

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
April 28, 2015

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, April 28, 2015, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Tyrone E. Nelson, Vice Chairman, Varina District  
Richard W. Glover, Brookland District  
David A. Kaechele, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Joseph P. Casey, Ph.D., Deputy County Manager for Administration  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:00 p.m.

Mr. Thornton led the recitation of the Pledge of Allegiance.

Reverend Sylvia M. Berry, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, the Board approved the minutes of the April 14, 2015, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

## **MANAGER'S COMMENTS**

The Division of Fire has been selected for the prestigious 2015 Congressional Fire Services Institute (CFSI) *Excellence in Fire Service-Based Award*, the pinnacle award for fire service emergency medical services in the United States. On April 16, members of the Board of Supervisors and Mr. Vithoukas joined Fire Chief Tony McDowell and his staff at the CFSI awards dinner in Washington D.C., where they were invited onto the stage to receive the award in front of an audience that included members of Congress and the administration and more than 2,000 fire service leaders from across the nation. This award recognizes the long-term commitment of Henrico County in supporting Department of Defense missions and the Division of Fire's training partnership with a variety of military units, including the U.S. Marine Corps, U. S. Army, and Virginia National Guard.

## **BOARD OF SUPERVISORS' COMMENTS**

Mr. Nelson noted a community conversation was held on April 26 in response to a recent incident that happened at a public school in his district and received local television news coverage. A diverse group of over 200 people met for a healthy conversation that spoke to the heart of persons who live in the eastern part of the county. He expressed appreciation to Mr. Thornton, Mr. Vithoukas, Police Division staff, the School Superintendent, and two members of the School Board for joining him at the April 26 gathering. Mr. Nelson further noted he and Mr. Thornton met on April 27 with representatives of seven youth athletic organizations that will now be looking seriously at setting parameters to instill a greater level of academic responsibility and accountability among the 2,500 to 3,000 young people in eastern Henrico who participate in community football, basketball, and baseball programs. He acknowledged the extraordinary energy, community commitment, and partnership that occurred over the course of two days in eastern Henrico.

## **RECOGNITION OF NEWS MEDIA**

Mr. Thornton recognized Ted Strong from the *Richmond Times-Dispatch*.

## **PRESENTATIONS**

Mr. Glover presented a proclamation recognizing May 3 - 9, 2015, as Correctional Officers Week. Accepting the proclamation was Michael L. Wade, Sheriff. Joining him from the Sheriff's Office were Chief Alisa Gregory; Major Gerard Collins, Jail West Administrator; Captain David Kinkel, Court Services; Captain James Smith, Jail East Administrator; Lieutenant Regina Jarvis, Security; Lieutenant Sherie Latham, Jail West Booking; Lieutenant Tyrone Montague, Jail East Administration; Sergeant Steve Simms, Jail East Restrictive Housing Unit; Investigator Casaundra Allen-Cox, Alternative Sentencing; Investigators Jermaine Branch and Jessika Farrar, Investigations; and Investigator Montague, Drug Court Liaison. Sheriff Wade publicly thanked Delegates John O'Bannon, Jimmie Massie, and Peter Farrell for helping the Sheriff's Office get the Compensation Board to allocate 15 additional correctional deputy positions for Henrico's jails.

Mr. Vithoulkas announced that Mr. Thornton will present a proclamation recognizing May 10 - 16, 2015, as Law Enforcement Officers Week on May 11 during the annual wreath-laying ceremony at Police Memorial Park.

Mr. Nelson presented a proclamation recognizing May 2015 as Drug Court Month. Accepting the proclamation was Gary A. Hicks, Chief Judge of the Henrico Circuit Court and Judge of the Henrico Drug Court. Joining him were Sheriff Wade; Laura S. Totty, Director of Henrico Area Mental Health and Developmental Services; Jane E. Hardell, Director of Community Corrections; Major Humberto Cardounel, Jr., Deputy Chief of Police; Laura Brown, Re-entry Coordinator for the Probation and Parole District 32 Office of the Virginia Department of Corrections; Investigator Special Montague; Patricia A. Shaw, Drug Court Administrator; and Andrew MacBean, a current third phase Drug Court participant. Mr. MacBean shared a personal story illustrating how the Drug Court has transformed his life.

### **RESIGNATION/APPOINTMENT**

95-15                    Resolution – Resignation of Member – Person Eligible to Serve as Third Member of Employee Grievance Panels.

On motion of Mrs. O’Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

96-15                    Resolution – Appointment of Member – Board of Social Services.

On motion of Mrs. O’Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

### **PUBLIC HEARING ITEMS**

97-15                    Resolution – Real Estate Tax Levies, 2015.

No one from the public spoke in opposition to this item.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

98-15                    Resolution – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2015.

Gene Walter, Director of Finance, and Mr. Vithoulkas responded to questions from Mrs. O’Bannon and Mr. Kaechele.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

99-15

Resolution – POD2015-00084 – Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton – Brookland and Fairfield Districts.

Kevin Wilhite, County Planner, narrated a slide presentation on this item. He reviewed the location and zoning of the subject site, surrounding properties and uses, planned uses for four additional parcels that were incorporated into the revised master plan, proposed buffering and landscaping of the expanded site, and future points of access to the site. He and K Alferio, President of The Cultural Arts Center at Glen Allen, responded to questions from the Board. Ms. Alferio assured Mr. Glover that any future events held at an outdoor amphitheater proposed for the site will be low impact and unamplified. Mr. Vithoukaskas confirmed for Mr. Glover that the County has the authority to prevent amplified music in the amphitheater.

The following persons addressed the Board during the public hearing on this item:

- Greg Jackson, a resident of 2730 Peace Lane, expressed concerns regarding traffic on Old Washington Highway. He suggested access to the site be limited to Mountain Road and a vegetative buffer be placed around the site of the proposed amphitheater.
- Susan McNamara, a resident of 2719 Cemetery Road, voiced concerns pertaining to traffic, parking, and noise associated with events held on the subject site. She suggested that access to the site be prohibited from Old Washington Highway.
- Phyllis Aldridge, a resident of 2705 Cemetery Road, asked for a printed copy of the master plan and expressed concerns relating to parking, traffic, and noise associated with events held on the subject site. She suggested that fencing be placed around the perimeter of the expanded site.
- Mr. Jackson returned to the podium and asked for a copy of the master plan. He voiced concerns about future plans for expanded permanent parking on the subject site and asked to be a part of the master planning process.

- Charles Miller, a resident of 2700 Cemetery Road, stated that he did not personally receive advance notification or information about this item and asked that action on this item be postponed until residents in surrounding neighborhoods had an opportunity to review the master plan.
- Jenny Rodriguez, a resident of 10905 Robin Spring Lane, stated that she was previously unaware of the expanded master plan. She expressed concerns about how future improvements on the site will affect traffic, noise, trees, and the quality of life of her children.

Mr. Glover noted that before this hearing, he had not heard any complaints relating to The Cultural Arts Center at Glen Allen during the 16 years it has been in operation. He responded to concerns raised by the speakers and said he was surprised and disappointed by their comments. Mr. Wilhite confirmed for Mr. Glover that all contiguous property owners were notified of the hearing and the Planning Department had not received any calls from citizens who had concerns. Mr. Glover stated he was reluctant to ask the Board for a deferral of this item but would ask for a stipulation that the use of any portion of the site north of Peace Lane for parking would require coming back to the Board for a permit. Mr. Vithoulkas confirmed for Mr. Glover that the County will continue to have oversight of functions that occur on the subject site and the ability to discontinue functions if noise levels go beyond the expectations of the surrounding neighborhood.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution – subject to Mr. Glover's request that there shall be no construction on or use of the portion of the site north of Peace Lane without subsequent plan approval by the Board of Supervisors and no additional ingress/egress to the site from Peace Lane shall be provided without the approval of the Board.

100-15 Resolution - Signatory Authority - Deed of Easement - Huguenot and River Roads - Tuckahoe District.

Jon Tracy, Director of Real Property, responded to questions from Mrs. O'Bannon.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

101-15 Ordinance - To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled "Water connection fees" and "Sewer connection fees,"

Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges.

Mr. Thornton asked that the Department of Public Utilities do a Herculean job of imparting information to the public that explains the substantial discounts low-usage customers receive in their water and sewer rates. Mr. Petrini responded to a number of questions from Mr. Glover and Mr. Kaechele relating to the County’s water supply and water treatment costs. Mr. Glover pointed out some of the County’s utility costs are necessary to ensure that its residents and fire department have water. He further pointed out these costs are reasonable compared to what the County would be paying if it was still totally reliant on the City of Richmond for water.

No one from the public spoke in opposition to this item.

On motion of Mrs. O’Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

**BOARD OF SUPERVISORS’ COMMENTS (continued)**

Mr. Thornton recognized brothers Jacob, Eli, and Thomas Garfield from Boy Scout Troop 765, sponsored by the Church of Jesus Christ of Latter-day Saints – Innsbrook Ward, who were observing the meeting to fulfill a requirement for the Citizenship in the Community merit badge.

**PUBLIC COMMENTS**

There were no comments from the public.

**GENERAL AGENDA**

84-15                      Resolution – Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.

Brandon Hinton, Management and Budget Division Director, responded to questions from the Board. In response to questions and comments from Mr. Glover and Mr. Nelson, Mr. Vithoukas elaborated on the School Superintendent’s commitment to school improvement efforts beyond those that were included in the School Board’s original budget proposal.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

Mr. Glover complimented Mr. Vithoukias and Mr. Hinton for the good job they did in putting the County's budget together based on increases in population and service demands. Mr. Vithoukias and Mr. Hinton credited the work of County general government and schools staff. They responded to additional questions from Mr. Glover and Mr. Nelson regarding the School Board's use of meals tax revenues for school projects.

102-15 Resolution - Signatory Authority - Sublease - Capital Region Workforce Center - 7333 Whitepine Road - Chesterfield County.

Mr. Tracy responded to questions from the Board.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

103-15 Resolution - Award of Construction Contract - Dorey Park Softball Complex Field Renovation - Varina District.

Neil Luther, Director of Recreation and Parks, responded to questions from Mr. Nelson and Mr. Kaechele.

On motion of Mr. Nelson, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

104-15 Resolution - Award of Construction Contract - Trumpet Branch Area (SH-02A) Sanitary Sewer Rehabilitation - Fairfield District.

Mr. Petrini responded to a question from Mrs. O'Bannon.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

105-15 Resolution - Award of Contract - Engineering Design and Construction Administration Services - Gambles Mill Sewage Pumping Station - Flow Equalization Basin and Emergency Facility - Tuckahoe District.

Mr. Petrini showed a slide depicting an aerial view of the Gambles Mill Pumping Station and Flow Equalization Basin. He responded to questions from Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

106-15 Resolution – Signatory Authority – Agreement with Virginia Department of Transportation for Secondary Roads Escrow Account Funds – Sadler Road. VDOT Project #9999-043-194, PE101, RW201, C501; County Project

#2110.50704.28004.00611 (formerly Project #552000-704-249-00); Three Chopt District.

Steve Yob, Director of Public Works showed a slide depicting the location of the Sadler Road Improvement Project. He responded to a question from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

107-15 Resolution – Signatory Authority – Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court (approximately 1.90 miles). County Project #2110.50701.28004.00611 (formerly Project #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501. Three Chopt District.

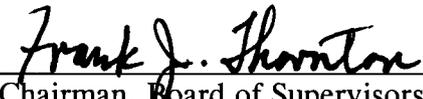
Mr. Yob responded to questions from Mr. Kaechele pertaining to this project. Mr. Yob and Mr. Vithoukaskas responded to questions from Mr. Glover concerning the status of state funding for local road construction. They confirmed for Mr. Glover that a sizable percentage of gasoline tax revenues collected in Henrico County and the Richmond region is used to subsidize road construction in other areas of the Commonwealth.

On motion of Mr. Kaechele, seconded by Mrs. O’Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

108-15 Resolution - Acceptance of Road – Three Chopt District.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:51 p.m.

  
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Chairman, Board of Supervisors  
Henrico County, Virginia

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## **CORRECTIONAL OFFICERS WEEK**

**May 3 - 9, 2015**

**WHEREAS**, the week of May 3 - 9, 2015, has been designated National Correctional Officers Week to raise awareness of the dedication, loyalty, and work of the nation's correctional deputies; and

**WHEREAS**, the duties of correctional deputies include supervising individuals who have been arrested and are awaiting trial, or who have been convicted of a crime and sentenced to serve time in jail, prison, or another penal institution; and

**WHEREAS**, correctional deputies work closely with inmates and detainees in the Henrico County Jails, and are crucial to the successful implementation of the County's criminal justice system; and

**WHEREAS**, correctional deputies are committed to ensuring public safety by establishing and maintaining security within the Henrico County Jails and supervising offender conduct and behavior to avoid conflicts and escapes; and

**WHEREAS**, correctional deputies are dedicated to protecting offenders while promoting positive behavior, attitudes, and skills that will improve the offenders' chances of becoming productive members of society when they are released from custody; and

**WHEREAS**, correctional deputies strive to maintain a safe working and living environment in the Henrico County Jails, often in the face of challenges and dangers that threaten their own safety; and

**WHEREAS**, it is fitting to honor Henrico's correctional deputies for the important tasks they perform each day, for the many risks they take to provide for our security outside of the jail facilities, and for the sacrifices they make to protect the citizens of Henrico County.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 3 - 9, 2015, as Correctional Officers Week; encourages all Henrico citizens to acknowledge the significance of this observance; and salutes the County's correctional deputies for their invaluable contributions to our community.



*Frank J. Thornton*  
Frank J. Thornton, Chairman  
Board of Supervisors

*Barry R. Lawrence*  
Barry R. Lawrence, Clerk  
April 28, 2015

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## LAW ENFORCEMENT OFFICERS WEEK

May 10 - 16, 2015

**WHEREAS**, the law enforcement officers of Henrico County serve our citizens daily, protecting lives and property and upholding local ordinances and state laws; and

**WHEREAS**, by the nature of their duties, these officers endure grave danger, and on occasion, loss of their own lives; and

**WHEREAS**, the County's law enforcement officers help make our community a safe place to live, work, and play; and

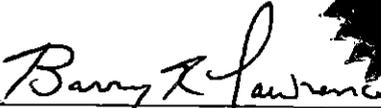
**WHEREAS**, these professionals need and deserve the support of our citizens; and

**WHEREAS**, it is important to remember our officers who died in the line of duty and to acknowledge those officers who continue to serve the County and the Commonwealth; and

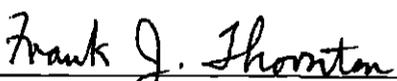
**WHEREAS**, each year, the 15<sup>th</sup> day of May is nationally designated as Peace Officers Memorial Day and the calendar week in which that date occurs is nationally designated as Police Week; and

**WHEREAS**, the Henrico County Police Division will hold its annual memorial service and wreath-laying ceremony at Police Memorial Park on Monday, May 11, 2015, to honor the County's fallen police officers.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 10 - 16, 2015, as Law Enforcement Officers Week and Monday, May 11, 2015, as Law Enforcement Memorial Day in Henrico County; encourages Henrico citizens to take note of these special dates; and salutes the County's law enforcement officers for their steadfast commitment to the County's public safety efforts and for contributing significantly to the quality of life of this community.

  
Barry R. Lawrence, Clerk  
April 28, 2015



  
Frank J. Thornton, Chairman  
Board of Supervisors

# Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

## DRUG COURT MONTH

*May 2015*

**WHEREAS**, Drug Courts are a judicially supervised, cost effective, and collaborative approach to addressing the needs of individuals with substance abuse disorders; and

**WHEREAS**, Drug Courts promotes public safety, ensure accountability, and transform court involved individuals into productive members of the community; and

**WHEREAS**, Drug Courts combine judicial accountability and evidence-based practices to intervene effectively against substance abuse and related crimes; and

**WHEREAS**, Drug Courts provide focused leadership for community-wide partnerships, bringing together public safety and public health professionals in the fight against substance abuse and criminality; and

**WHEREAS**, The Henrico County Adult Drug court has served our community for over 12 years as a collaborative effort of the 14<sup>th</sup> Judicial Circuit, the Commonwealth's Attorney Office, the Sheriff's Office, Henrico Area Mental Health and Developmental Services, the Police Division, the Community Corrections Program, and the District #32 Probation and Parole Office of the Virginia Department of Corrections; and

**WHEREAS**, Drug Courts are a proven budget solutions to rising incarceration costs; and

**NOW, THEREFORE, BE IT PROCLAIMED** that the Board of Supervisors of Henrico County, Virginia, hereby recognizes May 2015 as Drug Court Month and salutes the men and women who have contributed to the success of the Henrico Adult Court.



*Frank J. Thornton*  
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Frank J. Thornton, Chairman  
Board of Supervisors

*Barry R. Lawrence*  
\_\_\_\_\_  
Barry R. Lawrence, Clerk  
April 28, 2015



-----Original Message-----

From: Rowland Dwyer [mailto:[rwdwyer2@aol.com](mailto:rwdwyer2@aol.com)]

Sent: Thursday, April 09, 2015 8:44 AM

To: Tuckahoe

Subject: Resigning from the Henrico County Grievance Panel

Dear Pat,

I moved from the Tuckahoe District last week and realize that I am no longer eligible to serve as a third member of Henrico County's Grievance Panel. Thank you very much for allowing me to fill in this role over the past years. I have a great appreciation for the manner in which the County and its employees resolve employment issues, and it has been an honor to be part of this process.

In light of my move, I submit my resignation so that you and the Board can fill this position.

Best regards,

R.W. Dwyer

Sent from my iPad



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 97-15

Page No. 1 of 2

Agenda Title **RESOLUTION – Real Estate Tax Levies, 2015**

<p>For Clerk's Use Only:</p> <p>Date <u>APR 28 2015</u></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u>                  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>OTHER</b></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		<b>YES</b>	<b>NO</b>	<b>OTHER</b>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**WHEREAS**, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 7:00 p.m., on Tuesday, April 28, 2015, to consider the proposed real property tax levies; and,

**WHEREAS**, those citizens who appeared and wished to speak were heard.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board of Supervisors.

**BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) There be, and hereby is, levied for the calendar year 2015, the tax per \$100 of assessed valuation on all taxable real estate located in this County on January 1, 2015; the levy hereby ordered being also applicable to the real estate of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia based upon the assessment thereof fixed by the State Corporation Commission and the Virginia Department of Taxation, and duly certified, as follows:

<p>By Agency Head <u><i>Ernie Watter</i></u></p>	<p>By County Manager <u><i>[Signature]</i></u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Teste: _____                  Clerk, Board of Supervisors</p> <p>Date: _____</p>

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **97-15**  
Page No. 2 of 2

Agenda Title     **RESOLUTION – Real Estate Tax Levies, 2015**

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.87		\$ 0.870
Fairfield	0.87		0.870
Three Chopt	0.87		0.870
Tuckahoe	0.87		0.870
Varina	0.87		0.870
Sanitary #2	0.87	\$ 0.003	0.873
Sanitary #3	0.87	0.010	0.880
Sanitary #3.1	0.87	0.031	0.901
Sanitary #12	0.87	0.010	0.880
Sanitary #23	0.87	0.010	0.880

The Board of Supervisors certifies that notice of such rates of levy as set forth in the foregoing order was duly advertised according to law.

- (2) For calendar year 2015, the tax levied on real estate shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2015, and the second installment being due and payable on December 7, 2015.
- (3) The revenue from such taxes, when and if appropriated by the Board of Supervisors of the County of Henrico, Virginia, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board of Supervisors of the County of Henrico, Virginia.

**COMMENTS:** This resolution should be considered on April 28, 2015, to comply with Virginia Code Section 58.1-3321, "Effect on rate when assessment results in tax increase; public hearings," and Section 15.2-2503, "The governing body shall approve the budget, and fix a tax rate for the budget year no later than the date on which the fiscal year begins." For practical purposes in mailing tax bills and to fulfill the requirements of the Code of Virginia, Section 22.1-93, "Approval of annual budget for school purposes," the rate should be fixed prior to May 1, 2015. The Director of Finance recommends approval of this Board paper and the County Manager concurs.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **98-15**  
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Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturers Tax Levies, 2015**

<p>For Clerk's Use Only:</p> <p>Date <b>APR 28 2015</b></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>D'Bannon</u> Seconded by (1) <u>Oliver</u>  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center">YES NO OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>D'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></td> </tr> </table>		YES NO OTHER	Glover, R.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	D'Bannon, P.	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Thornton, F.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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**WHEREAS**, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 7:00 p.m., on Tuesday, April 28, 2015, to consider the proposed personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans’ vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools for semiconductor manufacturers tax levies; and,

**WHEREAS**, those citizens who appeared and wished to speak were heard.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that no part of the funds raised by the general County levies or taxes shall be considered available, allocated, or expended for any purpose until there has been an appropriation of funds for that expenditure or purpose by the Board of Supervisors.

**BE IT RESOLVED AND ORDERED** by the Board of Supervisors of the County of Henrico, Virginia, that:

- (1) There be, and hereby is, levied for the calendar year 2015, the tax per \$100 of assessed valuation on all taxable tangible personal property segregated for local taxation under Section 58.1-3503 of the Code of Virginia, **excluding** household effects, classified by Section 58.1-3504, farm animals, farm equipment, and farm machinery, classified by Section 58.1-3505.A (1) - (11), aircraft, classified by Section 58.1-3506.A (2), (3), (4), and (5), manufactured homes, classified by Section 58.1-3506.A (10), qualifying vehicles owned or leased by members of a volunteer

By Agency Head Eugene Miller

By County Manager [Signature]

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Copy to: \_\_\_\_\_

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Clerk, Board of Supervisors  
Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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Agenda Title **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015**

rescue squad or volunteer fire department, classified by Section 58.1-3506.A (15), disabled veterans’ vehicles, classified by Section 58.1-3506.A (19), motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506.A (14), machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.1, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, and 58.1-3508.5, tangible personal property used in a research and development business, classified by Section 58.1-3506.A (7), certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506.A (9), certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506.A (21), and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506.A (25), located in this County on January 1, 2015, and those motor vehicles, trailers, and semitrailers which acquire a situs within the County after January 1, 2015, and are taxable under Section 20-109 of the Code of the County of Henrico, the levy hereby ordered also being applicable to the automobiles and trucks of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 3.50		\$ 3.500
Fairfield	3.50		3.500
Three Chopt	3.50		3.500
Tuckahoe	3.50		3.500
Varina	3.50		3.500
Sanitary #2	3.50	\$ 0.001	3.501
Sanitary #3	3.50	0.001	3.501
Sanitary #3.1	3.50	0.001	3.501
Sanitary #12	3.50	0.001	3.501
Sanitary #23	3.50	0.001	3.501

- (2) All aircraft, classified by Section 58.1-3506.A (2), (3), (4), and (5) of the Code of Virginia, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation, the levy hereby ordered also being applicable to the aircraft of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, as follows:

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Agenda Title     **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015**

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 1.60		\$ 1.600
Fairfield	1.60		1.600
Three Chopt	1.60		1.600
Tuckahoe	1.60		1.600
Varina	1.60		1.600
Sanitary #2	1.60	\$ 0.001	1.601
Sanitary #3	1.60	0.001	1.601
Sanitary #3.1	1.60	0.001	1.601
Sanitary #12	1.60	0.001	1.601
Sanitary #23	1.60	0.001	1.601

- (3) All manufactured homes, classified by Section 58.1-3506.A (10) of the Code of Virginia, and all tangible personal property of public service corporations and other persons with property assessed pursuant to Chapter 26 of Title 58.1 of the Code of Virginia, except as set forth herein above, based upon the assessment thereof as fixed by the State Corporation Commission and the Virginia Department of Taxation, as duly certified, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation at a rate equal to that applicable to real property, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.87		\$ 0.870
Fairfield	0.87		0.870
Three Chopt	0.87		0.870
Tuckahoe	0.87		0.870
Varina	0.87		0.870
Sanitary #2	0.87	\$ 0.003	0.873
Sanitary #3	0.87	0.010	0.880
Sanitary #3.1	0.87	0.031	0.901
Sanitary #12	0.87	0.010	0.880
Sanitary #23	0.87	0.010	0.880

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Agenda Title

**RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015**

- (4) All qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, classified by Section 58.1-3506.A (15) of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 1.00		\$ 1.000
Fairfield	1.00		1.000
Three Chopt	1.00		1.000
Tuckahoe	1.00		1.000
Varina	1.00		1.000
Sanitary #2	1.00	\$ 0.001	1.001
Sanitary #3	1.00	0.001	1.001
Sanitary #3.1	1.00	0.001	1.001
Sanitary #12	1.00	0.001	1.001
Sanitary #23	1.00	0.001	1.001

- (5) Disabled veterans’ vehicles, classified by Section 58.1-3506.A (19) of the Code of Virginia and motor vehicles specially equipped to provide transportation for physically handicapped individuals, classified by Section 58.1-3506.A (14) of the Code of Virginia, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.01		\$ 0.010
Fairfield	0.01		0.010
Three Chopt	0.01		0.010
Tuckahoe	0.01		0.010
Varina	0.01		0.010
Sanitary #2	0.01	\$ 0.001	0.011
Sanitary #3	0.01	0.001	0.011
Sanitary #3.1	0.01	0.001	0.011
Sanitary #12	0.01	0.001	0.011
Sanitary #23	0.01	0.001	0.011

- (6) All machinery and tools, classified by Sections 58.1-3507, 58.1-3508, 58.1-3508.2, 58.1-3508.3, 58.1-3508.4, and 58.1-3508.5 of the Code of Virginia, and all machinery and tools used in semiconductor manufacturing, classified by Section 58.1-3508.1 of the Code of Virginia, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation, as follows:

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Agenda Title: **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015**

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.30		\$ 0.300
Fairfield	0.30		0.300
Three Chopt	0.30		0.300
Tuckahoe	0.30		0.300
Varina	0.30		0.300
Sanitary #2	0.30	\$ 0.001	0.301
Sanitary #3	0.30	0.001	0.301
Sanitary #3.1	0.30	0.001	0.301
Sanitary #12	0.30	0.001	0.301
Sanitary #23	0.30	0.001	0.301

- (7) All tangible personal property used in a research and development business, classified by Section 58.1-3506.A (7) of the Code of Virginia, certain generating equipment purchased after December 31, 1974, for the purpose of changing the energy source of a manufacturing plant to achieve more efficient use of any energy source, classified by Section 58.1-3506.A (9) of the Code of Virginia, certain property used in manufacturing, testing, or operating satellites, classified by Section 58.1-3506.A (21) of the Code of Virginia, and certain motor vehicles, trailers, and semitrailers used to transport property for hire by a motor carrier engaged in interstate commerce, classified by Section 58.1-3506.A (25) of the Code of Virginia, shall be taxed for the calendar year 2015, the tax per \$100 of assessed valuation at a rate equal to that applicable to machinery and tools, classified by Section 58.1-3507 of the Code of Virginia, as follows:

<u>District</u>	<u>General County Levy</u>	<u>Sanitary District Levy</u>	<u>Total Levy</u>
Brookland	\$ 0.30		\$ 0.300
Fairfield	0.30		0.300
Three Chopt	0.30		0.300
Tuckahoe	0.30		0.300
Varina	0.30		0.300
Sanitary #2	0.30	\$ 0.001	0.301
Sanitary #3	0.30	0.001	0.301
Sanitary #3.1	0.30	0.001	0.301
Sanitary #12	0.30	0.001	0.301
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Agenda Title     **RESOLUTION – Personal Property, Aircraft, Manufactured Homes, Qualifying Vehicles Owned or Leased by Members of a Volunteer Rescue Squad or Volunteer Fire Department, Disabled Veterans’ Vehicles, Motor Vehicles Specially Equipped to Provide Transportation for Physically Handicapped Individuals, Machinery and Tools, and Machinery and Tools for Semiconductor Manufacturing Tax Levies, 2015**

- (8) For calendar year 2015, the tax levied on tangible personal property, aircraft, manufactured homes, qualifying vehicles owned or leased by members of a volunteer rescue squad or volunteer fire department, disabled veterans’ vehicles, motor vehicles specially equipped to provide transportation for physically handicapped individuals, machinery and tools, and machinery and tools used in semiconductor manufacturing, shall be due and payable in two equal installments, the first installment being due and payable on June 5, 2015, and the second installment being due and payable on December 7, 2015.
- (9) Pursuant to Section 58.1-3001 of the Code of Virginia, if any taxpayer owns tangible personal property of such small value that the local levies thereon for the year result in a tax of less than fifteen dollars, such property may be omitted from the personal property book and no assessment made thereon.
- (10) The revenue from such taxes, when, and if, appropriated by the Board of Supervisors of the County of Henrico, Virginia, shall be used to defray the County charges and expenses and all necessary obligations incident to, or arising from, the execution of the lawful authority of the Board of Supervisors of the County of Henrico, Virginia.

The Board of Supervisors certifies that notice of the rates of levy as set forth in the foregoing order was duly advertised according to law.

**COMMENTS:** This resolution should be considered on April 28, 2015, to comply with Virginia Code Section 15.2-2503, “The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins.” For practical purposes in mailing tax bills and to fulfill the requirements of the Code of Virginia, Section 22.1-93, “Approval of annual budget for school purposes,” the rate should be fixed prior to May 1, 2015. The Director of Finance recommends approval of this Board paper and the County Manager concurs.



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**Agenda Title: RESOLUTION — POD2015-00084 — Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton — Brookland and Fairfield Districts**

For Clerk's Use Only: Date: <u>APR 28 2015</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Glover</u> Seconded by (1) <u>Kaechele</u> (2) _____ (2) _____ REMARKS: <u>There will be no construction or use of the portion of the site north of Peace Lane without subsequent plan approval by the Board of Supervisors. No additional ingress/egress to the site from Peace Lane shall be provided without the approval of the Board.</u> <div style="text-align: center; font-size: 2em; font-weight: bold; opacity: 0.5;">APPROVED</div>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, Sections 24-11(b) and 24-106 of the Henrico County Code require the submission of applications for plans of development for public facilities to the Board of Supervisors; and,

WHEREAS, an application has been submitted for approval of POD2015-00084, a Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton, to incorporate four additional parcels totaling 8.45 acres and to expand facilities, including an amphitheater, restrooms, an artisan market area, an event field, a theater expansion, and expanded parking areas; and,

WHEREAS, the 36.07 acre overall site is located on the east line of Old Washington Highway, the north line of Mountain Road, and the north and south lines of Peace Lane on parcels 771-768-8835, 771-768-9156, 772-767-4363, 772-768-1512, 772-768-4877, 772-768-7890, and 772-768-8022, is zoned A-1, Agricultural District and R-2A, One-Family Residential District; and is located in the Brookland and Fairfield Districts; and,

WHEREAS, the County Administration, including the Division of Recreation & Parks, the Department of Planning, the Department of Public Works, the Department of Public Utilities, the Division of Fire, the Division of Police, and the Office of Building Construction and Inspections, has reviewed the application and recommends approval of it, subject to the staff recommendations and the staff plan dated April 28, 2015; and,

WHEREAS, on April 28, 2015, the Board of Supervisors held a public hearing to receive comments on the application for approval.

NOW, THEREFORE, BE IT RESOLVED that the Henrico County Board of Supervisors hereby approves the application, subject to the following conditions:

By Agency Head: [Signature] By County Manager: [Signature]

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 Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
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**Agenda Title: RESOLUTION – POD2015-00084 – Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton – Brookland and Fairfield Districts**

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1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated April 28, 2015, which shall be as much a part of this approval as if its details were fully described herein. Eight sets of revised plans, including the detailed drainage, erosion control, and utility plans, shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, 21 sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct light and glare away from nearby residential property and streets.
12. The site, including the parking areas, shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.
14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.

**COUNTY OF HENRICO, VIRGINIA  
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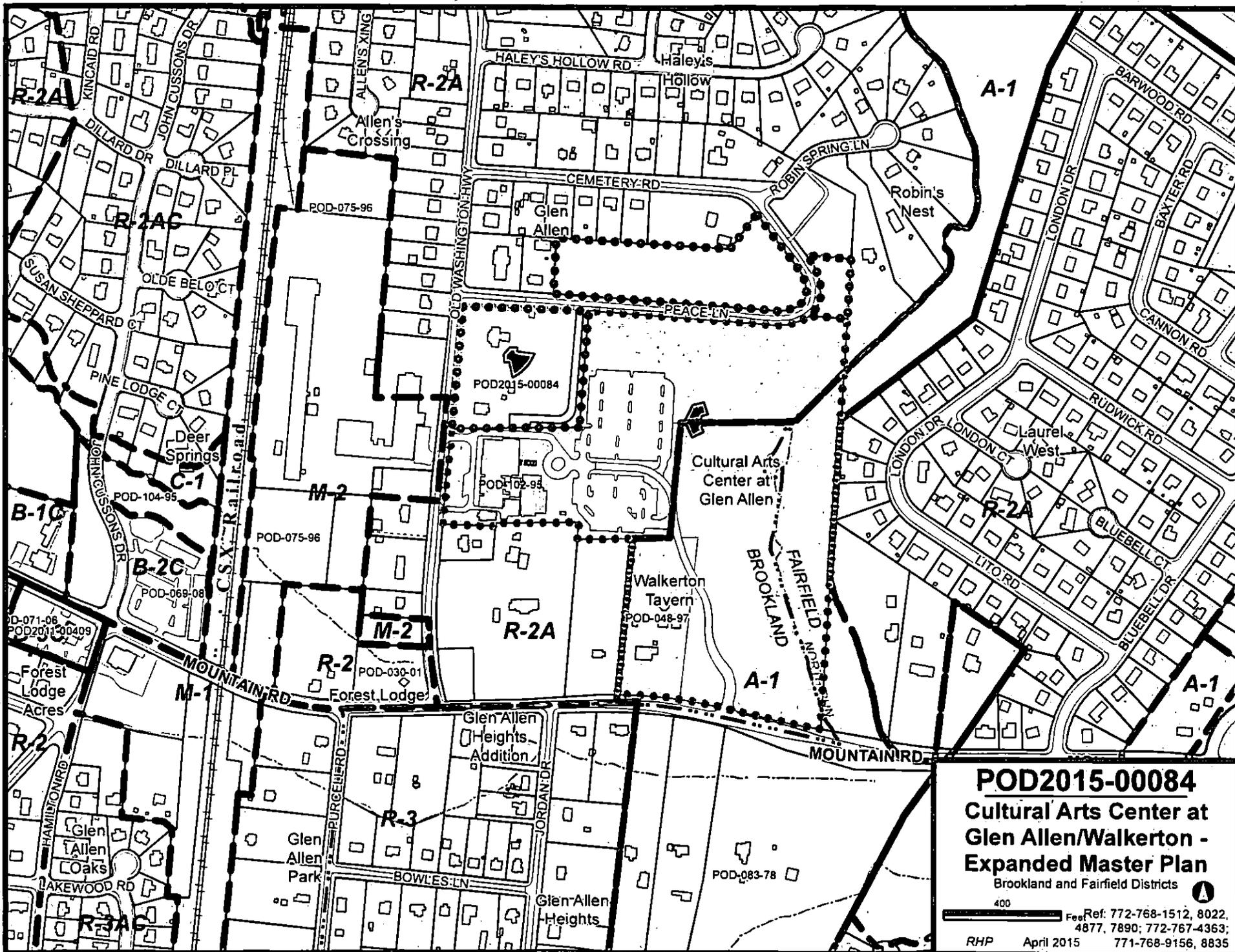
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**Agenda Title: RESOLUTION – POD2015-00084 – Approval of Revised Master Plan of Development for Cultural Arts Center at Glen Allen/Walkerton – Brookland and Fairfield Districts**

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15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. The right-of way for widening of Old Washington Highway and Peace Lane as shown on approved plans shall be dedicated to the County prior to any occupancy permits being issued. The right-of way dedication plat and any other required information shall be submitted to the Director of Real Property at least 60 days prior to requesting occupancy permits.
26. The conceptual master plan, as submitted with this application, is for planning and information purposes only. All subsequent detailed plans of development and construction plans needed to implement this conceptual plan may be administratively reviewed and approved and shall be subject to all regulations in effect at the time such subsequent plans are submitted for review/approval.

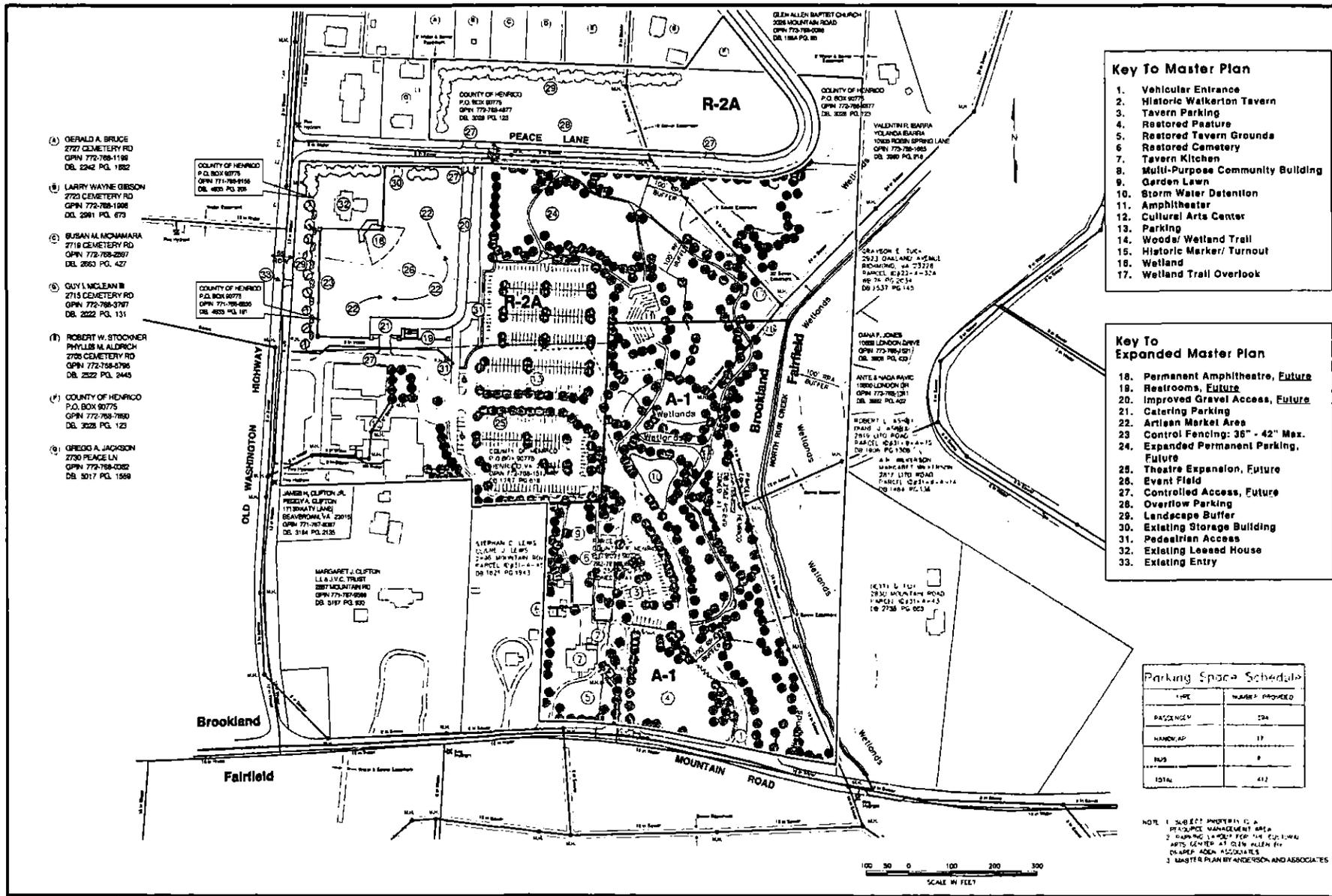
COMMENTS: The Director of Planning has reviewed the plans submitted by Henrico County Division of Recreation and Parks and recommends approval, and the County Manager concurs.



**POD2015-00084**  
**Cultural Arts Center at**  
**Glen Allen/Walkerton -**  
**Expanded Master Plan**

Brookland and Fairfield Districts

400  
 Fee Ref: 772-768-1512, 8022,  
 4877, 7890; 772-767-4363;  
 RHP April 2015 771-768-9156, 8835



- Key To Master Plan**
1. Vehicular Entrance
  2. Historic Walkerton Tavern
  3. Tavern Parking
  4. Restored Tavern
  5. Restored Tavern Grounds
  6. Restored Cemetery
  7. Tavern Kitchen
  8. Multi-Purpose Community Building
  9. Garden Lawn
  10. Storm Water Detention
  11. Amphitheater
  12. Cultural Arts Center
  13. Parking
  14. Woods/ Wetland Trail
  15. Historic Marker/ Turnout
  16. Wetland
  17. Wetland Trail Overlook

- Key To Expanded Master Plan**
18. Permanent Amphitheatre, Future
  19. Restrooms, Future
  20. Improved Gravel Access, Future
  21. Catering Parking
  22. Artisan Market Area
  23. Control Fencing: 36" - 42" Max.
  24. Expanded Permanent Parking, Future
  25. Theatre Expansion, Future
  26. Event Field
  27. Controlled Access, Future
  28. Overflow Parking
  29. Landscape Buffer
  30. Existing Storage Building
  31. Pedestrian Access
  32. Existing Leased House
  33. Existing Entry

**Parking Space Schedule**

TYPE	NUMBER PROVIDED
PASSENGER	294
HANDICAP	17
BUS	8
TOTAL	412

NOTE: 1. SUBJECT PROPERTY IS A PRELIMINARY MANAGEMENT AREA.  
 2. PARKING LAYOUT FOR THE CULTURAL ARTS CENTER AT GLEN ALLEN BY DAVID ANDERSON ASSOCIATES.  
 3. MASTER PLAN BY ANDERSON AND ASSOCIATES, INC.



**CULTURAL ARTS CENTER AT GLEN ALLEN/ WALKERTON**  
 County of Henrico, Virginia

Expanded Master Plan

Sheet C1.02



**POD2015-00084**  
**Cultural Arts Center at**  
**Glen Allen/Walkerton -**  
**Expanded Master Plan**  
 Brookland and Fairfield Districts

400  
 Fee Ref: 772-768-1512, 8022,  
 4877, 7890; 772-767-4363;  
 RHP April 2015 771-768-9156, 8835



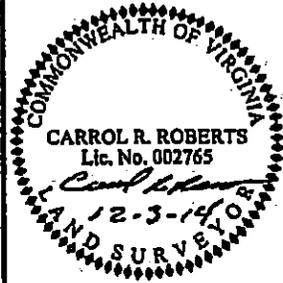
EXHIBIT A



Carrol R. Roberts, L.S.  
Richmond District  
2430 Pines Forest Dr.  
Colonial Heights, VA 23834  
(804) 863-4019

UPC: 104959  
PROJ.: U000-127-865,M601  
DATE: DEC. 02, 2014  
SCALE: 1" = 80'  
DRAWN BY: CRR

PARCEL  
SHEET 1 OF 1



COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF TRANSPORTATION  
PLAT SHOWING A PROP. PERM.  
TRAFFIC CONTROL EASE.  
AND  
PROP. TEMP. CONSTR. EASE.

PROPERTY OF  
COUNTY OF HENRICO  
DB 1726 PG 351  
TUCKAHOE MAGISTERIAL DISTRICT  
HENRICO COUNTY, VA

VDOT Location and Design  
Colonial Heights, Virginia  
Carrol Roberts L.S.

POINT DATA			
POINT	STA. & OFF.	PROJ. COORD.	STATE PLANE
A	28.85' 103+62.44	N 450921.8492 E 3560662.7587	N 3731728130 E 11762532466
B	25.23' 104+44.07	N 450927.4673 E 35607404599	N 3731733747 E 11762610159

NOTES:

1. I, CARROL ROBERTS CERTIFY THAT THIS PLAT MEETS OR EXCEEDS THE MINIMUM PLAT STANDARDS OF THE VA DPOR APPLICABLE REGULATIONS.

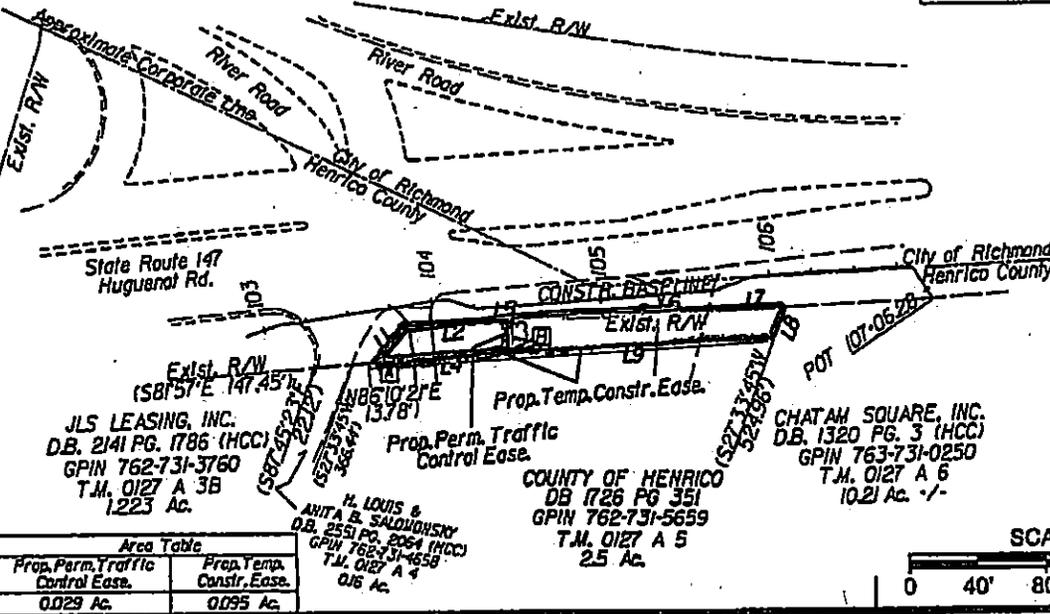
2. THE PROPERTY BOUNDARIES SHOWN ARE BASED ON RECORD INFORMATION AND FIELD EVIDENCE RECOVERED BY VDOT. THIS PLAT DOES NOT CONSTITUTE A BOUNDARY SURVEY.

3. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ALL EASEMENTS WHICH MAY AFFECT THIS PROPERTY.

4. PROPOSED EASEMENTS SHOWN ARE BASED ON A DESIGN FILE.

LINE DATA		
L1	N57°33'51"E	2464'
L2	N86°03'40"E	6187'
L3	S03°00'35"E	1819'
L4	S85°51'52"W	77.90'
L5	N86°03'40"E	100.00'
L6	N88°55'07"E	100.12'
L7	N87°12'22"E	25.04'
L8	S27°03'59"W	18.52'
L9	S87°34'12"W	155.70'

CONSTR. BASELINE DATA		
Sta	COURSE	
103+10.49	N 85°40'05.40" E	Dist 5.01
103+15.49	N 85°33'43.95" E	Dist 3.54
103+19.03	N 85°39'39.62" E	Dist 2.01
103+21.04	N 87°36'20.86" E	Dist 83.35
104+04.39	N 85°52'14.92" E	Dist 2.00
104+06.39	N 84°50'42.44" E	Dist 3.71
104+09.50	N 77°07'29.91" E	Dist 16.90
104+26.41	N 86°05'49.65" E	Dist 104.94
105+31.35	N 86°07'42.75" E	Dist 36.73
105+68.10	N 69°27'34.54" E	Dist 2.45
105+70.55	N 69°27'34.54" E	Dist 20.49
105+91.04	N 86°56'17.14" E	Dist 92.63
106+83.67	S 32°59'22.68" E	Dist 22.61
107+06.28		



Area Table	
Prop. Perm. Traffic Control Easement	Prop. Temp. Constr. Easement
0.029 Ac.	0.095 Ac.



---- Permanent Traffic Control Easement  
 —— Temporary Construction Easement



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

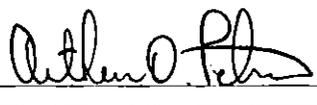
Agenda Item No. 101-15  
Page No. 1 of 1

**Agenda Title: ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges**

<p>For Clerk's Use Only:</p> <p>Date: <u>APR 28 2015</u></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to:</p>	<p align="center"><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u>  (2) _____ (2) _____</p> <p>REMARKS: <u>APPROVED</u></p>	<table border="0"> <tr> <td></td> <td align="center">YES</td> <td align="center">NO</td> <td align="center">OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>			Kaechele, D.	<input checked="" type="checkbox"/>			Nelson, T.	<input checked="" type="checkbox"/>			O'Bannon, P.	<input checked="" type="checkbox"/>			Thornton, F.	<input checked="" type="checkbox"/>		
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>																									
Kaechele, D.	<input checked="" type="checkbox"/>																									
Nelson, T.	<input checked="" type="checkbox"/>																									
O'Bannon, P.	<input checked="" type="checkbox"/>																									
Thornton, F.	<input checked="" type="checkbox"/>																									

After a duly advertised public hearing, the Board of Supervisors of Henrico County, Virginia adopted the attached ordinance.

Comment: The Director of Public Utilities recommends approval, and the County Manager concurs.

By Agency Head  By County Manager 

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Copy to: \_\_\_\_\_

Certified:  
A Copy Teste: \_\_\_\_\_  
Clerk, Board of Supervisors  
Date: \_\_\_\_\_

**ORDINANCE — To Amend and Reordain Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, and Subsection (a) of Sections 23-361 and 23-362 Titled “Water service and volume charges” and “Sewer service charges and rates,” Respectively, of the Code of the County of Henrico, All to Change County Utility Fees and Charges**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:**

1. That Subsections (b) and (c) of Section 23-359 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-359. Water connection fees.**

(b) *Basic connection fee.*

- (1) The basic connection fee covers installation of the water meter and partial payment for backup facilities. The basic connection fee shall be assessed all connectors except for fire service and payment shall accompany the application for connection as follows:

Single-family dwellings (including semi-detached dwellings)	<del>\$4,710.00</del> <b><u>\$4,850.00</u></b> /dwelling unit
Multi-family dwellings	<del>4,710.00</del> <b><u>4,850.00</u></b> /dwelling unit
Motel and hotel	<del>2,815.00</del> <b><u>2,900.00</u></b> /room
Hospital	<del>6,505.00</del> <b><u>6,700.00</u></b> /bed
Nursing homes and dormitories	<del>4,335.00</del> <b><u>4,465.00</u></b> /bed
Facilities providing permanent housing for elderly or handicapped persons and operated by charitable, non-stock, non-profit organizations which are exempted by Section 501(c)(3) of the Internal Revenue Code	<del>1,670.00</del> <b><u>1,720.00</u></b> /dwelling unit

- (2) The basic connection fee for an existing single-family dwelling served by an individual private well shall be ~~\$2,345.00~~ **\$2,415.00**.
- (3) The fee for all other business, industrial, and public buildings will be based on meter size as follows:

Meter Size (Inches)	Basic Connection Fee	
5/8	<del>\$ 4,710.00</del>	<b><u>\$4,850.00</u></b>
1	<del>16,835.00</del>	<b><u>17,340.00</u></b>
1½	<del>33,595.00</del>	<b><u>34,605.00</u></b>
2	<del>66,680.00</del>	<b><u>68,680.00</u></b>
3	<del>133,375.00</del>	<b><u>137,375.00</u></b>
4	<del>232,365.00</del>	<b><u>239,335.00</u></b>
6	<del>499,125.00</del>	<b><u>514,100.00</u></b>
8	<del>1,247,815.00</del>	<b><u>1,285,250.00</u></b>
10	<del>2,000,775.00</del>	<b><u>2,060,800.00</u></b>

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

(c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

(1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local water facilities in accordance with chapter 19 and water agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such extension shall be \$30.00 per linear foot of water main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual private well shall be \$15.00 per linear foot, plus the cost of installing the connection from the main to the property line as follows:

<i>Water</i> Meter Size (Inches)	Service Size (Inches)	Installation Charge	<i>Water</i> Meter Charge
5/8	1"	<del>\$2,630.00</del>	<b><u>\$2,710.00</u></b> \$139.00
5/8	1½"	<del>3,210.00</del>	<b><u>3,305.00</u></b> 139.00
1	1"	<del>2,785.00</del>	<b><u>2,870.00</u></b> 181.00
1	1½"	<del>3,210.00</del>	<b><u>3,305.00</u></b> 181.00
1	2"	<del>3,210.00</del>	<b><u>3,305.00</u></b> 181.00
1½	1½"	<del>5,095.00</del>	<b><u>5,250.00</u></b> 358.00
1½	2"	<del>5,095.00</del>	<b><u>5,250.00</u></b> 358.00
2	2"	<del>5,095.00</del>	<b><u>5,250.00</u></b> 469.00

The cost of a five-eighths-inch domestic meter is included in the basic connection fee for single-family residential connections.

- (2) Where local facilities are available to the connector's property and where costs of the local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be as follows:

<i>Meter Size (Inches)</i>	<i>Local Facilities Fee</i>
5/8	<del>\$2,630.00</del> <b><u>\$2,710.00</u></b>
1	<del>3,240.00</del> <b><u>3,305.00</u></b>
1½	<del>5,095.00</del> <b><u>5,250.00</u></b>
2	<del>5,095.00</del> <b><u>5,250.00</u></b>

2. That Subsections (b) and (c) of Section 23-360 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-360. Sewer connection fees.**

(b) *Basic connection fee.*

- (1) The basic connection fee for all applicants is a partial payment for backup facilities. The basic connection fee shall be assessed to all connectors and the payment shall accompany the application as follows:

Single-family dwellings (including semi-detached dwellings)	<del>\$5,755.00</del> <b><u>\$5,930.00</u></b> /dwelling unit
Multi-family dwelling	<del>5,755.00</del> <b><u>5,930.00</u></b> /dwelling unit
Motels and hotels	<del>3,455.00</del> <b><u>3,560.00</u></b> /room
Hospitals	<del>7,950.00</del> <b><u>8,190.00</u></b> /bed
Nursing homes and dormitories	<del>5,305.00</del> <b><u>5,465.00</u></b> /bed
Facilities providing permanent housing for elderly or handicapped persons and operated by charitable, non-stock, non-profit organizations which are exempted by Section 501(c)(3) of the Internal Revenue Code	<del>2,050.00</del> <b><u>2,110.00</u></b> /dwelling unit

- (2) The basic connection fee for an existing single-family dwelling served by an individual septic system shall be ~~\$2,875.00~~ **\$2,960.00**. For purposes of computing connection costs and fees under this section, a privy shall be treated as an individual septic system.
- (3) Fees for all other business, industrial, and public buildings will be based on meter size as follows:

Meter Size (Inches)	Basic Connection Fee	
5/8	\$5,755.00	<u>\$5,930.00</u>
1	22,445.00	<u>23,120.00</u>
1½	44,905.00	<u>46,250.00</u>
2	88,840.00	<u>91,505.00</u>
3	178,850.00	<u>184,215.00</u>
4	312,070.00	<u>321,430.00</u>
6	667,210.00	<u>687,225.00</u>
8	1,667,390.00	<u>1,717,410.00</u>
10	2,676,615.00	<u>2,756,915.00</u>

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

(c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

(1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local sewer facilities in accordance with chapter 19 and sewer agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such an extension shall be \$50.00 per linear foot of sewer main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual septic system shall be \$25.00 per linear foot plus a cost of ~~\$3,875.00~~ \$3,990.00 for installing the connection from the main to the property line.

(2) Where local facilities are available to the connector's property and where the costs of such local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be ~~\$3,875.00~~ \$3,990.00.

3. That Subsection (a) of Section 23-361 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-361. Water service and volume charges.**

(a) *Amount of charges.* The charges for water service shall consist of a service charge and a

volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly shall pay the following charge. Users billed monthly shall pay one-half of this charge.

a. Connected Users:

<i>Meter Size (Inches)</i>	<i>Bimonthly</i>	
5/8 or 3/4	<del>\$ 12.50</del>	<b><u>\$12.90</u></b>
1	<del>29.55</del>	<b><u>30.45</u></b>
1½	<del>54.25</del>	<b><u>55.90</u></b>
2	<del>83.40</del>	<b><u>85.90</u></b>
3	<del>137.50</del>	<b><u>141.65</u></b>
4	<del>220.85</del>	<b><u>227.50</u></b>
6	<del>435.80</del>	<b><u>448.85</u></b>
8	<del>835.15</del>	<b><u>880.20</u></b>
10	<del>835.15</del>	<b><u>880.20</u></b>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$12.50~~ **\$12.85**

- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$12.50~~ **\$12.85**

- (2) *Volume charge.* In addition to the service charges, the following volume charges shall apply to all water delivered:

<i>Consumption Block Hundred Cubic Feet</i>		<i>Volume Charge</i>	
<i>Monthly</i>	<i>Bimonthly</i>	<i>Per 100 Cubic Feet</i>	
First 5,000	10,000	<del>\$ 2.87</del>	<b><u>\$2.95</u></b>
Next 35,000	70,000	<del>1.96</del>	<b><u>2.02</u></b>
Over 40,000	80,000	<del>1.44</del>	<b><u>1.45</u></b>

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$1.78~~ **\$1.84** per CCF.

4. That Subsection (a) of Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

**Sec. 23-362. Sewer service charges and rates.**

- (a) *Amount of charges.* The charges for sewer service shall consist of a service charge and a

volume charge, as follows:

- (1) *Service charge.* All users billed bimonthly for water service shall pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly shall pay one-half of this charge.

a. Connected users:

<i>Meter Size (Inches)</i>	<i>Bimonthly Charge</i>	
5/8 or 3/4	<del>\$ 25.20</del>	<b><u>\$25.95</u></b>
1	<del>41.70</del>	<b><u>42.95</u></b>
1½	<del>61.40</del>	<b><u>62.95</u></b>
2	<del>88.25</del>	<b><u>90.90</u></b>
3	<del>149.25</del>	<b><u>153.75</u></b>
4	<del>236.05</del>	<b><u>243.15</u></b>
6	<del>469.95</del>	<b><u>484.05</u></b>
8	<del>804.45</del>	<b><u>828.60</u></b>
10	<del>804.45</del>	<b><u>828.60</u></b>

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$25.20~~ **\$25.95**.
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$25.20~~ **\$25.95**.
- d. Connected and not metered single-family and multi-family residential users, per single-family residential unit: ~~\$66.20~~ **\$68.20**.

(2) *Volume charge.*

- a. In addition to the service charges, the following volume charges shall apply to all water delivered:

	<i>Consumption Block Hundred Cubic Feet</i>		<i>Volume Charge</i>
	<i>Monthly</i>	<i>Bimonthly</i>	<i>Per Hundred Cubic Feet</i>
First	5,000	10,000	<del>\$3.04</del> <b><u>\$3.13</u></b>
Next	35,000	70,000	<del>2.17</del> <b><u>2.24</u></b>
Over	40,000	80,000	<del>1.96</del> <b><u>2.02</u></b>

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$1.86~~ **\$1.92** per CCF.

(3) *Industrial strong waste charge.* In addition to the charges set out in subsections (a)(1) and (2) of this section, there will be charged to individual users a strong waste charge as applicable:

- a. Suspended solids, when the concentrations of suspended solids exceed 275 milligrams per liter: ~~\$21.40~~ **\$22.05** per CWT for suspended solids in excess of 275 mg/l.
- b. BOD, when concentrations of BOD exceed 250 milligrams per liter: ~~\$29.65~~ **\$30.55** per CWT for BOD in excess of 250 mg/l.

5. That this ordinance shall be in full force and effect from and after July 1, 2015, as provided by law and the following provisions:

Charges set forth in Sections 23-361 and 23-362 shall be pro-rated to apply the old and new charges to that proportion of water supplied and/or sewage collected prior to and after the effective date of the new rates. Calculation of such pro-rated charges shall be computed based on average daily use of service supplied.

The connection fees set forth in Sections 23-359 and 23-360 shall not take effect until October 1, 2015.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

For Clerk's Use Only:

Date: APR 28 2015

- Approved
- Denied
- Amended
- Deferred to:

**BOARD OF SUPERVISORS ACTION**

Moved by (1) Glover Seconded by (1) Nelson  
(2) \_\_\_\_\_ (2) \_\_\_\_\_

REMARKS:

**APPROVED**

YES NO OTIER

Glover, R.	<u>✓</u>	_____	_____
Kaechele, D.	<u>✓</u>	_____	_____
Nelson, T.	<u>✓</u>	_____	_____
O'Bannon, P.	<u>✓</u>	_____	_____
Thornton, F.	<u>✓</u>	_____	_____

**WHEREAS**, the Board of Supervisors of the County of Henrico, Virginia, having held an advertised public hearing at 6:00 p.m., on April 14, 2014, to consider the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2015-16; and,

**WHEREAS**, those citizens who appeared and wished to speak were heard.

**NOW, THEREFORE, BE IT RESOLVED** that the proposed Operating and Capital Annual Fiscal Plans for fiscal year 2015-16, are hereby approved for informative and fiscal planning purposes only.

**OPERATING ANNUAL FISCAL PLAN**  
**ESTIMATED OPERATING RESOURCES**

**01- GENERAL FUND:**

	<u>Manager Proposed</u>	<u>Board Approved</u>
51/01 - General Property Taxes	\$ 408,950,000	\$ 408,950,000
02 - Other Local Taxes	138,455,000	138,455,000
03 - Permits, Fees, & Licenses	4,126,100	4,126,100
04 - Fines & Forfeitures	2,590,000	2,590,000
05 - Use of Money & Property	7,915,600	7,915,600
06 - Charges for Services	3,585,100	3,585,100
07 - Miscellaneous	4,132,500	4,132,500
08 - Recovered Costs	4,037,870	4,037,870
Total from Local Sources	\$ 573,792,170	\$ 573,792,170
52/02 - Non-Categorical Aid	\$ 16,718,500	\$ 16,718,500
03 - Shared Expenses	16,222,000	16,222,000
04 - Categorical Aid	295,123,275	295,123,275
Total from State	\$ 328,063,775	\$ 328,063,775
53/03 - Categorical Aid - Total Federal	380,000	380,000
<b>GENERAL FUND REVENUE</b>	\$ 902,235,945	\$ 902,235,945

By Agency Head Eugene Wetts

By County Manager [Signature]

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Clerk, Board of Supervisors  
Date: \_\_\_\_\_

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

60/01 - Operating Transfers	\$ (142,946,157)	\$ (142,946,157)
62/01 - From (To) Fund Balance	26,526,303	26,526,303
<b>GENERAL FUND RESOURCES</b>	<b>\$ 785,816,091</b>	<b>\$ 785,816,091</b>
 <b>11 – SPECIAL REVENUE FUND:</b>		
51/03 - Permits, Fees, & Licenses	\$ 1,016,372	\$ 1,016,372
04 - Fines & Forfeitures	174,566	174,566
05 - Use of Money & Property	198,156	198,156
06 - Charges for Services	29,020,297	29,020,297
07 - Miscellaneous	1,518,520	1,518,520
08 - Recovered Costs	549,222	549,222
<b>Total from Local Sources</b>	<b>\$ 32,477,133</b>	<b>\$ 32,477,133</b>
 52/02 - Non-Categorical Aid	 \$ 1,251,835	 \$ 1,251,835
04 - Categorical Aid	33,245,121	33,245,121
<b>Total from State</b>	<b>\$ 34,496,956</b>	<b>\$ 34,496,956</b>
 53/03 - Categorical Aid - Total Federal	 \$ 56,785,205	 \$ 56,785,205
<b>SPECIAL REVENUE FUND REVENUE</b>	<b>\$ 123,759,294</b>	<b>\$ 123,759,294</b>
 60/01 - Operating Transfers	 \$ 26,110,991	 \$ 26,110,991
62/01 - From (To) Fund Balance	899,564	899,564
<b>SPECIAL REVENUE FUND RESOURCES</b>	<b>\$ 150,769,849</b>	<b>\$ 150,769,849</b>
 <b>51 – WATER AND SEWER ENTERPRISE FUND:</b>		
51/06 - Charges for Services	\$ 104,575,508	\$ 104,575,508
07 - Miscellaneous	2,116,260	2,116,260
<b>W&amp;S ENTERPRISE FUND REVENUE</b>	<b>\$ 106,691,768</b>	<b>\$ 106,691,768</b>
 60/01 - Operating Transfers	 \$ 1,930,308	 \$ 1,930,308
62/01 - From (To) Retained Earnings	(28,198,438)	(28,198,438)
<b>W&amp;S ENTERPRISE FUND RESOURCES</b>	<b>\$ 80,423,638</b>	<b>\$ 80,423,638</b>
 <b>52 - BELMONT GOLF COURSE ENTERPRISE FUND:</b>		
51/06 - Charges for Services	\$ 1,070,999	\$ 1,070,999
<b>BELMONT ENTERPRISE FUND RESOURCES</b>	<b>\$ 1,070,999</b>	<b>\$ 1,070,999</b>
 <b>61 – CENTRAL AUTO MAINTENANCE (C.A.M.) FUND:</b>		
51/05 - Use of Money & Property	\$ 344,000	\$ 344,000
07 - Miscellaneous	1,100	1,100
08 - Recovered Cost	20,161,692	20,161,692
<b>C.A.M. FUND RESOURCES</b>	<b>\$ 20,506,792</b>	<b>\$ 20,506,792</b>
 <b>62 – TECHNOLOGY REPLACEMENT FUND:</b>		
60/01 - Operating Transfers	\$ 1,000,000	\$ 1,000,000
62/01 - From (To) Retained Earnings	1,317,152	1,317,152
<b>TECH. REPLACE. FUND RESOURCES</b>	<b>\$ 2,317,152</b>	<b>\$ 2,317,152</b>

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

**63 – RISK MANAGEMENT FUND:**

51/08 - Recovered Costs - Total Revenue	\$ 750,000	\$ 750,000
60/01 - Operating Transfers	8,397,952	8,397,952
<b>RISK MANAGEMENT FUND RESOURCES</b>	<b>\$ 9,147,952</b>	<b>\$ 9,147,952</b>

**64 - HEALTHCARE FUND:**

51/05 - Interest on Investment	\$ 75,000	\$ 75,000
51/07 - Miscellaneous	150,000	150,000
51/08 - Recovered Costs	99,611,536	99,611,536
<b>HEALTHCARE FUND REVENUE</b>	<b>\$ 99,836,536</b>	<b>\$ 99,836,536</b>
62/01 - From (To) Fund Balance	\$ 1,815,970	\$ 1,815,970
<b>HEALTHCARE FUND RESOURCES</b>	<b>\$ 101,652,506</b>	<b>\$ 101,652,506</b>

**71 – DEBT SERVICE FUND:**

60/01 - Operating Transfers - TOTAL RESOURCES	\$ 54,805,548	\$ 54,805,548
62/01 - From (To) Fund Balance	2,000,000	2,000,000
<b>DEBT SERVICE FUND RESOURCES</b>	<b>\$ 56,805,548</b>	<b>\$ 56,805,548</b>

**82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:**

51/10 - Shared Expenses - Local	\$ 423,888	\$ 423,888
52/03 - Shared Expenses - State	1,631,369	1,631,369
<b>JRJDC AGENCY FUND REVENUE</b>	<b>\$ 2,055,257</b>	<b>\$ 2,055,257</b>
60/01 - Operating Transfers	\$ 3,426,586	\$ 3,426,586
62/01 - From (To) Fund Balance	169,762	169,762
<b>JRJDC AGENCY FUND RESOURCES</b>	<b>\$ 5,651,605</b>	<b>\$ 5,651,605</b>

**83 – FIDUCIARY FUNDS**

60/01 - Operating Transfers	\$ 3,300,000	\$ 3,300,000
<b>OPEB AND LINE OF DUTY RESOURCES</b>	<b>\$ 3,300,000</b>	<b>\$ 3,300,000</b>

**90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:**

60/01 - Operating Transfers - TOTAL RESOURCES	\$ (94,525,252)	\$ (94,525,252)
<b>TOTAL OPERATING RESOURCES</b>	<b>\$ 1,122,936,880</b>	<b>\$ 1,122,936,880</b>

Including: REVENUE TOTAL	\$ 1,256,928,842	\$ 1,256,928,842
OPERATING TRANSFERS	(138,500,024)	(138,500,024)
FUND BALANCE/RETAINED EARNINGS	4,508,062	4,508,062
	<b>\$ 1,122,936,880</b>	<b>\$ 1,122,936,880</b>

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\* Indicates a change

<b>TOTAL CHANGES IN ESTIMATED RESOURCES</b>		<b>\$ 0</b>
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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

ESTIMATED OPERATING REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<b><u>01- GENERAL FUND:</u></b>		
01 - Board of Supervisors	\$ 1,027,440	\$ 1,027,440
02 - Library	17,067,727	17,067,727
03 - Sheriff	36,315,266	36,315,266
04 - Circuit Court	2,979,107	2,979,107
05 - Commonwealth's Attorney	4,504,046	4,504,046
06 - General District Court	214,362	214,362
07 - Juvenile/Domestic Relations Court	2,414,575	2,414,575
08 - Electoral Board	1,332,123	1,332,123
09 - County Manager	3,452,450	3,452,450
10 - County Attorney	2,185,408	2,185,408
11 - Human Resources	4,970,715	4,970,715
12 - Police	69,244,773	69,244,773
13 - Fire	52,722,701	52,722,701
14 - Finance	13,423,106	13,423,106
16 - General Services	14,111,387	14,111,387
17 - Internal Audit	420,580	420,580
19 - Information Technology	12,873,705	12,873,705
21 - Agriculture & Home Extension	383,031	383,031
23 - Recreation & Parks	17,528,681	17,528,681
24 - Public Health	1,779,094	1,779,094
28 - Public Works	48,045,077	48,045,077
29 - Real Property	619,207	619,207
30 - Economic Development	14,422,484	14,422,484
32 - Non-Departmental	12,151,263	12,151,263
33 - Building Inspections	4,141,366	4,141,366
34 - Planning	3,891,345	3,891,345
35 - Permit Centers	873,598	873,598
38 - Community Revitalization	1,549,846	1,549,846
50 - Education	441,171,628	441,171,628
TOTAL GENERAL FUND	\$ 785,816,091	\$ 785,816,091
 <b><u>11 - SPECIAL REVENUE FUND:</u></b>		
05 - Commonwealth's Attorney	\$ 922,398	\$ 922,398
07 - Juvenile/Domestic Relations Court	933,795	933,795
12 - Police	1,501,717	1,501,717
22 - Social Services	27,477,333	27,477,333
26 - Mental Health/Developmental Services	34,953,960	34,953,960
27 - CRWP	5,828,028	5,828,028
28 - Public Works	897,000	897,000
31 - Public Utilities - Solid Waste	12,764,316	12,764,316
- Street Lights	83,100	83,100
32 - Non-Departmental	50,000	50,000
36 - Community Corrections Program	1,834,445	1,834,445
50 - Education - Cafeterias	23,772,232	23,772,232
- Grants	39,751,525	39,751,525
TOTAL SPECIAL REVENUE FUND	\$ 150,769,849	\$ 150,769,849

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

**Agenda Title: RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

<u>51 – WATER AND SEWER ENTERPRISE FUND:</u>		
31 - Public Utilities - Operations	\$ 61,716,332	\$ 61,716,332
- Debt Service	18,707,306	18,707,306
TOTAL W&S ENTERPRISE FUND	\$ 80,423,638	\$ 80,423,638
 <u>52 – BELMONT GOLF COURSE ENTERPRISE FUND:</u>		
23 - Recreation & Parks - TOTAL FUND	\$ 1,070,999	\$ 1,070,999
 <u>61 – CENTRAL AUTO MAINTENANCE FUND:</u>		
16 - Central Auto. Maint. - TOTAL FUND	\$ 20,506,792	\$ 20,506,792
 <u>62 – TECHNOLOGY REPLACEMENT FUND:</u>		
37 - Technology Replacement - TOTAL FUND	\$ 2,317,152	\$ 2,317,152
 <u>63 – RISK MANAGEMENT FUND:</u>		
11 - Risk Management - TOTAL FUND	\$ 9,147,952	\$ 9,147,952
 <u>64 – HEALTHCARE FUND:</u>		
42 - Healthcare - TOTAL FUND	\$ 101,652,506	\$ 101,652,506
 <u>71 – DEBT SERVICE FUND:</u>		
18 - General Government	\$ 21,393,968	\$ 21,393,968
50 - Education	35,411,580	35,411,580
TOTAL DEBT SERVICE FUND	\$ 56,805,548	\$ 56,805,548
 <u>82 – JAMES RIVER JUVENILE DETENTION CENTER AGENCY FUND:</u>		
40 - JRJDC - Operations	\$ 4,980,278	\$ 4,980,278
- Debt Service	671,327	671,327
TOTAL JRJDC AGENCY FUND	\$ 5,651,605	\$ 5,651,605
 <u>83 – FIDUCIARY FUND:</u>		
11 - OPEB - GASB 45	\$ 2,750,000	\$ 2,750,000
11 - Line of Duty Act (LODA)	550,000	550,000
TOTAL FIDUCIARY FUND	\$ 3,300,000	\$ 3,300,000
 <u>90 – ADJUSTMENT FOR INTERFUND TRANSACTIONS:</u>		
60 - Interdepartmental Billings - CAM	\$ (20,506,792)	\$ (20,506,792)
- Healthcare	(74,018,460)	(74,018,460)
TOTAL ADJUSTMENTS	\$ (94,525,252)	\$ (94,525,252)
TOTAL OPERATING REQUIREMENTS	\$ 1,122,936,880	\$ 1,122,936,880

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\* Indicates a change

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TOTAL CHANGE IN ESTIMATED OPERATING REQUIREMENTS \$ 0

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

CAPITAL ANNUAL FISCAL PLAN  
ESTIMATED CAPITAL RESOURCES

<u>Source</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND:</u>		
Motor Vehicle License Revenue	\$ 850,000	\$ 850,000
Education Meals Tax Revenue	10,990,470	10,990,470
Other Local Revenue	5,008,000	5,008,000
Fund Balance - Special Revenue Fund	500,000	500,000
Fund Balance - General Fund	22,961,502	22,961,502
TOTAL CAPITAL PROJECTS FUND	\$ 40,309,972	\$ 40,309,972
<u>22 - VEHICLE REPLACEMENT RESERVE:</u>		
Fund Balance - General Fund	\$ 3,824,800	\$ 3,824,800
<u>51 - WATER AND SEWER ENTERPRISE FUND:</u>		
Water & Sewer Fees/Charges	\$ 65,500,000	\$ 65,500,000
TOTAL WATER AND SEWER ENTERPRISE FUND	\$ 65,500,000	\$ 65,500,000
TOTAL CAPITAL RESOURCES	\$ 109,634,772	\$ 109,634,772

\* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL RESOURCES \$ 0

ESTIMATED CAPITAL REQUIREMENTS

<u>Department</u>	<u>Manager Proposed</u>	<u>Board Approved</u>
<u>21 - CAPITAL PROJECTS FUND:</u>		
13 - Fire	\$ 6,900,000	\$ 6,900,000
16 - General Services	1,440,000	1,440,000
19 - Information Technology	1,250,000	1,250,000
23 - Recreation & Parks	6,500,000	6,500,000
28 - Public Works	9,729,502	9,729,502
50 - Education	13,490,470	13,490,470
TOTAL CAPITAL PROJECTS FUND	\$ 39,309,972	\$ 39,309,972
<u>22 - VEHICLE REPLACEMENT RESERVE:</u>		
12 - Police	\$ 2,324,800	\$ 2,324,800
13 - Fire	1,500,000	1,500,000
13 - Education	1,000,000	1,000,000
TOTAL VEHICLE REPLACEMENT RESERVE	\$ 4,824,800	\$ 4,824,800
<u>51 - WATER AND SEWER ENTERPRISE FUND:</u>		
31 - Public Utilities - Water	\$ 29,050,000	\$ 29,050,000
- Sewer	36,450,000	36,450,000
TOTAL WATER & SEWER ENTERPRISE FUND	\$ 65,500,000	\$ 65,500,000
TOTAL CAPITAL REQUIREMENTS	\$ 109,634,772	\$ 109,634,772

\* Indicates a change

TOTAL CHANGE IN ESTIMATED CAPITAL REQUIREMENTS \$ 0

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Page No.7 of 7  
Agenda Item No. 84-15

Agenda Title: **RESOLUTION - Adoption of Operating and Capital Annual Fiscal Plans for Fiscal Year 2015-16 and Allocation of Car Tax Relief for Tax Year 2015.**

**BE IT FURTHER RESOLVED** that the funds included in the Operating and Capital Annual Fiscal Plans for any County department, office, or agency may be used as participating funds in any Federal or State aid program for like purpose upon appropriation by the Board of Supervisors; and,

**BE IT FURTHER RESOLVED** that the salary schedule attached hereto for Boards and Commissions and Unscheduled Salaries effective at the beginning of the 2015-16 fiscal year is approved; and, in accordance with Section 15.2-1414.2 of the Code of Virginia, the maximum annual compensation of members of this Board is set for calendar years 2016 through 2019 as set out in note (2) of the Schedule of Compensation.

**BE IT FURTHER RESOLVED** that the approved Operating Annual Fiscal Plan for fiscal year 2015-16 includes an increase in the personnel complement of 27 positions for general government and 59.5 positions for schools and funding for a 2.000% wage increase for all eligible general government and school employees, to be effective on October 3, 2015; and,

**BE IT FURTHER RESOLVED** that in order to implement changes to the Personal Property Tax Relief Act of 1998 (the "PPTRA") made by legislation adopted by the Virginia General Assembly:

1. Any qualifying vehicle, as defined in the PPTRA, situated within the County commencing January 1, 2015, shall receive personal property tax relief in the following manner:
  - a. Qualifying vehicles valued at \$1,000 or less shall receive 100% tax relief;
  - b. Qualifying vehicles valued at between \$1,001 to \$20,000 shall receive 55% tax relief;
  - c. Qualifying vehicles valued at \$20,001 or more shall receive 55% tax relief on the first \$20,000 of value only; and
  - d. All other vehicles which do not meet the definition of "qualifying vehicles" will not receive any form of tax relief under the PPTRA.
2. The amount of tax relief shall be a specific dollar amount offset against the total personal property taxes that would otherwise be due on a qualifying vehicle but for the PPTRA. The specific dollar amount of relief shall be shown on the tax bill for each qualifying vehicle, together with a general description of the criteria upon which relief has been allocated.

**COMMENTS:** This Board Paper should be considered on April 14, 2015, but should be deferred until Tuesday April 28, 2015, to comply with Virginia Code Section 15.2-2506, which states that "The hearing shall be held at least seven days prior to the approval of the budget...." The Director of Finance recommends approval of this Board Paper and the County Manager concurs.

**SCHEDULE OF COMPENSATION:**  
*Members of County Boards and Commissions, et al.*  
**County of Henrico, Virginia**

Board of Supervisors .....	\$51,007.71 per annum <sup>(1) (2)</sup>
Board of Zoning Appeals.....	\$6,600.00 per annum
Electoral Board - General Election .....	\$4,214.64 per annum <sup>(3)</sup>
Secretary, Electoral Board - General Election .....	\$8,429.28 per annum <sup>(3)</sup>
Election Officials.....	\$150.00 base pay per workday <sup>(4)</sup>
Assistant Chief Election Officials.....	\$180.00 base pay per workday <sup>(4)</sup>
Chief Election Officials .....	\$200.00 base pay per workday <sup>(4)</sup>
Planning Commission.....	\$17,000.00 per annum
Richmond Regional Planning District Commission .....	\$3,000.00 per annum
Capital Region Airport Commission .....	\$3,000.00 per annum
Board of Real Estate Review & Equalization.....	\$225.00 per month
School Board .....	\$18,000.00 per annum <sup>(5)</sup>
Social Services Board.....	\$3,000.00 per annum
Volunteer Firefighters.....	\$2.00 per call
Economic Development Authority .....	\$200.00 per meeting
Parks and Recreation Advisory Commission .....	\$75.00 per meeting

- 
- (1) This salary is in effect through December 31, 2015. The Chairman receives an additional sum of 15% of the per annum rate and the Vice Chairman receives an additional sum of 10% of the per annum rate.
  - (2) In accordance with Va. Code § 15.2-1414.2, the maximum salary for calendar years 2016 through 2019 is hereby prior set to July 1, 2015. For calendar year 2016, the maximum per annum rate shall be \$52,027.86. For calendar years 2017, 2018, and 2019, an allowance is made for a maximum increase of 2.372% of the prevailing per annum rate. In each calendar year 2016 through 2019, the Chairman shall receive an additional sum of 15% of the prevailing per annum rate and the Vice Chairman shall receive an additional sum of 10% of the prevailing per annum rate.
  - (3) Rate and effective date is set by the General Assembly. Rates reflect the annual salaries effective 9/1/2015 as approved by the 2015 session of the General Assembly.
  - (4) Rate approved by the Henrico County Board of Supervisors on October 14, 2008.
  - (5) Rate is set by the School Board by resolution in accordance with Va. Code § 22.1-32 (A).

**Schedule of Unclassified Salaries  
County of Henrico, Virginia**

<u>COST CENTER</u>	<u>NAME AND OFFICE OR JOB TITLE</u>	<u>SALARY</u>
04001	Yvonne G. Smith Clerk of Circuit Court .....	\$162,276.52 <sup>(6)</sup> (7)
08001	Mark J. Coakley General Registrar .....	\$92,974.00 <sup>(6)</sup> (7)(9)
03006	Michael L. Wade Sheriff .....	\$169,462.82 <sup>(6)</sup> (7)(9)

- 
- (6) Annual rate and effective date is set by the General Assembly and may be supplemented by the County. Salaries of Constitutional Officers reflect the annual rates effective 8/1/2014 for FY15 approved by the 2014 session, with no increase approved in the 2015 session for Constitutional Officers or their employees for FY15. In addition, the salary for the Sheriff and the Clerk of the Circuit Court reflects a supplement by the County effective 12/13/14.
- (7) The General Registrar receives annual compensation fixed by the General Assembly, paid by the governing body of the County and reimbursed annually as provided in the State's general appropriations act, and pursuant to Va. Code § 24.2-111. The rate reflects the 2% pay increase effective 9/1/2015 as approved in the 2015 session.
- (8) The current Sheriff (Michael L. Wade) meets the criteria specified in the proposed Virginia Budget Code Item 68.J.2.a, and receives the additional specified percentage to the approved base amount. As of 7/1/2012, Sheriff Wade earns the base plus 9.3% for the Sheriff's Career Development Plan and accreditation. Also see footnote 6 above.
- (9) SB497 requires persons employed by local government to contribute five percent of their creditable compensation for the employee contribution to the Virginia Retirement System. To comply with SB497 and the non-supplant requirement, the current incumbent in this elected/appointed position, who was employed/hired on/before July 1, 2012, receives an additional amount equal to 5% of the salary approved by the General Assembly. Future incumbents in this position will not receive an additional 5% locality supplement for the VRS employee member contribution per SB497.



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 102-15

Page No. 1 of 1

**Agenda Title: RESOLUTION — Signatory Authority — Sublease — Capital Region Workforce Center — 7333 Whitepine Road — Chesterfield County**

For Clerk's Use Only: Date: <u>1 APR 28 2015</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Oliver</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County leases 10,000 square foot building at 7333 Whitepine Road in Chesterfield County for use by entities providing training and other services pursuant to the Workforce Investment Act of 1998; and,

WHEREAS, the Senior Connections, The Capital Area Agency on Aging, a Virginia non-stock corporation ("Senior Connections"), desires to sublease 70 square feet of this space for its staff serving seniors, caregivers and persons with disabilities for a 15-month term beginning May 1, 2015 and terminating on July 31, 2016 when the master lease ends; and,

WHEREAS, the initial monthly rent will be \$101.33, and the rent will increase 3% on August 1, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a sublease agreement with Senior Connections in a form approved by the County Attorney under the terms outlined above.

Comments: The Directors of the Capital Region Workforce Partnership and Real Property recommend approval of this paper; the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing:  
 Yellow to: Real Property  
 Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
 A Copy Tests: \_\_\_\_\_  
 Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 103-15

Page 2 of 2

**Agenda Title: RESOLUTION – Award of Construction Contract – Dorey Park Softball  
Complex Field Renovation – Varina District**

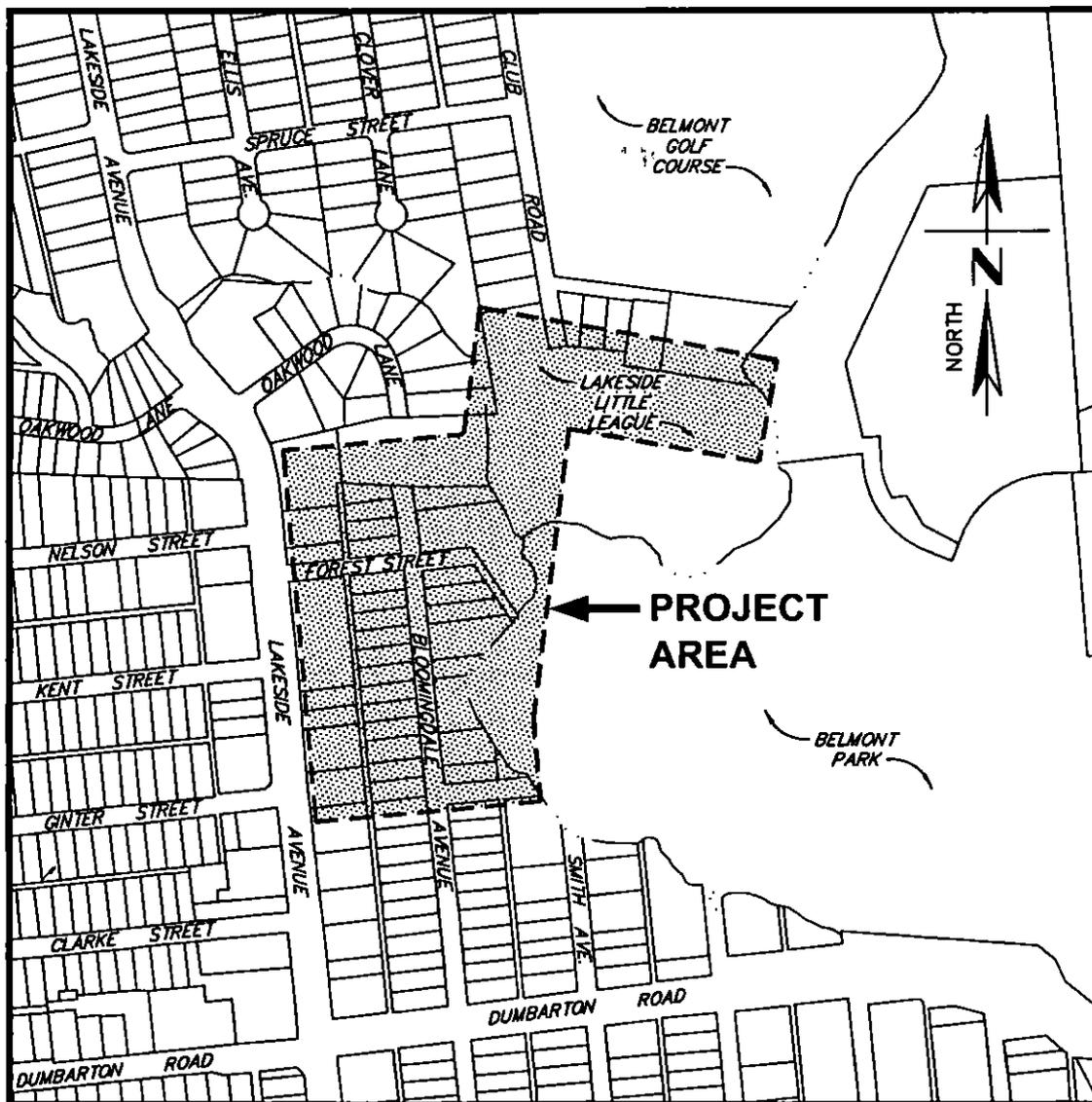
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3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

**Comments:** The Directors of Purchasing and Recreation and Parks recommend approval of this Board paper, and the County Manager concurs.



# TRUMPET BRANCH AREA (SH-02A) SANITARY SEWER REHABILITATION



VICINITY MAP

NOT TO SCALE



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 105-15  
Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Contract — Engineering Design and Construction Administration Services — Gambles Mill Sewage Pumping Station — Flow Equalization Basin and Emergency Facility — Tuckahoe District**

For Clerk's Use Only:

Date: <b>APR 28 2015</b> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; text-align: center; border: 1px solid black; padding: 5px;">APPROVED</div>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kuechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kuechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**WHEREAS**, on August 29, 2014, the County received six proposals in response to RFP No. 14-9636-7CE for engineering design and construction administration services for the Gambles Mill Sewage Pumping Station: Flow Equalization Basin and Emergency Facility project; and,

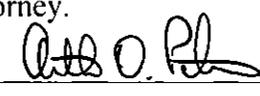
**WHEREAS**, the Selection Committee (Messrs. Ralph Claytor, Steve Porter and Rick Schwartz and Ms. Marchelle Sossong) reviewed the proposals and interviewed the following firms:

- ARCADIS, U.S. Inc.
- Greeley and Hansen, LLC
- Whitman, Requardt and Associates, LLP

**WHEREAS**, based upon the interviews and review of the proposals, the Selection Committee selected Whitman, Requardt and Associates, LLP as the top-ranked firm and negotiated a contract for the lump sum price of \$3,442,493.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors that:

1. A contract to provide comprehensive engineering design and construction administration services to complete the Gambles Mill Sewage Pumping Station: Flow Equalization Basin and Emergency Facility project is awarded to Whitman, Requardt and Associates, LLP in accordance with RFP No. 14-9636-7CE dated August 1, 2014; the Whitman, Requardt and Associates, LLP proposal dated August 29, 2014; and the Whitman, Requardt and Associates, LLP Scope of Services revised March 10, 2015.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head  By County Manager 

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Clerk, Board of Supervisors  
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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 105-15

Page No. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Engineering Design and Construction Administration Services — Gambles Mill Sewage Pumping Station — Flow Equalization Basin and Emergency Facility — Tuckahoe District**

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3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the funds available, not to exceed 15% of the original contract amount.

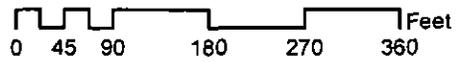
**Comment:** Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



Gambles Mill Sewage Pump Station

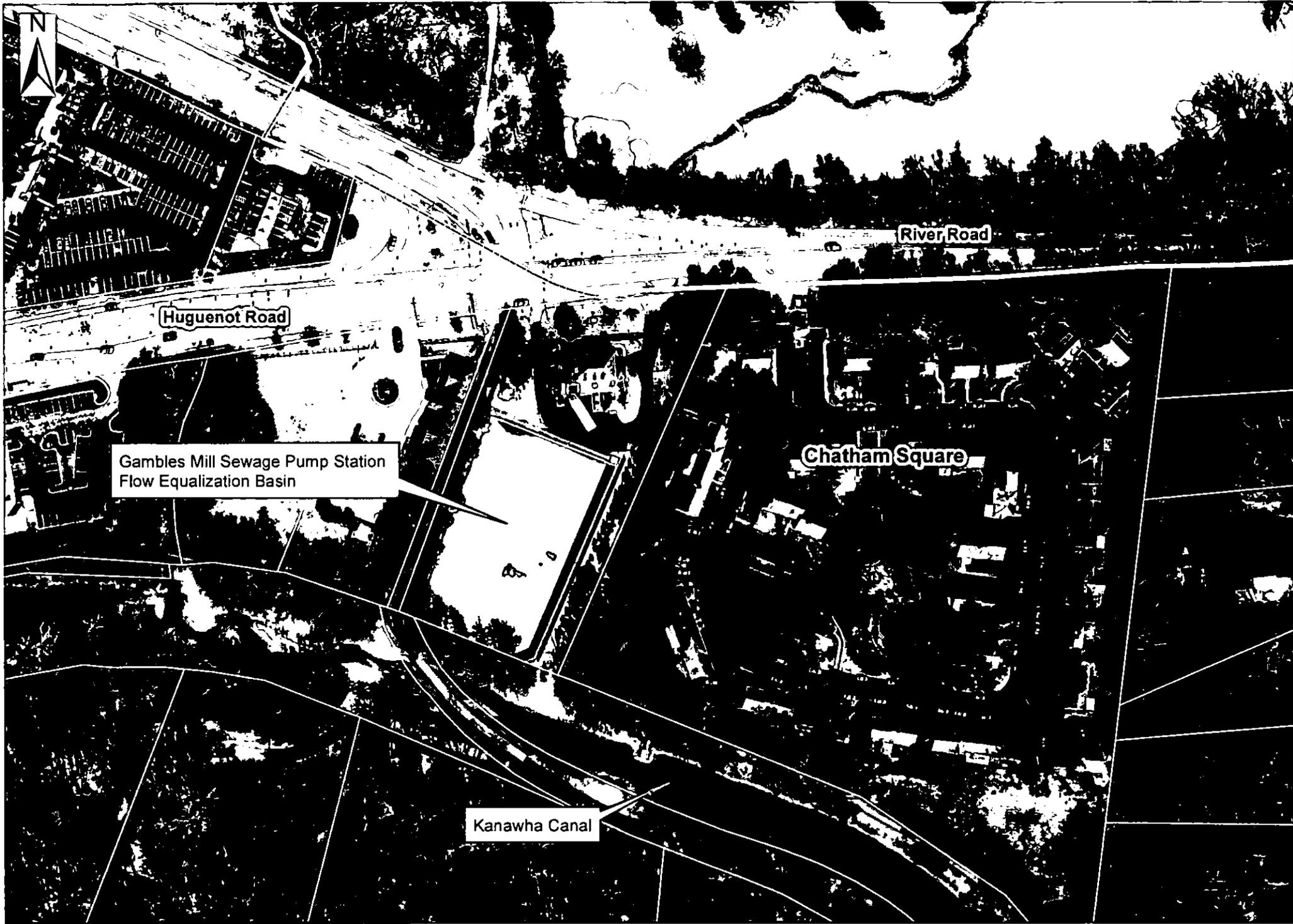
Chatham Square

River Road



### Gambles Mill Sewage Pump Station

Date of Printing:  
4/3/2015



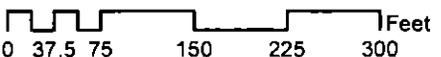
Gambles Mill Sewage Pump Station  
Flow Equalization Basin

Kanawha Canal

Chatham Square

River Road

Huguenot Road



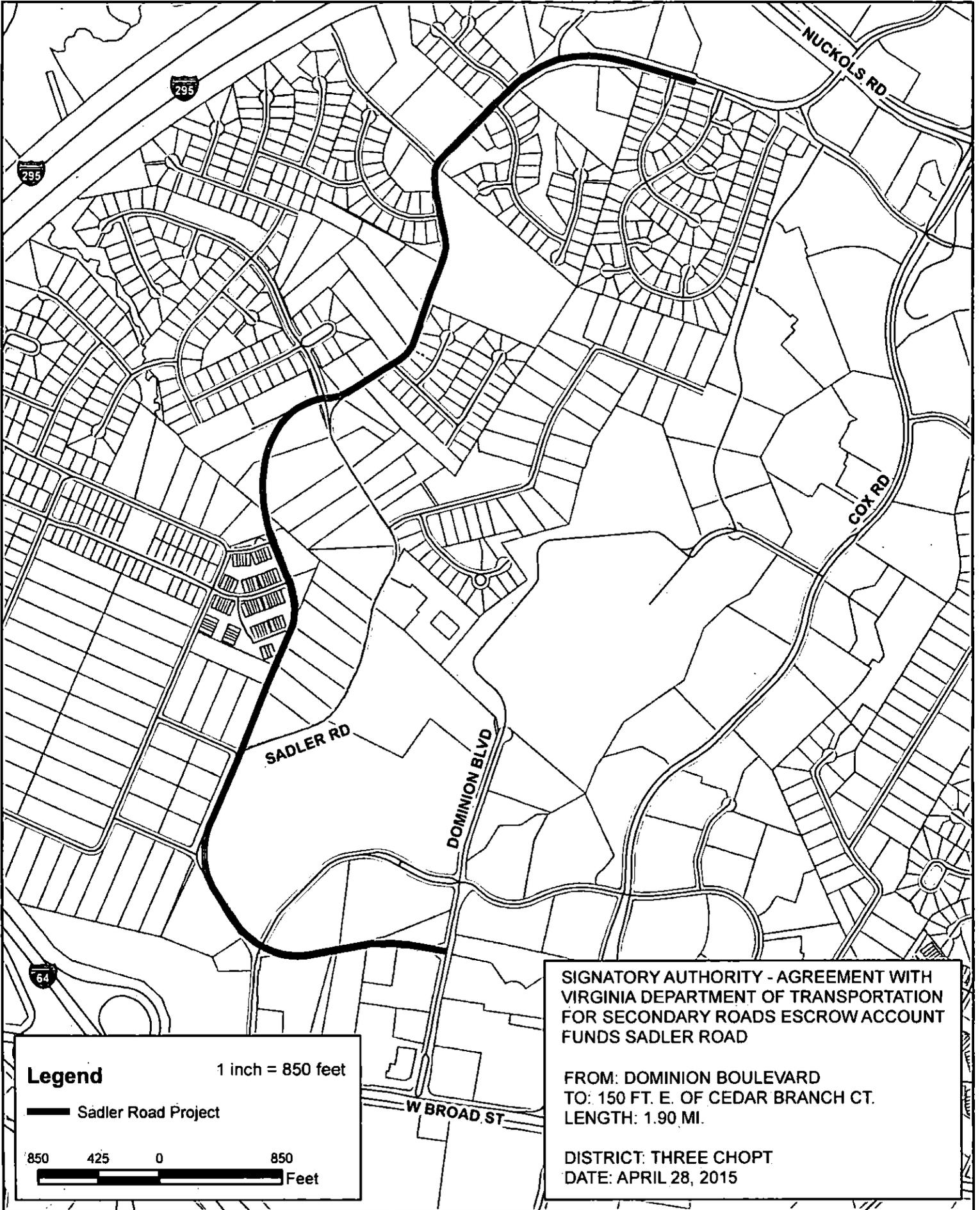
**Gambles Mill Sewage Pumping Station  
Flow Equalization Basin and Emergency Facility**

Date of Printing:  
4/24/2015





# Sadler Road Improvements



### Legend

1 inch = 850 feet

 Sadler Road Project



SIGNATORY AUTHORITY - AGREEMENT WITH VIRGINIA DEPARTMENT OF TRANSPORTATION FOR SECONDARY ROADS ESCROW ACCOUNT FUNDS SADLER ROAD

FROM: DOMINION BOULEVARD  
TO: 150 FT. E. OF CEDAR BRANCH CT.  
LENGTH: 1.90 MI.

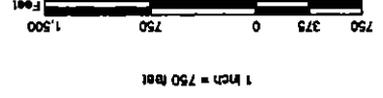
DISTRICT: THREE CHOPT  
DATE: APRIL 28, 2015

This map has been produced on Henrico County's Geographical Information System using the best data available in the County. Henrico County makes no warranty as to its completeness or accuracy. Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination.

Department of Public Works • • Henrico County, Virginia

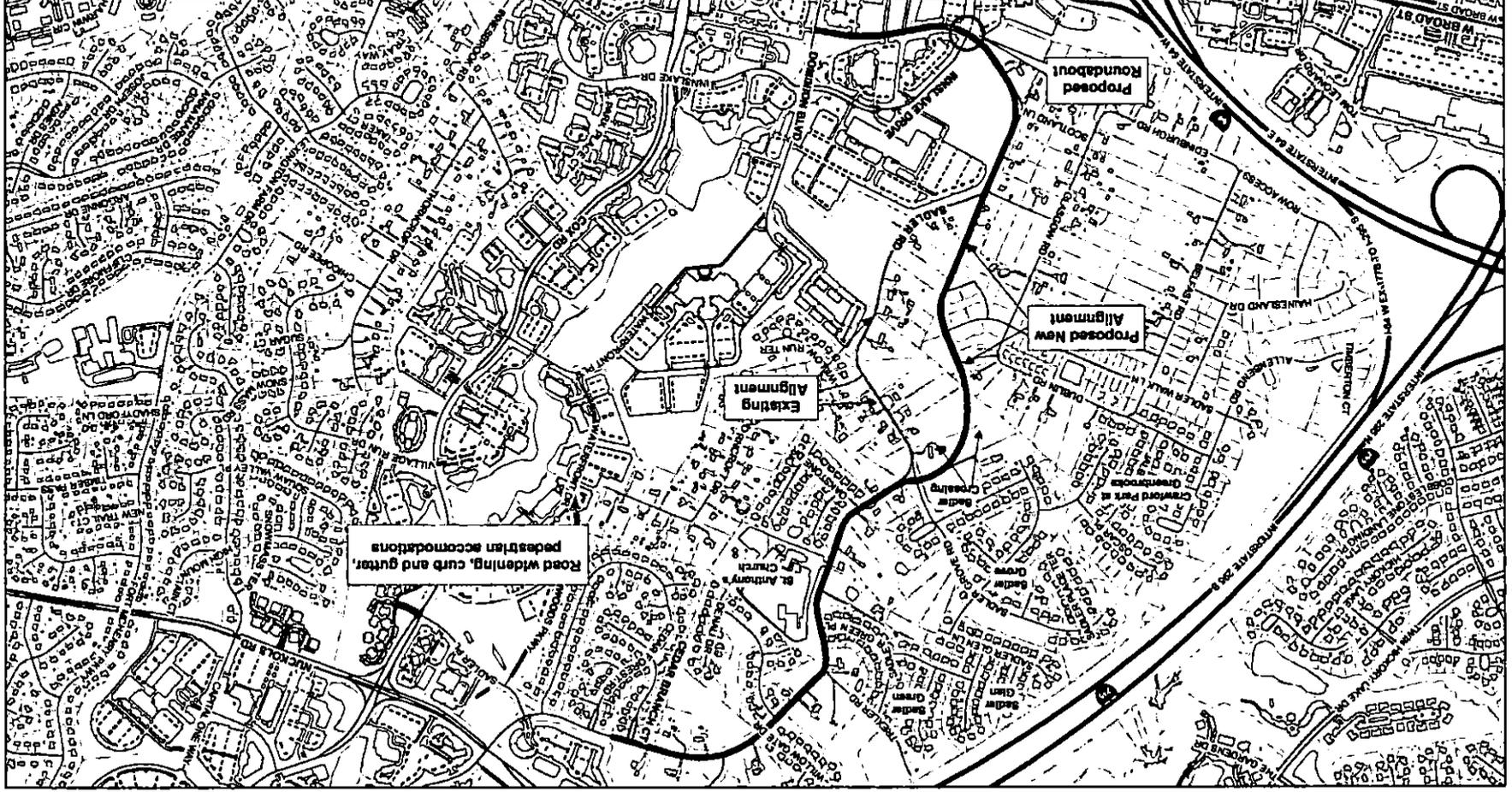


# Sadler Road Improvement Project



**Legend**

- Sadler Road Project
- Tax Parcels





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 107-15

Page No. 1 of 1

**Agenda Title: RESOLUTION – Signatory Authority – Amendment to Contract for Engineering Design Services for Sadler Road Improvements from Dominion Boulevard to 150 feet East of Cedar Branch Court (approximately 1.90 miles). County Project #2110.50701.28004.00611 (formerly Project #552000-701-249-00); VDOT Project #9999-043-194, PE101, RW201, C501. Three Chopt District**

For Clerk's Use Only: <b>APR 28 2015</b> Date: _____ <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u> (2) _____ (2) _____ REMARKS: <div style="font-size: 2em; font-weight: bold; letter-spacing: 0.5em;">APPROVED</div>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td></td> <td><input checked="" type="checkbox"/></td> <td>_____</td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td></td> <td>_____</td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td></td> <td>_____</td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td></td> <td>_____</td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td></td> <td>_____</td> </tr> </table>		YES	NO	OTHER	Glover, R.		<input checked="" type="checkbox"/>	_____	Kaechele, D.	<input checked="" type="checkbox"/>		_____	Nelson, T.	<input checked="" type="checkbox"/>		_____	O'Bannon, P.	<input checked="" type="checkbox"/>		_____	Thornton, F.	<input checked="" type="checkbox"/>		_____
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WHEREAS, on February 24, 2004, the Board approved a contract with Austin Brockenbrough & Associates, LLP for \$928,259 for the preparation of design and construction plans for Sadler Road from Dominion Boulevard to 150 feet east of Cedar Branch Court (approximately 1.90 miles); and,

WHEREAS, on June 14, 2011, the Board approved a contract amendment for \$398,772 to separate the entire project into two phases, to update the Phase I design plans from Dominion Boulevard to Sadler Grove Road to current design criteria, and to finalize the Phase I plans for public hearing and advertisement; and,

WHEREAS, additional work is required to account for nearby development, to re-combine the project into a single phase, to change the roadway section to include pedestrian facilities, and to comply with new federal and state requirements; and,

WHEREAS, Austin Brockenbrough & Associates, LLP and the Department of Public Works have negotiated a fixed lump sum fee of \$1,087,243 for the additional design work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves an amendment to the contract with Austin Brockenbrough & Associates, LLP for additional engineering design services for Sadler Road for a total fixed lump sum amount of \$1,087,243.

BE IT FURTHER RESOLVED that the County Manager is authorized to execute the amendment, in a form approved by the County Attorney, and any necessary change orders within funds available, not to exceed 15% of the original contract amount.

COMMENTS: This project will be funded through Capital Projects Fund, Project #2110.50701.28004.00611 (formerly Project #552000-701-249-00). Eighty percent of the project's cost will be reimbursed from VDOT escrowed funds, and 20% of the project's cost will be provided by County funds. The Director of Public Works recommends approval of the Board paper, and the County Manger concurs.

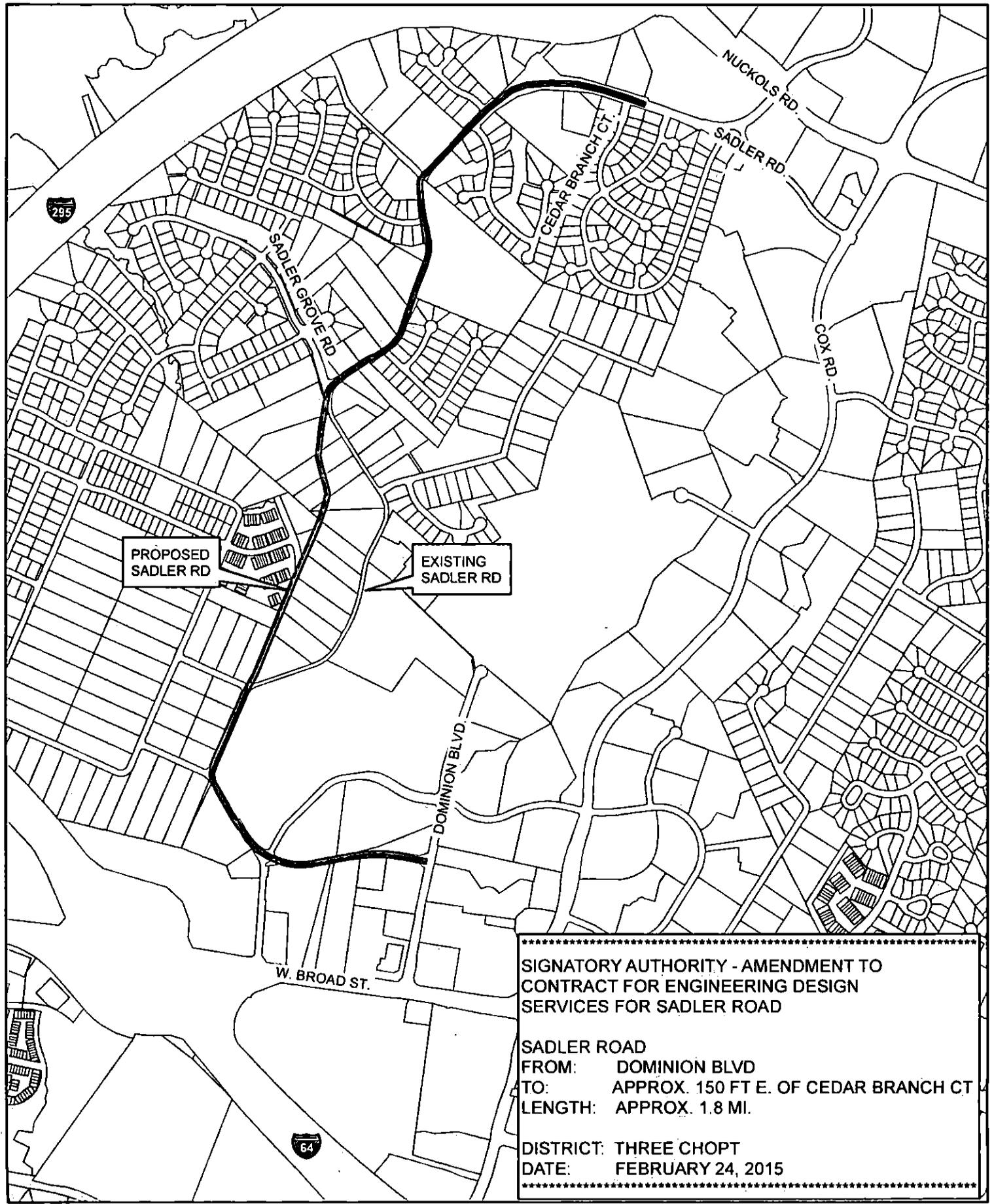
By Agency Head  By County Manager

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# SADLER ROAD



\*\*\*\*\*  
SIGNATORY AUTHORITY - AMENDMENT TO  
CONTRACT FOR ENGINEERING DESIGN  
SERVICES FOR SADLER ROAD  
SADLER ROAD  
FROM: DOMINION BLVD  
TO: APPROX. 150 FT E. OF CEDAR BRANCH CT  
LENGTH: APPROX. 1.8 MI.  
DISTRICT: THREE CHOPT  
DATE: FEBRUARY 24, 2015  
\*\*\*\*\*



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 108-15

Page No. 1 of 1

Agenda Title: **RESOLUTION - ACCEPTANCE OF ROAD - THREE CHOPT DISTRICT**

For Clerk's Use Only:  Date: <b>APR 28 2015</b>  <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>Kaechle</u> Seconded by (1) <u>Olmer</u> (2) _____ (2) _____  REMARKS: <div style="font-size: 2em; font-weight: bold; text-align: center;">APPROVED</div>	<table border="0"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechle, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechle, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described section of road is accepted into the County road system for maintenance.

**Clay Crest, Section 1 - Three Chopt District**

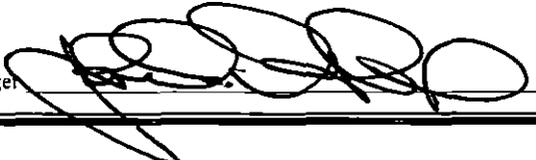
Thaddeus Drive from 0.01 Mi. W. of Laurel Woods Lane  
to 0.07 Mi. W. of Laurel Woods Lane

0.06 Mi.

**Total Miles**

**0.06 Mi.**

By Agency Head 

By County Manager 

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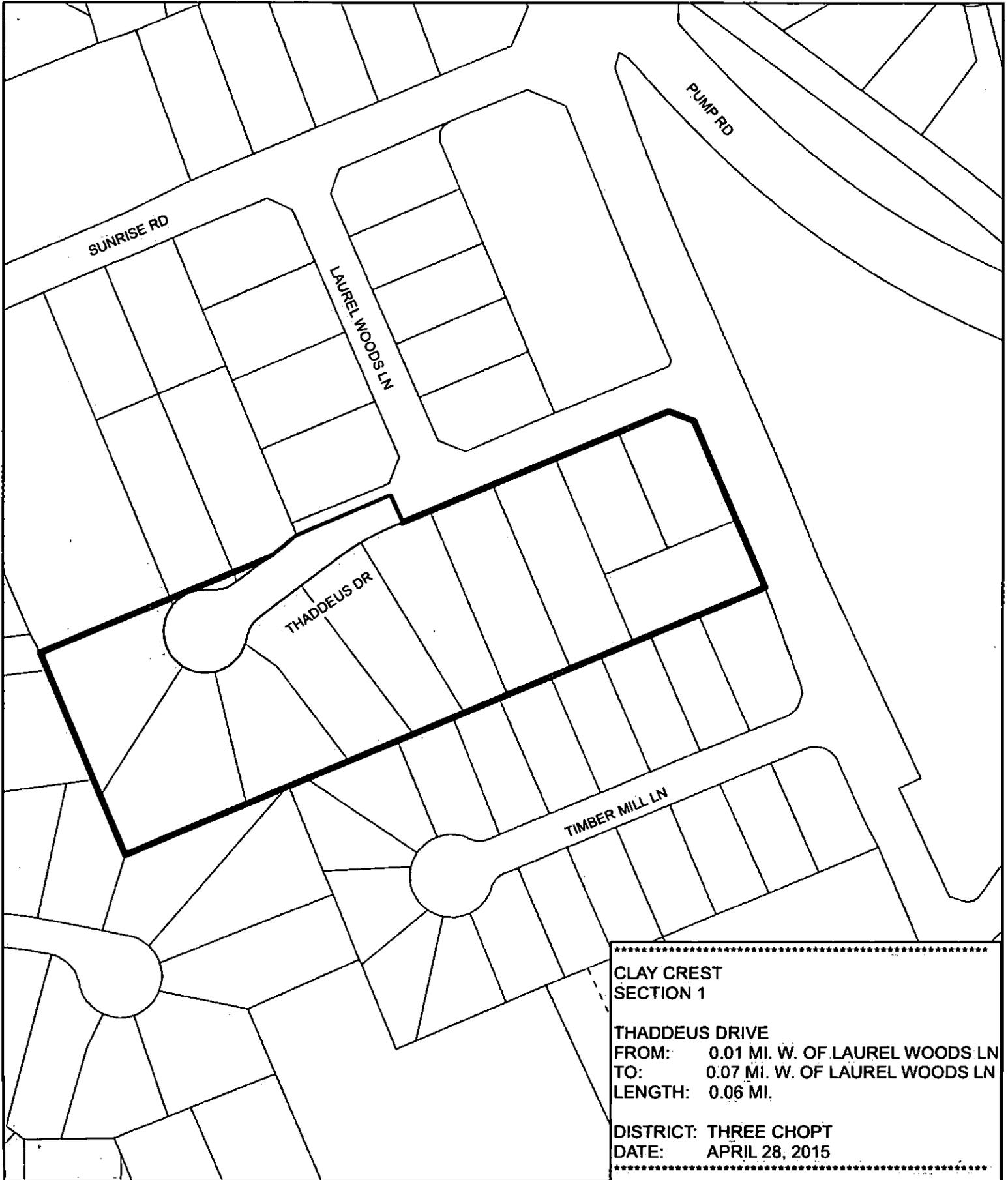
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# CLAY CREST SECTION 1



\*\*\*\*\*  
**CLAY CREST  
SECTION 1**  
  
**THADDEUS DRIVE**  
FROM: 0.01 MI. W. OF LAUREL WOODS LN  
TO: 0.07 MI. W. OF LAUREL WOODS LN  
LENGTH: 0.06 MI.  
  
DISTRICT: THREE CHOPT  
DATE: APRIL 28, 2015  
\*\*\*\*\*