

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
October 27, 2015**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, October 27, 2015, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Frank J. Thornton, Chairman, Fairfield District
Tyrone E. Nelson, Vice Chairman, Varina District
Richard W. Glover, Brookland District
David A. Kaechele, Three Chopt District
Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoulikas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Raymond Goetschius, Correctional Sergeant, Sheriff's Office
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board
Joseph P. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, Deputy County Manager for Community Operations
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:01 p.m.

Mr. Thornton led the recitation of the Pledge of Allegiance.

Rabbi Dovid Asher from Keneseth Beth Israel delivered the invocation.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, the Board approved the minutes of the October 13, 2015, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mrs. O'Bannon reminded the Board that a group of folk artists from the China Federation of Literary and Art Circles performed at the Cultural Arts Center at Glen Allen in February 2000. At the Federation's invitation, several performing artists from the local community joined her and then Deputy County Manager Angela Harper in October 2002 on a cultural exchange visit to Beijing and Shanghai, China. Robbin Thompson, a professional musician and co-founder of Richmond's In Your Ear recording studio, was one of the artists she and Mrs. Harper interviewed and selected to participate in the visit. Mrs. O'Bannon noted that Mr. Thompson, who highlighted the artists on the trip and very ably represented Henrico County while performing in several different venues in Beijing and Shanghai, passed away on October 10. Although he was battling cancer at the time, Mr. Thompson graciously endured the long and grueling trip to China and was enthusiastically received by his Chinese audiences, who asked him always to perform his song "Sweet Virginia Breeze."

Mr. Thornton mentioned that he and Mrs. O'Bannon recently attended a stellar program at The Academy at Virginia Randolph celebrating the school's centennial and honoring a great Henrico County educator and the school's namesake, Virginia Estelle Randolph.

RECOGNITION OF NEWS MEDIA

Mr. Thornton recognized Laura Kebede from the *Richmond Times-Dispatch*.

RESIGNATION/APPOINTMENTS

227-15 Resolution - Resignation of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

On motion of Mr. Glover, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item - see attached resolution.

228-15 Resolution - Appointment of Member - The Cultural Arts Center at Glen Allen Foundation Board of Directors.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item - see attached resolution.

PUBLIC COMMENTS

Michael Dickinson, a resident of the City of Richmond and representative of RVA Adult Expo, expressed concerns regarding public safety and zoning obstacles to holding a private adult

business event at the Magnuson Grand Hotel on West Broad Street. He asked the Board to investigate the hotel owner's allegations of police harassment and intimidation.

GENERAL AGENDA

229-15 Resolution - Award of Contract - Administration Building HVAC Upgrades - Brookland District.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

230-15 Resolution - Award of Construction Contract - Phase 1, Tuckahoe Creek Park - Tuckahoe District.

Neal Luther, Director of Recreation and Parks, responded to questions from Mr. Kaechele and Mrs. O'Bannon.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

231-15 Resolution – Award of Construction Contract – Bridge Maintenance Plan for Access Road over Upham Brook – County Project #2101.50704.28004.06861 – Fairfield District.

Steve Yob, Director of Public Works, presented a slide depicting the location of this bridge maintenance and repair project.

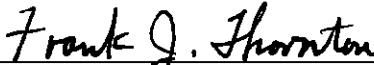
On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

232-15 Resolution - Award of Annual Contracts - Engineering Services for Drainage Projects.

Mr. Yob responded to questions from Mrs. O'Bannon and Mr. Kaechele.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:24 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Walter H. "Rusty" Ryland
203 Ruggles Place
Richmond, VA 23229
Email: rylandlaw@verizon.net

October 5, 2015

K Alferio, President
Cultural Arts Center At Glen Allen Foundation
2880 Mountain Road
Glen Allen, VA 23060

Dear K,

It is with some reluctance that I have decided to leave the board of Cultural Arts Center at Glen Allen Foundation. This can be considered as effective with this date.

I have enjoyed the opportunity to serve the County and the Foundation which has been afforded me for many years now. The professionalism and friendship of the personnel connected with the County and the Foundation has impacted my life significantly. But time and tide wait for no man (and very few women) so I have concluded that the time has come to let my seat be filled by somebody who can better serve the responsibilities of a board member of an important nonprofit organization.

Please pass this letter on to the proper persons designated in the Articles and Bylaws to receive resignations.

Naturally I am happy to assist in any way that I can in matters that may arise in the future.

Sincerely,



Walter H. Ryland

WHR/wsh



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 228-15

Page No. 1 of 1

Agenda Title: RESOLUTION – Appointment of Member – The Cultural Arts Center at Glen Allen Foundation Board of Directors

For Clerk's Use Only: Date: <u>10/27/2015</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Olmer</u> Seconded by (1) <u>Kaechele</u> (2) REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BE IT RESOLVED that the Board of Supervisors of Henrico County, Virginia, appoints the following person to The Cultural Arts Center at Glen Allen Foundation Board of Directors for an unexpired term ending June 30, 2016, or thereafter, when his successor shall have been appointed and qualified:

At-Large Michael J. Haubensack

By Agency Head _____ M By County Manager [Signature]

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Certified:
 A Copy Tests: _____
 Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 229-15
Page no. 2 of 2

**Agenda Title: RESOLUTION — Award of Contract — Administration Building HVAC
Upgrades — Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract for \$391,870 to furnish all labor, materials, supplies, equipment, and services necessary for installation of HVAC upgrades in the Administration Building is hereby awarded to Southworth Mechanical Corporation, the lowest responsive and responsible bidder, pursuant to ITB No. 15-1017-7JK, Addendum No. 1, and the bid submitted by Southworth Mechanical Corporation.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available in the budget. The Director of General Services and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 230-15
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Phase 1, Tuckahoe Creek Park — Tuckahoe District

For Clerk's Use Only: Date: <u>10/27/2015</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:	BOARD OF SUPERVISORS ACTION Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) REMARKS: APPROVED	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, the Division of Recreation & Parks is developing a new park along Tuckahoe Creek to be known as Tuckahoe Creek Park; and,

WHEREAS, the park will provide ADA-compliant access to the Tuckahoe Creek area for passive recreation activities via a wetland overlook and boardwalk; and,

WHEREAS, the County received four bids on October 6, 2015, in response to ITB No. 15-1024-8JK and Addendum No. 1 for the Tuckahoe Creek Park – Phase 1 project, as follows:

<u>Bidder</u>	<u>Bid Amount</u>
Capitol Carbonic Gas Corporation, t/a Harbor Dock & Dredge North Chesterfield, VA	\$397,793
Signature Bridge, Inc. Mentor, OH	\$449,595
Carolina Marine Structures, Inc. Powell's Point, NC	\$494,000
Early Marine, Inc. Chesapeake, VA	\$970,000

WHEREAS, after reviewing and evaluating all bids received, the County determined that Capitol Carbonic Gas Corporation, t/a Harbor Dock & Dredge, is the lowest responsive and responsible bidder with a bid of \$397,793.

By Agency Head By County Manager

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Clerk, Board of Supervisors

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**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 230-15
Page no. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Phase 1, Tuckahoe Creek Park — Tuckahoe District

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract for \$379,793 to furnish all labor, materials, supplies, equipment, and services necessary for Phase 1 of Tuckahoe Creek Park is hereby awarded to Capitol Carbonic Gas Corporation, t/a Harbor Dock & Dredge, the lowest responsive and responsible bidder, pursuant to ITB No. 15-1024-8JK, Addendum No. 1, and the bid submitted by Capitol Carbonic Gas Corporation, t/a Harbor Dock & Dredge.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: Funding to support the contract is available within the Recreation & Parks project budget. The Director of Recreation & Parks and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 231-15
Page No. 1 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Bridge Maintenance Plan for Access Road over Upham Brook — County Project #2101.50704.28004.06861 — Fairfield District

For Clerk's Use Only: Date: <u>10/27/2015</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Nelson</u> Seconded by (2) <u>O'Bannon</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____ REMARKS: APPROVED	<table border="1"> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kacchele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Glover, R.	✓			Kacchele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
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Kacchele, D.	✓																									
Nelson, T.	✓																									
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WHEREAS, the County received six bids on September 15, 2015, in response to ITB No. 15-1028-8JK and Addendum No. 1 for the Bridge Maintenance Plan for Access Road over Upham Brook project; and,

WHEREAS, the work will consist of repainting the superstructure, repairing joints and concrete deficiencies, replacing bearing plates, and making guardrail improvements; and,

WHEREAS, for selection and evaluation purposes, the lowest responsible bid was determined by multiplying unit prices times the unit quantities specified in the bid documents, with the following results:

Bidder	Total Bid
Olympus Painting Contractors, Inc. Tarpon Springs, FL	\$382,086
McClain & Co., Inc. Culpeper, VA	\$405,292
Burleigh Construction Co., Inc. Concord, VA	\$424,312
Freyssinet, Inc. Sterling, VA	\$427,600
M. D. Miller Co., Inc. Baltimore, MD	\$489,400
Earley Marine, Inc. Chesapeake, VA	\$636,299

By Agency Head [Signature] By County Manager [Signature]

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Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 231-15
Page No. 2 of 2

Agenda Title: RESOLUTION — Award of Construction Contract — Bridge Maintenance Plan for Access Road over Upham Brook — County Project #2101.50704.28004.06861 — Fairfield District

WHEREAS, after review and evaluation of all bids received, it was determined that Olympus Painting Contractors, Inc., is the lowest responsive and responsible bidder with a bid of \$382,086.

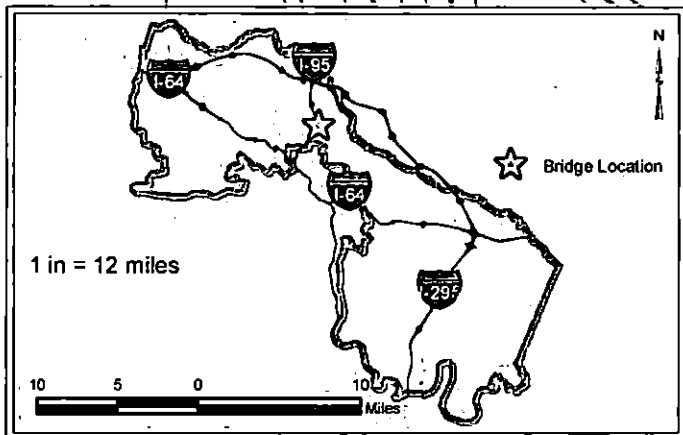
NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. A contract for \$382,086 to furnish all labor, materials, supplies, equipment, and services necessary for the Bridge Maintenance Plan for Access Road over Upham Brook project is awarded to Olympus Painting Contractors, Inc., the lowest responsive and responsible bidder, pursuant to ITB No. 15-1028-8JK, Addendum No. 1, and the bid submitted by Olympus Painting Contractors, Inc. The final contract amount shall be determined upon completion of the project by multiplying the actual unit quantities required for construction of the project and authorized by the County by the unit prices submitted in the contractor's bid.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute all change orders within the scope of the budget not to exceed 15% of the original contract amount.

Comment: This project will be funded through Department of Public Works road maintenance funds. The Directors of Public Works and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.



Bridge Maintenance Plan for Access Road over Upham Brook



I-95 N EN 82B FR CHAMBERLAYNE RD

CHAMBERLAYNE RD

UPHAM BROOK

INTERSTATE 95 N

INTERSTATE 95 S

95

I-95 S EX 82A TO CHAMBERLAYNE RD

CHAMBERLAYNE RD



Bridge Maintenance / Repair

Legend

Water Bodies (2013)

- River
- Pond, Lake, Reservoir
- Island

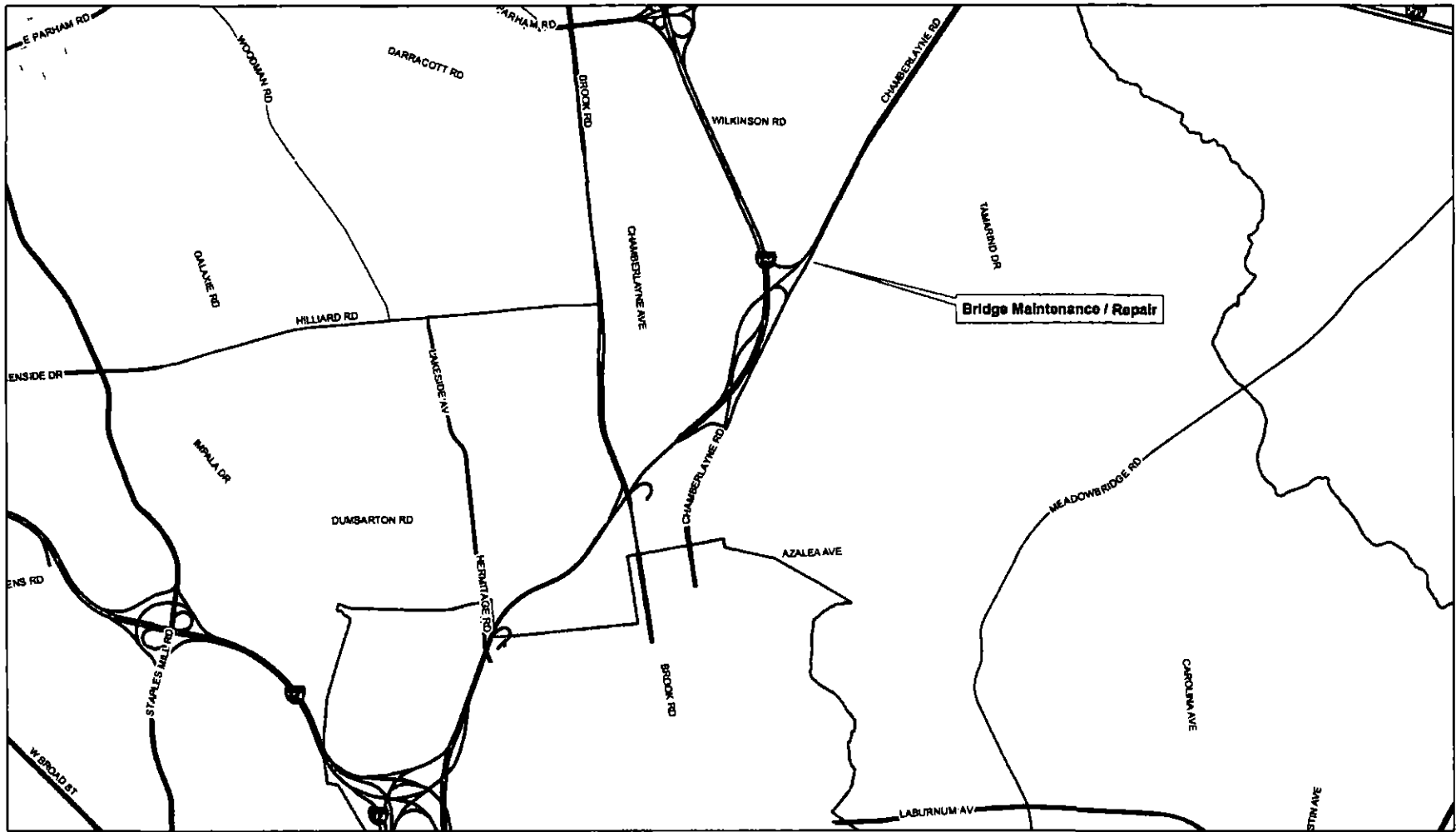
- Tax Parcels
- County Owned Properties

1 inch = 200 feet

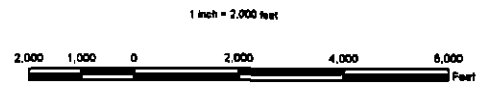


AWARD OF CONSTRUCTION
 CONTRACT – BRIDGE MAINTENANCE
 PLAN FOR ACCESS ROAD OVER
 UPHAM BROOK

DISTRICT: FAIRFIELD
 DATE: OCTOBER 27, 2015



Bridge Maintenance Plan for Access Road over Upham Brook





**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 232-15
Page No. 1 of 1

Agenda Title: RESOLUTION — Award of Annual Contracts — Engineering Services for Drainage Projects

For Clerk's Use Only: Date: <u>10/27/2015</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	BOARD OF SUPERVISORS ACTION Moved by (1) <u>Alvree</u> Seconded by (1) <u>Kaechele</u> APPROVED REMARKS: _____	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R. .</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R. .	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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WHEREAS, on August 14, 2015, the County received 10 proposals in response to RFP #15-1013-7JK to provide engineering services for drainage projects on an as-needed basis; and,

WHEREAS, based upon review and evaluation of the written proposals, the selection committee interviewed the following firms:

Timmons Group, Inc. .
Rummel, Klepper & Kahl, LLP
Brown and Caldwell

WHEREAS, the selection committee selected Timmons Group, Inc. ("Timmons") and Rummel, Klepper & Kahl, LLP ("RK & K") as the two top-ranked firms and negotiated hourly rate schedules with each firm.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. Annual contracts for engineering services for drainage projects on an as-needed basis are awarded to Timmons and RK & K for the period of November 1, 2015, through October 31, 2016, with the option to renew each contract for two additional one-year terms, all in accordance with RFP# 15-1013-7JK and the proposals submitted by each firm.
2. Fees for each firm shall not exceed \$300,000 for any single project and \$1,500,000 per one-year term. Compensation will be based on negotiated rate schedules.
3. The County Manager is authorized to execute each contract in a form approved by the County Attorney.

Comments: Funding to support the contracts is available within the Public Works budget. The Director of Public Works, the Purchasing Director, and the County Manager recommend approval of this Board paper, and the County Manager concurs.

By Agency Head By County Manager

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Clerk, Board of Supervisors

Date: _____