

**COUNTY OF HENRICO, VIRGINIA  
BOARD OF SUPERVISORS  
SPECIAL MEETING  
March 22, 2016**

The Henrico County Board of Supervisors convened a special meeting on Tuesday, March 22, 2016, at 5:45 p.m., in the County Manager's Conference Room, Administration Building, Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

**Members of the Board Present:**

Tyrone E. Nelson, Chairman, Varina District  
Richard W. Glover, Vice Chairman, Brookland District  
Thomas M. Branin, Three Chopt District  
Frank J. Thornton, Fairfield District

**Member of the Board Absent:**

Patricia S. O'Bannon, Tuckahoe District

**Other Officials Present:**

John A. Vithoukas, County Manager  
Joseph P. Rapisarda, Jr., County Attorney  
Joseph T. Tokarz, II, Deputy County Attorney  
Tanya B. Harding, Administrative Assistant/Deputy Clerk to the Board  
Joseph A. Casey, Ph.D., Deputy County Manager for Administration  
Jane D. Crawley, Deputy County Manager for Community Services  
Timothy A. Foster, P.E., Deputy County Manager for Community Operations  
Douglas A. Middleton, Deputy County Manager for Public Safety/Chief of Police  
Randall R. Silber, Deputy County Manager for Community Development  
C. Michael Schnurman, Jr., Legislative Liaison  
Tamra R. McKinney, Director of Public Relations & Media Services

Mr. Nelson called the meeting to order at 5:50 p.m.

Mr. Vithoukas briefly referred to the closed meeting item on this agenda.

On motion by Mr. Branin, seconded by Mr. Glover, the Board approved going into a Closed Meeting at 5:51 p.m. to Discuss the Expansion of an Existing Business as Well as the Siting of Prospective Business in the Fairfield District, Pursuant to Section 2.2-3711(A)(5) of the Code of Virginia, as Amended.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Tyrone E. Nelson		Patricia S. O'Bannon
Richard W. Glover		
Thomas M. Branin		
Frank J. Thornton		

On motion of Mr. Glover, seconded by Mr. Branin, the Board approved going out of the Closed Meeting at 6:45 p.m.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Tyrone E. Nelson		Patricia S. O'Bannon
Richard W. Glover		
Thomas M. Branin		
Frank J. Thornton		

On motion of Mr. Glover, seconded by Mr. Branin, the Board approved the attached Certificate of Closed Meeting.

The vote of the Board was as follows:

<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Tyrone E. Nelson		Patricia S. O'Bannon
Richard W. Glover		
Thomas M. Branin		
Frank J. Thornton		

### **Regular Meeting Agenda Items**

Mr. Vithoukias briefly reviewed the agenda for the 7:00 p.m. regular meeting, noting that the four Board members present would each be presenting a proclamation. In addition to these four presentation items, the agenda included one public hearing item and six general agenda items. Mr. Vithoukias reminded the Board that Item No. 65-16 was an introduction for advertisement and public hearing on April 26 of a proposed ordinance to change water and sewer connection fees and charges. He also reminded Board members they received a letter from him regarding Item No. 66-16, which would award a contract for Pine View, Westmont, and Westwood Manor Phase I water system improvements. As stated in the letter, the low bidder for this project (Worley Turf & Irrigation, Inc.) was determined to be non-responsive so the second low bidder (C. T. Purcell, Inc.) was the lowest responsive and responsible bidder.

There being no further business, the meeting was adjourned at 6:48 p.m.



Chairman, Board of Supervisors  
Henrico County, Virginia