

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, February 24, 2015**, at **5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:15 - 5:45 p.m. | Virginia Capital Trail Update |
| 5:45 - 6:30 p.m. | Demographic Profile and Trends for Henrico's Aging Population |
| 6:30 - 6:45 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
February 19, 2015

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
February 24, 2015
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – February 10, 2015, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PRESENTATION

Proclamation – Multiple Myeloma Awareness Month – March 2015.

APPOINTMENTS

- 48-15 Resolution – Appointment of Members - Historic Preservation Advisory Committee.
- 49-15 Resolution – Appointment of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors.

PUBLIC HEARING ITEM

- 50-15 Resolution – Amendments to the FY 2014-15 Annual Fiscal Plan: February, 2015.

PUBLIC COMMENTS

GENERAL AGENDA

- 51-15 Resolution - Signatory Authority - First Amendment to Sublease - Capital Region Workforce Center - 121 Cedar Fork Road - Fairfield District.
- 52-15 Resolution - Award of Contract - Architectural and Engineering Services - Tuckahoe Creek Park - Tuckahoe District.
- 53-15 Resolution - Award of Construction Contract - Hermitage Park and Park View Area Phase 1 (SH-02B) Sewer Rehabilitation - Brookland Districts.
- 54-15 Resolution - Award of Construction Contract - Laburnum Avenue Drainage and Sidewalk Project - Fairfield District.
- 55-15 Resolution - Acceptance of Road – Brookland District.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
February 24, 2015**

PRESENTATION

PROCLAMATION – Multiple Myeloma Awareness Month – March 2015.

Multiple myeloma, the second most common blood cancer worldwide, is a cancer of plasma cells in the bone marrow and is called “multiple” because the cancer can occur at multiple sites. The Greater Richmond Multiple Myeloma Support Group brings together myeloma patients, caregivers, and family members to share experiences on treatments and outcomes. This proclamation recognizes March 2015 as Multiple Myeloma Awareness Month and encourages Henrico residents to participate in voluntary activities that support myeloma education and research programs aimed at treating and curing this disease.

APPOINTMENTS

RESOLUTION – Appointment of Members – Historic Preservation Advisory Committee.

This Board paper appoints the following persons to the Historic Preservation Advisory Committee for unexpired terms ending December 31, 2015, or thereafter, when their successors shall have been appointed and qualified:

Three Chopt District
Tuckahoe District

Patricia M. Eichenberger

RESOLUTION – Appointment of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors.

This Board paper appoints the following person to The Cultural Arts Center at Glen Allen Foundation Board of Directors for an unexpired term ending June 30, 2017, or thereafter, when her successor shall have been appointed and qualified:

At-Large

Kerry L. Grey

PUBLIC HEARING ITEM

RESOLUTION – Amendments to the FY 2014-15 Annual Fiscal Plan: February, 2015.

A Board paper was presented on February 10, 2015, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed the advertisement of same, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved,

amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on February 24, 2015. After the public hearing, at that same meeting, this paper may be approved.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Signatory Authority - First Amendment to Sublease - Capital Region Workforce Center - 121 Cedar Fork Road - Fairfield District.

This Board paper authorizes the County Manager to execute a sublease amendment between the County, as fiscal agent for the Capital Region Workforce Partnership, and the Commonwealth of Virginia to increase the Commonwealth's subleased space at the Capital Area Workforce Center at 121 Cedar Fork Road. The County leases the property for service delivery to clients under the Workforce Investment Act of 1998. The additional subleased space will expand the area occupied by the Virginia Department of Veteran Services.

The Commonwealth's monthly payment will increase by \$163.46 to \$582.41, effective March 1, 2015, with 3% increases on December 1 of each year until the sublease ends on November 10, 2017, upon termination of the master lease.

The Directors of the Capital Region Workforce Partnership and Real Property recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Architectural and Engineering Services - Tuckahoe Creek Park - Tuckahoe District.

This Board paper would award a contract for \$77,565 to Vanasse Hangen Brustlin, Inc. to provide architectural and engineering services to design a boardwalk system as part of the Tuckahoe Creek Park project. The design work will begin in March 2015 and will be completed by June 2015.

On November 7, 2014, the County received four proposals in response to RFP No. 14-9662-10JK and the Selection Committee (Mr. Steve Hart, Mr. Al Azzarone, and Mrs. Anne Sterling) interviewed the following firms:

Vanasse Hangen Brustlin, Inc.
Timmons Group, Inc.
H & G Landscape Architects, LLC

The Selection Committee selected Vanasse Hangen Brustlin, Inc. as the top-ranked firm and negotiated a fixed-price contract.

The Board paper authorizes the County Manager to execute the contract in a form approved by the County Attorney and change orders not to exceed 15% of the contract amount. Funding for the work is available in the Capital Fund.

The Director of Recreation & Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Hermitage Park and Park View Area Phase 1 (SH-02B) Sewer Rehabilitation - Brookland District.

This Board paper awards a contract to G. L. Howard, Inc. for \$4,132,350 to rehabilitate or replace approximately 2.5 miles of sewer piping. The work area is approximately bounded by Kenwood Avenue to the north, Dumbarton Road to the south, Woodrow Terrace to the west, and Wilson Avenue to the east.

The project will maintain the reliability of the sewer system by rehabilitating or replacing deteriorated piping installed in the mid-1940s and the early 1960s. The work will begin in April 2015 and will be completed by September 2016. Funding will be provided by the Water and Sewer Revenue Fund.

One bid was received on January 21, 2015, in response to ITB #14-9683-11CE and Addendum No. 1:

<u>Bidder</u>	<u>Bid Amount</u>
G. L. Howard, Inc. Rockville, VA	\$ 4,132,350

After a review and evaluation of the bid received, it was determined that G. L. Howard, Inc. is the lowest responsive and responsible bidder with a bid of \$ 4,132,350.

This Board paper authorizes the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Laburnum Avenue Drainage and Sidewalk Project - Fairfield District.

This Board paper awards a contract to Blakemore Construction Corporation for \$304,939.22 for the Laburnum Avenue drainage and sidewalk project. The work area is along the south side of Laburnum Avenue from Delmont Street to the Richmond-Henrico Turnpike.

The purpose of the project is to improve sidewalk connectivity by constructing concrete sidewalk at Greater Richmond Transit Company bus stops and on certain blocks on the south side of Laburnum Avenue. The project also includes work on necessary stormwater drainage facilities. The work will begin in March 2015 and will be completed by April 2015. Funding will be provided by the Community Development Block Grant program.

Two bids were received on January 28, 2015, in response to IFB #14-9693-12JK and Addenda Nos. 1 and 2. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Blakemore Construction Corporation Rockville, VA	\$304,939.22
Central Contracting Co., Inc. Richmond, VA	\$326,110.65

Based upon a review of the bids, Blakemore Construction Corporation is the lowest responsive and responsible bidder.

This Board paper awards the contract to Blakemore Construction Corporation and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget, not to exceed 15% of the original contract amount.

The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Road – Brookland District.

This Board paper would accept the following named and described section of road into the County road system for maintenance.

- 1) 0.16 miles of Ridgewood Park, Section 2 – Brookland District.

The Director of Public Works and the County Manager recommend approval of this Board paper.