

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, February 23, 2016**, at **5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

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| 5:15 - 5:45 p.m. | Capital Region Taxicab Ordinance Proposed Changes |
| 5:45 - 6:15 p.m. | Water and Sewer Connection Fee Update |
| 6:15 - 6:30 p.m. | Regular Meeting Agenda Items |



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
February 18, 2016

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
February 23, 2016
7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

APPROVAL OF MINUTES – February 9, 2016, Regular and Special Meetings

MANAGER'S COMMENTS

BOARD OF SUPERVISORS' COMMENTS

RECOGNITION OF NEWS MEDIA

PUBLIC HEARING ITEMS

- 47-16 Resolution – Amendments to the FY 2015-16 Annual Fiscal Plan: February, 2016.
- 48-16 Resolution – Authorizing and Providing for the Issuance and Sale of not to Exceed Ninety-Eight Million Dollars (\$98,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, of the County of Henrico, Virginia, for the Purpose of Financing the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the County's Water and Sewer System, Including Without Limitation, the Cobbs Creek Reservoir Project, and not to Exceed Seventy-Five Million Dollars (\$75,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds of the County of Henrico, Virginia, for the Purpose of Refunding One or More Outstanding Series of Water and Sewer System Revenue Bonds of the County.

PUBLIC COMMENTS

GENERAL AGENDA

- 49-16 Resolution - Signatory Authority - Amendment to Memorandum of Understanding - 4060 Innslake Drive - Three Chopt District.
- 50-16 Resolution - Award of Contract - Water Reclamation Facility Pavement Repair and Replacement - Varina District.
- 51-16 Resolution - Signatory Authority - Development Agreement - Broad Street Bus Rapid Transit Project.
- 52-16 Resolution – Acceptance of Roads – Brookland, Fairfield, Three Chopt and Varina Districts.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
February 23, 2016**

PUBLIC HEARING ITEMS

RESOLUTION - Amendments to the FY 2015-16 Annual Fiscal Plan: February, 2016.

A Board paper was presented on February 9, 2016, which (a) received requests for amendments to the Annual Fiscal Plan, (b) directed their advertisement, and (c) set the date for a public hearing. The Board may now receive this paper, which, if approved, amends the Annual Fiscal Plan and appropriates funds for expenditure, as applicable, on February 23, 2016. After the public hearing, at that same meeting, this paper may be approved.

RESOLUTION - Authorizing and Providing for the Issuance and Sale of not to Exceed Ninety-Eight Million Dollars (\$98,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds, of the County of Henrico, Virginia, for the Purpose of Financing the Costs of Acquisition, Construction, Reconstruction, Improvement, Extension and Enlargement of the County's Water and Sewer System, Including Without Limitation, the Cobbs Creek Reservoir Project, and not to Exceed Seventy-Five Million Dollars (\$75,000,000) Aggregate Principal Amount of Water and Sewer System Revenue Bonds of the County of Henrico, Virginia, for the Purpose of Refunding One or More Outstanding Series of Water and Sewer System Revenue Bonds of the County.

This Board paper authorizes and provides for the issuance and sale of not to exceed: (1) \$98 million principal amount of water and sewer system revenue bonds to finance various water and sewer system capital improvement projects, including the Cobbs Creek Reservoir project; and (2) \$75 million principal amount of water and sewer system revenue bonds to refund bonds previously issued.

On January 26, 2016, the Board approved the advertisement and scheduling of the public hearing that will immediately precede the action on this paper. The Virginia Public Finance Act requires a public hearing before final authorization of the bonds that are not refunding bonds.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Signatory Authority - Amendment to Memorandum of Understanding - 4060 Innslake Drive - Three Chopt District.

This Board paper authorizes the County Manger to execute an amendment to the Memorandum of Understanding (“MOU”) between the County and the Economic Development Authority (“EDA”) regarding the former Innsbrook Library at 4060 Innslake Drive (the “Property”). The MOU provides that the EDA may lease the Property to a business enterprise for a three-year term and pay the rent it receives to the County. The Board authorized execution of the MOU on March 12, 2013.

The lease term expires on February 29, 2016, and the EDA and County wish to amend the MOU to allow an additional three-year term. The rent shall be \$120,963 in the first year of the new term and will increase by 3% in each subsequent year.

The Directors of Economic Development, General Services and Real Property recommend approval of this paper; the County Manager concurs.

RESOLUTION - Award of Contract - Water Reclamation Facility Pavement Repair and Replacement - Varina District.

This Board paper awards a contract to Colony Construction, Inc. to repair deteriorated sections of the existing asphalt and concrete pavement at the Water Reclamation Facility for \$428,777. The work will begin in May 2016 and is to be completed by December 2016. Funding will be provided by the Water and Sewer Revenue Fund.

Two bids were received on January 19, 2016, in response to ITB #15-1100-12CE and Addendum No. 1. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
Colony Construction, Inc. Powhatan, VA	\$428,777
Finley Asphalt and Sealing Manassas, VA	\$848,358

Based upon a review of the bids, Colony Construction, Inc. is the lowest responsive and responsible bidder.

The Board paper awards the contract to Colony Construction, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Signatory Authority - Development Agreement - Broad Street Bus Rapid Transit Project.

This Board paper would grant signatory authority to the County Manager to execute a development agreement for the Broad Street Bus Rapid Transit Project. The project will create a 7.6 mile bus rapid transit service on Broad and Main Streets in Henrico County and the City of Richmond between Willow Lawn and Rocketts Landing. The Richmond City Council approved the agreement on February 8, 2016.

The \$49.8 million project cost will be funded as follows: (1) a \$24.9 million Transportation Investment Generating Economic Recovery grant from the United States Department of Transportation, (2) a \$16.9 million grant from the Virginia Department of Rail and Public Transportation (“DRPT”) Capital Grant Funding Program, (3) a \$7.6 million payment from the City’s Capital Improvement Program, and (4) a \$200,000 payment by Henrico County in fiscal year 2016 and in fiscal year 2017.

The project agreement is among the County, the City, DRPT, the Greater Richmond Transit Company (GRTC), and the Virginia Department of Transportation (VDOT). Under the agreement, VDOT will manage the project’s design and construction, and GRTC will administer project funds and operate the transit service when the project is completed. Project completion is scheduled for October 2017.

The Director of Public Works recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads - Brookland, Fairfield, Three Chopt and Varina Districts.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.14 mile of Stone Mill, Section A – Brookland District.
- 2) 1.02 miles of Hillcrest Farms, Section 2 – Fairfield District.
- 3) 0.07 mile of Brandyview, Section 1 – Three Chopt District.
- 4) 0.59 mile of Casey Meadows – Varina District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.