

**HENRICO COUNTY  
NOTICE OF SPECIAL MEETING  
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, March 10, 2015**, at **5:00 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:00 - 5:45 p.m.                      State Legislative Update and FY2015-16 Budget Overview

5:45 - 6:15 p.m.                      **Closed Meeting** for Consultation with Legal Counsel Concerning Specific Legal Matters Requiring the Provision of Legal Advice Pertaining to a Worker's Compensation Claim, Pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, as Amended.

6:15 - 6:45 p.m.                      Regular Meeting Agenda Items



Barry R. Lawrence, CMC  
Clerk, Henrico County Board of Supervisors  
March 5, 2015

**COUNTY OF HENRICO, VIRGINIA**  
**Henrico County Board Room**  
**Board of Supervisors' Agenda**  
**March 10, 2015**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**APPROVAL OF MINUTES** – February 24, 2015, Regular and Special Meetings

**MANAGER'S COMMENTS**

**BOARD OF SUPERVISORS' COMMENTS**

**RECOGNITION OF NEWS MEDIA**

**APPOINTMENT**

56-15            Resolution – Appointment of Member – Richmond Regional Transportation Planning Organization Citizens Transportation Advisory Committee.

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMT**

57-15            Russell Jones: Request to amend proffered conditions accepted with Rezoning Case REZ2014-00045 Varina C-31C-08 on part of Parcel 832-714-1636 located on the south line of E. Williamsburg Road (U.S. Route 60) between the termini of Saw Set Lane and Whiteside Road. The applicant proposes to amend proffers related to building elevations and materials, minimum size, fire suppression, landscaping and windows. The existing zoning is RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre. The site is located in the Airport Safety Overlay District. The Planning Commission voted to recommend the Board of Supervisors **deny** the request. **(Deferral requested to the April 14, 2015, meeting).**

58-15            Gayton Properties, LLC: Request to conditionally rezone from A-1 Agricultural District to R-6C General Residence District (Conditional) Parcels 732-760-0494 and REZ2014-00051 Three Chopt 731-760-7868 containing 10.05 acres located on the west line of N. Gayton Road approximately 350' north of Favero Road. The applicant proposes an age-restricted assisted and independent living facility. The R-6 District allows a maximum density of 19.8 units per acre. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 1, density should not exceed 2.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

59-15            Kroger: Request to amend proffered conditions accepted with Rezoning Case REZ2015-00002 Three Chopt C-65C-07 on Parcels 735-761-8792, 735-762-9743, 736-762-2221, and 736-762-7338, located in the southwest quadrant of W. Broad Street (U.S. Route 250) and Lauderdale Drive. The applicant proposes to amend proffers to allow a fuel center accessory to a grocery store. The existing zoning is B-2C Business District (Conditional) and RTHC Residential Townhouse District (Conditional). The 2026

Comprehensive Plan recommends Commercial Arterial and Urban Residential, density should range from 3.4 to 6.8 units per acre. The site is located in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors deny the request.

320-14  
REZ2014-  
00048  
Tuckahoe  
Bickford Senior Living: Request to conditionally rezone from R-0C One-Family Residence District (Conditional) to R-6C General Residence District (Conditional) Parcel 737-750-7485 containing 7.58 acres located on the southwest line of Ridgefield Green Drive between John Rolfe and Ridgefield Parkways. The applicant proposes an assisted living facility. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Semi-Public. The Planning Commission voted to recommend the Board of Supervisors grant the request. **(Deferred from the February 10, 2015, meeting).**

60-15  
REZ2015-  
00004  
Brookland  
Kotarides Developers, LLC: Request to conditionally rezone from O-3 Office District and O-3C Office District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcels 762-755-3882, 763-755-1261, and 763-756-4328 containing 31.66 acres located on the north line of Parham Road approximately 500' west of Shrader Road. The applicant proposes a townhouse development of no more than 196 units. The RTH District allows a maximum density of nine (9) units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. The Planning Commission voted to recommend the Board of Supervisors grant the request.

61-15  
PUP2015-  
00001  
Three Chopt  
Jing Chen: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow extended hours of operation for an existing restaurant (7 Stars Asian Cuisine and Lounge) on part of Parcel 741-761-3418 located in the southeast quadrant of W. Broad Street (U.S. Route 250) and John Rolfe Parkway (Short Pump Station). The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The site is located in the West Broad Street Overlay District. The Planning Commission voted to recommend the Board of Supervisors grant the request.

62-15  
REZ2015-  
00001  
Three Chopt  
Carole M. Weinstein, LLC: Request to conditionally rezone from B-2C Business District (Conditional) to B-3C Business District (Conditional) Parcel 753-759-8339 containing approximately 2.18 acres located on the west line of Stillman Parkway approximately 330' north of its intersection with W. Broad Street (U.S. Route 250). The applicant proposes business uses such as retail, a furniture repair or upholstery shop without limitation to floor area, or a gymnasium, sport or health club or spa. The uses will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Commercial Arterial. The Planning Commission voted to recommend the Board of Supervisors grant the request.

63-15 REZ2015-00003 Three Chopt ME Sadler, LLC: Request to conditionally rezone from RTHC Residential Townhouse District (Conditional) and A-1 Agricultural District to RTHC Residential Townhouse District (Conditional) Parcels 746-764-0658, 746-764-5580, 746-765-4206, and 746-765-4631 containing 12.99 acres located on the west line of Sadler Grove Road at its intersection with Sadler Road. The applicant proposes a condominium and townhouse development of no more than 60 units. The RTH District allows a maximum density of nine (9) units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre and Suburban Residential 2, density should not exceed 3.4 units per acre. The Planning Commission voted to recommend the Board of Supervisors grant the request.

### **PUBLIC HEARING – OTHER ITEM**

64-15 Ordinance - To Amend and Reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico Titled “Weight limits for specific streets” to Restrict Through Truck Traffic on White Oak Road - Varina District.

### **PUBLIC COMMENTS**

### **GENERAL AGENDA**

- 65-15 Resolution - Authorization to Apply to Amend the Boundaries of the City of Richmond North/Henrico County Enterprise Zone to Add Properties Within Henrico County at Starling Drive and Quioccasin Road, Along Eastridge and Parham Roads, on the South Side of Oakleys Lane West of Gillie Creek, Along November Avenue, and Between S. Laburnum Avenue and S. Airport Drive North of Seven Hills Boulevard, and to Modify the Planning Review/Permit Fee Waivers Incentive.
- 66-15 Resolution – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2015-16 and Notice of Public Hearings on the Budget and Proposed Tax Rates.
- 67-15 Resolution - Signatory Authority - Memorandum of Understanding – rvaMORE.
- 68-15 Resolution - Award of Construction Contract - Maplewood Road Sewer Rehabilitation, Part 2 - Brookland District.
- 69-15 Resolution - Award of Construction Contract - Springfield Road Landfill Closure - Three Chopt District.
- 70-15 Resolution - Award of Construction Contract - Water Treatment Facility Generator - Tuckahoe District.
- 71-15 Resolution – Approval of Settlement of Worker’s Compensation Claim – Percy Burnett, III.



**COUNTY OF HENRICO, VIRGINIA**  
**BOARD OF SUPERVISORS' RESUME**  
**March 10, 2015**

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**APPOINTMENT**

**RESOLUTION – Appointment of Member – Richmond Regional Transportation Planning Organization Citizens Transportation Advisory Committee.**

This Board paper appoints the following person to the Richmond Regional Transportation Planning Organization Citizens Transportation Advisory Committee for a term expiring December 31, 2016, or thereafter, when her successor shall have been appointed and qualified:

At-Large                      J. Amber Burke (Lancaster)

**PUBLIC HEARINGS – REZONING CASES AND PROVISIONAL USE PERMIT**

REZ2014-00045  
Varina

Russell Jones: Request to amend proffered conditions accepted with Rezoning Case C-31C-08 on part of Parcel 832-714-1636 located on the south line of E. Williamsburg Road (U.S. Route 60) between the termini of Saw Set Lane and Whiteside Road. The applicant proposes to amend proffers related to building elevations and materials, minimum size, fire suppression, landscaping and windows. The existing zoning is RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Leabough, seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **deny** the request because it failed to include the proffered conditions necessary to adequately lessen impacts on the area. **(Deferral requested to the April 14, 2015, meeting).**

REZ2014-00051  
Three Chopt

Gayton Properties, LLC: Request to conditionally rezone from A-1 Agricultural District to R-6C General Residence District (Conditional) Parcels 732-760-0494 and 731-760-7868 containing 10.05 acres located on the west line of N. Gayton Road approximately 350' north of Favero Road. The applicant proposes an age-restricted assisted and independent living facility. The R-6 District allows a maximum density of 19.8 units per acre. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 1, density should not exceed 2.4 units per acre. Acting on a motion by Mr. Branin, seconded by Mr. Leabough, the Planning

Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because the proffered conditions will assure a level of development not otherwise possible and would not adversely affect the adjoining area if properly developed as proposed.

REZ2015-  
00002  
Three Chopt

Kroger: Request to amend proffered conditions accepted with Rezoning Case C-65C-07 on Parcels 735-761-8792, 735-762-9743, 736-762-2221, and 736-762-7338, located in the southwest quadrant of W. Broad Street (U.S. Route 250) and Lauderdale Drive. The applicant proposes to amend proffers to allow a fuel center accessory to a grocery store. The existing zoning is B-2C Business District (Conditional) and RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial and Urban Residential, density should range from 3.4 to 6.8 units per acre. The site is located in the West Broad Street Overlay District. Acting on a motion by Mr. Branin, seconded by Mr. Leabough, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **deny** the request because the applicant failed to meet his burden to show that the requested changes are in the best interests of the welfare and future of the community.

REZ2014-  
00048  
Tuckahoe

Bickford Senior Living: Request to conditionally rezone from R-0C One-Family Residence District (Conditional) to R-6C General Residence District (Conditional) Parcel 737-750-7485 containing 7.58 acres located on the southwest line of Ridgefield Green Drive between John Rolfe and Ridgefield Parkways. The applicant proposes an assisted living facility. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Semi-Public. Acting on a motion by Mrs. Jones, seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the recommendations of the Comprehensive Plan and the proffered conditions will assure a level of development not otherwise possible. **(Deferred from the February 10, 2015, meeting).**

REZ2015-  
00004  
Brookland

Kotarides Developers, LLC: Request to conditionally rezone from O-3 Office District and O-3C Office District (Conditional) to RTHC Residential Townhouse District (Conditional) Parcels 762-755-3882, 763-755-1261, and 763-756-4328 containing 31.66 acres located on the north line of Parham Road approximately 500' west of Shrader Road. The applicant proposes a townhouse development of no more than 196 units. The RTH District allows a maximum density of nine (9) units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Office. Acting on a motion by Mr. Witte, seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would not be expected to adversely affect the pattern of

zoning and land use in the area and the proffered conditions will assure a level of development otherwise not possible.

PUP2015-  
00001  
Three Chopt

Jing Chen: Request for a Provisional Use Permit under Sections 24-58.2(a), 24-120 and 24-122.1 of Chapter 24 of the County Code in order to allow extended hours of operation for an existing restaurant (7 Stars Asian Cuisine and Lounge) on part of Parcel 741-761-3418 located in the southeast quadrant of W. Broad Street (U.S. Route 250) and John Rolfe Parkway (Short Pump Station). The existing zoning is B-2C Business District (Conditional). The 2026 Comprehensive Plan recommends Commercial Arterial. The site is located in the West Broad Street Overlay District. Acting on a motion by Mr. Branin, seconded by Mr. Archer, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it is reasonable in light of the surrounding uses and existing zoning on the property.

REZ2015-  
00001  
Three Chopt

Carole M. Weinstein, LLC: Request to conditionally rezone from B-2C Business District (Conditional) to B-3C Business District (Conditional) Parcel 753-759-8339 containing approximately 2.18 acres located on the west line of Stillman Parkway approximately 330' north of its intersection with W. Broad Street (U.S. Route 250). The applicant proposes business uses such as retail, a furniture repair or upholstery shop without limitation to floor area, or a gymnasium, sport or health club or spa. The uses will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Commercial Arterial. Acting on a motion by Mr. Branin, seconded by Mrs. Jones, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it conforms with the objectives and intent of the County's Comprehensive Plan and is appropriate business zoning in this area.

REZ2015-  
00003  
Three Chopt

ME Sadler, LLC: Request to conditionally rezone from RTHC Residential Townhouse District (Conditional) and A-1 Agricultural District to RTHC Residential Townhouse District (Conditional) Parcels 746-764-0658, 746-764-5580, 746-765-4206, and 746-765-4631 containing 12.99 acres located on the west line of Sadler Grove Road at its intersection with Sadler Road. The applicant proposes a condominium and townhouse development of no more than 60 units. The RTH District allows a maximum density of nine (9) units per acre. The use will be controlled by zoning ordinance regulations and proffered conditions. The 2026 Comprehensive Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre and Suburban Residential 2, density should not exceed 3.4 units per acre. Acting on a motion by Mr. Branin, seconded by Mr. Archer, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **grant** the request because it would not be expected to adversely affect the pattern of zoning and land use in the area and the

proffered conditions will provide appropriate quality assurances not otherwise available.

### **PUBLIC HEARING - OTHER ITEM**

#### **ORDINANCE - To Amend and Reordain Subsection (d) of Section 22-126 of the Code of the County of Henrico Titled “Weight limits for specific streets” to Restrict Through Truck Traffic on White Oak Road - Varina District.**

This ordinance amends Section 22-126 of the County Code to prohibit trucks, pickup or panel trucks, and tractor trucks and trailers having a registered gross weight in excess of 7,500 pounds from using White Oak Road between Elko Road and Williamsburg Road. White Oak Road is too narrow to handle larger trucks which have begun using it because of recent development in the area.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

### **PUBLIC COMMENTS**

#### **GENERAL AGENDA**

#### **RESOLUTION - Authorization to Apply to Amend the Boundaries of the City of Richmond North/Henrico County Enterprise Zone to Add Properties Within Henrico County at Starling Drive and Quioccasin Road, Along Eastridge and Parham Roads, on the South Side of Oakleys Lane West of Gillie Creek, Along November Avenue, and Between S. Laburnum Avenue and S. Airport Drive North of Seven Hills Boulevard, and to Modify the Planning Review/Permit Fee Waivers Incentive.**

This resolution authorizes the County Manager to submit an application to the Virginia Department of Housing and Community Development to amend the City of Richmond North/Henrico County Enterprise Zone boundaries to add properties within Henrico County at Starling Drive and Quioccasin Road, along Eastridge and Parham Roads, on the south side of Oakleys Lane west of Gillie Creek, along November Avenue, and between S. Laburnum Avenue and S. Airport Drive north of Seven Hills Boulevard.

The application would also modify the planning review/permit fee waivers incentive to make January 1 of the year in which the Commonwealth of Virginia amends the boundaries of the Zone the effective date of the incentive. This would allow applicants to obtain a refund of permit fees paid between January 1 and the date the Zone is amended.

The Virginia Enterprise Zone Program requires that both jurisdictions in a joint Enterprise Zone approve an application by resolution of the governing body. The Richmond City Council is expected to consider this matter in April.



The Director of Community Revitalization recommends approval, and the County Manager concurs.

**RESOLUTION – Receipt of Operating and Capital Budget Estimates for Fiscal Year 2015-16 and Notice of Public Hearings on the Budget and Proposed Tax Rates.**

This Board paper receives the County Manager’s proposed Operating Annual Fiscal Plan (operating budget) and Capital Annual Fiscal Plan (capital budget) for fiscal year 2015-16, including all contemplated expenditures and estimated resources necessary to meet those requirements, including the estimate of funds deemed by the School Board to be needed for educational purposes. This paper directs the Clerk to advertise a synopsis of the budget and also to advertise a public hearing thereon to be held at 6:00 p.m., on Tuesday, April 14, 2015, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear on or before Sunday, March 29, 2015 in at least one newspaper of general circulation and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

This paper further directs the Clerk to advertise the proposed tax rates and levies for calendar year 2015 and for a public hearing thereon to be held at 7:00 p.m., on Tuesday, April 28, 2015, in the Board Room at the Government Center, Hungary Spring and East Parham Roads, County of Henrico, Virginia. The advertisement is to appear on or before Sunday, March 29, 2015 in at least one newspaper of general circulation and will be posted in a prominent public location at which notices are regularly posted at both the Eastern and Western Government Centers.

The Board is reminded that legal constraints require such advertising but in no way preclude continued work sessions and deliberations to review and consider changes to the budget or tax rates as the Board may deem appropriate.

**RESOLUTION - Signatory Authority - Memorandum of Understanding – rvaMORE.**

This Board paper authorizes the County Manager to execute a Memorandum of Understanding, in a form approved by the County Attorney, with Virginia Area Trails Association, doing business as rvaMORE. rvaMORE wishes to construct, renovate, and maintain existing natural trails in County parks for bicycle and foot travel. To perform this work, rvaMORE will schedule and supervise rvaMORE volunteers and insure the County for the activities of its volunteers. The County will review rvaMORE’s plans and inspect rvaMORE’s work on the trails.

The Director of Recreation and Parks recommends approval of this Board paper; the County Manager concurs.

**RESOLUTION - Award of Construction Contract - Maplewood Road Sewer Rehabilitation, Part 2 - Brookland District**

This Board paper awards a contract to C. T. Purcell, Inc. for \$875,554 to replace approximately 2,400 feet of sewer piping in the area bounded by Kenwood Avenue to the north, Dellrose Avenue to the south, Impala Drive to the west, and Galaxie Road to the east.

The purpose of the project is to maintain the reliability of the sewer system by replacing deteriorated piping installed in the 1950s. The work will begin in April 2015 and will be completed by October 2015. Funding will be provided by the Water and Sewer Revenue Fund.

Six bids were received on January 14, 2015, in response to ITB #14-9686-11CE:

<u>Bidders</u>	<u>Bid Amounts</u>
C. T. Purcell, Inc. Montpelier, Va	\$875,554
Southern Construction Utilities, Inc. Petersburg, Va	\$998,550
G. L. Howard, Inc. Rockville, Va	\$1,083,610
Shoosmith Construction, Inc. Chester, Va	\$1,325,050
Possie B. Chenault, Inc. Bumpass, Va	\$1,497,416
Lyttle Utilities, Inc. Richmond, Va	\$1,714,000

Based upon a review of the bids, C. T. Purcell, Inc. is the lowest responsive and responsible bidder.

This Board paper awards the contract to C. T. Purcell, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Construction Contract - Springfield Road Landfill Closure - Three Chopt District.**

This Board paper awards a contract to Shamrock Environmental Corporation for \$3,222,678 to close the last municipal solid waste disposal area at the Springfield Road Landfill.

The project includes installation of geomembrane and soil cover to cap 23 acres of landfill disposal area and construction of 22 landfill gas extraction wells. The work will begin in May 2015 and will be completed by December 2015. Funding for the contract will be provided by the Solid Waste Special Revenue Fund.

Three bids were received on February 11, 2015, in response to IFB #15-9697-1CE and Addendum No. 1:

<u>Bidders</u>	<u>Bid Amounts</u>
Shamrock Environmental Corporation Summit, NC	\$3,222,678
Sargent Corporation Stillwater, ME	\$3,927,195
T & K Construction, LLC Vinemont, AL	\$4,607,470

Based upon a review of the bids, Shamrock Environmental Corporation is the lowest responsive and responsible bidder.

This Board paper awards the contract to Shamrock Environmental Corporation and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The project will not affect the public use area which will remain open.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION - Award of Construction Contract - Water Treatment Facility Generator - Tuckahoe District.**

This Board paper awards a construction contract to Instrumentation & Control Systems Engineering, Inc. to provide an emergency power generator and aboveground fuel storage tank at the Water Treatment Facility for \$1,897,330.

The project's purpose is to increase the treatment capacity of the facility when electric power is unavailable from Dominion Virginia Power. The contractor will install a 2,000 kW emergency electric power generator and a 6,000 gallon aboveground fuel storage tank. Construction will begin in May 2015 and will be completed by August 2016. Funding will be provided by the Water and Sewer Revenue Fund.

Three bids were received on February 5, 2015, in response to IFB #14-9687-12CE and Addenda Nos. 1, 2, and 3:

<u>Bidders</u>	<u>Bid Amounts</u>
Instrumentation & Control Systems Engineering, Inc. Ashland, VA	\$1,897,330
Varney, Inc. Roanoke, VA	\$1,958,000
Master Electrical Services LLC Richmond, VA	\$1,992,600

Based upon a review of the bids, Instrumentation & Control Systems Engineering, Inc. is the lowest responsive and responsible bidder.

This Board paper awards the contract to Instrumentation & Control Systems Engineering, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

**RESOLUTION – Approval of Settlement of Worker’s Compensation Claim – Percy Burnett, III.**

The purpose of this Board paper is to authorize settlement of the worker’s compensation claim of Percy Burnett, III. The Self-Insurance Trustees have approved this settlement and recommend it to the Board.