

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, February 9, 2016**, at **5:45 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:45 - 6:15 p.m. Advocate for the Aging Overview

6:15 - 6:30 p.m. Regular Meeting Agenda Items



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
February 4, 2016

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
February 9, 2016
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – January 26, 2016, Regular and Special Meetings; and November 4, 2015, Special Meeting

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARING – REZONING CASE

57-15 Russell Jones: Request to amend proffered conditions accepted with Rezoning Case C-
REZ2014- 31C-08 on part of Parcel 832-714-1636 located on the south line of E. Williamsburg
00045 Road (U.S. Route 60) between the termini of Saw Set Lane and Whiteside Road. The
Varina applicant proposes to amend proffers related to building elevations and materials,
 minimum size, fire suppression, landscaping and windows. The existing zoning is
 RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan
 recommends Urban Residential, density should range from 3.4 to 6.8 units per acre.
 The site is located in the Airport Safety Overlay District. The Planning Commission
 voted to recommend the Board of Supervisors deny the request. **(Deferred from the
 October 13, 2015, meeting).**

PUBLIC COMMENTS

GENERAL AGENDA

- 42-16 Resolution - Requesting the Economic Development Authority of Henrico County to
 Authorize the Issuance of not to Exceed Thirty-Nine Million One Hundred Thousand
 Dollars (\$39,100,000) Principal Amount of Lease Revenue Bonds for the Purpose of
 Financing the Costs of the Acquisition and Installation of a Radio Communications
 System Replacement for the County.
- 43-16 Introduction of Resolution – Receipt of Requests for Amendments to the FY 2015-16
 Annual Fiscal Plan: February, 2016.
- 44-16 Resolution - To Accept a Grant From the Virginia Department of Criminal Justice
 Services to Enhance Diversity in Recruitment.
- 45-16 Resolution - Award of Contract - Repairs to River Road Sewage Pumping Station
 Access Road - Tuckahoe District.

46-16 Resolution – Award of Contract – Engineering Services for Bridge and Facility Design and Repair.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
February 9, 2016**

PUBLIC HEARING – REZONING CASE

REZ2014-
00045
Varina

Russell Jones: Request to amend proffered conditions accepted with Rezoning Case C-31C-08 on part of Parcel 832-714-1636 located on the south line of E. Williamsburg Road (U.S. Route 60) between the termini of Saw Set Lane and Whiteside Road. The applicant proposes to amend proffers related to building elevations and materials, minimum size, fire suppression, landscaping and windows. The existing zoning is RTHC Residential Townhouse District (Conditional). The 2026 Comprehensive Plan recommends Urban Residential, density should range from 3.4 to 6.8 units per acre. The site is located in the Airport Safety Overlay District. Acting on a motion by Mr. Leabough, seconded by Mr. Branin, the Planning Commission voted 5-0 (one abstention) to recommend the Board of Supervisors **deny** the request because it failed to include the proffered conditions necessary to adequately lessen impacts on the area. **(Deferred from the October 13, 2015, meeting).**

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Requesting the Economic Development Authority of Henrico County to Authorize the Issuance of not to Exceed Thirty-Nine Million One Hundred Thousand Dollars (\$39,100,000) Principal Amount of Lease Revenue Bonds for the Purpose of Financing the Costs of the Acquisition and Installation of a Radio Communications System Replacement for the County.

This resolution requests that the Economic Development Authority of Henrico County authorize the issuance of up to \$39,100,000 in lease revenue bonds to finance the County's acquisition of the radio communications system replacement. The bonds will mature in no more than 10 years and have an interest rate not to exceed 4%. The resolution also authorizes the County Manager, any Deputy County Manager, or the Director of Finance to proceed to sell the bonds and execute all documents needed for the bond issue. The authorization will lapse on December 31, 2016, if the bonds have not been issued by that date.

After this paper is approved, the Economic Development Authority is expected to consider this matter at its February 18, 2016, meeting.

INTRODUCTION OF RESOLUTION - Receipt of Requests for Amendments to the FY 2015-16 Annual Fiscal Plan: February, 2016.

Pursuant to Virginia Code Section 15.2-2507, amendments to the County’s approved budget in excess of one percent of the County’s currently adopted budget may be approved only after publishing a notice of a public hearing at least seven days before the hearing date. The budget amendments that are the subject of this paper fall under the one percent threshold that triggers the advertised public hearing requirement; nevertheless, this paper calls for their advertisement. The notice states the County’s intent to amend the budget. To that end this paper is submitted, along with a list of the requested amendments, as an introduction, so the Board may authorize the advertising for February 16, 2016, and the public hearing for February 23, 2016. A separate paper will be submitted for Board action to amend the Annual Fiscal Plan and appropriate funds for expenditure, as applicable, after the February 23, 2016, public hearing.

RESOLUTION - To Accept a Grant From the Virginia Department of Criminal Justice Services to Enhance Diversity in Recruitment.

This Board paper accepts a grant in the amount of \$10,000 from the Virginia Department of Criminal Justice Services, Edward Byrne Memorial Justice Assistance Grant Program. The grant, which requires a \$500 local cash match, will be used by the Police Division to enhance its recruitment efforts towards greater diversity.

RESOLUTION - Award of Contract - Repairs to River Road Sewage Pumping Station Access Road - Tuckahoe District.

This Board paper awards a contract to Forty-Two Contracting, Inc. to repair deteriorated sections of the access road to the River Road Sewage Pumping Station for \$150,961.42. The work will begin in April 2016 and will be completed by August 2016. Funding will be provided by the Water and Sewer Revenue Fund.

Five bids were received on January 5, 2016, in response to ITB #15-1085-11VK and Addendum No. 1. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Forty-Two Contracting, Inc. Richmond, VA	\$150,961.42
Godsey & Son, Inc. Henrico, VA	\$236,480.00
Blakemore Construction Corp. Rockville, VA	\$236,719.65
Finley Asphalt & Sealing Manassas, VA	\$240,034.12

C.T. Purcell, Inc.
Montpelier, VA

\$263,525.00

Based upon a review of the bids, Forty-Two Contracting, Inc. is the lowest responsive and responsible bidder.

The Board paper awards the contract to Forty-Two Contracting, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Contract - Engineering Services for Bridge and Facility Design and Repair.

This Board paper awards a contract to Johnson, Mirmiran, and Thompson, Inc. to provide engineering services for bridge and facility design and repair.

Five proposals were received in response to RFP #15-1041-9VK. Based upon evaluation of the proposals, the Selection Committee interviewed the following firms:

Johnson, Mirmiran, and Thompson, Inc.
Rummel, Klepper, & Kahl, LLP
Moffat & Nichol, Inc.

Based on the written proposals and interviews, the Selection Committee chose Johnson, Mirmiran, and Thompson, Inc. as the top-ranked firm. The contract will be for a one-year term and may be renewed for two additional one-year terms. Compensation for services shall be based on unit cost rate schedules, and the project fees shall not exceed \$300,000 for any single project or \$1,500,000 in any one-year term. Funding is available within the Public Works budget.

The Director of Public Works and Purchasing Director recommend approval of this Board paper, and the County Manager concurs.