

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
REGULAR MEETING
March 22, 2016**

The Henrico County Board of Supervisors convened a regular meeting on Tuesday, March 22, 2016, at 7:00 p.m. in the Board Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico County, Virginia.

Members of the Board Present:

Tyrone E. Nelson, Chairman, Varina District
Richard W. Glover, Vice Chairman, Brookland District
Thomas M. Branin, Three Chopt District
Frank J. Thornton, Fairfield District

Member of the Board Absent:

Patricia S. O'Bannon, Tuckahoe District

Other Officials Present:

John A. Vithoukas, County Manager
Joseph P. Rapisarda, Jr., County Attorney
Major Andy Delbridge, Support Services, Sheriff's Office
Tanya B. Harding, Administrative Assistant/Clerk to the Board
Joseph P. Casey, Deputy County Manager for Administration
Jane D. Crawley, Deputy County Manager for Community Services
Timothy A. Foster, Deputy County Manager for Community Operations
Douglas A. Middleton, Deputy County Manager for Public Safety
Randall R. Silber, Deputy County Manager for Community Development

Mr. Nelson called the meeting to order at 7:00 p.m. and led recitation of the Pledge of Allegiance.

Reverend Sylvia M. Berry, Chaplain for the Henrico County Police Division, delivered the invocation.

On motion of Mr. Glover, seconded by Mr. Branin, the Board approved the minutes of the March 8, 2016, Regular and Special Meetings.

The vote of the Board was as follows:

Yes: Nelson, Glover, Branin, Thornton

No: None

Absent: O'Bannon

MANAGER'S COMMENTS

There were no comments from the Manager.

BOARD OF SUPERVISORS' COMMENTS

Mr. Thornton gave kudos to Mr. Vithoukias and the County administration for helping brand the community by placing two new "Welcome to Henrico County" signs in the Laburnum Avenue and Airport Drive corridors. Mr. Nelson concurred with Mr. Thornton's remarks.

Mr. Nelson commented on the large number of Boy Scouts in the audience and recognized Cari Tretina, a Management Specialist with the County Manager's Office and the host of more than 30 Boy Scouts participating in the County's new Local Government 101 Student and Scout Educational Program. Ms. Tretina informed the Board she developed the program after noticing Boy Scouts, Girl Scouts, and students were attending Board meetings to fulfill merit badge requirements or write a story for their class. The program offers Scouts and students the opportunity to attend a presentation, take a tour of the County's complex, meet County staff, and observe the Board meeting to learn the local government process. It covers four of the eight requirements for a Boy Scout merit badge and provides additional information to help Scouts meet the other four requirements. Mr. Nelson asked the Scouts to introduce themselves. The following troops from Henrico and Chesterfield were represented in this inaugural offering of the program: 715, sponsored by Three Chopt Presbyterian Church; 736, St. Michael Catholic Church; 772, Discovery United Methodist Church; Troop 776, the Knights of Columbus/Columbian Center; 777, St. Martin's Episcopal Church; 779, Trinity United Methodist Church; 867, Church of Jesus Christ of Latter-day Saints - Bon Air Ward; 897, Mt. Pisgah United Methodist Church; and 1829, St. Matthias Episcopal Church.

RECOGNITION OF NEWS MEDIA

Mr. Nelson recognized Elliott Robinson from the *Richmond Times-Dispatch*.

PRESENTATIONS

Mr. Glover presented a proclamation recognizing April 2016 as Keep Henrico Beautiful Month. Accepting the proclamation was Jim Barrett, a member of the Keep Henrico Beautiful Committee. Joining him were Marian Martin, committee Vice Chairperson; committee members Marian Alderson, Jill Finnie, Norma Harris, Brian Montgomery, and Kendall Tyree; Art Petrini, Director of Public Utilities; and Hallie Stephenson, Keep Henrico Beautiful Executive Coordinator.

Mr. Thornton presented a proclamation recognizing April 10 - 16, 2016, as Crime Victims' Rights Week. Accepting the proclamation was Shelly Shuman-Johnson, Director of the Victim/Witness Assistance Program. Joining her were Shannon Taylor, Commonwealth's Attorney; Program Advocate Nicole Mayton; and Program Assistants Erica Clark and Susan Haynes.

Mr. Nelson presented a proclamation recognizing April 10 - 16, 2016, as Public Safety Telecommunicators Week. Accepting the proclamation was Capt. Pete McRae, Commanding Officer for Communications. Joining him from the Police Division were Maj. Carl Mueller, Deputy Chief for Administrative Services; Steve Weis, Emergency Communications Manager; Communications Supervisors Terry Abbott and Alysa Morgan; and Communications Officers Megan Reeves, Donella Walker, and Sharlee Weldon, the division's Emergency Communications Professional of the Year for 2015. Captain McRae recognized Ms. Abbott for recently completing 35 years of service with the division.

Mr. Branin presented a proclamation recognizing April 10 - 16, 2016, as Volunteer Week. Accepting the proclamation was Sheryn Holinsworth, Human Resources Division Manager for Organizational Learning and Talent Development. Joining her were Paula Reid, Director of Human Resources; Tuckahoe Area Library English as a Second Language (ESL) volunteers Debbie Prout and Marge Pritchett; and Police Division Motorist Assistance Program volunteers Bill Davis and Maurice Rice.

BOARD OF SUPERVISORS' COMMENTS (cont'd)

Mr. Nelson announced Mrs. O'Bannon was not present for the meeting due to a prior commitment.

PUBLIC HEARING ITEM

63-16 Ordinance - Vacation of Portion of Building Lot Line - Westwood Terrace Subdivision - Brookland District

No one from the public spoke in opposition to this item.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item - see attached ordinance.

PUBLIC COMMENTS

There were no comments from the public.

GENERAL AGENDA

64-16 Resolution - Designation of Parcel 784-749-1627 as Revitalization Area - Fairfield District.

Mr. Vithoukas recommended this item be withdrawn from the agenda due to a late change in the application by the applicant, Better Housing Coalition. Mr. Rapisarda clarified that a motion and action by the Board were necessary to withdraw this item.

On a motion of Mr. Branin, seconded by Mr. Glover, and by unanimous vote, the Board withdrew this item – see attached resolution.

- 65-16 Introduction of Ordinance - To Amend and Reordain Section 23-1 Titled “Definitions,” Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, Section 23-361 Titled “Water service and volume charges,” and Subsection (a) of Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico, to Change Utility Fees and Charges, Add Definitions of Three Facilities and a Backup Service Connection, and Eliminate Charges for the Sandston Community Center.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached introduction of ordinance.

- 66-16 Resolution - Award of Contract - Pine View, Westmont, and Westwood Manor Phase 1 Water System Improvements - Brookland District.

Art Petrini, Director of Public Utilities, responded to questions from Mr. Nelson and Mr. Glover.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 67-16 Resolution - Signatory Authority - Lease Amendment - 3001 Hungary Spring Road - Brookland District.

On motion of Mr. Glover, seconded by Mr. Thornton, and by unanimous vote, the Board approved this item – see attached resolution.

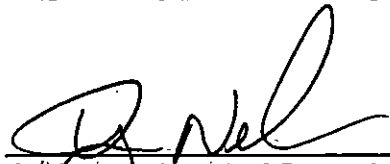
- 68-16 Resolution - Signatory Authority - Lease - Capital Region Workforce Partnership - Chesterfield County.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

- 69-16 Resolution - Acceptance of Roads - Three Chopt and Varina Districts.

On motion of Mr. Glover, seconded by Mr. Branin, and by unanimous vote, the Board approved this item – see attached resolution.

There being no further business, the meeting was adjourned at 7:45 p.m.



Chairman, Board of Supervisors
Henrico County, Virginia

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

KEEP HENRICO BEAUTIFUL MONTH

April 2016

WHEREAS, littering is unlawful, unsightly, and hazardous to health; and

WHEREAS, the Keep Henrico Beautiful program and Keep Henrico Beautiful Committee of appointed volunteers were established in 1980 to develop and lead educational litter prevention activities and encourage participation of all Henrico County residents in litter prevention and recycling; and

WHEREAS, for the past 36 years, members of the Keep Henrico Beautiful Committee have dedicated their time, talent, and energy to the successful direction of anti-litter educational programs; and


WHEREAS, the Keep Henrico Beautiful Committee disseminates educational materials and sponsors programs, special events, and workshops to foster public awareness of the environment; and

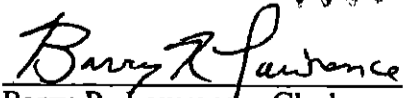
WHEREAS, several thousand Henrico County residents now participate in litter prevention and recycling projects, including the "Because We Care" volunteer litter pick-up program, through their community associations, churches, scout troops, school clubs, civic groups, and businesses; and

WHEREAS, the Keep Henrico Beautiful program has maintained a strong relationship with Henrico schools by providing classroom presentations and lesson plans on litter prevention and recycling that correlate with the Virginia Standards of Learning.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 2016 as Keep Henrico Beautiful Month, urges all County residents to show their environmental stewardship by not littering and by recycling materials, and encourages the public to celebrate our clean county by joining the efforts to Keep Henrico Beautiful.




Tyrone E. Nelson, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
March 22, 2016

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

CRIME VICTIMS' RIGHTS WEEK

April 10 - 16, 2016

WHEREAS, over 20 million Americans are victims of crime each year, and of those, an estimated 5.4 million are victims of violent crime through no fault of their own; and

WHEREAS, a just society acknowledges crime's impact on individuals, families, and communities by ensuring that rights, resources, and services are available to help rebuild lives; and

WHEREAS, victims' rights are a critical component of the promise of "justice for all," the foundation for our system of justice in America; and

WHEREAS, although our nation has steadily expanded rights, protections, and services for victims of crime, too many victims are still not able to realize the hope and promise of these gains; and

WHEREAS, we must ensure services are available for underserved segments of our population, including crime victims with disabilities, victims with mental illness, non-English speaking victims, victims who are teenagers, victims who are elderly, victims in rural areas, and victims in communities of color; and

WHEREAS, observing victims' rights and treating victims with dignity and respect serves the public interest by engaging victims in the justice system, inspiring respect for public authorities, and promoting confidence in public safety; and

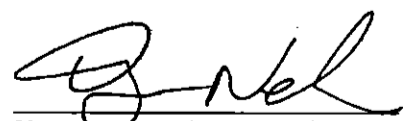
WHEREAS, we make Henrico's homes, neighborhoods, and communities safer and stronger by serving victims of crimes and ensuring justice for all; and

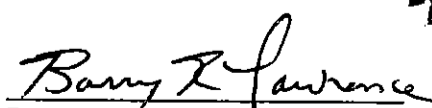
WHEREAS, our community must strive to protect, expand, and observe crime victims' rights so that there truly is justice for victims and justice for all; and

WHEREAS, the Henrico County Victim/Witness Assistance Program is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout Henrico and America to observe National Crime Victims' Rights Week.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 10 - 16, 2016, as Crime Victims' Rights Week and reaffirms the County's commitment to respect and enforce victims' rights and address their needs during this observance and throughout the year.




Tyrone E. Nelson, Chairman
Board of Supervisor


Barry R. Lawrence, Clerk
March 22, 2016

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

PUBLIC SAFETY TELECOMMUNICATORS WEEK

April 10 - 16, 2016

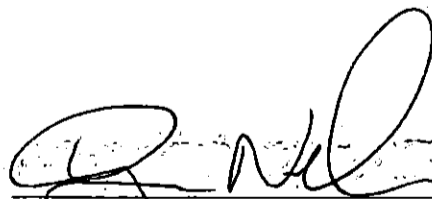
WHEREAS, the Communications Officers of the Henrico County Police Division serve the local community by answering telephone calls for fire, police, and emergency medical services assistance and by ensuring that the appropriate response is dispatched as efficiently as possible; and


WHEREAS, Communications Officers perform with distinction a vital duty to the citizens of Henrico County in protecting their health and safety; and

WHEREAS, Henrico citizens depend on the skill, expertise, and commitment of these professionals, who provide unselfish service on a daily basis in very stressful situations.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes April 10 - 16, 2016, as Public Safety Telecommunicators Week; encourages all Henrico citizens to make note of this observance; and salutes the County's Communications Officers for their exemplary professionalism, service, and performance.




Tykone E. Nelson, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
March 22, 2016

Proclamation



OF THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA

VOLUNTEER WEEK

April 10 - 16, 2016

WHEREAS, the County of Henrico has an active and viable Volunteer Services Program; and

WHEREAS, the Board of Supervisors is continually attempting to improve and expand County services to citizens at the least possible cost; and

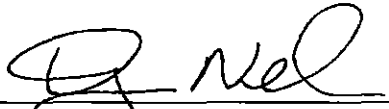
WHEREAS, an average of 980 volunteers per month contributed 182,159 hours to the County during 2015, thereby providing many additional benefits to Henrico citizens and enriching the lives of our residents; and


WHEREAS, the value of these volunteer efforts is estimated to be over four million dollars; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient and creates an opportunity to better oneself.

NOW, THEREFORE, BE IT PROCLAIMED that the Board of Supervisors of Henrico County, Virginia, hereby recognizes the week of April 10 - 16, 2016, as Volunteer Week and salutes and thanks each and every volunteer for the services they have so generously and willingly given to the County.




Tyrone E. Nelson, Chairman
Board of Supervisors


Barry R. Lawrence, Clerk
March 22, 2016



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 63-16

Page No. 1 of 2

Agenda Title: ORDINANCE — Vacation of Portion of Building Lot Line — Westwood Terrace Subdivision — Brookland District

For Clerk's Use Only:
Date: 3/22/2016
 Approved
 Denied
 Amended
 Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Cloner Seconded by (1) Thornton
(2) _____ (2) _____

REMARKS: **APPROVED**

| | YES | NO | OTHER |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input type="checkbox"/> | <input type="checkbox"/> | <u>absent</u> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, Kelsi Carter Jewell and Vikas Mann, the owners of Lot 2, Block B, Section Three of the Westwood Terrace subdivision, have requested the County to vacate the portion of the building line that crosses their lot labeled "40' Building Lot Line To Be Vacated" on the plat attached as Exhibit A; and,

WHEREAS, the plat is recorded in the Clerk's Office of the Circuit Court of Henrico County ("Clerk's Office") in Plat Book 22, page 131; and,

WHEREAS, this Ordinance was advertised pursuant to Va. Code § 15.2-2204, and the Board held a public hearing on March 22, 2016; and,

WHEREAS, it appears to the Board that no owner of any lot shown on the plat will be irreparably damaged by the vacation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors that:

(1) the portion of the building line labeled "40' Building Lot Line To Be Vacated" on the plat attached as Exhibit A is vacated in accordance with Va. Code § 15.2-2272(2);

By Agency Head [Signature]

By County Manager [Signature]

Routing: Yellow to: Real Property

Certified: _____
A Copy Tests: _____
Clerk, Board of Supervisors

Date: _____

COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 63-10

Page No. 2 of 2

Agenda Title: **ORDINANCE — Vacation of Portion of Building Lot Line —
Westwood Terrace Subdivision — Brookland District**

- (2) this Ordinance shall become effective 30 days after its passage as provided by law;
- (3) the Clerk of the Circuit Court of Henrico County (the "Clerk") is authorized, upon receipt of payment therefor, to record a certified copy of this Ordinance in the Clerk's Office after the expiration of 30 days from its passage, provided no appeal has been taken to the Circuit Court;
- (4) the Clerk is further authorized to index the Ordinance on the grantor and grantee sides of the general index to deeds in the names of KELSI CARTER JEWELL and VIKAS MANN, or their successors or assigns; and,
- (5) the Clerk shall note this vacation as provided in Va. Code § 15.2-2276.

Comments: The Real Property Department has processed this requested vacation through the Departments of Planning, Public Utilities, and Public Works without objection; the County Manager concurs.

3314

EXHIBIT - A

131

Notary Public of the Circuit Court of the
 City of Richmond
 June 1 1950
 Notary Public
Melvin Clougher Clerk

This subdivision of Plan of Westwood Terrace, Section III, or Parcel of land situated on the Engel Road, Crescent Parkway and Millhiser Avenue, and located in the County of Henrico, Virginia, as appears on this Map, dated December 30, 1949, and signed and prepared by Chas. H. Fleet, Certified Civil Engineer and Surveyor, is with the free consent and in accordance with the desire of the undersigned owners and proprietors thereof. The streets, roads, avenues and lanes, shown within this Subdivision or Parcel of Land are herein and hereby set apart and dedicated for passage over same and are free and clear of any and all encumbrances.

Given under our hands and seals this 24th day of May, 1950.
 E. CARLTON WILTON, Inc.

E. Carlton Wilton, Inc. President
 Secretary

State of Virginia
 City of Richmond, West:

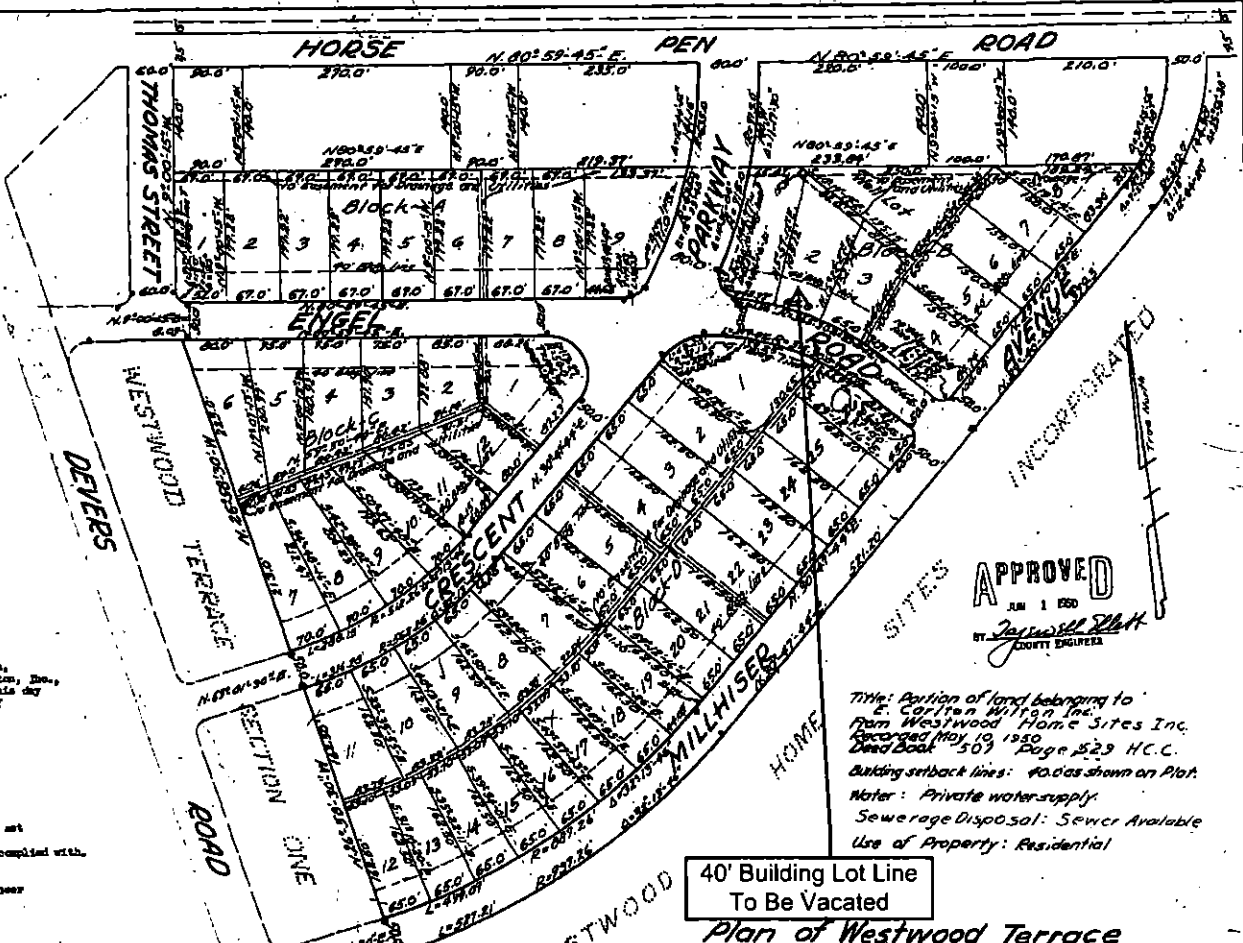
I, W. D. O'Connell, a Notary Public for the City aforesaid in the State of Virginia, do hereby certify that E. Carlton Wilton, President and Robert S. Milton, Jr., Secretary, of E. Carlton Wilton, Inc., whose names are signed to the foregoing statement and Map, have this day personally appeared before me in my City aforesaid in the State of Virginia, and acknowledged the same.

Given under my hand this 24th day of May, 1950.
 My Commission expires January 24, 1951.

W. D. O'Connell Notary Public

To the best of my knowledge and belief all of the requirements as set forth in the ordinance for approving plans of subdivisions for recordation in the City of Richmond and Henrico County have been complied with.

Chas. H. Fleet Certified Civil Engineer



APPROVED
 JUN 1 1950

Jaywell Platt
 CIVIL ENGINEER

Title: Portion of land belonging to
 E. Carlton Wilton Inc.
 from Westwood Home Sites Inc.
 Recorded May 19, 1950
 Deed Book 507 Page 229 H.C.C.
 Building setback lines: As shown on Plat.
 Water: Private water supply.
 Sewerage disposal: Sewer Available
 Use of Property: Residential

40' Building Lot Line
 To Be Vacated

Plan of Westwood Terrace
 Section Three
 Henrico Co., Va.

Approved by the
 CITY PLANNING COMMISSION

Dec 10, 1949
Chas. H. Fleet Scale 1"=100'
 Certified Civil Eng.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 64-16
Page No. 1 of 1

Agenda Title: RESOLUTION — Designation of Parcel 784-749-1627 as Revitalization Area — Fairfield District

| <p>For Clerk's Use Only:</p> <p>Date: <u>3/27/2016</u></p> <p>() Approved</p> <p>() Denied</p> <p>() Amended</p> <p>() Deferred to:</p> <p>_____</p> | <p style="text-align: center;">BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Branin</u> Seconded by (1) <u>Almer</u></p> <p>(2) _____ (2) _____</p> <p>REMARKS: <u>withdrawn</u></p> <p>_____</p> <p>_____</p> | <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <th style="text-align: center;">OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Glover, R.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Nelson, T.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>O'Bannon, P.</td> <td></td> <td></td> <td style="text-align: center;"><u>above</u></td> </tr> <tr> <td>Thornton, F.</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </tbody> </table> | | YES | NO | OTHER | Branin, T. | ✓ | | | Glover, R. | ✓ | | | Nelson, T. | ✓ | | | O'Bannon, P. | | | <u>above</u> | Thornton, F. | ✓ | | |
|---|--|--|--------------|-----|----|-------|------------|---|--|--|------------|---|--|--|------------|---|--|--|--------------|--|--|--------------|--------------|---|--|--|
| | YES | NO | OTHER | | | | | | | | | | | | | | | | | | | | | | | |
| Branin, T. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |
| Glover, R. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nelson, T. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |
| O'Bannon, P. | | | <u>above</u> | | | | | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, Better Housing Coalition (“BHC”) wishes to construct a multi-family senior housing development consisting of 120 apartments on parcel 784-749-1627 at 6102 Brook Road for persons 62 years of age and over; and,

WHEREAS, BHC is applying to the Virginia Housing Development Authority (“VHDA”) for federal housing tax credits to assist in financing the construction; and,

WHEREAS, in order to support its application for federal tax credits, BHC has requested that the Board designate the site as a Revitalization Area pursuant to 13 VAC 10-180-60 and Va. Code § 36-55.30:2(A); and,

WHEREAS, the County’s 2026 Comprehensive Plan recommends the site for Multi-Family Residential use on the 2026 Future Land Use Map and as a Revitalization/Reinvestment Opportunity Area on the Special Focus Areas Map.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that it makes the following determinations pursuant to 13 VAC 10-180-60 and Va. Code § 36-55.30:2(A):

- (1) the industrial, commercial or other economic development of the area will benefit the County but the area lacks the housing needed to induce manufacturing, industrial, commercial, governmental, educational, entertainment, community development, healthcare or nonprofit enterprises or undertakings to locate or remain in the area; and,
- (2) private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in the area and will induce other persons and families to live within the area and thereby create a desirable economic mix of residents in the area.

BE IT FURTHER RESOLVED by the Board of Supervisors that it designates the site as a Revitalization Area.

COMMENTS: The Director of Community Revitalization recommends approval of this Board paper, and the County Manager concurs.

By Agency Head By County Manager

Routing:
Yellow to: _____
Copy to: _____

Certified: _____
A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. *65-16*

Page No. 1 of 1

Agenda Title: INTRODUCTION OF ORDINANCE — To Amend and Reordain Section 23-1 Titled “Definitions,” Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, Section 23-361 Titled “Water service and volume charges,” and Subsection (a) of Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico, to Change Utility Fees and Charges, Add Definitions of Three Facilities and a Backup Service Connection, and Eliminate Charges for the Sandston Community Center

| For Clerk's Use Only: | BOARD OF SUPERVISORS ACTION | | | | | | | | | | | | | | | | | | | | | |
|--|---|---|-------------------------------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|--------------|--------------------------|--------------------------|-------------------------------------|--------------|-------------------------------------|--------------------------|--------------------------|
| | | YES NO OTHER | | | | | | | | | | | | | | | | | | | | |
| Date: <i>3/22/2016</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____ | Moved by (1) <i>Curran</i> Seconded by (1) <i>Thornton</i> (2) _____ (2) _____ REMARKS: <b style="font-size: 2em; letter-spacing: 0.5em;">APPROVED | <table border="0"> <tr> <td>Branin, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Thornton, F.</td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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| O'Bannon, P. | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | |

The Clerk is authorized to advertise in the Richmond Times-Dispatch on March 27, 2016, and April 3, 2016, the following ordinance for a public hearing to be held on April 26, 2016, at 7:00 p.m. in the Board Room.

“An ordinance to amend and reordain Section 23-1 titled “Definitions,” Subsections (b) and (c) of Sections 23-359 and 23-360 titled “Water connection fees” and “Sewer connection fees;” respectively, Section 23-361 titled “Water service and volume charges,” and Subsection (a) of Section 23-362 titled “Sewer service charges and rates” of the Code of the County of Henrico, to change utility fees and charges, add definitions of three facilities and a backup service connection, and eliminate charges for the Sandston Community Center. A copy of the full text of this ordinance shall be on file in the Office of the County Manager.”

The advertisement of the ordinance shall contain all of the information specified and required by Section 15.2-107 of the Code of Virginia.

Comment: The Director of Public Utilities recommends approval of this Board paper, and the County Manager concurs.

By Agency Head *Arthur O. Petrini* By County Manager _____

Routing: Yellow to: _____ Certified: _____
 Copy to: _____ A Copy Teste: _____ Clerk, Board of Supervisors
 Date: _____

ORDINANCE — To Amend and Reordain Section 23-1 Titled “Definitions,” Subsections (b) and (c) of Sections 23-359 and 23-360 Titled “Water connection fees” and “Sewer connection fees,” Respectively, Section 23-361 Titled “Water service and volume charges,” and Subsection (a) of Section 23-362 Titled “Sewer service charges and rates” of the Code of the County of Henrico, To Change Utility Fees and Charges, Add Definitions of Three Facilities and a Backup Service Connection, and Eliminate Charges for the Sandston Community Center

BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF HENRICO COUNTY, VIRGINIA:

1. That Section 23-1 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-1. Definitions.

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Assisted living facility means any congregate residential setting, as defined in Code of Virginia § 63.2-100, that provides or coordinates personal and health care services, 24-hour supervision, and assistance for the maintenance or care of four or more adults who are aged, infirm or disabled and who are cared for in a primarily residential setting.

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Backup service connection means an additional water service connection to ensure continuous water service if the regular water service connection fails. The backup service connection shall be taken out of service when the regular service connection is restored to service.

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Dormitory means a building primarily providing sleeping and residential quarters for large numbers of persons such as students. The term shall also include a hostel for tourists and other transients but shall not include motels and hotels.

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Nursing facility means any facility or any identifiable component of any facility, as defined in Code of Virginia § 32.1-123, licensed by the Virginia Department of Health in which the primary function is the provision, on a continuing basis, of nursing services and health-related services for the treatment and inpatient care of two or more nonrelated individuals.

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- 2. That Subsections (b) and (c) of Section 23-359 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-359. Water connection fees.

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(b) *Basic connection fee.*

- (1) The basic connection fee covers installation of the water meter and partial payment for backup facilities. The basic connection fee shall be assessed all connectors except for fire service and payment shall accompany the application for connection as follows:

| | |
|--|--|
| Single-family dwellings (including semi-detached dwellings) | \$ 4,850.00 <u>\$4,415.00</u> /dwelling unit |
| Multi-family dwellings | 4,850.00 <u>4,065.00</u> /dwelling unit |
| Motel and hotel | 2,900.00 <u>2,240.00</u> /room |
| Hospital | 6,700.00 <u>5,170.00</u> /bed |
| Nursing <u>facility</u> homes and dormitories | 4,465.00 <u>3,450.00</u> /bed |
| <u>Assisted living facility</u> | <u>1,725.00</u> /bed |
| <u>Dormitory</u> | <u>1,295.00</u> /bed |
| Facilities providing permanent housing for elderly or handicapped persons and operated by charitable, non-stock, non-profit organizations which are exempted by Section 501(c)(3) of the Internal Revenue Code | 1,720.00 <u>1,725.00</u> /bed |

- (2) The basic connection fee for an existing single-family dwelling served by an individual private well shall be ~~\$2,415.00~~ **\$2,205.00**.
- (3) The fee for all other business, industrial, and public buildings will be based on meter size as follows:

| Meter Size (Inches) | Basic Connection Fee | |
|------------------------|-----------------------|--------------------------|
| 5/8 | \$4,850.00 | <u>\$4,415.00</u> |
| 1 | 17,340.00 | <u>15,780.00</u> |
| 1 ½ | 34,605.00 | <u>31,485.00</u> |
| 2 | 68,680.00 | <u>62,490.00</u> |
| 3 | 137,375.00 | <u>124,985.00</u> |

| | | |
|----|--------------|-------------------|
| 4 | 239,335.00 | <u>195,285.00</u> |
| 6 | 514,100.00 | <u>390,575.00</u> |
| 8 | 1,285,250.00 | <u>624,915.00</u> |
| 10 | 2,060,800.00 | <u>898,315.00</u> |

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

(4) There shall be no connection fee for a backup service connection as long as it is used only when the regular water service connection fails. If both the regular and the backup water connection are ever used simultaneously, the owner shall pay the basic connection fee in subsection (3) for the backup service connection.

(c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

(1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local water facilities in accordance with chapter 19 and water agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such extension shall be \$30.00 per linear foot of water main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual private well shall be \$15.00 per linear foot, plus the cost of installing the connection from the main to the property line as follows:

| <i>Water Meter Size (Inches)</i> | <i>Service Size (Inches)</i> | <i>Installation Charge</i> | <i>Water Meter Charge</i> | | |
|--|----------------------------------|----------------------------|-------------------------------|----------|-----------------|
| 5/8 | 1 | \$2,710.00 | <u>\$2,500.00</u> | \$139.00 | <u>\$143.00</u> |
| 5/8 | 1 ½ | 3,305.00 | <u>3,200.00</u> | 439.00 | <u>143.00</u> |
| 1 | 1 | 2,870.00 | <u>2,640.00</u> | 481.00 | <u>186.00</u> |
| 1 | 1 ½ | 3,305.00 | <u>3,200.00</u> | 481.00 | <u>186.00</u> |
| 1 | 2 | 3,305.00 | <u>3,200.00</u> | 481.00 | <u>186.00</u> |
| 1 ½ | 1 ½ | 5,250.00 | <u>5,200.00</u> | 358.00 | <u>367.00</u> |
| 1 ½ | 2 | 5,250.00 | <u>5,200.00</u> | 358.00 | <u>367.00</u> |
| 2 | 2 | 5,250.00 | <u>5,200.00</u> | 469.00 | <u>482.00</u> |

The cost of a five-eighths-inch domestic meter is included in the basic connection fee for single-family residential connections.

(2) Where local facilities are available to the connector's property and where costs of the local facilities have not been previously assessed against the property being

connected, a local facilities fee shall be required. The local facilities fee shall be as follows:

| <i>Meter Size (Inches)</i> | <i>Local Facilities Fee</i> |
|--------------------------------|--|
| 5/8 | \$2,710.00 <u>\$2,500.00</u> |
| 1 | 3,305.00 <u>3,200.00</u> |
| 1 ½ | 5,250.00 <u>5,200.00</u> |
| 2 | 5,250.00 <u>5,200.00</u> |

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3. That Subsections (b) and (c) of Section 23-360 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-360. Sewer connection fees.

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(b) *Basic connection fee.*

(1) The basic connection fee for all applicants is a partial payment for backup facilities. The basic connection fee shall be assessed to all connectors and the payment shall accompany the application as follows:

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|--|---|
| Single-family dwellings (including semi-detached dwellings) | \$5,930.00 <u>\$5,340.00</u> /dwelling unit |
| Multi-family dwelling | 5,930.00 <u>4,925.00</u> /dwelling unit |
| Motels and hotels | 3,560.00 <u>2,715.00</u> /room |
| Hospitals | 8,190.00 <u>6,260.00</u> /bed |
| Nursing facilities homes and dormitories | 5,465.00 <u>4,170.00</u> /bed |
| <u>Assisted living facilities</u> | <u>2,085.00</u> /bed |
| <u>Dormitory</u> | <u>1,565.00</u> /bed |
| Facilities providing permanent housing for elderly or handicapped persons and operated by charitable, non-stock, non-profit organizations which are exempted by Section 501(c)(3) of the Internal Revenue Code | 2,110.00 <u>2,085.00</u> /bed |

(2) The basic connection fee for an existing single-family dwelling served by an individual septic system shall be ~~\$2,960.00~~ **\$2,670.00**. For purposes of computing connection costs and fees under this section, a privy shall be treated as an individual septic system.

(3) Fees for all other business, industrial, and public buildings will be based on meter size as follows:

| <i>Meter Size (Inches)</i> | <i>Basic Connection Fee</i> | |
|--------------------------------|-----------------------------|---------------------|
| 5/8 | \$5,930.00 | <u>\$5,340.00</u> |
| 1 | 23,120.00 | <u>19,095.00</u> |
| 1 ½ | 46,250.00 | <u>38,110.00</u> |
| 2 | 91,505.00 | <u>75,635.00</u> |
| 3 | 184,215.00 | <u>151,265.00</u> |
| 4 | 321,430.00 | <u>236,355.00</u> |
| 6 | 687,225.00 | <u>472,705.00</u> |
| 8 | 1,717,410.00 | <u>756,330.00</u> |
| 10 | 2,756,915.00 | <u>1,087,225.00</u> |

The connection fee for a permanent connection which will be used at special events for no more than 12 days per calendar year shall be ten percent of the basic connection fee above. If usage exceeds 12 days per year, the balance of the fees above shall be due within 30 days.

(c) *Local facilities fee.* The connector shall pay for all local facilities subject to the off-site and oversized mains credit policy.

(1) Where local facilities are not available to the connector's property, the connector shall pay the full cost of the local facilities installed to serve the connector's property. Developers of new subdivisions shall install local sewer facilities in accordance with chapter 19 and sewer agreements approved by the board of supervisors. Along any public right-of-way or easement where the property owner desires service for his own personal use (i.e., a single-family residential unit in which the owner intends to reside), the county will extend the local facilities at the owner's expense. The cost of such an extension shall be \$50.00 per linear foot of sewer main extension, except that the cost for such extension to serve an existing single-family dwelling served by an individual septic system shall be \$25.00 per linear foot plus a cost of ~~\$3,990.00~~ \$3,000.00 for installing the connection from the main to the property line.

(2) Where local facilities are available to the connector's property and where the costs of such local facilities have not been previously assessed against the property being connected, a local facilities fee shall be required. The local facilities fee shall be ~~\$3,990.00~~ \$3,000.00.

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4. That Section 23-361 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-361. Water service and volume charges.

(a) *Amount of charges.* The charges for water service shall consist of a service charge and a volume charge, as follows:

(1) *Service charge.* All users billed bimonthly shall pay the following charge. Users

billed monthly shall pay one-half of this charge.

a. Connected Users:

| <i>Meter Size (Inches)</i> | <i>Bimonthly</i> | |
|--------------------------------|--------------------|----------------|
| 5/8 or 3/4 | \$12.85 | \$13.50 |
| 1 | 30.45 | 31.95 |
| 1 ½ | 55.90 | 58.70 |
| 2 | 85.90 | 90.20 |
| 3 | 141.65 | 148.70 |
| 4 | 227.50 | 238.90 |
| 6 | 448.85 | 471.30 |
| 8 | 880.20 | 924.20 |
| 10 | 880.20 | 924.20 |

b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~\$12.85~~ **\$13.50**

c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~\$12.85~~ **\$13.50**.

d. When there is a backup service connection, the owner shall pay the amount of the service charge in subsection (a) for both the regular service connection and the backup service connection.

(2) *Volume charge.* In addition to the service charges, the following volume charges shall apply to all water delivered:

| <i>Consumption Block Hundred Cubic Feet</i> | | | <i>Volume Charge</i> |
|---|----------------|------------------|---------------------------------|
| | <i>Monthly</i> | <i>Bimonthly</i> | <i>Per 100 Cubic Feet</i> |
| First | 5,000 | 10,000 | \$2.95 \$3.10 |
| Next | 35,000 | 70,000 | 2.02 2.12 |
| Over | 40,000 | 80,000 | 1.45 1.52 |

For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$1.84~~ **\$1.93** per CCF.

(3) *Fire hydrant rental.* A fire hydrant charge shall be paid by the county at the rate of \$8.06 per hydrant per month.

(b) *General provisions.*

(1) The service charge shall not apply to meters devoted exclusively to fire service.

~~(2) A charge of \$0.50 per month will be included in the water charges in Sanitary District No. 2 for the operating expenses of the Sandston Community Center.~~

- (32) Any bills rendered for less than a full billing period shall have the service charge prorated according to days of use, plus the actual volume charge.
 - (43) Charges shall begin as required by contract or when the meter is set and shall continue until water service is abandoned.
 - (54) Rates for service provided to contract users shall be established by the contract.
 - (65) The volume charge on multimeter installations shall be applied to the sum of the volume.
5. That Subsection (a) of Section 23-362 of the Code of the County of Henrico be amended and reordained as follows:

Sec. 23-362. Sewer service charges and rates.

- (a) *Amount of charges.* The charges for sewer service shall consist of a service charge and a volume charge, as follows:
 - (1) *Service charge.* All users billed bimonthly for water service shall pay the following charge based on the size of the water meter which serves or the size of the water meter which would serve the premises if one were installed. Users billed monthly shall pay one-half of this charge.

a. Connected users:

| <i>Meter Size (Inches)</i> | <i>Bimonthly Charge</i> | |
|--------------------------------|-------------------------|-----------------------|
| 5/8 or 3/4 | \$ 25.95 | <u>\$27.25</u> |
| 1 | 42.95 | <u>45.10</u> |
| 1 ½ | 62.95 | <u>66.10</u> |
| 2 | 90.90 | <u>95.45</u> |
| 3 | 153.75 | <u>161.45</u> |
| 4 | 243.15 | <u>255.30</u> |
| 6 | 484.05 | <u>508.25</u> |
| 8 | 828.60 | <u>870.05</u> |
| 10 | 828.60 | <u>870.05</u> |

- b. Single-family residential users with fire sprinkler system, five-eighths-inch, three-fourths-inch or one-inch meter: ~~-\$25.95~~ **\$27.25**.
- c. Not connected, single-family and multi-family residential users, per single-family residential unit: ~~-\$25.95~~ **\$27.25**.

- d. Connected and not metered single-family and multi-family residential users, per single-family residential unit: ~~\$68.20~~ **\$71.60**.

(2) *Volume charge.*

- a. In addition to the service charges, the following volume charges shall apply to all water delivered:

| | | <i>Consumption Block Hundred Cubic Feet</i> | | <i>Volume Charge</i> |
|-------|--------|---|-------------------|-------------------------------|
| | | <i>Monthly</i> | <i>Bimonthly</i> | <i>Per Hundred Cubic Feet</i> |
| First | 5,000 | 10,000 | \$3.13 | <u>\$3.29</u> |
| Next | 35,000 | 70,000 | 2.24 | <u>2.35</u> |
| Over | 40,000 | 80,000 | 2.02 | <u>2.12</u> |

- b. For single-family residential customers using six CCF or less bimonthly, the volume charge shall be ~~\$4.92~~ **\$2.01** per CCF.
- c. For residential units receiving water service from the county, other than multifamily, bimonthly sewer volume charges shall be based on the lesser of actual usage or usage determined from the first meter reading cycle of the calendar year. For residential units receiving water service from the City of Richmond, other than multifamily, bimonthly sewer volume charges shall be based on usage determined from the first meter reading cycle of the calendar year. For the purpose of this subsection, if the first reading is estimated as provided in section 23-205 or if the user joins the system after the first reading cycle, or an allowance is made for an underground leak during the first billing cycle, billing shall not exceed charges for 14 CCF.

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(3) *Industrial strong waste charge.* In addition to the charges set out in subsections (a)(1) and (2) of this section, there will be charged to individual users a strong waste charge as applicable:

- a. Suspended solids, when the concentrations of suspended solids exceed 275 milligrams per liter: ~~\$22.05~~ **\$23.15** per CWT for suspended solids in excess of 275 mg/l.
- b. BOD, when concentrations of BOD exceed 250 milligrams per liter: ~~\$30.55~~ **\$32.10** per CWT for BOD in excess of 250 mg/l.

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6. That this ordinance shall be in full force and effect from and after July 1, 2016, as provided by law and the following provisions:

Charges set forth in Sections 23-361 and 23-362 shall be pro-rated to apply the old and new charges to that proportion of water supplied and/or sewage collected prior to and after the effective date of the new rates. Calculation of such pro-rated charges shall be computed based on average daily use of service supplied.



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 66-16

Page No. 1 of 2

Agenda Title: **RESOLUTION — Award of Contract — Pine View, Westmont, and Westwood Manor Phase 1 Water System Improvements — Brookland District**

| | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--|---------------|-----|----|-------|------------|---|---|---|------------|---|---|---|------------|---|---|---|--------------|---|---|---------------|--------------|---|---|---|
| For Clerk's Use Only: Date: <u>3/22/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to: _____ | BOARD OF SUPERVISORS ACTION Moved by (1) <u>Almeida</u> Seconded by (1) <u>Branin</u> (2) _____ (2) _____ REMARKS: APPROVED | <table style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> <td style="text-align: center;">OTHER</td> </tr> <tr> <td style="text-align: left;">Branin, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td style="text-align: left;">Glover, R.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td style="text-align: left;">Nelson, T.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> <tr> <td style="text-align: left;">O'Bannon, P.</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> <td style="text-align: center;"><u>absent</u></td> </tr> <tr> <td style="text-align: left;">Thornton, F.</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">—</td> <td style="text-align: center;">—</td> </tr> </table> | | YES | NO | OTHER | Branin, T. | ✓ | — | — | Glover, R. | ✓ | — | — | Nelson, T. | ✓ | — | — | O'Bannon, P. | — | — | <u>absent</u> | Thornton, F. | ✓ | — | — |
| | YES | NO | OTHER | | | | | | | | | | | | | | | | | | | | | | | |
| Branin, T. | ✓ | — | — | | | | | | | | | | | | | | | | | | | | | | | |
| Glover, R. | ✓ | — | — | | | | | | | | | | | | | | | | | | | | | | | |
| Nelson, T. | ✓ | — | — | | | | | | | | | | | | | | | | | | | | | | | |
| O'Bannon, P. | — | — | <u>absent</u> | | | | | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | ✓ | — | — | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, the County received five bids on January 12, 2016, in response to Invitation to Bid No. 15-1088-11CE and Addendum No. 1 for the Pine View, Westmont, and Westwood Manor Phase 1 Water System Improvements project in the Brookland District; and,

WHEREAS, the project includes replacement of 3,600 feet of water pipe and the installation of 800 feet of sewer pipe in the area bounded by N. Crestwood Avenue, W. Broad Street, and Lake Avenue; and,

WHEREAS, the bids were as follows:

| <u>Bidders</u> | <u>Bid Amounts</u> |
|--|--------------------|
| Worley Turf & Irrigation Inc. Suffolk, VA | \$1,477,462.59 |
| C. T. Purcell, Inc. Montpelier, VA | \$1,631,527.00 |
| Perkinson Construction, LLC Prince George, VA | \$1,704,763.00 |
| Henry S. Branscome LLC Williamsburg, VA | \$1,716,551.42 |
| LaRS Group Inc. Williamsburg, VA | \$1,937,162.00 |

WHEREAS, after a review of the bids received, it was determined that C. T. Purcell, Inc. is the lowest responsive and responsible bidder with a bid of \$1,631,527 because the low bidder, Worley Turf & Irrigation Inc., was non-responsive.

By Agency Head: Arthur O. Petrini By County Manager: [Signature]

Routing:
 Yellow to: _____
 Copy to: _____

Certified:
 A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____

**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. **66-10**

Page No. 2 of 2

Agenda Title: **RESOLUTION — Award of Contract — Pine View, Westmont, and Westwood Manor
Phase 1 Water System Improvements — Brookland District**

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors:

1. The contract is awarded to C. T. Purcell, Inc., the lowest responsive and responsible bidder, in the amount of \$1,631,527 pursuant to Invitation to Bid No.15-1088-11CE, Addendum No.1, and the bid submitted by C. T. Purcell, Inc.
2. The County Manager is authorized to execute the contract in a form approved by the County Attorney.
3. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

Comment: Funding will be provided by the Water and Sewer Revenue Fund. The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. *67-16*

Page No. 1 of 1

Agenda Title: **RESOLUTION – Signatory Authority – Lease Amendment – 3001 Hungary Spring Road – Brookland District**

| <p>For Clerk's Use Only: Date: <u>3/22/2016</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Amended <input type="checkbox"/> Deferred to:</p> | <p>BOARD OF SUPERVISORS ACTION</p> <p>Moved by (1) <u>Celone</u> Seconded by (1) <u>Thornton</u> (2) _____ (2) _____</p> <p>REMARKS: A P P R O V E D</p> | <table border="1"> <thead> <tr> <th></th> <th>YES</th> <th>NO</th> <th>OTHER</th> </tr> </thead> <tbody> <tr> <td>Branin, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Glover, R.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>Nelson, T.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> <tr> <td>O'Bannon, P.</td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><u>absent</u></td> </tr> <tr> <td>Thornton, F.</td> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </tbody> </table> | | YES | NO | OTHER | Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | O'Bannon, P. | <input type="checkbox"/> | <input type="checkbox"/> | <u>absent</u> | Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|---|---|---|--------------------------|-----|----|-------|------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|------------|-------------------------------------|--------------------------|--------------------------|--------------|--------------------------|--------------------------|---------------|--------------|-------------------------------------|--------------------------|--------------------------|
| | YES | NO | OTHER | | | | | | | | | | | | | | | | | | | | | | | |
| Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
| Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |
| O'Bannon, P. | <input type="checkbox"/> | <input type="checkbox"/> | <u>absent</u> | | | | | | | | | | | | | | | | | | | | | | | |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | |

WHEREAS, the County leases 6,111 sq. ft. of office space at 3001 Hungary Spring Road from HSOP, L.C., for the Commonwealth's Attorney's Victim/Witness Assistance Program and the Court Appointed Special Advocates (CASA) Program; and,

WHEREAS, the lease terminates on July 31, 2016; and,

WHEREAS, the parties wish to renew the lease for a three-year term commencing August 1, 2016, with the option for the County to extend the lease for up to three additional years; and,

WHEREAS, the current annual rent of \$95,913.72 will remain unchanged for the first year and will increase 2% each year thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease amendment for office space at 3001 Hungary Spring Road, in a form approved by the County Attorney.

Comments: This lease is subject to annual appropriation. The Directors of Victim/Witness Program and Real Property recommend approval of this action; the County Manager concurs.

By Agency Head *[Signature]* By County Manager *[Signature]*

Routing:
Yellow to: *Real Property*
Copy to: _____

Certified:
A Copy Teste: _____
Clerk, Board of Supervisors
Date: _____



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE**

Agenda Item No. 68-16
Page No. 1 of 1

Agenda Title: RESOLUTION — Signatory Authority — Lease — Capital Region Workforce Partnership — Chesterfield County

For Clerk's Use Only:

Date: 3/22/2016

- Approved
- Denied
- Amended
- Deferred to:

BOARD OF SUPERVISORS ACTION

Moved by (1) Celmer Seconded by (1) Branin
(2) _____ (2) _____

REMARKS:

APPROVED

YES NO OTHER

| | | | |
|--------------|-------------------------------------|--------------------------|--------------------------|
| Branin, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Glover, R. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Nelson, T. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| O'Bannon, P. | <input type="checkbox"/> | <input type="checkbox"/> | <u>about</u> |
| Thornton, F. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

WHEREAS, as fiscal agent for the Capital Region Workforce Partnership, the County has negotiated a lease for 9,397 square feet of office space at 304 Turner Road in Chesterfield County for use by various public and private entities to provide training and other services pursuant to the Workforce Innovation and Opportunity Act of 2014 (WIOA); and,

WHEREAS, the lease will be for a 99-month term commencing July 1, 2016, or as soon thereafter as the landlord completes necessary improvements; and,

WHEREAS, at the County's option, the lease may be renewed for two additional five-year terms; and,

WHEREAS, there will be no rent for the first three months, and the annual rent for the first year will be \$115,113.25 increasing 2.5% each year thereafter.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors that the County Manager is authorized to execute a lease agreement for office space at 304 Turner Road in a form approved by the County Attorney.

Comments: The lease will be funded through annual WIOA federal grants and is subject to annual appropriation by the Board. The Directors of the Capital Region Workforce Partnership and Real Property recommend approval of this paper, and the County Manager concurs.

By Agency Head

[Signature]

By County Manager

[Signature]

Routing:

Yellow to: Real Property

Copy to: _____

Certified:

A Copy Teste: _____
Clerk, Board of Supervisors

Date: _____



COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS
MINUTE

Agenda Item No. 69-14

Page No. 1 of 1

Agenda Title: RESOLUTION - Acceptance of Roads - Three Chopt and Varina Districts

Form containing Board of Supervisors Action details, including 'APPROVED' stamp, mover/seconded names (Cameron, Branin), and a table of supervisor votes (YES, NO, OTHER).

BE IT RESOLVED by the Board of Supervisors of the County of Henrico that the following named and described sections of roads are accepted into the County road system for maintenance.

Cameron at Grey Oaks, Section 1 - Three Chopt District

Cameron Creek Road from Grey Oaks Park Drive to 0.13 Mi. W. of Grey Oaks Park Drive 0.13 Mi.
Cameron Creek Court from Cameron Creek Road to 0.06 Mi. S. of Cameron Creek Road 0.06 Mi.
Total Miles 0.19 Mi.

Estates at Grey Oaks, Section 3 - Three Chopt District

Grey Oaks Park Lane from 0.35 Mi. S. of Grey Oaks Park Drive to 0.44 Mi. S. of Grey Oaks Park Drive 0.09 Mi.
Grey Oaks Estates Way from Grey Oaks Park Lane to 0.16 Mi. E. of Grey Oaks Park Lane 0.16 Mi.
Total Miles 0.25 Mi.

Anderson Mill, Section 1 - Varina District

Taylor Farm Lane from Saw Set Lane to 0.04 Mi. S. of Coles Way 0.27 Mi.
Huntsman Road from 0.25 Mi. E. of Beulah Road to 0.46 Mi. E. of Beulah Road 0.21 Mi.
Coles Way from Huntsman Road to Taylor Farm Lane 0.14 Mi.
Total Miles 0.62 Mi.

By Agency Head [Signature] By County Manager [Signature]

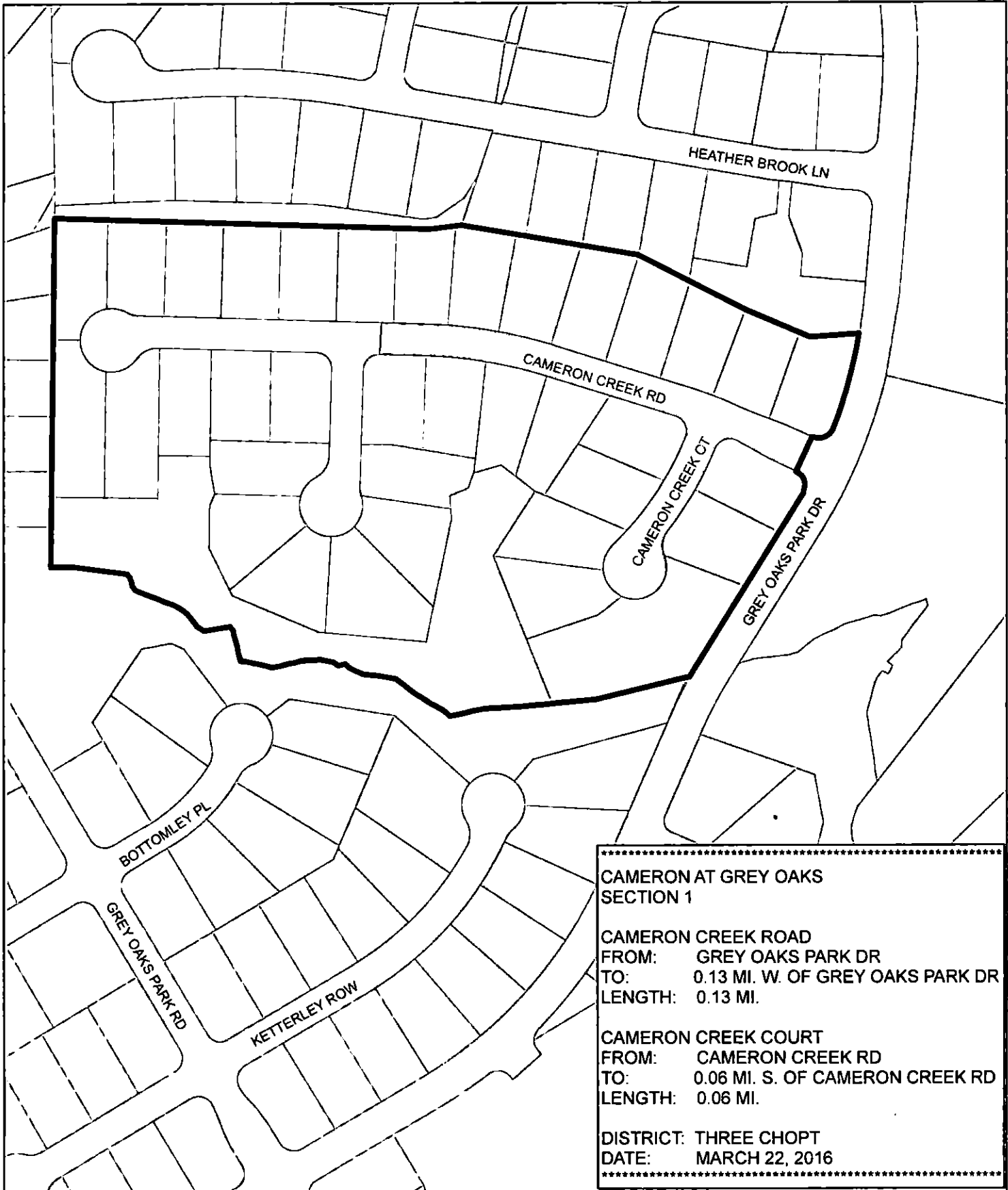
Routing: Yellow to: Copy to:

Certified: A Copy Teste: Clerk, Board of Supervisors

Date:



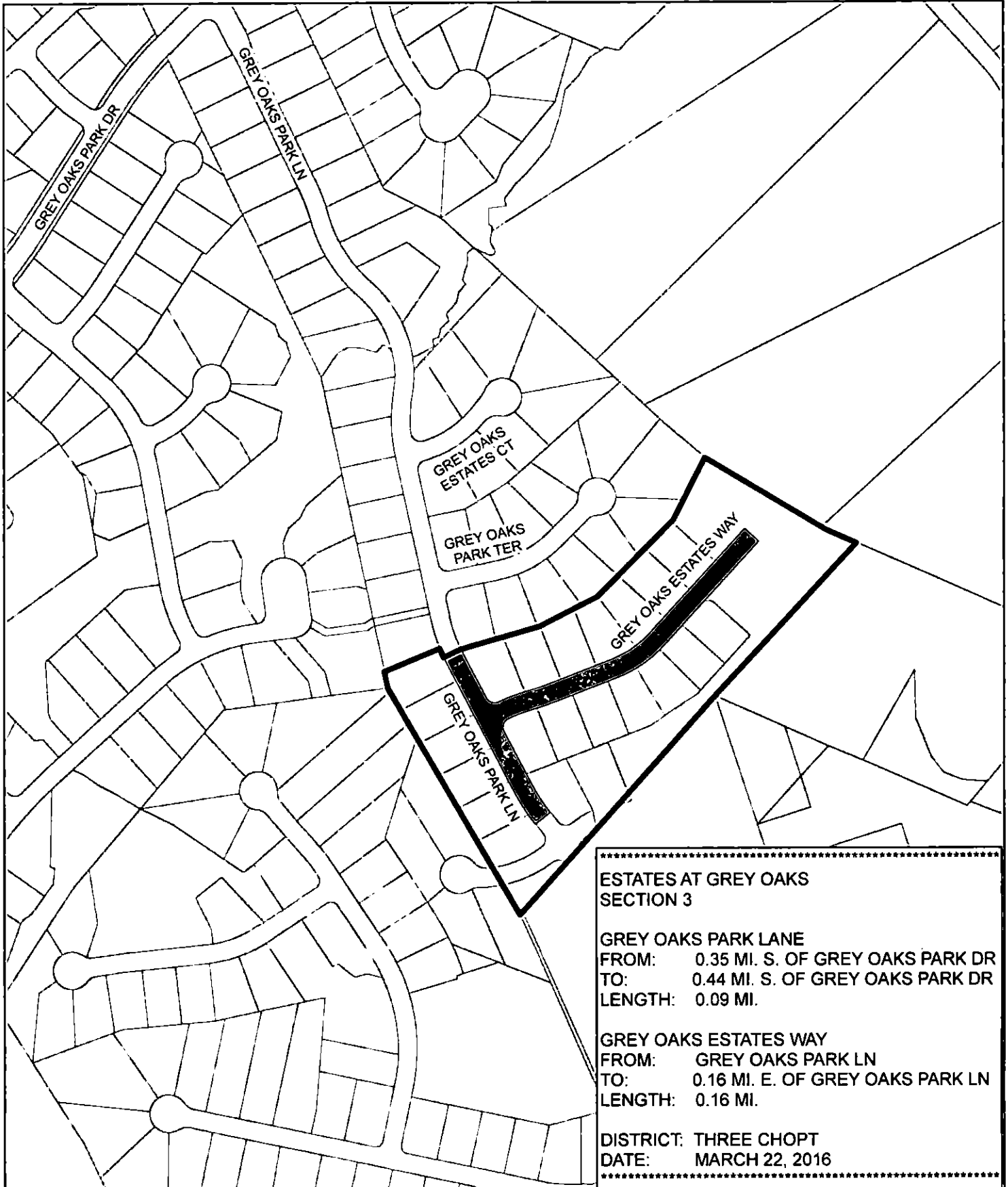
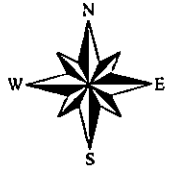
CAMERON AT GREY OAKS SECTION 1



**CAMERON AT GREY OAKS
 SECTION 1**
 CAMERON CREEK ROAD
 FROM: GREY OAKS PARK DR
 TO: 0.13 MI. W. OF GREY OAKS PARK DR
 LENGTH: 0.13 MI.
 CAMERON CREEK COURT
 FROM: CAMERON CREEK RD
 TO: 0.06 MI. S. OF CAMERON CREEK RD
 LENGTH: 0.06 MI.
 DISTRICT: THREE CHOPT
 DATE: MARCH 22, 2016



ESTATES AT GREY OAKS SECTION 3



**ESTATES AT GREY OAKS
SECTION 3**

GREY OAKS PARK LANE
FROM: 0.35 MI. S. OF GREY OAKS PARK DR
TO: 0.44 MI. S. OF GREY OAKS PARK DR
LENGTH: 0.09 MI.

GREY OAKS ESTATES WAY
FROM: GREY OAKS PARK LN
TO: 0.16 MI. E. OF GREY OAKS PARK LN
LENGTH: 0.16 MI.

**DISTRICT: THREE CHOPT
DATE: MARCH 22, 2016**



ANDERSON MILL SECTION 1

