law and after all tax rate public hearings have been completed.

Mr. Vithoukas narrated a slide presentation on the County's FY 2014-15 annual fiscal plan. During his presentation, Mr. Vithoukas reviewed the chief objectives of the FY 15 budget, its investment in essential services, how this budget reestablishes fiscal structure by reducing the use of one-time funding, and examples of countywide cost reductions to allow the accomplishment of budgetary goals amidst an increasing demand for services. In summary, Mr. Vithoukas noted every dollar has been strategically budgeted to sustain the high quality of the County's core services and the budget reestablishes fiscal structure and allocates funds to the core areas of local government, rewards the County's hard-working employees with a performance-based raise, and maintains the County's forward-looking approach to budgeting.

Mrs. O'Bannon thanked Mr. Vithoukas and County staff for working hard to look at cost efficiencies and complying with new Chesapeake Bay regulations without proposing a real estate tax increase or stormwater utility tax. Mr. Vithoukas elaborated on the County's holistic and measured approach for addressing these regulations one year at a time without imposing a stormwater tax. In response to a question from Mrs. O'Bannon, Mr. Vithoukas clarified how the State Code requires the County to advertise an "effective tax rate increase" in the local newspaper when there is growth in its real estate reassessments. Mr. Thornton commented that the Board's critical scrutiny of each department's budget is very helpful to Henrico citizens and is an extra step the Board takes to be a good steward of public funds. Mr. Vithoukas pointed out the County's real estate tax rate has not been raised in 36 years because of this approach by the Board. Mr. Vithoukas elaborated on a remark by Mr. Kaechele that the Board has cut the real estate tax rate five times since 1979. Mr. Kaechele said it is appropriate that all of the new revenue increase is going to support the schools. Mr. Vithoukas pointed out 70 percent of the new revenue allocated for schools has come from local revenue sources. Mr. Kaechele also congratulated all of the department heads and employees for doing more work with less people to make this budget work.

The following speakers who were preregistered addressed the Board during the advertised public hearing on this item:

- Sierra Smith, a resident of the Varina District and consumer representative of Parents for Community Based Services, thanked the Board for its continued contribution to Mental Health & Developmental Services' Day Support Services program.
- Jason Young, Executive Director of Community Brain Injury Services, a non-profit organization that operates The Mill House, thanked the County for its ongoing financial support and reviewed the challenges survivors of brain injury face in trying to find appropriate community-based services.

The following speakers who were not preregistered addressed the Board during this hearing:

- Jennifer Andrews, a Henrico resident and public school teacher, thanked Mr. Vithoukias for including a mid-year raise for County employees in the proposed budget.
- Jane Kelley, a Tuckahoe District resident and public school teacher, asked the Board to approve the proposed raise for County employees. She elaborated on the economic and professional demands placed upon Henrico teachers.
- Rachel T. Loria, Vice President of Driven (Determined Richmond Residents Insisting on Vehicle Equality Now), expressed concerns about anticipated cuts in GRTC Transit System's CARE paratransit services. Brian Montgomery, a resident of the Fairfield District, joined Ms. Loria in addressing the Board on this matter. Mr. Vithoukias clarified that the proposed budget does not include any reductions for this service. He asked Public Works Director Steve Yob to obtain Ms. Loria's contact information so the County can keep her informed of future developments regarding CARE.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board deferred this item to the April 22, 2014, meeting.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

The Board recessed at 6:58 p.m. and reconvened at 7:14 p.m.

On motion of Mr. Nelson, seconded by Mr. Thornton, the Board approved the minutes of the March 25, 2014, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

### **MANAGER'S COMMENTS**

On March 22, the Police Division received its eighth accreditation from the Commission on Accreditation for Law Enforcement (CALEA) along with the Commission's highest award, the CALEA Gold Standard Advanced Accreditation with Excellence. Presentation of this award followed a lengthy, onsite assessment of the division's policies, procedures, management

operations, and support services as well as interviews with citizens, residents, other agencies, division staff members and employees, and the County Manager. The CALEA accreditation process is repeated every three years, but maintaining CALEA standards is continuous. Mr. Vithoukas congratulated Chief Middleton, the following representatives of his accreditation team, and the entire division staff on their successful efforts in achieving reaccreditation and CALEA's highest award: Lt. Anthony Mehfoud, Sgt. Mike Stanton, and Officer Trista Tuzzo.

### **BOARD OF SUPERVISORS' COMMENTS**

Mr. Nelson advised that County and state officials held a meeting on April 7 at Varina High School with residents from the Williamsburg Road and Garland Avenue vicinity of the Sandston community to discuss the ongoing efforts of the Environmental Protection (EPA) investigation of groundwater contamination in their area. The meeting was to bring citizens up to date on the findings that have been presented to the County and the County's future plans for moving forward. Although this investigation is the responsibility of the EPA and is ongoing, the County wants to make sure that it gives our citizens as much information as possible while working with both state and federal officials on this issue.

Mr. Thornton noted Mr. Vithoukas and he participated in the InterCity Visit to Tampa, Florida during the previous week. The purpose of the InterCity Visit, which is sponsored by the Greater Richmond Chamber, is to bring back best practices from a comparable metropolitan area in another part of the country. Mr. Thornton characterized Tampa as a positive-moving city and described the visit as very fruitful. After seeing the good things going on in other localities, he has concluded that our metropolitan area is not doing badly itself and is moving in a visionary way.

Mrs. O'Bannon pointed out April 5 marked the 400<sup>th</sup> anniversary of Pocahontas' marriage to John Rolfe. On that same day in 1614, the daughter of a Native American chief named Powhatan stood at the altar and took her wedding vows with the English settler who is credited with having founded Henrico County in 1611. Pocahontas' image graces the County seal and flag as a symbol of the County's efforts to unify the diversity within our community, an ongoing process of drawing together varied resources to strengthen the whole. A drawing depicting the marriage of Pocahontas and John Rolfe has been posted on the County's Facebook site along with brief background information.

### **RECOGNITION OF NEWS MEDIA**

Mrs. O'Bannon recognized Ted Strong from the *Richmond Times-Dispatch*.

### **PRESENTATIONS**

Mr. Kaechele presented a proclamation recognizing April 13 - 19, 2014, as Library Week. Accepting the proclamation was Gregg Clay, Chairman of the Library Advisory Board. Joining him from the Advisory Board were Gail Atkins, Harmohinder Singh-Sandhu, and Gloria Logan Wilkerson. Also participating were Library Director Jerry McKenna and Assistant Library Director Christine Campbell.

Mrs. O'Bannon presented a proclamation recognizing April 13 – 19, 2014, as Public Safety Telecommunicators Week. Accepting the proclamation were Douglas A. Middleton, Chief of Police, and Steve Weis, Emergency Communications Manager. Joining them from the Police Division were Maj. Carl Mueller, Deputy Chief for Administrative Services; Capt. Pete McRae, Commanding Officer for Communications; Communications Supervisors Alysa Morgan and Amanda Wharton; Communications Officers Marie Barham, Jessica Boster, Jacob Brush, Carol Marie Crank, Elisabeth Moore, Natalie Nolan, Gavin Palmore, Judith St. John, Caitlynn Samuel, Rachel Scott, Deanna Steppe, Sarah Stubbs, Sharlee Weldon, Crystal Wilmoth, and Sarah Woodson; Communications Officer and Emergency Communications Professional of the Year Teri Wootton; and Police Recruit and former Communications Officer Jessie Ferguson.

### **APPOINTMENTS**

97-14                      Resolution – Appointment of Members and Alternate – Richmond Area Metropolitan Planning Organization.

Mr. Vithoukias noted this paper was coming before the Board as the result of changes that are being discussed by the Richmond Area Metropolitan Planning Organization and would restore the County's voting strength.

On motion of Mr. Kaechele, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMITS**

98-14                      Michael D. Sifen, Inc.: Request to conditionally rezone from A-1  
REZ2013-                      Agricultural District to R-3C One-Family Residence District  
00023                      (Conditional) part of Parcel 821-678-7061 containing 77.81 acres  
Varina                      located at the northwest intersection of Buffin and Kingsland Roads.

Joe Emerson, Director of Planning, responded to questions from Mrs. O'Bannon regarding a proffered condition with this case addressing stormwater management BMP facilities that will be located on the property as part of the proposed development. She expressed concerns about the ability of the homeowners association to maintain these facilities.

Jim Theobald presented the case on behalf of the applicant. He narrated a slide presentation on Kingsland Greene, the proposed development. He reviewed zoning and land use designations for the subject site, an exhibit of the subdivision's anticipated layout and features, drawings depicting building designs and elevations, and a summary of proffered conditions. Following his presentation, Mr. Theobald responded to a question from Mr. Kaechele pertaining to how

the development may be phased. He and Mrs. O'Bannon discussed her concerns about the impact of new stormwater regulations on BMPs maintained by homeowners' associations.

The following persons spoke in opposition to this case:

- Nicole Anderson Ellis, representing residents of the Osborne Turnpike Association, expressed concerns about the precedent R-3 zoning would set for this area and voiced support for an alternate development plan.
- Jim Eberly, an adjoining property owner, expressed concerns regarding the adequacy of the site's buffer, proposed number of homes, proposed entrance locations, and traffic that will be generated by the development.
- Elizabeth Dwyer, representing her mother Dorothy Gay and the Young family, all of whom live across Kingsland Road from the subject site, objected to R-3 zoning for the property; the burden that will be placed on residents to maintain BMPs; proposed planting standards, construction and design materials, rear yard setbacks, and tree cover; and the location of the sewer easement.
- Karen Hamilton, a Short Pump resident, objected to an R-3 classification for this site and expressed concerns about the impact of the proposed development on this area's rural way of life and on ground-nesting birds.
- Sarah Powell, a Short Pump resident, objected to the R-3 zoning request and the proposed density of the development.

In response to questions from Mr. Nelson, Mr. Emerson responded to concerns raised by the speakers, including the number of proposed tree plantings, the site's comprehensive plan designation, funding of the BMPs, and location of the sewer easement. Mr. Theobald responded to questions from Mr. Nelson regarding proposed buffering of the subject site along Mr. Eberly's property line and responded to a few of the speakers' comments by explaining why the applicant believes the proposed development would serve as a good precedent for this area of the county.

Mr. Kaechele cited similarities between the development standards for this case and quality developments that have occurred in western Henrico. Mr. Nelson thanked Varina District Planning Commissioner and the Planning Department staff for their tireless work on this case,

which has gone through several modifications. He cited buffering and landscaping enhancements that the applicant will make to the property; the Varina community's extensive involvement in the development of the County's comprehensive plan, which designates SR-1 land use (suburban residential) for this area of the County; and the quality of the proposed development standards for this case.

On motion of Mr. Nelson, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission, and approved this item with the following proffered conditions:

1. **Greenbelt Areas and Landscaping.** Greenbelt areas will be provided (i) along Kingsland Road a minimum of fifty (50) feet in width measured from the ultimate right-of-way to include a berm a minimum of six (6) feet in height and (ii) along Buffin Road a minimum of thirty-five (35) feet in width measured from the ultimate right-of-way to include a berm a minimum of four (4) feet in height, both with supplemental plantings as per Transitional Buffer Twenty-Five requirements, such greenbelt areas to also permit turn lanes, utility easements, roads (if perpendicular), bicycle paths, jogging trails, signage, fencing, and other purposes requested and specifically permitted, or if required, at the time of subdivision approval, or by any other governmental body. Berms and plantings within the 150' Dominion Virginia Power easement shown on the Concept Plan (see case file), (as hereinafter defined) are subject to Dominion Virginia Power approval. Such greenbelts shall be initially sodded, exclusive of mulched flowerbeds and landscaping, and shall be irrigated. Any utility easements (other than existing utility easements) permitted within the aforesaid greenbelt areas shall be extended generally perpendicular to the greenbelt areas unless otherwise requested and specifically permitted or if required by the County at the time of landscape plan review. Such greenbelts shall be installed when each section of development occurs and shall be exclusive of rear or side yard requirements for residential lots.
  
2. **Conceptual Plan.** Development of the Property shall be in general conformance with the Conceptual Plan attached hereto entitled "Kingsland Subdivision Exhibit" prepared by Townes Site Engineering, dated April 8, 2014 (the "Concept Plan"), (see case file) which Concept Plan is conceptual in nature and may vary in detail, unless otherwise requested and specifically approved at the time of subdivision review.

A landscape plan addressing the greenbelt areas provided herein shall be provided to the Planning Commission for its review.

3. **Square Footage.** Lots shall be a minimum of 12,500 square feet in size. Lots shall have a minimum lot width of eighty-five (85) feet unless on the bulb of a cul-de-sac.
  
4. **Exterior Materials.** Exterior wall materials (exclusive of windows and doors) shall be brick, stone, cultured stone, beaded or cedar shake-appearing high-grade vinyl (a minimum of .044" nominal thickness as evidenced by manufacturer's printed literature), engineered wood (e.g. LP Smartside), cementitious siding (e.g. Hardiplank) or a combination of the foregoing, unless different architectural treatment and/or materials are specifically approved with respect to the exposed portion of any such wall at the time of subdivision plan. A minimum of thirty-three (33) percent of all homes, in the aggregate, shall have either all brick fronts, stone fronts and/or cultured stone fronts, or a combination of the foregoing, excluding windows, gables, dormers, garage doors, doors, breezeways and architectural design features. All homes utilizing either all brick, stone and/or cultured stone, or a combination of the foregoing, on the front elevation shall have the brick, stone and/or cultured stone wrap at least twelve (12) inches around the corner of the side elevation. All remaining homes shall have some brick, stone and/or cultured stone accents on a portion of the fronts, in addition to foundation materials, or a combination of the foregoing. A minimum of twenty (20) percent of the homes north of the Dominion Virginia Power easement and a minimum of twenty (20) percent of all homes south of the Dominion Virginia Power easement shall have either all brick fronts, stone fronts and/or cultured stone fronts, or a combination of the foregoing, excluding windows, gables, dormers, garage doors, doors, breezeways and architectural design features. Gables and dormers shall be of cementitious siding (e.g. Hardiplank), engineered wood (e.g. LP Smartside), and/or beaded or cedar shake-appearing vinyl, unless otherwise requested and specifically approved by the Director of Planning at the time of subdivision plan. The Applicant shall maintain a record of the percentages of the materials for fronts of homes as required above and shall provide such list when and as requested by the County. Roof materials shall be 30 year architectural/dimensional asphalt composition shingle, unless otherwise requested and specifically approved at the time of subdivision plan.



5. **Architectural Treatment.** Any homes constructed on the Property shall be generally in conformance with the architecture of the elevations attached hereto, (see case file) unless otherwise requested and specifically approved by the Director of Planning at the time of subdivision review. No two homes with the same façade shall be side-by-side. On corner lots where the side elevation is visible from the street, the side elevation facing the street shall have a minimum of one window.
6. **Protective Covenants and Restrictions.** Prior to or concurrent with the recordation of the subdivision plat approved by the County and before the conveyance of any portion of the Property covered by said subdivision plat (other than for the dedication of easements, roads or utilities), a document shall be recorded in the Clerk's Office of the Circuit Court of Henrico County, Virginia, setting forth controls on the development and maintenance of such portions of the Property. Such document shall address responsibility for maintenance of buffers and common areas and use of the utility easement areas, if any, located on any lots.
7. **Underground Utilities.** Except for junction boxes, meters, transmission mains and existing overhead utility lines and technical or environmental reasons, all utility lines shall be underground.
8. **Public Utilities.** The public water and waste water systems shall be used.
9. **Sidewalks.** Subject to obtaining all required governmental approvals and permits, a sidewalk shall be provided within the road right-of-way adjacent to one side of certain interior roadways as shown on the Concept Plan (see case file), and shall be constructed to current County standards and specifications for sidewalks.
10. **Vehicular Drive Restriction.** Unless otherwise specifically approved at the time of subdivision review, there shall be no direct vehicular access from the Property to Kingsland Road. No driveways serving individual dwellings shall have direct access to and from Buffin Road.
11. **Entrance Feature.** An entrance feature shall be provided at the main access to the Property in general conformance with the plan attached hereto (see case file), unless otherwise requested and specifically approved at the time of landscape plan review. If such feature is lit, it shall be externally lit employing ground-mounted floodlight or spotlight-type fixtures directed toward such feature and away from public rights-of-way.

12. **Overall Density.** No more than one hundred twenty (120) residential units shall be constructed on the Property.
13. **Driveways.** All driveways for individual dwellings shall be paved.
14. **Cantilevering/Chimneys.** There shall be no cantilevered architectural features on the first floor. Items on the second floor such as balconies, decks, box or bay-type windows may be cantilevered, but shall include decorative corbels. Direct vent gas fireplaces or appliances shall be on foundations. The exposed portions of all masonry, wood-burning fireplace chimneys shall be of brick or stone.
15. **Yards.** Each front yard and corner side yard (to the edge of the rear of the home on corner lots adjacent to streets) shall, except as set forth herein, initially be sodded, exclusive of mulched flowerbeds and landscaping. If not initially irrigated, such sodding shall be comprised of drought-tolerant Bermuda grasses.
16. **Garages.** A minimum of ninety (90) percent of the homes shall have a minimum of a 20' x 20' garage. A minimum of twenty-five (25) percent of the garages shall be side- or rear-loaded. All front-loading garage doors shall have, at a minimum, one architectural detail including, but not limited to, windows, carriage door handles, exposed hinges or accent columns.
17. **Foundations.** All homes shall be constructed on a crawl space with brick or stone foundations on all exterior sides, including garage sides exclusive of doorways. The exterior portion of a building below the first floor elevation which is visible above grade shall be finished with brick or stone. The walls of garages exclusive of doors shall include brick or stone consistent with the foregoing.
18. **Home Size.** A maximum of fifteen (15) percent of homes may be one-story in height and such one-story homes shall have a minimum of one thousand eight hundred (1,800) square feet of finished floor area, exclusive of garages. Two-story homes shall have a minimum of two thousand two hundred (2,200) square feet of finished floor area, exclusive of garages.
19. **Yard Trees.** The neighborhood shall have a yard tree landscape plan in which trees shall be planted or retained equaling at least two trees with a minimum 2.5 inch caliper for each home within

the front yard and two within the side yard if on a corner lot, all trees to be a minimum of ten (10) feet from the curb.

20. **Fences.** There shall be no chain link, barbed wire, fences with metal posts, or post and wire fences. Pressure treated wood or vinyl stockade fences shall be permitted.
21. **Severance.** The unenforceability, elimination, revision or amendment of any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability of the other proffers or the unaffected part of any such proffer.
22. **BMPs.** Any BMP facilities shall not be permitted within buffers. Any above-ground wet BMP facilities located on the Property shall be aerated, designed and utilized as a water feature amenity, and designed and landscaped to make it an integral part of the development. BMP design shall be shown on the landscape plan (see case file) required in Proffer 2.
23. **Foundation Plantings.** Foundation planting beds are required along the entire front façade of the house, excluding decks, porches, architectural features and garages, and shall contain a minimum of fifty (50) percent evergreen material with a minimum total of one plant for every two linear feet of elevation planted in an aesthetically pleasing arrangement. (For example, if the front elevation is 26 linear feet across net of garage and steps, the planting bed must have 13 plants with 7 of those evergreens.)
24. **Front Steps.** Steps to the main entrance of all homes shall be faced with brick or stone or a cementitious, mortared stone-appearing product. Front stoops and/or porches shall be brick or stone or a cementitious, mortared stone-appearing product with finished concrete or exposed aggregate landing.
25. **Dedications.** Commencing with the construction of the first phase of development on the Property, the developer shall dedicate any necessary right-of-way and install curb and gutter, pavement widening measuring 26' from centerline, and any necessary storm sewer along Buffin Road. Commencing with the construction of the first phase of development on the Property, the developer shall dedicate right-of-way and construct Buffin Road to intersect Kingsland Road at a 90 degree angle for a minimum distance of 50' measured from the near edge of pavement of Kingsland Road at its ultimate section. Commencing with the construction of the first phase of development on the Property, the developer shall dedicate right-of-way measuring 33' from the centerline along Kingsland Road, including 33' from the centerline of realigned

Kingsland Road at its curve adjacent to the Property. Should the dedicated property not be utilized within thirty (30) years of the date of the dedication, title to the dedicated property will revert to the applicant or its successors in interest.

26. **Amenity.** A park area with benches shall be provided generally as shown on the Concept Plan.
  
27. **Conservation Areas.** Notwithstanding the uses permitted and regulated by the zoning of the Property, such portion(s) of the Property which lie within a one hundred (100) year flood plain as determined by definitive engineering studies approved by the Department of Public Works, and/or such portion(s) of the Property which may be inundated by waters impounded to a maximum elevation determined in a controlled, regulated manner by a structure or structures approved by the Department of Public Works, may only be used for the following purposes:
  - a. Storm water management and/or retention areas.
  - b. Ponds, lakes and similar areas intended as aesthetic and/or recreational amenities and/or wildlife habitats.
  - c. Access drives, utility easements, signage, walkways and recreational facilities installed in a manner to minimize their impacts; and
  - d. Such additional uses to the uses identified in (a), (b) and (c) above as may be deemed compatible and of the same general character by the Planning Administrator (Director of Planning) pursuant to Chapters 19 and 24 of the County Code (the "Zoning Ordinance").

The Owner shall, prior to subdivision approval for areas that include such flood plain, apply to rezone such portions of the Property to a C-1 Conservation District.

The location and limits of such portion(s) of said Property shall be established by subdivision plats approved pursuant to the Zoning and/or Subdivision Ordinance.

28. **Hours of Construction.** The hours of exterior construction activities, including operation of bulldozers and other earthmoving equipment shall be between 7:00 a.m. and 7:00 p.m. Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to

complete work such as concrete pours and utility connections. No exterior construction shall occur on Sunday. Hours shall be posted in both English and Spanish during construction of community. All construction access to the Property shall be from Buffin Road.

29. **Additional Screening:** Plantings designed to mitigate views from Buffin Road shall be provided adjacent to each side of the Dominion Virginia Power easement for a minimum distance of one hundred (100) feet from the ultimate western right-of-way line of Buffin Road as determined at the time of approval of the landscape plan required in Proffer 2 (see case file). The location and species of plantings may be subject to Dominion Virginia Power approval.
30. **Supplemental Plantings.** Supplemental plantings consisting of a minimum of five (5) foot tall (at the time of planting) Leyland cypress trees planted fifteen (15) feet on center shall be planted adjacent to the southeastern common boundary line with Henrico County GPIN 821-697-8716 beginning at the end of the greenbelt provided in Proffer 1 and extending to the existing tree line on such adjacent parcel, unless such other species of plantings are otherwise requested and specifically approved at the time of subdivision plan. Such plantings shall be installed when the greenbelt for the adjacent section of development is installed.
31. **Lots Outside of Easement.** The existing 150' Dominion Virginia Power easement shall not be included within lots in the subdivision.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

99-14  
REZ2014-  
00014  
Three Chopt

Mary Chase Eck Layman: Request to conditionally rezone from R-3C One-Family Residence (Conditional) and A-1 Agricultural District to R-3C One-Family Residence (Conditional) part of Parcel 743-756-3353 containing .594 acres located at the northeast intersection of Bell Tower Lane and Bell Tower Court.

Mr. Emerson confirmed for Mr. Kaechele that no concerns about this case were raised by residents of the adjoining subdivision.

Ms. Hamilton spoke in opposition to this case. She expressed concern that the proposed development will eradicate migratory birds that nest

on the subject site. Mr. Kaechele responded that there will be plenty of natural groundcover left on the site after it is developed.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board followed the recommendation of the Planning Commission, and approved this item with the following proffered conditions:

1. **Lot Clearing.** To the extent reasonably practicable, the clearing of mature trees on subject property shall be limited to trees in areas required to accommodate the structure and its normal and customary accessories, open areas and areas required to permit utility services and driveways.
2. **Minimum Finished Floor Area.** Excluding permitted accessory buildings or guest houses. Homes shall have a minimum of 2,000 square feet of finished floor area.
3. **Chimneys, Foundations and Closets.** Chimneys constructed on the exterior walls of dwellings shall be constructed of brick, dryvit or stone. Chimneys or direct vent fireplaces that extend outward from the wall of the structure shall be enclosed by the same material as the dwelling's exterior and shall have a foundation constructed of the same material as the dwelling's foundation. No chimney, fireplace enclosure or closet shall be cantilevered.
4. **Foundations.** The exterior exposed walls below the first floor level shall be constructed of brick, dryvit or stone.
5. Lots created with this rezoning shall be incorporated within the Bell Tower subdivision. The aggregate number of lots with this request and the Bell Tower subdivisions, Sections A, B, C and D shall not exceed 45. The subject lots shall also be incorporated and governed by the Bell Tower subdivision Home Owner Association.
6. All dwellings built of the subject property shall be architecturally compatible to the dwellings within Bell Tower Subdivision, Sections A, B and C.
7. There shall be no stem-shaped lots.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

100-14  
PUP2014-  
00012  
Three Chopt

Short Pump Medical, LLC: Request for a Provisional Use Permit under Sections 24-58.2(h), 24-120 and 24-122.1 of Chapter 24 of the County Code to allow an office building up to eighty (80) feet in height located on part of Parcels 735-763-9381, 735-764-8708, and Parcel 736-764-1136 located on the north line of W. Broad Street (U.S. Route 250) approximately 1730' east of its intersection with N. Gayton Road.

Mr. Emerson responded to a question from Mrs. O'Bannon pertaining to the height of the proposed building.

Ms. Hamilton spoke in opposition to this case. She objected to the height of the proposed building and its potential hazard to birds and obstruction to communications airwaves, the development's impact on traffic, the development's contribution to future blight, and the absence of affordable housing in this case. Ms. Powell raised questions to which Mrs. O'Bannon and Mr. Kaechele responded regarding the height of the building. Jennifer Mullen, a representative of the applicant, commented on the height of the proposed building and the consistency of the applicant's development plan with the County's comprehensive plan.

Mr. Kaechele remarked that the proposed development is in the West Broad Street overlay district, is in an area that is already commercially zoned, and is consistent with the County's development goals.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission, and approved this item with the following conditions:

1. The permit shall allow the maximum building height to be extended only for one office building on the subject site and shall not apply to any other structure or area in the Towne Center West development.
2. The maximum height of the building, exclusive of mechanical equipment and elevator shafts, shall be no greater than 80 feet.
3. The building height shall be certified by a licensed engineer, and the owner shall provide evidence of such height certification to the

Director of Planning prior to the issuance of a Certificate of Occupancy.

4. The development shall adhere to all proffers accepted with rezoning cases C-44C-06 and C-27C-09.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

101-14  
REZ2013-  
00022  
Varina

D. Bryant Gammon: Request to conditionally rezone from R-3 One-Family Residence District to B-1C Business District (Conditional) Parcel 815-688-4303 containing 1.88 acres located on the north line of New Market Road (State Route 5) approximately 970' west of its intersection with Strath Road. The applicant proposes retail uses.

Bryant Gammon, the applicant's representative, briefly presented the case, which proposes a Dollar General retail store on the subject site. He referred to the revisions to the case made by the applicant after it held community meetings. In response to questions from Mr. Nelson, Mr. Gammon explained proposed buffering and landscaping of the subject site. In response to questions from Mrs. O'Bannon and Mr. Kaechele as well as Mr. Nelson, Mr. Gammon and Ms. Moore commented on the proposed location of a drain field, the County's requirements for connecting to public sewer, and the cost to the applicant of bringing public sewer to the site. Mr. Gammon also responded to a question from Mrs. O'Bannon relating to the number of bathrooms proposed for the commercial structure.

The following persons spoke in opposition to this case:

- Ms. Anderson voiced concerns about the proximity of a parking lot proposed for the site to the historic Route 5 corridor and the Virginia Capital Trail scenic byway, the precedent of converting the site from a residential dwelling to a commercial building, and the proposed location of the drain field.
- Ms. Hamilton expressed concerns about increased water usage, the challenges of maintaining a drain field, and the potential of a future blighted building.

A gentleman who did not identify himself spoke in support of the case but suggested the County should ask the applicant to build a larger store and connect to public sewer.



At Mr. Nelson's request, Mr. Gammon and Ms. Moore elaborated on the proposed development layout that places the drain field in the back of the subject property. Mr. Nelson pointed out that the proposed architectural design fits the corridor, the County cannot require the applicant to connect to public sewer, and the applicant had addressed community concerns for creation of a buffer between the property and the Virginia Capital Trail. There was discussion by Mr. Nelson, Mrs. O'Bannon, and Mr. Rapisarda regarding the Board's policies for deferring cases in light of remaining concerns about the location of the parking lot.

Rich Smith, a representative of Par 5 Development Group, addressed the Board. He explained why the septic tank needs to be located in the back of the property and why the parking lot cannot be constructed in the same vicinity as the drain field. Mr. Smith stated that deferral of the case would be a hardship to the applicant. Mr. Nelson acknowledged the nice appearance of the proposed building, buffering that the applicant will create on the property, and the County's inability to require the applicant to connect to public sewer and water.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

1. **Prohibited Uses.** The following uses shall be prohibited:
  - a. Billiard, bagatelle, video game or a bingo parlor;
  - b. Flea markets or antique auctions;
  - c. Billboards;
  - d. Recycling facilities;
  - e. funeral homes, mortuaries, crematories, and/or undertaking establishments;
  - f. Establishments whose primary business is check cashing and or the making of payday loans as defined and regulated by Section 6.2-2100 et seq. and 6.2-1800 et seq. of the Code of Virginia (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections);
  - g. Gun shop sales and repair.
2. **Outdoor Speakers.** Outdoor speakers shall be prohibited.
3. **Building Design and Materials.** Any building constructed on the property shall be as follows:
  - a. Shall not exceed a height of thirty-five (35) feet;

- b. Shall be generally consistent with attached Conceptual Architectural Plan (see case file).
4. **Conceptual Plan.** The property shall be developed in substantial conformance with the attached Conceptual Plan (see case file) which is conceptual in nature and may vary in detail as requested and approved at Plan of Development review or required by a governmental entity having jurisdiction.
  5. **HVAC Equipment.** Any heating, ventilating and air conditioning equipment shall be screened from public view at ground level at the perimeter of the property with architectural material similar to the building, or as otherwise approved at the time of Plan of Development review.
  6. **Dumpsters.** All dumpsters shall be enclosed and screened from public view at ground level with architectural material similar to the building or as otherwise approved at the time of Plan of Development review.
  7. **Hours of Operation.** Hours shall be limited as follows:
    - a. Operation, Delivery, and Parking lot cleaning: 7 a.m. to 10 p.m.
    - b. Construction: 6 a.m. to 9 p.m.
  8. **Underground Utilities.** All proposed utilities, required specific for this development, except for junction boxes and meters shall be placed underground, unless technical or environmental reasons require otherwise. Junction boxes, meters, pedestals, and transformers shall be screened with opaque vegetation or screening materials. This condition does not apply to any existing overhead utilities that require relocation as a result of this development.
  9. **Lighting.** Parking lot lighting shall not exceed twenty-five (25) feet in height above grade level. All parking lot lighting shall be produced from concealed sources of light in such a manner as to limit lighting levels to ½ foot candle at the property line adjacent to residential properties. In addition to parking lot lighting, three ornamental lantern style fixtures, a maximum of 20 feet in height, shall be placed along the bike trail on New Market Road.
  10. **Buffers, Landscaping Fencing.**
    - a. The applicant shall provide a minimum of 15ft buffer along the northern property line planted to the

Transitional Buffer 25 standard as per Section 24-106.2(e)(3)(b) OR the applicant shall transplant the existing evergreen trees (currently located along New Market Road and Gregg Road) spaced 15ft on center as determined by the applicant at the time of landscape plan review.

b. The applicant shall provide a 10ft Transitional Buffer as per Section 24-106.2(e)(3)(b) along New Market Road and Gregg Road. In addition, the applicant shall provide a continuous small hedge directly in front of the parking area along New Market Road and Gregg Road.

11. **Signage.** Any detached signs shall be monolithic monumental style signs, the base of which shall be of a material consistent with that on the building and shall be landscaped, and shall be limited in height to eight feet. Changeable message signs, portable or mobile signs, and inflatable or other attention getting devices shall be prohibited. Any signage placed on the building shall be "channel letter style" signage similar to that depicted on the Conceptual Architectural Plan (see case file). No signage shall be placed on the western facade of the building.
12. **Stormwater Facilities/ BMPs.** Any above ground BMP shall be landscaped.
13. **Severance.** The unenforceability, elimination, revision or amendment or any proffer set forth herein, in whole or in part, shall not affect the validity or enforceability or any of the other proffers or the unaffected part of any such proffer.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

The Board recessed at 9:30 p.m. and reconvened at 9:43 p.m.

102-14  
REZ2013-  
00015  
Three Chopt

Kain Road, Inc.: Request to conditionally rezone from A-1 Agricultural District to R-3C One-Family Residence District (Conditional) Parcel 738-767-2794 containing 7.45 acres located on the north line of Kain Road approximately 1,100' west of its intersection with Pouncey Tract Road (State Route 271).

At Mr. Kaechele's request, Traffic Engineer John Cejka highlighted the results of two traffic studies conducted by the County along Kain Road.

He responded to questions from Mr. Kaechele and Mr. Glover regarding the future width of Kain Road.

Todd Borden presented the case on behalf of the applicant. He clarified for Mr. Glover that the applicant will widen the road along the frontage of the property to 40 feet of pavement and 55 feet of right-of-way. Mr. Borden pointed out the density of the proposed subdivision would be lower than what is called for in the County's comprehensive plan, the applicant had proffered a number of conditions and amenities, development has been coming to this area for several decades, and the site would be consistent with the land use plan and other properties in the area. Mr. Borden responded to questions from the Board concerning the applicant's plans for existing structures on the subject site, the proximity of public water and sewer to the site, the amount of right-of-way that will be dedicated by the applicant, the future of a pond on the site, plans for constructing and maintaining a BMP on the site, and the location of the landscaping buffer.

Ms. Powell, a resident of Axe Handle Lane at the end of Kain Road, and Ms. Hamilton spoke in opposition to this case. Public Works Director Steve Yob addressed further questions from Ms. Powell and Mrs. O'Bannon relating to the location and width of future right-of-way along the section of Kain Road adjoining the subject property. He also clarified for Ms. Powell how surface water runoff on the property will be discharged from the property. Ms. Powell commented that the comprehensive plan is not written in stone and expressed concerns about the compatibility of the proposed subdivision with the existing character of Kain Road, which includes large lots on well and septic systems. She also voiced concerns regarding overdevelopment of remaining land and destruction of wildlife in this area. Mr. Kaechele explained how developers have followed the County's land use plan in this area of the county in creating the type of quality development the Board wants to see happen, that people want to come to, and for which there is a need. Ms. Hamilton raised concerns about traffic safety on Kain Road, creating additional wetlands issues for the Sandvig family, impacting existing drain fields by widening Kain Road, developing housing that is not affordable, and forcing long-time residents out of the community who like a rural way of life. Mr. Rapisarda suggested to Mrs. O'Bannon that Ms. Hamilton be asked to keep on topic and speak only to the merits of the zoning case.

Mr. Kaechele remarked that this case is consistent with the quality homes that are being built in this area of the county.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the

Planning Commission and approved this item with the following proffered conditions:

1. **Kain Road Improvements.** Sufficient right-of-way for the ultimate width from the centerline of Kain Road shall be dedicated along the entire frontage of the Property. The Applicant shall construct improvements to the north side of Kain Road, to include the installation of curb and gutter, pavement widening, five-foot wide sidewalk, and any necessary storm sewer.
2. **Streets.** All new streets shall be constructed with standard 6" curb and gutter. A four-foot wide sidewalk shall be build along one side of each internal street.

### **Site Design**

3. **Development Plan.** The Property shall be developed in general conformance to the development plan entitled "Kain Road Subdivision, Conceptual Development Plan" ("Development Plan") by DAB Engineering Services, dated 24 Feb 2014, attached hereto as Exhibit 1 (see case file), unless requested and specifically permitted at the time of subdivision review.
4. **Underground Utility Lines.** All utility lines on the Property shall be underground, except for existing utilities, junction boxes, meters, utility lines in wetland areas, and utility lines required to be above ground by the utility company. Electrical junction boxes and meters shall be screened from public view at ground level at the perimeter of the property with the use of a wall, fencing, landscaping, or other such method as may be approved at the time of subdivision review.
5. **Best Management Practices.** Best Management Practice structures shall be located outside any landscaped buffer within the Property, except as a landscaping amenity or water-related feature, and if requested and specifically permitted by the Director of Planning at the time of subdivision review. Any above-ground BMP structure shall include an aeration feature to move water within the structure.
6. **Hours of Construction.** During the construction of the development on the Property, the hours of exterior construction shall be limited to 7:00 a.m. to 8:00 p.m., Monday through Saturday, except in emergencies or where unusual circumstances require extending the specific hours in order to complete such

work as concrete pours or utility connections. Exceptions shall require the approval of the Director of Planning. Construction sign shall be posted in English and Spanish and shall state the hours of construction.

### **Building Design & Materials**

7. **Protective Covenants.** Prior to or concurrent with the final approval of the subdivision, a document setting forth covenants shall be recorded in the Clerk's Office of the Circuit Court of Henrico County, setting forth controls on the development and maintenance of the Property and establishing an owner's association ("Association"). The Covenants shall provide for high standards of uniform maintenance (consistent with high-end residential developments) of individual lots, common areas, open space, and landscaping. The Association shall establish uniform rules relating to the standards for approval by the Association of any improvements within the Property, including but not limited to, construction of buildings, other structures and signage.
8. **Architectural Features.** Various design elements shall be incorporated to provide variety amongst individual units, including but not limited to: varying colors of brick, brick accents (including but not limited to arches with or without keystones, soldier courses, quoin corners, and accent coloring), varying colors of siding, varying window designs, and varying doorway designs. No two homes adjoining each other side by side shall be identical in exterior architectural features and colors.
9. **Density.** No more than eighteen (18) single-family residential units shall be constructed on the Property.
10. **Minimum Home Size.** Any new home shall have a minimum of 2500 square feet of finished floor area.
11. **Foundations.** All new homes shall be constructed on crawl space foundations, except for basements and garages. The exterior portion of the foundations below the first floor level which is above grade shall be finished with full standard brick or stone unless otherwise approved by the Director of Planning. This proffer shall not apply to direct vent gas fireplaces or appliances. Steps to the main entrances of all homes, including front access stoops and porches, but not including homes with country porches, shall be faced with full standard brick or stone

with a finished concrete or exposed aggregate landing for any such steps, stoops or porches. Any visible piers on porches shall be constructed of brick.

12. **Exterior Materials.** Any dwelling or garage shall have exposed exterior walls (above finished grade) of full standard brick, stone, cementitious siding, or a combination of the above, unless otherwise approved by the Director of Planning. In addition:
  - i. At least twelve (12) homes shall have brick or stone on sixty percent (60%) or more of each of their front elevations.
  - ii. The remaining six (6) homes shall have brick or stone on forty percent (40%) or more of each of their front elevations.
13. **Roof Material.** Any home shall be constructed with a roof that has a minimum twenty-five (25) year certified warranty.
14. **Garages.** Each residential unit shall be constructed with a two-car garage (either attached or detached) with a minimum interior clear area of eighteen (18) feet in length by twenty (20) feet in width. Front loading garages shall be recessed beyond the front line of the dwelling by a minimum of four feet. At least seven (7) of the garages shall be side or rear loaded.
15. **Driveways.** All driveways shall be constructed of cobblestone, brick, asphalt, precast pavers, concrete, or other similar materials approved by the Director of Planning at the time of subdivision review. No lots shall have direct access to Kain Road.
16. **Fireplace Chimneys.** The exposed portions of all fireplace chimneys shall be of full standard brick, stone, or cementitious siding. The exposed bases of all chimneys shall be of the same material as the building foundations. The exposed portion of a flue for a direct-vent gas fireplace shall be constructed of the same material used on the adjacent siding, and shall be built on a foundation that is constructed of a material that is used on the adjacent foundation.
17. **Side Elevation Windows and Cantilevering.** All side elevations shall contain a minimum of two windows, and one of which may be a bay window. No cantilevered features shall be allowed, except for direct gas vents and second story bay

windows which will be designed and constructed with decorative corbels.

**Signage, Landscaping & Buffers**

18. **Entrance Feature.** One entrance feature will be provided in the common area near Road B. It shall be constructed of full standard brick or stone. Detailed drawings shall be submitted and approved at the time of subdivision review.
19. **Buffer Requirements.** A natural and landscaped buffer of fifteen (15) feet in width shall be provided along the Kain Road side of Lots 1, 11 and 18, as shown on the Development Plan (see case file). These buffers shall be planted to the level of a Transitional Buffer TB-25, as described in the County's "Landscape Manual", except as required for utility and drainage easements, which shall run perpendicular to this buffer as much as practical. Any new plantings shall be irrigated.
20. **Fencing.** The applicant shall provide a fence along the frontage of Kain Road. This fence shall be 6 feet high, and shall consist of masonry piers with metal fence panels. All fencing shall conform to County code requirements. However, the use of chain-link fencing or wooden stockade-style fencing is prohibited.
21. **Lighting.** Pedestrian scale lighting shall be provided on each lot. Such lighting shall be non-glare, decorative in style, residential in character, and shall be provided at least in the front yard of each residential lot.
22. **Landscaping.** A minimum of two (2) trees measuring a minimum of 2.5" in caliper shall be retained or planted in the front yard of each lot. These trees shall be planted no more than ten (10) feet from the right-of-way unless otherwise approved at the time of landscaping plan approval. Additional trees shall be planted and/or preserved in the 15 foot buffer along Kain Road. The front and side yards of all lots shall be planted with sod and irrigated. Each home shall have foundation plantings along the entire front foundation.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None



103-14  
REZ2014-  
00013  
Three Chopt

Lexington Commons Richmond, VA L.P.: Request to conditionally rezone from B-1C Business District (Conditional), B-2C Business District (Conditional), and O-2C Office District (Conditional) to B-2C Business District (Conditional) Parcel 750-760-8220 containing 2.676 acres located in the northeast quadrant of the intersection of West Broad Street (U.S. Route 250) and Lexington Farm Drive.

Mr. Vithoukas noted that this case and Agenda Item No. 104-14 (case PUP-2014-0011) were companion cases and suggested they be heard together.

Ms. Moore responded to a question from Mr. Kaechele.

No one from the public spoke in opposition to these items.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the Planning Commission and approved this item with the following proffered conditions:

Owner agrees to the following:

1. No additional access points should be provided to West Broad Street from this property.
2. Lighting in parking lots shall be the existing low intensity, shall be positioned in such a manner as to minimize the impact of such light on adjacent residential areas and be of such type as required by the Planning Commission.
3. No exterior wall of any principal building on the Property shall be constructed of exposed cinder block, asbestos shingles or imitation brick or stone siding material.
4. The property shall not be used for any of the following:
  - a) adult business as defined by Section 24-3 of the Henrico County Code including adult video stores;
  - b) automotive filling or service stations including towing service;
  - c) flea market, garage parking or storage;
  - d) gun shop sales or repair;
  - e) hotels, motels, motor lodges, or tourist homes;
  - f) theaters;
  - g) bowling alleys;
  - h) skating rinks (ice-skating and roller skating);

- i) swimming pools;
- j) tennis courts;
- k) off track betting;
- l) electronic video game rooms;
- m) bingo halls;
- n) archery ranges;
- o) self-service storage facilities;
- p) car wash (automatic or otherwise);
- q) billiard hall;
- r) model racing tracks;
- s) funeral home mortuary and/or undertaking establishments;
- t) grocery store in excess of 30,000 square feet;
- u) a recycling collection facility;
- v) accessory dwellings;
- w) on-site dry cleaning;
- x) establishments whose primary business is check cashing and/or the making of payday loans as defined and regulated by Sections 6.2 - 2100 et seq. and 6.1 - 1800 et seq. of the Code of Virginia in effect as of the date of the approvals of these proffers (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections);
- y) establishments whose primary business is the making of motor vehicle title loans as defined and regulated by Section 6.2-2200 et seq. of the Code of Virginia (the foregoing shall not preclude banks, savings and loans or similar financial institutions that are not regulated by the foregoing Virginia Code sections)

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

104-14  
PUP2014-  
00011  
Three Chopt

Lexington Commons Richmond, VA L.P.: Request for a Provisional Use Permit under Sections 24-58.2(d), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow outdoor dining for an existing restaurant on part of Parcel 750-760-8220 located in the northeast quadrant of the intersection of W. Broad Street (U.S. Route 250) and Lexington Farm Drive.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board followed the recommendation of the

Planning Commission and approved this item with the following conditions:

1. The outdoor dining area shall not be in operation between the hours of 10:00 p.m. and 7:00 a.m.
2. No outside live music performances shall be permitted on site.
3. Any outside speakers or sound system shall comply with the following standards:
  - a. Sound systems shall be equipped with controls permitting full volume adjustment.
  - b. Sound from the system shall not be audible beyond the property lines of the development.
  - c. Sound systems may be used only when outside dining is permitted.
4. The operator shall not permit food preparation in the outdoor dining area.
5. The outdoor dining enclosure shall be limited in height to 48".
6. Outdoor lighting fixtures shall complement the style of the building. Lighting fixtures shall not produce glare for motorists or pedestrians on the adjacent rights-of-way and parking areas and shall illuminate only the outdoor dining area.
7. Access to the outdoor dining area shall be available only through the interior of the restaurant, except during an emergency when a patio fence exit gate may be utilized.
8. This permit shall apply only to Pho Saigon Restaurant and shall not apply to any other business in Lexington Commons.
9. The outdoor dining area shall comply with proffered conditions of rezoning REZ2014-00013.
10. Outdoor dining furniture, fencing, and/or canopies shall be of durable material and complementary to exterior features of the building.
11. The outdoor dining area shall be constructed in general conformance with the layout depicted in "Exhibit A" (see case file).

12. Televisions and other video display devices shall not be allowed in the outdoor dining area.
13. Prior to operation, the applicant shall consult with the Special Services Unit within the Division of Police to discuss crime prevention recommendations and conduct a security survey of the property and restaurant operations. The applicant shall implement mutually agreed upon security recommendations.

The vote of the Board was as follows:

Yes: O'Bannon, Thornton, Glover, Kaechele, Nelson

No: None

### **PUBLIC HEARING - OTHER ITEM**

105-14 Resolution - Signatory Authority - Memorandum of Understanding and Deed of Easement - Virginia Capital Trail - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached resolution.

### **PUBLIC COMMENTS**

Lynn P. Wilson, a resident of the Varina District, requested that the Board assign higher priority to two special focus areas identified for future study in the 2026 Comprehensive Plan, Varina Village and New Market Corridor, so that development in the Varina community can be revisited.

### **GENERAL AGENDA**

106-14 Resolution - Amending the "RESOLUTION-Authorizing and Providing for the Issuance and Sale of Not to Exceed Seventy-Five Million Dollars (\$75,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, of the County of Henrico, Virginia, for the Purpose of Financing the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the County's Water and Sewer System", adopted by the Board of Supervisors on March 11, 2014.

Gene Walter, Director of Finance, responded to a question from Mr. Kaechele.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

107-14 Resolution - Award of Annual Contracts for Geographic Information System Services.

On motion of Mr. Thornton, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

108-14 Resolution - Award of Construction Contract - Administration Building HVAC Upgrade - Brookland District.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

109-14 Resolution - Signatory Authority – Acquisition of Real Property – Portion of Tax Parcels 10-A-73 and 5-A-11 – Cumberland County.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

110-14 Resolution - Award of Construction Contract - Bremo Road Sanitary Sewer and Water System Improvements - Brookland District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

111-14 Resolution - Award of Construction Contract - Kenneth Drive Sanitary Sewer and Water System Improvements - Brookland District.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

112-14 Resolution - Signatory Authority - Amendment to Engineering Services Agreement - Wastewater Flow Equalization System for Lakeside to Strawberry Hill Pipeline - Fairfield District.

On motion of Mr. Thornton, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

113-14 Resolution - Signatory Authority - Construction Change Order - Charles City Road Sewage Pumping Station - Varina District.

On motion of Mr. Nelson, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

114-14 Resolution - Award of Professional Engineering Services Contract - SCADA Master Planning - MWH Americas, Inc.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item - see attached resolution.

115-14 Resolution - Award of Contracts - Annual Traffic and Roadway Engineering Services.

Mr. Yob responded to questions from Mrs. O'Bannon and Mr. Kaechele.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.


116-14 Resolution - Award of Annual Construction Contract - Asphalt-In-Place Repaving.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

117-14 Resolution - Signatory Authority - Amendments to Virginia Department of Transportation Agreements for Reimbursements for Various Federal Highway Safety Improvement Program Intersection Improvement Projects.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 10:49 p.m.

  
Chairman, Board of Supervisors  
Henrico County, Virginia

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2014-15 and Allocation of Car Tax Relief for Tax Year 2014.**

For Clerk's Use Only:	BOARD OF SUPERVISORS ACTION	YES NO OTHER
Date: <u>APR - 8 - 2014</u>	Moved by (1) <u>Glover</u> Seconded by (1) <u>Kaechele</u>	Glover, R. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Approved	(2) _____ (2) _____	Kaechele, D. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Denied	REMARKS: _____	Nelson, T. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/> Amended	_____	O'Bannon, P. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input checked="" type="checkbox"/> Deferred to <u>4/22/14</u>	_____	Thornton, F. <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 6:00 p.m., on April 8, 2014, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2014-15; and,

WHEREAS, those citizens who appeared and wished to speak were heard.

NOW, THEREFORE, BE IT RESOLVED that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2014-15, are hereby approved for informative and planning purposes only.

**OPERATING ANNUAL FISCAL PLAN**  
**ESTIMATED OPERATING RESOURCES**

**01- GENERAL FUND:**

	<u>Manager Proposed</u>	<u>Board Approved</u>
51/01 - General Property Taxes	\$ 394,675,000	\$ 394,675,000
02 - Other Local Taxes	134,835,000	134,835,000
03 - Permits, Fees, & Licenses	4,263,100	4,263,100
04 - Fines & Forfeitures	2,590,000	2,590,000
05 - Use of Money & Property	7,915,600	7,915,600
06 - Charges for Services	3,566,250	3,566,250
07 - Miscellaneous	4,217,500	4,217,500
08 - Recovered Costs	4,437,870	4,437,870
Total from Local Sources	<u>\$ 556,500,320</u>	<u>\$ 556,500,320</u>

By Agency Head Eugene Watter

By County Manager [Signature]

Routing:

Yellow to: \_\_\_\_\_

Copy to: \_\_\_\_\_

Certified:

A Copy Teste: \_\_\_\_\_

Clerk, Board of Supervisors

Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for  
Fiscal Year 2014-15 and Allocation of Car Tax Relief for Tax Year 2014.**

52/02 - Non-Categorical Aid	17,218,500	17,218,500
03 - Shared Expenses	16,236,400	16,236,400
04 - Categorical Aid <sup>1</sup>	288,974,475	288,974,475
Total from State	\$ 322,429,375	\$ 322,429,375
53/03 - Categorical Aid - Total Federal	380,000	380,000
GENERAL FUND REVENUE	\$ 879,309,695	\$ 879,309,695
60/01 - Operating Transfers	(133,578,418)	(133,578,418)
62/01 - From (To) Fund Balance	21,687,967	21,687,967
GENERAL FUND RESOURCES	\$ 767,419,244	\$ 767,419,244
<b>11 - SPECIAL REVENUE FUND:</b>		
51/03 - Permits, Fees, & Licenses	\$ 1,111,104	\$ 1,111,104
04 - Fines & Forfeitures	183,283	183,283
05 - Use of Money & Property	139,063	139,063
06 - Charges for Services	28,769,900	28,769,900
07 - Miscellaneous	1,311,542	1,311,542
08 - Recovered Costs	549,222	549,222
Total from Local Sources	\$ 32,064,114	\$ 32,064,114
52/02 - Non-Categorical Aid	\$ 721,274	\$ 721,274
04 - Categorical Aid	31,952,306	31,952,306
Total from State	\$ 32,673,580	\$ 32,673,580
53/03 - Categorical Aid - Total Federal	\$ 56,199,806	\$ 56,199,806
SPECIAL REVENUE FUND REVENUE	\$ 120,937,500	\$ 120,937,500
60/01 - Operating Transfers	\$ 24,345,732	\$ 24,345,732
62/01 - From (To) Fund Balance	1,868,079	1,868,079
SPECIAL REVENUE FUND RESOURCES	\$ 147,151,311	\$ 147,151,311
<b>51 - WATER AND SEWER ENTERPRISE FUND:</b>		
51/04 - Fines & Forfeitures	\$ 130,000	\$ 130,000
06 - Charges for Services	101,412,649	101,412,649
07 - Miscellaneous	3,421,260	3,421,260
W&S ENTERPRISE FUND REVENUE	\$ 104,963,909	\$ 104,963,909
60/01 - Operating Transfers	1,928,108	1,928,108
62/01 - From (To) Retained Earnings	(29,326,830)	(29,326,830)
W&S ENTERPRISE FUND RESOURCES	\$ 77,565,187	\$ 77,565,187



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2014-15 and Allocation of Car Tax Relief for Tax Year 2014.**

**52 - BELMONT GOLF COURSE ENTERPRISE FUND:**

51/06 - Charges for Services	\$ 1,072,628	\$ 1,072,628
BELMONT ENTERPRISE FUND RESOURCES	\$ 1,072,628	\$ 1,072,628

**61 - CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:**

51/05 - Use of Money & Property	\$ 344,000	\$ 344,000
07 - Miscellaneous	1,100	1,100
08 - Recovered Cost	20,097,323	20,097,323
C.A.M. FUND RESOURCES	\$ 20,442,423	\$ 20,442,423

**62 - TECHNOLOGY REPLACEMENT FUND:**

60/01 - Operating Transfers	\$ 1,000,000	\$ 1,000,000
62/01 - From (To) Retained Earnings	1,043,083	1,043,083
TECH. REPLACE. FUND RESOURCES	\$ 2,043,083	\$ 2,043,083

**63 - RISK MANAGEMENT FUND:**

51/08 - Recovered Costs - Total Revenue	\$ 629,403	\$ 629,403
60/01 - Operating Transfers	8,411,454	8,411,454
RISK MANAGEMENT FUND RESOURCES	\$ 9,040,857	\$ 9,040,857

**64 - HEALTHCARE FUND:**

51/05 - Interest on Investment	\$ 75,000	\$ 75,000
51/07 - Miscellaneous	150,000	150,000
51/08 - Recovered Costs	96,600,653	96,600,653
HEALTHCARE FUND REVENUE	\$ 96,825,653	\$ 96,825,653
62/01 - From (To) Fund Balance	1,126,710	1,126,710
HEALTHCARE FUND RESOURCES	\$ 97,952,363	\$ 97,952,363

**71 - DEBT SERVICE FUND:**

60/01 - Operating Transfers - TOTAL RESOURCES	\$ 58,694,837	\$ 58,694,837
DEBT SERVICE FUND RESOURCES	\$ 58,694,837	\$ 58,694,837

**82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:**

51/10 - Shared Expenses - Local	\$ 403,702	\$ 403,702
52/03 - Shared Expenses - State	1,513,273	1,513,273
JRJDC AGENCY FUND REVENUE	\$ 1,916,975	\$ 1,916,975
60/01 - Operating Transfers	3,297,020	3,297,020
62/01 - From (To) Fund Balance	268,002	268,002
JRJDC AGENCY FUND RESOURCES	\$ 5,481,997	\$ 5,481,997

**83 - FIDUCIARY FUNDS**

60/01 - Operating Transfers	\$ 3,000,000	\$ 3,000,000
OPEB AND LINE OF DUTY RESOURCES	\$ 3,000,000	\$ 3,000,000

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2014-15 and Allocation of Car Tax Relief for Tax Year 2014.**

**90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS:**

60/01 - Operating Transfers - TOTAL RESOURCES	\$ (92,195,429)	\$ (92,195,429)
TOTAL OPERATING RESOURCES	\$ 1,097,668,501	\$ 1,097,668,501
Including: REVENUE TOTAL	\$ 1,226,098,186	\$ 1,226,098,186
OPERATING TRANSFERS	(126,672,421)	(126,672,421)
FUND BALANCE/RETAINED EARNINGS	(1,757,264)	(1,757,264)
	\$ 1,097,668,501	\$ 1,097,668,501

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\* Indicates a change  
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TOTAL CHANGES IN ESTIMATED RESOURCES	\$ 0
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**ESTIMATED OPERATING REQUIREMENTS**

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<b>01- GENERAL FUND:</b>		
01 - Board of Supervisors	\$ 1,007,605	\$ 1,007,605
02 - Library	15,075,476	15,075,476
03 - Sheriff	35,432,083	35,432,083
04 - Circuit Court	2,977,143	2,977,143
05 - Commonwealth's Attorney	4,475,112	4,475,112
06 - General District Court	214,362	214,362
07 - Juvenile/Domestic Relations Court	2,390,007	2,390,007
08 - Electoral Board	1,320,970	1,320,970
09 - County Manager	3,413,828	3,413,828
10 - County Attorney	2,160,403	2,160,403
11 - Human Resources	4,933,340	4,933,340
12 - Police	67,469,221	67,469,221
13 - Fire	51,357,234	51,357,234
14 - Finance	12,965,550	12,965,550
16 - General Services	14,359,724	14,359,724
17 - Internal Audit	411,467	411,467
19 - Information Technology	12,688,225	12,688,225
21 - Agriculture & Home Extension	369,699	369,699
23 - Recreation & Parks	17,246,829	17,246,829
24 - Public Health	1,771,094	1,771,094
28 - Public Works	47,732,102	47,732,102
29 - Real Property	606,008	606,008
30 - Economic Development	14,273,330	14,273,330
32 - Non-Departmental	11,751,263	11,751,263
33 - Building Inspections	4,052,742	4,052,742
34 - Planning	3,862,043	3,862,043
35 - Permit Centers	849,630	849,630
38 - Community Revitalization	1,467,094	1,467,094
50 - Education	430,785,660	430,785,660
TOTAL GENERAL FUND	\$ 767,419,244	\$ 767,419,244

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2014-15 and Allocation of Car Tax Relief for Tax Year 2014.**

**11 - SPECIAL REVENUE FUND:**

05 - Commonwealth's Attorney	\$	897,895	\$	897,895
07 - Juvenile/Domestic Relations Court		922,227		922,227
12 - Police		1,487,725		1,487,725
22 - Social Services		27,041,346		27,041,346
26 - Mental Health/Developmental Services		33,956,533		33,956,533
27 - CRWP		5,731,353		5,731,353
28 - Public Works		897,000		897,000
31 - Public Utilities - Solid Waste		12,545,255		12,545,255
- Street Lights		83,100		83,100
32 - Non-Departmental		50,000		50,000
36 - Community Corrections Program		1,848,453		1,848,453
50 - Education - Cafeterias		21,423,746		21,423,746
- Grants		40,266,678		40,266,678
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$</b>	<b>147,151,311</b>	<b>\$</b>	<b>147,151,311</b>

**51 - WATER AND SEWER ENTERPRISE FUND:**

31 - Public Utilities - Operations	\$	59,791,323	\$	59,791,323
- Debt Service		17,773,864		17,773,864
<b>TOTAL W&amp;S ENTERPRISE FUND</b>	<b>\$</b>	<b>77,565,187</b>	<b>\$</b>	<b>77,565,187</b>

**52 - BELMONT GOLF COURSE ENTERPRISE FUND:**

23 - Recreation & Parks - TOTAL FUND	\$	1,072,628	\$	1,072,628
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**61 - CENTRAL AUTO MAINTENANCE FUND:**

16 - Central Auto. Maint. - TOTAL FUND	\$	20,442,423	\$	20,442,423
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**62 - TECHNOLOGY REPLACEMENT FUND:**

37 - Technology Replacement - TOTAL FUND	\$	2,043,083	\$	2,043,083
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**63 - RISK MANAGEMENT FUND:**

11 - Risk Management - TOTAL FUND	\$	9,040,857	\$	9,040,857
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**64 - HEALTHCARE FUND:**

42 - Healthcare - TOTAL FUND	\$	97,952,363	\$	97,952,363
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**71 - DEBT SERVICE FUND:**

18 - General Government	\$	22,895,044	\$	22,895,044
50 - Education		35,799,793		35,799,793
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$</b>	<b>58,694,837</b>	<b>\$</b>	<b>58,694,837</b>

**82 - JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:**

40 - JRJDC - Operations	\$	4,809,033	\$	4,809,033
- Debt Service		672,964		672,964
<b>TOTAL JRJDC AGENCY FUND</b>	<b>\$</b>	<b>5,481,997</b>	<b>\$</b>	<b>5,481,997</b>

**83 - FIDUCIARY FUND:**

11 - OPEB - GASB 45	\$	2,500,000	\$	2,500,000
11 - Line of Duty Act (LODA)		500,000		500,000
<b>TOTAL FIDUCIARY FUND</b>		<b>3,000,000</b>		<b>3,000,000</b>

**GOUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2014-15 and Allocation of Car Tax Relief for Tax Year 2014.**

**90 - ADJUSTMENT FOR INTERFUND TRANSACTIONS:**

60 - Interdepartmental Billings - CAM	\$ (20,442,423)	\$ (20,442,423)
- Healthcare	(71,753,006)	(71,753,006)
<b>TOTAL ADJUSTMENTS</b>	<b>\$ (92,195,429)</b>	<b>\$ (92,195,429)</b>
<b>TOTAL OPERATING REQUIREMENTS</b>	<b>\$ 1,097,668,501</b>	<b>\$ 1,097,668,501</b>

\* Indicates a change

**TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS** **\$ 0**

**CAPITAL ANNUAL FISCAL PLAN  
ESTIMATED CAPITAL RESOURCES**

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<b><u>21 - CAPITAL PROJECTS FUND:</u></b>		
Motor Vehicle License Revenue	\$ 850,000	\$ 850,000
Education Meals Tax Revenue	9,000,000	9,000,000
Landfill Revenue	2,000,000	2,000,000
Other Local Revenue	375,000	375,000
Debt Financing	39,100,000	39,100,000
Fund Balance - Special Revenue Fund	500,000	500,000
Fund Balance - Central Auto Maintenance	1,575,725	1,575,725
Fund Balance - General Fund	16,851,467	16,851,467
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$ 70,252,192</b>	<b>\$ 70,252,192</b>
<b><u>22 - VEHICLE REPLACEMENT RESERVE:</u></b>		
Fund Balance - General Fund	\$ 3,824,800	\$ 3,824,800
<b><u>51 - WATER AND SEWER ENTERPRISE FUND:</u></b>		
Water & Sewer Fees/Charges	\$ 29,000,000	\$ 29,000,000
<b>TOTAL WATER AND SEWER ENTERPRISE FUND</b>	<b>\$ 29,000,000</b>	<b>\$ 29,000,000</b>
<b>TOTAL CAPITAL RESOURCES</b>	<b>\$ 103,076,992</b>	<b>\$ 103,076,992</b>

\* Indicates a change

**TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES** **\$ 0**

**ESTIMATED CAPITAL REQUIREMENTS**

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<b><u>21 - CAPITAL PROJECTS FUND:</u></b>		
12 - Police	\$ 41,075,000	\$ 41,075,000
13 - Fire	500,000	500,000
16 - General Services	2,525,725	2,525,725
19 - Information Technology	1,550,000	1,550,000
23 - Recreation & Parks	1,500,000	1,500,000
28 - Public Works	9,601,467	9,601,467
31 - Public Utilities - Landfill	2,000,000	2,000,000
50 - Education	11,500,000	11,500,000
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$ 70,252,192</b>	<b>\$ 70,252,192</b>

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2014-15 and Allocation of Car Tax Relief for Tax Year 2014.**

**22 - VEHICLE REPLACEMENT RESERVE:**

12 - Police	\$	2,324,800	\$	2,324,800
13 - Fire		1,500,000		1,500,000
<b>TOTAL VEHICLE REPLACEMENT RESERVE</b>		<b>\$ 3,824,800</b>		<b>\$ 3,824,800</b>

**51 - WATER AND SEWER ENTERPRISE FUND:**

31 - Public Utilities - Water	\$	20,000,000	\$	20,000,000
- Sewer		9,000,000		9,000,000
<b>TOTAL WATER &amp; SEWER ENTERPRISE FUND</b>		<b>\$ 29,000,000</b>		<b>\$ 29,000,000</b>
<b>TOTAL CAPITAL REQUIREMENTS</b>		<b>\$ 103,076,992</b>		<b>\$ 103,076,992</b>

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\* Indicates a change

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**TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS** \$ 0

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BE IT FURTHER RESOLVED that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

BE IT FURTHER RESOLVED that the salary schedule attached hereto for Boards and Commissions and Unscheduled Salaries effective at the beginning of the 2014-15 fiscal year is approved; and,

BE IT FURTHER RESOLVED that the approved Operating Annual Fiscal Plan for fiscal year 2014-15 includes an increase in the personnel complement of 10 positions for general government and 55.8 positions for schools and funding for a 2.372% merit increase for all eligible general government and school employees hired before December 31, 2013, and for a 0.628% wage adjustment for all eligible general government and school employees hired before January 1, 2012, to be effective on December 13, 2014; and,

BE IT FURTHER RESOLVED that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, sitused within the County commencing January 1, 2014, shall receive personal property tax relief in the following manner:
  - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
  - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 55% tax relief;
  - c. Qualifying vehicles valued at \$20,001 or more shall receive 55% tax relief on the first \$20,000 of value only; and
  - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.
  
2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

**COMMENTS:** This Board Paper should be considered on April 8, 2014, but should be deferred until Tuesday April 22, 2014, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper and the County Manager concurs.

**SCHEDULE OF COMPENSATION:  
Members of County Boards and Commissions, et al.  
County of Henrico, Virginia**

Board of Supervisors .....	\$49,825.84 per annum <sup>(1) (2)</sup>
Board of Zoning Appeals .....	\$6,600.00 per annum
Electoral Board - General Election.....	\$4,131.85 per annum <sup>(3)</sup>
Secretary, Electoral Board - General Election .....	\$8,263.70 per annum <sup>(3)</sup>
Election Officials.....	\$150.00 base pay per workday <sup>(4)</sup>
Assistant Chief Election Officials .....	\$180.00 base pay per workday <sup>(4)</sup>
Chief Election Officials .....	\$200.00 base pay per workday <sup>(4)</sup>
Planning Commission.....	\$17,000.00 per annum
Richmond Regional Planning Commission.....	\$3,000.00 per annum
Capital Region Airport Commission .....	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$225.00 per month
School Board .....	\$18,000.00 per annum <sup>(5)</sup>
Social Services Board.....	\$3,000.00 per annum
Volunteer Firefighters .....	\$2.00 per call
Economic Development Authority.....	\$200.00 per meeting
Parks and Recreation Advisory Commission .....	\$75.00 per meeting

- 
- (1) The Chairman receives an additional sum of 15% of the prevailing per annum rate and the Vice Chairman receives an additional sum of 10% of the prevailing per annum rate.
  - (2) In accordance with Va. Code § 15.2-1414.2, the maximum salary for calendar years 2012 through 2015 was set prior to July 1, 2011 and made an allowance for a maximum increase of 2.372% of the prevailing per annum rate for calendar year 2015.
  - (3) Rate and effective date is set by the General Assembly. Rates reflect the annual salaries effective 8/1/2013 approved by the 2013 session of the General Assembly.
  - (4) Rate approved by the Henrico County Board of Supervisors on October 14, 2008.
  - (5) Rmc is set by the School Board by resolution in accordance with Va. Code § 22.1-32 (A).

***Schedule of Unclassified Salaries  
County of Henrico, Virginia***

<u>COST CENTER</u>	<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
04001	Yvonne G. Smith Clerk of Circuit Court .....	\$157,550.01 <sup>(6)</sup>
08001	Mark J. Coakley General Registrar .....	\$ 91,361.00 <sup>(6)(7)</sup>
03006	Michael L. Wade Sheriff.....	\$164,527.00 <sup>(6)(8)</sup>

- 
- (6) Annual rate and effective date is set by the General Assembly and may be supplemented by the County. Salaries reflect the annual rates effective 8/1/2013 approved by the 2013 session of the General Assembly. In addition, the salary for the Sheriff and the Clerk of the Circuit Court reflects a supplement by the County effective 6/14/14.
- (7) The General Registrar receives annual compensation fixed by the General Assembly, paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act, and pursuant to Va Code § 24.2-111.
- (8) The current Sheriff (Michael L. Wade) meets the criteria specified in the proposed Virginia Budget Code [item 68J.2.a, and receives the additional specified percentage to the approved base amount. As of 7/1/2012, Sheriff Wade earns the base plus 9.3% for the Sheriff's Career Development Plan and accreditation. Also see footnote 6 above.

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **LIBRARY WEEK**

**April 13 - 19, 2014**

**WHEREAS**, libraries play a transformative and vital role in the quality of life of their communities; and

**WHEREAS**, libraries work to meet the changing needs of their communities, including providing resources for everyone and bringing services outside of library walls; and

**WHEREAS**, libraries are vital to a literate, productive and democratic citizenry, enabling people of all ages and backgrounds to enhance their lives; and

**WHEREAS**, libraries and librarians bring together community members to enrich and shape the community and address local issues; and

**WHEREAS**, librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books; and

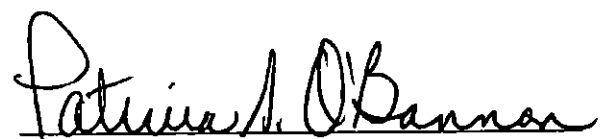
**WHEREAS**, libraries offer programs to meet community needs, providing assistance to job seekers, homework help and life skills classes to teens, early literacy skills to children, and lifelong learning opportunities to residents of all ages; and


**WHEREAS**, libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and

**WHEREAS**, libraries, librarians, library workers, and supporters across Henrico County, the Commonwealth of Virginia, and the United States celebrate National Library Week each year.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 13 – 19, 2014, as Library Week and encourages all Henrico citizens to take advantage of the valuable resources available at their library.



  
Patricia S. O'Bannon, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
April 8, 2014



# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **PUBLIC SAFETY TELECOMMUNICATORS WEEK**

***April 13 – 19, 2014***

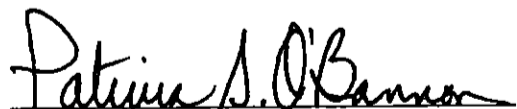
**WHEREAS**, the Communications Officers of the Henrico County Police Division serve the local community by answering telephone calls for fire, police, and emergency medical services assistance and by ensuring that the appropriate response is dispatched as efficiently as possible; and


**WHEREAS**, Communications Officers perform with distinction a vital duty to the citizens of Henrico County in protecting their health and safety; and

**WHEREAS**, Henrico citizens depend on the skill, expertise, and commitment of these professionals, who provide unselfish service on a daily basis in very stressful situations.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 13 – 19, 2014, as Public Safety Telecommunicators Week; encourages all citizens to make note of this observance; and salutes the County's Communications Officers for their exemplary professionalism, service, and performance.



  
Patricia S. O'Bannon, Chairman  
Board of Supervisors

  
Barry R. Lawrence, Clerk  
April 8, 2014



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 97-14

Page No. 1 of 1

**Agenda Title: RESOLUTION - Appointment of Members and Alternate - Richmond Area Metropolitan Planning Organization**

<p>For Clerk's Use Only:</p> <p>Date: <u>MAY - 8 2014</u></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to:</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Thornton</u>  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Richmond Area Metropolitan Planning Organization for terms expiring December 31, 2014, or thereafter, when their successors shall have been appointed and qualified:

**Members**

Elected Official  
Elected Official

Richard W. Glover  
Tyrone E. Nelson

**Alternate**

Elected Official

David A. Kaechele

By Agency Head \_\_\_\_\_

By County Manager \_\_\_\_\_

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Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 05-14

Page No. 1 of 1

Agenda Title: **RESOLUTION — Signatory Authority — Memorandum of Understanding and Deed of Easement — Virginia Capital Trail — Varina District**

<p>For Clerk's Use Only:</p> <p>Date: <u>APR - 8 2014</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Antended</p> <p><input type="checkbox"/> Deferred to:</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Nelson</u>      Seconded by (1) <u>Thornlon</u></p> <p>(2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kacchele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Hannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornlon, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kacchele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Hannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornlon, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornlon, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, the Commonwealth of Virginia, acting through the Virginia Department of Transportation (the "Commonwealth"), is constructing the Virginia Capital Trail (the "Trail") for bicycle and pedestrian travel from the City of Richmond to the City of Williamsburg; and,

WHEREAS, the Commonwealth has requested that the County enter into a Memorandum of Understanding and a Deed of Easement for the construction and maintenance of the portion of the Trail that crosses Dorey Park and Four Mile Creek Park; and,

WHEREAS, this resolution was advertised and a public hearing was held on April 8, 2014 pursuant to Section 15.2-1813 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the Chairman is authorized to execute a Memorandum of Understanding and a Deed of Easement, in a form approved by the County Attorney, for the construction and maintenance of the portion of the Trail through Dorey Park and Four Mile Creek Park.

Comments: This request has been routed through the Departments of Recreation and Parks, Public Works and Real Property without objection. The Directors of Recreation and Parks, Public Works and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 106-14  
Page No. 1 of 1

**Agenda Title: RESOLUTION – Amending the “RESOLUTION-Authorizing and Providing for the Issuance and Sale of Not to Exceed Seventy-Five Million Dollars (\$75,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, of the County of Henrico, Virginia, for the Purpose of Financing the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the County’s Water and Sewer System”, Adopted by the Board of Supervisors on March 11, 2014**

For Clerk’s Use Only:

Date: APR - 8 2014  
 Approved  
 Denied  
 Amended  
 Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) Glover Seconded by (1) Kaechele  
 (2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS: **APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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O’Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Board of Supervisors adopted the attached Resolution.

Comments: This resolution was drafted and is recommended by the County’s bond counsel. The County Attorney has approved the form of the resolution and concurs with bond counsel’s recommendation.

By Agency Head Joseph P. Ryzinski, Jr. By County Manager [Signature]

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RESOLUTION - Amending the "RESOLUTION-Authorizing and Providing for the Issuance and Sale of Not to Exceed Seventy-Five Million Dollars (\$75,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, of the County of Henrico, Virginia, for the Purpose of Financing the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the County's Water and Sewer System", adopted by the Board of Supervisors on March 11, 2014

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF HENRICO, VIRGINIA:

SECTION 1. Findings and Determinations. The Board of Supervisors (the "Board of Supervisors of the County of Henrico, Virginia (the "County")" hereby finds and determines as follows:

(a) On March 11, 2014, the Board of Supervisors adopted a resolution entitled, "RESOLUTION-Authorizing and Providing for the Issuance and Sale of Not to Exceed Seventy-Five Million Dollars (\$75,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, of the County of Henrico, Virginia, for the Purpose of Financing the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the County's Water and Sewer System" (the "Supplemental Resolution"), authorizing the issuance of not to exceed \$75,000,000 principal amount of County of Henrico Virginia, Water and Sewer System Revenue Bonds, for the purpose of financing capital improvements to the County's water and sewer system.

(b) The Supplemental Resolution provided, among other things, that the bonds issued thereunder would have a maturity of not to exceed thirty years.

(c) On March 20, 2014, the County sold \$74,165,000 principal amount of its Water and Sewer System Revenue Bonds, Series 2014 (the "Series 2014 Bonds"), authorized under the Supplemental Resolution at a true interest cost to the County of 3.7079%.

(d) After the sale it was determined that the final maturity of the Series 2014 Bonds exceeded the thirty-year maturity limitation set forth in the Supplemental Resolution by twenty-one days.

(e) The Board of Supervisors has determined to amend the Supplemental Resolution to delete the requirement that the bonds issued thereunder have a maturity of not to exceed thirty years.

SECTION 2. Amendment of Supplemental Resolution. Section 2(b)(i) of the Supplemental Resolution is hereby amended to delete the phrase " , not to exceed thirty (30) years," such that such Section 2(b)(i) of the Supplemental Resolution as so amended shall read in its entirety as follows: "The Bonds shall be dated as of their date of issue, shall be issued in fully registered form, shall be in the denomination of \$5,000 or any integral multiple thereof, shall be numbered or lettered, or both, as shall be determined by the Paying Agent and Registrar for the Bonds, which numbers or letters shall have the letter "R" prefixed thereto, and shall mature and become due and payable on May 1 in each of the years and in the principal amounts to be

determined by the County Manager or any Deputy County Manager and the Director of Finance; and shall bear interest from the date thereof payable on such first interest payment date as shall be determined by the County Manager or any Deputy County Manager and the Director of Finance (which first interest payment date shall be either a May 1 or a November 1), and semiannually on each May 1 and November 1 thereafter, at the rates per annum to be determined by the County Manager or any Deputy County Manager and the Director of Finance.”

SECTION 3. Filing of this Resolution with Circuit Court. The County Attorney be and hereby is authorized and directed to file a copy of this Resolution, certified by the Clerk of the Board to be a true and correct copy thereof, with the Circuit Court of the County.

SECTION 4. Effectiveness of this Resolution. This Resolution shall be effective from and after the adoption hereof



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 107-14

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Annual Contracts for Geographic Information System Services**

For Clerk's Use Only: Date: <u>APR - 8 2014</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Shannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaebele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	✓			Kaebele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Glover, R.	✓																									
Kaebele, D.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

**WHEREAS**, on December 20, 2013, the County received five proposals in response to RFP No. 13-9482-10CS for annual contracts to provide geographic information system services on an as-needed basis; and,

**WHEREAS**, based upon review and evaluation of the written proposals, the selection committee interviewed the following firms:

- Geographic Information Services, Inc.
- WorldView Solutions, Inc.
- Timmons Group, Inc.
- Johnson, Mirmiran & Thompson, Inc.
- Bums & McDonnell, Inc.

**WHEREAS**, the selection committee selected Geographic Information Services, Inc. and WorldView Solutions, Inc. as the two top-ranked firms, and negotiated hourly rate schedules with each firm.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. A contract to provide geographic information system services is awarded to Geographic Information Services, Inc. for the period April 23, 2014 to April 30, 2015, with the option to renew for two additional one-year terms, all in accordance with RFP #13-9482-10CS and the proposal submitted by Geographic Information Services, Inc. Compensation will be based on the hourly rate schedules that have been negotiated between the County and Geographic Information Services, Inc.

By Agency Head Eugene Watter By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 107-14

Page No. 2 of 2

**Agenda Title: Resolution — Award of Annual Contracts for Geographic Information System Services**

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2. A contract to provide geographic information system services is awarded to WorldView Solutions, Inc. for the period April 23, 2014 to April 30, 2015, with the option to renew for two additional one-year terms, all in accordance with RFP #13-9482-10CS and the proposal submitted by WorldView Solutions, Inc.. Compensation will be based on the hourly rate schedules that have been negotiated between the County and WWSI.
3. Fees paid to Geographic Information Services, Inc. or WorldView Solutions, Inc. shall not exceed \$300,000 for any single project or \$1,500,000 per term.
4. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.
5. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the project budget.

**Comments:** Funding to support these contracts is available within the project budget. The Purchasing Director recommends approval of this Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 108-14  
Page no. 2 of 2

**Agenda Title: Resolution — Award of Construction Contract — Administration Building HVAC Upgrade — Brookland District**

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2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

**Comments:** Funding to support the contract is available within the General Services project budget. The Director of General Services and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 110-14

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — Bremo Road Sanitary  
Sewer and Water System Improvements — Brookland District**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Piedmont Construction Co., Inc., the lowest responsive and responsible bidder, in the amount of \$594,252.50 pursuant to Invitation for Bid No. 14-9537-1CE, Addendum No. 1, and the bid submitted by Piedmont Construction Co., Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

Comment: Funding to support the contract will be provided by the Water and Sewer Enterprise Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 111-14

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Kenneth Drive Sanitary  
Sewer and Water System Improvements — Brookland District**

---

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. The contract is awarded to Perkinson Construction, LLC, the lowest responsive and responsible bidder, in the amount of \$506,197.00 pursuant to Invitation for Bid No. 13-9523-12VK, Addenda Nos. 1 and 2, and the bid submitted by Perkinson Construction, LLC.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comment:** Funding to support the contract will be provided by the Water and Sewer Enterprise Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 112-14  
Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Amendment to Engineering Services Agreement — Wastewater Flow Equalization System for Lakeside to Strawberry Hill Pipeline — Fairfield District**

For Clerk's Use Only:  Date: <u>11 APR - 8 2014</u>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Thornton</u> Seconded by (1) <u>Clover</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Thornton, E.</td> <td><input checked="" type="checkbox"/></td> <td>_____</td> <td>_____</td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	_____	_____	Kaechele, D.	<input checked="" type="checkbox"/>	_____	_____	Nelson, T.	<input checked="" type="checkbox"/>	_____	_____	O'Bannon, P.	<input checked="" type="checkbox"/>	_____	_____	Thornton, E.	<input checked="" type="checkbox"/>	_____	_____
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WHEREAS, on January 28, 2003, the Board of Supervisors approved an agreement in the amount of \$844,000 with Greeley and Hansen, LLC for professional engineering services in connection with the Wastewater Flow Equalization System for the Lakeside to Strawberry Hill Pipeline project in the Fairfield District; and,

WHEREAS, the project involves construction of approximately three miles of 108-inch diameter piping that will store excess sewer flows during wet weather to minimize sanitary sewer overflows; and,

WHEREAS, on September 23, 2010, the Board approved an amendment to increase the agreement amount by \$168,000 for additional engineering services to update the documents due to extension of the project schedule; and,

WHEREAS, the Department of Public Utilities and Greeley and Hansen, LLC have negotiated a second amendment to the agreement in the amount of \$199,028 to address requirements of the U.S. Army Corps of Engineers for impacts to wetlands, subsurface investigations, and survey information for the easements located on private property.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that the County Manager is authorized to execute an amendment to the agreement with Greeley and Hansen, LLC in the amount of \$199,028 for a new total contract amount of \$1,211,028.

Comments: The Director of Public Utilities recommends approval of the Board paper, and the County Manager concurs.

By Agency Head Arthur O. Petrucci By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **114-14**

Page No. 1 of 1

**Agenda Title: RESOLUTION — Award of Professional Engineering Services Contract — SCADA Master Planning — MWH Americas, Inc.**

For Clerk's Use Only:

Date: **APR - 8 2014**  
 Approved  
 Denied  
 Amended  
 Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) Kaechele Seconded by (1) Oliver  
 (2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**WHEREAS**, on November 22, 2013 five proposals were received in response to RFP#13-9477-9CS to provide professional engineering services for Supervisory Control and Data Acquisition (SCADA) Master Planning; and,

**WHEREAS**, the SCADA Master Plan will provide a strategic, phased plan for the replacement of existing SCADA systems as well as connection of future Department of Public Utilities facilities; and,

**WHEREAS**, based upon review of written proposals, the Selection Committee interviewed three firms:

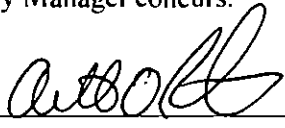

- MWH Americas, Inc.
- Westin Engineering, Inc.
- Hazen and Sawyer, P.C.

**WHEREAS**, the Selection Committee selected MWH Americas, Inc. to provide the services and negotiated a cost of \$454,500.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Henrico County:

1. A contract to complete SCADA Master Planning is hereby awarded to MWH Americas, Inc. in accordance with RFP #13-9477-9CS dated October 16, 2013, and the November 22, 2013 proposal of MWH Americas, Inc. for a cost of \$454,500.
2. The County Manager, or the Purchasing Director as his designee, is authorized to execute the contract in a form approved by the County Attorney and amendments within the funds available, not to exceed 15% of the original contract amount.

Comment: The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 115-14  
Page no. 2 of 2

**Agenda Title: RESOLUTION — Award of Contracts — Annual Traffic and Roadway Engineering Services**

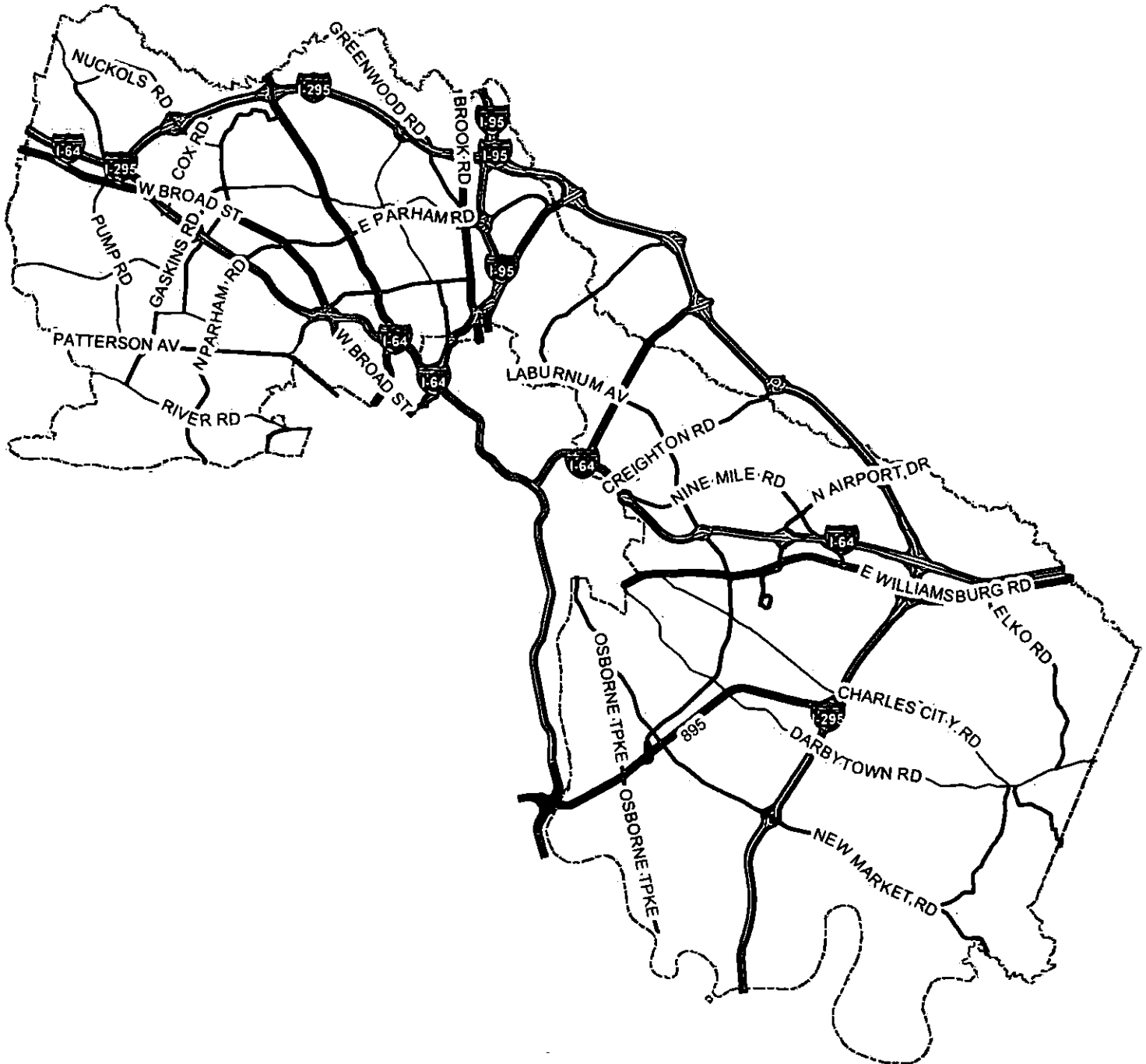
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3. Fees paid to AECOM or JMT shall not exceed \$300,000 for any single project or \$1,500,000 per term.
4. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

Comments: Funding to support the work orders issued under these contracts is available within the Public Works budget. The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



# HIGHWAY SAFETY IMPROVEMENT PROGRAM PROJECTS



\*\*\*\*\*  
AWARD OF CONTRACT FOR ANNUAL TRAFFIC  
AND ROADWAY ENGINEERING SERVICES  
DISTRICT: COUNTY-WIDE  
DATE: APRIL 5, 2014  
\*\*\*\*\*



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 116-14  
Page No. 2 of 2

**Agenda Title: Resolution — Award of Annual Construction Contract — Asphalt-In-Place Repaving**

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**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. A unit price contract to furnish all labor, materials, and equipment necessary for asphalt-in-place repaving, as needed and requested by the County, is awarded to Lee Hy, the lowest responsive and responsible bidder, for the period March 1, 2014 to February 28, 2015, with an option for the County to renew for four additional one-year terms in accordance with IFB No. 14-9532-IVK, and the bid submitted by Lee Hy Paving Corporation.

2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

Comments: Funding to support the contract is available within the project budget. The Director of Public Works and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 117-14  
Page No. 2 of 2

**Agenda Title: RESOLUTION – Signatory Authority – Amendments to Virginia Department of Transportation Agreements for Reimbursements for Various Federal Highway Safety Improvement Program Intersection Improvement Projects**

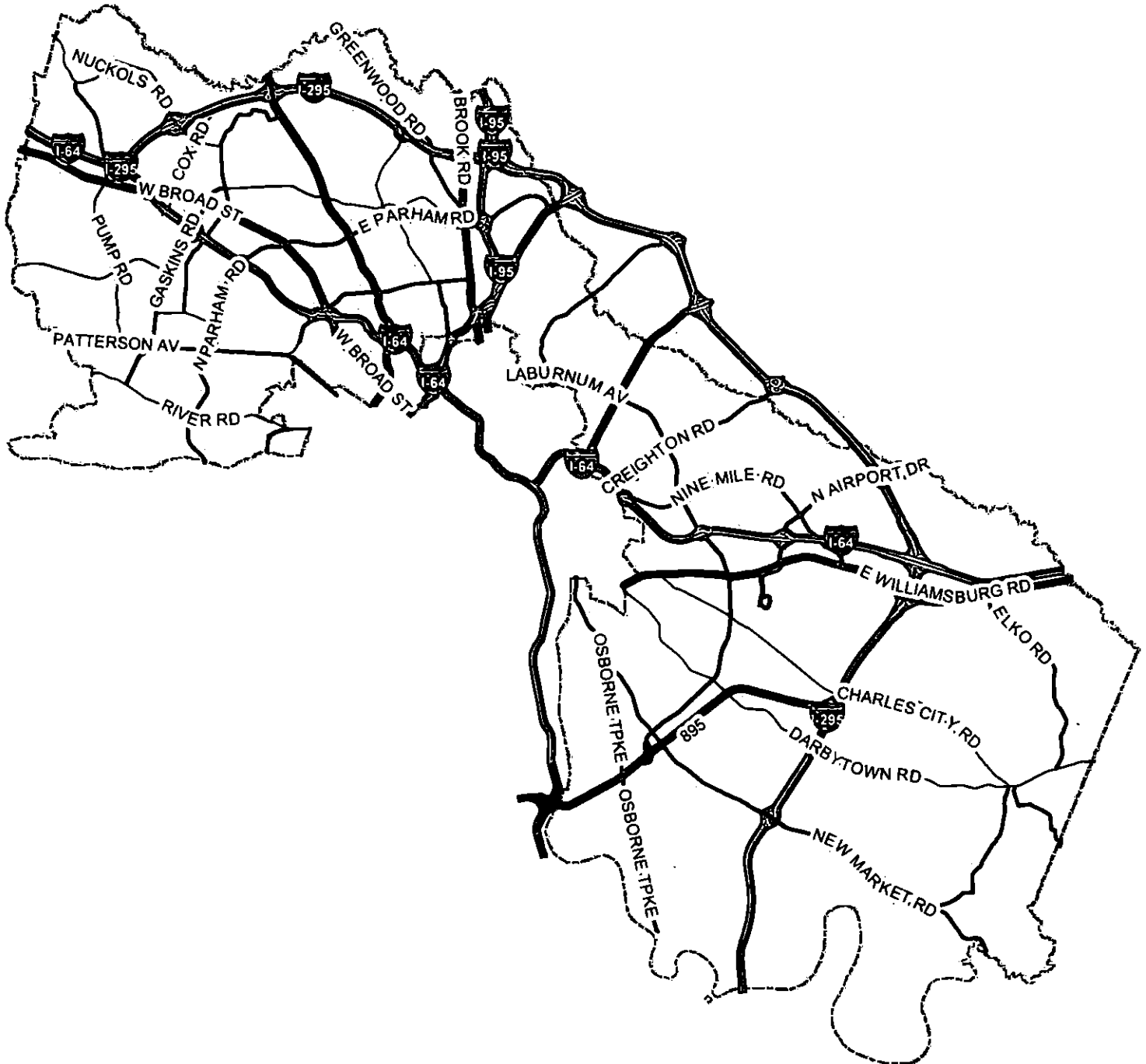
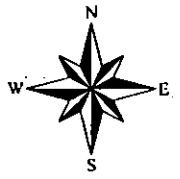
Project Location	County Project Number	VDOT UPC	Current Maximum Allowable Reimbursements	Proposed New Maximum Allowable Reimbursements
Parham / Three Chopt (Tuckahoe/Three Chopt)	06712	98561	\$152,400	\$783,151
Labumum / Darbytown (Varina)	06711	98562	\$312,550	\$505,190
Parham / Woodman (Brookland/Fairfield)	06708	98563	\$85,000	\$160,340
Parham / Shrader (Brookland)	06709	98564	\$429,148	\$683,780
Parham / Ackley (Brookland/Fairfield)	06710	98565	\$142,610	\$176,051
Parham / Villa Park (Fairfield)	06685	100561	\$358,000	\$598,760
<b>Total</b>			<b>\$1,479,708</b>	<b>\$2,907,272</b>

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that it approves the amendments to the Agreements and authorizes the County Manager to execute the amended Agreements to increase the reimbursements available to the County for the six intersection improvement projects, in a form approved by the County Attorney.

**COMMENTS:** VDOT reimbursements will cover 100% of the project costs and will be provided from Federal Highway Safety Improvement Program Funds. The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.



# HIGHWAY SAFETY IMPROVEMENT PROGRAM PROJECTS



RESOLUTION - SIGNATORY AUTHORITY -  
AMENDMENTS TO AGREEMENTS WITH VDOT  
FOR HIGHWAY SAFETY IMPROVEMENT  
PROGRAM PROJECTS

DISTRICT COUNTY-WIDE  
DATE: APRIL 8, 2014