

COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
REGULAR MEETING  
November 24, 2015

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, November 24, 2015, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

**Members of the Board Present:**

Frank J. Thornton, Chairman, Fairfield District  
Tyrone E. Nelson, Vice Chairman, Varina District  
Richard W. Glover, Brookland District  
David A. Kaechele, Three Chopt District  
Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

John A. Vithoulikas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Michael L. Wade, Sheriff  
Barry R. Lawrence, CMC, Assistant to the County Manager/Clerk to the Board  
Joseph P. Casey, Ph.D., Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Randall R. Silber, Deputy County Manager for Community Development

Mr. Thornton called the meeting to order at 7:00 p.m.

Mr. Thornton led the recitation of the Pledge of Allegiance.

Major Humberto I. Cardounel, Jr., Deputy Chief of Police for the Investigative Bureau, delivered the invocation.

On motion of Mrs. O'Bannon, seconded by Mr. Glover, the Board approved the minutes of the November 10, 2015, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Thornton, Nelson, Glover, Kaechele, O'Bannon

No: None

## **MANAGER'S COMMENTS**

This is the seventh year Henrico County has been recognized in the Virginia Association of Counties (VACo) Green Government Challenge for its commitment to environmental stewardship. The Green Government Challenge is a friendly competition between counties throughout the Commonwealth to encourage and support green practices and sustainability in governmental operations. The VACo scorecard for this competition considers many areas of sustainability. These include creating an energy or sustainability plan, conducting energy audits at County facilities, and purchasing power from renewable energy sources. A strong green building program with LEED-registered facilities is also part of this competition. Mr. Vithoukas thanked Energy Manager Jerry Walker and General Services Director John Neal for their efforts in Henrico's promotion of conservation and sustainability.

## **BOARD OF SUPERVISORS' COMMENTS**

Mr. Nelson thanked Community Revitalization Director Mark Strickler and his staff for doing a tremendous job in hosting a community meeting at Henrico Theatre on November 23. The meeting introduced the *Highland Springs* revitalization initiative and a proposal for a National Register district in this area of Henrico County.

Mr. Nelson noted he was at Highland Springs High School earlier in the day, where he witnessed the principal acknowledging academic excellence for the first nine weeks of the school year. Close to 800 students, almost half of the student body, made the honor roll. Mr. Nelson pointed out that his son, TJ, was in the audience observing the meeting and is a tenth-grade honor roll student at Highland Springs with a 4.2 grade point average.

Mr. Kaechele recognized Tommy Branin, the Supervisor-Elect from the Three Chopt District, who was in the audience observing the meeting.

Mr. Thornton mentioned the recent passing of Leonard W. Lambert, Sr. Mr. Lambert was born in Henrico County and graduated from Virginia Randolph High School and Virginia Union University. Mr. Thornton characterized Mr. Lambert as an outstanding lawyer, a devoted family man and husband, and an illustrious person.

## **RECOGNITION OF NEWS MEDIA**

Mr. Thornton recognized Laura Kebede from the *Richmond Times-Dispatch*.

## **RESIGNATION/APPOINTMENTS**

240-15                      Resolution – Resignation of Member – Local Emergency Planning Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

241-15 Resolution – Nomination of Members – Local Emergency Planning Committee.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

### PUBLIC HEARING ITEMS

242-15 Resolution – POD2015-00108 – Approval of a Master Plan of Development for Greenwood Park – Brookland District.

Kevin Wilhite, Principal Planner, narrated a slide presentation on this item. He pointed out zoning classifications in the vicinity of the site, provided aerial views of the property, and reviewed proposed facility and site improvements contained in the master plan of development. Mr. Wilhite then responded to questions from Mr. Kaechele and Mr. Glover. He noted two playground areas were added to the plan in response to citizen concerns expressed at a community meeting held on November 12.

The following persons addressed the Board during the public hearing and expressed a number of concerns relating to the proposed master plan of development, including proposed uses and types of facilities, lighting and noise generation, buffering, traffic, road improvements, and drainage: Julie Bell, a resident of 11154 Greenwood Road; Ronald Carter, a resident of 10909 Greenwood Road; Stephen Cutwright, a resident of 11101 Greenwood Road; Nancy Ward, a resident of 11123 Greenwood Road; Kim Novelli, a resident of 11061 Forest Trace Way; Jennifer Johnson, a resident of 11611 Bent Pine Road; Vincent Novelli, a resident of 11061 Forest Trace Way; Holly Herbert, a resident of 11611 Bent Pine Road; Debbie Southall, a resident of 3000 Quail Walk Drive; Cathy Harrison, a resident of 11607 Bent Pine Road; Leslie Sorrells, a resident of 11115 Greenwood Road; and Bob Arnett, a resident of 11607 Bent Pine Road. Ms. Bell requested that public water and sewer be extended along Greenwood Road between Braxton Road and Quail Walk Drive as part of the Greenwood Park project.

Mr. Glover addressed several of the concerns voiced by the speakers. Steve Yob, Director of Public Works, assured Mr. Glover that staff has determined how to manage drainage on the subject site without impacting Greenwood Road residents. Mr. Glover noted he has been talking about a locating a recreation area on this property since the late 1990s. He remarked that he believes the proposed sports complex will be a tremendous amenity to the County and nearby residential neighborhoods. In response to a comment by Mr. Kaechele, Mr. Glover pointed out the County will continue to address citizen concerns as plans of development are considered for each phase of the park.

On motion of Mr. Glover, seconded by Mr. Kaechele, and by unanimous vote, the Board approved this item – see attached resolution.

Following the vote on this item, Ms. Ward addressed the Board again and commented on the projected vehicle trips for the park development. Mr. Glover responded to her comments.

243-15 Ordinance – Vacation of Portion of Drainage Easement – Berkeley Park, Section A – Tuckahoe District.

No one from the public spoke in opposition to this item.

On motion of Mrs. O'Bannon, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached ordinance.

244-15 Resolution - Signatory Authority - Quitclaim of Portions of Drainage and Utility Easements - East Towne Plaza - Varina District.

No one from the public spoke in opposition to this item.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

### PUBLIC COMMENTS

Shawn Nelson, a resident of the Varina District and Military Veteran who served in the Middle East, expressed concerns regarding the potential settlement of Syrian refugees in the local community and the incompatibility of Middle Eastern Islamic ideology with western culture. Sarah Matthews, Mr. Nelson's fiancée, reiterated his concerns and suggested there is a need for a transition plan and strategy to protect the community.

### GENERAL AGENDA

245-15 Resolution – Regarding the Approval of Issuance of Bonds by the Industrial Development Authority of Dinwiddie County, Virginia for the Benefit of 1701 Byrd Avenue, LLC, a Wholly Owned Subsidiary of The Faison School for Autism, Inc.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

246-15 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2015-16 Annual Fiscal Plan: December, 2015.

On motion of Mr. Kaechele, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached introduction of resolution.

- 247-15 Resolution – Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2015 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 248-15 Resolution - Signatory Authority - Acquisition of Real Property - New Market Road - Varina District.

Mr. Nelson thanked Mr. Vithoukas and his staff for their effort on this acquisition.

On motion of Mr. Nelson, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 249-15 Resolution - Authorization to Apply for a Transportation Alternatives Program Matching Grant.

Neil Luther, Director of Recreation and Parks, responded to questions from Mr. Kaechele.

On motion of Mr. Kaechele, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

- 250-15 Resolution - Award of Construction Contract - Hermitage Park and Park View Area Sewer Rehabilitation - Brookland District.

Bill Mawyer, Assistant Director of Public Utilities, responded to questions from Mr. Glover and Mrs. O'Bannon. Mr. Vithoukas assured Mr. Glover that he and Mr. Mawyer will take a look at rough pavement conditions on residential roads in Lakeside where sewer rehabilitation is currently occurring.

On motion of Mr. Glover, seconded by Mrs. O'Bannon, and by unanimous vote, the Board approved this item – see attached resolution.

- 251-15 Resolution - Awards of Wetland and Stream Mitigation Purchase Contracts - Creighton Road Improvements - Fairfield and Varina Districts.

Mr. Yob responded to questions from Mr. Glover and Mrs. O'Bannon.

On motion of Mr. Nelson, seconded by Mr. Glover, and by unanimous vote, the Board approved this item – see attached resolution.

252-15

Resolution - Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Revenue Sharing Program for FY 2016-17.

In response to a question from Mr. Vithoulkas, Mr. Yob clarified the County's cost estimate for these six projects and the amount of state matching funds for which the County wishes to apply. Also, Mr. Yob responded to questions from Mr. Glover, who expressed concerns regarding the lack of completed sidewalk construction projects in the Brookland District during the four years this revenue sharing program has been in place.


On motion of Mr. Kaechele, seconded by Mr. Nelson, with Mr. Glover voting "no," the Board approved this item – see attached resolution.

253-15

Resolution - Acceptance of Roads – Fairfield, Three Chopt and Varina Districts.

On motion of Mr. Kaechele, seconded by Mr. Nelson, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 8:52 p.m.

  
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Chairman Board of Supervisors  
Henrico County, Virginia



COUNTY OF HENRICO  
VIRGINIA

INTER-OFFICE MEMORANDUM

To: Mr. Barry Lawrence Subject: Local Emergency Planning  
Commission, Resignation

From: Captain Dirk D. Engels Date: October 22, 2015

I respectfully submit my resignation to the Local Emergency Planning Commission due to a reassignment within the Henrico County Police Division that will be take effect October 31, 2015. I appreciate the time I have been allowed to serve with the members of this commission in order to serve the citizens of Henrico County.



Dirk D. Engels  
Captain  
Henrico County Police Division

LT *[Signature]*  
Chief Douglas A. Middleton

RECEIVED

OCT 23 2015

County Manager / Board of Supervisors  
Henrico, Virginia





**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 241-15  
Page No. 1 of 1

**Agenda Title: RESOLUTION - Nomination of Members - Local Emergency Planning Committee**

For Clerk's Use Only:  Date: <u>11/24/2015</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b>  Moved by (1) <u>O'Bannon</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____  REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		YES	NO	OTHER	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	YES	NO	OTHER																							
Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**BE IT RESOLVED** that the Board of Supervisors of Henrico County, Virginia, nominates the following person for appointment to the Local Emergency Planning Committee for a term expiring December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

Industry Representative

Brian Cowles

**BE IT FURTHER RESOLVED** that the Board of Supervisors nominates the following person for appointment to the Local Emergency Planning Committee for an unexpired term ending December 31, 2016, or thereafter, when his successor shall have been appointed and qualified:

Law Enforcement Representative

Anthony J. Gordon

By Agency Head \_\_\_\_\_ JPC By County Manager [Signature]

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Routing:  
 Yellow to: \_\_\_\_\_  
 Copy to: \_\_\_\_\_

Certified: \_\_\_\_\_  
 A Copy Teste: \_\_\_\_\_  
 Clerk, Board of Supervisors

Date: \_\_\_\_\_



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 242-15

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**Agenda Title: RESOLUTION — POD2015-00108 — Approval of a Master Plan of Development for Greenwood Park  
— Brookland District**

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1. The Director of Public Utilities shall approve the construction plans for public water and sewer prior to beginning any construction of these utilities. The Department of Public Utilities shall be notified at least 24 hours prior to the start of any County water or sewer construction.
2. The parking lot shall be subject to the requirements of Section 24-98 of the Henrico County Code.
3. The parking spaces shall be marked on the pavement surface with four-inch wide white painted traffic lines. All lane lines and parking lines shall be white in color with the exception that those dividing traffic shall be yellow.
4. Sufficient, effective usable parking shall be provided. If experience indicates the need, additional parking shall be provided.
5. Curb and gutter and necessary storm sewer shall be constructed as shown on approved plans.
6. The plan of development shall be revised as annotated on the staff plan dated November 24, 2015, which shall be as much a part of this approval as if its details were fully described herein. Nine sets of revised plans, including the detailed drainage, erosion control, and utility plans, shall be submitted by the design engineer who prepared the plans to the Department of Planning for final review. Upon notice from the Department of Planning that all comments have been addressed, 14 sets of final plans for signature shall be submitted to the Department of Planning for approval signatures.
7. The Department of Public Works shall be notified at least 24 hours prior to the start of any construction.
8. A detailed landscaping plan shall be submitted to the Department of Planning for review and approval prior to the issuance of any occupancy permits.
9. All ground cover and landscaping shall be properly maintained in a healthy condition at all times. Dead plant materials shall be removed within a reasonable time and replaced during the normal planting season.
10. Prior to the approval of an electrical permit application and installation of the site lighting equipment, a plan including light spread and intensity diagrams and fixture specifications and mounting height details shall be submitted for Department of Planning review and approval.
11. All exterior lighting shall be designed and arranged to direct light and glare away from nearby residential property and streets.
12. The site, including the parking areas, shall be kept clean of litter and debris on a daily basis. Trash container units/litter receptacles and recycling containers shall be maintained with scheduled regular pickups and shall be screened properly on all four sides. The gate(s) shall remain closed except when the receptacle(s) are being filled or serviced and shall be repaired or replaced as necessary. Details shall be included with the final site plan or required landscape plan review and approval.
13. Required fire lanes shall be marked and maintained in accordance with the Virginia Statewide Fire Prevention Code.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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**Agenda Title: RESOLUTION — POD2015-00108 — Approval of a Master Plan of Development for Greenwood Park  
— Brookland District**

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14. Traffic control signs shall be provided as indicated on the Planning staff plan. All signs shall be fabricated as shown in The National Manual on Uniform Traffic Control Devices for Streets and Highways and The Virginia Supplement to The Manual on Uniform Traffic Control Devices for Streets and Highways.
15. The assigned property number shall be displayed so it is easily readable from the street. If assistance is needed with the address, please contact the Department of Planning at 501-4284. The Planning Department must assign all property addresses.
16. The contractor shall have a set of plans approved by the Director of Public Works, Director of Public Utilities, and the County Manager available at the site at all times when work is being performed. A designated responsible employee shall be available for contact by County inspectors.
17. The property shall be developed generally as shown on the plan filed with the case and no major changes or additions to the layout shall be made without the approval of the Board of Supervisors.
18. Upon completion of the improvements and prior to the certification of the permanent occupancy permit, the engineer or land surveyor who prepared the POD plan shall furnish a statement to the effect that all construction, including water and sewer, is in conformance with the regulations and requirements of the POD.
19. The developer shall provide fire hydrants as required by the Department of Public Utilities and Division of Fire.
20. Insurance Service Offices (ISO) calculations should be included on the final construction plans for approval by the Department of Public Utilities prior to issuance of a building permit.
21. Any necessary offsite drainage easements must be obtained in a form acceptable to the County Attorney prior to final approval of the construction plans by the Department of Public Works.
22. Deviations from County standards for pavement, curb, or curb and gutter design shall be approved by the County Engineer prior to final approval of the construction plans by the Department of Public Works.
23. Vehicles shall be parked only in approved and constructed parking spaces.
24. The construction shall be properly coordinated to ensure that safe access, circulation and adequate parking is provided for the facility. A plan to indicate the phasing of improvements and the handling of traffic (construction and employees) shall be submitted to the Department of Planning prior to the issuance of a building permit.
25. The right-of-way for widening of Greenwood Road as shown on approved plans shall be dedicated to the County prior to any occupancy permits being issued. The right-of-way dedication plat and any other required information shall be submitted to the Director of Real Property at least 60 days prior to requesting occupancy permits.

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

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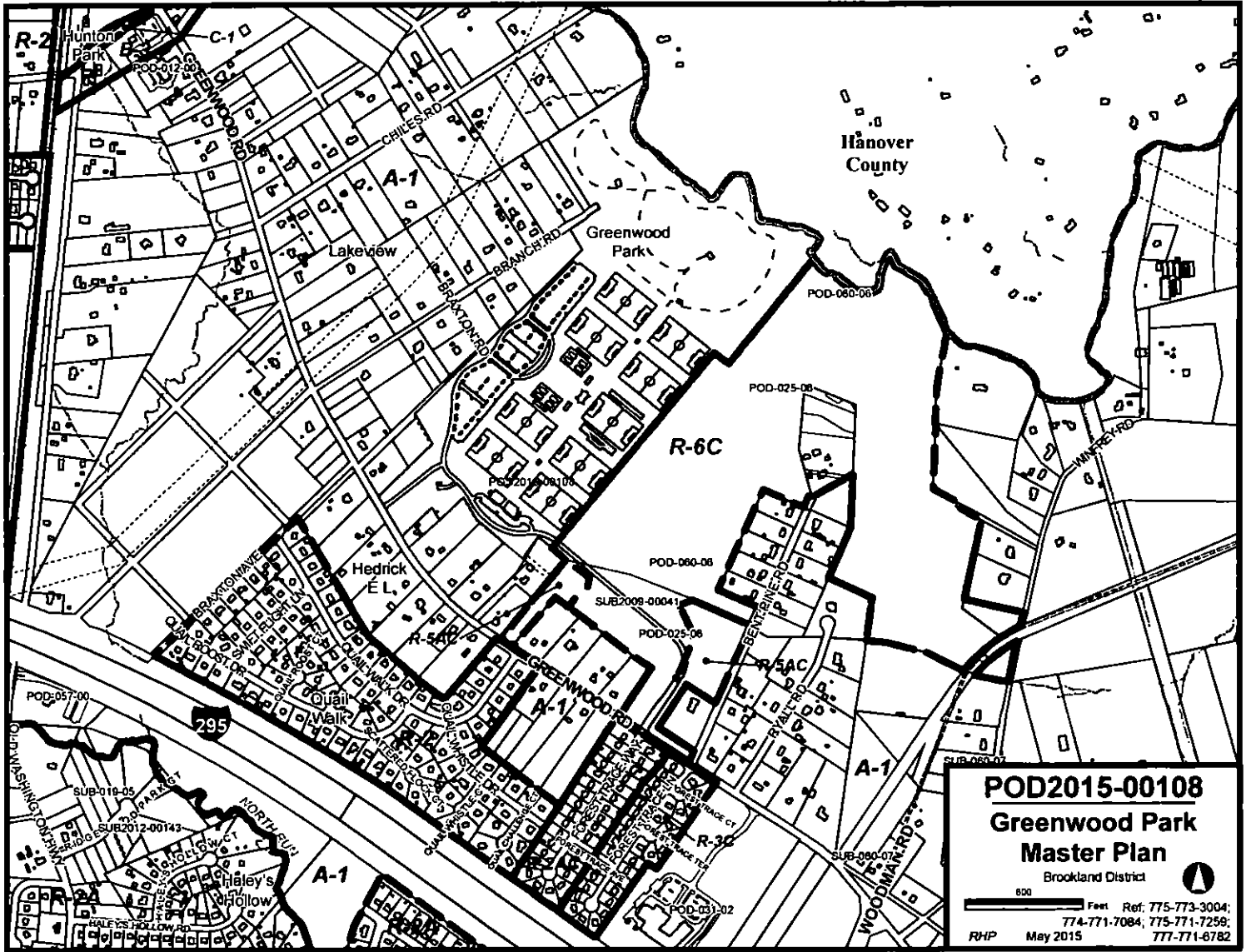
Page No. 4 of 4

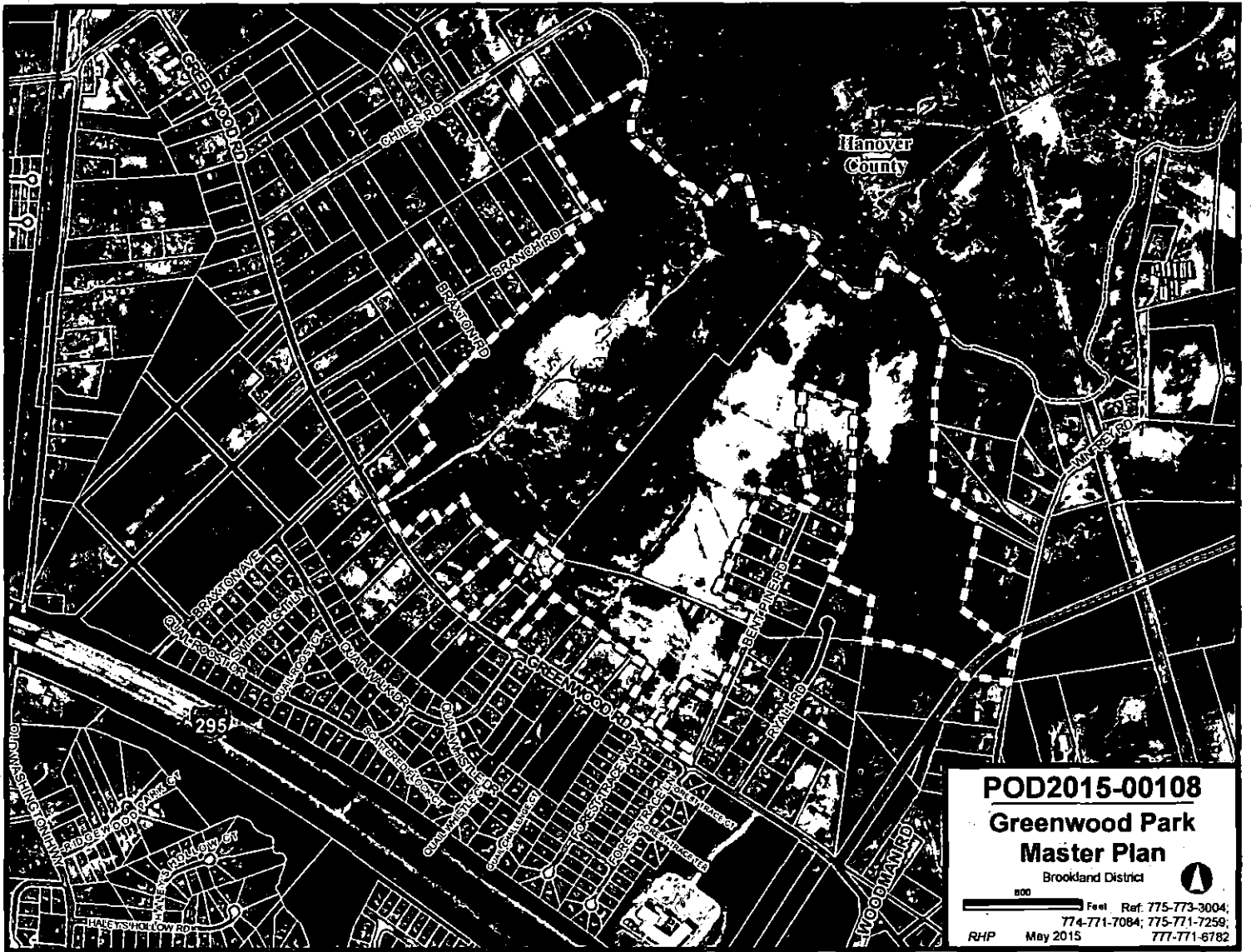
**Agenda Title: RESOLUTION — POD2015-00108 — Approval of a Master Plan of Development for Greenwood Park  
— Brookland District**

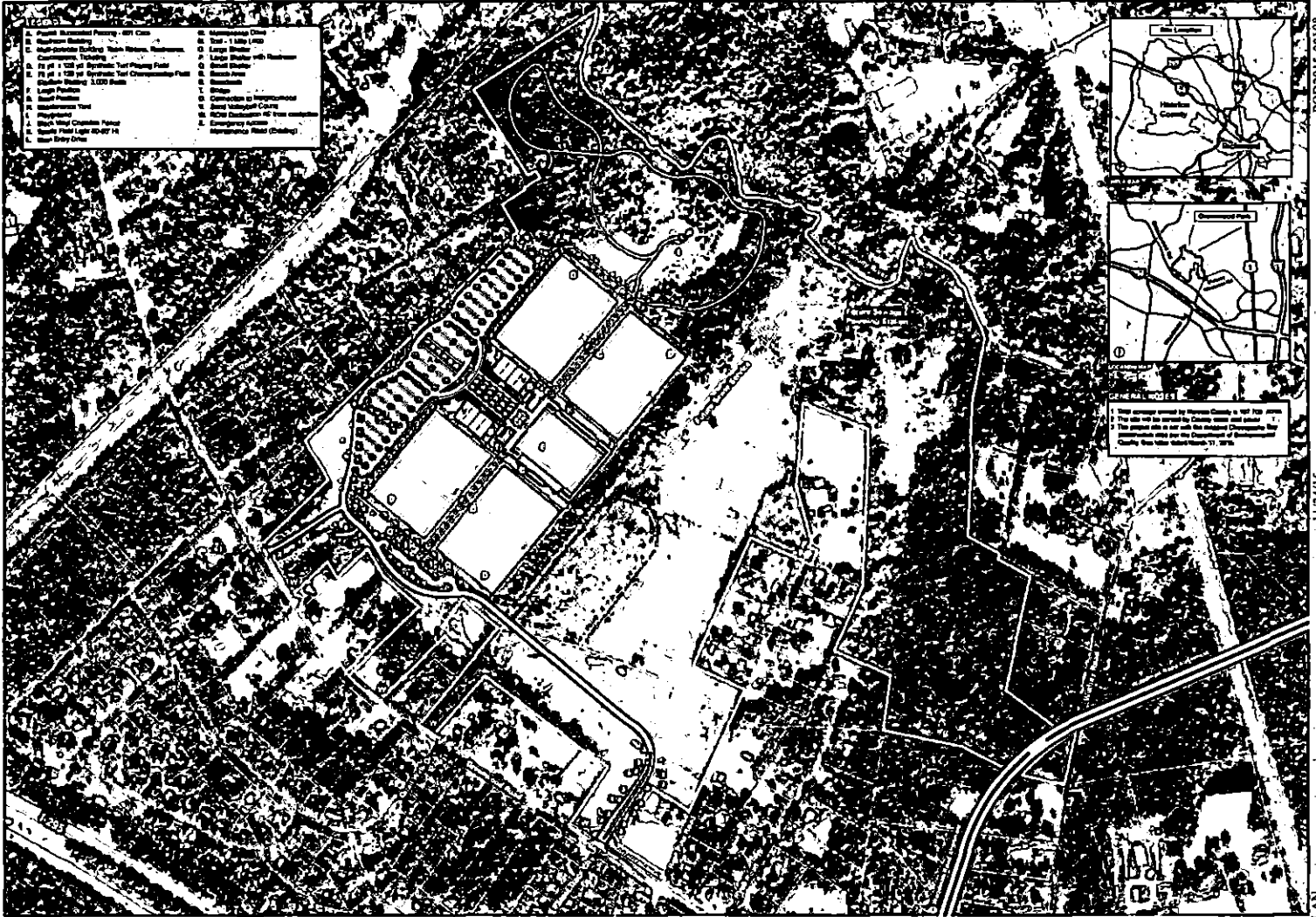
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26. Approval of the construction plans by the Department of Public Works does not establish the curb and gutter elevations along the Henrico County maintained right-of-way. The elevations will be set by Henrico County.
27. A concrete sidewalk meeting County standards shall be provided along the north line of Greenwood Road.
28. The conceptual master plan, as submitted with this application, is for planning and information purposes only. All subsequent detailed plans of development and construction plans needed to implement this conceptual plan may be administratively reviewed and approved and shall be subject to all regulations in effect at the time such subsequent plans are submitted for review/approval.

COMMENTS: The Director of Planning has reviewed the plans submitted by CHA Consulting, Inc. and recommends approval, and the County Manager concurs.







- |                                      |                                |
|--------------------------------------|--------------------------------|
| 1. 12,000 sq. ft. Multi-Use Facility | 16. 100' x 150' Softball Field |
| 2. 100' x 150' Softball Field        | 17. 100' x 150' Softball Field |
| 3. 100' x 150' Softball Field        | 18. 100' x 150' Softball Field |
| 4. 100' x 150' Softball Field        | 19. 100' x 150' Softball Field |
| 5. 100' x 150' Softball Field        | 20. 100' x 150' Softball Field |
| 6. 100' x 150' Softball Field        | 21. 100' x 150' Softball Field |
| 7. 100' x 150' Softball Field        | 22. 100' x 150' Softball Field |
| 8. 100' x 150' Softball Field        | 23. 100' x 150' Softball Field |
| 9. 100' x 150' Softball Field        | 24. 100' x 150' Softball Field |
| 10. 100' x 150' Softball Field       | 25. 100' x 150' Softball Field |

**GREENWOOD PARK**

1. The site shown is owned by Henrico County and is not for sale.  
 2. The site shown is owned by Henrico County and is not for sale.  
 3. The project site is not to be construed as a contract or a representation of any kind by Henrico County or any other party.

**GREENWOOD PARK**  
 - MASTER PLAN

HENRICO COUNTY, VIRGINIA  
 NOVEMBER 24, 2015

POD2015-00108  
11/24/15  
STAFF PLAN

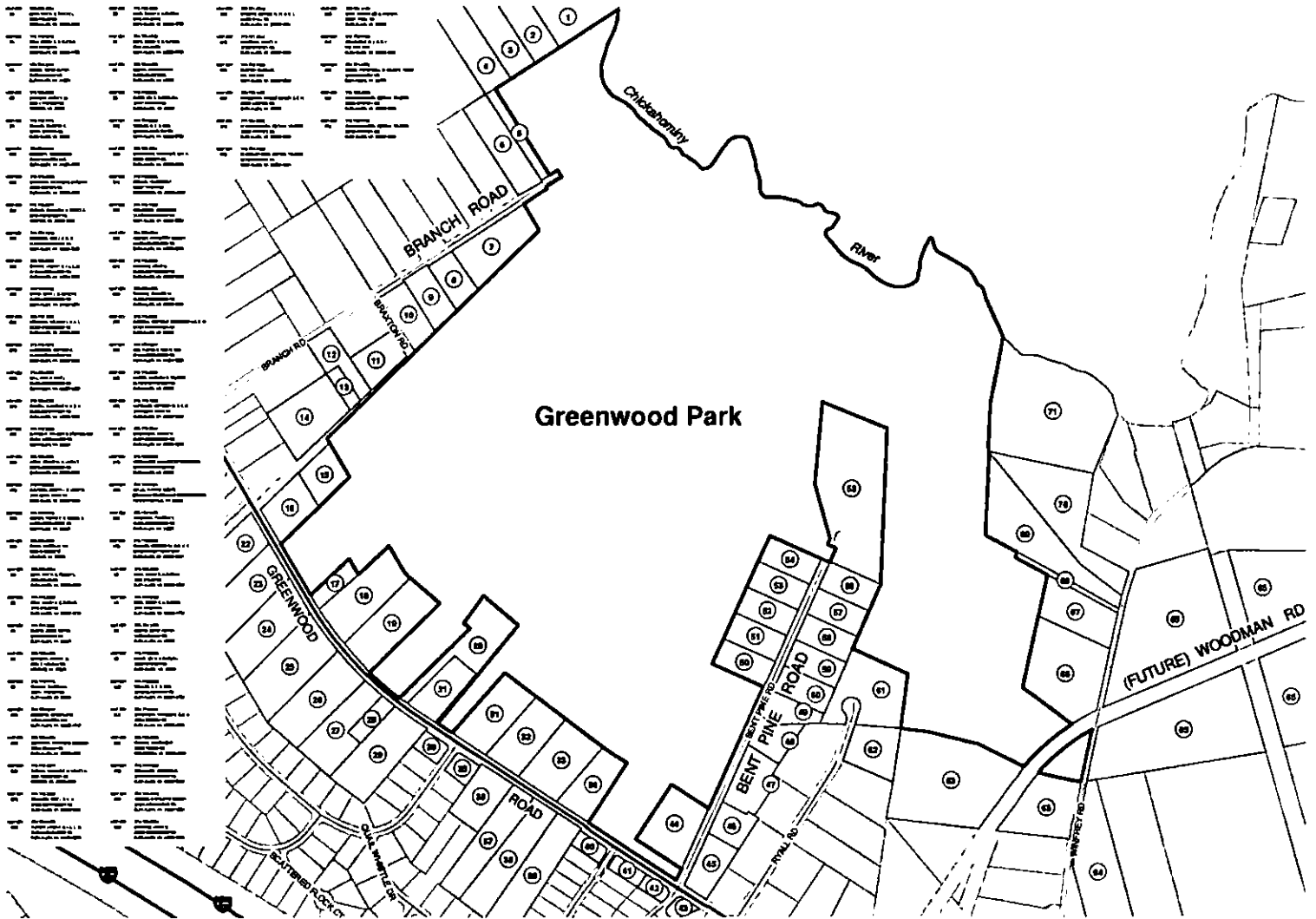




**GREENWOOD PARK**  
 PHASE 1 DEVELOPMENT

HENRICO COUNTY, VIRGINIA  
 NOVEMBER 24, 2015  
 CHA sports


FOID 2015-00108  
 11/24/15  
 STAFF PLAN



**Greenwood Park**

**GREENWOOD PARK**  
- ADJACENT PROPERTIES MAP

HENRICO COUNTY, VIRGINIA

NOVEMBER 24, 2015 



COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 243-15

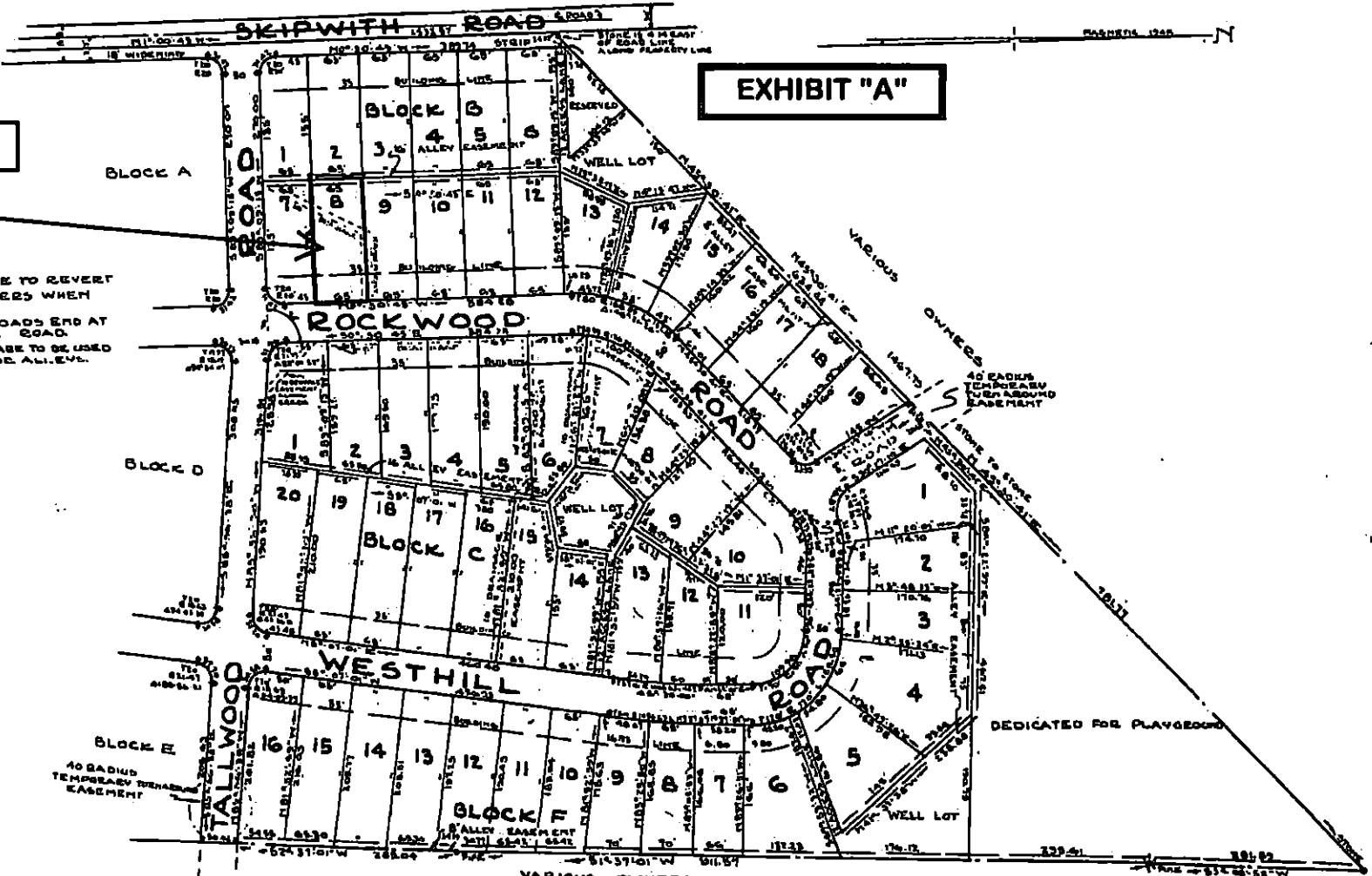
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Agenda Title: **ORDINANCE - Vacation of Portion of Drainage Easement -  
Berkeley Park, Section A - Tuckahoe District**

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- 4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the name NANCY E. NYE, TRUSTEE UNDER THE NANCY E. NYE REVOCABLE TRUST DATED DECEMBER 15, 2104, her successors or assigns; and,
- 5) the Clerk shall note this vacation as provided in Va. Code §15.2-2276.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities, and Public Works without objection, and the County Manager concurs.



NOTES:  
 PROPOSED USE: RESIDENTIAL  
 WATER: WELL SYSTEM  
 SEWER: COUNTY  
 TURNAROUND EASEMENTS ARE TO REVERT  
 TO ADJUTING PROPERTY OWNERS WHEN  
 STREETS ARE EXTENDED.  
 ROCKWOOD AND WESTHILL ROADS END AT  
 THE CENTER LINE OF BELLIM ROAD.  
 18' & 9' FOOT ALLEY EASEMENTS ARE TO BE USED  
 FOR UTILITIES, DRAINAGE AND OR ALLEYS.

Mar 24 1952  
 PRESENTED IN OFFICE AND WITH  
 CERTIFICATE ADMITTED TO RECORD  
 AT 11:35 O'CLOCK P.M.  
 RECORDED IN DEED BOOK  
 PAGE AND

**APPROVED**  
 MAR 24 1952  
*Raymond S. Bell*  
 CIVIL ENGINEER

Approved by the  
 CITY PLANNING COMMISSION  
 MAR 24 1952  
*Richard L. Wood*  
 CITY PLANNER

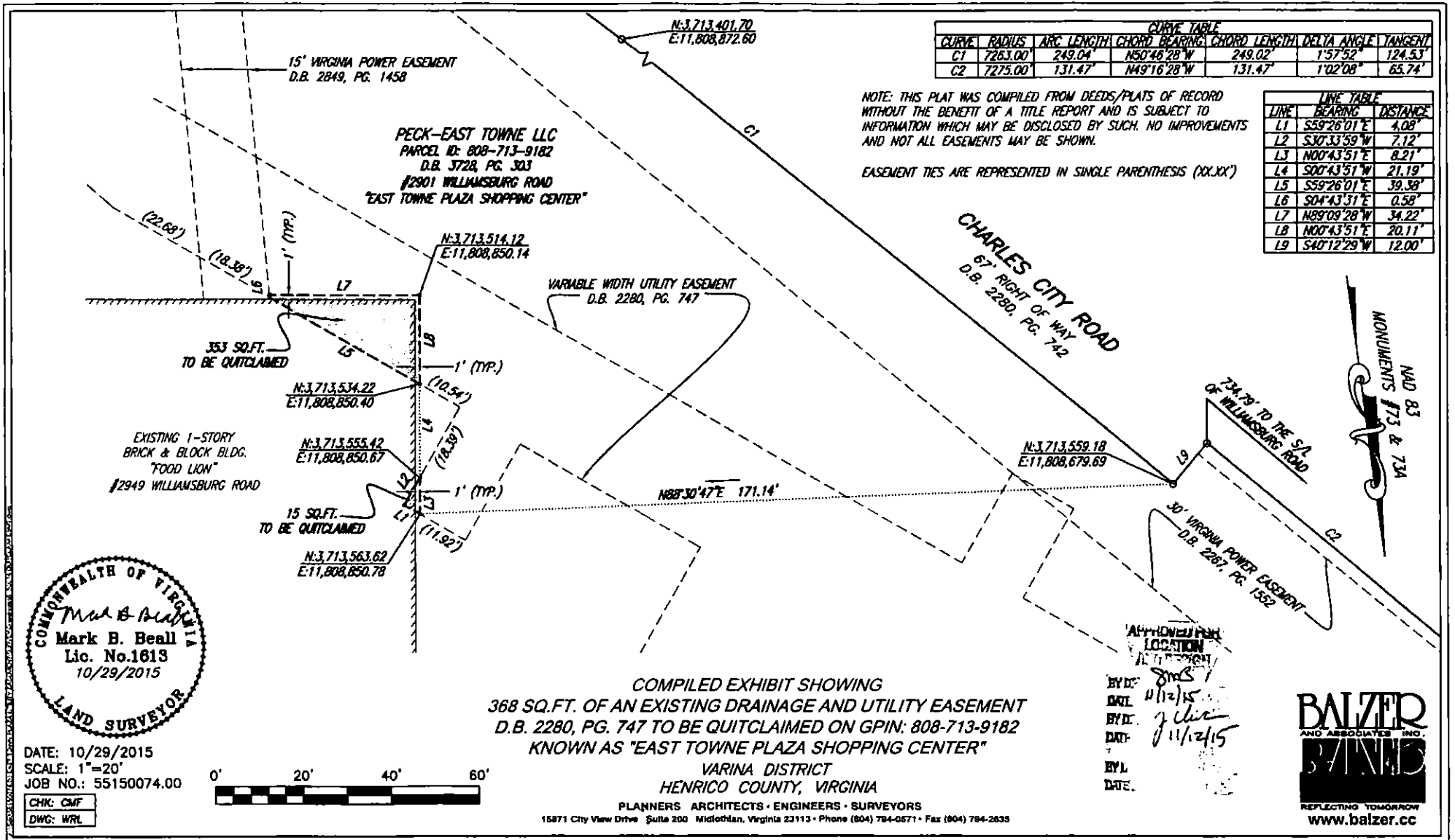
# BERKELEY PARK

## SECTION "A"

JOHN H. FOSTER  
 CERTIFIED SURVEYOR  
 RICHMOND, VIRGINIA



EXHIBIT A



CURVE TABLE

CURVE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH	DELTA ANGLE	TANGENT
C1	7263.00'	249.04'	N50°46'28" W	249.02'	1°57'52"	124.53'
C2	7275.00'	131.47'	N49°16'28" W	131.47'	1°02'08"	65.74'

NOTE: THIS PLAT WAS COMPILED FROM DEEDS/PLATS OF RECORD WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION WHICH MAY BE DISCLOSED BY SUCH. NO IMPROVEMENTS AND NOT ALL EASEMENTS MAY BE SHOWN.

EASEMENT TIES ARE REPRESENTED IN SINGLE PARENTHESIS (XX.XX')

LINE TABLE

LINE	BEARING	DISTANCE
L1	S59°26'01" E	4.08'
L2	S30°33'59" W	7.12'
L3	N00°43'51" E	8.21'
L4	S00°43'51" W	21.19'
L5	S59°26'01" E	39.38'
L6	S04°43'31" E	0.58'
L7	N89°09'28" W	34.22'
L8	N00°43'51" E	20.11'
L9	S40°12'29" W	12.00'



COMPILED EXHIBIT SHOWING  
 368 SQ.FT. OF AN EXISTING DRAINAGE AND UTILITY EASEMENT  
 D.B. 2280, PG. 747 TO BE QUITCLAIMED ON GPIN: 808-713-9182  
 KNOWN AS "EAST TOWNE PLAZA SHOPPING CENTER"  
 VARINA DISTRICT  
 HENRICO COUNTY, VIRGINIA

PLANNERS ARCHITECTS ENGINEERS SURVEYORS

15871 City View Drive Suite 200 Midlothian, Virginia 23113 Phone (804) 794-0571 Fax (804) 794-2635

APPROVED FOR LOCATION  
 BY: [Signature]  
 DATE: 11/2/15  
 BY: [Signature]  
 DATE: 11/2/15  
 BY: [Signature]  
 DATE: [Signature]



DATE: 10/29/2015  
 SCALE: 1"=20'  
 JOB NO.: 55150074.00



CHK: CMF  
 DWG: WRL





**RESOLUTION OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA REGARDING THE APPROVAL OF ISSUANCE OF BONDS BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA FOR THE BENEFIT OF 1701 BYRD AVENUE, LLC, A WHOLLY OWNED SUBSIDIARY OF THE FAISON SCHOOL FOR AUTISM, INC.**

WHEREAS, the Industrial Development Authority of Dinwiddie County, Virginia (the "Dinwiddie Authority") is empowered by the Industrial Development and Revenue Bond Act (the "Act") to issue its revenue bonds for the purposes of, among other things, financing or refinancing facilities for use by organizations (other than institutions organized and operated exclusively for religious purposes) that are exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), thereby promoting the safety, health, welfare, convenience, and prosperity of the residents of the Commonwealth of Virginia (the "Commonwealth"); and

WHEREAS, the Dinwiddie Authority received a request from 1701 Byrd Avenue, LLC, a not-for-profit Virginia limited liability company and a wholly owned subsidiary of The Faison School for Autism, Inc., a not-for-profit Virginia corporation (together, the "School"), the principal business address of which is 1701 Byrd Avenue, Henrico, Virginia 23230 (the "School Campus"), for the issuance by the Dinwiddie Authority of its revenue bonds in an amount not to exceed \$6,500,000 (the "Bonds") to assist the School in some or all of the following: (i) refinancing the loan originally used by the School to finance the acquisition of the School Campus, (ii) refinancing the loan originally used by the School to finance the acquisition of land behind the School Campus located at 5311 Markel Road in Henrico, Virginia (the "Markel Land"), (iii) financing its purchase of the land and building located at 1600 Willow Lawn Drive in Henrico, Virginia (the "Willow Lawn Land"), (iv) financing renovations and improvements to the School Campus or the Markel Land, and (v) financing the cost of issuing the Bonds; and

WHEREAS, the School Campus, Markel Land, and Willow Lawn Land will be used by the School in furtherance of the School's mission; and

WHEREAS, the School is exempt from income taxation under Section 501(c)(3) of the Code and is not organized and operated exclusively for religious purposes; and

WHEREAS, because the School Campus, Markel Land, and Willow Lawn Land are located in Henrico County, Section 147(f) of the Code and Sections 15.2-4905 and 15.2-4906 of the Act require that the Board of Supervisors of Henrico County (the "Henrico Board") approve the issuance of the Bonds and concur with an inducement resolution adopted by the Dinwiddie Authority on November 23, 2015 (the "Inducement Resolution"); and

WHEREAS, prior to the consideration of the Inducement Resolution, the Dinwiddie Authority held a public hearing on the issuance of the Bonds, following reasonable notice, as required by, and in compliance with, Section 147(f) of the Code and Section 15.2-4906 of the Act; and

WHEREAS, a fiscal impact statement was presented to the Economic Development Authority of Henrico County, Virginia (the "Henrico Authority") and copies of the School's fiscal impact statement, the Inducement Resolution, the Dinwiddie Authority's Summary of Dinwiddie Public Hearing, which included a reasonably detailed summary of the comments expressed at the Dinwiddie Authority public hearing, will be presented to the Board of Supervisors of Dinwiddie County, Virginia (the "Dinwiddie Board") on December 15, 2015; and

WHEREAS, the Dinwiddie Board is expected to approve the issuance of the Bonds by the Dinwiddie Authority in accordance with Section 147(f) of the Code and Section 15.2-4906 of the Act on December 15, 2015; and

WHEREAS, the Henrico Authority held a public hearing on the issuance of the Bonds, following reasonable public notice, as required by, and in compliance with, Section 147(f) of the Code and Section 15.2-4906 of the Act, and adopted a resolution on November 19, 2015 (the "Henrico Authority Resolution") that recommended and requested that the Henrico Board approve the issuance of the Bonds and concur with the Inducement Resolution, effective upon the approval by both the Dinwiddie Authority and the Dinwiddie Board; and

WHEREAS, a copy of the Inducement Resolution has been filed with the Henrico Board; and

WHEREAS, a copy of the Henrico Authority's Summary of Henrico Authority's Public Hearing, which includes (i) the Henrico Authority Resolution, (ii) a reasonably detailed summary of the comments expressed at the Henrico Authority's public hearing, and (iii) the School's fiscal impact statement, has been filed with the Henrico Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. The Henrico Board approves the issuance of the Bonds by the Dinwiddie Authority for the benefit of the School, as required by Section 147(f) of the Code and Section 15.2-4906 of the Act, to permit the Dinwiddie Authority to assist in the financing and refinancing of the School Campus, Markel Land, and Willow Lawn Land, and improvements thereon.

2. The Henrico Board concurs with the Inducement Resolution.

3. The approval of the issuance of the Bonds does not constitute an endorsement to a prospective purchaser of the Bonds of the creditworthiness of the School Campus, Markel Land, Willow Lawn Land or the School.

4. As required by Section 15.2-4909 of the Act, the Bonds shall provide that neither the Dinwiddie Authority, Dinwiddie County, the Henrico Authority nor Henrico County shall be obligated to pay the Bonds or the interest thereon or other costs incident thereto except from the revenues and moneys pledged therefor, and neither the faith and credit nor the taxing power of the Commonwealth of Virginia nor any political subdivision thereof, including the Dinwiddie

Authority, Dinwiddie County, the Henrico Authority, and Henrico County, shall be pledged thereto.

5. The Bonds shall not be issued until all governmental approvals as required by the Act and the Code have been obtained and this Resolution is effective contingent upon the approval by both the Dinwiddie Authority and the Dinwiddie Board.

6. Subject to paragraph 5, this resolution shall take effect immediately upon its adoption.

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Clerk, Board of Supervisors, Henrico County, Virginia

[SEAL]

November 19, 2015

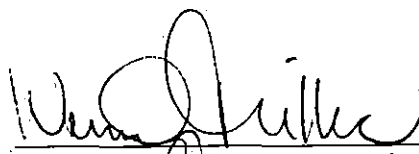
Board of Supervisors  
Henrico County, Virginia  
4300 E. Parham Road  
Henrico, Virginia 23228

Economic Development Authority of Henrico County, Virginia  
Approval of Proposed Revenue Bond Financing  
for 1701 Byrd Avenue, LLC

1701 Byrd Avenue, LLC (the "Applicant"), a limited liability company organized under the laws of the Commonwealth of Virginia, and whose address is 1701 Byrd Avenue, Henrico, Virginia 23230 (the "School Campus"), has requested that the Economic Development Authority of Henrico County, Virginia (the "Authority") approve the issuance by the Industrial Development Authority of Dinwiddie County, Virginia (the "Issuing Authority") of up to \$6,500,000 of its revenue bonds from time to time and in one or more series (the "Bonds"), to assist the Applicant in (1) some or all of the following: (a) refinancing the loan originally used by the Applicant to finance the acquisition of the School Campus, (b) refinancing the loan originally used by the Applicant to finance the acquisition of land behind the School Campus located at 5311 Markel Road in Henrico, Virginia (the "Markel Land"), (c) financing its purchase of the land and building located at 1600 Willow Lawn Drive in Henrico, Virginia (the "Willow Lawn Land"), and (d) financing renovations and improvements to the School Campus or the Markel Land and (2) financing costs of issuance incurred in connection with the issuance of the Bonds (collectively, the "Plan of Finance").

As set forth in the approving resolution of the Authority attached hereto, the Authority has authorized the issuance of the Bonds to accomplish the Plan of Finance. The Authority has conducted a public hearing on the Plan of Finance and has recommended that you approve the Plan of Finance and the issuance of the Bonds by the Issuing Authority as required by Section 147(f) of the Internal Revenue Code of 1986, as amended, and Section 15.2-4906 of the Code of Virginia of 1950, as amended (the "Virginia Code").

Attached hereto is (1) a certificate evidencing the conduct of the public hearing and the action taken by the Authority, (2) the Fiscal Impact Statement required pursuant to Section 15.2-4907 of the Virginia Code and (3) the form of resolution suggested by bond counsel to evidence your approval.



Assistant Secretary, Economic Development  
Authority of Henrico County, Virginia

CERTIFICATE

The undersigned Assistant Secretary of the Economic Development Authority of Henrico County, Virginia (the "Authority") certifies as follows:

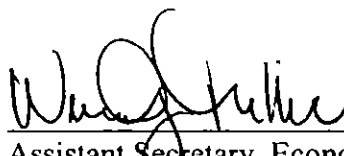
1. A meeting of the Authority was duly called and held on Thursday, November 19, 2015, at 6:30 p.m. in a conference room at the Authority's office at 4300 East Parham Road, Henrico, Virginia 23228, pursuant to proper notice given to each Director of the Authority before such meeting. The meeting was open to the public. The time of the meeting and the place at which the meeting was held provided a reasonable opportunity for persons of differing views to appear and be heard.

2. The Chairman announced the commencement of a public hearing on the application of 1701 Byrd Avenue, LLC, a limited liability company organized under the laws of the Commonwealth of Virginia, and that a notice of the hearing was published once a week for two successive weeks in a newspaper having general circulation in Henrico County, Virginia (the "Notice"), with the second publication appearing not less than six days nor more than twenty-one days prior to the hearing date. A copy of the Notice is attached and has been filed with the minutes of the Authority and is attached as Exhibit A.

3. A summary of the statements made at the public hearing is attached as Exhibit B.

4. Attached as Exhibit C is a true, correct and complete copy of an approving resolution (the "Resolution") adopted at such meeting of the Authority by a majority of the Directors present at such meeting. The Resolution constitutes all formal action taken by the Authority at such meeting relating to matters referred to in the Resolution. The Resolution has not been repealed, revoked, rescinded or amended and is in full force and effect on this date.

WITNESS my hand and the seal of the Authority, this 19<sup>th</sup> day of November, 2015.



Assistant Secretary, Economic Development  
Authority of Henrico County, Virginia

[SEAL]

Exhibits:

- A - Copy of Certified Notice
- B - Summary of Statements
- C - Approving Resolution



## EXHIBIT B

### Summary of Statements

Representatives of 1701 Byrd Avenue, LLC and McGuireWoods LLP, bond counsel, appeared before the Authority to explain the proposed revenue bond issue. No one appeared in opposition to the proposed revenue bond issue.

EXHIBIT C

**RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA REGARDING THE ISSUANCE OF TAX-EXEMPT REVENUE BONDS BY THE INDUSTRIAL DEVELOPMENT AUTHORITY OF DINWIDDIE COUNTY, VIRGINIA FOR 1701 BYRD AVENUE, LLC, A WHOLLY OWNED SUBSIDIARY OF THE FAISON SCHOOL FOR AUTISM, INC.**

WHEREAS, the Industrial Development Authority of Dinwiddie County, Virginia (the "Dinwiddie Authority") is empowered by the Industrial Development and Revenue Bond Act (the "Act"); to issue its revenue bonds for the purposes of, among other things, financing or refinancing facilities for use by organizations (other than institutions organized and operated exclusively for religious purposes) which are exempt from taxation pursuant to Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), thereby promoting the safety, health, welfare, convenience, and prosperity of the residents of the Commonwealth of Virginia (the "Commonwealth"); and

WHEREAS, the Dinwiddie Authority has received a request from 1701 Byrd Avenue, LLC, a non-for-profit Virginia limited liability company and a wholly owned subsidiary of The Faison School for Autism, Inc., a non-for-profit Virginia corporation (together, the "School"), the principal business address of which is 1701 Byrd Avenue, Henrico, Virginia 23230 (the "School Campus"), for the issuance by the Dinwiddie Authority of its revenue bonds in an amount not to exceed \$6,500,000 (the "Bonds") to assist the School in some or all of the following: (i) refinancing the loan originally used by the School to finance the acquisition of the School Campus, (ii) refinancing the loan originally used by the School to finance the acquisition of land behind the School Campus located at 5311 Markel Road in Henrico, Virginia (the "Markel Land"), (iii) financing its purchase of the land and building located at 1600 Willow Lawn Drive in Henrico, Virginia (the "Willow Lawn Land"), (iv) financing renovations and improvements to the School Campus or the Markel Land, and (v) financing the cost of issuing the Bonds; and

WHEREAS, the School Campus, Markel Land, and Willow Lawn Land will be used by the School in furtherance of the School's mission; and

WHEREAS, the School is exempt from income taxation under Section 501(c)(3) of the Code and is not organized and operated exclusively for religious purposes; and

WHEREAS, a proposal for the financing and refinancing of the School Campus, Markel Land, and Willow Lawn Land, and improvements thereon, has been described to the Economic Development Authority of Henrico County, Virginia (the "Henrico Authority") by representatives of the School; and

WHEREAS, after review and consideration of such proposal, the Henrico Authority has determined that the issuance of the Bonds by the Dinwiddie Authority and the financing and refinancing of the School Campus, Markel Land, and Willow Lawn Land, and improvements thereon, will further the purposes of the Act, thereby benefiting the inhabitants of Henrico County and the Commonwealth; and



WHEREAS, because the project is located in Henrico County, Section 147(f) of the Code and Sections 15.2-4905 and 15.2-4906 of the Act require that the Board of Supervisors of Henrico County (the "Henrico Board") approve the issuance of the Bonds and concur with the inducement resolution expected to be adopted by the Dinwiddie Authority on November 23, 2015 (the "Inducement Resolution"); and

WHEREAS, prior to the consideration of the Inducement Resolution, the Dinwiddie Authority will hold a public hearing on the issuance of the Bonds, following reasonable notice, as required by, and in compliance with, Section 147(f) of the Code and Section 15.2-4906 of the Act; and

WHEREAS, a fiscal impact statement has been presented to the Henrico Authority and copies of the School's fiscal impact statement, the Inducement Resolution, the Dinwiddie Authority's Summary of Dinwiddie Public Hearing, which will include a reasonably detailed summary of the comments expressed at the Dinwiddie Authority public hearing, will be presented to the Board of Supervisors of Dinwiddie County, Virginia (the "Dinwiddie Board") on December 15, 2015; and

WHEREAS, the Dinwiddie Board is expected to approve the issuance of the Bonds by the Dinwiddie Authority in accordance with Section 147(f) of the Code and Section 15.2-4906 of the Act on December 15, 2015; and

WHEREAS, immediately prior to the consideration of this resolution, the Henrico Authority held a public hearing on the issuance of the Bonds, following reasonable public notice, as required by, and in compliance with, Section 147(f) of the Code and Section 15.2-4906 of the Act; and

WHEREAS, the Henrico Authority desires to recommend to the Henrico Board that the Henrico Board approve the issuance of the Bonds and concur with the Inducement Resolution, effective upon the approval by both the Dinwiddie Authority and the Dinwiddie Board.

NOW, THEREFORE, BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF HENRICO COUNTY, VIRGINIA:

1. It is hereby found and determined that the acquisition, construction, equipping, renovation, and financing and refinancing of the School Campus, Markel Land, and Willow Lawn Land, and improvements thereon, will promote the safety, health, welfare, convenience, and prosperity of the inhabitants of the Commonwealth by enhancing the ability of the School to provide its services to the inhabitants of the Commonwealth and Henrico County.

2. As a further inducement to the School to acquire, construct, equip, and develop the School Campus, Markel Land, and Willow Lawn Land, the Henrico Authority concurs that the Dinwiddie Authority may assist the School in every reasonable way to finance the acquisition, construction, equipping, and renovation of the School Campus, Markel Land, and Willow Lawn Land and to undertake the issuance of the Bonds upon terms and conditions mutually agreeable to the Dinwiddie Authority and the School.

3. All fees, costs, and expenses in connection with the financing and the acquisition, construction, equipping, and renovation of the School Campus, Markel Land, and Willow Lawn Land, including the fees and expenses of the Henrico Authority and Henrico Authority counsel, shall be paid from the proceeds of the Bonds or from moneys provided by the School. If for any reason the Bonds are not issued, it is understood that all such expenses shall be paid by the School and that the Henrico Authority shall have no responsibility therefor.

4. The Henrico Authority hereby recommends and requests that the Henrico Board, within 60 days hereof, approve the issuance of the Bonds and concur with the Inducement Resolution, effective upon the approval by both the Dinwiddie Authority and the Dinwiddie Board. The Henrico Authority hereby directs the Assistant Secretary of the Henrico Authority to submit to the Henrico Board a summary of the Henrico Authority's public hearing, and copies of this resolution, the School's fiscal impact statement, and a summary of the comments made at the public hearing held by the Henrico Authority.

5. The School having requested the appointment of McGuireWoods LLP, as Bond Counsel in connection with the issuance of the Bonds, the Henrico Authority hereby consents to the appointment of McGuireWoods LLP, by the Dinwiddie Authority as Bond Counsel to supervise the proceedings and approve the issuance of the Bonds.

6. It is understood that the financing documents shall provide that the School shall indemnify and save harmless the Henrico Authority, its officers, directors, employees, attorneys, and agents from and against all liabilities, obligations, claims, damages, penalties, fines, losses, costs, and expenses in any way connected with the adoption of this resolution and the issuance and sale of the Bonds.

7. The Bonds shall not be issued until all governmental approvals as required by the Act and the Code have been obtained and this resolution is effective contingent upon the approval by both the Dinwiddie Authority and the Dinwiddie Board.

8. All other acts of the officers of the Authority which are in conformity with the purposes and intent of this resolution and in furtherance of the issuance and sale of the Bonds are hereby ratified, approved, and confirmed.

9. Subject to paragraph 7, this resolution shall take effect immediately upon its adoption and shall expire one year from the date of its adoption unless some or all of the Bonds are issued within such time.

CERTIFICATE

I, the undersigned Assistant Secretary of the Economic Development Authority of Henrico County, Virginia, hereby certify that the foregoing is a true, correct and complete copy of a Resolution duly adopted by a majority of the directors of the Economic Development Authority of Henrico County, Virginia at a regular meeting, held on November 19, 2015, and that such Resolution has not been repealed, revoked, rescinded or amended, but is in full force and effect on the date hereof:

WITNESS my hand and the seal of the Economic Development Authority of Henrico County, Virginia this 19 day of November, 2015.



Assistant Secretary  
Economic Development Authority of the  
County of Henrico, Virginia



FISCAL IMPACT STATEMENT  
FOR PROPOSED BOND FINANCING

Date: November 19, 2015

To the Board of Supervisors  
of Henrico County, Virginia

**Applicant:** 1701 Byrd Avenue, LLC

**Facility/** To assist the Applicant in (1) some or all of the following: (a) refinancing the loan originally used by the Applicant to finance the

**Plan of Finance:** acquisition of the School Campus, (b) refinancing the loan originally used by the Applicant to finance the acquisition of land behind the School Campus located at 5311 Markel Road in Henrico, Virginia (the "Markel Land"), (c) financing its purchase of the land and building located at 1600 Willow Lawn Drive in Henrico, Virginia (the "Willow Lawn Land"), and (d) financing renovations and improvements to the School Campus or the Markel Land and (2) financing costs of issuance incurred in connection with the issuance of the Series 2015 Bond (collectively, the "Plan of Finance").

1. Maximum amount of financing sought	\$ 6,500,000
2. Estimated taxable value of the facility's real property to be constructed in the locality.	\$ 4,281,100
3. Estimated real property tax per year using present tax rates.	\$ 37,245.58
4. Estimated personal property tax per year using present tax rates.	\$ 0
5. Estimated merchants' capital tax per year using present tax rates.	\$ 0
6. (a) Estimated dollar value per year of goods that will be purchased from Virginia companies within the locality	\$ 0
(b) Estimated dollar value per year of goods that will be purchased from non-Virginia companies within the locality	\$ 0
(c) Estimated dollar value per year of services that will be purchased from Virginia companies within the locality	\$9,835,000
(d) Estimated dollar value per year of services that will be purchased from non-Virginia companies within the locality	\$ 0
7. Estimated number of regular employees on year round basis.	\$ 150
8. Average annual salary per employee.	\$ 29,827

  
Chairman, Henrico County Economic Development  
Authority

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 246-15  
Page No. 1 of 1

**Agenda Title INTRODUCTION OF RESOLUTION – Receipt of Requests for Amendments to the  
FY 2015-16 Annual Fiscal Plan: December, 2015**

<p>For Clerk's Use Only:</p> <p>Date <u>11/24/2015</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Kaechele</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center"><b>YES NO OTHER</b></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/> _____</td> </tr> </table>		<b>YES NO OTHER</b>	Glover, R.	<input checked="" type="checkbox"/> _____	Kaechele, D.	<input checked="" type="checkbox"/> _____	Nelson, T.	<input checked="" type="checkbox"/> _____	O'Bannon, P.	<input checked="" type="checkbox"/> _____	Thornton, F.	<input checked="" type="checkbox"/> _____
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Nelson, T.	<input checked="" type="checkbox"/> _____													
O'Bannon, P.	<input checked="" type="checkbox"/> _____													
Thornton, F.	<input checked="" type="checkbox"/> _____													

**WHEREAS**, the County Manager has provided the Board of Supervisors of the County of Henrico, Virginia, with a list dated November 17, 2015, requesting amendments to the FY2015-16 Annual Fiscal Plan; and,

**WHEREAS**, the County Manager listed by department the purpose of the request and the source of funding to support the proposed amendments.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Clerk of the Board is directed to advertise a synopsis of the proposed amendments and a public hearing thereon to be held on December 8, 2015, at 7:00 p.m., in the Board Room at the Henrico County Government Center, East Parham and Hungary Spring Roads, to ascertain the views of the citizens with respect to the proposed amendments, such advertisement to be placed in the Richmond Times-Dispatch on Tuesday, December 1, 2015.

**COMMENTS:** The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

<p>By Agency Head <u><i>Erin Walt</i></u></p>	<p>By County Manager <u><i>[Signature]</i></u></p>
<p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>Certified: _____</p> <p>A Copy Teste: _____</p> <p align="right">Clerk, Board of Supervisors</p> <p>Date: _____</p>

AMENDMENT TO THE 2015-16  
ANNUAL FISCAL PLAN FOR DECEMBER, 2015

OPERATING FUNDS

## FUND 0101 - GENERAL FUND - General Operating Fund

## Department 03 - Sheriff's Office

03006	- <u>Jail West Personnel</u>	\$ 28,903
3268 00000	To appropriate funding for overtime and FICA expenses associated with the UCI (Union Cycliste Internationale) Road World Cycling Championships which was held in the Richmond area in September, 2015. Funds are to come from the fund balance in the General Fund.	

## Department - 12 - Police

12001	- <u>Administration</u>	\$ 350,576
12002	- <u>Fiscal Records</u>	259
12015	- <u>Property</u>	19,237
12030	- <u>Organized Crime</u>	2,500
3268 00000	To appropriate funding for overtime, FICA, and various operating expenses associated with the UCI Road World Cycling Championships. Funds are to come from the fund balance in the General Fund.	
Total Police		\$ 372,572

## Department - 13 - Fire

13101	- <u>Administration</u>	\$ 888
13112	- <u>Technology</u>	6,275
13115	- <u>Logistics</u>	1,463
13148	- <u>Fire Station #18</u>	17,358
13150	- <u>Field Operations</u>	83,543
3268 00000	To appropriate funding for overtime, FICA, and various operating expenses associated with the UCI Road World Cycling Championships. In addition, fifty satellite-based tracking units for the incident commanders were purchased specifically for this event. Funds are to come from the fund balance in the General Fund.	
Total Fire		\$ 109,527

## Department - 28 - Public Works

28002	- <u>Road Maintenance</u>	\$ 12,660
28003	- <u>Traffic Engineering</u>	78,033
3268 00000	To appropriate funding for overtime, FICA, and various operating expenses associated with the UCI Road World Cycling Championships. Funds are to come from the fund balance in the General Fund.	
Total Public Works		\$ 90,693
Total GENERAL FUND		\$ 601,695

AMENDMENT TO THE 2015-16  
ANNUAL FISCAL PLAN FOR DECEMBER, 2015

FUND 1102 – SPECIAL REVENUE FUND - State and Federal Grants - County

Department 12 - Police

12800 – Grants

0000 08177 – Justice Assistance Grant (JAG) 16 \$ 66,366

To appropriate funding received from the Department of Justice, Bureau of Justice Assistance. These federal funds will be used to purchase thirty-four ballistic shields. No County matching funds are required.

Department 13 - Fire

13800 – Grants

0000 08176 – Port Security Grant - Air System \$ 64,000

To appropriate funding of \$64,000 received from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) for the FY2015 Port Security Grant Program (PSGP). Funds will be used to purchase a surface air supply system and provide training for the Search and Rescue (SAR) Forum and the Ship Board School. This system will allow the fire fighters on the surface to send air to the divers from an unlimited supply and provide a direct communication between shore and the diver. The grant requires a local match of \$21,333 or 25%, which would be satisfied by in-kind contributions from existing appropriation.

0000 08179 – SHSP - Dam Exercise 9,000

To appropriate funding of \$9,000 received from the Virginia Department of Emergency Management for the 2015 State Homeland Security Program Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to conduct a tabletop exercise and evaluations with private and public sector dam owners to exercise the County's response to a dam failure. No local match is required.

0000 08209 – SHSP - 2015 MCI Trailer and Transport Vehicle 115,000

To appropriate funding of \$115,000 received from the Virginia Department of Emergency Management for the 2015 State Homeland Security Program Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to purchase equipment for the Mass Casualty Incident (MCI) team as well as a alternative patient transport vehicle and a transport trailer. No local match is required.

AMENDMENT TO THE 2015-16  
ANNUAL FISCAL PLAN FOR DECEMBER, 2015

0000 08210	<p>– <u>SHSP Grant - Regional Swift Water Rescue Equipment and Training</u></p> <p>To appropriate funding of \$60,000 received from the Virginia Department of Emergency Management for the 2015 State Homeland Security Program Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to the region to support an instructor, a training program, and equipment to be used for swift water rescue. The County is the fiscal agent for the grant and each locality will be allocated one-third of the grant funding. No local match is required.</p>	60,000
0000 08211	<p>– <u>SHSP - 2015 Whole Community Preparedness</u></p> <p>To appropriate funding of \$23,000 received from the Virginia Department of Emergency Management for the 2015 State Homeland Security Program Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to support community preparedness and training efforts as well as outreach materials, equipment, and resources. No local match is required.</p>	23,000
0000 08212	<p>– <u>SHSP - 2015 HazMat Team</u></p> <p>To appropriate funding of \$30,000 received from the Virginia Department of Emergency Management for the 2015 State Homeland Security Program Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to replace the HazMat team's radio interoperability system, incident surveillance camera system, mobile cameras, and recording systems. No local match is required.</p>	30,000
0000 00000	<p>– <u>SHSP - Hopewell Region - Trailer and Sheltering Equipment</u></p> <p>To appropriate funding of \$10,000 received from the Virginia Department of Emergency Management for the 2015 State Homeland Security Program Grant. These federal funds are pass-through from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) and are being administered by the Commonwealth. This grant provides funding to assist with the purchase of two shelter cart kits, two flyaway kits, and a trailer to transport these kits. No local match is required.</p>	10,000
	Total Fire	\$ 311,000



AMENDMENT TO THE 2015-16  
ANNUAL FISCAL PLAN FOR DECEMBER, 2015

Department 22 - Social Services

22104 - CSA Mandated Services

1302 08074 - FY2015-16 CSA

\$ 1,416,402

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$890,067 of State funding for the General Government portion of the Children's Services Act (CSA) expenses in fiscal year 2015-16. The County has a local match of \$526,335 for this program, which is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

22108 - CSA Education

1302 08074 - FY2015-16 CSA

\$ 2,663,115

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico an additional \$1,663,115 of State funding for the Schools portion of the Children's Services Act (CSA) expenses in fiscal year 2015-16. The County has a local match of \$1,000,000 for this program, which is to come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

22509 - Safe and Stable Families

1302 08074 - FY2015-16 CSA

\$ 38,506

The Commonwealth of Virginia, Department of Social Services, has awarded the County of Henrico, Policy and Management Team (CPMT) for the Children's Services Act (CSA) Safe and Stable Family Program, an additional \$28,880 of Federal (75.0%) and \$3,658 of State (9.5%) funding for fiscal year 2011-12. The County's required 15.5% match of \$5,968 will come from the fund balance in the General Fund via an interfund transfer to the Special Revenue Fund.

Total Social Services

\$ 4,118,023

Department 36 - Community Corrections

36002 - CCP - Pretrial

0000 08071 - FY2015-16 CCP Pretrial

\$ 8,700

36003 - CCP - Post Trial

0000 08072 - FY2015-16 CCP Post Trial

10,829

To appropriate additional State revenue received from the Virginia Department of Criminal Justice Services for the Community Corrections Program.

Total Community Corrections

\$ 19,529

Total Fund 1102 - Special Revenue Fund-State/Fed Grants-County

\$ 4,514,918

AMENDMENT TO THE 2015-16  
ANNUAL FISCAL PLAN FOR DECEMBER, 2015

FUND 1108 – SPECIAL REVENUE FUND - Capital Region Workforce Partnership

Department 27 - Capital Region Workforce Partnership

27004 – Workforce Partnership

0000 08075 – FY2016 - Non-Federal

\$ 16,016

To appropriate funding received from the City of Richmond associated with rental and other shared operating costs for space located in the Workforce Center on Cary Street.

0000 08078 – FY2016 - WIOA Dislocated Worker

30,755

To appropriate additional funding received from the U.S. Department of Labor for the Dislocated Worker Program.

Total Fund 1108 - Special Revenue Fund - CRWP

\$ 46,771

TOTAL SPECIAL REVENUE FUND

\$ 4,561,689

FUND 6301 - RISK MANAGEMENT FUND

Department 11 - Human Resources

11003 – Risk Management

0000 00000

Funds are required to support anticipated expenses for the Workers' Compensation and Property/Liability programs for the fiscal year ending June 30, 2016. This appropriation is an estimate of what will be required for the balance of the fiscal year. Funds are to come from the Self-Insurance Reserve in the General Fund, via an interfund transfer to the Internal Service Fund.

\$ 4,500,000

Total OPERATING FUNDS

\$ 9,663,384

CAPITAL FUNDS

FUND 2111 – Capital Initiatives Fund

Department 23 - Recreation and Parks

23101 – Director

0000 08213 – Freeman High School Softball Field Renovation

\$ 5,000

This amendment will provide funding for the laser leveling of the Freeman High School softball field. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Department 29 - Real Property

29999 – Real Property Capital Projects

0000 08217 – New Market Road Land Acquisition

\$ 500,000

This amendment will provide funding for the purchase of approximately 2.5 acres of land at the southeast corner of New Market Road and North James Estates Drive for future recreation programs associated with the Virginia Capital Trail. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

AMENDMENT TO THE 2015-16  
ANNUAL FISCAL PLAN FOR DECEMBER, 2015

Department 32 - Non-Departmental

32001 - Non-Departmental

0488 06555 - Babe Ruth World Series \$ 7,500

This amendment will provide funding to Varina Youth Sports for the application to host the Babe Ruth Fast Pitch Softball 16 and under World Series in August 2016 at Dorey Park. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

0000 08218 - North Run Estates Civic Association 4,606

This amendment will provide partial funding for signage at the North Run Estates subdivision, located at the intersection of Hungary and Tweed roads. The cost of this project is approximately \$9,212, of which the County is funding half of the total. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total Non-Departmental \$ 12,106

Department 50 - Education

50331 - Construction and Maintenance

0000 00000 - Highland Springs HS Gymnasium Improvements \$ 88,849

This amendment will provide funding for the sound system, floor protection system, score boards, and wall pads for the Highland Springs High School gymnasium. Funds are to come from the fund balance in the General Fund via an interfund transfer to the Capital Projects Fund.

Total CAPITAL PROJECTS FUND \$ 605,955

Total Amendments/Appropriations \$ 10,269,339

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 247-15  
Page No. 1 of 1

Agenda Title **RESOLUTION – Receipt of Audited Annual Financial Report for Fiscal Year Ended June 30, 2015 and Acknowledgement of Discharge of Duties and Responsibilities by Audit Committee**

<p>For Clerk's Use Only:</p> <p>Date <u>11/24/2015</u></p> <p><input checked="" type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p><input type="checkbox"/> Amended</p> <p><input type="checkbox"/> Deferred to</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Celmer</u> Seconded by (1) <u>O'Bannon</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="0"> <tr> <td></td> <td align="center"><b>YES</b></td> <td align="center"><b>NO</b></td> <td align="center"><b>OTHER</b></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Kaechele, D.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>		<b>YES</b>	<b>NO</b>	<b>OTHER</b>	Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kaechele, D.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thornton, F.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	O'Bannon, P.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Glover, R.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							
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Nelson, T.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																							

**BE IT RESOLVED** by the Board of Supervisors of the County of Henrico, Virginia, that the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2015 including the Schedule of Expenditures of Federal Awards, is received in accordance with the Single Audit Act and OMB Circular A-133, as audited by KPMG LLP, Certified Public Accountants; and

**BE IT FURTHER RESOLVED** that the Board acknowledges that the Henrico County Audit Committee (consisting of Board of Supervisors members from the Tuckahoe and Brookland Districts plus the County Manager) having met on April 14, May 12, August 11 and November 24, 2015, discharged its duties and responsibilities by reviewing the presented External and Internal Audit Reports, Audit Plans, External Auditor Compensated Services, and Internal Audit Planning Survey.

**COMMENTS:** The Director of Finance recommends approval of this Board paper, and the County Manager concurs.

<p>By Agency Head <u>Eugene H. Walls</u></p> <p>Routing:</p> <p>Yellow to: _____</p> <p>Copy to: _____</p>	<p>By County Manager <u>[Signature]</u></p> <p>Certified:</p> <p>A Copy Teste: _____</p> <p align="right">Clerk, Board of Supervisors</p> <p>Date: _____</p>
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COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE

Agenda Item No. 24815

Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Acquisition of Real Property —  
New Market Road — Varina District

For Clerk's Use Only:

BOARD OF SUPERVISORS ACTION

YES NO OTHER

Date: 11/24/2015  
 Approved  
 Denied  
 Amended  
 Deferred to:

Moved by (1) Nelson Seconded by (1) O'Bannon  
(2) (2)

Glover, R.     
Kaechele, D.     
Nelson, T.     
O'Bannon, P.     
Thornton, F.

REMARKS:

APPROVED

WHEREAS, the Board of Supervisors desires to acquire 2.50± acres adjoining the Virginia Capital Trail at the southeast corner of New Market Road and North James Estates Drive (the "Property") for potential recreational uses; and,

WHEREAS, the owner, Felts & Kilpatrick Construction Co., Inc., has agreed to sell the Property for \$415,000.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

- (1) the County Manager is authorized to execute documents, in a form approved by the County Attorney, to purchase the Property for \$415,000.00; and,
- (2) the County Manager and County Attorney are authorized to undertake all administrative and legal steps necessary to complete the conveyance to the County.

Comments: The Directors of Recreation and Parks and Real Property recommend approval of this Board paper, and the County Manager concurs.

By Agency Head Jim B. Franz By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. **250-15**

Page No. 1 of 2

**Agenda Title: RESOLUTION — Award of Construction Contract — Hermitage Park and Park View Area Sewer Rehabilitation — Brookland District**

For Clerk's Use Only:	<b>BOARD OF SUPERVISORS ACTION</b>		YES NO OTHER	
Date: <u>11/24/2015</u>	Moved by (1) <u>Celmer</u>	Seconded by (1) <u>O'Bannon</u>	Glover, R. <u>✓</u>	
<input checked="" type="checkbox"/> Approved	(2)	(2)	Kacchele, D. <u>✓</u>	
<input type="checkbox"/> Denied	<b>APPROVED</b>		Nelson, T. <u>✓</u>	
<input type="checkbox"/> Amended			REMARKS:	O'Bannon, P. <u>✓</u>
<input type="checkbox"/> Deferred to:				Thornton, F. <u>✓</u>

**WHEREAS**, the County received two bids on September 16, 2015, in response to Invitation to Bid No. 15-1027-8CE and Addendum No. 1 for the Hermitage Park and Park View Area Phase 2 (SH-02B) Sewer Rehabilitation project in the Brookland District; and,

**WHEREAS**, the project includes rehabilitating or replacing approximately four miles of sewer piping in the area approximately bounded by Hilliard Road to the north, Hermitage Road to the east, Parkside Avenue to the south, and Greendale Road to the west; and,

**WHEREAS**, the bids were as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
G. L. Howard, Inc.	\$8,155,050
C. T. Purcell, Inc.	\$8,963,776

**WHEREAS**, after a review and evaluation of the bids received, it was determined that G. L. Howard, Inc. is the lowest responsive and responsible bidder with a bid of \$ 8,155,050.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

- The contract is awarded to G. L. Howard, Inc., the lowest responsive and responsible bidder, in the amount of \$8,155,050 pursuant to Invitation to Bid No. 15-1027-8CE, Addendum No. 1, and the bid submitted by G. L. Howard, Inc.
- The County Manager is authorized to execute the contract in a form approved by the County Attorney.

By Agency Head [Signature] By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 250-15

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Construction Contract — — Hermitage Park and Park View  
Area Sewer Rehabilitation — Brookland District**

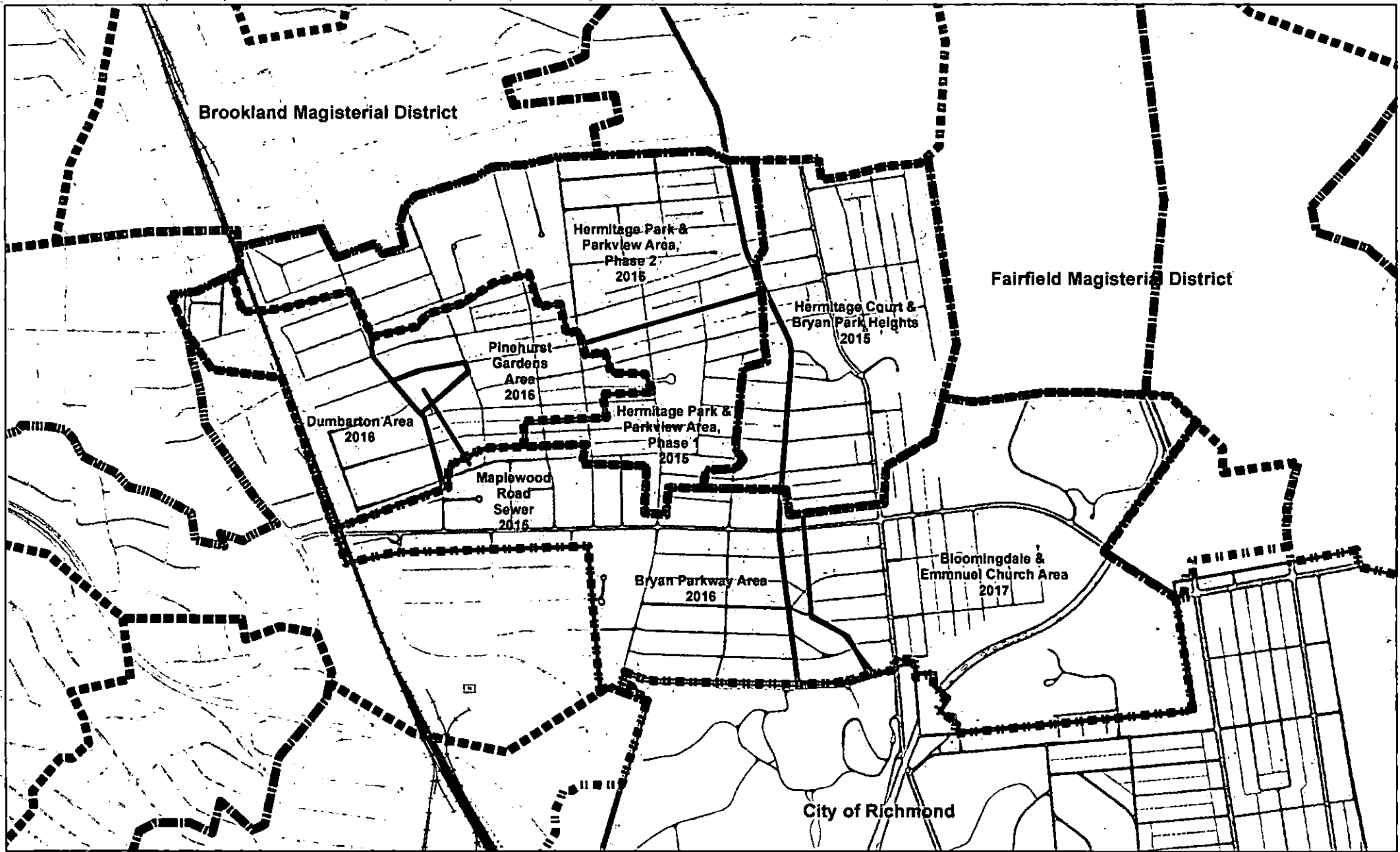
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3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.





0 500 1,000 2,000 3,000 4,000 Feet

**Hermitage Park & Parkview Area**

North Arrow  
Date of Printing: 11/24/15



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 251-15

Page No. 2 of 2

**Agenda Title: RESOLUTION — Awards of Wetland and Stream Mitigation Purchase Contracts —  
Creighton Road Improvements — Fairfield and Varina Districts**

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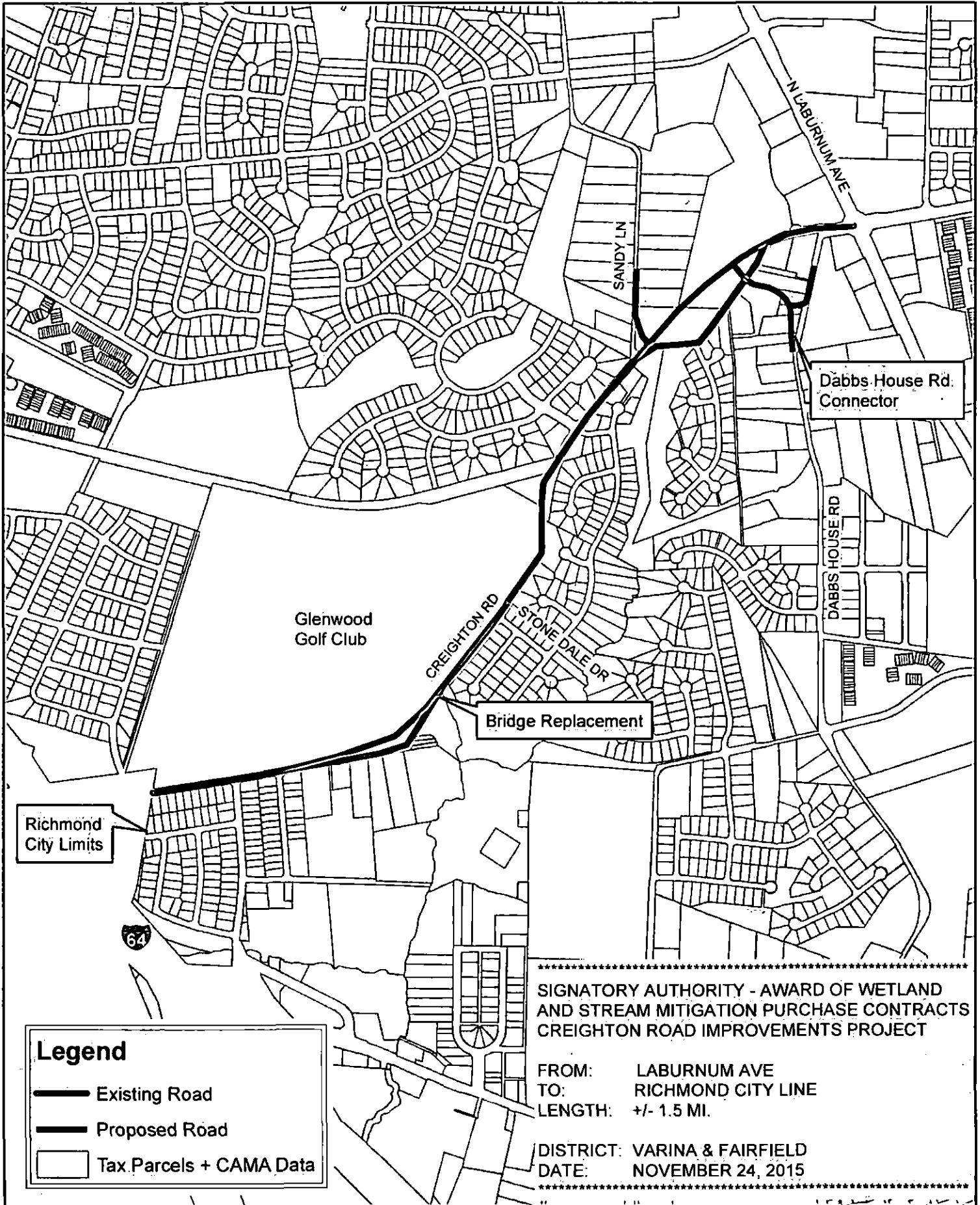
**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors:

1. A contract for \$89,910 to purchase 270 stream mitigation credits is awarded to Falling Springs, LLC, the lowest responsive and responsible bidder, pursuant to ITB #15-1006-7CE, Addendum No.1, and the bid submitted by Falling Springs LLC.
2. A contract for \$39,750 to purchase 1.06 wetland mitigation credits is awarded to TCP II Weatherbury, LLC, the lowest responsive and responsible bidder, pursuant to ITB #15-1006-7CE, Addendum No.1, and the bid submitted by TCP II Weatherbury, LLC.
3. The County Manager is authorized to execute the contracts in a form approved by the County Attorney.

**Comment:** The funds for this project will be provided from the Capital Projects Fund, Project #00985. The Director of Public Works and the Purchasing Director recommend approval of this Board Paper, and the County Manager concurs.



# CREIGHTON ROAD IMPROVEMENTS



Glenwood Golf Club

CREIGHTON RD

SANDY LN

STONE DALE DR

N LABURNUM AVE

DABBS HOUSE RD




Dabbs House Rd Connector

Bridge Replacement

Richmond City Limits

64

### Legend

-  Existing Road
-  Proposed Road
-  Tax Parcels + CAMA Data

\*\*\*\*\*  
 SIGNATORY AUTHORITY - AWARD OF WETLAND  
 AND STREAM MITIGATION PURCHASE CONTRACTS  
 CREIGHTON ROAD IMPROVEMENTS PROJECT  
 \*\*\*\*\*

FROM: LABURNUM AVE  
 TO: RICHMOND CITY LINE  
 LENGTH: +/- 1.5 MI.

DISTRICT: VARINA & FAIRFIELD  
 DATE: NOVEMBER 24, 2015  
 \*\*\*\*\*



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 252-15

Page No. 1 of 1

**Agenda Title: RESOLUTION — Authorization to Submit Letter of Intent to Participate in Virginia Department of Transportation Revenue Sharing Program for FY 2016-17**

For Clerk's Use Only: Date: <u>11/24/2015</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____	<b>BOARD OF SUPERVISORS ACTION</b> Moved by (1) <u>Kaechele</u> Seconded by (1) <u>Nelson</u> (2) _____ (2) _____ REMARKS: <b>APPROVED</b>	<table border="0"> <tr> <td></td> <td>YES</td> <td>NO</td> <td>OTHER</td> </tr> <tr> <td>Glover, R.</td> <td></td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Kaechele, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </table>		YES	NO	OTHER	Glover, R.			✓	Kaechele, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
	YES	NO	OTHER																							
Glover, R.			✓																							
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Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

WHEREAS, the Revenue Sharing Program of the Virginia Department of Transportation allocates state matching funds for local highway construction and maintenance projects; and,

WHEREAS, the County has identified six projects that are eligible for state matching funds; and,

WHEREAS, six are projects for construction of (1) approximately 470 feet of sidewalk on Richmond-Henrico Turnpike, (2) approximately 465 feet of sidewalk on Nuckols Road and Wyndham Forest Drive, (3) approximately 937 feet of sidewalk on N. Parham Road, (4) approximately 990 feet of sidewalk on Quioccasin Road, (5) approximately 1,700 feet of sidewalk on Gay Avenue, and (6) turn lanes at the intersection of Buffin Road and New Market Road; and,

WHEREAS, these construction projects will include the installation of pedestrian ramps and curbs and gutters where needed; and,

WHEREAS, the County's cost estimate for these six projects is \$4,585,000, and the County wishes to apply for \$2,292,500 in state matching funds; and,

WHEREAS, the County must submit a letter of intent to participate in the program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the Director of Public Works to submit a letter of intent to participate in the Virginia Department of Transportation Revenue Sharing Program for Fiscal Year 2016-17.

COMMENTS: The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

By Agency Head  By County Manager

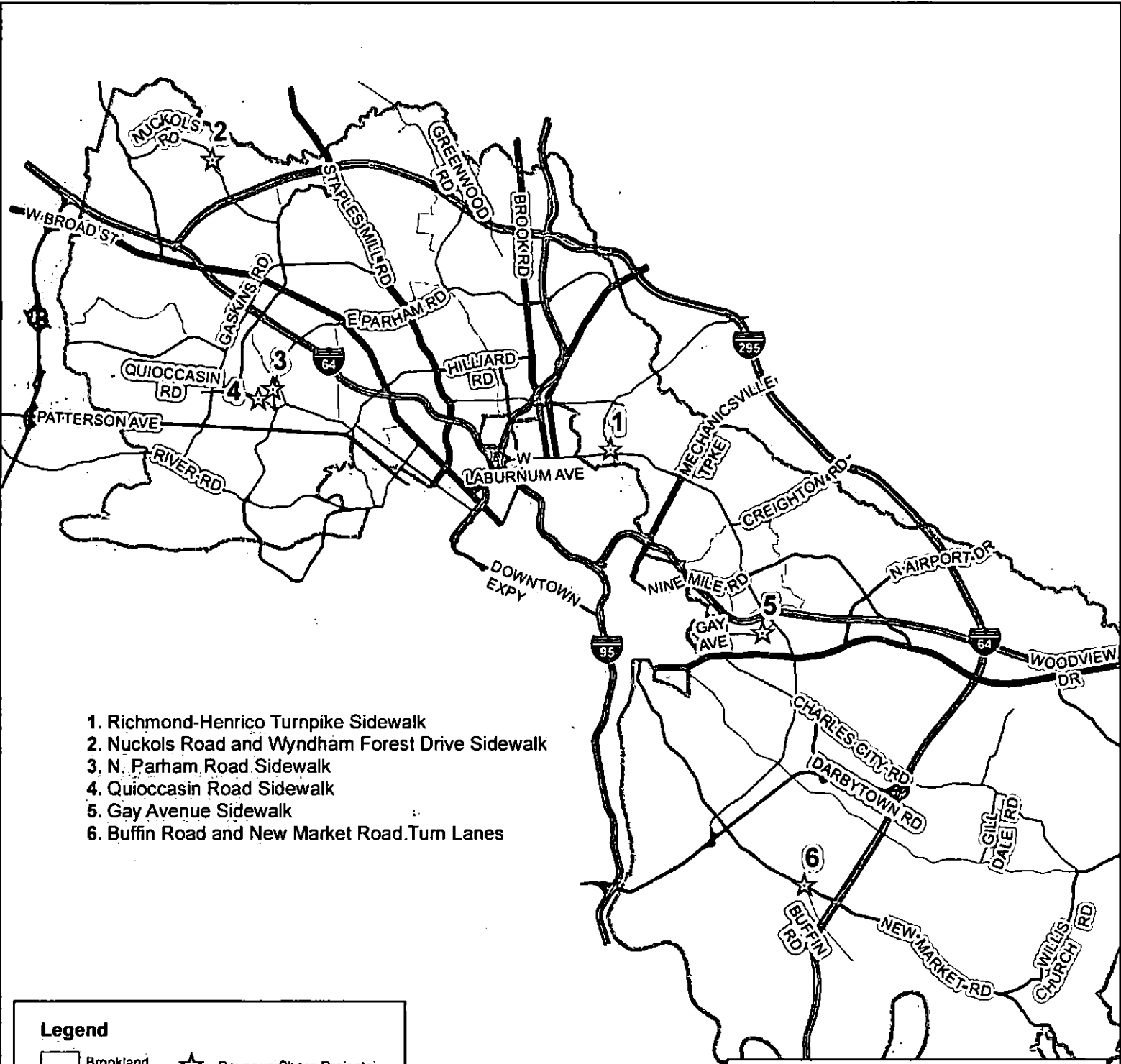
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# Virginia Department of Transportation Revenue Sharing Program



1. Richmond-Henrico Turnpike Sidewalk
2. Nuckols Road and Wyndham Forest Drive Sidewalk
3. N. Parham Road Sidewalk
4. Quioccasin Road Sidewalk
5. Gay Avenue Sidewalk
6. Buffin Road and New Market Road Turn Lanes

**Legend**

	Brookland		Revenue Share Projects
	Fairfield		County Boundary
	Three Chopt		
	Tuckahoe		
	Varina		

1 in = 3 miles

**AUTHORIZATION TO SUBMIT  
 LETTER OF INTENT TO  
 PARTICIPATE IN VIRGINIA  
 DEPARTMENT OF TRANSPORTATION  
 REVENUE SHARING PROGRAM  
 FOR FY 2016-17  
 DISTRICT: COUNTY-WIDE  
 DATE: NOVEMBER 24, 2015**



**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 253-15

Page No. 1 of 2

**Agenda Title: Resolution – Acceptance of Roads – Fairfield, Three Chopt and Varina Districts**

<p>For Clerk's Use Only:</p> <p>Date: <u>11/24/2015</u></p> <p><input checked="" type="checkbox"/> Approved  <input type="checkbox"/> Denied  <input type="checkbox"/> Amended  <input type="checkbox"/> Deferred to:</p>	<p><b>BOARD OF SUPERVISORS ACTION</b></p> <p>Moved by (1) <u>Kaechle</u> Seconded by (1) <u>Nelson</u>  (2) _____ (2) _____</p> <p>REMARKS: <b>APPROVED</b></p>	<table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Glover, R.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Kaechle, D.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center">✓</td> <td></td> <td></td> </tr> <tr> <td>Thornton, F.</td> <td align="center">✓</td> <td></td> <td></td> </tr> </tbody> </table>		YES	NO	OTHER	Glover, R.	✓			Kaechle, D.	✓			Nelson, T.	✓			O'Bannon, P.	✓			Thornton, F.	✓		
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Glover, R.	✓																									
Kaechle, D.	✓																									
Nelson, T.	✓																									
O'Bannon, P.	✓																									
Thornton, F.	✓																									

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

**Woodman Glen, Section 2 – Fairfield District**

Park Green Way from 0.11 Mi. E. of Mountain Glen Parkway to 0.22 Mi. E. of Mountain Glen Parkway	0.11 Mi.
Servo Drive from 0.09 Mi. E. of Woodman Hills Court to Park Green Way	<u>0.06 Mi.</u>
<b>Total Miles</b>	<b>0.17 Mi.</b>

**Liesfeld Farm Drive, Section 2 – Three Chopt District**

Liesfeld Farm Drive from 0.15 Mi. W. of Pouncey Tract Road to 0.26 Mi. W. of Pouncey Tract Road	0.11 Mi.
Liesfeld Farm Drive from Pouncey Tract Road to 0.15 Mi. W. of Pouncey Tract Road	<u>0.15 Mi.</u>
<b>Total Miles</b>	<b>0.26 Mi.</b>

By Agency Head [Signature] By County Manager [Signature]

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**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
MINUTE**

Agenda Item No. 253-15  
Page No. 2 of 2

**Agenda Title: Resolution – Acceptance of Roads – Fairfield, Three Chopt and Varina Districts**

---

**Westin Estates, Section 1 – Three Chopt District**

Westin Estates Drive from 0.10 Mi. W. of Axe Handle Lane to 0.25 Mi. E. of Axe Handle Lane	0.35 Mi.
Westin Estates Terrace from Westin Estates Drive to 0.09 Mi. N. of Westin Estates Drive	0.09 Mi.
Westin Estates Court from Westin Estates Drive to 0.08 Mi. N. of Westin Estates Drive	0.08 Mi.
Axe Handle Lane from 0.31 Mi. N. of Kain Road to 0.39 Mi. N. of Kain Road	<u>0.08 Mi.</u>
<b>Total Miles</b>	<b>0.60 Mi.</b>

**Hunters Run, Section D – Varina District**

Casey Street from 0.06 Mi. E. of Hunters Wood Lane to 0.09 Mi. E. of Hunters Wood Lane	0.03 Mi.
Green Hollow Lane from Huntsman Place to 0.03 Mi. W. of Huntsman Place	0.03 Mi.
Taraby Drive from 0.15 Mi. E. of Huntsman Place to 0.19 Mi. W. of Huntsman Place	<u>0.04 Mi.</u>
<b>Total Miles</b>	<b>0.10 Mi.</b>

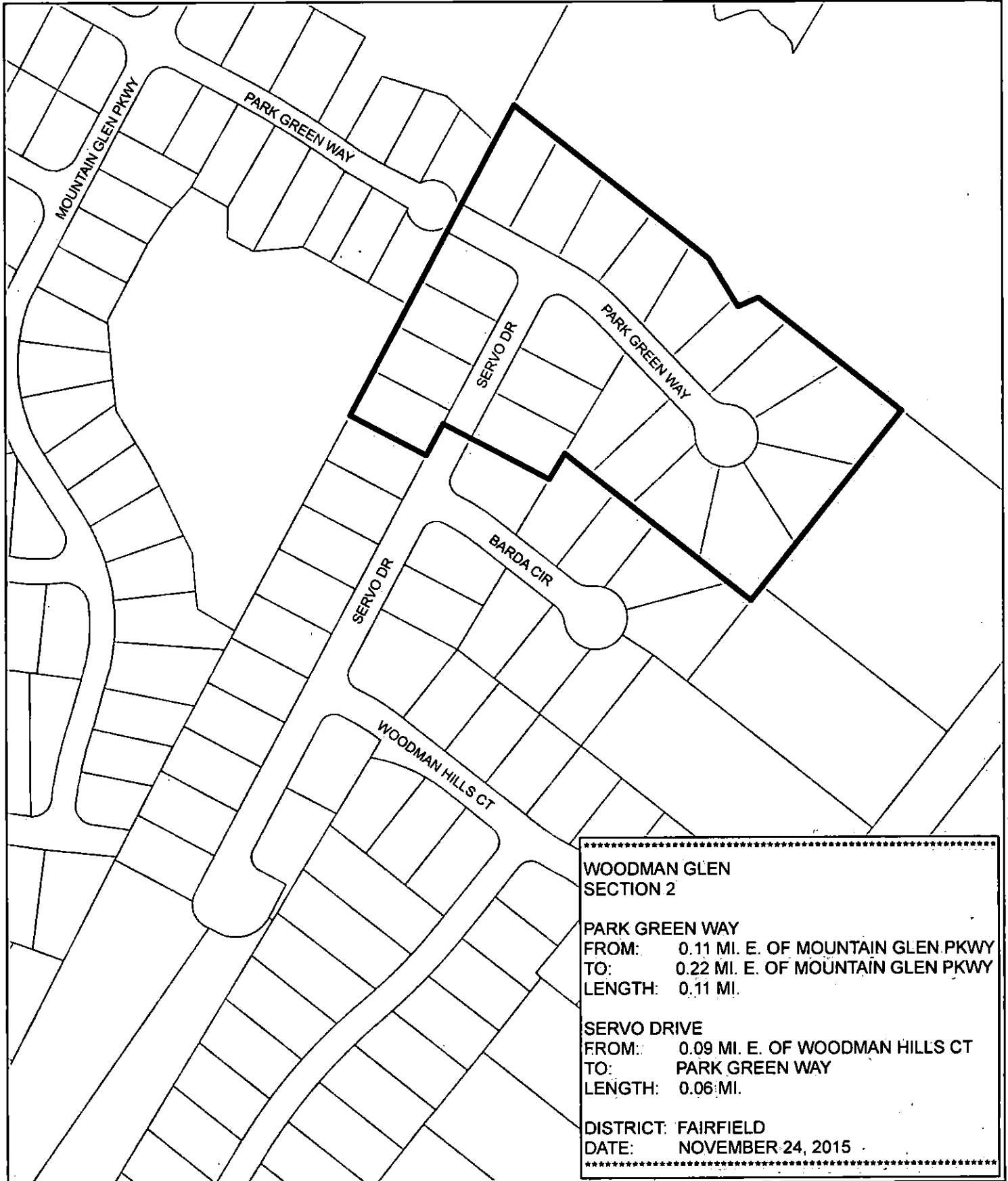
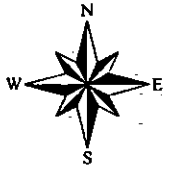
**Hunters Run, Section E – Varina District**

Casey Street from Hunters Wood Lane to 0.23 Mi. W. of Hunters Wood Lane	<u>0.23 Mi.</u>
<b>Total Miles</b>	<b>0.23 Mi.</b>





# WOODMAN GLEN SECTION 2



WOODMAN GLEN  
SECTION 2

PARK GREEN WAY

FROM: 0.11 MI. E. OF MOUNTAIN GLEN PKWY  
TO: 0.22 MI. E. OF MOUNTAIN GLEN PKWY  
LENGTH: 0.11 MI.

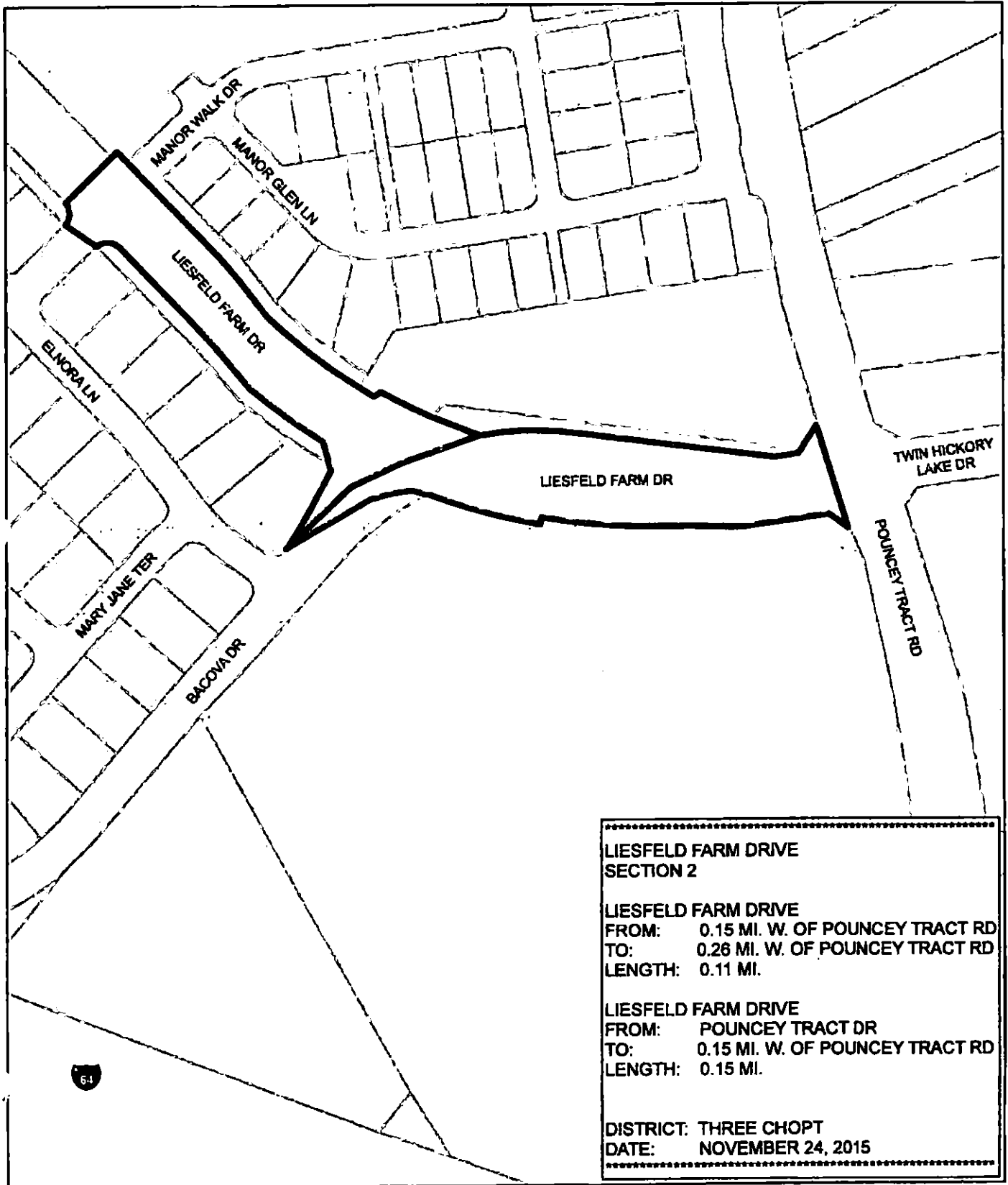
SERVO DRIVE

FROM: 0.09 MI. E. OF WOODMAN HILLS CT  
TO: PARK GREEN WAY  
LENGTH: 0.06 MI.

DISTRICT: FAIRFIELD  
DATE: NOVEMBER 24, 2015



# LIESFELD FARM DRIVE SECTION 2



LIESFELD FARM DRIVE  
SECTION 2

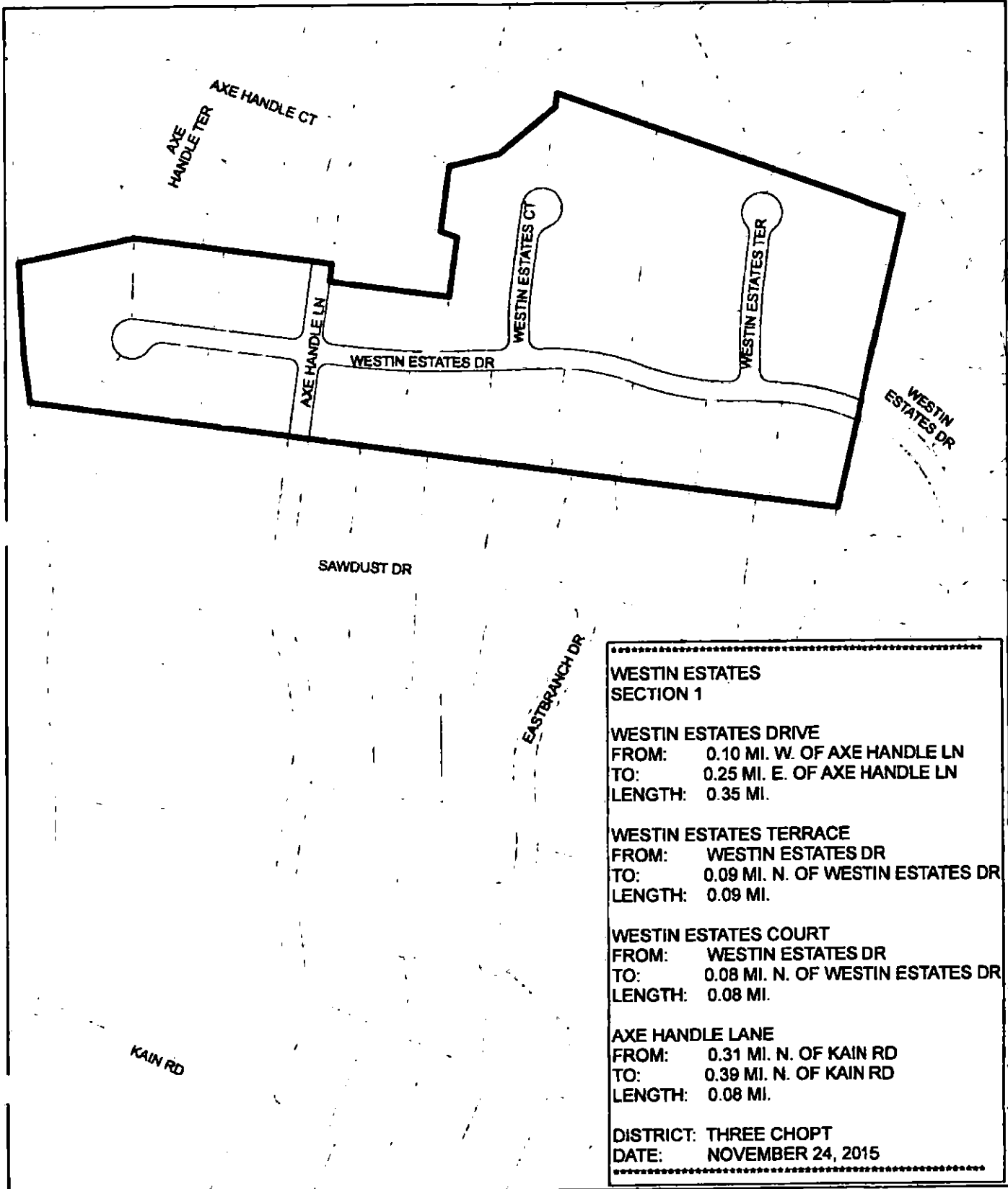
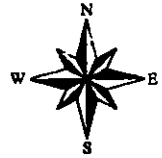
LIESFELD FARM DRIVE  
FROM: 0.15 MI. W. OF PONCEY TRACT RD  
TO: 0.26 MI. W. OF PONCEY TRACT RD  
LENGTH: 0.11 MI.

LIESFELD FARM DRIVE  
FROM: PONCEY TRACT DR  
TO: 0.15 MI. W. OF PONCEY TRACT RD  
LENGTH: 0.15 MI.

DISTRICT: THREE CHOPT  
DATE: NOVEMBER 24, 2015



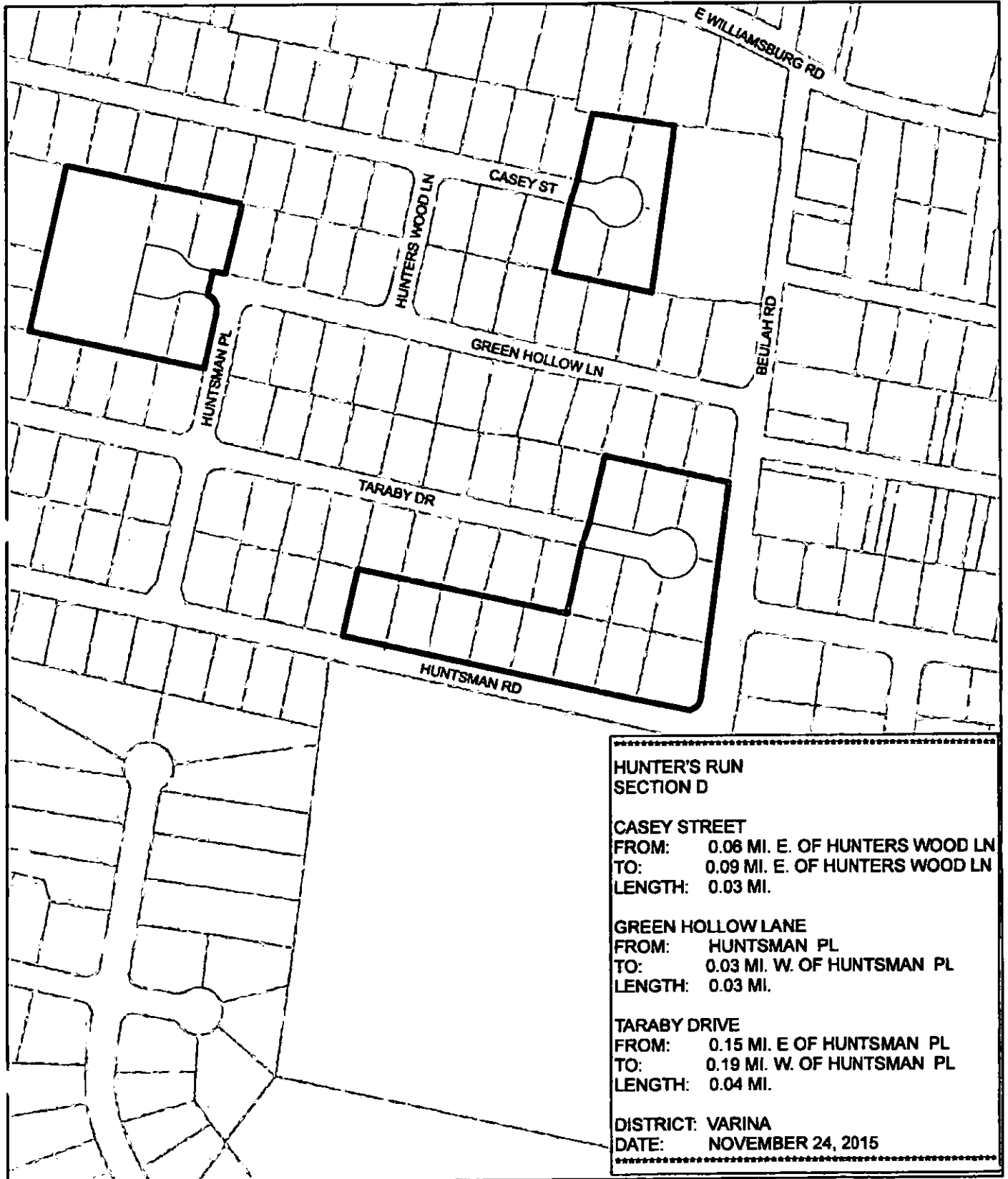
# WESTIN ESTATES SECTION 1



<b>WESTIN ESTATES SECTION 1</b>	
<b>WESTIN ESTATES DRIVE</b>	
FROM:	0.10 MI. W. OF AXE HANDLE LN
TO:	0.25 MI. E. OF AXE HANDLE LN
LENGTH:	0.35 MI.
<b>WESTIN ESTATES TERRACE</b>	
FROM:	WESTIN ESTATES DR
TO:	0.09 MI. N. OF WESTIN ESTATES DR
LENGTH:	0.09 MI.
<b>WESTIN ESTATES COURT</b>	
FROM:	WESTIN ESTATES DR
TO:	0.08 MI. N. OF WESTIN ESTATES DR
LENGTH:	0.08 MI.
<b>AXE HANDLE LANE</b>	
FROM:	0.31 MI. N. OF KAIN RD
TO:	0.39 MI. N. OF KAIN RD
LENGTH:	0.08 MI.
<b>DISTRICT: THREE CHOPT</b>	
<b>DATE: NOVEMBER 24, 2015</b>	



# HUNTER'S RUN SECTION D



**HUNTER'S RUN  
SECTION D**

**CASEY STREET**

FROM: 0.06 MI. E. OF HUNTERS WOOD LN  
TO: 0.09 MI. E. OF HUNTERS WOOD LN  
LENGTH: 0.03 MI.

**GREEN HOLLOW LANE**

FROM: HUNTSMAN PL  
TO: 0.03 MI. W. OF HUNTSMAN PL  
LENGTH: 0.03 MI.

**TARABY DRIVE**

FROM: 0.15 MI. E OF HUNTSMAN PL  
TO: 0.19 MI. W. OF HUNTSMAN PL  
LENGTH: 0.04 MI.

DISTRICT: VARINA

DATE: NOVEMBER 24, 2015



# HUNTERS RUN SECTION E

