

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
February 24, 2015

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, February 24, 2015, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice Chairman, Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoulkas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Raymond Goetschius, Correctional Sergeant, Sheriff's Office
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph P. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:04 p.m.

Mr. Thornton led recitation of the Pledge of Allegiance.

Father Wayne Ball, Pastor of St. John's Catholic Church (Henrico) and St. Patrick's Catholic Church (Richmond) delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, the Board approved the minutes of the February 10, 2015, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

MANAGER'S COMMENTS

Douglas A. Middleton, Chief of Police, has been appointed to the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA), which was created in 1979 as a credentialing authority through the joint efforts of law enforcement's major executive associations. Chief Middleton has served since 2001 as an Assessor and Team Leader for CALEA, has long been an advocate of CALEA programs, and has used CALEA accreditation to improve public safety services within the County's Division of Police. CALEA is composed of 21 members, 11 of whom are from the law enforcement community. Mr. Vithoukas characterized Chief Middleton's appointment to the CALEA Board as a significant honor that recognizes the Chief's talent and reputation, congratulated him on his new appointment, and thanked him for the services he offers to the County.

Mr. Vithoukas pointed out that presentation of the *Financial Trend Monitoring System (TRENDS)* document to the Board of Supervisors marks the beginning of the County's annual budget process. The document is a historical review over an 11-year period of a number of financial and budgetary indicators. Mr. Vithoukas recognized Management and Budget Division Director Brandon Hinton for the hours he spent compiling the document, which is available online and has been distributed to the Board of Supervisors. The County Manager's proposed FY 2016 budget will be presented to the Board on March 10.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon announced that she attended a special ceremony on February 8 to celebrate the Eagle Scout Court of Honor for Adam Thomas Jones, Samuel Thomas Murphy, Cabell Louis Murray, Edward Thomas Palmer, Kyle Raj Adams, and Grayson Scott Phillips. The Scouts are members of Troop 770, based at River Road Presbyterian Church. Mrs. O'Bannon expressed pride in the Scouts and remarked that they personally handled the ceremony, which was family-oriented, very well done, and the culmination of their Scouting career.

Mrs. O'Bannon mentioned the passing of her friend, Dr. Dennis A. J. Morey, on January 18. Dr. Morey was born in England, served as a "Commander for Life" in the British Royal Air Force during World War II, and was the recipient of two Distinguished Flying Crosses. After the war, Dr. Morey practiced medicine in the field of gastroenterology for 40 years and was Chief of Staff for Henrico Doctors' Hospital from 1986 to 1989. He was also an assistant professor at the Medical College of Virginia and authored 16 medical publications. As a senior navigator in the Richmond Power Squadron, Dr. Morey taught several courses and published two texts. He was instrumental in reconstructing the original Citie of Henricus and published 16 monographs about Henrico and its origin. Mrs. O'Bannon noted Dr. Morey will be very much missed by the Board of the Henricus Foundation.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Ted Strong from the *Richmond Times-Dispatch*.

BOARD OF SUPERVISORS' COMMENTS (continued)

Mr. Thornton recognized Andy Tyler from Troop 735, sponsored by Shady Grove United Methodist Church, who was observing the meeting to fulfill a requirement for the Citizenship in the Community merit badge.

PRESENTATION

Mr. Glover presented a proclamation recognizing March 2015 as Multiple Myeloma Awareness Month. Accepting the proclamation was Mindy Fast, a Brookland District resident and member of the Greater Richmond Multiple Myeloma Support Group. Joining her was Jim Hall, a Three Chopt District resident and member of the Greater Richmond Multiple Myeloma Support Group.

APPOINTMENTS

48-15 Resolution – Appointment of Members - Historic Preservation Advisory Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

49-15 Resolution – Appointment of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC HEARING ITEM

50-15 Resolution – Amendments to the FY 2014-15 Annual Fiscal Plan: February, 2015.

Mr. Hinton responded to a question from Mr. Kaechele.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

- 51-15 Resolution - Signatory Authority - First Amendment to Sublease - Capital Region Workforce Center - 121 Cedar Fork Road - Fairfield District.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 52-15 Resolution - Award of Contract - Architectural and Engineering Services - Tuckahoe Creek Park - Tuckahoe District.

Neil Luther, Director of Recreation and Parks, responded to questions from Mr. Kaechele and Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

- 53-15 Resolution - Award of Construction Contract - Hermitage Park and Park View Area Phase 1 (SH-02B) Sewer Rehabilitation - Brookland Districts.

Art Petrini, Director of Public Utilities, responded to questions from Mrs. O'Bannon and Mr. Glover.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

- 54-15 Resolution - Award of Construction Contract - Laburnum Avenue Drainage and Sidewalk Project - Fairfield District.

Mr. Thornton commented that this project is changing the vista of a part of Laburnum Avenue and is a plus for the County. Steve Yob, Director of Public Works, responded to a question from Mr. Kaechele.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Glover complimented Mr. Yob on doing a very good job with the County's recent snow removal work and noted he had not received one complaint. The other members of the Board concurred with Mr. Glover.

At Mr. Vithoukaskas' request, Mr. Yob updated the Board on snow expectations for later in the week. Mr. Yob advised that various weather models were predicting one to four inches of snow in Henrico from an approaching storm. He assured the Board that his department would be ready for whatever comes. Mr. Yob responded to questions from Mr. Vithoukaskas and Mr. Nelson regarding anticipated storm conditions. He noted for Mr. Thornton the County had an adequate supply of salt to treat the roads.

55-15

Resolution - Acceptance of Road - Brookland District.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

There being no further business, the meeting was adjourned at 7:41 p.m.

Frank J. Thornton

Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

MULTIPLE MYELOMA AWARENESS MONTH

March 2015

WHEREAS, multiple myeloma (or myeloma), the second most common blood cancer worldwide, is a cancer of plasma cells in the bone marrow and is called "multiple" because the cancer can occur at multiple sites; and

WHEREAS, multiple myeloma currently affects more than 100,000 people in the United States; and

WHEREAS, each year an estimated 20,000 new cases of myeloma are diagnosed and approximately 10,000 persons lose their battle with this disease; and

WHEREAS, myeloma was once considered a disease of the elderly but is now being found in increasing numbers of people under the age of 65; and

WHEREAS, because myeloma is a rare disease, a lack of awareness among clinicians and the general public can lead to delayed diagnosis and treatment; and

WHEREAS, continued investment and innovation is critical to achieving early diagnosis, implementing effective and safe treatments, and helping myeloma patients live longer; and

WHEREAS, there is still no cure for myeloma although there have been important advances in the last decade; and

WHEREAS, the County of Henrico is committed to increasing public awareness of this disease.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes March 2015 as Multiple Myeloma Awareness Month and encourages Henrico residents to participate in voluntary activities that will support myeloma education and research aimed at treating and curing this disease.



Frank J. Thornton
Frank J. Thornton, Chairman
Board of Supervisors

Barry R. Lawrence
Barry R. Lawrence, Clerk
February 24, 2015



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 48-15

Page No. 1 of 1

Agenda Title: RESOLUTION - Appointment of Members - Historic Preservation Advisory Committee

Form containing Board of Supervisors Action details, including 'Moved by (1) O'Bannon', 'Seconded by (1) Nelson', and a large 'APPROVED' stamp. Includes a table for voting records with columns YES, NO, OTHER and names Glover, R., Kaechele, D., Nelson, T., O'Bannon, P., Thornton, F.

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following persons to the Historic Preservation Advisory Committee for unexpired terms ending December 31, 2015, or thereafter, when their successor shall have been appointed and qualified:

Three Chopt District
Tuckahoe District

Patricia M. Eichenberger

By Agency Head _____ By County Manager _____

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 49-15

Page No. - 1 of 1

Agenda Title: RESOLUTION - Appointment of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors

For Clerk's Use Only: Date: FEB 26 2015 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Cloner</u> Seconded by (1) <u>Kaechele</u> (2) <u>APPROVED</u> (2)	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		YES	NO	OTHER																						
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
REMARKS:																										

BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to The Cultural Arts Center at Glen Allen Foundation Board of Directors for an unexpired term ending June 30, 2017, or thereafter, when her successor shall have been appointed and qualified:

At-Large Kerry L. Grey

By Agency Head _____ By County Manager [Signature]

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Title **RESOLUTION - Amendments to the FY2014-15 Annual Fiscal Plan: February, 2015**

For Clerk's Use Only: Date: FEB 24 2015 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (1) <u>O'Bannon</u> (2) APPROVED REMARKS:	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kashele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, J.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Turner, J.</td> <td></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Glover, R.	✓			Kashele, D.	✓			Nelson, J.	✓			O'Bannon, J.	✓			Turner, J.			
	YES	NO	OTHER																							
Glover, R.	✓																									
Kashele, D.	✓																									
Nelson, J.	✓																									
O'Bannon, J.	✓																									
Turner, J.																										

WHEREAS, the Board of Supervisors of the County of Henrico, Virginia, did hold an advertised public hearing at 7:00 p.m., on February 24, 2015, to consider proposed amendments to the Annual Fiscal Plan for fiscal year 2014-15; and,

WHEREAS, those citizens who appeared and wished to speak, were heard.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Annual Fiscal Plan for fiscal year 2014-15 is amended and that such funds are appropriated and allocated for expenditure in the amounts and for the purposes indicated.

OPERATING FUNDS

FUND 0101 - GENERAL FUND - General Operating Fund

Department 08 - Electoral Board

08001	- <u>Electoral Board</u>	\$	53,904
0000 00000	To appropriate funding to cover expenditures associated with the House of Delegates 74th District, Special Election of January 13, 2015. Funds are to come from the fund balance in the General Fund.		
	Total GENERAL FUND	\$	53,904

FUND 1102 - SPECIAL REVENUE FUND - State and Federal Grants - County

Department 05 - Commonwealth's Attorney

05001	- Commonwealth's Attorney	\$	14,050
0000 08083	- <u>Virginia Domestic Violence Victim Fund - Jan - June 2015</u>		
	To appropriate State funding received from the Department of Criminal Justice Services, Virginia Domestic Violence Victim Fund grant program. Funding will be used for educational travel, which facilitates attorneys earning required CLE credits.		

Department 12 - Police

12800	- Grants		
0000 00000	- <u>The 100 Club of Metropolitan Richmond Donation</u>	\$	10,000
	To appropriate a donation received from The 100 Club of Metropolitan Richmond to purchase approximately 140 emergency medical kits for the Police Division.		

By Agency Head *Ray Malt*

By County Manager *[Signature]*

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
 Clerk, Board of Supervisors
 Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Department 13 - Fire

13800	– Grants	
0000 07047	– <u>2014 State Homeland Security Program - Shelter Supplies and Equipment</u>	\$ 13,000
	To appropriate funding from the Virginia Department of Emergency Management. These Federal funds are pass-through from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. Funds will be used to purchase portable emergency shelter items. No local match is required.	
0000 08084	– <u>Port Hazardous Materials Emergency Preparedness-Train Derailment Exercise</u>	15,720
	To appropriate funding from the Virginia Department of Emergency Management. These Federal funds are pass-through from the U.S. Department of Transportation and are being administered by the Commonwealth. Funds will be used to conduct an exercise to prepare the County's response in the event of a train derailment involving hazardous materials. This grant requires a 20% in-kind local match, which will be met through the Division of Fire's operating budget.	
0000 08085	– <u>Rescue Squad Assistance Fund - Stair Chairs</u>	13,750
	To appropriate funding received from the Virginia Office of Medical Services (OEMS) through the Rescue Squad Assistance Fund (RSAF) Grant Program. This funding will supplement the purchase of ten power stair chairs. This grant requires a 50% in-kind local match, which will be met through the Division of Fire's operating budget.	
	Total Fire	\$ 42,470

Department - 22 - Social Services

22106	– AFDC - Foster Care	
1302 00000	– <u>Purchase of Services</u>	\$ 400,000
	To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Foster Care Program expenditures. This increase in appropriation is funded with \$200,000 of State (50%) and \$200,000 of Federal (50%) funds. The total appropriation for this program in fiscal year 2014-15, will be \$1,126,388, after this addition. No County matching funds are required.	
22503	– Adoption Subsidy	
1302 00000	– <u>Purchase of Services</u>	23,000
	To increase the County allocation to the estimated level of need for state and federally mandated Title IV-E Adoption Program expenditures. This program is funded with \$11,500 of State and \$11,500 of Federal funds. The total appropriation for this program in fiscal year 2014-15 will be \$994,871 after this addition. No County matching funds are required.	
	Total Social Services	\$ 423,000
	Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County	\$ 489,520

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

FUND 1114 – SPECIAL REVENUE FUND - Forfeitures - Police - State
 Department 12 – Police
 12850 – Asset Forfeiture
 0000 00000 – Forfeitures - Police - State \$ 2,713
 Law enforcement special funds which have been received by the County of Henrico and heretofore not appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1116 – SPECIAL REVENUE FUND - Forfeitures - Police - Treasury - Federal
 Department 12 – Police
 12850 – Asset Forfeiture
 0000 00000 – Forfeitures - Police - Treasury - Federal \$ 5,841
 Law enforcement special funds, which have been received by the County of Henrico and heretofore not appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

FUND 1117 – SPECIAL REVENUE FUND - Forfeitures - Police - Justice - Federal
 Department 12 – Police
 12850 – Asset Forfeiture
 0000 00000 – Forfeitures - Police - Justice - Federal \$ 52,319
 Law enforcement special funds, which have been received by the County of Henrico and heretofore not appropriated for expenditure are to be used by Police for law enforcement projects as determined and approved by the County Manager or his designee.

	\$ 550,393
Total SPECIAL REVENUE FUND	
Total OPERATING FUNDS	\$ 604,297

CAPITAL FUNDS

FUND 2111 – Capital Initiatives Fund
 Department 32 - Non-Departmental
 0000 00000 – Northern Henrico Civic Association \$ 767
 To provide funding of \$767 for signage project in the Chamberlayne Farms subdivision. The total cost of this project is \$1,533. The Northern Henrico Civic Association is providing the differential in required funding. Funds are to come from the fund balance in the General Fund via a transfer to the Capital Projects Fund.

	\$ 767
Total CAPITAL PROJECTS FUND	
Total Amendments/Appropriations	\$ 605,064

COMMENTS: The Director of Finance recommends approval of this Board paper and the County Manager



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 51-15

Page No. 1 of 1

Agenda Title:

**RESOLUTION — Signatory Authority — First Amendment to Sublease —
Capital Region Workforce Center — 121 Cedar Fork Road — Fairfield
District**

For Clerk's Use Only:

Date: FEB 24 2015

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) (2)

REMARKS:

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County subleased 346 square feet of office space at 121 Cedar Fork Road to the Commonwealth of Virginia for a 52-month term beginning August 1, 2013; and,

WHEREAS, the subleased space is used by the Virginia Department of Aging and Rehabilitative Services and the Virginia Department of Veteran Services for training and other services pursuant to the Workforce Investment Act of 1998; and,

WHEREAS, the Commonwealth wants to increase its subleased space to 481 square feet effective March 1, 2015; and,

WHEREAS, the Commonwealth's monthly payment will increase by \$163.46 to \$582.41 beginning March 1, 2015, and this amount will increase 3% on December 1 of each year until the master lease expires on November 10, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute an amendment to the sublease in a form approved by the County Attorney, as described above.

Comments: The Directors of Capital Region Workforce Partnership and Real Property recommend approval of this paper; the County Manager concurs.

By Agency Head 

By County Manager 

Routing:
Yellow to: Real Property

Copy to:

Certified:
A Copy Teste:

Clerk, Board of Supervisors

Date:



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **52-15**
Page No. 1 of 1

Agenda Title: **RESOLUTION — Award of Contract — Architectural and Engineering Services — Tuckahoe Creek Park — Tuckahoe District**

For Clerk's Use Only: Date: FEB 24 2015 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, on November 7, 2014, the County received four proposals in response to RFP No. 14-9662-10JK for architectural and engineering services to design a boardwalk system as part of the Tuckahoe Creek Park project; and,

WHEREAS, the Selection Committee (Mr. Steve Hart, Mr. Al Azzarone, and Mrs. Anne Sterling) interviewed the following firms:

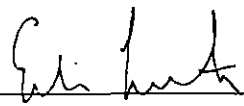
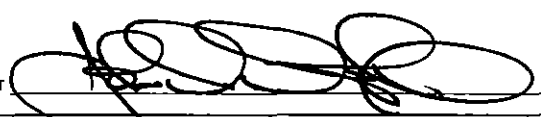
Vanasse Hangen Brustlin, Inc.
Timmons Group, Inc.
H & G Landscape Architects, LLC

WHEREAS, based upon the interviews and review of the proposals, the Selection Committee selected Vanasse Hangen Brustlin, Inc. as the top-ranked firm and negotiated a contract for the lump sum of \$77,565.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that:

1. A contract to provide architectural and engineering services to design a boardwalk system for the Tuckahoe Creek Park project is awarded to Vanasse Hangen Brustlin, Inc. in the amount of \$77,565 in accordance with RFP No. 14-9662-10JK and Vanasse Hangen Brustlin Inc.'s final proposal dated January 21, 2015.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding for the work is available in the Capital Fund. The Director of Recreation & Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager 

Routing: Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____
 Date: _____ Clerk, Board of Supervisors

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 53-15

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Hermitage Park and Park View
Area Phase 1 (SH-02B) Sewer Rehabilitation — Brookland District**

3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 54-15

Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Laburnum Avenue Drainage and Sidewalk Project — Fairfield District

For Clerk's Use Only:

Date: **FEB 24 2015**

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) O'Bannon Seconded by (1) Nelson
(2) _____ (2) _____

REMARKS

APPROVED

YES NO OTHER

Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, the County received two bids on January 28, 2015, in response to Invitation for Bid No. 14-9693-12JK and Addenda No. 1 and No. 2 for the Laburnum Avenue drainage and sidewalk project along the south side of Laburnum Avenue from Delmont Street to the Richmond-Henrico Turnpike in the Fairfield District; and,

WHEREAS, the project will construct new concrete sidewalks on select blocks and at Greater Richmond Transit Company bus stops and will include work on necessary stormwater drainage facilities; and,

WHEREAS, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Blakemore Construction Corporation Rockville, VA	\$304,939.22
Central Contracting Co., Inc. Richmond, VA	\$326,110.65

WHEREAS, after a review and evaluation of the bids received, it was determined that Blakemore Construction Corporation is the lowest responsive and responsible bidder with a bid of \$304,939.22.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to Blakemore Construction Corporation, the lowest responsive and responsible bidder, in the amount of \$304,939.22 pursuant to Invitation for Bid No. 14-9693-12JK, Addenda No.1 and No. 2, and the bid submitted by Blakemore Construction Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

By Agency Head _____

By County Manager _____

Routing:

Yellow to: _____

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 54-15

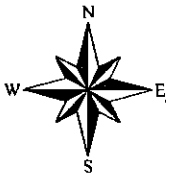
Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Laburnum Avenue Drainage and Sidewalk Project — Fairfield District

COMMENTS: Funding will be provided by the Community Development Block Grant program. The Director of Public Works and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



LABURNUM AVENUE DRAINAGE AND SIDEWALK PROJECT



Legend

- Existing Sidewalk
- Proposed Sidewalk
- Tax Parcels + CAMA Data

LABURNUM AVENUE DRAINAGE AND SIDEWALK PROJECT

FROM: RICHMOND HENRICO TPKE
TO: DELMONT ST
LENGTH: APPROX. 1,400 LINEAR FT

DISTRICT: FAIRFIELD
DATE: FEBRUARY 24, 2015



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 55-15
Page No. 1 of 1

Agenda Title: **RESOLUTION - ACCEPTANCE OF ROAD - BROOKLAND DISTRICT**

For Clerk's Use Only: FEB 24 2015 Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Almer</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: APPROVED	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	✓			Kaechele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
		YES	NO	OTHER																						
Glover, R.	✓																									
Kaechele, D.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

Ridgewood Park, Section 2 - Brookland District

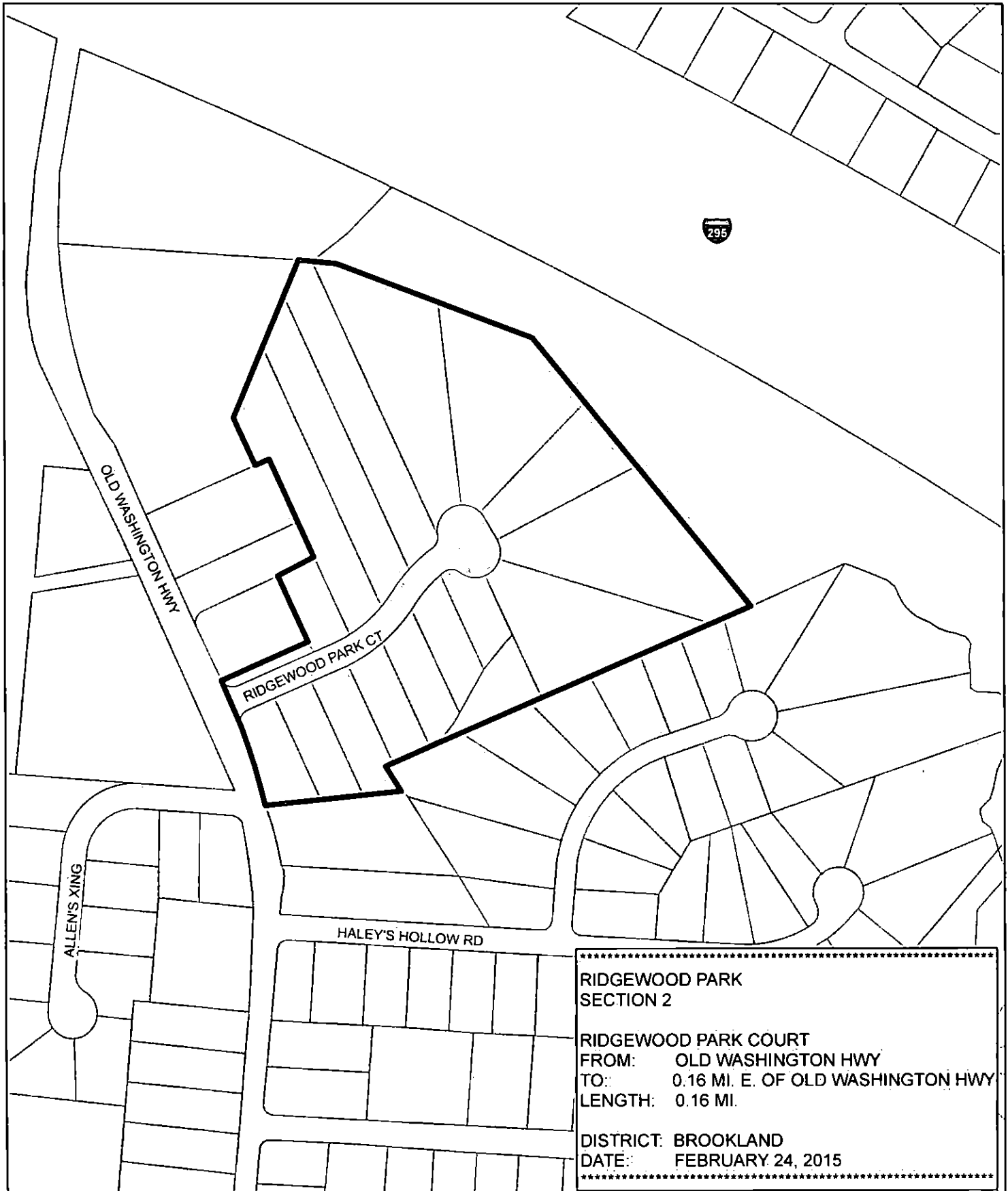
Ridgewood Park Court from Old Washington Highway to 0.16 Mi. E. of Old Washington Highway	<u>0.16 Mi.</u>
Total Miles	0.16 Mi.

By Agency Head Mil A. i By County Manager [Signature]

Routing: Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Tests: _____ Clerk, Board of Supervisors
 Date: _____



RIDGEWOOD PARK SECTION 2



RIDGEWOOD PARK
SECTION 2
RIDGEWOOD PARK COURT
FROM: OLD WASHINGTON HWY
TO: 0.16 MI. E. OF OLD WASHINGTON HWY
LENGTH: 0.16 MI.
DISTRICT: BROOKLAND
DATE: FEBRUARY 24, 2015
