

**HENRICO COUNTY
NOTICE OF SPECIAL MEETING
BOARD OF SUPERVISORS**

Please take notice that a special meeting of the Board of Supervisors will be held on **Tuesday, April 12, 2016**, at **5:15 p.m.** in the County Manager's Conference Room located on the third floor of the Administration Building at the Henrico County Government Center, Parham and Hungary Spring Roads, Henrico, Virginia.

The matters to be reviewed by the Board at this time are:

5:15 - 5:35 p.m. Fire Recruitment and Hiring Update

5:35 - 5:50 p.m. Regular Meeting Agenda Items



Barry R. Lawrence, CMC
Clerk, Henrico County Board of Supervisors
April 7, 2016

COUNTY OF HENRICO, VIRGINIA
Henrico County Board Room
Board of Supervisors' Agenda
April 12, 2016
6:00 p.m.

PLEDGE OF ALLEGIANCE
INVOCATION

PUBLIC HEARING

70-16 Resolution – Approval of Operating and Capital Annual Fiscal Plans For Fiscal Year 2016-17 and Allocation of Car Tax Relief for Tax Year 2016.

BEGINNING AT 7:00 P.M.

APPROVAL OF MINUTES – March 22, 2016, Regular and Special Meetings
MANAGER'S COMMENTS
BOARD OF SUPERVISORS' COMMENTS
RECOGNITION OF NEWS MEDIA

PRESENTATIONS

Proclamation - Library Week – April 10 - 16, 2016.

Proclamation – Child Abuse Prevention Month – April 2016.

PUBLIC HEARINGS – REZONING CASES

71-16 HHHunt: Request to conditionally rezone from A-1 Agricultural District and
REZ2016- R-2AC One-Family Residence District (Conditional) to R-3C One-Family
00002 Residence District (Conditional) (31.938 acres), R-5AC General Residence
Fairfield District (Conditional) (142.165 acres), R-5C General Residence District
 (Conditional) (21.76 acres), and RTHC Residential Townhouse District
 (Conditional) (53.4 acres), Parcels 779-773-9041, 780-771-0875, 780-772-
 9071, 780-773-2718, -3673, 780-774-2957, 781-773-3186, and part of Parcels
 782-772-1447 and 778-772-7200 containing 249.26 acres located
 approximately 400' west of the intersection of Brook Road (U.S. Route 1) and
 Magnolia Ridge Drive. The applicant proposes a residential development
 consisting of a maximum of 50 single-family residences, 400 single-family
 residences on zero-lot lines, 300 townhome units, and 285 multifamily units.
 The R-3 District allows a minimum lot area of 11,000 square feet and a
 maximum gross density of 3.96 units per acre. The R-5AC District allows a
 minimum lot area of 5,625 square feet and a maximum gross density of 6 units
 per acre. The R-5C District allows a maximum gross density of 14.52 units
 per acre. The RTHC District allows a maximum gross density of 9 units per

acre. The uses will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 1, density should not exceed 2.4 units per acre, Suburban Residential 2, density should not exceed 3.4 units per acre, Office, and Environmental Protection Area. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

72-16 REZ2016-00003 Three Chopt Starwood Corp.: Request to conditionally rezone from A-1 Agricultural District to R-3C One-Family Residence District (Conditional) Parcels 735-755-9450 and 735-755-8657 containing 1.011 acres located on the north line of Church Road approximately 80’ west of its intersection with Waterford Way East. The applicant proposes 2 single-family residences. The R-3 District allows a minimum lot area of 11,000 square feet and a maximum gross density of 3.96 units per acre. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

73-16 REZ2016-00004 Three Chopt Windsor Enterprises: Request to rezone from R-2AC One-Family Residence District (Conditional) to C-1 Conservation District part of Parcels 739-774-2846, 739-774-8240, 739-774-9656, 740-772-1643, 740-772-1934, 740-772-3171, 740-772-5076, 740-772-5158, 740-773-6853, 740-774-7338, 740-774-9829, 741-774-2056, 741-775-2516 containing 14.0 acres located within the special flood hazard areas throughout various portions of the Grey Oaks subdivision generally between Grey Oaks Park Road and the northwest line of Grey Oaks Park Drive and Grey Oaks Park Lane and the east line of Grey Oaks Park Drive. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 1, density should not exceed 2.4 units per acre, and Environmental Protection Area. The Planning Commission voted to recommend the Board of Supervisors **grant** the request.

PUBLIC HEARING - OTHER ITEM

74-16 Ordinance – Vacation of Portion of Drainage and Utility Easement – Foxhall Subdivision – Three Chopt District

PUBLIC COMMENTS

GENERAL AGENDA

75-16 Resolution - Signatory Authority - Contract Amendment for Architectural and Engineering Services - Fire Station No. 10.

- 76-16 Resolution – Authority to Submit Henrico County Plan for the Virginia Juvenile Community Crime Control Act (2016 - 2018).
- 77-16 Resolution - Award of Construction Contract – Filter Repairs - Water Reclamation Facility - Varina District.
- 78-16 Resolution - Award of Construction Contract - Hot Water Loop Replacement - Water Reclamation Facility - Varina District.
- 79-16 Resolution - To Permit Additional Fine of \$200 for Speeding on Cragmont Drive between S. Gaskins Road and Walsing Drive - Tuckahoe District.
- 80-16 Resolution – Acceptance of Roads – Brookland, Three Chopt and Varina Districts.



**COUNTY OF HENRICO, VIRGINIA
BOARD OF SUPERVISORS' RESUME
April 12, 2016**

PUBLIC HEARING

RESOLUTION - Approval of Operating and Capital Annual Fiscal Plans For Fiscal Year 2016-17 and Allocation of Car Tax Relief for Tax Year 2016.

On Tuesday, April 12, 2016, this paper will be considered but must be deferred (at least seven days, according to law) before being approved. At a scheduled meeting on Tuesday, April 26, 2016, the proposed Operating and Capital Annual Fiscal Plans may be approved, amended, substituted for, or deferred until a later date, but, at least with regard to the schools' budget, must be approved by May 1, 2016. This paper will also allocate car tax relief for tax year 2016.

PRESENTATIONS

PROCLAMATION - Library Week - April 10 - 16, 2016.

The American Library Association has sponsored National Library Week annually since 1958 to celebrate the contributions of our nation's libraries and librarians and to promote library use and support. The National Library Week theme for 2016 is "Libraries Transform." This proclamation recognizes April 10 - 16, 2016, as Library Week in Henrico County and encourages all residents to visit the library during this year's observance, explore what is new at their library, engage with their librarian, and experience firsthand how "Libraries Transform."

PROCLAMATION - Child Abuse Prevention Month - April 2016.

Greater Richmond SCAN (Stop Child Abuse Now), a local nonprofit organization dedicated to the prevention and treatment of child abuse and neglect, is coordinating efforts throughout the metropolitan area to observe National Child Abuse Prevention Month during April 2016. Henrico County strives to develop strong partnerships among social service and law enforcement agencies, schools, religious and civic organizations, medical facilities, and businesses to implement comprehensive community solutions to the problem of child abuse and neglect. This proclamation recognizes April 2016 as Child Abuse Prevention Month in Henrico County and calls upon Henrico citizens to participate in appropriate programs and activities that help protect children from abuse and neglect.

PUBLIC HEARINGS – REZONING CASES

REZ2016-00002
Fairfield

HHHunt: Request to conditionally rezone from A-1 Agricultural District and R-2AC One-Family Residence District (Conditional) to R-3C One-Family Residence District (Conditional) (31.938 acres), R-5AC General Residence District (Conditional) (142.165 acres), R-5C General Residence District (Conditional) (21.76 acres), and RTHC Residential Townhouse District (Conditional) (53.4 acres), Parcels 779-773-9041, 780-771-0875, 780-772-9071, 780-773-2718, -3673, 780-774-2957, 781-773-3186, and part of Parcels 782-772-1447 and 778-772-7200 containing 249.26 acres located approximately 400' west of the intersection of Brook Road (U.S. Route 1) and Magnolia Ridge Drive. The applicant proposes a residential development consisting of a maximum of 50 single-family residences, 400 single-family residences on zero-lot lines, 300 townhome units, and 285 multifamily units. The R-3 District allows a minimum lot area of 11,000 square feet and a maximum gross density of 3.96 units per acre. The R-5AC District allows a minimum lot area of 5,625 square feet and a maximum gross density of 6 units per acre. The R-5C District allows a maximum gross density of 14.52 units per acre. The RTHC District allows a maximum gross density of 9 units per acre. The uses will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 1, density should not exceed 2.4 units per acre, Suburban Residential 2, density should not exceed 3.4 units per acre, Office, and Environmental Protection Area. Acting on a motion by Mr. Archer, seconded by Ms. Jones, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors grant the request because it reflects the type of residential growth in the area.

REZ2016-00003
Three Chopt

Starwood Corp.: Request to conditionally rezone from A-1 Agricultural District to R-3C One-Family Residence District (Conditional) Parcels 735-755-9450 and 735-755-8657 containing 1.011 acres located on the north line of Church Road approximately 80' west of its intersection with Waterford Way East. The applicant proposes 2 single-family residences. The R-3 District allows a minimum lot area of 11,000 square feet and a maximum gross density of 3.96 units per acre. The use will be controlled by proffered conditions and zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 2, density should not exceed 3.4 units per acre, and Environmental Protection Area. Acting on a motion by Mrs. Marshall, seconded by Mr. Leabough, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors grant the request because it is appropriate residential zoning at this location and the proffered conditions will provide appropriate quality assurances not otherwise possible.

REZ2016-00004
Three Chopt Windsor Enterprises: Request to rezone from R-2AC One-Family Residence District (Conditional) to C-1 Conservation District part of Parcels 739-774-2846, 739-774-8240, 739-774-9656, 740-772-1643, 740-772-1934, 740-772-3171, 740-772-5076, 740-772-5158, 740-773-6853, 740-774-7338, 740-774-9829, 741-774-2056, and 741-775-2516 containing 14.0 acres located within the special flood hazard areas throughout various portions of the Grey Oaks subdivision generally between Grey Oaks Park Road and the northwest line of Grey Oaks Park Drive and Grey Oaks Park Lane and the east line of Grey Oaks Park Drive. The applicant proposes a conservation district. The use will be controlled by zoning ordinance regulations. The 2026 Comprehensive Plan recommends Suburban Residential 1, density should not exceed 2.4 units per acre, and Environmental Protection Area. Acting on a motion by Mrs. Marshall, seconded by Mr. Leabough, the Planning Commission voted 4-0 (one absent, one abstention) to recommend the Board of Supervisors **grant** the request because it conforms to the objectives and intent of the County's Comprehensive Plan.

PUBLIC HEARING – OTHER ITEM

ORDINANCE - Vacation of Portion of Drainage and Utility Easement - Foxhall Subdivision - Three Chopt District.

This Board paper will vacate a portion of the drainage and utility easement across Lot 69, Block A, Section 2 of Foxhall subdivision. The owners, Robert E. Neal and Linda S. Neal, wish to construct a deck that would encroach on the easement, and the County has no need for the requested portion of the easement. The Real Property Department has processed this vacation request through the Departments of Planning, Public Utilities, and Public Works without objection.

PUBLIC COMMENTS

GENERAL AGENDA

RESOLUTION - Signatory Authority - Contract Amendment for Architectural and Engineering Services - Fire Station No. 10.

This resolution authorizes the County Manager to execute an amendment to the November 23, 2010 architectural and engineering services contract with Moseley Architects, P.C. for the Fire Station No. 10 project. The original contract amount was \$438,647, and there have been 12 amendments increasing the contract amount to \$503,672.05. Additional services are required because construction has taken longer than anticipated. The Board's approval is necessary because this amendment, when combined with the other 12 amendments, would increase the original contract amount by more than 15%.

The fee for additional construction administration services is \$14,300, and the new contract amount will be \$517,872.05.

Funding to support this contract amendment is available within the project budget. The Purchasing Director recommends approval of the Board paper, and the County Manager concurs.

RESOLUTION - Authority to Submit Henrico County Plan for the Virginia Juvenile Community Crime Control Act (2016 - 2018).

This Board paper authorizes the County Manager to submit to the State Board of Juvenile Justice the biennial plan for services, programs, and facilities for juveniles before the Henrico County Juvenile and Domestic Relations District Court and the 14th District Court Services Unit. The juveniles to be served by the program are in need of services, in need of supervision, or delinquent under § 16.1-309.3D of the Code of Virginia. The plan has been developed after consultation with the judges of the Henrico County Juvenile and Domestic Relations District Court.

RESOLUTION - Award of Construction Contract - Filter Repairs - Water Reclamation Facility - Varina District.

This Board paper awards a contract to EMH Environmental, Inc. for \$397,834 to repair four wastewater filters at the Water Reclamation Facility.

The filters are part of the wastewater filtration system which removes particulate matter from the reclaimed water stream prior to disinfection and discharge into the James River. These filters have been in service since 1997, and many of the backwash strainers need to be replaced. The work will begin in May 2016 and will be completed by October 2016. Funding will be provided by the Water and Sewer Revenue Fund.

Two bids were received on February 10, 2016, in response to ITB #15-1112-12VK and Addendum No. 1. The bidders and bid amounts are as follows:

<u>Bidders</u>	<u>Bid Amounts</u>
EMH Environmental, Inc. Glenwood, MD	\$397,834
J. S. Haren Company Athens, TN	\$409,000

Based upon a review of the bids, EMH Environmental, Inc. is the lowest responsive and responsible bidder.

The Board paper awards the contract to EMH Environmental, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of this Board paper, and the County Manager concurs.

RESOLUTION - Award of Construction Contract - Hot Water Loop Replacement - Water Reclamation Facility - Varina District.

This Board paper awards a construction contract to G.L. Howard, Inc. to replace the hot water loop piping at the Water Reclamation Facility for \$1,947,113. The pipes need to be replaced because they are deteriorated.

The underground pipes circulate water heated by burning methane gas collected from the wastewater treatment process. The water's heat aids the wastewater sludge digestion process and warms the Administration and Maintenance buildings.

The work will begin in June 2016 and is to be completed by May 2017. Funding will be provided by the Water and Sewer Revenue Fund.

One bid was received on March 9, 2016, in response to ITB #16-1129-1CE and Addendum No. 1. The bidder and bid amount are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
G.L. Howard, Inc. Rockville, VA	\$1,947,113

Based upon a review of the bid, G.L. Howard, Inc. is the lowest responsive and responsible bidder.

The Board paper awards the contract to G.L. Howard, Inc. and grants signatory authority to the County Manager to execute the contract in a form approved by the County Attorney. The County Manager, or the Purchasing Director as his designee, is authorized to execute change orders within the scope of the project budget not to exceed 15% of the original contract amount.

The Director of Public Utilities and the Purchasing Director recommend approval of the Board paper, and the County Manager concurs.

RESOLUTION - To Permit Additional Fine of \$200 for Speeding on Cragmont Drive between S. Gaskins Road and Walsing Drive - Tuckahoe District.

Section 46.2-878.2 of the Code of Virginia provides for the imposition of a \$200 fine for speeding, in addition to other penalties provided by law, when a locality has established a maximum speed limit for a highway in a residential district and the speed limit is indicated by appropriately placed signs. The law requires the Board of Supervisors to develop criteria for

the overall applicability for the installation of the signs and to specify application of the law to particular streets before the additional fine may be imposed.

On February 10, 2004, the Board approved criteria for the County's Traffic Calming Program.

The County's Traffic Engineer has collected traffic data and has determined that Cragmont Drive between S. Gaskins Road and Walsing Drive is experiencing speeding problems and meets the criteria for traffic calming measures set forth in the Traffic Calming Program.

The citizens in the area of this road requesting the increased fine have collected signatures from 75.6% of the residents.

This Board paper authorizes the County Manager to place appropriate signs on Cragmont Drive between S. Gaskins Road and Walsing Drive warning of an additional fine of \$200 for speeding.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.

RESOLUTION - Acceptance of Roads - Brookland, Three Chopt and Varina Districts.

This Board paper would accept the following named and described sections of roads into the County road system for maintenance.

- 1) 0.05 mile of Grove Park, Section B – A Dedication of an Extension of School Avenue, North of Aspen Avenue – Brookland District.
- 2) 0.60 mile of Dalton Park at Sadler Walk, Section 2 and a Resubdivision of the Area Reserved for Future Development of Dalton Park at Sadler Walk, Section 1, and a Portion of Lots 25, 26, 27 & 28 of McDonald's Small Farms – Three Chopt District.
- 3) 0.27 mile of Chartwood, Section B – Varina District.

The Director of Public Works recommends approval of this Board paper, and the County Manager concurs.